

Brewer Public Library  
325 North Central Avenue  
Richland Center, WI 53581  
608 647-6444

**Brewer Public Library Board Meeting Minutes  
February 17, 2025**

**Present:** Karin Tepley, Lisa Rewald, Robert Brookens, Jim Korb, Sherri Johnson, Hope Donough, Blossom Wright and Dave Turk

**Also Present:** Director Stacy Pilla

**Absent:** Joy Leineweber

1. Meeting was called to order at 5:00 pm by President Tepley. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Wright, seconded by Brookens, to approve the agenda. Motion carried.
4. **Approval of the Minutes:** Motion by Brookens, seconded by Johnson, to approve the minutes from the January meeting. Motion carried.
5. **Treasurer's Report:** Director Pilla . reported that the 1-1-2025 opening balance was \$243,641.81 and the balance as of 2-4-2025 was \$342,443.63 (includes County's contribution of \$135,043.28). Motion by Korb, seconded by Donough, to approve the Treasurer's report. Motion carried.
6. **Director Report:**
  - Circulation for January was 3,775. 1,910 adult materials, 96 YA material, 1,769 juvenile material and A/V was 571. Wiscat circulation was 108 borrowed items and 99 lent items. Computer usage=736 wireless log-ins and 494 desktop logins.
  - There were 3 adult programs with 8 attendees and 12 juvenile program with 249 attendees.
  - The 1000 Books Before Kindergarten kick-off event was held on February 1. Approximately 60 people attended and 36 children registered for the program. Work continues with community partners to keep the momentum going.
  - Author KD Allbaugh, author of Borgia Rose, gave a presentation sponsored by the Friends of the Library and the Brewer Library Foundation, on February 8. Leading up to the event, 179 copies of the book were distributed in the community. 44 people attended the presentation.
  - Director Pilla was accepted as a mentee in the Wisconsin Library Association Mentorship program. This is year-long professional growth opportunity.
  - The main floor circulation desk area has been reconfigured to improve flow and function.
  - Furnace on the first floor is acting up. Repair people have been contacted. Pilla is in the process of creating a spreadsheet to keep track of the six furnaces in the building.

Motion by Turk, seconded by Rewald, to approve the Library Director's report. Motion carried.

### **Discussion and Action Items**

7. **2024 Report to the DPI:** Director Pilla went over the report she compiled for the DPI. Some of the highlights were: A. The number of visitors to the library was up (possibly due to UPS affiliation). B. The number of programs doubled in 2024. C. There were 661 more library users last year. D. Inter-library loans went up.
8. **Parking Lot Sealcoating and Line Stripping:** The library was approached by Patriot Paving to see if the Board was interested in their services. They had noticed that the striping was almost non-existent and the pavement was showing significant wear. They provided a maintenance proposal. The Board agreed with their suggestion but they will also check pricing with other companies before committing.
9. **Adjustment to Saturday Hours:** Staff has requested that Saturday hours be changed so that the start time conforms with weekday hours (opening at 9am instead of 10am on Saturdays). There was a roll call vote and all were in favor. The library will make this change after a month's notice to patrons.
10. **Landscaping updates:** Director Pilla will contact Jason Glassbrenner to make sure that this is on city's calendar. Fill needs to be placed in the front of the building before landscaping can begin.
11. **Approval of Bills:** Motion by Johnson, seconded by Rewald, to approve the monthly bills. Roll call vote. All were in favor.
12. **FOL and Foundation report:** Both groups will meet on Thursday. The FOL is still struggling with 501c(3) status.
10. **City Council report:** Karin Tepley reported that the City Council passed an ordinance that would forbid smoking in the parks. City owned equipment that is no longer needed continues to be sold and new robot mowers have been purchased. The City is taking responsibility for the Veteran's Memorial after the veterans group disbanded. Wild Honey Juicery and Café will go into the old Gables Restaurant.
14. **County Board report:** Dave Turk reported that interviews for County Administrator will begin on March 12. Tony Kurtz came to view the campus recently. He was appalled by all of the useful and non-useful debris left by the UW system. This will be a monumental job cleaning out the buildings.
15. **School District Report:** There was a recent state convention. The High School Library is being re-organized. The District staff is beginning to plan for the next school year.
16. **Adjournment:** Motion by Korb, seconded by Turk, to adjourn. Motion carried. The next meeting is scheduled for March 17<sup>th</sup>, 2025 at 5:00 pm.