TOWN OF PROSPER

Prosper is a place where everyone matters.

Agenda

Prosper Town Council Meeting
Council Chambers
Prosper Town Hall
250 W. First Street, Prosper, Texas
Tuesday, February 08, 2022
5:45 PM

Notice Regarding Public Participation

Welcome to the Prosper Town Council. Individuals may attend the meeting in person, or access the meeting via videoconference, or telephone conference call.

Join the Zoom Meeting by clicking on the following link:https://us02web.zoom.us/j/87189889684

To join the meeting by phone, dial (346) 248-7799

Enter Meeting ID: 8718 988 9684

Addressing the Town Council:

Those wishing to address the Town Council must complete the Public Comment Request Form located on the Town website or in Council Chambers.

If you are attending in person, please submit this form to the Town Secretary prior to the meeting. When called upon, please come to the podium and state your name and address for the record.

If you are attending online/virtually, please submit this form to the Town Secretary prior to 5:00 p.m. on the day of the meeting. Please ensure your full name appears on the screen and you are unmuted so the meeting moderator can recognize you and allow you to speak. The Chat feature is not monitored during the meeting. The Town assumes no responsibility for technical issues that are beyond our control.

If you encounter any problems joining or participating in the meeting, please call our help line at 972-569-1191 for assistance.

Call to Order/ Roll Call.

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Announcements of recent and upcoming events.

CONSENT AGENDA:
Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

1. Consider and act upon the minutes from the January 25, 2022, Town Council meeting. (MLS)

2. Receive the December Financial Report. (BP)

3. Receive the Quarterly Investment Report. (BP)

4. Consider and act upon an ordinance ordering a General Election to be held on May 7, 2022, for the purpose of electing a Mayor; Councilmember Place 1 and Councilmember Place 4; Designating location of polling places; Ordering notices of election to be given as prescribed by law and authorizing the Town Manager to execute joint election contracts with Collin County and Denton County Election Departments, and the Prosper Independent School District. (MLS)

5. Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between D&S Engineering Labs, LLC, (D&S), and the Town of Prosper, Texas, related to construction materials testing for the Central Fire Station and Fire Administration Facility project. (SB)

6. Consider and act upon an ordinance amending Section 12.09.003 "Speed Limits on Specific Streets" of Chapter 12 "Traffic and Vehicles" of the Town's Code of Ordinances by modifying the prima facie speed limits on certain streets. (HW)

7. Consider and act upon an ordinance for a Specific Use Permit (SUP) for a Restaurant with Drive-Through Service in the Shops at Prosper Trail, on 1.1± acres, located on the east side of Preston Road, north of Prosper Trail. The property is zoned Planned Development-68 (PD-68). (S21-0005). (AG)

8. Consider and act upon authorizing the Town Manager to execute a Development Agreement between And Go Concepts, LLC, and the Town of Prosper, Texas, related to the Shops at Prosper Trail development. (AG)

9. Consider and act upon an ordinance to update the Implementation Plan in the Comprehensive Plan to include Sub-Objective 1.3.1 and add Appendix, Exhibit One, which contains the Dallas North Tollway (DNT) Design Guidelines. (KD)

10. Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan, including Swig in Windsong Ranch Marketplace. (AG)

CITIZEN COMMENTS

The public is invited to address the Council on any topic. However, the Council is unable to discuss or take action on any topic not listed on this agenda. Please complete a "Public Comment Request Form" and present it to the Town Secretary prior to the meeting.

REGULAR AGENDA:

If you wish to address the Council, please fill out a "Public Comment Request Form" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For individuals wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

11. Discuss the Town Logo and Rebranding project. (RB)

12. Receive an update regarding the Development and Infrastructure Services Departments Customer Service Survey conducted by Matrix Consulting Group. (RZ)

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider Economic Development Incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.074 - To discuss and consider the Town Manager's performance review.

Section 551.071 - To consult with the Town Attorney regarding intergovernmental agreement between the Town and the US Government, and all matters incident and related thereto.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

Adjourn.

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted at Prosper Town Hall, located at 250 W. First Street, Prosper, Texas 75078, a place convenient and readily accessible to the general public at all times, and said Notice was posted by 5:00 p.m., on Friday, February 4, 2022, and remained so posted at least 72 hours before said meeting was convened.

_____ _____

Michelle Lewis Sirianni, Town Secretary Date Notice Removed

Pursuant to Section 551.071 of the Texas Government Code, the Town Council reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

NOTICE

Pursuant to Town of Prosper Ordinance No. 13-63, all speakers other than Town of Prosper staff are limited to three (3) minutes per person, per item, which may be extended for an additional two (2) minutes with approval of a majority vote of the Town Council.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Prosper Town Council meetings are wheelchair accessible. For special services or assistance, please contact the Town Secretary's Office at (972) 569-1011 at least 48 hours prior to the meeting time.

TOWN OF PROSPER

Prosper is a place where everyone matters.

MINUTES

Prosper Town Council Meeting
Council Chambers
Prosper Town Hall
250 W. First Street, Prosper, Texas
Tuesday, January 25, 2022

DRAFT

Call to Order/ Roll Call.

The meeting was called to order at 6:09 p.m.

Council Members Present:
Mayor Ray Smith
Mayor Pro-Tem Meigs Miller
Councilmember Marcus E. Ray
Councilmember Jeff Hodges
Councilmember Charles Cotten
Councilmember Amy Bartley

Council Members Absent:
Deputy Mayor Pro-Tem Craig Andres

Staff Members Present:
Harlan Jefferson, Town Manager
Terry Welch, Town Attorney
Michelle Lewis Sirianni, Town Secretary
Robyn Battle, Executive Director of Community Services
Rebecca Zook, Executive Director of Development and Infrastructure Services
Hulon Webb, Engineering Services Director
Khara Dodds, Development Services Director
Alex Glushko, Planning Manager
Dan Baker, Parks and Recreation Director
Paul Naughton, Senior Park Planner
Leigh Johnson, IT Director
Betty Pamplin, Finance Director
Doug Kowalski, Police Chief
Stuart Blasingame, Fire Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Mike Martin with Hope Fellowship led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Bartley made the following announcements:

The Mayor's Fitness Challenge has begun and runs through April 18. Residents are encouraged to get back on track with their wellness and fitness routines. If you successfully track an average of 90 minutes per week over the course of the Challenge and turn in a completed tracking sheet you will earn a free t-shirt and be entered to win a Fitbit. Any type of exercise qualifies as trackable minutes, and all ages are eligible to participate. Registration details and tracking sheets are available on the Town's website, so register and get moving today.

Thank you to all who attended the Town's annual State of the Community. A special thanks to Prosper ISD for live streaming the event, to Superintendent Dr. Holly Ferguson, and Mayor Smith for sharing key updates happening in the Town and within the school district, and to the sponsors of the event for allowing it to take place. Residents who were unable to attend, may watch the recording of the event by visiting the Town's YouTube Channel. The video should be available by the end of the week.

Join us on Friday, February 11 at 10:00 a.m. for the Groundbreaking Ceremony for the Prosper Central Fire Station & Administration Building located along 911 Safety Way as we commence the project with a turning of the dirt.

Plan for some fishing fun on Saturday, February 19 for the 13th annual Prosper Fishing Derby at Frontier Park from 9:00 a.m. to 11:00 a.m. No registration is required, and the event is free of charge. No license is required for those who volunteer or participate in the event. The Derby is a catch-and-keep event for trout only, with a limit of five per person. More information including contact information is available on the Town's website homepage by clicking on Upcoming Events.

Councilmember Bartley also thanked the Police Chief for the leadership and keeping the Town safe.

Ms. Battle introduced the new Parks and Recreation Director, Dan Baker.

Presentations.

5. **Presentation of a Proclamation declaring February 2022 as Congenital Heart Defect Awareness Month. (MLS)**

   Mayor Smith read and presented the Proclamation to Melissa Hansen.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

6. **Consider and act upon the minutes from the January 11, 2022, Town Council meeting. (MLS)**

7. **Consider and act upon the minutes from the January 13, 2022, Town Council Work Session. (MLS)**

8. **Consider and act upon Resolution No. 2022-03 approving the Town of Prosper and Prosper Economic Development Corporation (PEDC) Investment Policy and Investment Strategy and approving the list of qualified brokers/dealers and financial institutions that are authorized to engage in investment transactions with the Town of Prosper and the PEDC. (BP)**

9. **Consider and act upon authorizing the Town Manager to execute an Agreement between Motorola Solutions, Inc., and the Town of Prosper, for annual radio system support and maintenance. (SB)**

10. **Consider and act upon approving Amendment No. 3 to the Software Maintenance and Hosting Agreement between Town of Prosper, TX and**

CentralSquare Technologies, LLC; and authorizing the Town Manager to execute the same. (KD)

11. **Consider and act upon Ordinance No. 2022-04 amending Section 1.02.061, "Regular Meetings," and Subsection (a) of Section 1.02.162, "Public Member Request to Speak at Public Hearing," of Article 1.02, "Town Council," of Chapter 1, "General Provisions," of the Code of Ordinances, regarding the starting time of regular Town Council meetings and at Public Hearings allowing one member of the public to speak on behalf of multiple members of the public. (RB)**

12. **Consider and act upon Resolution No. 2022-05 appointing a member of the Prosper Town Council to the North Central Texas (NCT) Regional 9-1-1 Emergency Communications District Board of Managers. (MLS)**

13. **Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan, including Brookhollow Multifamily, Hope Fellowship, Prosper Town Center, and Victory at Frontier. (AG)**

Mayor Pro-Tem Miller made a motion to approve consent agenda items 6 thru 13. Councilmember Ray seconded that motion, and the motion was unanimously approved.

CITIZEN COMMENTS:

No comments were made.

Items for Individual Consideration:

14. **Conduct a public hearing and consider and act upon a request to rezone 163.2± acres, from Planned Development-90 (PD-90) to Planned Development (PD), to facilitate the development of a single-family residential subdivision with private social club, located on the north side of First Street, east of Coit Road. (Z20-0021). (AG)**

Mr. Glushko stated the proposed development is generally in accordance with the existing zoning with regard to lot size and development standards. The applicant is proposing rezoning to allow for modifications to include the private social club, park dedication location, and hike and bike trail alignment, as well as floodplain on private lots. There are four proposed lot sizes. Mr. Glushko indicated staff has received two forms not in opposition to the request. The Parks and Recreation Board unanimously approved the proposed park dedication and the hike and bike trails as proposed at their July 8, 2021, meeting. The Planning and Zoning Commission unanimously recommended approval at their July 20, 2021, meeting. Staff recommends approval.

The applicant presented an overview of the proposed development that included the location of the development, lot sizes, the open space, trails, and placement of the private social club as well as renderings of the club and amenities. The applicant indicated that the club will be part of Phase I and will be open to anyone and is not required to be a member to live in the development.

Mayor Smith opened the public hearing.

No comments were made.

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Mayor Smith closed the public hearing.

The Town Council expressed their appreciation to the applicant for working with staff and the abutting neighbors.

Mayor Pro-Tem Miller made a motion to approve a request to rezone 163.2± acres, from Planned Development-90 (PD-90) to Planned Development (PD), to facilitate the development of a single-family residential subdivision with private social club, located on the north side of First Street, east of Coit Road, subject to approval of a Development Agreement, including, but not limited to, right-of-way and/or easement dedication, and architectural building materials. Councilmember Ray seconded that motion, and the motion was unanimously approved.

15. Conduct a public hearing to discuss and consider the Dallas North Tollway (DNT) Design Guidelines. (KD)

Ms. Dodds stated this is a continued public hearing from December 14. She provided a recap of all the steps taken that have occurred to date. The proposed guidelines for consideration include the nine proposed amendments and an item on development incentives. Ms. Dodds also outlined the two amendments to the Comprehensive Plan, which would include a new sub-objective to include the guidelines as an exhibit.

The Town Council requested to bring back the landscape ordinance for review and discussed landowner rights as they relate to the guidelines. Staff noted that land currently zoned with a PD would not be affected and only a new or an amended PD would then adhere to the guidelines.

Mayor Smith opened the public hearing.

No comments were made.

Mayor Smith closed the public hearing.

Councilmember Cotten made a motion to approve the following amendments to the Town of Prosper Comprehensive Plan: 1. (Amendment One) Include a new sub-objective 1.3.1 under Objective 1.3 in the Section entitled, "Implementation Plan". Sub-objective 1.3.1 shall read as follows: *"Develop Dallas North Tollway Design Guidelines to create a vision of future development on the Tollway, as described in Exhibit One."* 2. (Amendment Two) Include the Dallas North Tollway Design (DNT) Guidelines, which will be described as Exhibit One in the Comprehensive Plan. Councilmember Ray seconded that motion. The motion passes with a 5 to 1 vote. Councilmember Bartley opposed.

16. Consider and act upon an ordinance amending Ordinance No. 2021-55 (FY 2021-2022 Annual Budget). (BP)

Ms. Pamplin stated the Town Council had requested the Town to monitor the trees throughout the town after the winter freeze that occurred in February 2021. This amendment would provide funding for the expenditure of $90,780 from the General Fund. Ms. Pamplin noted that this item and the next agenda item are comparison items.

Councilmember Ray asked why the Town was only replacing 72 trees when 100 were identified.

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Mr. Naughton stated that staff determined it would be better not to replant in certain locations due to poor performance and ongoing maintenance issues. Therefore, only 72 trees will be replaced. In addition, it is cost prohibited to replant inch for inch.

Councilmember Ray made a motion to approve Ordinance No. 2022-06 amending Ordinance No. 2021-55 (FY 2021-2022 Annual Budget) to provide funding increased expenditures in the General Fund. Councilmember Hodges seconded that motion, and the motion was unanimously approved.

17. Consider and act upon approving the purchase of trees from Fannin Tree Farm, LLC, through a City of Frisco contract; and authorizing the Town Manager to execute documents for the same. (PN)

Mayor Pro-Tem Miller made a motion to approve the purchase of trees from Fannin Tree Farm, LLC, through a City of Frisco contract; and authorize the Town Manager to execute documents for the same. Councilmember Hodges seconded that motion, and the motion was unanimously approved.

18. Consider and act upon the 2022 Town Council regular meeting schedule. (MLS)

Ms. Lewis Sirianni stated the Council reviews each year their upcoming regular meeting schedule. It was noted that the Council has historically canceled the second meeting in December, however, this year it falls after the holiday. Staff recommends holding each meeting as normally scheduled with the exception of the second meeting in December.

Mayor Pro-Tem Miller stepped away from the dais during opening remarks.

Councilmember Hodges made a motion to approve the 2022 Prosper Town Council Regular meeting schedule as presented. Councilmember Ray seconded that motion, and the motion was unanimously approved. *Mayor Pro-Tem Miller was not present for the vote.*

19. Receive the 2022-2024 Communications and Community Engagement Plan. (RB)

Ms. Battle stated that this plan is intended to serve as a guide to achieve the Town's communication and community engagement goals over the next several years. It establishes goals, objectives, strategies, and tactics to guide efforts as well as define performance measures and timelines for completion and align new programs and program enhancements with projected staff and budget requirements. Ms. Battle outlined the guiding principles, highlights, and five specific goals. She expressed her appreciation to the Community Engagement Committee and the Communications staff for their review and feedback.

The Town Council discussed the flexibility within the plan to change any strategies or goals and drilling down into the social media analytics to determine what items receive better responses and/or engagement.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

20. Discuss the Denton County Bond Program Call for Projects. (RZ)

Mr. Webb outlined four key road projects for consideration to be submitted as part of the Denton County call for Bond projects. The projects included Gee Road, Teel Parkway from US 380 to Fishtrap, Legacy Drive, and Parvin Road. Mr. Webb noted that Parvin Road is also within the City of Celina and noted the possible cost share

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that the Town could seek regarding this project. Staff is seeking any feedback and direction from the Town Council on these or other road projects for consideration.

The Town Council discussed the proposed projects with no other projects noted for consideration.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.074 – To discuss and consider the Town Manager's performance review.

Section 551.071 - To consult with the Town Attorney regarding an Intergovernmental Agreement between the Town and the US Government, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 7:20 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened the Regular Session at 9:29 p.m.

No action was taken.

Adjourn.

The meeting was adjourned at 9:31 p.m.

These minutes approved on the 8th day of February 2022.

APPROVED:

_____

Ray Smith, Mayor

ATTEST:

_____

Michelle Lewis Sirianni, Town Secretary

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TOWN OF PROSPER

Prosper is a place where everyone matters.

