



**OFFICIAL PUBLIC NOTICE**  
**MEETING OF THE PERSONNEL COMMITTEE**  
**MONDAY, MAY 19, 2025 AT 5:30 PM**

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CONFERENCE ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

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**AGENDA**

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES** *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

1. Meeting Minutes

**ADMINISTRATOR'S REPORT**

**DISCUSSION & POSSIBLE ACTION ITEMS**

2. City Issued Cell Phones
3. Policy Review - Expense Reimbursements
4. Policy Review - Honoring Employees

**SET NEXT MEETING DATE** - June 16th

**ADJOURNMENT**

Posted this 15th day of May, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.