



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE COMMON COUNCIL

TUESDAY, NOVEMBER 03, 2026 AT 6:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

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**TEAMS:** [bit.ly/RCTeamsMeeting](https://bit.ly/RCTeamsMeeting)

### **AGENDA**

**CALL TO ORDER** *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

#### **APPROVAL OF AGENDA**

#### **APPROVAL OF MINUTES**

1. October 6, 2026 Meeting Minutes

**MAYOR AND ALDERPERSONS** *Committee/Commission/Board Reports; Requests for Future Agenda Items.*

#### **DEPARTMENT HEAD REPORTS**

**PROCLAMATION: Crash Responder Safety Week (CRSW) November 2 to November 6, 2026**

#### **TREASURER'S REPORT**

2. Treasurer's Report
3. Utility Treasurer's Report

**PUBLIC COMMENT** *No Council action will be taken on any matter originating under this item.*

#### **PAYMENT OF BILLS**

4. Bills for Approval

#### **GREATER RICHLAND AREA TOURISM REPORT**

5. Annual Tourism Report - Marty Richards

#### **CITY ADMINISTRATOR RESIGNATION**

6. Accept the Resignation of City Administrator Ashley Oliphant, Effective January 1, 2027
7. Determine Next Steps for Filling the Position, Including Interim Coverage and Recruitment

#### **BUDGET COMMITTEE RECOMMENDATIONS FOR ACTION (WALTERS)**

8. Review the 2027 Richland Center Fire Department Budget and Approve the City's 2027 Contribution

#### **GENERAL GOVERNMENT COMMITTEE RECOMMENDATIONS FOR ACTION (CAIRNS)**

9. Consider Assignment and Amendment of Developer Agreement for 291 N Jefferson Street
10. Consideration of Room Tax Ordinance Amendments
11. 2027 EMS Contract with Richland County

#### **PLANNING COMMISSION RECOMMENDATIONS FOR ACTION (JARVIS)**

12. Repeal and Replacement of Chapter 452 Floodplain Zoning Ordinance as Mandated by Wisconsin DNR
13. **Land Division by CSM Application** of Wisconsin Corporation of Seventh Day Adventists (Tax Parcel 022-2832-4000)
14. **Conditional Use Application** of Kalerry LLC (Tax Parcel 276-0920-0600)

#### **PUBLIC WORKS COMMITTEE RECOMMENDATIONS FOR ACTION (SCHULTZ)**

15. A Resolution Adopting Updated Airport Lease and Rental Fees and Establishing Ongoing Lease and Rental Fee Adjustments

**APPOINTMENT & CONFIRMATION** *Committees, Commissions and Boards*

**ADJOURNMENT**

Posted this 30th day of October, 2026 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

*PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.*