# OFFICIAL PUBLIC NOTICE

## MEETING OF THE PARK BOARD

MONDAY, OCTOBER 26, 2026, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

**MINUTES**

**CALL TO ORDER:** Meeting was called to order at 5:00pm by President Lewandowski, and a quorum was present; the meeting had been properly noticed.

**ROLL CALL:** Park Board members: Kathryn Lewandowski, Pat Elliott, Larry Hallett, Allicia Woodhouse, Evan Ewing, City Council Rep- Brad Wegner, County Rep- Duane McElvain, Director- Jodi Mieden.

**APPROVAL OF MINUTES:** Motion by Hallett to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2nd by Elliott. Motion carried unanimously.

**DISCUSSION AND ACTION ITEMS:**

**2. Review and Recommend Revisions to Chapter 50 of the Code of Ordinances Governing the Board of Park Commissioners**. Attorney Windle and City Council Rep Chris Jarvis attended to assist with any questions the board had and gave clarification of the process ahead. McElvain questioned the seat for the County being removed and Windle noted challenges in the relationship with the county. There is no longer a yearly donation, so there is no requirement for a seat at the table. They could be a member of the board if they live in city limits. Woodhouse noted the value as many county residents use our parks, trails and ports and a county voice has always been a valuable perspective. Windle noted that with the statute, Park Board becomes more powerful and without it becomes advisory only. The board tabled the discussion until next meeting and let Attorney Windle know when they were ready for his attendance at a meeting for final questions and revisions. The board wants to take the appropriate time to consider all avenues thoughtfully.

**3. Consider approval of a fee waiver for the Community Thanksgiving Dinner.** A request was made by the Women of the ELCA for a waived usage for the Community Thanksgiving Dinner. The board agreed it shows goodwill from the city being a community event benefitting over 600 people each year, mostly the senior population. Mieden will look at electric use for the event to consider for 2027. Motion by Woodhouse to approve a waived usage for the Community Thanksgiving Dinner. 2nd by Ewing. Motion carried unanimously.

**4. Consider approval of pool pass holiday discount sale.** Mieden gave past data on the Holiday sale and requested to approve the Pool Pass Holiday Sale for December 1-31, 2026. Motion by Woodhouse to approve a 10% off pool pass holiday sale for the 2027 season, December 1-31. 2nd by McElvain. Motion was amended by Woodhouse to approve a 10% off pool pass holiday sale for the 2027 season using 2026 prices, December 1-31. 2nd by McElvain. Motion carried unanimously.

**APPROVAL OF BILLS:** Motion by Woodhouse to approve the monthly bills. 2nd by Ewing. Motion carried unanimously.

**MONTHLY BUDGET REPORT**: Revenue Comparison for Recreation, Rentals & Aquatic Center, October 1-26, 2025v2026.

**RECREATION REPORT: Parks/Grounds:** Enrolled in Certified Playground Safety Inspector course certification. Will work with AdPW to conduct all playground audits and update any maintenance and inventory needs. Updated documents to be done on each playground for better management. Capital Outlay of 10k to spend on new playground equipment. Reached out to the Richland Hospital Foundation to inquire about interest in an MOU for Strickland Park. Awaiting reply to move forward with initial meetings. **Community Center:** Capital Outlay of 10k/20k to spend on Meeting room/Gym table replacement. Will sell on Wisconsin Surplus. Meeting room tables to go to City Hall. **Recreation:** Fireworks contract to be signed. Budget was reduced from 17k to 11k. Will need to discuss with RC Thunderfest group to see if there are funds or look at options. We had a successful and fun Trick or Treat Trail event last Friday in the park. We gave out 613 pre-made bags of goodies and had 43 total groups committed to handing out candy. We even had someone that never gets trick-or-treaters at their home come and set up because they miss seeing all the costumed kiddos. **WSRC:** The budget was balanced without affecting this department for this year but we still plan to propose changes for the future. **Pool:** I am recertifying my Pool Operators license online this month before it expires in April.

**WSRC REPORT:** The last bus trip to the Diamond Jo Casino will be on Thursday October 29th. The Euchre Tournament was a success, and we earned $160.00 from the tournament. Our House skipped breakfast here in September but is back this month. The Senior Citizen Potluck Group had their monthly potluck and many of the group dressed up for

Halloween. A picture was taken and it will be in the Richland Center Observer of the group that had costumes on. During their Christmas Party in December, they plan on taking a picture of the entire group and putting that in the paper. They hope the pictures will show the public as to how much the Senior Center is used and the fun they have. Heffner reported earned profits from 2024-2026.

**PARK BOARD PRESIDENT REPORT:** Wanted to stress that the board will take thoughtful time to consider the future ordinances. Looking to brainstorm in November and possibly be ready for the attorney to return in December and draft revisions from there.

**REPORTS, REQUESTS, CONCERNS:** Wegner requested an agenda item for next meeting concerning Non-Resident fee structures for pool passes and parties.

**SET NEXT MEETING DATE:** 4th Monday of the Month, November 23rd, 2026, at 5:00pm.

**ADJOURNMENT:** Motion to Adjourn by Woodhouse. 2nd by McElvain. Motion carried unanimously.