

Property committee Minutes
5:00 PM – Thursday, December 15, 2022
Conference Room of the Municipal Building

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Fruit at 5:00PM. Oliphant affirmed proper public notice of meeting. A quorum was present.

Members Present: Susan Fruit, Scotty Wallace and Kevin Melby

Members Absent: None

Staff Present: Dave Fry, Buildings & Grounds Superintendent and Ashley Oliphant, City Administrator

APPROVAL OF MINUTES

Motion by Wallace to approve the 9/22/22 and 8/11/22 meeting minutes. Seconded by Melby.

Motion carried unanimously.

REPLACEMENT OF BALLPARK LIGHTS AT KROUSKOP PARK SOFTBALL DIAMONDS

Superintendent Fry advised he was unable to proceed due to various constraints. He recommended including this project in a capital improvement plan to be pursued over the course of the next five years. He reported recommending to the Park Board the possibility of fundraising for the project. The Property Committee will review this matter at a later date with updates on the Park Board's fundraising efforts.

AIRPORT PAVEMENT PROJECT

Fry reported actively working to schedule a meeting with DOT airport contact Wendy to discuss funding options for the project. Will provide updates and next steps in the planning process as they are available.

SUPERINTENDENT REPORT:

SECURITY CAMERA INSTALLATION

Fry reported supply chain issues and chip shortages have caused delays in the project. Installation expected to occur in January 2023.

AIRPORT TREE TRIMMING

Fry advised the DOT has not provided a deadline to trim the trees exceeding regulatory height. However, he is working with Wendy at the DOT to move this project forward as his department is limited in their ability to conduct the necessary trimming due to regulatory requirements. Wendy will assist with this process and determine if this project qualifies for federal funding.

REPLACEMENT OF DAMAGED DIKE LIGHTS

Fry reported damage to 20 dike lights. He has obtained funding in the 2023 budget to pursue a phased replacement of the lights.

OTHER UPDATES

Oliphant advised a policy related to the placement of signs on City property will be presented to the Property Committee once completed. Oliphant also explained the lighted sign at the Industrial Park has been repaired on several occasions but is still experiencing issues. Member Wallace offered to inspect the sign and repair what could be aside from the digital read out which is not owned by the City.

SET REGULAR MEETING DATE

The Committee agreed to meet on the second Thursday of every month beginning January 12, 2023.

REPORTS, REQUESTS, OR ANNOUNCEMENTS

None.

ADJOURNMENT

The meeting of the Property Committee was unanimously adjourned at 6:11PM.

Motion by Melby to adjourn. Seconded by Wallace. Motion carried unanimously.

Minutes recorded by Ashley Oliphant