MONTHLY FINANCIAL REPORT
as of December 31, 2021
Budgetary Basis

Prepared by
Finance Department

February 8, 2022

TOWN OF PROSPER, TEXAS

MONTHLY FINANCIAL REPORT
DECEMBER 2021

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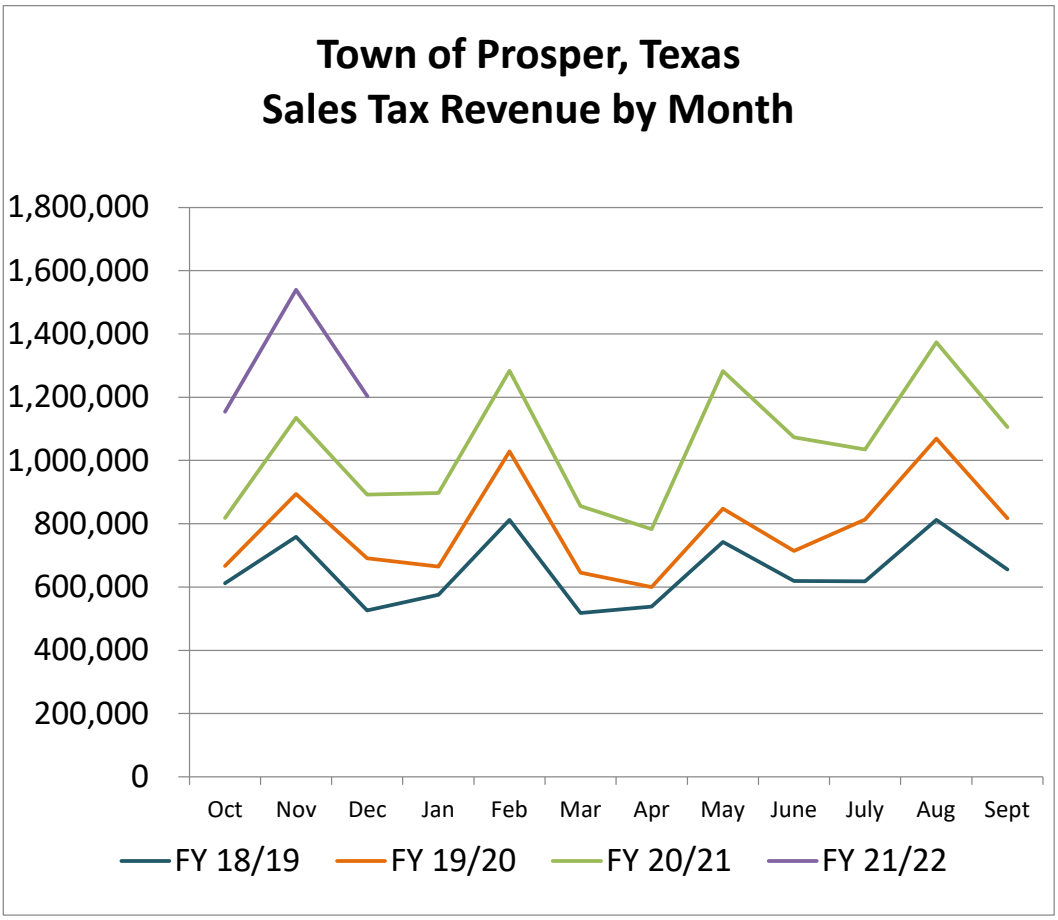
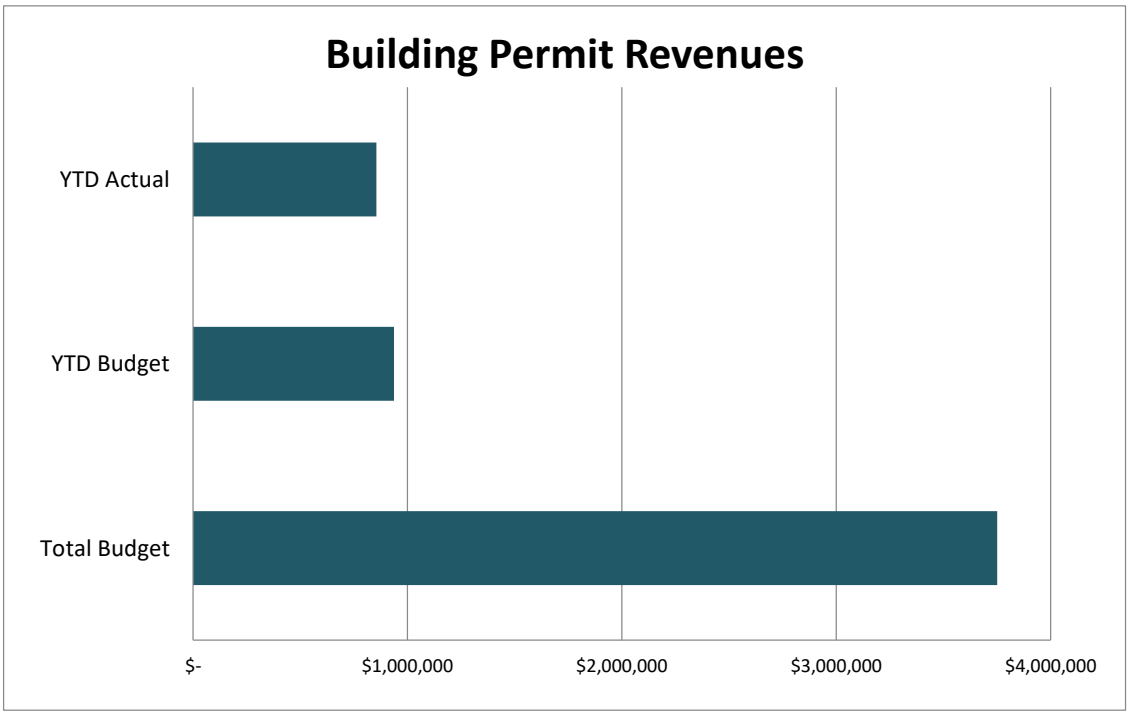
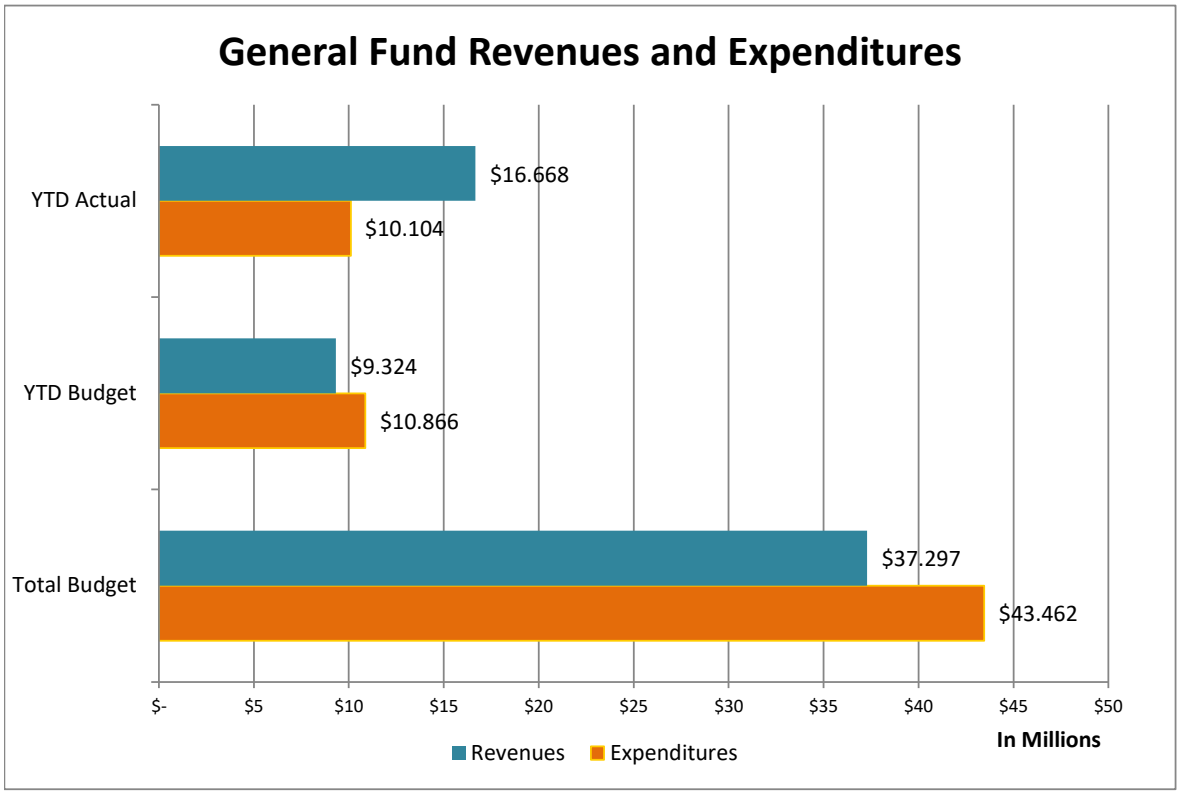
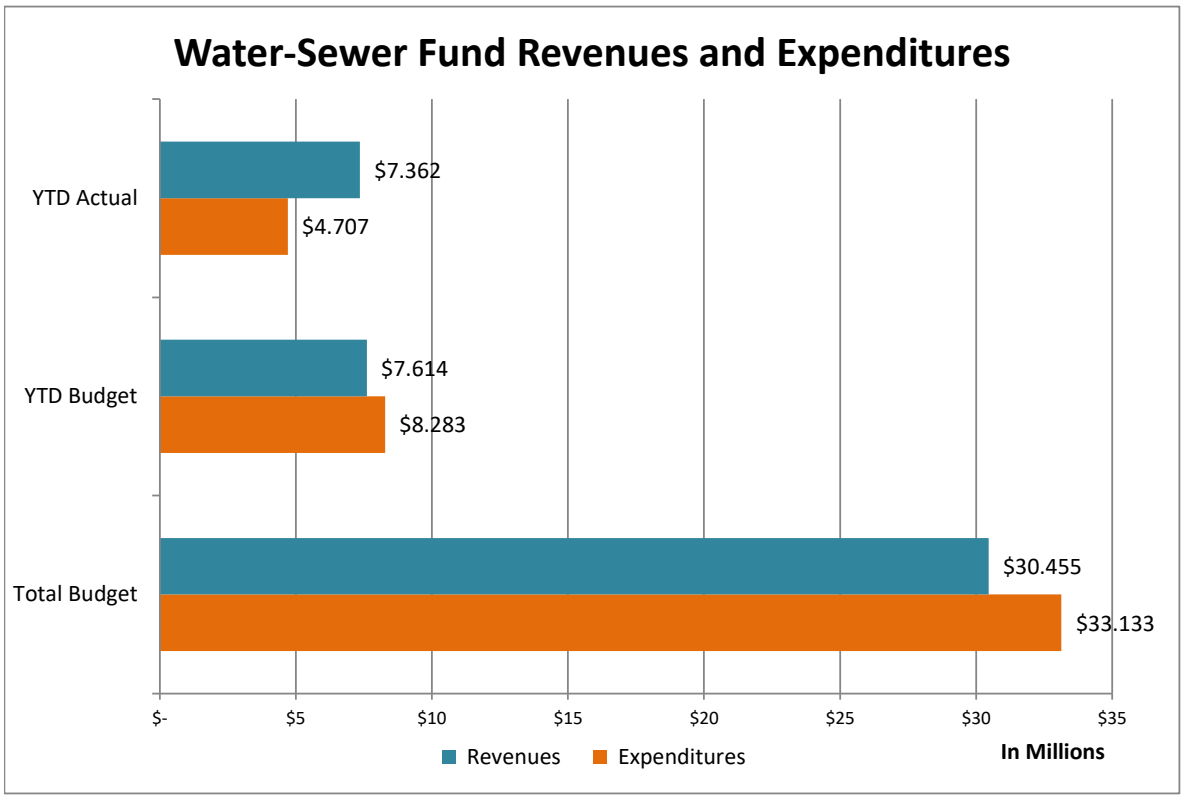

Town of Prosper, Texas
Sales Tax Revenue by Month
1,800,000
1,600,000
1,400,000
1,200,000
1,000,000
800,000
600,000
400,000
200,000
0
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
June
July
Aug
Sept
FY 18/19
FY 19/20
FY 20/21
FY 21/22


Building Permit Revenues
YTD Actual
YTD Budget
Total Budget
$-
$1,000,000
$2,000,000
$3,000,000
$4,000,000


General Fund Revenues and Expenditures
YTD Actual
$16.668
$10.104
YTD Budget
$9.324
$10.866
Total Budget
$37.297
$43.462
$- $5 $10 $15 $20 $25 $30 $35 $40 $45 $50
Revenues
Expenditures
In Millions


Water-Sewer Fund Revenues and Expenditures
YTD Actual
$7.362
$4.707
YTD Budget
$7.614
$8.283
Total Budget
$30.455
$33.133
$- $5 $10 $15 $20 $25 $30 $35
Revenues
Expenditures
In Millions

TOWN OF PROSPER, TEXAS
MONTHLY FINANCIAL REPORT
December 31, 2021
Expected Year to Date Percent 24.99%

GENERAL FUND

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actuals	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actuals	Change from Prior Year
REVENUES										
Property Taxes	$ 19,256,473	$ -	$ 19,256,473	$ 11,788,779	$ -	$ 7,467,694	61%	1	$ 11,563,487	2%
Sales Taxes	7,972,237	-	7,972,237	2,440,792	-	5,531,445	31%		1,769,571	38%
Franchise Fees	1,997,889	-	1,997,889	131,005	-	1,866,884	7%	2	110,756	18%
Building Permits	3,751,000	-	3,751,000	855,258	-	2,895,742	23%		1,654,183	-48%
Other Licenses, Fees & Permits	1,307,700	-	1,307,700	643,523	-	664,177	49%		676,328	-5%
Charges for Services	576,873	-	576,873	250,512	-	326,361	43%		108,996	130%
Fines & Warrants	325,000	-	325,000	54,370	-	270,630	17%		53,125	2%
Intergovernmental Revenue (Grants)	232,914	-	232,914	55,452	-	177,462	24%		60	
Interest Income	70,000	-	70,000	22,213	-	47,787	32%		30,590	-27%
Transfers In	1,100,514	-	1,100,514	275,129	-	825,386	25%		267,955	3%
Miscellaneous	329,481	-	329,481	56,512	-	272,969	17%		42,296	34%
Park Fees	377,000	-	377,000	94,756	-	282,244	25%		42,599	122%
Total Revenues	$ 37,297,081	$ -	$ 37,297,081	$ 16,668,299	$ -	$ 20,628,782	45%		$ 16,319,946	2%
EXPENDITURES										
Administration	$ 7,222,692	$ 974,914	$ 8,197,606	$ 2,598,633	$ 432,284	$ 5,166,689	37%		$ 1,223,894	112%
Police	6,520,223	48,577	6,568,800	1,372,031	354,122	4,842,648	26%		852,085	61%
Fire/EMS	8,738,347	177,860	8,916,207	2,524,211	143,056	6,248,939	30%		1,333,168	89%
Public Works	3,697,980	578,719	4,276,699	331,198	1,200,278	2,745,223	36%	3	298,343	11%
Community Services	6,575,735	169,641	6,745,376	1,605,122	413,652	4,726,602	30%		865,464	85%
Development Services	4,211,352	346,439	4,557,791	782,121	641,811	3,133,858	31%		521,592	50%
Engineering	4,175,692	24,121	4,199,813	891,090	112,162	3,196,561	24%		406,991	119%
Total Expenses	$ 41,142,021	$ 2,320,270	$ 43,462,291	$ 10,104,406	$ 3,297,366	$ 30,060,520	31%		$ 5,501,538	84%
REVENUE OVER (UNDER) EXPENDITURES	$ (3,844,940)	$ (2,320,270)	$ (6,165,210)	$ 6,563,894					$ 10,818,408	
Beginning Fund Balance October 1-Unassigned/Unrestricted*			19,096,194	19,096,194					13,923,232	
Ending Fund Balance			$ 12,930,984	$ 25,660,088					$ 24,741,640	

Notes

1 Property taxes are billed in October and the majority of collections occur December through February.

2 Franchise fees and other various license and fees are paid quarterly or annually.

3 Purchase orders have been issued for various approved discretionary packages.

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

TOWN OF PROSPER, TEXAS
MONTHLY FINANCIAL REPORT
December 31, 2021
Expected Year to Date Percent 24.99%

WATER-SEWER FUND

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES										
Water Charges for Services	$ 15,179,476	$ -	$ 15,179,476	$ 4,321,979	$ -	$ 10,857,497	28%		$ 3,772,664	15%
Sewer Charges for Services	8,972,771	-	8,972,771	2,292,806	-	6,679,965	26%		2,007,971	14%
Sanitation Charges for Services	1,779,679	-	1,779,679	433,797	-	1,345,882	24%		415,462	4%
Licenses, Fees & Permits	214,370	-	214,370	63,636	-	150,734	30%		57,179	11%
Utility Billing Penalties	142,000	-	142,000	52,399	-	89,601	37%		-	
Interest Income	40,000	-	40,000	13,050	-	26,950	33%		15,025	-13%
Other	4,126,549	-	4,126,549	184,585	-	3,941,964	4%	1	128,018	44%
Transfer In	-	-	-	-	-	-			-	
Total Revenues	$ 30,454,845	$ -	$ 30,454,845	$ 7,362,252	$ -	$ 23,092,593	24%		$ 6,396,320	15%
EXPENDITURES										
Administration	$ 3,091,532	$ 18,000	$ 3,109,532	$ 663,950	$ 18,000	2,427,582	22%		$ 583,504	14%
Debt Service	3,713,517	2,618,251	6,331,768	-	-	6,331,768	0%		-	
Water Purchases	7,701,317	-	7,701,317	1,789,316	-	5,912,001	23%		1,692,460	6%
Public Works	15,694,874	295,035	15,989,909	2,253,350	441,455	13,295,104	17%		2,166,330	4%
Total Expenses	$ 30,201,240	$ 2,931,286	$ 33,132,526	$ 4,706,616	$ 459,455	$ 27,966,455	16%		$ 4,442,294	6%
REVENUE OVER (UNDER) EXPENDITURES	$ 253,605	$ (2,931,286)	$ (2,677,681)	$ 2,655,636					$ 1,954,026	
Beginning Working Capital October 1*			10,278,909	10,278,909					6,867,399	
Ending Working Capital			$ 7,601,228	$ 12,934,545					$ 8,821,425	

Notes

1 Largest portion of this ($3.89M) is TxDOT reimbursement for Custer Water Line relocation.

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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WATER-SEWER FUND

	Dec-21		Dec-20		Growth %
	WATER	SEWER	WATER	SEWER	Change
# of Accts Residential	11,041	10,351	9,846	9,155	12.58%
# of Accts Commercial	453	348	415	323	8.54%
Consumption-Residential	86,847,250	64,812,178	74,778,890	52,911,204	18.77%
Consumption-Commercial	33,436,230	10,597,890	28,520,810	9,220,330	16.67%
Average Residential Water Consumption	7,866		7,595		3.57%
Billed ($) Residential	632,601.86	609,905.84	541,250.46	517,352.94	16.88%
Billed ($) Commercial	310,556.35	97,148.24	264,128.23	88,374.33	17.58%
Total Billed ($)	$ 943,158.21	$ 707,054.08	$ 805,378.69	$ 605,727.27	16.94%

