



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE PERSONNEL COMMITTEE

MONDAY, DECEMBER 16, 2024 AT 5:30 PM

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CONFERENCE ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

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#### AGENDA

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES** *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

1. Meeting Minutes

#### ADMINISTRATOR'S REPORT

##### DISCUSSION & POSSIBLE ACTION ITEMS:

2. Approval of Public Outreach Services Contract with SWWRPC
3. Department Transfer of FTE Municipal Services Specialist
4. Reclassification of Municipal Services Specialist from Limited Term to Permanent Position

##### DIRECTOR OF PUBLIC WORK PERFORMANCE REVIEW - Possible Closed Session

5. The Chair may entertain a motion to enter closed session pursuant to Wis. Stat., 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
6. Reconvene in open session pursuant to Wisconsin Stat, Sec 19.85(2) to vote on matters discussed during closed session. Roll call vote if motion is not unanimous.

**SET NEXT MEETING DATE** *Third Monday of the Month - January 20th*

#### ADJOURNMENT

Posted this 13th day of December, 2024 by 4:30 PM.  
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.