



MINUTES OF THE PROPERTY COMMITTEE

THURSDAY, MARCH 30, 2023 AT 5:00 PM

CONFERENCE ROOM OF THE MUNICIPAL BUILDING AT 450 S MAIN ST, RICHLAND CENTER, WI

CALL TO ORDER: Chair Fruit called the meeting to order at 5PM. A quorum was present. Oliphant affirmed proper public notice.

APPROVAL OF MINUTES: Motion to approve the meeting minutes of the 2/9/2023 Property Committee meeting. Motion made by Wallace, Seconded by Melby. Voting Yea: Fruit, Melby, Wallace. Motion carried.

APPROVAL OF BILLS: Motion to approve Property bills for payment. Motion made by Wallace, Seconded by Melby. Voting Yea: Fruit, Melby, Wallace. Motion Carried.

DISCUSSION AND ACTION ITEM – Purchase of New Weed Eaters for Parks Department

Superintendent Fry explained he obtained quotes for the replacement of eight weed eaters. He budgeted \$7,500 to purchase 10 units but had since determined eight units would be sufficient. Once replaced, the old weed eaters are to be sold on Wisconsin Surplus.

Quotes

Quotes were obtained from Homesteader's and Walsh's ACE Hardware, the local vendors supplying weed eaters meeting the department's needs. The two vendors quoted a combined total of three units all provided with the same two-year limited warranty. Walsh's ACE Hardware offers a rebate program providing a 2% rebate on this purchase available for use on future department purchases.

Unit & Cost

1. Homesteader's: Husqvarna 525RX at \$400 per unit for a total cost of \$3,200.
2. Walsh's ACE Hardware: Stihl FS131 at \$529.99 per unit for a total cost of \$3,391.94 after a 20% municipal discount. The eligible rebate from this purchase would be \$67.84.
3. Walsh's ACE Hardware: Stihl FS240 at \$729.99 per unit for a total cost of \$4,671.94 after a 20% municipal discount. The eligible rebate from this purchase would be \$93.44.

Order fulfillment

Homesteader's: Half of the units available at purchase and remaining units to be fulfilled at a later date which could not be definitively determined.

Walsh's ACE Hardware: All units provided within one to two weeks after purchase.

Superintendent's Recommendation

Fry recommended purchasing eight Stihl FS131 weed eaters at a total cost of \$3,391.94 with an additional rebate of \$67.84 as the *entire* order could be fulfilled within two weeks and the unit has a preferable design with a larger head allowing for a longer string than the Husqvarna model. This purchase would be \$4,108.06 under the allotted budget.

Motion

Motion to recommend to the Finance Committee to waive the bidding requirements and authorize the purchase of eight Stihl FS 131 weed eaters from Walsh's Ace Hardware. Motion made by Wallace, Seconded by Fruit. Voting Yea: Fruit, Melby, Wallace. Motion Carried.

SUPERINTENDENT'S REPORT: Fry provided updates on the receipt of replacement of dike lights, completion of security camera installation, completion of stump grinding project, and advised the department has been very busy with cemetery operations.

SET NEXT MEETING DATE: The next meeting of the Property Committee was scheduled for Thursday, April 13, 2023 at 5PM.

ADJOURNMENT: The meeting was adjourned at 5:29PM. Motion to adjourn. Motion made by Melby, Seconded by Wallace. Voting Yea: Fruit, Melby, Wallace. Motion carried.