	Average rainfall for December is 2.58			
Rainfall	Jan-21	0.85	Jan-20	5.00
	Feb-21	2.22	Feb-20	3.88
	Mar-21	3.03	Mar-20	6.75
	Apr-21	4.50	Apr-20	1.90
	May-21	7.77	May-20	7.54
	Jun-21	2.15	Jun-20	5.35
	Jul-21	1.50	Jul-20	2.31
	Aug-21	4.82	Aug-20	1.28
	Sep-21	0.25	Sep-20	3.87
	Oct-21	2.96	Oct-20	1.74
	Nov-21	3.11	Nov-20	1.08
	Dec-21	0.43	Dec-20	3.00

	Average Monthly	Average Cumulative
October	10.6%	10.6%
November	7.4%	18.0%
December	5.8%	23.8%
January	4.3%	28.1%
February	4.4%	32.5%
March	4.5%	37.0%
April	6.2%	43.2%
May	6.9%	50.1%
June	9.1%	59.2%
July	11.6%	70.8%
August	15.6%	86.3%
September	13.7%	100.0%

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DEBT SERVICE FUND

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES										
Property Taxes-Delinquent	$ 75,000	$ -	$ 75,000	$ 3,128	$ -	$ 71,872	4%		$ 39,988	-92%
Property Taxes-Current	10,545,466	-	10,545,466	6,532,474	-	4,012,992	62%	1	4,753,096	37%
Taxes-Penalties	-	-	-	2,988	-	(2,988)			5,198	-43%
Transfer In	-	428,581	428,581	428,581	-	-	100%		-	
Interest Income	45,000	-	45,000	4,918	-	40,082	11%		6,694	-27%
Total Revenues	$ 10,665,466	$ 428,581	$ 11,094,047	$ 6,972,089	$ -	$ 4,121,959	63%		$ 4,804,975	45%
EXPENDITURES										
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -			$ -	
2012 GO Bond Payment	2,200,000	428,581	2,628,581	-	-	2,628,581	0%		-	
2013 GO Refunding Bond	175,000	-	175,000	-	-	175,000	0%		-	
Bond Administrative Fees	20,000	-	20,000	600	-	19,400	3%		-	
2014 GO Bond Payment	305,000	-	305,000	-	-	305,000	0%		-	
2015 GO Bond Payment	1,220,300	-	1,220,300	-	-	1,220,300	0%		-	
2015 CO Bond Payment	445,000	-	445,000	-	-	445,000	0%		-	
2016 CO Debt Payment	70,000	-	70,000	-	-	70,000	0%		-	
2017 CO Debt Payment	70,000	-	70,000	-	-	70,000	0%	2	-	
2018 GO Debt Payment	145,000	-	145,000	-	-	145,000	0%		-	
2018 CO Debt Payment	455,000	-	455,000	-	-	455,000	0%		-	
2019 CO Debt Payment	381,123	-	381,123	-	-	381,123	0%		-	
2019 GO Debt Payment	155,000	-	155,000	-	-	155,000	0%		-	
2020 CO Debt Payment	245,000	-	245,000	-	-	245,000	0%		-	
2021 CO Debt Payment	255,000	-	255,000	-	-	255,000	0%		-	
2021 GO Debt Payment	1,770,000	-	1,770,000	-	-	1,770,000	0%		-	
Bond Interest Expense	4,741,048	-	4,741,048	-	-	4,741,048	0%		-	
Total Expenditures	$ 12,652,471	$ 428,581	$ 13,081,052	$ 600	$ -	$ 13,080,452	0%		$ -	
REVENUE OVER (UNDER) EXPENDITURES	$ (1,987,005)	$ -	$ (1,987,005)	$ 6,971,489					$ 4,804,975	
Beginning Fund Balance October 1*			2,646,664	2,646,664					2,619,367	
Ending Fund Balance Current Month			$ 659,659	$ 9,618,153					$ 7,424,342	

Notes

1 Property taxes are billed in October and the majority of collections occur December through February.

2 Annual debt service payments are made in February and August.

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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CRIME CONTROL AND PREVENTION SPECIAL PURPOSE DISTRICT

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES										
Sales Tax - Town	$ 2,102,918	$ -	$ 2,102,918	$ 643,119	$ -	$ 1,459,799	31%		$ 467,200	38%
Interest Income	300	-	300	172	-	128	57%		111	
Other	-	-	-	-	-	-			-	
Total Revenue	$ 2,103,218	$ -	$ 2,103,218	$ 643,291	$ -	$ 1,459,927	31%		$ 467,311	38%
EXPENDITURES										
Personnel	$ 2,078,008	$ -	$ 2,078,008	$ 489,534	$ -	$ 1,588,474	24%		$ 336,992	45%
Other	350	-	350	8	-	342			-	
Total Expenditures	$ 2,078,358	$ -	$ 2,078,358	$ 489,541	$ -	$ 1,588,817	24%		$ 336,992	45%
REVENUE OVER (UNDER) EXPENDITURES	$ 24,860	$ -	$ 24,860	$ 153,750					$ 130,319	
Beginning Fund Balance October 1*			307,262	307,262					302,439	
Ending Fund Balance Current Month			$ 332,122	$ 461,012					$ 432,758	

Notes

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES SEPCIAL PURPOSE DISTRICT

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES										
Sales Tax - Town	$ 2,102,918	$ -	$ 2,102,918	$ 640,649	$ -	$ 1,462,269	30%		$ 466,622	37%
Interest Income	300	-	300	94	-	206	31%		-	
Other	-	-	-	-	-	-			-	
Total Revenue	$ 2,103,218	$ -	$ 2,103,218	$ 640,743	$ -	$ 1,462,475	30%		$ 466,622	37%
EXPENDITURES										
Personnel	$ 2,098,745	$ -	$ 2,098,745	$ 597,173	$ -	$ 1,501,572	28%		$ 370,701	61%
Other	350	-	350	-	-	350			-	
Total Expenditures	$ 2,099,095	$ -	$ 2,099,095	$ 597,173	$ -	$ 1,501,922	28%		$ 370,701	61%
REVENUE OVER (UNDER) EXPENDITURES	$ 4,123	$ -	$ 4,123	$ 43,570					$ 95,922	
Beginning Fund Balance October 1*			292,152	292,152					203,982	
Ending Fund Balance Current Month			$ 296,275	$ 335,722					$ 299,904	

Notes

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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VEHICLE AND EQUIPMENT REPLACEMENT FUND

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES										
Grant Revenue	$ -	$ -	$ -	$ -	$ -	$ -			$ -	
Other Reimbursements	136,500	-	136,500	-	-	136,500	0%		-	
Interest Income	20,000	-	20,000	4,509	-	15,491	23%		8,294	-46%
Charges for Services	1,170,198	-	1,170,198	292,549	-	877,649	25%		369,626	-21%
Total Revenue	$ 1,326,698	$ -	$ 1,326,698	$ 297,059	$ -	$ 1,029,639	22%		$ 377,920	-21%
EXPENDITURES										
Vehicle Replacement	$ 352,148	$ 394,393	$ 746,541	$ 341,082	$ 420,893	$ (15,434)	102%	1,2	$ 442,163	-23%
Equipment Replacement	33,300	-	33,300	-	-	33,300	0%		57,470	
Technology Replacement	255,700	-	255,700	118,628	146,747	(9,674)	104%	2	9,764	
Total Expenditures	$ 641,148	$ 394,393	$ 1,035,541	$ 459,710	$ 567,640	$ 8,192	99%		$ 509,398	-10%
REVENUE OVER (UNDER) EXPENDITURES	$ 685,550	$ (394,393)	$ 291,157	$ (162,651)					$ (131,478)	
Beginning Fund Balance October 1*			4,038,140	4,038,140					3,741,880	
Ending Fund Balance Current Month			$ 4,329,297	$ 3,875,489					$ 3,610,402	

Notes

1 Replacement vehicle or technology purchases have been encumbered.

2 Replacement vehicle or technology prices slightly higher due to manufacturer price increases.

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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STORM DRAINAGE UTILITY FUND

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES										
Storm Drainage Utility Fee	$ 758,100	$ -	$ 758,100	$ 194,771	$ -	$ 563,329	26%		$ 176,329	10%
Drainage Review Fee	3,000	-	3,000	-	-	3,000	0%		925	-100%
Interest Income	2,200	-	2,200	810	-	1,390	37%		1,232	-34%
Transfer In	-	531,449	531,449	531,449	-	-	100%		-	
Other Revenue	-	-	-	-	-	-			-	
Total Revenue	$ 763,300	$ 531,449	$ 1,294,749	$ 727,030	$ -	$ 567,719	56%		$ 178,485	307%
EXPENDITURES										
Personnel Services	$ 172,445	$ -	$ 172,445	$ 8,454	$ -	$ 163,991	5%		$ 37,507	-77%
Debt Service	253,142	531,449	784,591	-	-	784,591	0%		-	
Operating Expenditures	278,595	63,490	342,085	24,203	63,490	254,392	26%		1,753	1281%
Transfers Out	663,157	-	663,157	313,102	-	350,055	47%	1	26,232	1094%
Total Expenses	$ 1,367,339	$ 594,939	$ 1,962,278	$ 345,759	$ 63,490	$ 1,553,029	21%		$ 65,491	428%
REVENUE OVER (UNDER) EXPENDITURES	$ (604,039)	$ (63,490)	$ (667,529)	$ 381,271					$ 112,994	
Beginning Working Capital October 1*			813,310	813,310					632,579	
Ending Working Capital Current Month			$ 145,781	$ 1,194,581					$ 745,573	

Notes

1 Capital project funds are transferred as needed; General fund transfers are made monthly.

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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PARK DEDICATION AND IMPROVEMENT FUNDS

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES										
Park Dedication-Fees	$ 430,000	$ -	$ 430,000	$ -	$ -	$ 430,000	0%		$ -	
Park Dedication - Transfers In	-	-	-	-	-	-			-	
Park Improvements	280,500	-	280,500	71,129	-	209,371	25%		-	
Contributions/Grants	-	200,550	200,550	-	-	200,550	0%		-	
Interest-Park Dedication	6,000	-	6,000	2,209	-	3,791	37%		3,218	-31%
Interest-Park Improvements	5,000	-	5,000	1,143	-	3,857	23%		2,500	-54%
Total Revenue	$ 721,500	$ 200,550	$ 922,050	$ 74,481	$ -	$ 847,569	8%		$ 5,718	1203%
EXPENDITURES										
Cockrell Park Trail Connection	$ -	$ -	$ -	$ -	$ -	$ -			$ 166,310	-100%
Hike & Bike Master Plan	-	-	-	-	-	-			-	
Hays Park	-	31,952	31,952	33,340	2,500	(3,888)		1	2,800	
Pecan Grove H&B Trail	30,000	-	30,000	-	-	30,000	0%		-	
Pecan Grove Park	575,000	150,000	725,000	-	-	725,000	0%		-	
Capital (Misc. small projects)	61,750	-	61,750	-	-	61,750	0%		-	
Total Expenses	$ 666,750	$ 181,952	$ 848,702	$ 33,340	$ 2,500	$ 812,862	4%		$ 169,110	
REVENUE OVER (UNDER) EXPENDITURES	$ 54,750	$ 18,598	$ 73,348	$ 41,141					$ (163,392)	
Beginning Fund Balance October 1*			2,899,784	2,899,784					2,660,035	
Ending Fund Balance Current Month			$ 2,973,132	$ 2,940,925					$ 2,496,643	

Notes

1 Purchase order rolled forward from prior year to pay final invoices and close out capital project.

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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TIRZ #1 - BLUE STAR

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES									
Impact Fee Revenue:									
Water Impact Fees	$ -	$ -	$ -	$ 42,790	$ (42,790)			$ 19,868	
Wastewater Impact Fees	-	-	-	9,030	(9,030)			9,030	
East Thoroughfare Impact Fees	200,000	-	200,000	88,715	111,285	44%		84,101	
Property Taxes - Town (Current)	627,221	-	627,221	-	627,221	0%		-	
Property Taxes - Town (Rollback)	-	-	-	-	-			-	
Property Taxes - County (Current)	148,647	-	148,647	-	148,647	0%		-	
Sales Taxes - Town	761,000	-	761,000	191,112	569,888	25%		142,470	34%
Sales Taxes - EDC	637,500	-	637,500	160,056	477,444	25%		119,319	34%
Interest Income	2,000	-	2,000	1,218	782	61%		475	156%
Transfer In	-	-	-	-	-			-	
Total Revenue	$ 2,376,368	$ -	$ 2,376,368	$ 492,921	$ 1,883,447	21%		$ 375,263	31%
EXPENDITURES									
Professional Services	$ -	$ -	$ -	$ -	$ -			-	
Developer Rebate	2,376,368	-	2,376,368	-	2,376,368	0%		-	
Transfers Out	-	-	-	-				-	
Total Expenses	$ 2,376,368	$ -	$ 2,376,368	$ -	$ 2,376,368	0%		$ -	
REVENUE OVER (UNDER) EXPENDITURES			$ -	$ 492,921				$ 375,263	
Beginning Fund Balance October 1*			202,272	202,272				301,260	
Ending Fund Balance Current Month			$ 202,272	$ 695,193				$ 676,523	

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TIRZ #2

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
REVENUES									
Property Taxes - Town (Current)	$ 131,145	$ -	$ 131,145	$ -	$ 131,145	0%		$ -	
Property Taxes - Town (Rollback)	-	-	-	-	-	0%		-	
Property Taxes - County (Current)	31,081	-	31,081	-	31,081	0%		-	
Sales Taxes - Town	-	-	-	-	-			-	
Sales Taxes - EDC	-	-	-	-	-			-	
Interest Income	150	-	150	29	121	19%		56	-48%
Total Revenue	$ 162,376	$ -	$ 162,376	$ 29	$ 162,347	0%		$ 56	-48%
EXPENDITURES									
Professional Services	$ -	$ -	$ -	$ -	-			$ -	
Developer Rebate	162,428	-	162,428	-	162,428	0%		-	
Transfers Out	-	-	-	-	-			-	
Total Expenditures	$ 162,428	$ -	$ 162,428	$ -	$ 162,428	0%		$ -	
REVENUE OVER (UNDER) EXPENDITURES			$ (52)	$ 29				$ 56	
Beginning Fund Balance October 1*			25,104	25,104				25,189	
Ending Fund Balance Current Month			$ 25,052	$ 25,133				$ 25,245	

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WATER IMPACT FEES FUND

	Project Budget	Current Year Original Budget	Current Year Budget Adjustment	Current Year Amended Budget	Current Year Actual	Current Year Encumbrances	Current Remaining Budget Balance	Prior Years Expenditure	Project Budget Balance
REVENUES									
Impact Fees Water		$ 3,500,000	$ -	$ 3,500,000	$ 951,511				
Interest Income		20,000	-	20,000	11,786				
Total Revenues		$ 3,520,000	$ -	$ 3,520,000	$ 963,297				
EXPENDITURES									
Developer Reimbursements									
Parks at Legacy Developer Reimb	400,000	400,000	-	400,000	-	-	400,000	-	400,000
Star Trail Developer Reimb	400,000	400,000	-	400,000	-	-	400,000	-	400,000
Victory at Frontier Developer Reimb	60,000	60,000	-	60,000	-	-	60,000	-	60,000
Westside Developer Reimb	100,000	100,000	-	100,000	-	-	100,000	-	100,000
TVG Windsong Developer Reimb	350,000	350,000	-	350,000	-	-	350,000	-	350,000
Total Developer Reimbursements	$ 1,310,000	$ 1,310,000	$ -	$ 1,310,000	$ -	$ -	$ 1,310,000	$ -	$ 1,310,000
Capital Expenditures									
12" Water Line - DNT	200,000	-	200,000	200,000	-	-	200,000	-	400,000
Lower Pressure Plane Easements	1,000,000	900,000	-	900,000	-	-	900,000	-	1,000,000
Total Projects	$ 1,200,000	$ 900,000	$ 200,000	$ 1,100,000	$ -	$ -	$ 1,100,000	$ -	$ 1,400,000
Transfer to CIP Fund	-	9,000,000	-	9,000,000	-	-	9,000,000	-	-
Total Transfers Out	$ -	$ 9,000,000	$ -	$ 9,000,000	$ -	$ -	$ 9,000,000	$ -	$ -
Total Expenditures	$ 2,510,000	$ 11,210,000	$ 200,000	$ 11,410,000	$ -	$ -	$ 2,410,000	$ -	$ 2,710,000
REVENUE OVER (UNDER) EXPENDITURES				$ (7,890,000)	$ 963,297				
Beginning Fund Balance October 1*				9,710,177	9,710,177				
Ending Fund Balance Current Month				$ 1,820,177	$ 10,673,474				

