



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE PARK BOARD

MONDAY, AUGUST 26, 2024, AT 5:00 PM

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COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

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#### MINUTES

**CALL TO ORDER:** Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

**ROLL CALL:** Park Board members: Pat Elliott, Kathryn Lewandowski, Alicia Woodhouse, Larry Hallett, Mark Chambers, Chad Cosgrove, Jodi Mieden. Absent: Brad Wegner.

**APPROVAL OF MINUTES:** Motion by Lewandowski to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2<sup>nd</sup> by Woodhouse. Motion carried unanimously.

#### DISCUSSION AND ACTION ITEMS:

##### **2. Discussion about Krouskop Park ballfield lights project.**

Mr. Frawley and Mr. Worthington were on hand for discussion on the project, giving updated information on quotes and classifications of lighting. We are considered "Recreation Lighting Class 4 and poles are still good by test. Hallett said fewer poles would be needed and they could be cut down and existing hardware removed. Utility departments are on board, and it was recommended to ask the RCFD to use their new ladder truck as a training event to do the pole work. DPW Jasen Glassbrenner was added into the discussion as the project would affect the City's infrastructure budget to move forward. Park Board conveyed interest to keep the project moving forward, with Public Works department's involvement.

##### **3. Discussion about bids for the Splash Pad shelter project.**

Mieden presented one bid received from Janzen Concrete, LLC. and Keith Behling was on hand on behalf of the Rotary Club. Due to the price, the club decided it was in our best interest to table the bid acceptance and discussion again until further notice. Discussion of involving the City's Public Works department was going to be looked at further.

##### **4. Discussion and possible approval of Park Use Agreement with Rotary Foundation for the Rotary Lights.**

Behling mentioned a change to the contract, defining the use area specifically and noted that collaboration with the Maintenance department for the last 14 years has been top notch. Plans to bump up park rules signage during the event to keep dogs out will be added by the group. Motion by Hallett to approve the contract as presented, 2<sup>nd</sup> by Chambers. Motion carried unanimously.

##### **5. Discussion and possible approval of a rental fee waiver.**

Mr. Kast was on hand to ask for a fee waiver for a benefit for his mother and eventual donation to G.R.A.C.E. from the proceeds, due to his current financial hardship. Members encouraged him to pay himself back from the proceeds of the benefit. Motion by Hallett to deny fee waiver, 2<sup>nd</sup> by Lewandowski. Motion carried unanimously.

##### **6. Discussion and possible approval of adjusted fees for tent campers.**

Mieden brought up a possible tent camper discount/rate change for a tent with amenities to be \$20 or a discount when Lydia's House Emergency shelter funding pays for it since they don't use the same electric/water amounts that an RV would use. Woodhouse mentioned that they are taking up the space either way and all agreed they did not want to change the fee schedule. Motion to offer a 25% discount

to Lydia's house as a 501.3c, but to keep the fees the same by Chambers, 2<sup>nd</sup> by Cosgrove. Motion carried unanimously.

**APPROVAL OF BILLS:** *Approval of payment of the monthly bills.*

Motion by Hallett to approve August Bills. 2<sup>nd</sup> by Woodhouse. Motion carried unanimously.

**MONTHLY BUDGET REPORT**

Revenues for 2023 vs 2024 August 1-25 were provided but not comparable. Mieden explained that in 2024 we put all revenues from the pool, bus trips and WPRA Tickets into SQL to have a more accurate report. 2025 will include pool daily attendance as well. None of these had been entered in 2023.

**SENIOR COORDINATOR'S REPORT:** I deposited \$50.00 more for coffee money and that brings the total for the year to \$305.00 for coffee. I also received a check for the Senior Center from Urban Scenic Travel for registering people for the Brewers Game in the amount of \$50.00. Our House had their 2<sup>nd</sup> breakfast at the Senior Center on August 8<sup>th</sup> with wonderful attendance. Their next breakfast is scheduled for Thursday, September 26<sup>th</sup>. We are once again scheduling movies on the big screen twice a month if possible. The next movie will be on Thursday, August 19<sup>th</sup>. The movie will probably be a comedy "Ride the Eagle". Senior Solutions from the Richland Hospital has scheduled another Bingo on Thursday, September 26<sup>th</sup> from 12:30-2:30. This is a nice event because it brings new people to the Senior Center. We have been working on maybe scheduling little day trips from the Senior Center. Jodi has checked into renting a van for such occasions.

**DIRECTOR'S REPORT:** Jena completed the Fall/Winter rec guide and sent it in today to print. Camps are all planned for 2025. We are planning a few Kids Night Out events this winter as well as some adult paint nights. Fall SuperSports will be split into 2 different age groups this year as we just have too many older kids mixing with the littles and it doesn't always work as well. A Trailblazer Challenge is planned for the winter months: hike/bike/snowshoe or ski our trail events for \$60 and get a long sleeve zip-up and 8 planned events at our city park trails. We are in discussions with maintenance on moving goals to start RARYS/MAYSA practices as well as planning for the ice rink. The pool closed as of the 25<sup>th</sup> and we are having record temps this week. We have had lots of good feedback and compliments on the pool this summer. On the maintenance side, I have a few pipes that are leaking as of today (heater 2) and will be working with the Wastewater guys for service at a very good price. We rigged up a backup chlorine 55-gallon bin in case the 500-gallon bulk tank runs low before my delivery date (2 times this season). Attributed to the poo in the pool. Guards and office staff came in extra early today to close up shop before getting off to their sports schedules. Neuman comes on the 1<sup>st</sup> of October, so I plan to keep the splash pad open through the 15<sup>th</sup> (hospital 5k that day)

**PARK BOARD PRESIDENT REPORT:** Discussed working with Mieden for pool shutdown plans.

**REPORTS, REQUESTS, CONCERNS:** Hallett mentioned the cemetery being very weedy for a family funeral and asked to notify the sexton that if there is a funeral it would be nice if the area was tidied up beforehand. Woodhouse mentioned a concern from lifeguards on working relationships with maintenance. Lewandowski mentioned too much herbicide is being used this summer. Mieden will follow up with maintenance.

**SET NEXT MEETING DATE:** 4th Monday of the Month. September 23<sup>rd</sup>, 2024, at 5:00pm.

**ADJOURNMENT:** Motion to Adjourn by Hallett. 2<sup>nd</sup> by Chambers. Motion carried unanimously.