



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, MAY 02, 2023 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

WEBEX: <https://cityofrichlandcenter.my.webex.com/cityofrichlandcenter.my/j.php?MTID=m05736d37f7c68878fc6fab8049dc96f6>

PHONE: Call 1-408-418-9388

ENTER MEETING NUMBER: 2554 575 7384# ENTER PASSWORD: 3466#

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

Meeting called to order at 5:40 PM

PRESENT

Karin Tepley

Melony Walters

Ryan Cairns

APPROVAL OF MINUTES *Motion to waive the reading and approve the minutes of the last meeting.*

1. Finance Minutes 4/04/2023
Motion to approve 4/4 & 4/18
Motion made by Tepley, Seconded by Cairns.
Voting Yea: Tepley, Walters, Cairns

PAYMENT OF BILLS

2. Bills 05 02 2023
Motion made by Tepley, Seconded by Walters.
Voting Yea: Tepley, Walters, Cairns

CLERK/TREASURER'S REPORT

License Renewals

Software conversion & Implementation

DISCUSSION AND ACTION ITEMS

3. Accept bid for asphalt overlays
Two bids received & Opened on April 21st.
Was reviewed by Public Works Committee & recommended the low bidder - Scott Construction. Motion to approved bid from Scott Construction for \$92.89 per ton.
Motion made by Walters, Seconded by Tepley.
Voting Yea: Tepley, Walters, Cairns
4. Establishment of a Community Resource Officer

Chief Jones, Ashley Oliphant, and District Administrator have been in communication regarding starting a Community Resource Officer at the Richland School District. For in place in the 2023-2024 school year. School District still needs to approve. This is preliminary idea. Richland School District has given a verbal commitment for 80/20 split for wages & benefits. The CRO would be a member of the RCPD. Officer would work 8.5 hour day in all three school buildings. The mission of the CRO is to create and maintain safe, secure, and orderly learning environments for students, teachers, and staff. Can't just take an officer off the road. Hopefully find an officer on the current police force to fill the position if it becomes reality. Would need to hire another full-time officer to fill the void if it's hired within, \$158,000 estimated total. Could be closer to 66/33 split at least initially. School is estimating being able to afford 70-72K. Overtime would need to be decided how that's handled financially. RC is the last school in the conference to have a CRO. "There is a need". Funds are not in the city's 2023 budget. The School District's fiscal year is July-June. \$50K is budgeted in Outlay for PD safety improvements. Could take from that this year. Would have to plan in budgets in the future. AO - possible have the city incur a greater financial responsibility up front. Would be 100% a city employee. Consensus at Personnel was it was a good idea. Would still need to the school district to agree to the position and terms. A review of the MOU would be done annually to ensure both parties want to proceed with the position the following year. CRO would be integrated back into the RCPD during the summer & breaks. Optimistic that the School District would ultimately fund the position 100%. School Board will consider the position at its meeting on May 15th. Mark Chambers feels it's a benefit as a visual deterrent for students. It would also be another adult that would help in the event it's needed. There is a benefit to having a connection with the kids. Melony - it's a good idea, but there is the unknown about what the school district is willing to do. Can we pause on this? AO- Both parties are likely waiting for the other to commit. Could the Council & School District meet jointly? 3rd Tuesday? Motion to request to a joint meeting with the Richland School District at a future date to be determined.

Motion made by Walters, Seconded by Tepley.

Voting Yea: Tepley, Walters, Cairns

5. Replacement of AED Devices

Water Superintendent Steve Krueger presented. 11 AED's in the city. 5 units are coming to end of life purchased in 2002 or 2005. No longer supported by the manufacturer. 3 quotes received for 7 units. Low quote was \$11,511.50 plus freight from Cardio Partners for all 7 units (\$1,644.50 each). Would utilize ARPA funds.

Motion made by Walters, Seconded by Tepley.

Voting Yea: Tepley, Walters, Cairns

6. Financial Services

7. Consider approval of Weights & Measures Inspection Memo of Agreement with State of Wisconsin

8. Consider Purchase of Badger Books Electronic Poll Book

Motion made by Walters, Seconded by Tepley.

Voting Yea: Tepley, Walters, Cairns

SET NEXT MEETING DATE

ADJOURN

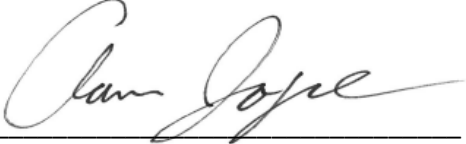
6:42

Motion made by Walters, Seconded by Tepley.

Voting Yea: Tepley, Walters, Cairns

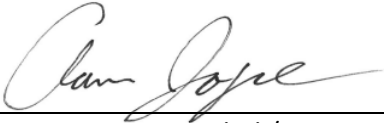
Posted this 26th day of April, 2023 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

A handwritten signature in cursive script, appearing to read "Aaron Joyce", written in black ink.

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

A handwritten signature in cursive script, appearing to read "Aaron Joyce", written in black ink.

Aaron Joyce, City Clerk/Treasurer