



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE PERSONNEL/INSURANCE COMMITTEE

MONDAY, DECEMBER 18, 2023 AT 5:30 PM

CONFERENCE ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

#### AGENDA

1. **ROLL CALL** - Roll call; determine whether a quorum is present; affirmation of proper public notice.
2. **APPROVAL OF MINUTES**
  - 2.1. November 20, 2023 Meeting Minutes
3. **ADMINISTRATOR'S REPORT**
4. **DISCUSSION AND POSSIBLE ACTION:**
  - 4.1. **City Officer Ordinance** - *Consideration of Appointments, Hiring Procedures & Organizational Hierarchy*
  - 4.2. **Recognition of Exemplary Employees**
  - 4.3. **Performance Evaluation of the City Administrator** – CLOSED SESSION for the purpose of conducting a performance evaluation of the City Administrator.
    - (a) The Chair may entertain a motion to enter into closed session pursuant to Wis. Stat, Sec 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
    - (b) Reconvene in open session pursuant to Wisconsin Stat, Sec 19.85(2). Roll call vote if motion is not unanimous.
5. **FUTURE AGENDA ITEMS**
6. **SET NEXT MEETING DATE**
7. **ADJOURNMENT**

Posted this 15th day of December, 2023 by 6:00 PM.  
Copy to the official newspaper the Richland Observer.

Aaron Joyce, City Clerk/Treasurer

*Please Note: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Todd Coppernoll, Mayor at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-6428.*

*Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member in attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting.*

*The City of Richland Center is an equal opportunity employer, provider, and lender.*