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WASTEWATER IMPACT FEES FUND

	Project Budget	Current Year Original Budget	Current Year Budget Adjustment	Current Year Amended Budget	Current Year Actual	Current Year Encumbrances	Current Remaining Budget Balance	Prior Years Expenditure	Project Budget Balance
REVENUES									
Impact Fees Wastewater		$ 2,000,000	$ -	$ 2,000,000	$ 528,841				
Interest Income		16,000	-	16,000	4,624				
Upper Trinity Equity Fee		300,000	-	300,000	82,500				
Total Revenues		$ 2,316,000	$ -	$ 2,316,000	$ 615,965				
EXPENDITURES									
Developer Reimbursements									
TVG Westside Utility Developer Reimb	275,000	275,000	-	275,000	-	-	275,000	-	275,000
Frontier Estates Developer Reimb	25,000	25,000	-	25,000	-	-	25,000	-	25,000
LaCima Developer Reimb	50,000	50,000	-	50,000	-	-	50,000	-	50,000
Brookhollow Developer Reimb	220,000	220,000	-	220,000	-	-	220,000	-	220,000
TVG Windsong Developer Reimb	600,000	600,000	-	600,000	-	-	600,000	-	600,000
All Storage Developer Reimb	50,000	50,000	-	50,000	-	-	50,000	-	50,000
Legacy Garden Developer Reimb	75,000	75,000	-	75,000	-	-	75,000	-	75,000
Total Developer Reimbursements	$ 1,295,000	$ 1,295,000	$ -	$ 1,295,000	$ -	$ -	$ 1,295,000	$ -	$ 1,295,000
Capital Expenditures									
Doe Branch Wastewater Lines	-	-	250,000	250,000	-	-	250,000		250,000
Total Projects	$ -	$ -	$ 250,000	$ 250,000	$ -	$ -	$ 250,000	$ -	$ 250,000
Transfer to CIP Fund	1,500,000	1,500,000	-	1,500,000	-	-	1,500,000	-	1,500,000
Total Transfers Out	$ 1,500,000	$ 1,500,000	$ -	$ 1,500,000	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000
Total Expenditures	$ 2,795,000	$ 2,795,000	$ 250,000	$ 3,045,000	$ -	$ -	$ 3,045,000	$ -	$ 3,045,000
REVENUE OVER (UNDER) EXPENDITURES				$ (729,000)	$ 615,965				
Beginning Fund Balance October 1*				4,578,856	4,578,856				
Ending Fund Balance Current Month				$ 3,849,856	$ 5,194,821				

Notes

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THOROUGHFARE IMPACT FEES FUND

	Project Budget	Current Year Original Budget	Current Year Budget Adjustment	Current Year Amended Budget	Current Year Actual	Current Year Encumbrances	Current Remaining Budget Balance	Prior Years Expenditure	Project Budget Balance
REVENUES									
East Thoroughfare Impact Fees		$ 1,200,000	$ -	$ 1,200,000	$ 492,848				
East Thoroughfare Other Revenue		-	-	-	-				
West Thoroughfare Impact Fees		4,000,000	-	4,000,000	910,938				
West Thoroughfare Other Revenue		-	-	-	-				
Interest-East Thoroughfare Impact Fees		9,000	-	9,000	3,562				
Interest-West Thoroughfare Impact Fees		15,000	-	15,000	9,735				
Total Revenues		$ 5,224,000	$ -	$ 5,224,000	$ 1,417,083				
EXPENDITURES									
East									
FM 1461 (SH289-CR 165)	175,000	175,000	-	175,000	77,074	-	97,927	-	97,927
Traffic Signal - Coit & Richland	56,800	56,800	-	56,800	-	-	56,800	50,795	6,005
Transfer to Capital Project Fund	2,180,000	2,180,000	-	2,180,000	-	-	2,180,000	-	2,180,000
Total East	$ 2,411,800	$ 2,411,800	$ -	$ 2,411,800	$ 77,074	$ -	$ 2,334,727	$ 50,795	$ 2,283,932
West									
Teel 380 Intersection Improvements	100,000	-	22,125	22,125	4,512	17,613	0	73,861	-
Traffic Signal		-	2,185	2,185	2,185	-	-	256,112	-
Parks at Legacy Developer Reimb	600,000	600,000	-	600,000	-	-	600,000	-	600,000
Star Trail Developer Reimb	1,000,000	1,000,000	-	1,000,000	-	-	1,000,000	-	1,000,000
Tellus Windsong Developer Reimb	3,500,000	3,500,000	-	3,500,000	-	-	3,500,000	-	3,500,000
Legacy Garden Developer Reimb	200,000	200,000	-	200,000	-	-	200,000	-	200,000
Total West	$ 5,400,000	$ 5,300,000	$ 24,310	$ 5,324,310	$ 6,697	$ 17,613	$ 5,300,000	$ 329,973	$ 5,300,000
Total Expenditures	$ 7,811,800	$ 7,711,800	$ 24,310	$ 7,736,110	$ 83,770	$ 17,613	$ 7,634,727	$ 380,768	$ 7,583,932
REVENUE OVER (UNDER) EXPENDITURES				$ (2,512,110)	$ 1,333,312				
Beginning Fund Balance October 1*				10,868,862	10,868,862				
Ending Fund Balance Current Month				$ 8,356,752	$ 12,202,174				

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Expected Year to Date Percent 24.99%

SPECIAL REVENUE FUNDS

	Original Budget	Budget Adjustment	Amended Budget	Current Year YTD Actual	Current Year Encumbrances	Current Remaining Budget Balance	YTD Percent	Note	Prior Year YTD Actual	Change from Prior Year
Police Donation Revenue	$ 14,000	$ -	$ 14,000	$ 3,861	$ -	$ 10,139	28%		$ 3,450	12%
Fire Donation Revenue	13,500	-	13,500	3,633	-	9,867	27%		3,441	6%
Child Safety Revenue	12,000	-	12,000	1,326	-	10,674	11%		407	226%
Court Security Revenue	8,000	-	8,000	1,751	-	6,249	22%		1,909	-8%
Court Technology Revenue	7,000	-	7,000	1,476	-	5,524	21%		1,608	-8%
Municipal Jury revenue	150	-	150	34	-	116	23%		37	-8%
Interest Income	1,425	-	1,425	975	-	450	68%		1,031	-5%
Interest Income CARES/ARPA Funds	-	-	-	3,517	-	(3,517)			(295)	-1292%
Tree Mitigation	-	-	-	-	-	-			10,300	
Miscellaneous	-	-	-	-	-	-			-	
CARES Act/ARPA Funding	-	-	3,045,165	-	-	3,045,165	0%		1,419,369	-100%
Transfer In	-	-	-	-	-	-			-	
Total Revenue	$ 56,075	$ -	$ 3,101,240	$ 16,573	$ -	$ 3,084,667	1%		$ 1,441,256	-99%
EXPENDITURES										
LEOSE Expenditure	$ 6,500	$ -	$ 6,500	$ -	$ -	$ 6,500			$ 2,500	
Court Technology Expense	-	14,664	14,664	9,288	5,376	-			-	
Court Security Expense	16,936	-	16,936	-	-	16,936	0%		-	
Police Donation Expense	26,204	-	26,204	-	16,189	10,015	62%	1	-	
Fire Donation Expense	5,000	-	5,000	-	-	5,000	0%		-	
Child Safety Expense	39,698	-	39,698	-	-	39,698	0%		-	
Tree Mitigation Expense	400,000	-	400,000	-	-	400,000	0%		-	
Police Seizure Expense	8,227	-	8,227	-	-	8,227	0%		-	
CARES Act/ARPA Funding	-	-	-	-	-	-			1,420,316	-100%
Total Expenses	$ 502,565	$ 14,664	$ 517,229	$ 9,288	$ 21,565	$ 486,376	2%		$ 1,422,816	-99%
REVENUE OVER (UNDER) EXPENDITURES	$ (446,490)	$ (14,664)	$ 2,584,011	$ 7,285					$ 18,440	
Beginning Fund Balance October 1*			3,975,278	3,975,278					567,535	
Ending Fund Balance Current Month			$ 6,559,289	$ 3,982,563					$ 585,975	

Notes

1 Purchase orders have been issued for various approved discretionary packages.

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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CAPITAL PROJECTS FUND - GENERAL

	Project Budget	Current Year Original Budget	Current Year Budget Adjustment	Current Year Amended Budget	Current Year Actual	Current Year Encumbrances	Current Remaining Budget Balance	Prior Years Expenditure	Project Budget Balance
REVENUES									
Grants		$ -	$ -	$ -	$ -				
Bond Proceeds		34,688,033	-	34,688,033	-				
Interest Income		-	-	-	30,412				
Other Revenue		-	-	-	-				
Transfers In - General Fund		4,295,000	110,000	4,405,000	1,183,750				
Transfers In - Impact Fee Funds		2,180,000	-	2,180,000	-				
Transfers In - Bond Funds		-	-	-	2,508,544				
Total Revenues		$ 41,163,033	$ 110,000	$ 41,273,033	$ 3,722,706				
EXPENDITURES									
Frontier Parkway BNSF Overpass	9,143,771	287,783	-	287,783	969	-	286,814	8,855,826	286,976
West Prosper Roads	14,168,828	518,952	-	518,952	555	-	518,397	14,016,735	151,538
Traffic Signal (Coit & First)	306,300	306,300	19,500	19,500	-	19,500	-	286,799	1
BNSF Quiet Zone First/Fifth	145,000	127,186	-	127,186	-	-	127,186	17,146	127,854
Prosper Trail (Coit-Custer) 2 Lanes	6,422,068	1,006,205	700,868	1,707,073	464,935	612,377	629,761	4,715,110	629,646
Cook Lane (First-End)	20,799	-	20,799	20,799	20,799	-	-	-	(0)
Preston/First Turn Lane	100,000	100,000	-	100,000	-	-	100,000	-	100,000
First St (DNT to Coleman)	4,011,567	2,293,095	310,941	2,604,036	-	310,941	2,293,095	1,407,531	2,293,095
Fishtrap (Elem-DNT) 4 Lanes	20,754,430	19,689,411	138,563	19,827,974	228,052	124,450	19,475,472	873,947	19,527,981
First St (Coit-Custer) 4 Lanes	22,085,000	21,012,639	175,800	21,188,439	24,600	151,200	21,012,639	921,427	20,987,773
Fishtrap, Segment 4 (Middle-Elem)	2,944,190	205,011	1,714,417	1,919,428	945,073	769,345	205,011	1,085,647	144,126
Preston/Prosper Trail Turn Lane	100,000	100,000	-	100,000	-	-	100,000	-	100,000
Victory Way (Coleman-Frontier)	2,500,000	-	-	-	-	-	-	2,284,783	215,217
Craig Street (Preston-Fifth)	450,000	450,000	-	450,000	-	299,600	150,400	-	150,400
Prosper Trail/DNT Intersection Improvements	2,113,000	-	78,645	78,645	-	78,645	78,645	2,034,355	(0)
Fishtrap Section 1 & 4	778,900	19,200	6,500	25,700	-	6,500	19,200	727,808	44,592
Fishtrap Segment 2 (PISD reimbursement)	1,063,033	1,063,033	-	1,063,033	-	1,072,770	0	-	(9,737)
Fishtrap (Teel - Gee Road)	6,025,000	6,025,000	-	6,025,000	-	-	6,025,000	-	6,025,000
Gee Road (Fishtrap - Windsong)	6,050,000	3,520,000	-	3,520,000	-	-	3,520,000	-	6,050,000
Teel (US 380 Intersection Improvements)	1,280,000	1,180,000	-	1,180,000	-	-	1,180,000	-	1,280,000
Coleman (Gorgeous - Prosper Trail)	5,500,000	700,000	-	700,000	-	-	700,000	-	5,500,000
Coleman (Prosper Trail - PHS)	3,000,000	675,000	-	675,000	-	-	675,000	-	3,000,000
Legacy (Prairie - Fishtrap)	8,225,000	850,000	-	850,000	-	-	850,000	-	8,225,000
Teel Parkway (US 380 - Fishtrap Rd) NB 2 Lanes (Design)	900,000	-	-	-	-	-	-	-	900,000
Total Street Projects	$ 118,086,886	$ 60,128,815	$ 3,166,034	$ 62,988,549	$ 1,684,983	$ 3,445,328	$ 57,946,620	$ 37,227,114	$ 75,729,461

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CAPITAL PROJECTS FUND - GENERAL

	Project Budget	Current Year Original Budget	Current Year Budget Adjustment	Current Year Amended Budget	Current Year Actual	Current Year Encumbrances	Current Remaining Budget Balance	Prior Years Expenditure	Project Budget Balance
Downtown Monument	455,000	204,257	43,546	247,803	2,250	41,296	204,257	207,411	204,043
Turf Irrigation SH289	68,000	19,065	-	19,065	-	-	19,065	48,935	19,065
US 380 Median Design (Green Ribbon)	821,250	751,550	-	751,550	-	-	751,550	65,800	755,450
Whitley Place H&B Trail Extension	750,000	1,621	-	1,621	-	-	1,621	734,209	15,791
Whitley Place H&B Trail Extension (Pwr line Esmnt)	280,000	44,797	-	44,797	-	-	44,797	235,202	44,798
Tanner's Mill Phase 2 Design	1,030,000	951,700	67,221	1,018,921	34,200	33,021	951,700	14,080	948,699
Lakewood Preserve, Phase 2	3,845,000	3,845,000	-	3,845,000	-	-	3,845,000	-	3,845,000
Pecan Grove Ph II	67,500	7,606	32,959	40,565	15,886	17,073	32,959	26,435	8,106
Downtown Pond Improvements	120,000	120,000	-	120,000	-	13,505	106,495	-	106,495
Sexton Park Phase I	1,200,000	1,200,000	-	1,200,000	-	-	1,200,000	-	1,200,000
Gee Road Trail Connection	700,000	700,000	-	700,000	-	-	700,000	-	700,000
Coleman Median Landscape (Victory-Preston)	650,000	650,000	-	650,000	3,449	25,094	621,457	-	621,457
Prosper Trail Median Landscape	275,000	275,000	-	275,000	1,479	10,755	262,766	-	262,766
Coleman Median Landscape (Talon-Victory)	454,025	424,050	-	424,050	-	323,834	100,216	-	130,191
Total Park Projects	$ 10,715,775	$ 9,194,646	$ 143,725	$ 9,338,371	$ 57,264	$ 464,578	$ 8,841,883	$ 1,332,072	$ 994,349
PD Car Camera and Body worn Camera System	387,225	387,225	-	387,225	-	-	387,225	-	387,225
Station #3 Quint Engine	1,350,000	1,350,000	100,000	1,450,000	1,194,041	(47,648)	303,607	-	203,607
Station #3 Ambulance	460,000	460,000	10,000	470,000	-	319,453	150,547	-	140,547
Street Broom	36,900	-	43,960	43,960	-	43,960	43,960	-	(7,060)
Storm Siren	33,860	294	33,566	33,860	20,566	13,000	40,574	-	294
Scag Wind Storm Blower	9,300	183	-	183	-	-	183	-	9,300
Heavy Duty Trailer	18,250	-	26,626	26,626	-	26,626	26,626	-	(8,376)
Verti-Cutter	12,000	-	19,908	19,908	19,908	-	19,908	-	(7,908)
Skid Steer	81,013	-	81,013	81,013	-	81,013	81,013	-	-
Z-Max Spreader/Sprayer	12,000	-	12,590	12,590	12,590	-	12,590	-	(590)
Park Ops Vehicle	25,889	-	27,035	27,035	-	27,035	27,035	-	(1,146)
Bucket Truck	117,261	-	126,757	126,757	-	126,757	126,757	-	(9,496)
Awnings for Storage	19,800	19,800	-	19,800	1,500	9,900	8,400	-	8,400
Engineering Vehicle	35,998	35,998	-	35,998	-	34,352	1,646	-	1,646
Public Safety Complex FFE		-	-	4,000	-	-	4,000	-	-
Public Safety Complex, Phase 2-Design	1,555,615	-	654,025	654,025	152,469	504,556	501,556	-	898,590
Public Safety Complex, Phase 2-Dev Costs	670,000	661,750	-	661,750	-	-	661,750	-	670,000
Public Safety Complex, Phase 2-Construction	14,500,000	14,499,671	-	14,499,671	-	-	14,499,671	-	14,500,000
Public Safety Complex, Phase 2-FFE	1,274,385	1,274,385	-	1,274,385	-	-	1,274,385	-	1,274,385
Fire Engine Station 4	1,100,000	1,100,000	-	1,100,000	-	-	1,108,380	-	1,100,000
Fire Station #4	600,000	600,000	-	600,000	-	608,380	-	-	(8,380)
Total Facility Projects	$ 22,299,496	$ 20,389,306	$ 1,135,480	$ 21,528,786	$ 1,401,075	$ 1,747,383	$ 19,279,813	$ -	$ 19,151,038
Transfer Out	-	-	-	-	-	-	-	-	-
Total Expenditures	$ 151,102,157	$ 89,712,767	$ 4,445,239	$ 93,855,707	$ 3,143,321	$ 5,657,289	$ 86,068,316	$ 38,559,186	$ 95,874,848
REVENUE OVER (UNDER) EXPENDITURES				$ (52,582,674)	$ 579,385				
Beginning Fund Balance (Restricted for Capital Projects) October 1*				75,824,201	75,824,201				
Ending Fund Balance (Restricted for Capital Projects) Current Month				$ 23,241,527	$ 76,403,586				

Notes

* Unaudited Fund Balance to be updated after the FY21 annual audit is completed.

