



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE PERSONNEL COMMITTEE

MONDAY, MARCH 16, 2026 AT 5:30 PM

---

CONFERENCE ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

---

#### AGENDA

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES** *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

1. January 22, 2026 Meeting Minutes

#### ADMINISTRATOR'S REPORT

#### DISCUSSION & POSSIBLE ACTION ITEMS

2. Part-Time Public Works Crew Position – Facilities Custodian

**CLOSED SESSION** for the purpose of discussing employee performance and compensation

3. The Chair may entertain a motion to enter closed session pursuant to Wis. Stat., 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
4. Reconvene in open session pursuant to Wisconsin Stat, Sec 19.85(2) to vote on matters discussed during closed session. Roll call vote if motion is not unanimous

**SET NEXT MEETING DATE** *Third Monday of the Month - April 20th*

#### ADJOURNMENT

Posted this 13th day of March, 2026 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.