

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

Brewer Public Library Board Meeting Minutes
October 21, 2024

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Robert Bookens, Shari Johnson, Dave Turk, Joy Leineweber and Jim Korb

Also Present: Director Stacy Pilla

Absent:

1. Meeting was called to order at 5:00 pm by President Tepley. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Korb, seconded by Bookens, to approve the agenda. Motion carried.
4. **Approval of the Minutes:** Motion by Leineweber, seconded by Wright, to approve the minutes from the September meeting.
5. **Treasurer's Report:** Motion by Turk, seconded by Rewald, to approve the Treasurer's report. Roll call vote. Motion carried.
6. **Director Report:**
 - Circulation for September was 4,186. 2,196 adult materials, 159 YA material, 1,831 juvenile material and A/V was 880. Wiscat circulation was 81 borrowed items and 99 lent items. Computer usage=584 desktop log-ins (418 patron log-ins and 166 guest log-ins) and 760 wireless log-ins. 823 pages printed for a total of \$210.20.
 - There were 9 adult programs with 13 attendees and 13 juvenile program with 403 attendees.
 - Library staff completed CPR/First Aid training at the October 14th inservice meeting.
 - Two new employees have been hired for limited-term employment in the History Room during the Historian's winter sabbatical. There will be no change to the History Room's hours.
 - The Director continues to work closely with CESA3 and othe stakeholders in developing the LIFT early literacy program pilot for Richland County.
 - The Friends and the Foundation have been meeting regularly to prepare for the library's 55th Year Anninversary Open House taking place November 2nd. Final plans are now in place for the chili lunch and other events. There will be a radio spot on Tuesday, October 29th promoting the event.

Motion by Leineweber, seconded by Rewald, to approve the Library Director's report. Motion carried.

Discussion and Action Items

7. Approval of bid for Library furnace replacement : Motion by Johnson, seconded by Korb to approve the bid from Wertz Plumbing and Heating for \$3,299. Roll call vote. All were in favor.

8. Discuss and consider action on 2025 Library Budget: The Board discussed the budget worksheet that the Director presented. There will be an increase in the budget request due to pay raises and higher fees from SWLS. There were numerous questions about the various categories and line items. The budget will be further discussed next month. No action was taken.

9. Approval of the Bills: Motion by Turk, seconded by Leineweber, to approve the monthly bills. Roll call vote. All were in favor. Motion carried.

10. Friends of the Library and the Foundation report: Both groups met last week to discuss the upcoming Open House. The FOL is in need of a new Treasurer and President. The Director has been filling that roll for several years and would love to pass the baton.

11. City Council report: Karin Tepley reported that the City is looking for a replacement for Candace Fagerlund on the Library Board. Board members were asked for recommendations.

12. County Board report: The annual budget meeting is at hand and the Campus Reconfiguration Committee will hold a meeting this week.

13. School District report: The annual meeting to set the tax levee will meeting tonight. There will be upgrade to the High School/Middle School library. Early release is every Wednesday which gives the staff time to meet and discuss changes and opportunities.

12. Adjournment: Motion by Rewald, seconded by Tepley, to adjourn. Motion carried. The next meeting is November 18, 2024 at 5pm. Minutes recorded by Lisa Rewald.