



MINUTES OF THE FINANCE COMMITTEE

BUDGET REVIEW – 2ND MEETING

TUESDAY, SEPTEMBER 30, 2025 AT 5:00 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

CALL TO ORDER: Meeting was called to order at 5:00 PM. A quorum was present. Administrator Oliphant affirmed proper notice. Members present were Ryan Cairns, Melony Walters, and Karin Tepley. Others Present: Administrator Ashley Oliphant, Financial Officer Misty Molzof, Director of Public Works Jasen Glasbrenner, Municipal Services Specialist Darcy Perkins, Alderpersons: Rachel Schultz and Ron Fruit, and Mayor Todd Coppernoll.

APPROVAL OF MINUTES: Motion by Tepley, second by Cairns to waive the reading of the September 23, 2025 Budget Review Finance Committee meeting and approve as presented. Motion carried 3-0.

PRELIMINARY REVIEW AND DISCUSSION OF THE 2026 BUDGET

The committee engaged in a comprehensive discussion regarding the preliminary 2026 budget as presented by Administrator Oliphant. Oliphant presented various options in considering the 2026 budget which included cuts across various departments and increasing various fees. Committee discussed all options as presented and provided Oliphant with directions as to what options should be considered and which ones would not be considered by the committee.

Various options to consider include:

- Increasing and creating new fees for services
- Elimination of contributions to other entities
- Continued evaluation and possible elimination of non-essential services
- Evaluation of city owned property and buildings for possible consolidation and downsizing
- Personnel restructuring and other related adjustments including benefit contributions and hiring freezes
- Establishing a Capital Improvements Plan for an approximate annual spending of \$300,000 to come out of borrowed funds

Motion by Cairns to proceed with budget preparations considering all options listed and discussed except for cuts to the Aquatic Center and Library, including borrowing options for an estimated annual capital outlay of \$300,000.00. Second by Tepley. Motion carried 3-0.

SET NEXT MEETING DATE – October 7th (Regular Meeting) and Special Meeting on October 28th at 5:00PM

ADJOURNMENT: Motion to adjourn by Cairns, second by Tepley, carried 3-0. Meeting adjourned at approximately 9:10 PM.

Minutes respectfully submitted by Misty Molzof, Financial Officer/Deputy Clerk