



OFFICIAL PUBLIC NOTICE

MEETING OF THE PARK BOARD

MONDAY, AUGUST 25, 2025, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

ROLL CALL: Park Board members: Pat Elliott, Kathryn Lewandowski, Alicia Woodhouse, Brad Wegner, Larry Hallett, City Council Rep- Doug Martyniuk, Director- Jodi Mieden. Absent: County Board Rep- Chad Cosgrove.

APPROVAL OF MINUTES: Motion by Woodhouse to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same after edits, 2nd by Lewandowski. Motion carried unanimously.

DISCUSSION AND ACTION ITEMS:

2. Discussion and possible approval of revised Camping rules. Members read over the revised rules with no additional changes suggested. Motion to approve the new Camping Rules by Hallett, 2nd by Woodhouse. Motion carried unanimously.

3. Discussion and possible approval of a fee schedule for Conditional Use Permits for Mobile Dessert/Food Establishments on City Park Properties. Discussion about whether we want to allow for-profits to sell in the parks at all or just at special events. Can we do food truck nights in the summer, or do we want to set up a program for spot rental on a 1st come, 1st serve basis, and how many spots should be available, setting limits on dates per for-profit truck, as 12 is too many. Non-profits could do up to 12 dates like in the past. Run the for-profit program on a trial basis. Will need to discuss further before making a final decision. Motion to table the item for further review by Elliott.

APPROVAL OF BILLS: Motion by Woodhouse to approve the monthly bills. 2nd by Wegner. Motion carried unanimously.

MONTHLY BUDGET REPORT: Revenues for July 28 – August 24, 2024 vs 2025 provided.

RECREATION REPORT Pool: 1st annual Lazy 50 River Challenge was on the 23rd. We capped at 30 walkers this year and gave out a few pool passes for prizes. The UV System has given critical lamp and wiper errors so Neuman will address, otherwise all has been good. We passed Pool/concessions inspections, and the pool went from 5 licenses to 3. Previously they charged us for 3 separate basins for the Leisure Pool (River/Slide, Zero Depth/Deep end), and 1 for Splash Pad. The new inspector changed it as we are only testing the pool from 1 spot as all areas are connected, and one spot for the splash pad. The hours for the pool have shortened for the last 2 weeks of the season with a rainy day on Monday but still have been busy. Wertz, Culligan and Neuman have been contacted about winterization, but no set date yet. **Parks:** Maintenance added a new full-time staff member, and Matt Williams has taken on the Lead position full-time. He will be eventually taking the Certified Pool Operator course and will take charge of pool maintenance going forward, alongside myself. Mowing updates- The Cemetery weed eating has been contracted out so you may see a job trailer parked periodically, but it looks like we are still mowing it. **CC/Recreation:** Looking at hosting a pickleball tournament this fall to pay for paint upkeep. Jena has finished up the Fall/Winter brochure for the year and will send it to print and then to schools. Looking at contracting more craft classes and we are planning 2 Kids Nite Outs this fall as well as new years and will host free trail hikes throughout fall-winter-spring. Our Trick or Treat Trail event already has 19 businesses on board.

WSRC REPORT: August Diamond Jo Casino Trip was held on the 14th and had a total of 49 passengers with \$390.00 in profit. 2025 Profit from the Diamond Jo Bus Trips has a total of \$1,030.00. The next trip to the casino will be on October 2nd. I am trying to schedule one more trip in early November. \$100.00 in coffee money in August. The total for 2025 is \$360.00. Our House Senior Living will have breakfast at the Senior Center on August 28th. Our House will not be having a breakfast in September and hopefully we can plan one in October. After breakfast we will have a movie on the big screen in the meeting room. The puzzles we have continue to be a very popular pastime and we have some very talented people working on them. We just started a 2000 piece, and they will probably have it done in a week.

PARK BOARD PRESIDENT REPORT: Nothing to report.

REPORTS, REQUESTS, CONCERNS: Lewandowski commended the Pool Manager and staff for a great season at the pool and was happy we were able to extend our season by a week. Hallett commended the clean pool and professional staff, but voiced concerns about the status of our parks and playgrounds. Equipment is dirty and sinking, swings need oil, rubber mats are ripped, mulch is down to mud and thistles. Concerns about mowing being inconsistent and shabby. We rely on tourism heavily and these areas need attention badly. Wegner was concerned about having to knock down thistles under the bleachers just to sit down as well as the weeds on the infields not being maintained for the entire season for church league.

SET NEXT MEETING DATE: 4th Monday of the Month. September 22nd, 2025, at 5:00pm.

ADJOURNMENT: Motion to Adjourn by Hallett. 2nd by Woodhouse. Motion carried unanimously.