



## OFFICIAL PUBLIC NOTICE

### **MEETING OF THE PARK BOARD**

**MONDAY, AUGUST 24, 2026, AT 5:00 PM**

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

#### **MINUTES**

**CALL TO ORDER:** Meeting was called to order at 5:00pm by President Lewandowski, and a quorum was present; the meeting had been properly noticed.

**ROLL CALL:** Park Board members: Kathryn Lewandowski, Pat Elliott, Larry Hallett via phone call, Allicia Woodhouse, Evan Ewing, County Rep- Duane McElvain, Director- Jodi Mieden. Absent: City Council Rep- Brad Wegner

**APPROVAL OF MINUTES:** Motion by McElvain to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2<sup>nd</sup> by Woodhouse. Motion carried unanimously.

#### **DISCUSSION AND ACTION ITEMS:**

**2. Fee projections for 2027:** Mieden brought the requested fee projections for the specific rentals with price increases.

**APPROVAL OF BILLS:** Motion by Elliott to approve the monthly bills. 2<sup>nd</sup> by Woodhouse. Motion carried unanimously.

**MONTHLY BUDGET REPORT:** Revenue Comparison for Recreation, Rentals & Aquatic Center, August 1-24, 2025v2026.

**RECREATION REPORT: Recreation:** Jena is finalizing the digital version of the Fall Rec Activity guide and will send a 1-page flyer to the schools with a link and QR code to register. We will begin our digital brochure without print going forward, and will be creating a brochure in trimesters. Recreation programs wrapped up this month, and we noticed a real drop in attendance as the summer progressed. We are creating a parent survey to send out some key questions about the season. Kids Nite out on the last day of camps (August 7<sup>th</sup>) brought in a record high of 44 kids. Coaches and kids have been gone for two weeks, and our office is very clean and back to organized. **Pool:** The splash pad shade has been well utilized and with the mild, rainy weather and air quality, our numbers are a bit down at the pool. We only had to cancel one party for the season. The pool manager noticed a gas smell and the WE Energies technician just happened to be visiting for another matter. At her request, he found a gas leak in the utility room at the water heaters, and it was fixed on the spot. It must have been a small leak as the FD had tested it last year when we smelled gas and said it wasn't registering on their equipment. Staff are preparing for the last week of the pool and the end of season Luau/Dive-in Movie. Symons donating the use of their party inflatable for the event. Last day is the 29<sup>th</sup>. Staff will be packing up the pool on the 30<sup>th</sup> and the Public Works team plans to get into the bathhouse and do power washing before all the chairs go back inside. Plan to keep the splash pad open through Labor Day and beyond depending on Neuman date and weather. A request to fence in the splash pad was discussed. The Ambulance route is not being followed according to our agreement. Will confer with the administrator on earlier communications. **Donations:** The contract was sent to Bob Totten for signage and is in progress at the Monument company. Sheila Troxel plans to donate benches to the Bowen's Mill landing and the industrial Park bridge fishing spot. The current benches need to be replaced, and she has a couple of benches from another donation that won't need them anymore. Once the Memorial Bench program is up and running again, she will officially donate them in honor of a friend with signage. The Public Works team responded to the fallen limbs in the Rotary Lights area and will investigate if it must come down.

**WSRC REPORT:** Mahjong plays on Wednesday afternoons, and they are in the learning stage and are not actually playing a game. There are a couple of ladies willing to teach the game. They have brought in their own games for us to use, and plan to donate a set. Diamond Jo Casino Trip on July 30<sup>th</sup> made a profit of \$165.00. The next trip will be September 10<sup>th</sup> with 21 people registered. Movies on the big screen in the meeting room will begin twice a month on a Thursday at 9:15 am. Our House will resume the very popular free breakfast in October.

**PARK BOARD PRESIDENT REPORT:** Welcomed new member, Evan Ewing. Noted plans to address Council on State Statute for the Park Board, and give perspectives for Park & Recreation being essential services.

**REPORTS, REQUESTS, CONCERNS:** Check to see if we can save the tree in the Rotary Lights area. Revisit Ambulance route with the Administrator and Ambulance Department to see about adhering to contract.

**SET NEXT MEETING DATE:** 4th Monday of the Month, September 28th, 2026, at 5:00pm.

**ADJOURNMENT:** Motion to Adjourn by Elliott. 2<sup>nd</sup> by Woodhouse. Motion carried unanimously.