

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

**Brewer Public Library Board Meeting Minutes
March 16, 2026**

Present: Karin Tepley, Lisa Rewald, Jim Korb, Sherri Johnson, Sarah Schultz and Anna Jarvis

Also Present: Director Stacy Pilla

Absent: Blossom Wright and Dave Turk

1. Meeting was called to order at 5:00pm by President Tepley. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Johnson, seconded by Jarvis, to approve the agenda. Motion carried.
4. **Approval of the Minutes:** Motion by Schultz, seconded by Korb, to approve the meeting minutes from the February meeting. Motion carried.
5. **Treasurer's Report:** Director Pilla reported that February's beginning balance was \$223,109.33. \$40,496.54 was spent and \$672.94 in interest and fees were collected. Also, a \$10,000 donation from the Carnegie Library Foundation and \$132,689.80 from the County were deposited in the account. The total was \$325,302.59 at the end of the month. Motion by Johnson, seconded by Jarvis, to approve the Treasurer's report. Roll call vote. All were in favor. Motion carried.
6. **Director's report:**
 - Total circulation for February was 3,746.
 - There were five adult programs with 72 attendees and 5 Juvenile programs with 109 attendees. There were 374 desk-top log-ins and 619 wireless log-ins.
 - The Strategic Planning Community Survey has drawn to a close. The data is being compiled by WiLS.
 - Motion by Jarvis, seconded by Johnson, to approve the Director's report. All were in favor, motion carried.

Discussion and Action Items

- **Resolution 2026-03 authorizing an increase to the Miscellaneous Revenue line item and subsequent increase to the Improvements line item of the 2026 Library budget:** Due to a \$10,000 donation from the Carnegie Library Foundation, the Board decided to add this amount to the Improvements budget for 2026. Motion by Schultz, seconded by Korb, to approve this adjustment to the 2026 budget. Roll call vote. All were in favor. Motion carried.
- **M.O.U. Brewer Public Library Board and the Friends of the Brewer Public Library:** The Friends of the Library offered to pay for an additional employee to handle duties related to Story Hour. A MOU for this joint funding agreement was

established and is currently being reviewed by the City Attorney.

- **Library photo/video release policy:** The Director noticed that the library does not have a formal policy related to photos and video taken at the library or during library programming. Motion by Tepley, seconded by Johnson, to approve the policy as presented by the Director. All were in favor. Motion carried.
- 7. **Approval of Monthly Bills:** Motion by Rewald, seconded by Schultz, to approve payment of bills. Roll call vote. All were in favor. Motion carried.
- 8. **FOL and Foundation report:** Director Pilla mentioned that the FOL will meet this week. The Library Foundation recently met and a committee is working on a new brochure for legacy giving and other donations.
- 9. **County Board Report:** No report
- 10. **City Council Report:** Karin Tepley reported that the City is working on some zoning amendments. The city, county and Symons Recreational facility are all working together to pursue grants and determine the best way to fund the facility. Karin reported that she will have to step down as President of the Library Board due to city requirements that limit her term as Board President.
- 11. **School District Report:** Sherri Johnson reported that the School District is doing some strategic planning. The School District will not be budget neutral this year so some positions will be cut. 4K will be full-day, everyday next fall. Tony Kurtz visited during the last School District Board meeting. This was beneficial to all.
- 18. **Adjournment:** Motion by Korb, seconded by Jarvis, to adjourn. Motion carried. The next meeting is scheduled for April 20th at 5:00 pm.