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CAPITAL PROJECTS FUND-WATER/SEWER

	Project Budget	Current Year Original Budget	Current Year Budget Adjustment	Current Year Amended Budget	Current Year Actual	Current Year Encumbrances	Current Remaining Budget Balance	Prior Year Expenditure	Project Budget Balance
REVENUES									
Interest Income		$ -	$ -	$ -	$ 2,828				
Bond Proceeds		14,931,000	-	14,931,000	-				
Transfers In		563,323	-	-	288,144				
Transfers In - Impact Fee Funds		10,500,000	-	10,500,000	-				
Transfers In - Bond Funds		-	-	-	28,914				
Total Revenues		$ 25,994,323	$ -	$ 25,431,000	$ 319,886				
EXPENDITURES									
Lower Pressure Plane Pump Station Design	24,331,100	22,746,000	432,371	23,178,371	4,038	428,333	22,746,000	1,148,013	22,750,716
Fishtrap EST (South)	6,433,700	6,000	187,924	193,924	-	187,924	6,000	6,239,583	6,193
Water Supply Line Phase I	13,181,703	133,230	37,227	170,457	-	37,227	133,230	12,956,822	187,654
Custer Rd Meter Station/Water Line Relocation	3,866,832	32,598	-	82,019	-	49,421	32,598	3,795,144	22,267
E-W Collector (Cook-DNT)	680,775	128,000	5,400	133,400	-	-	133,400	547,223	133,552
Doe Branch Parallel Interceptor	-	-	4,500	4,500	-	4,500	-	-	(4,500)
Fishtrap (Elem-DNT) Water Line	5,000,000	5,000,000	-	5,000,000	-	-	5,000,000	-	5,000,000
Total Water & Wastewater Projects	$ 53,494,110	$ 28,045,828	$ 667,422	$ 28,762,671	$ 4,038	$ 707,405	$ 28,051,228	$ 24,686,785	$ 28,095,882
Old Town Drainage	665,000	50,000	-	50,000	-	-	50,000	603,142	61,858
Frontier Park/Preston Lakes Drainage	1,085,000	985,000	-	985,000	-	-	985,000	36,510	1,048,490
Old Town Regional Pond #2	385,000	-	45,751	45,751	28,638	17,114	-	2,572	336,677
Old Town Drainage Broadway Design & Construction	691,686	60,240	6,398	66,638	-	6,398	60,240	318,568	366,720
Total Drainage Projects	$ 2,826,686	$ 1,095,240	$ 52,149	$ 1,147,389	$ 28,638	$ 23,512	$ 1,095,240	$ 960,792	$ 1,813,745
Transfer out	-	-	-	-	-	-	-		
Total Expenses	$ 56,320,796	$ 29,141,068	$ 719,571	$ 29,910,060	$ 32,676	$ 730,917	$ 29,146,468	$ 25,647,577	$ 29,909,627
				$ (4,479,060)	$ 287,210				
Beginning Fund Balance (Restricted for Capital Projects) October 1*				18,621,588	18,621,588				
Ending Fund Balance (Restricted for Capital Projects) Current Month				$ 14,142,528	$ 18,908,798				

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Fund number: 100	**GENERAL**								
100-4035-10-00	3% Construction Fee	(500,000.00)		(500,000.00)	(403,120.79)	(216,503.08)		80.62	(96,879.21)
100-4061-10-00	Notary Fees	(200.00)		(200.00)	(10.00)			5.00	(190.00)
	Subtotal object - 04	(500,200.00)		(500,200.00)	(403,130.79)	(216,503.08)		80.59	(97,069.21)
100-4105-10-00	Property Taxes -Delinquent	(150,000.00)		(150,000.00)	(7,536.97)	(29,915.58)		5.03	(142,463.03)
100-4110-10-00	Property Taxes -Current	(19,031,473.00)		(19,031,473.00)	(11,772,809.20)	(10,259,371.07)		61.86	(7,258,663.80)
100-4111-10-00	VIT Motor Vehicle Tax	(10,000.00)		(10,000.00)				-	(10,000.00)
100-4115-10-00	Taxes -Penalties	(75,000.00)		(75,000.00)	(8,432.79)	(4,124.72)		11.24	(66,567.21)
100-4120-10-00	Sales Taxes	(7,972,237.00)		(7,972,237.00)	(2,422,230.87)	(743,069.32)		30.38	(5,550,006.13)
100-4130-10-00	Sales Tax-Mixed Beverage	(105,000.00)		(105,000.00)	(18,560.85)	(9,624.26)		17.68	(86,439.15)
100-4140-10-00	Franchise Taxes - Electric	(1,100,000.00)		(1,100,000.00)				-	(1,100,000.00)
100-4150-10-00	Franchise Taxes - Telephone	(40,000.00)		(40,000.00)	(21.84)	(10.92)		0.06	(39,978.16)
100-4160-10-00	Franchise Taxes - Gas	(185,000.00)		(185,000.00)				-	(185,000.00)
100-4170-10-00	Franchise Taxes - Road Usage	(175,000.00)		(175,000.00)	(22,760.52)	(7,643.76)		13.01	(152,239.48)
100-4185-10-00	Franchise Fee - W/S Fund	(432,889.00)		(432,889.00)	(108,222.24)	(36,074.08)		25.00	(324,666.76)
100-4190-10-00	Franchise Fee-Cable	(65,000.00)		(65,000.00)				-	(65,000.00)
	Subtotal object - 04	(29,341,599.00)		(29,341,599.00)	(14,360,575.28)	(11,089,833.71)		48.94	(14,981,023.72)
100-4202-10-00	NTTA Tag Sales	(150.00)		(150.00)	(55.00)			36.67	(95.00)
100-4203-10-00	New Cingular Tower Lease	(25,523.00)		(25,523.00)	(6,303.75)	(2,101.25)		24.70	(19,219.25)
100-4218-10-00	Administrative Fees-EDC	(15,000.00)		(15,000.00)	(3,750.00)	(1,250.00)		25.00	(11,250.00)
100-4230-10-00	Other Permits	(2,950.00)		(2,950.00)	(355.00)	(295.00)		12.03	(2,595.00)
	Subtotal object - 04	(43,623.00)		(43,623.00)	(10,463.75)	(3,646.25)		23.99	(33,159.25)
100-4610-10-00	Interest Income	(70,000.00)		(70,000.00)	(22,213.33)	(5,001.47)		31.73	(47,786.67)
	Subtotal object - 04	(70,000.00)		(70,000.00)	(22,213.33)	(5,001.47)		31.73	(47,786.67)
100-4910-10-00	Other Revenue	(20,000.00)		(20,000.00)	(11,492.53)	(631.80)		57.46	(8,507.47)
100-4920-10-00	Lease Proceeds	(1.00)		(1.00)				-	(1.00)
100-4995-10-00	Transfer In/Out	(1,100,514.00)		(1,100,514.00)	(275,128.50)	(91,709.50)		25.00	(825,385.50)
	Subtotal object - 04	(1,120,515.00)		(1,120,515.00)	(286,621.03)	(92,341.30)		25.58	(833,893.97)
Program number:	DEFAULT PROGRAM	(31,075,937.00)		(31,075,937.00)	(15,083,004.18)	(11,407,325.81)		48.54	(15,992,932.82)
100-4410-10-07	Court Fines	(325,000.00)		(325,000.00)	(54,369.53)	(17,170.71)		16.73	(270,630.47)
100-4425-10-07	Time Payment Fee Reimb	(500.00)		(500.00)	(135.00)	(45.00)		27.00	(365.00)
	Subtotal object - 04	(325,500.00)		(325,500.00)	(54,504.53)	(17,215.71)		16.75	(270,995.47)
Program number: 7	MUNICIPAL COURT	(325,500.00)		(325,500.00)	(54,504.53)	(17,215.71)		16.75	(270,995.47)
100-4930-10-99	Insurance Proceeds	(25,000.00)		(25,000.00)				-	(25,000.00)
	Subtotal object - 04	(25,000.00)		(25,000.00)				-	(25,000.00)
Program number: 99	NON-DEPARTMENTAL	(25,000.00)		(25,000.00)				-	(25,000.00)
Department number: 10	ADMINISTRATION	(31,426,437.00)		(31,426,437.00)	(15,137,508.71)	(11,424,541.52)		48.17	(16,288,928.29)
100-4230-20-01	Other Permits	(250.00)		(250.00)	(125.00)	(50.00)		50.00	(125.00)
	Subtotal object - 04	(250.00)		(250.00)	(125.00)	(50.00)		50.00	(125.00)
100-4440-20-01	Accident Reports	(2,000.00)		(2,000.00)	(540.00)	(115.00)		27.00	(1,460.00)
100-4450-20-01	Alarm Fee	(75,000.00)		(75,000.00)	(16,752.00)	(6,181.00)		22.34	(58,248.00)
	Subtotal object - 04	(77,000.00)		(77,000.00)	(17,292.00)	(6,296.00)		22.46	(59,708.00)
100-4510-20-01	Grants	(28,000.00)		(28,000.00)	(781.20)	(781.20)		2.79	(27,218.80)
	Subtotal object - 04	(28,000.00)		(28,000.00)	(781.20)	(781.20)		2.79	(27,218.80)
100-4910-20-01	Other Revenue	(5,000.00)		(5,000.00)	(185.00)	(185.00)		3.70	(4,815.00)
	Subtotal object - 04	(5,000.00)		(5,000.00)	(185.00)	(185.00)		3.70	(4,815.00)
Program number: 1	OPERATIONS	(110,250.00)		(110,250.00)	(18,383.20)	(7,312.20)		16.67	(91,866.80)
Department number: 20	POLICE	(110,250.00)		(110,250.00)	(18,383.20)	(7,312.20)		16.67	(91,866.80)
100-4310-30-01	Charges for Services	(550,000.00)		(550,000.00)	(243,726.73)	(85,578.75)		44.31	(306,273.27)
	Subtotal object - 04	(550,000.00)		(550,000.00)	(243,726.73)	(85,578.75)		44.31	(306,273.27)
100-4411-30-01	CC Fire Assoc	(500.00)		(500.00)	(147.41)			29.48	(352.59)
	Subtotal object - 04	(500.00)		(500.00)	(147.41)			29.48	(352.59)
100-4510-30-01	Grants	(204,914.00)		(204,914.00)	(47,243.72)	(47,243.72)		23.06	(157,670.28)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 04	(204,914.00)		(204,914.00)	(47,243.72)	(47,243.72)		23.06	(157,670.28)
Program number: 1	OPERATIONS	(755,414.00)		(755,414.00)	(291,117.86)	(132,822.47)		38.54	(464,296.14)
100-4315-30-05	Fire Review/Inspect Fees	(140,000.00)		(140,000.00)	(41,275.00)	(13,500.00)		29.48	(98,725.00)
	Subtotal object - 04	(140,000.00)		(140,000.00)	(41,275.00)	(13,500.00)		29.48	(98,725.00)
100-4510-30-05	Grants				(3,653.54)	(3,653.54)		-	3,653.54
	Subtotal object - 04				(3,653.54)	(3,653.54)		-	3,653.54
Program number: 5	MARSHAL	(140,000.00)		(140,000.00)	(44,928.54)	(17,153.54)		32.09	(95,071.46)
Department number: 30	FIRE	(895,414.00)		(895,414.00)	(336,046.40)	(149,976.01)		37.53	(559,367.60)
100-4017-40-01	Contractor Registration Fee	(87,500.00)		(87,500.00)	(11,800.00)	(4,700.00)		13.49	(75,700.00)
	Subtotal object - 04	(87,500.00)		(87,500.00)	(11,800.00)	(4,700.00)		13.49	(75,700.00)
100-4210-40-01	Building Permits	(3,751,000.00)		(3,751,000.00)	(855,257.87)	(393,318.52)		22.80	(2,895,742.13)
100-4230-40-01	Other Permits	(200,000.00)		(200,000.00)	(77,030.00)	(34,595.00)		38.52	(122,970.00)
100-4240-40-01	Plumb/Elect/Mech Permits	(45,000.00)		(45,000.00)	(16,740.00)	(7,680.00)		37.20	(28,260.00)
100-4242-40-01	Re-inspection Fees	(85,000.00)		(85,000.00)	(40,275.00)	(15,625.00)		47.38	(44,725.00)
	Subtotal object - 04	(4,081,000.00)		(4,081,000.00)	(989,302.87)	(451,218.52)		24.24	(3,091,697.13)
100-4910-40-01	Other Revenue	(55,000.00)		(55,000.00)	(25,267.27)	(17,782.45)		45.94	(29,732.73)
	Subtotal object - 04	(55,000.00)		(55,000.00)	(25,267.27)	(17,782.45)		45.94	(29,732.73)
Program number: 1	INSPECTIONS	(4,223,500.00)		(4,223,500.00)	(1,026,370.14)	(473,700.97)		24.30	(3,197,129.86)
100-4211-40-02	Multi-Family Registration	(9,780.00)		(9,780.00)				-	(9,780.00)
100-4245-40-02	Health Inspections	(60,000.00)		(60,000.00)	(11,175.00)	(5,600.00)		18.63	(48,825.00)
	Subtotal object - 04	(69,780.00)		(69,780.00)	(11,175.00)	(5,600.00)		16.02	(58,605.00)
Program number: 2	CODE COMPLIANCE	(69,780.00)		(69,780.00)	(11,175.00)	(5,600.00)		16.02	(58,605.00)
100-4220-40-03	Zoning Application Fees	(25,000.00)		(25,000.00)	(4,980.00)	(100.00)		19.92	(20,020.00)
100-4225-40-03	Development Application Fees	(70,000.00)		(70,000.00)	(15,605.00)	(4,350.00)		22.29	(54,395.00)
	Subtotal object - 04	(95,000.00)		(95,000.00)	(20,585.00)	(4,450.00)		21.67	(74,415.00)
100-4910-40-03	Other Revenue				(600.00)			-	600.00
	Subtotal object - 04				(600.00)			-	600.00
Program number: 3	PLANNING	(95,000.00)		(95,000.00)	(21,185.00)	(4,450.00)		22.30	(73,815.00)
Department number: 40	DEVELOPMENT SERVICES	(4,388,280.00)		(4,388,280.00)	(1,058,730.14)	(483,750.97)		24.13	(3,329,549.86)
100-4208-50-01	Network Node Annual User Fee				(2,000.00)	(2,000.00)		-	2,000.00
100-4209-50-01	Network Node Monthly User Fee	(3,000.00)		(3,000.00)				-	(3,000.00)
	Subtotal object - 04	(3,000.00)		(3,000.00)	(2,000.00)	(2,000.00)		66.67	(1,000.00)
100-4510-50-01	Grants				(3,773.60)	(3,773.60)		-	3,773.60
	Subtotal object - 04				(3,773.60)	(3,773.60)		-	3,773.60
100-4910-50-01	Other Revenue	(20,000.00)		(20,000.00)	(10,950.00)	(5,580.00)		54.75	(9,050.00)
	Subtotal object - 04	(20,000.00)		(20,000.00)	(10,950.00)	(5,580.00)		54.75	(9,050.00)
Program number: 1	STREETS	(23,000.00)		(23,000.00)	(16,723.60)	(11,353.60)		72.71	(6,276.40)
Department number: 50	PUBLIC WORKS	(23,000.00)		(23,000.00)	(16,723.60)	(11,353.60)		72.71	(6,276.40)
100-4056-60-00	Field Rental Fees	(195,000.00)		(195,000.00)	(56,042.50)	(380.00)		28.74	(138,957.50)
100-4057-60-00	Pavilion User Fees	(3,500.00)		(3,500.00)	(660.00)	(70.00)		18.86	(2,840.00)
100-4058-60-00	Park Program Fees	(140,000.00)		(140,000.00)	(15,603.25)	(10,151.00)		11.15	(124,396.75)
	Subtotal object - 04	(338,500.00)		(338,500.00)	(72,305.75)	(10,601.00)		21.36	(266,194.25)
100-4721-60-00	Prosper Christmas Donations	(38,500.00)		(38,500.00)	(22,450.00)	(350.00)		58.31	(16,050.00)
100-4725-60-00	Fishing Derby Sponsorships	(500.00)		(500.00)				-	(500.00)
	Subtotal object - 04	(39,000.00)		(39,000.00)	(22,450.00)	(350.00)		57.56	(16,550.00)
100-4910-60-00	Other Revenue	(64,000.00)		(64,000.00)	(960.00)	(100.00)		1.50	(63,040.00)
	Subtotal object - 04	(64,000.00)		(64,000.00)	(960.00)	(100.00)		1.50	(63,040.00)
Program number:	DEFAULT PROGRAM	(441,500.00)		(441,500.00)	(95,715.75)	(11,051.00)		21.68	(345,784.25)
100-4063-60-05	Lost Fees	(1,200.00)		(1,200.00)	(657.21)	(140.96)		54.77	(542.79)
100-4064-60-05	Printing/Copying Fees	(1,000.00)		(1,000.00)	(416.39)	(172.50)		41.64	(583.61)
100-4066-60-05	Library Card Fees	(7,000.00)		(7,000.00)	(2,300.00)	(600.00)		32.86	(4,700.00)
	Subtotal object - 04	(9,200.00)		(9,200.00)	(3,373.60)	(913.46)		36.67	(5,826.40)
100-4910-60-05	Other Revenue				(17.89)			-	17.89

