

Brewer Public Library  
325 North Central Avenue  
Richland Center, WI 53581  
608 647-6444

**Brewer Public Library Board Meeting Minutes  
August 15, 2022**

**Present:** Karin Tepley, Shari Johnson, Blossom Wright, Ida Ryan, Jim Korb, Lisa Rewald

**Also present:** Martha Bauer, Joy Leineweber

**Absent:** Joy Leineweber, Linda Gentes, Dave Turk

1. Meeting was called to order at 4:00 pm by President Tepley. A quorum was present.
2. Director Bauer indicated that the meeting was properly posted.
3. Motion by Wright, seconded by Johnson, to approve the agenda. Motion carried.
4. Motion by Korb, seconded by Johnson to waive reading of the July minutes in lieu of printed copies and approve the minutes. Motion carried.
5. **Treasurer's Report:**
  - Beginning balance=\$401,829.29. Expenditures= \$49,260.54. Revenue =\$457. Interest=\$240.71. Ending balance= \$353,266.46
  - The Continuing Education expenditures appear to be over-budget but the budget line does not reflect the reimbursements we received from SWLS. Martha will contact the City Administrator for budget line recommendations.
  - Motion by Johnson, seconded by Wright, to approve the Treasurer's report. Motion carried.
6. **Director Report:**
  - Circulation for July was 4,840. 2,504 adult material, 147 YA material, 2,189 juvenile material and A/V was 1,093. Wiscat circulation was 75 borrowed items and 73 lent items. Computer usage=470 wireless log-ins, 151 log-ins. 447 pages printed (\$103).
  - There was no adult programs and 12 Juvenile programs with 120 attendees.
  - Vrcitic workshop and conference was educational and fun
  - Due to the need for more staff work space, Martha is considering moving the computers out of the computer lab and into the various library rooms. She will get a quote from Strang for wiring and we will discuss in future meetings.
  - The library needs a new custodian
  - Several staff members have Covid so there may be times that the library returns to curbside service only.
  - Book Sale set-up will begin soon.
  - Staff is planning fall programs. There will be story times, pumpkin painting and more.
  - No new progress on RFID tagging quotes...no response from the other company

that Martha contacted.

- History Room numbers: 81 visitors. 41 emails and calls. Ending balance=\$1,030.11

Motion by Rewald, seconded by Korb, to approve the Library Director's report. Motion carried.

7. **Motion to pay monthly library bills:** Motion by Wright, seconded by Korb to approve payment of the monthly bills. Motion carried.
8. **Friends of the Library and Foundation Report:** FOL didn't meet last month. The Foundation will meet this week and have a report next month. The Foundation's account totals are \$353,121.85 with an additional \$2,774.06 in the Money Market account. The History Room has \$40,325.07 in it's investment account.
9. **City and County Board reports:** Karen Tepley reported that it has been relatively quiet in the city. She reported some upcoming events and the possibility of another vehicle charging station near City Hall. A Recreation policy for the Parks Dept is being developed. No County reports
10. **School District Report:** Shari Johnson reported that there is a lot of hiring going on in the district. An Open House will be held on August 30. Sports practices have started.
11. **Adjournment:** Motion by Johnson, seconded by Wright, to adjourn. Motion carried. Meeting adjourned at 5:25 pm.

Next meeting is Monday, September 19 at 4pm.

Minutes recorded by Lisa Rewald.