



OFFICIAL PUBLIC NOTICE

MEETING OF THE BOARD OF REVIEW

THURSDAY, JULY 30, 2026 AT 6:00 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

TEAMS: bit.ly/RCTeamsMeeting

AGENDA

1. Call Board of Review (BOR) to order & Meeting Recording Announcement
2. Roll Call - *determine whether a quorum is present; confirmation of proper notices*
3. Verify that the City has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)).
4. Review of New Laws
5. Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony
6. Adoption of policy regarding the procedure for waiver of BOR hearing requests
7. Review the Assessor's level of assessment (Annual Assessment Report or similar document)
8. Receipt of the Assessment Roll by the Clerk from the Assessor
9. Receive the Assessment Roll and Sworn Statements from the Clerk
10. Review the Assessment Roll and perform statutory duties:
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double-assessed property
11. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43)
12. Discussion/Action – Verify with the Assessor that open book changes are included in the assessment roll
13. Allow taxpayers to examine assessment data.
14. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
 - c. Requests to testify by telephone or submit a sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed or required BOR matters.
15. Review Notices of Intent to File Objection.
16. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.
17. Consider/act on scheduling additional BOR Date(s).
18. Adjourn to future date if necessary.

Posted this 24th day of July, 2026 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city

governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.