



OFFICIAL PUBLIC NOTICE

MEETING OF THE PERSONNEL COMMITTEE

MONDAY, JULY 21, 2025 AT 5:00 PM

CONFERENCE ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

1. Meeting Minutes

ADMINISTRATOR'S REPORT

DISCUSSION & POSSIBLE ACTION ITEMS

2. Legal Services Contract Renewal
3. Ambulance Service MOU
4. 2026 Cost of Living Adjustment (COLA)
5. Personnel Handbook Amendment - Timekeeping
6. Personnel Handbook Amendment - Vacation Scheduling and Payout
7. Personnel Handbook Amendment - Lunch and Breaks
8. Personnel Handbook Amendment - Protective Clothing
9. Personnel Handbook Amendment - Hours of Work
10. Independent Contractor Policy & Insurance Decision
11. Benefit Opt Out Program

SET NEXT MEETING DATE - *August 18th*

ADJOURNMENT

Posted this 18th day of July, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.