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 04				(17.89)			-	17.89
Program number: 5	LIBRARY	(9,200.00)		(9,200.00)	(3,391.49)	(913.46)		36.86	(5,808.51)
Department number: 60	COMMUNITY SERVICES	(450,700.00)		(450,700.00)	(99,107.24)	(11,964.46)		21.99	(351,592.76)
100-4312-98-01	Engineering Plan Review Fee	(3,000.00)		(3,000.00)	(1,800.00)	(450.00)		60.00	(1,200.00)
	Subtotal object - 04	(3,000.00)		(3,000.00)	(1,800.00)	(450.00)		60.00	(1,200.00)
Program number: 1	ENGINEERING	(3,000.00)		(3,000.00)	(1,800.00)	(450.00)		60.00	(1,200.00)
Department number: 98	ENGINEERING	(3,000.00)		(3,000.00)	(1,800.00)	(450.00)		60.00	(1,200.00)
	Revenue Subtotal - - - - - -	**(37,297,081.00)**		**(37,297,081.00)**	**(16,668,299.29)**	**(12,089,348.76)**		**44.69**	**(20,628,781.71)**
Program number: 1	**TOWN MANAGER**								
100-5110-10-01	Salaries & Wages	451,296.00		451,296.00	93,664.40	30,472.31		20.76	357,631.60
100-5126-10-01	Salaries-Vacation Buy-Out	9,108.00		9,108.00	4,599.27			50.50	4,508.73
100-5140-10-01	Salaries - Longevity Pay	750.00		750.00	740.00			98.67	10.00
100-5142-10-01	Car Allowance	6,000.00		6,000.00	1,500.00	500.00		25.00	4,500.00
100-5143-10-01	Cell Phone Allowance	1,980.00		1,980.00	285.00	95.00		14.39	1,695.00
100-5145-10-01	Social Security Expense	17,708.00		17,708.00	1,379.88			7.79	16,328.12
100-5150-10-01	Medicare Expense	6,803.00		6,803.00	1,423.73	437.91		20.93	5,379.27
100-5155-10-01	SUTA Expense	324.00		324.00				-	324.00
100-5160-10-01	Health Insurance	20,496.00		20,496.00	2,965.08	988.36		14.47	17,530.92
100-5162-10-01	HSA Expense	1,500.00		1,500.00				-	1,500.00
100-5165-10-01	Dental Insurance	864.00		864.00	118.50	39.50		13.72	745.50
100-5170-10-01	Life Insurance/AD&D	320.00		320.00	45.41	12.76		14.19	274.59
100-5175-10-01	Liability (TML)/Workers' Comp	1,080.00		1,080.00	231.51	71.35		21.44	848.49
100-5180-10-01	TMRS Expense	66,852.00		66,852.00	13,829.81	4,262.46		20.69	53,022.19
100-5185-10-01	Long/Short Term Disability	858.00		858.00	153.88	37.40		17.94	704.12
100-5186-10-01	WELLE-Wellness Prog Reimb Empl	1,200.00		1,200.00	150.00	50.00		12.50	1,050.00
	Subtotal object - 05	587,139.00		587,139.00	121,086.47	36,967.05		20.62	466,052.53
100-5210-10-01	Office Supplies	200.00		200.00				-	200.00
100-5230-10-01	Dues,Fees,& Subscriptions	7,900.00		7,900.00	3,722.08	3,400.00		47.12	4,177.92
100-5240-10-01	Postage and Delivery	125.00		125.00	10.15			8.12	114.85
100-5280-10-01	Printing and Reproduction	100.00		100.00				-	100.00
100-5290-10-01	Other Charges and Services	2,000.00		2,000.00	621.21	371.22		31.06	1,378.79
	Subtotal object - 05	10,325.00		10,325.00	4,353.44	3,771.22		42.16	5,971.56
100-5330-10-01	Copier Expense	900.00		900.00		205.16		-	900.00
	Subtotal object - 05	900.00		900.00		205.16		-	900.00
100-5400-10-01	Uniform Expense				275.80	275.80		-	(275.80)
100-5410-10-01	Professional Services						8,000.00	-	(8,000.00)
100-5419-10-01	IT Licenses						6,700.00	-	(6,700.00)
100-5430-10-01	Legal Fees	120,000.00		120,000.00	15,643.00	15,643.00		13.04	104,357.00
100-5480-10-01	Contracted Services	150.00		150.00				-	150.00
	Subtotal object - 05	120,150.00		120,150.00	15,918.80	15,918.80	14,700.00	13.25	89,531.20
100-5526-10-01	Data Network				75.98	37.99		-	(75.98)
100-5530-10-01	Travel	4,400.00		4,400.00	211.51	176.80		4.81	4,188.49
100-5536-10-01	Training/Seminars	3,170.00		3,170.00				-	3,170.00
	Subtotal object - 05	7,570.00		7,570.00	287.49	214.79		3.80	7,282.51
100-5970-10-01	VERF Charges for Services	265.00		265.00	66.24	22.08		25.00	198.76
	Subtotal object - 05	265.00		265.00	66.24	22.08		25.00	198.76
Program number: 1	**TOWN MANAGER**	**726,349.00**		**726,349.00**	**141,712.44**	**57,099.10**	**14,700.00**	**19.51**	**569,936.56**
Program number: 2	**TOWN SECRETARY**								
100-5110-10-02	Salaries & Wages	152,914.00		152,914.00	41,385.77	18,736.55		27.07	111,528.23
100-5115-10-02	Salaries - Overtime	2,000.00		2,000.00	384.07	384.07		19.20	1,615.93
100-5140-10-02	Salaries - Longevity Pay	440.00		440.00	230.00			52.27	210.00
100-5143-10-02	Cell Phone Allowance	720.00		720.00	210.00	70.00		29.17	510.00
100-5145-10-02	Social Security Expense	9,677.00		9,677.00	2,504.56	1,152.33		25.88	7,172.44

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5150-10-02	Medicare Expense	2,264.00		2,264.00	585.75	269.50		25.87	1,678.25
100-5155-10-02	SUTA Expense	486.00		486.00	239.05	40.90		49.19	246.95
100-5160-10-02	Health Insurance	20,496.00		20,496.00	3,841.50	1,280.50		18.74	16,654.50
100-5162-10-02	HSA Expense	3,000.00		3,000.00				-	3,000.00
100-5165-10-02	Dental Insurance	432.00		432.00	97.20	32.40		22.50	334.80
100-5170-10-02	Life Insurance/AD&D	244.00		244.00	32.64	10.88		13.38	211.36
100-5175-10-02	Liability (TML)/Workers' Comp	355.00		355.00	97.01	43.94		27.33	257.99
100-5180-10-02	TMRS Expense	22,241.00		22,241.00	5,811.99	2,640.91		26.13	16,429.01
100-5185-10-02	Long/Short Term Disability	255.00		255.00	64.56	21.52		25.32	190.44
100-5186-10-02	WELLE-Wellness Prog Reimb Empl	1,200.00		1,200.00	300.00	100.00		25.00	900.00
100-5193-10-02	Records Retention	1,700.00		1,700.00				-	1,700.00
	Subtotal object - 05	218,424.00		218,424.00	55,784.10	24,783.50		25.54	162,639.90
100-5210-10-02	Office Supplies	700.00		700.00	196.75	165.36		28.11	503.25
100-5220-10-02	Office Equipment	2,000.00		2,000.00				-	2,000.00
100-5230-10-02	Dues,Fees,& Subscriptions	915.00		915.00	165.00	40.00		18.03	750.00
100-5240-10-02	Postage and Delivery	100.00		100.00	67.21	16.32		67.21	32.79
100-5280-10-02	Printing and Reproduction	305.00		305.00				-	305.00
	Subtotal object - 05	4,020.00		4,020.00	428.96	221.68		10.67	3,591.04
100-5310-10-02	Rental Expense	9,900.00		9,900.00	2,301.72	830.96		23.25	7,598.28
100-5330-10-02	Copier Expense	900.00		900.00		204.90		-	900.00
	Subtotal object - 05	10,800.00		10,800.00	2,301.72	1,035.86		21.31	8,498.28
100-5400-10-02	Uniform Expense	150.00		150.00	122.32	122.32		81.55	27.68
100-5419-10-02	IT Licenses	68,500.00		68,500.00				-	68,500.00
100-5430-10-02	Legal Fees	66,000.00		66,000.00	7,604.30	7,604.30		11.52	58,395.70
100-5435-10-02	Legal Notices/Filings	9,000.00		9,000.00	1,008.91	1,008.91		11.21	7,991.09
100-5460-10-02	Election Expense	16,000.00		16,000.00	111.87			0.70	15,888.13
100-5480-10-02	Contracted Services	34,150.00		34,150.00	4,050.00	1,350.00	1,350.00	11.86	28,750.00
	Subtotal object - 05	193,800.00		193,800.00	12,897.40	10,085.53	1,350.00	6.66	179,552.60
100-5520-10-02	Telephones	720.00		720.00	96.52	48.26		13.41	623.48
100-5530-10-02	Travel	300.00		300.00				-	300.00
100-5533-10-02	Mileage Expense	275.00		275.00				-	275.00
100-5536-10-02	Training/Seminars	1,600.00		1,600.00	585.00	225.00		36.56	1,015.00
100-5538-10-02	Council/Public Official Expnse	34,000.00		34,000.00	5,373.52	2,379.85		15.80	28,626.48
	Subtotal object - 05	36,895.00		36,895.00	6,055.04	2,653.11		16.41	30,839.96
100-5600-10-02	Special Events	8,895.00		8,895.00	(1,231.91)	(2,673.40)		(13.85)	10,126.91
	Subtotal object - 05	8,895.00		8,895.00	(1,231.91)	(2,673.40)		(13.85)	10,126.91
Program number: 2	**TOWN SECRETARY**	**472,834.00**		**472,834.00**	**76,235.31**	**36,106.28**	**1,350.00**	**16.12**	**395,248.69**
Program number: 3	**FINANCE**								
100-5110-10-03	Salaries & Wages	603,104.00		603,104.00	156,506.85	70,762.95		25.95	446,597.15
100-5115-10-03	Salaries - Overtime				38.51			-	(38.51)
100-5126-10-03	Salaries-Vacation Buy-Out	12,236.00		12,236.00	9,283.88			75.87	2,952.12
100-5140-10-03	Salaries - Longevity Pay	1,820.00		1,820.00	2,160.00			118.68	(340.00)
100-5143-10-03	Cell Phone Allowance	2,400.00		2,400.00	600.00	200.00		25.00	1,800.00
100-5145-10-03	Social Security Expense	38,413.00		38,413.00	9,859.00	4,180.94		25.67	28,554.00
100-5150-10-03	Medicare Expense	8,985.00		8,985.00	2,305.70	977.79		25.66	6,679.30
100-5155-10-03	SUTA Expense	1,296.00		1,296.00	109.50			8.45	1,186.50
100-5160-10-03	Health Insurance	71,736.00		71,736.00	15,861.76	6,053.42		22.11	55,874.24
100-5162-10-03	HSA Expense	5,700.00		5,700.00				-	5,700.00
100-5165-10-03	Dental Insurance	3,048.00		3,048.00	683.18	248.42		22.41	2,364.82
100-5170-10-03	Life Insurance/AD&D	835.00		835.00	219.39	77.82		26.27	615.61
100-5175-10-03	Liability (TML)/Workers' Comp	1,426.00		1,426.00	388.17	163.41		27.22	1,037.83
100-5180-10-03	TMRS Expense	88,287.00		88,287.00	23,186.82	9,761.30		26.26	65,100.18
100-5185-10-03	Long/Short Term Disability	1,146.00		1,146.00	251.43	88.52		21.94	894.57

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5186-10-03	WELLE-Wellness Prog Reimb Empl	3,600.00		3,600.00	765.00	280.00		21.25	2,835.00
	Subtotal object - 05	844,032.00		844,032.00	222,219.19	92,794.57		26.33	621,812.81
100-5210-10-03	Office Supplies	5,200.00		5,200.00	377.04	307.05		7.25	4,822.96
100-5220-10-03	Office Equipment	3,905.00		3,905.00	837.03			21.44	3,067.97
100-5230-10-03	Dues,Fees,& Subscriptions	9,440.00		9,440.00	664.98	614.99		7.04	8,775.02
100-5240-10-03	Postage and Delivery	2,400.00		2,400.00	385.45	122.16		16.06	2,014.55
100-5280-10-03	Printing and Reproduction	1,800.00		1,800.00	1,565.85	1,565.85		86.99	234.15
100-5290-10-03	Other Charges and Services	800.00		800.00	71.17			8.90	728.83
	Subtotal object - 05	23,545.00		23,545.00	3,901.52	2,610.05		16.57	19,643.48
100-5330-10-03	Copier Expense	1,600.00		1,600.00		357.68		-	1,600.00
	Subtotal object - 05	1,600.00		1,600.00		357.68		-	1,600.00
100-5400-10-03	Uniform Expense	570.00		570.00				-	570.00
100-5410-10-03	Professional Services	74,360.00		74,360.00			69,850.00	-	4,510.00
100-5412-10-03	Audit Fees	47,500.00		47,500.00	10,000.00		36,925.00	21.05	575.00
100-5414-10-03	Appraisal/Tax Fees	229,300.00		229,300.00	65,100.03	51,211.03	153,633.09	28.39	10,566.88
100-5418-10-03	IT Fees	55,740.00		55,740.00	37,127.21	19,208.00		66.61	18,612.79
100-5419-10-03	IT Licenses	8,200.00		8,200.00	7,500.00			91.46	700.00
100-5430-10-03	Legal Fees	8,000.00		8,000.00	1,925.00	1,925.00		24.06	6,075.00
100-5435-10-03	Legal Notices/Filings	100.00		100.00				-	100.00
	Subtotal object - 05	423,770.00		423,770.00	121,652.24	72,344.03	260,408.09	28.71	41,709.67
100-5530-10-03	Travel	13,980.00		13,980.00	1,010.75	168.93		7.23	12,969.25
100-5533-10-03	Mileage Expense	2,945.00		2,945.00				-	2,945.00
100-5536-10-03	Training/Seminars	9,055.00		9,055.00	875.00			9.66	8,180.00
	Subtotal object - 05	25,980.00		25,980.00	1,885.75	168.93		7.26	24,094.25
Program number: 3	**FINANCE**	**1,318,927.00**		**1,318,927.00**	**349,658.70**	**168,275.26**	**260,408.09**	**26.51**	**708,860.21**
Program number: 4	**HUMAN RESOURCES**								
100-5110-10-04	Salaries & Wages	337,202.00		337,202.00	91,369.32	41,042.11		27.10	245,832.68
100-5126-10-04	Salaries-Vacation Buy-Out	1,471.00		1,471.00				-	1,471.00
100-5140-10-04	Salaries - Longevity Pay	490.00		490.00	425.00			86.74	65.00
100-5143-10-04	Cell Phone Allowance	840.00		840.00	210.00	70.00		25.00	630.00
100-5145-10-04	Social Security Expense	21,081.00		21,081.00	5,544.80	2,494.68		26.30	15,536.20
100-5150-10-04	Medicare Expense	4,930.00		4,930.00	1,296.78	583.44		26.30	3,633.22
100-5155-10-04	SUTA Expense	972.00		972.00	260.16	113.66		26.77	711.84
100-5160-10-04	Health Insurance	30,744.00		30,744.00	6,570.50	2,363.14		21.37	24,173.50
100-5162-10-04	HSA Expense	3,000.00		3,000.00	125.00			4.17	2,875.00
100-5165-10-04	Dental Insurance	1,296.00		1,296.00	315.96	105.32		24.38	980.04
100-5170-10-04	Life Insurance/AD&D	420.00		420.00	111.46	40.28		26.54	308.54
100-5175-10-04	Liability (TML)/Workers' Comp	783.00		783.00	211.78	94.62		27.05	571.22
100-5180-10-04	TMRS Expense	48,451.00		48,451.00	12,649.30	5,651.45		26.11	35,801.70
100-5185-10-04	Long/Short Term Disability	508.00		508.00	130.03	44.54		25.60	377.97
100-5186-10-04	WELLE-Wellness Prog Reimb Empl	1,200.00		1,200.00	267.48	89.16		22.29	932.52
100-5191-10-04	Hiring Cost	27,780.00		27,780.00	5,922.40	3,747.80		21.32	21,857.60
	Subtotal object - 05	481,168.00		481,168.00	125,409.97	56,440.20		26.06	355,758.03
100-5210-10-04	Office Supplies	1,400.00		1,400.00	847.10	778.25		60.51	552.90
100-5220-10-04	Office Equipment	4,655.00		4,655.00	2,401.02		204.32	51.58	2,049.66
100-5230-10-04	Dues,Fees,& Subscriptions	2,830.00		2,830.00	648.54	468.38		22.92	2,181.46
100-5240-10-04	Postage and Delivery	300.00		300.00	2.12	0.53		0.71	297.88
100-5280-10-04	Printing and Reproduction	300.00		300.00				-	300.00
	Subtotal object - 05	9,485.00		9,485.00	3,898.78	1,247.16	204.32	41.11	5,381.90
100-5330-10-04	Copier Expense	2,000.00		2,000.00		111.19		-	2,000.00
	Subtotal object - 05	2,000.00		2,000.00		111.19		-	2,000.00
100-5400-10-04	Uniform Expense	500.00		500.00				-	500.00
100-5410-10-04	Professional Services	6,700.00		6,700.00	187.50	187.50		2.80	6,512.50

