

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

Brewer Public Library Board Meeting Minutes
April 17, 2023

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Joy Leineweber, Dave Turk, Jim Korb, Linda Gentes and Sherri Johnson

Also present: Martha Bauer

Absent: Ida Ryan

1. Meeting was called to order at 4:00 pm by President Tepley. A quorum was present.
2. Director Bauer indicated that the meeting was properly posted.
3. Motion by Korb, seconded by Rewald, to approve the agenda. Motion carried.
4. Motion by Korb, seconded by Johnson to waive reading of the March minutes in lieu of printed copies and approve the minutes. Motion carried.
5. **Treasurer's Report:** Information from the City was not available. The Board is concerned about the frequency of non-reporting by the City Clerk-Treasurer.
6. **Director Report:**
 - Circulation for February was 2,789 adult material, 153 YA material, 2,035 juvenile material and A/V was 1,026. Wiscat circulation was 127 borrowed items and 93 lent items. Computer usage=420 wireless log-ins, 194 log-ins. 334 pages printed (\$70.80).
 - There were 4 adult programs and 13 Juvenile programs with 212 attendees.
 - Seed Swap program was very successful with 12 attendees.
 - There was a staff meeting on April 14 with a program on compassion and resiliency. Staff from other libraries were welcome and lunch was provided by SWLS.
 - Martha asked for input from the Board about the timing of Board meetings.
 - The library's program, Nerf Night, drew some criticism from a patron. The patron did attend the program and seemed to be assured that all was well.
 - FOL book sale brought in \$71. Martha hopes to have the book sale room open several times a month.
 - Martha and the staff are discussing restructuring staff positions to spread out workload and best serve patrons. This will be on a future agenda if Board input is needed.
 - The snow blower was fixed.
 - The library entered the Greater Richland Chamber Easter Peeps Hunt. One of the displays was vandalized.
 - History Room account: Balance in March was \$2,211.39. Income was \$2.85. Expenses were \$0. Ending balance is \$2,214.24. There were 88 visitors, 25 emails

and calls.

Motion by Johnson, seconded by Rewald, to approve the Library Director's report.
Motion carried.

7. Motion to pay monthly library bills: Motion by Wright, seconded by Leineweber, to approve monthly bills. Roll call vote. All approved. Motion carried.

8. Cybrarian Room Reservation software: This software was previously discussed and approved but it was not installed due to Covid. Martha reported that this would cost \$1,247.50 for the first year and \$495 each additional year. It will help the library staff to keep track of meeting room use by outside groups. Motion by Tepley, seconded by Korb, to approve this purchase and installation. Motion carried. Roll call vote and all were in favor.

9. Friends of the Library and Foundation Report: The FOL reported that the book sale room is up and running. The Foundation's next meeting is April 20th.

10. City and County Board reports: Dave Turk reported that the County Board hired an interim Administrator and the Board also contracted with a firm to find candidates for the position. Karin Tepley reported that the new City Council members will be sworn in. The "Walk Your Wheels" campaign to encourage bikers to not ride their bikes on the sidewalks downtown will hold a community safety event and ask businesses to post the signs in their windows.

11. School District Report: The School Board will swear in new members on 4-24. The School District has a new program and resources for immigrants coming to our community. There will be a new alternative school in the fall.

12. Board member comments: none

13. Adjournment: Motion by Johnson, seconded by Gentes, to adjourn. Motion carried.

Next meeting is Monday, May 15 at 4pm.

Minutes recorded by Lisa Rewald.