



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE LIBRARY BOARD

MONDAY, SEPTEMBER 18, 2023 AT 4:30 PM

---

INTERNATIONAL ROOM, BREWER PUBLIC LIBRARY, 325 N. CENTRAL AVENUE, RICHLAND CENTER, WI 53581

---

<https://us02web.zoom.us/j/88394478055?pwd=NVo0NkpITG84M0hhcXRCaVU0dHVrdz09>

#### AGENDA

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

#### APPROVAL OF AGENDA

1. Entertain a motion to approve the agenda

#### APPROVAL OF MINUTES

2. Entertain a motion to waive the reading of the minutes of the August 21, 2023 meeting in lieu of printed copies and to approve said minutes, or correct and approve said minutes.

#### APPROVAL OF BILLS

3. Approve monthly library bills

#### TREASURER'S REPORT

4. Discuss and consider action on the Treasurer's Report

#### DIRECTOR'S REPORT

5. Discuss and consider action on the Director's Report

#### DISCUSSION AND ACTION ITEMS

6. Discuss and consider action to authorize an application for the US Bank NASPO Commercial Card Program.
7. Discuss and consider action to approve Offer Letter for Interim Library Director Stacy Pilla
8. Discuss and consider action to approve hiring a temporary part-time Library Assistant
9. Possible action to enter closed session per Wis. Stat. §19.85 (1) (c) "*considering the employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.*" The board will review compensation of employee. The board will interview two applicants for the position of Library Director. May consider action or vote on matters in closed session.
10. Closed Session.
11. Consider action to reconvene into open session.

#### FRIENDS OF THE LIBRARY & FOUNDATION REPORT

**CITY AND COUNTY BOARD REPRESENTATIVE REPORTS** *No action will be taken on any matter originating under this item*

**SCHOOL DISTRICT REPRESENTATIVE REPORT** *No action will be taken on any matter originating under this item.*

**BOARD MEMBER REPORTS** *No action will be taken on any matter originating under this item.*

**PUBLIC COMMENT** *No action will be taken on any matter originating under this item.*

**SET NEXT MEETING DATE** *Third Monday of the Month*

**ADJOURNMENT**

Submitted for publication on the 15<sup>th</sup> day of September 2023 by Stacy Pilla.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.