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5419-10-04	IT Licenses	20,638.00		20,638.00	27,675.77			134.10	(7,037.77)
100-5430-10-04	Legal Fees	12,000.00		12,000.00	3,399.12	3,399.12		28.33	8,600.88
100-5435-10-04	Legal Notices/Filings	150.00		150.00	53.20	53.20		35.47	96.80
	Subtotal object - 05	39,988.00		39,988.00	31,315.59	3,639.82		78.31	8,672.41
100-5526-10-04	Data Network	480.00		480.00	75.98	37.99		15.83	404.02
100-5530-10-04	Travel	3,607.00		3,607.00				-	3,607.00
100-5533-10-04	Mileage Expense	1,000.00		1,000.00				-	1,000.00
100-5536-10-04	Training/Seminars	23,000.00		23,000.00	5,023.98	4,100.00	3,000.00	21.84	14,976.02
	Subtotal object - 05	28,087.00		28,087.00	5,099.96	4,137.99	3,000.00	18.16	19,987.04
100-5600-10-04	Special Events	13,500.00		13,500.00	5,838.00	5,070.00	2,270.00	43.24	5,392.00
	Subtotal object - 05	13,500.00		13,500.00	5,838.00	5,070.00	2,270.00	43.24	5,392.00
100-5970-10-04	VERF Charges for Services	454.00		454.00	113.49	37.83		25.00	340.51
	Subtotal object - 05	454.00		454.00	113.49	37.83		25.00	340.51
Program number: 4	**HUMAN RESOURCES**	**574,682.00**		**574,682.00**	**171,675.79**	**70,684.19**	**5,474.32**	**29.87**	**397,531.89**
Program number: 5	**INFORMATION TECHNOLOGY**								
100-5110-10-05	Salaries & Wages	536,114.00		536,114.00	124,782.81	55,389.39		23.28	411,331.19
100-5115-10-05	Salaries - Overtime	11,860.00		11,860.00	1,268.79	463.08		10.70	10,591.21
100-5126-10-05	SALARIES-VACATION BUY-OUT	2,994.00		2,994.00	3,023.20			100.98	(29.20)
100-5140-10-05	Salaries - Longevity Pay	975.00		975.00	830.00			85.13	145.00
100-5143-10-05	Cell Phone Allowance	8,160.00		8,160.00	1,635.00	545.00		20.04	6,525.00
100-5145-10-05	Social Security Expense	33,582.00		33,582.00	7,311.66	3,215.37		21.77	26,270.34
100-5150-10-05	Medicare Expense	8,004.00		8,004.00	1,709.98	751.97		21.36	6,294.02
100-5155-10-05	SUTA Expense	1,296.00		1,296.00	61.59	61.59		4.75	1,234.41
100-5160-10-05	Health Insurance	71,736.00		71,736.00	15,935.34	5,311.78		22.21	55,800.66
100-5162-10-05	HSA Expense	7,200.00		7,200.00				-	7,200.00
100-5165-10-05	Dental Insurance	3,048.00		3,048.00	654.72	218.24		21.48	2,393.28
100-5170-10-05	Life Insurance/AD&D	803.00		803.00	181.68	60.56		22.63	621.32
100-5175-10-05	Liability (TML)/Workers' Comp	1,258.00		1,258.00	299.61	128.84		23.82	958.39
100-5180-10-05	TMRS Expense	78,658.00		78,658.00	17,929.29	7,700.92		22.79	60,728.71
100-5185-10-05	Long/Short Term Disability	977.00		977.00	198.35	66.48		20.30	778.65
100-5186-10-05	WELLE-Wellness Prog Reimb Empl	2,400.00		2,400.00	585.00	195.00		24.38	1,815.00
	Subtotal object - 05	769,065.00		769,065.00	176,407.02	74,108.22		22.94	592,657.98
100-5210-10-05	Office Supplies	300.00		300.00	105.17	102.23		35.06	194.83
100-5212-10-05	Building Supplies	500.00		500.00				-	500.00
100-5220-10-05	Office Equipment	12,290.00		12,290.00	12,365.30	790.32	204.32	100.61	(279.62)
100-5225-10-05	Computer Hardware	8,700.00		8,700.00	1,166.08	904.06		13.40	7,533.92
100-5230-10-05	Dues,Fees,& Subscriptions	1,390.00		1,390.00	575.00	200.00		41.37	815.00
100-5240-10-05	Postage and Delivery	100.00		100.00	18.82	18.82		18.82	81.18
100-5280-10-05	Printing and Reproduction	100.00		100.00				-	100.00
100-5290-10-05	Other Charges and Services	800.00		800.00				-	800.00
	Subtotal object - 05	24,180.00		24,180.00	14,230.37	2,015.43	204.32	58.85	9,745.31
100-5330-10-05	Copier Expense	45,000.00		45,000.00		2.36		-	45,000.00
100-5350-10-05	Vehicle Expense	59,500.00		59,500.00	57.90	25.95		0.10	59,442.10
	Subtotal object - 05	104,500.00		104,500.00	57.90	28.31		0.06	104,442.10
100-5400-10-05	Uniform Expense	800.00		800.00				-	800.00
100-5418-10-05	IT Fees	63,000.00	3,200.00	66,200.00	6,272.36	2,507.52	3,200.00	9.48	56,727.64
100-5419-10-05	IT Licenses	409,899.00		409,899.00	86,104.24	38,500.00	16,292.00	21.01	307,502.76
100-5430-10-05	Legal Fees	1,600.00		1,600.00	171.00	171.00		10.69	1,429.00
100-5435-10-05	Legal Notices/Filings	300.00		300.00				-	300.00
100-5480-10-05	Contracted Services	53,428.00		53,428.00	7,575.00	6,917.00	11,376.00	14.18	34,477.00
	Subtotal object - 05	529,027.00	3,200.00	532,227.00	100,122.60	48,095.52	30,868.00	18.81	401,236.40
100-5520-10-05	Telephones	39,279.00		39,279.00	5,118.74	1,835.42		13.03	34,160.26
100-5526-10-05	Data Network	49,014.00		49,014.00	4,667.83	1,868.32		9.52	44,346.17

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5530-10-05	Travel	9,700.00		9,700.00				-	9,700.00
100-5533-10-05	Mileage Expense	2,200.00		2,200.00				-	2,200.00
100-5536-10-05	Training/Seminars	6,276.00		6,276.00				-	6,276.00
	Subtotal object - 05	106,469.00		106,469.00	9,786.57	3,703.74		9.19	96,682.43
100-5620-10-05	Tools & Equipment	300.00		300.00	16.99	16.99		5.66	283.01
100-5630-10-05	Safety Equipment	450.00		450.00				-	450.00
	Subtotal object - 05	750.00		750.00	16.99	16.99		2.27	733.01
100-5970-10-05	VERF Charges for Services	57,030.00		57,030.00	14,257.50	4,752.50		25.00	42,772.50
	Subtotal object - 05	57,030.00		57,030.00	14,257.50	4,752.50		25.00	42,772.50
100-6125-10-05	Capital Expense-Technology	30,000.00		30,000.00			34,689.00	-	(4,689.00)
	Subtotal object - 06	30,000.00		30,000.00			34,689.00	-	(4,689.00)
Program number: 5	**INFORMATION TECHNOLOGY**	**1,621,021.00**	**3,200.00**	**1,624,221.00**	**314,878.95**	**132,720.71**	**65,761.32**	**19.39**	**1,243,580.73**
Program number: 6	**COMMUNICATIONS**								
100-5110-10-06	Salaries & Wages	316,124.00		316,124.00	83,314.67	35,858.43		26.36	232,809.33
100-5115-10-06	Salaries - Overtime				72.18	72.18		-	(72.18)
100-5140-10-06	Salaries - Longevity Pay	925.00		925.00	805.00			87.03	120.00
100-5143-10-06	Cell Phone Allowance	840.00		840.00	420.00	140.00		50.00	420.00
100-5145-10-06	Social Security Expense	18,271.00		18,271.00	4,241.48	1,280.14		23.21	14,029.52
100-5150-10-06	Medicare Expense	4,610.00		4,610.00	1,211.74	519.16		26.29	3,398.26
100-5155-10-06	SUTA Expense	648.00		648.00				-	648.00
100-5160-10-06	Health Insurance	20,496.00		20,496.00	3,579.28	1,048.68		17.46	16,916.72
100-5162-10-06	HSA Expense	750.00		750.00				-	750.00
100-5165-10-06	Dental Expense	888.00		888.00	197.42	65.16		22.23	690.58
100-5170-10-06	Life Insurance/AD&D	419.00		419.00	95.46	31.82		22.78	323.54
100-5175-10-06	Liability (TML)/Workers Comp	732.00		732.00	155.42	66.04		21.23	576.58
100-5180-10-06	TMRS Expense	45,300.00		45,300.00	11,586.33	4,942.24		25.58	33,713.67
100-5185-10-06	Long/Short Term Disability	548.00		548.00	124.27	41.54		22.68	423.73
100-5186-10-06	WELLE-Wellness Prog Reimb Empl	600.00		600.00	133.74	39.16		22.29	466.26
	Subtotal object - 05	411,151.00		411,151.00	105,936.99	44,104.55		25.77	305,214.01
100-5210-10-06	Office Supplies	700.00		700.00				-	700.00
100-5220-10-06	Office Equipment	9,480.00	1,307.40	10,787.40	2,849.39		7,368.15	26.41	569.86
100-5230-10-06	Dues, Fees, & Subscriptions	3,143.00		3,143.00	1,334.84	118.72		42.47	1,808.16
100-5240-10-06	Postage and Delivery	3,500.00		3,500.00				-	3,500.00
100-5280-10-06	Printing and Reproduction	6,200.00		6,200.00	54.99	54.99		0.89	6,145.01
	Subtotal object - 05	23,023.00	1,307.40	24,330.40	4,239.22	173.71	7,368.15	17.42	12,723.03
100-5330-10-06	Copier Expense	300.00		300.00				-	300.00
	Subtotal object - 05	300.00		300.00				-	300.00
100-5400-10-06	Uniform Expense	250.00		250.00	177.40	177.40		70.96	72.60
100-5410-10-06	Professional Services	10,000.00		10,000.00	2,082.50	1,122.00		20.83	7,917.50
100-5419-10-06	IT Licenses	20,000.00		20,000.00				-	20,000.00
100-5430-10-06	Legal Fees	1,000.00		1,000.00				-	1,000.00
100-5480-10-06	Contract Services	55,010.00		55,010.00				-	55,010.00
	Subtotal object - 05	86,260.00		86,260.00	2,259.90	1,299.40		2.62	84,000.10
100-5520-10-06	Telephones	435.00		435.00				-	435.00
100-5526-10-06	Data Network	460.00		460.00	75.98	37.99		16.52	384.02
100-5530-10-06	Travel	5,500.00		5,500.00				-	5,500.00
100-5533-10-06	Mileage Expense	335.00		335.00				-	335.00
100-5536-10-06	Training/Seminars	1,500.00		1,500.00				-	1,500.00
	Subtotal object - 05	8,230.00		8,230.00	75.98	37.99		0.92	8,154.02
100-5600-10-06	Special Events	8,758.00		8,758.00				-	8,758.00
	Subtotal object - 05	8,758.00		8,758.00				-	8,758.00
Program number: 6	**COMMUNICATIONS**	**537,722.00**	**1,307.40**	**539,029.40**	**112,512.09**	**45,615.65**	**7,368.15**	**20.87**	**419,149.16**
Program number: 7	**MUNICIPAL COURT**								

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5110-10-07	Salaries & Wages	255,313.00		255,313.00	68,268.04	29,180.41		26.74	187,044.96
100-5115-10-07	Salaries - Overtime	270.00		270.00				-	270.00
100-5126-10-07	Salaries-Vacation Buy-Out	3,907.00		3,907.00	3,945.25			100.98	(38.25)
100-5140-10-07	Salaries - Longevity Pay	810.00		810.00	765.00			94.44	45.00
100-5143-10-07	Cell Phone Allowance	720.00		720.00	180.00	60.00		25.00	540.00
100-5145-10-07	Social Security Expense	16,184.00		16,184.00	4,397.21	1,766.71		27.17	11,786.79
100-5150-10-07	Medicare Expense	3,785.00		3,785.00	1,028.39	413.19		27.17	2,756.61
100-5155-10-07	SUTA Expense	810.00		810.00				-	810.00
100-5160-10-07	Health Insurance	30,744.00		30,744.00	5,917.50	1,972.50		19.25	24,826.50
100-5162-10-07	HSA Expense	750.00		750.00				-	750.00
100-5165-10-07	Dental Insurance	1,296.00		1,296.00	307.32	102.44		23.71	988.68
100-5170-10-07	Life Insurance/AD&D	338.00		338.00	84.42	28.14		24.98	253.58
100-5175-10-07	Liability (TML)/Workers' Comp	1,204.00		1,204.00	451.71	185.22		37.52	752.29
100-5180-10-07	TMRS Expense	37,195.00		37,195.00	10,047.82	4,016.24		27.01	27,147.18
100-5185-10-07	Long/Short Term Disability	394.00		394.00	90.51	30.22		22.97	303.49
100-5186-10-07	WELLE-Wellness Prog Reimb Empl	600.00		600.00	150.00	50.00		25.00	450.00
	Subtotal object - 05	354,320.00		354,320.00	95,633.17	37,805.07		26.99	258,686.83
100-5210-10-07	Office Supplies	2,390.00		2,390.00	763.93	135.09		31.96	1,626.07
100-5220-10-07	Office Equipment	26,355.00		26,355.00	2,271.42		6,924.40	8.62	17,159.18
100-5230-10-07	Dues,Fees,& Subscriptions	360.00		360.00	165.00	165.00		45.83	195.00
100-5240-10-07	Postage and Delivery	3,800.00		3,800.00	377.31	134.66		9.93	3,422.69
100-5250-10-07	Publications	140.00		140.00				-	140.00
100-5280-10-07	Printing and Reproduction	1,700.00		1,700.00				-	1,700.00
100-5290-10-07	Other Charges and Services	350.00		350.00				-	350.00
	Subtotal object - 05	35,095.00		35,095.00	3,577.66	434.75	6,924.40	10.19	24,592.94
100-5310-10-07	Rental Expense	2,701.00		2,701.00	420.24			15.56	2,280.76
100-5330-10-07	Copier Expense	1,850.00		1,850.00	(0.02)	108.46		(0.00)	1,850.02
100-5350-10-07	VEHICLE EXPENSE	800.00		800.00	18.00	6.00		2.25	782.00
100-5352-10-07	FUEL	600.00		600.00	102.36	51.37		17.06	497.64
100-5353-10-07	OIL/GREASE/INSPECTIONS	300.00		300.00				-	300.00
	Subtotal object - 05	6,251.00		6,251.00	540.58	165.83		8.65	5,710.42
100-5410-10-07	Professional Services	3,500.00		3,500.00	300.00	150.00		8.57	3,200.00
100-5418-10-07	IT Fees	1,705.00		1,705.00				-	1,705.00
100-5419-10-07	IT Licenses	16,181.00		16,181.00	5,247.23			32.43	10,933.77
100-5420-10-07	Municipal Court/Judge Fees	41,800.00		41,800.00	6,800.00	3,400.00	34,000.00	16.27	1,000.00
100-5425-10-07	State Fines Expense	3,500.00		3,500.00				-	3,500.00
100-5430-10-07	Legal Fees	45,000.00		45,000.00	4,115.00	4,115.00		9.14	40,885.00
	Subtotal object - 05	111,686.00		111,686.00	16,462.23	7,665.00	34,000.00	14.74	61,223.77
100-5530-10-07	Travel	850.00		850.00				-	850.00
100-5533-10-07	Mileage Expense	850.00		850.00				-	850.00
100-5536-10-07	Training/Seminars	900.00		900.00	75.00	75.00		8.33	825.00
	Subtotal object - 05	2,600.00		2,600.00	75.00	75.00		2.89	2,525.00
100-5970-10-07	VERF Charges for Services	148.00		148.00	36.99	12.33		24.99	111.01
	Subtotal object - 05	148.00		148.00	36.99	12.33		24.99	111.01
Program number: 7	**MUNICIPAL COURT**	**510,100.00**		**510,100.00**	**116,325.63**	**46,157.98**	**40,924.40**	**22.80**	**352,849.97**
Program number: 99	**NON-DEPARTMENTAL**								
100-5110-10-99	Salaries & Wages	19,306.00		19,306.00				-	19,306.00
100-5176-10-99	TML Prop. & Liab. Insurance	312,087.00		312,087.00	304,350.29			97.52	7,736.71
	Subtotal object - 05	331,393.00		331,393.00	304,350.29			91.84	27,042.71
100-5230-10-99	DUES,FEES,& SUBSCRIPTIONS	1,500.00		1,500.00				-	1,500.00
100-5270-10-99	Bank Charges				438.03	77.72		-	(438.03)
	Subtotal object - 05	1,500.00		1,500.00	438.03	77.72		29.20	1,061.97
100-5305-10-99	Chapt 380 Program Grant Exp	713,839.00		713,839.00	18,851.12	3,459.61		2.64	694,987.88

