

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

**Brewer Public Library Board Meeting Minutes
June 19, 2023**

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Joy Leineweber, Jim Korb, and Sherri Johnson, Linda Gentes

Also present: Martha Bauer

Absent: Dave Turk

1. Meeting was called to order at 4:30 pm by President Tepley. A quorum was present.
2. Director Bauer indicated that the meeting was properly posted.
3. Motion by Rewald, seconded by Johnson, to approve the agenda. Motion carried.
4. Motion by Korb, seconded by Leineweber to waive reading of the May minutes in lieu of printed copies and approve the minutes. Motion carried.
5. **Treasurer's Report:** The beginning balance was \$158,467.68. The expenditures for May were \$32,650.08 (this includes two payrolls). Income and interest = \$1,712.06. The current balance is \$127,529.66. We have spent 46.3% of the year's budget. The library has not yet received the City's portion of the annual allotment.

Motion by Rewald, seconded by Johnson, to approve the Treasurer's report. Roll call vote and all were in favor. Motion carried.

6. Director Report:

- Circulation for May was 2,255 adult material, 93 YA material, 1,588 juvenile material and A/V was 855. Wiscat circulation was 76 borrowed items and 120 lent items. Computer usage=498 wireless log-ins, 210 log-ins. 537 pages printed (\$125.80).
- There were 3 adult programs with 3 attendees and 13 Juvenile programs with 174 attendees.
- Bulk purchase computers are in. The group purchase resulted in a total order savings of 54%
- Martha is working with the city to set up a miPay Online time clock so that when employees punch in, the hours worked go straight to Beth for payroll. This will save much time and eliminate time sheets.
- Brewer Library will face an increase in fees from SWLS due to increased circulation
- Brewer Library budget for 2024 will need to reflect a smaller contribution from the County. The 2023 contribution was \$147,099 and the 2024 contribution will be \$134,591.40.
- Trustee training will be held for a week in August. Board members can log in to watch the presentations.

- The basement ceiling fans will be installed by Strang since Ash Creek did not respond to a request for a bid.
- A local artist was displaying her work in the library without permission. When asked to remove her paintings, she complained on social media. The Board will review the policy related to library art displays and our Face Book policies.
- Overdrive circulation for May was 1,166
- History Room account: Balance in May was \$2,243.47 Income was \$78.18. Expenses were \$0. Ending balance is \$2,321.65. There were 61 visitors, 40 emails and calls.

Motion by Gentes, seconded by Korb, to approve the Library Director's report. Motion carried.

7. Motion to pay monthly library bills: Roll call vote. All approved. Motion carried.

8. Friends of the Library and Foundation Report: The FOL reported that the book sale brought in \$400. The Foundation had to reschedule their June meeting.

9. City and County Board reports: Karin Tepley reported that a community resource officer has been hired for the schools. The City will cover 30% of the costs and the School District will cover the rest. Linda Gentes reported that the County has hired a County Administrator.

10. School District Report: The School District now has chosen a building on the Richland Campus for the alternative school. Pam Kintz retired from the high school after many years of teaching.

11. Board member comments: Rewald asked for an update on security camera installation.

12. Adjournment: Motion by Rewald, seconded by Leineweber, to adjourn. Motion carried.

Next meeting is Monday, July 17 at 4pm.

Minutes recorded by Lisa Rewald.