



MINUTES OF THE MEETING OF THE PUBLIC WORKS & PROPERTY COMMITTEE

THURSDAY, JANUARY 16, 2025 AT 5:30 PM

COUNCIL ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

CALL TO ORDER The meeting was called to order at 5:32 PM. Members present: Melby, Fruit, and Walters. The meeting was properly noticed.

APPROVAL OF MINUTES Motion by Fruit to approve the December 19, 2024 meeting minutes. Seconded by Walters. Motion carried unanimously by voice vote.

APPROVAL OF BILLS Motion by Melby to approve the presented bills, seconded by Walters. Motion carried unanimously.

PUBLIC WORKS DEPARTMENT REPORTS PRESENTED BY DPW JASEN GLASBRENNER

Chairman Melby opened the floor for citizen Al Lins to speak regarding an MOU under development between Richland County and the Richland School District for gym use. Mr. Lins is imploring the City Council to support the transfer of the management of the gymnasium to the Symons' Foundation Board.

DPW Report:

Streets:

- Successful sale of a 2022 truck for \$39,000.
- The maintenance agreement revealed potential heater replacements.
- Development of SOPs for snow plowing, addressing issues on Orange Street.
- Discussions on windrowing snow and changes in operations for snow plowing into streets.
- Plans for educational seminars on salting techniques.

Buildings & Grounds:

- Discussion on City Hall and airport snow removal. Equipment used includes trucks and tractors; challenges noted.
- Ongoing maintenance of Meyers Building furnace.
- Tree cutting was delayed due to utility work.

Airport:

- Meetings for master planning and runway resealing.
- Discussions on updating airport equipment.

Cemetery:

- Ongoing organization of cemetery records.

Forestry:

- Tree City paperwork and sourcing trees.

DISCUSSION OF POSSIBLE ACTION ITEMS

4. Sale of Snocrete Loader Mount Snow Blower from Public Works Fleet

The Public Works Department is proposing to sell a 1999 Fair model snowblower due to efficiency, storage and usage concerns. Current equipment includes a 2018 LaRue model. Motion by Melby to recommend to the Finance Committee and Common Council approval to sell the 1999 Model 942SI snowblower. Seconded by Fruit. Motion carried unanimously.

5. Sale of Virnig Skidsteer Attachment Snowblower from Public Works Fleet

The Public Works Department is proposing to sell a 2019 Virnig V5 Snowblower due to efficiency, storage and usage concerns. Motion by Melby to recommend to the Finance Committee and Common Council approval to sell the 2019 Virnig V50. Seconded by Walters. Motion carried unanimously.



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6. Purchase of Husqvarna Automower 550 EPOS Robot Mower

The Public Works Department is proposing to sell a Husqvarna Automower 550 for potential use at softball fields and the Aquatic Center. Motion by Melby to recommend to the Finance Committee the approval of the purchase of a new Husqvarna Automower 550. Seconded by Walters. Motion carried unanimously.

7. City Management of Veterans Memorial at City Hall

Public Works provided an update from City Attorney Michael Windle regarding the ownership transfer and nonprofit dissolution. Motion by Fruit to recommend to the Common Council to establish a timeline for transitioning the management of the memorial to the City. Seconded by Melby. Motion carried unanimously.

8. Landfill Monitoring Services Agreement

Glasbrenner advised of landfill monitoring requirements and the current proposal by MiTech. Motion by Walters to recommend to the Finance Committee to execute a landfill monitoring agreement at a cost not to exceed \$9,950.00. Seconded by Fruit. Motion carried unanimously.

9. Memorial Program in City Parks

The Public Works Department provided preliminary data regarding the proposal to revive the memorial program. They addressed maintenance and communication challenges, efforts to inventory existing memorials and renewal terms. The committee charged the Public Works Department with composing a proposal for the Memorial Program with the discussed elements. The proposal is to be presented at the next Committee meeting.

10. Discussion on Courtesy Vehicle at Richland Airport

The Public Works Department provided preliminary data regarding a courtesy vehicle at Richland Airport. They discussed research on surrounding municipalities, management options and insurance/liability concerns. The department also advised of a potential donor should the courtesy vehicle be moved into further consideration. The Public Works Department is to follow up with the City Administrator and Buena Vista Flying Club to discuss the next steps.

11. Discussion on Sun Shade for Aquatic Center

The Public Works Department presented research on Sun Shade options as well as vendor and pricing options. The Public Works Committee affirmed the general style of the Sun Shade to be installed next to the Splash Pad at the Aquatic Center. Public Works is to further the conversation with Parks & Recreation and potential donors to try to secure the new structure.

REPORTS, REQUESTS, AND CONCERNS

Walters: Advised that the suggestion has been made that Symons take over the Pine River recreation.

Melby: Advised that Partners for Prevention is working with a group of students at the high school on a proposal for tobacco-free parks; the group will potentially be coming to the Public Works Committee or Common Council in the future.

SET NEXT MEETING DATE The next meeting was scheduled for Thursday, February 20th at 5:30 PM.

ADJOURNMENT Motion to adjourn by Melby, seconded by Fruit. Motion carried unanimously by voice vote. The meeting adjourned at 7:30 PM.

Minutes recorded by Darcy Perkins.