

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

**Brewer Public Library Board Meeting Minutes
May 15, 2023**

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Joy Leineweber, Jim Korb, and Sherri Johnson

Also present: Martha Bauer

Absent: Ida Ryan, Linda Gentes and Dave Turk

1. Meeting was called to order at 4:00 pm by President Tepley. A quorum was present.
2. Director Bauer indicated that the meeting was properly posted.
3. Motion by Korb, seconded by Rewald, to approve the agenda. Motion carried.
4. Motion by Johnson, seconded by Leineweber to waive reading of the April minutes in lieu of printed copies and approve the minutes. Motion carried.
5. **Treasurer's Report:** The City-Clerk Treasurer did provide data for April and previous months in 2023. The expenditures (minus salary) were \$5,278.64. The current balance is \$158,467.68. The library has not yet received the City's portion of the annual allotment.
6. **Director Report:**
 - Circulation for April was 2,131 adult material, 102 YA material, 1,630 juvenile material and A/V was 828. Wiscat circulation was 46 borrowed items and 87 lent items. Computer usage=449 wireless log-ins, 161 log-ins. 328 pages printed (\$68.80).
 - There were 6 adult programs with 15 attendees and 8 Juvenile programs with 151 attendees.
 - Ida Ryan has announced that she is resigning from the Board.
 - The Library is now a UPS access point. The community is pleased and using this new service daily.
 - Cybrarian is up and running,.
 - The National Library Week activities were well attended and items from the makers space were demonstrated.
 - At April's Directors meeting the members voted to purchase Creative Bug for the next three years using LSTA grant tech funds, Creative Bug offers thousands of tutorial videos on different types of craft projects. This could enhance our programming.
 - A Book/Bake Sale is planned for June 10 Dairy Days.
 - June 17 is Community Safety Day at the library.
 - The library applied for a booth at the Taste of the Hills event.
 - SWLS strategic planning process has started. Martha will attend a meeting in

Platteville on June 7th.

- The library website continues to be tweaked to make it as user friendly as possible.
- A new part-time custodian was hired.
- The library will be a summer meal drop-off point for the school district
- June 24th there will be a Pride celebration at the library
- History Room account: Balance in April was \$2,214.24. Income was \$74.22. Expenses were \$44.99. Ending balance is \$2,243.47. There were 45 visitors, 28 emails and calls.

Motion by Rewald, seconded by Wright, to approve the Library Director's report.
Motion carried.

7. Motion to pay monthly library bills: Motion by Johnson, seconded by Leineweber, to approve monthly bills. Roll call vote. All approved. Motion carried.

8. Ceiling Fan price quotes: Martha received price quotes from Strang and Ash Creek. Strang's quote for \$4,935 included a caveat that cages around each fan were recommended for safety purposes. This would amount to an additional \$2,522.50. Ash Creek's quote was \$3,340 without the cages. The Board concluded that the cages were a good idea and a motion was made by Korb, seconded by Rewald, that Martha should contact both companies to get the best price and installation time for the fans with cages. Martha is authorized to choose the best package. Roll call vote. Motion carried.

9. Youth and Adult Program budget: Martha requested that the Board approve and additional \$1,000 for both youth and adult programming. Motion by Leineweber, seconded by Johnson, to approve this request. Roll call vote. Motion carried.

10. Friends of the Library and Foundation Report: The FOL will meet on Wednesday. The Foundation met last month and is actively seeking additional members.

11. City and County Board reports: Karin Tepley reported that the city has issued permits for some events this summer. There has been a request for a Community Resource Officer in the schools. The city would pick up a portion of the cost. Registering voters at the polls will now be done by a computer program. No County report.

12. School District Report: The School District now has a contract for the alternative school. The District is doing lots of hiring and adjusting the school schedule.

13. Board member comments: none

14. Adjournment: Motion by Korb, seconded by Johnson, to adjourn. Motion carried.

Next meeting is Monday, June 19 at 4pm.

Minutes recorded by Lisa Rewald.

