

Brewer Public Library  
325 North Central Avenue  
Richland Center, WI 53581  
608 647-6444

**Brewer Public Library Board Meeting Minutes  
December 16, 2024**

**Present:** Karin Tepley, Blossom Wright, Lisa Rewald, Robert Brookens, Dave Turk, Joy Leineweber

**Also Present:** Director Stacy Pilla

**Absent:** Sherri Johnson, Hope Donough, Jim Korb

1. Meeting was called to order at 5:00 pm by President Tepley. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Wright, seconded by Brookens, to approve the agenda. Motion carried.
4. **Approval of the Minutes:** Motion by Leineweber, seconded by Turk, to approve the minutes from the November meeting.
5. **Treasurer's Report:** No report available from the city.
6. **Director Report:**
  - Circulation for November was 3,611. 1,839 adult materials, 107 YA material, 1,665 juvenile material and A/V was 770. Wiscat circulation was 66 borrowed items and 86 lent items. Computer usage=721 wireless log-ins.
  - There were 6 adult programs with 231 attendees and 16 juvenile program with 362 attendees.
  - Wertz Plumbing and Heating installed new furnace on 12/12/24. A furnace (2<sup>nd</sup> Floor South) was generating some heat but wasn't circulating heat. The nature of the repair is under investigation. On the same day the sewer clogged and the alarm was triggered. The library was forced to turn off all water and had to close as a result. The Director of Public Works has been informed.
  - A three-month ban has been issued to two individuals who have demonstrated behavior which violates library policy.
  - The kick-off for REEL (Reading Engagement for Early Learners) will be held on Feb. 1 at the library. One of REEL's main objectives is to foster area-wide engagement of young children and their families in the 1000 Books Before Kindergarten program.
  - Stacy attended the December meeting of the Richland School District PARTNER School. She is part of the governance Board.

Motion by Brookens, seconded by Rewald, to approve the Library Director's report.  
Motion carried.

## **Discussion and Action Items**

**7. Resolution 2024-01:** Motion by Turk, seconded by Leineweber, to approve Resolution 2024-01 which authorizes a decrease of \$4,000 from the 2024 Audio/Visual line item due to unexpected donations and a \$4,000 increase to the Book & Bindings line to address a previously anticipated shortage in this line. Roll call vote. All were in favor.

**8. Approval of Bills:** Motion by Wright, seconded by Leineweber, to approve the monthly bills. Roll call vote. All were in favor.

**9. Friends of the Library and Foundation Report:** Rewald reported that the two groups met last month. There was a follow-up on the Chili Lunch and a report on the upcoming community read. The Board discussed ways to increase FOL membership.

**10. City Council report:** Karin Tepley reported that the Council passed their budget and an audit was approved. The City continues to be short staffed. There was a presentation by Cobblestone. There has been a request for a proposal.

**14. County Board report:** The County Administrator has resigned.

**15. School District report:** None

**16. Adjournment:** Motion by Tepley, seconded by Leineweber, to adjourn. Motion carried. The next meeting is January 27 at 5 pm.