

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

**Brewer Public Library Board Meeting Minutes
July 3, 2023**

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Jim Korb, and Sherri Johnson, Linda Gentes, Dave Turk

Also present: Martha Bauer

Absent: Joy Leineweber

1. Meeting was called to order at 4:30 pm by President Tepley. A quorum was present.
2. Director Bauer indicated that the meeting was properly posted.
3. Motion by Gentes, seconded by Johnson, to approve the agenda. Motion carried.
4. Motion by Korb, seconded by Johnson, to waive reading of the June minutes in lieu of printed copies and approve the minutes with the addition of the phrase "without prior approval" to the item in last month's minutes concerning a local artist displaying her work in the library. Motion carried.
5. **Treasurer's Report:** The beginning balance was \$127,529.66. The expenditures for June were \$33,632.80 (this includes two payrolls). Income and interest = \$2,731.43. The city contribution of \$288,153.00 was deposited. The current balance is \$384,279.77.

Motion by Turk, seconded by Wright, to approve the Treasurer's report. Roll call vote and all were in favor. Motion carried.

6. Director Report:

- Circulation for June was 2,525 adult material, 181 YA material, 2,669 juvenile material and A/V was 731. Wiscat circulation was 56 borrowed items and 76 lent items. Computer usage=650 wireless log-ins, 266 log-ins. 552 pages printed (\$168.80).
- There was 1 adult program with 30 attendees and 25 Juvenile programs with 951 attendees.
- The security camera company is coming back this week with a price quote.
- There was more discussion about the County funding for the library 2022-2024. The library will face a decrease in funding in 2024 by about \$13,000
- June programs were very successful. Community Safety Day and the Mississippi River Fish program each had 200+ attendees.
- Trustee training will be held for a week in August. Board members can log in to watch the presentations.
- Overdrive circulation for June was 1,126
- History Room account: Balance in June was \$2,321.65 Income was \$165.30 Expenses were \$566.84. Ending balance is \$1,920.11. There were 88 visitors, 34

emails and calls.

Motion by Wright, seconded by Gentes, to approve the Library Director's report. Motion carried.

7. Motion to pay monthly library bills: Roll call vote. All approved. Motion carried.

8. Ceiling Fans: After looking at the original ceiling fan plan, Strang Electric suggested stratification fans versus the caged ceiling fans for patron safety. They also recommended 8 fans instead of 5. The revised bid was \$9,728. Motion made by Turk, seconded by Rewald, to have the stratification fans installed using the money in the library surplus fund. Roll call vote, All in favor. Motion carried.

9. Election of Board Officers: The current officers, Karin Tepley/President, Blossom Wright/Vice President and Lisa Rewald/Secretary agreed to remain in office for another term. Motion made by Turk, seconded by Gentes, to retain the current Board officers. Motion carried.

10. Closed Session: Motion by Wright, seconded by Rewald, to move into closed session. Motion carried.

11. Action to Reconvene into Open Session: Motion by Turk, seconded by Johnson. Motion carried.

12. Friends of the Library and the Foundation report: No report from the FOL and the Foundation will meet later this month.

13. City and County Board reports: Karin Tepley reported that the City will be dealing with some changes at the airport. "Walk Your Wheels" posters were distributed to local businesses during Community Safety Day. Linda Gentes and Dave Turk reported that the new County Administrator started work and the Vice Chairman, Shawn Lopez-Murphy has resigned.

8. School District Report: Sherri Johnson reported that hiring continues. There is some shifting of positions among the Administrators. The summer food program is doing very well. Free breakfasts and lunches are being provided to almost 500 children aged 18 and under.

9. Adjournment: Motion by Korb, seconded by Johnson, to adjourn. Motion carried.

Next meeting date to be determined.

Minutes recorded by Lisa Rewald.