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5306-10-99	Developer Rollback Incentives	35,000.00		35,000.00				-	35,000.00
100-5350-10-99	Vehicle Expense	1,500.00		1,500.00	83.98	41.99		5.60	1,416.02
100-5352-10-99	Fuel	500.00		500.00	20.45	20.45		4.09	479.55
	Subtotal object - 05	750,839.00		750,839.00	18,955.55	3,522.05		2.53	731,883.45
100-5410-10-99	Professional Services	106,000.00		106,000.00	10,000.00	10,000.00	35,000.00	9.43	61,000.00
100-5415-10-99	Tuition Reimbursement	59,406.00		59,406.00	1,199.14			2.02	58,206.86
100-5480-10-99	Contracted Services	36,800.00		36,800.00				-	36,800.00
	Subtotal object - 05	202,206.00		202,206.00	11,199.14	10,000.00	35,000.00	5.54	156,006.86
100-5600-10-99	Special Events	20,000.00		20,000.00	14,014.68	13,794.92		70.07	5,985.32
	Subtotal object - 05	20,000.00		20,000.00	14,014.68	13,794.92		70.07	5,985.32
100-5930-10-99	Damage Claims Expense	25,000.00		25,000.00				-	25,000.00
100-5970-10-99	VERF Charges for Services	2,869.00		2,869.00	717.24	239.08		25.00	2,151.76
	Subtotal object - 05	27,869.00		27,869.00	717.24	239.08		2.57	27,151.76
100-6610-10-99	Capital	77,250.00	6,875.00	84,125.00	4,100.00	4,100.00	1,000.00	4.87	79,025.00
	Subtotal object - 06	77,250.00	6,875.00	84,125.00	4,100.00	4,100.00	1,000.00	4.87	79,025.00
100-7000-10-99	Contingency	50,000.00	3,501.25	53,501.25	1,828.75	453.75	297.50	3.42	51,375.00
	Subtotal object - 07	50,000.00	3,501.25	53,501.25	1,828.75	453.75	297.50	3.42	51,375.00
100-7100-10-99	Operating Transfer Out		960,030.00	960,030.00	960,030.00	960,030.00		100.00	
	Subtotal object - 07		960,030.00	960,030.00	960,030.00	960,030.00		100.00	
Program number: 99	**NON-DEPARTMENTAL**	**1,461,057.00**	**970,406.25**	**2,431,463.25**	**1,315,633.68**	**992,217.52**	**36,297.50**	**54.11**	**1,079,532.07**
Department number: 10	**ADMINISTRATION**	**7,222,692.00**	**974,913.65**	**8,197,605.65**	**2,598,632.59**	**1,548,876.69**	**432,283.78**	**31.70**	**5,166,689.28**
Program number: 1	**OPERATIONS**								
100-5110-20-01	Salaries & Wages	2,545,259.00		2,545,259.00	620,559.14	261,328.00		24.38	1,924,699.86
100-5115-20-01	Salaries - Overtime	305,966.00		305,966.00	55,319.56	17,047.91		18.08	250,646.44
100-5126-20-01	Salaries-Vacation Buy-Out	26,210.00		26,210.00	22,227.98	874.80		84.81	3,982.02
100-5127-20-01	Salaries-Certification Pay	27,620.00		27,620.00	5,212.91	2,259.15		18.87	22,407.09
100-5140-20-01	Salaries - Longevity Pay	6,895.00		6,895.00	6,275.00			91.01	620.00
100-5143-20-01	Cell Phone Allowance	2,280.00		2,280.00	570.00	190.00		25.00	1,710.00
100-5145-20-01	Social Security Expense	172,634.00		172,634.00	41,230.07	16,244.24		23.88	131,403.93
100-5150-20-01	Medicare Expense	42,257.00		42,257.00	10,230.97	4,142.78		24.21	32,026.03
100-5155-20-01	SUTA Expense	5,022.00		5,022.00	1,133.92	1,027.09		22.58	3,888.08
100-5160-20-01	Health Insurance	276,696.00		276,696.00	39,972.44	14,324.27		14.45	236,723.56
100-5162-20-01	HSA Expense	17,250.00		17,250.00	125.00			0.73	17,125.00
100-5165-20-01	Dental Insurance	12,216.00		12,216.00	2,287.90	798.24		18.73	9,928.10
100-5170-20-01	Life Insurance/AD&D	9,754.00		9,754.00	2,035.06	712.74		20.86	7,718.94
100-5175-20-01	Liability (TML)/Workers' Comp	62,538.00		62,538.00	15,398.76	6,186.77		24.62	47,139.24
100-5180-20-01	TMRS Expense	413,612.00		413,612.00	98,936.73	39,984.11		23.92	314,675.27
100-5185-20-01	Long/Short Term Disability	4,997.00		4,997.00	943.68	325.32		18.89	4,053.32
100-5186-20-01	WELLE-Wellness Prog Reimb Empl	9,000.00		9,000.00	1,406.18	432.48		15.62	7,593.82
100-5191-20-01	Hiring Cost	77.00		77.00				-	77.00
100-5192-20-01	Physical & Psychological	1,600.00		1,600.00	2,200.00	400.00		137.50	(600.00)
	Subtotal object - 05	3,941,883.00		3,941,883.00	926,065.30	366,277.90		23.49	3,015,817.70
100-5210-20-01	Office Supplies	20,035.00		20,035.00	855.40	443.93		4.27	19,179.60
100-5214-20-01	Tactical Supplies	68,200.00	15,725.33	83,925.33	929.00		44,725.33	1.11	38,271.00
100-5215-20-01	Ammunition	78,900.00	29,811.56	108,711.56	6,041.88		99,005.67	5.56	3,664.01
100-5220-20-01	Office Equipment	11,305.00		11,305.00	7,841.86		550.44	69.37	2,912.70
100-5230-20-01	Dues,Fees,& Subscriptions	10,460.00		10,460.00	1,097.38	421.89		10.49	9,362.62
100-5240-20-01	Postage and Delivery	1,550.00		1,550.00	534.62	238.85		34.49	1,015.38
100-5250-20-01	Publications	328.00		328.00	802.37	477.36		244.63	(474.37)
100-5265-20-01	Promotional Expense	500.00		500.00	53.46			10.69	446.54
100-5280-20-01	Printing and Reproduction	1,251.00		1,251.00	67.09			5.36	1,183.91
100-5290-20-01	Other Charges and Services	2,500.00		2,500.00	372.94	318.78		14.92	2,127.06
	Subtotal object - 05	195,029.00	45,536.89	240,565.89	18,596.00	1,900.81	144,281.44	7.73	77,688.45

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5310-20-01	Rental Expense	5,050.00		5,050.00	796.00	398.00		15.76	4,254.00
100-5320-20-01	Repairs & Maintenance	1,000.00		1,000.00				-	1,000.00
100-5330-20-01	Copier Expense	2,000.00		2,000.00		545.31		-	2,000.00
100-5350-20-01	Vehicle Expense	94,550.00		94,550.00	21,219.70	11,077.94		22.44	73,330.30
100-5352-20-01	Fuel	104,500.00		104,500.00	8,174.67	137.31		7.82	96,325.33
	Subtotal object - 05	207,100.00		207,100.00	30,190.37	12,158.56		14.58	176,909.63
100-5400-20-01	Uniform Expense	77,371.00		77,371.00	7,801.16	5,687.38	24,457.89	10.08	45,111.95
100-5410-20-01	Professional Services	20,640.00		20,640.00	6,891.46	440.50		33.39	13,748.54
100-5418-20-01	IT Fees	4,500.00		4,500.00				-	4,500.00
100-5419-20-01	IT Licenses	39,040.00		39,040.00	60.00			0.15	38,980.00
100-5430-20-01	Legal Fees	30,000.00		30,000.00	7,871.83	7,871.83		26.24	22,128.17
100-5480-20-01	Contracted Services	41,982.00		41,982.00	9,920.00		4,498.00	23.63	27,564.00
	Subtotal object - 05	213,533.00		213,533.00	32,544.45	13,999.71	28,955.89	15.24	152,032.66
100-5520-20-01	Telephones	4,480.00		4,480.00	906.87	453.48		20.24	3,573.13
100-5526-20-01	Data Network	18,440.00		18,440.00	2,735.44	1,367.68		14.83	15,704.56
100-5530-20-01	Travel	22,490.00		22,490.00	2,148.29	951.88		9.55	20,341.71
100-5533-20-01	Mileage Expense	1,000.00		1,000.00				-	1,000.00
100-5536-20-01	Training/Seminars	71,939.00		71,939.00	8,048.00	2,715.00		11.19	63,891.00
	Subtotal object - 05	118,349.00		118,349.00	13,838.60	5,488.04		11.69	104,510.40
100-5600-20-01	Special Events	5,000.00		5,000.00				-	5,000.00
100-5620-20-01	TOOLS & EQUIPMENT	119,005.00	3,040.42	122,045.42	10,171.97	1,154.50	14,994.29	8.34	96,879.16
	Subtotal object - 05	124,005.00	3,040.42	127,045.42	10,171.97	1,154.50	14,994.29	8.01	101,879.16
100-5970-20-01	VERF Charges for Services	221,526.00		221,526.00	55,381.50	18,460.50		25.00	166,144.50
	Subtotal object - 05	221,526.00		221,526.00	55,381.50	18,460.50		25.00	166,144.50
100-6110-20-01	Capital Expenditure	179,000.00		179,000.00				-	179,000.00
100-6140-20-01	Capital Expense-Equipment				86.73			-	(86.73)
100-6160-20-01	Capital Expense-Vehicles	182,488.00		182,488.00			165,890.00	-	16,598.00
	Subtotal object - 06	361,488.00		361,488.00	86.73		165,890.00	0.02	195,511.27
Program number: 1	**OPERATIONS**	**5,382,913.00**	**48,577.31**	**5,431,490.31**	**1,086,874.92**	**419,440.02**	**354,121.62**	**20.01**	**3,990,493.77**
Program number: 5	**911 COMMUNICATIONS**								
100-5110-20-05	Salaries & Wages	664,100.00		664,100.00	145,811.89	62,945.16		21.96	518,288.11
100-5115-20-05	Salaries - Overtime	10,545.00		10,545.00	18,930.70	10,398.27		179.52	(8,385.70)
100-5126-20-05	Salaries-Vacation Buy-Out	8,364.00		8,364.00	2,419.20			28.92	5,944.80
100-5127-20-05	Salaries-Certification Pay	16,800.00		16,800.00	3,392.21	1,426.11		20.19	13,407.79
100-5140-20-05	Salaries - Longevity Pay	2,670.00		2,670.00	2,055.00			76.97	615.00
100-5145-20-05	Social Security Expense	43,554.00		43,554.00	10,415.21	4,537.35		23.91	33,138.79
100-5150-20-05	Medicare Expense	10,186.00		10,186.00	2,435.83	1,061.15		23.91	7,750.17
100-5155-20-05	SUTA Expense	1,944.00		1,944.00	233.53	233.53		12.01	1,710.47
100-5160-20-05	Health Insurance	112,728.00		112,728.00	16,234.61	5,342.09		14.40	96,493.39
100-5162-20-05	HSA Expense	10,500.00		10,500.00				-	10,500.00
100-5165-20-05	Dental Insurance	5,184.00		5,184.00	928.21	300.73		17.91	4,255.79
100-5170-20-05	Life Insurance/AD&D	1,351.00		1,351.00	281.40	93.80		20.83	1,069.60
100-5175-20-05	Liability (TML)/Workers' Comp	1,480.00		1,480.00	384.37	164.62		25.97	1,095.63
100-5180-20-05	TMRS Expense	93,175.00		93,175.00	23,826.72	10,310.09		25.57	69,348.28
100-5185-20-05	Long/Short Term Disability	1,262.00		1,262.00	225.55	78.31		17.87	1,036.45
100-5186-20-05	WELLE-Wellness Prog Reimb Empl	4,200.00		4,200.00	802.44	267.48		19.11	3,397.56
	Subtotal object - 05	988,043.00		988,043.00	228,376.87	97,158.69		23.11	759,666.13
100-5210-20-05	Office Supplies	3,000.00		3,000.00				-	3,000.00
100-5212-20-05	Building Supplies	2,500.00		2,500.00				-	2,500.00
100-5220-20-05	Office Equipment	3,500.00		3,500.00				-	3,500.00
100-5230-20-05	Dues,Fees,& Subscriptions	2,500.00		2,500.00				-	2,500.00
100-5240-20-05	Postage and Delivery	25.00		25.00				-	25.00
100-5250-20-05	Publications	500.00		500.00				-	500.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5280-20-05	Printing and Reproduction	750.00		750.00				-	750.00
	Subtotal object - 05	12,775.00		12,775.00				-	12,775.00
100-5330-20-05	Copier Expense	1,000.00		1,000.00		81.20		-	1,000.00
	Subtotal object - 05	1,000.00		1,000.00		81.20		-	1,000.00
100-5400-20-05	Uniform Expense	3,000.00		3,000.00	171.03	68.51		5.70	2,828.97
100-5430-20-05	Legal Fees	1,000.00		1,000.00				-	1,000.00
100-5480-20-05	Contracted Services	110,787.00		110,787.00	56,044.00			50.59	54,743.00
	Subtotal object - 05	114,787.00		114,787.00	56,215.03	68.51		48.97	58,571.97
100-5520-20-05	Telephones	2,000.00		2,000.00	284.14	140.16		14.21	1,715.86
100-5524-20-05	Gas	1,000.00		1,000.00	172.47			17.25	827.53
100-5526-20-05	Data Network	275.00		275.00				-	275.00
100-5530-20-05	Travel	5,000.00		5,000.00				-	5,000.00
100-5533-20-05	Mileage Expense	1,000.00		1,000.00				-	1,000.00
100-5536-20-05	Training/Seminars	8,000.00		8,000.00				-	8,000.00
	Subtotal object - 05	17,275.00		17,275.00	456.61	140.16		2.64	16,818.39
100-5600-20-05	Special Events	3,000.00		3,000.00				-	3,000.00
	Subtotal object - 05	3,000.00		3,000.00				-	3,000.00
100-5970-20-05	VERF Charges for Services	430.00		430.00	107.49	35.83		25.00	322.51
	Subtotal object - 05	430.00		430.00	107.49	35.83		25.00	322.51
Program number: 5	**911 COMMUNICATIONS**	**1,137,310.00**		**1,137,310.00**	**285,156.00**	**97,484.39**		**25.07**	**852,154.00**
Department number: 20	**POLICE**	**6,520,223.00**	**48,577.31**	**6,568,800.31**	**1,372,030.92**	**516,924.41**	**354,121.62**	**20.89**	**4,842,647.77**
Program number: 1	**OPERATIONS**								
100-5110-30-01	Salaries & Wages	3,627,185.00		3,627,185.00	913,003.41	399,785.45		25.17	2,714,181.59
100-5115-30-01	Salaries - Overtime	280,168.00		280,168.00	177,977.57	46,965.15		63.53	102,190.43
100-5116-30-01	Salaries - FLSA Overtime	104,904.00		104,904.00	12,677.76	4,435.06		12.09	92,226.24
100-5126-30-01	Salaries-Vacation Buy-Out	6,193.00		6,193.00	3,232.38			52.19	2,960.62
100-5127-30-01	Salaries-Certification Pay	50,700.00		50,700.00	15,065.14	6,664.85		29.71	35,634.86
100-5140-30-01	Salaries - Longevity Pay	15,065.00		15,065.00	14,815.00			98.34	250.00
100-5143-30-01	Cell Phone Allowance	7,860.00		7,860.00	1,965.00	655.00		25.00	5,895.00
100-5145-30-01	Social Security Expense	237,016.00		237,016.00	64,999.80	25,149.57		27.42	172,016.20
100-5150-30-01	Medicare Expense	58,047.00		58,047.00	15,815.39	6,411.66		27.25	42,231.61
100-5155-30-01	SUTA Expense	6,642.00		6,642.00	1,260.46	919.14		18.98	5,381.54
100-5160-30-01	Health Insurance	409,920.00		409,920.00	83,169.41	28,980.45		20.29	326,750.59
100-5162-30-01	HSA Expense	31,500.00		31,500.00	187.50	187.50		0.60	31,312.50
100-5165-30-01	Dental Insurance	17,952.00		17,952.00	3,583.51	1,256.48		19.96	14,368.49
100-5170-30-01	Life Insurance/AD&D	12,897.00		12,897.00	3,070.12	1,078.85		23.81	9,826.88
100-5175-30-01	Liability (TML)/Workers' Comp	103,063.00		103,063.00	27,868.09	11,421.87		27.04	75,194.91
100-5180-30-01	TMRS Expense	567,443.00		567,443.00	156,392.39	63,082.36		27.56	411,050.61
100-5185-30-01	Long/Short Term Disability	6,923.00		6,923.00	1,397.64	473.60		20.19	5,525.36
100-5186-30-01	WELLE-Wellness Prog Reimb Empl	20,400.00		20,400.00	3,861.94	1,264.12		18.93	16,538.06
100-5194-30-01	FD Annual Phy & Screening	38,701.00		38,701.00				-	38,701.00
	Subtotal object - 05	5,602,579.00		5,602,579.00	1,500,342.51	598,731.11		26.78	4,102,236.49
100-5210-30-01	Office Supplies	7,800.00		7,800.00	731.78	208.24		9.38	7,068.22
100-5212-30-01	Building Supplies	11,500.00		11,500.00	2,689.04	1,266.63		23.38	8,810.96
100-5220-30-01	Office Equipment	3,000.00		3,000.00	204.00			6.80	2,796.00
100-5230-30-01	Dues,Fees,& Subscriptions	16,400.00		16,400.00	5,544.19	675.98		33.81	10,855.81
100-5240-30-01	Postage and Delivery	400.00		400.00	226.60	211.73		56.65	173.40
100-5250-30-01	Publications	500.00		500.00				-	500.00
100-5280-30-01	Printing and Reproduction	1,900.00		1,900.00	374.00	374.00		19.68	1,526.00
100-5290-30-01	Other Charges and Services	4,500.00		4,500.00	483.95	56.45		10.75	4,016.05
	Subtotal object - 05	46,000.00		46,000.00	10,253.56	2,793.03		22.29	35,746.44
100-5320-30-01	Repairs & Maintenance	16,148.00		16,148.00	2,604.54	1,536.84		16.13	13,543.46
100-5330-30-01	Copier Expense	1,500.00		1,500.00		532.94		-	1,500.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5335-30-01	Radio/Video Equip. and Repairs	14,030.00		14,030.00	822.50	822.50	9,030.00	5.86	4,177.50
100-5340-30-01	Building Repairs	45,000.00		45,000.00	2,410.78	173.98		5.36	42,589.22
100-5350-30-01	Vehicle Expense	110,631.00		110,631.00	18,971.13	11,465.18	10,032.85	17.15	81,627.02
100-5352-30-01	Fuel	38,500.00		38,500.00	8,116.19	2,219.07		21.08	30,383.81
100-5353-30-01	Oil/Grease/Inspections	950.00		950.00				-	950.00
	Subtotal object - 05	226,759.00		226,759.00	32,925.14	16,750.51	19,062.85	14.52	174,771.01
100-5400-30-01	Uniform Expense	73,268.00		73,268.00	31,182.01	15,787.88	14,683.60	42.56	27,402.39
100-5419-30-01	IT Licenses	13,420.00		13,420.00	524.00			3.91	12,896.00
100-5430-30-01	Legal Fees	2,000.00		2,000.00	1,083.00	1,083.00		54.15	917.00
100-5440-30-01	EMS	170,630.00		170,630.00	13,629.08	4,320.97	76,529.23	7.99	80,471.69
100-5445-30-01	Emergency Management	26,515.00		26,515.00	15,087.60	9,580.79		56.90	11,427.40
100-5480-30-01	Contracted Services	77,025.00	1,500.00	78,525.00	63,657.81	210.27	8,500.00	81.07	6,367.19
	Subtotal object - 05	362,858.00	1,500.00	364,358.00	125,163.50	30,982.91	99,712.83	34.35	139,481.67
100-5520-30-01	Telephones	1,700.00		1,700.00	407.61	202.85		23.98	1,292.39
100-5523-30-01	Water/Sewer Charges	18,800.00		18,800.00	3,441.17	587.44		18.30	15,358.83
100-5524-30-01	Gas	4,500.00		4,500.00	357.39	193.24		7.94	4,142.61
100-5525-30-01	Electricity	37,500.00		37,500.00	4,631.13	1,555.48		12.35	32,868.87
100-5526-30-01	Data Network	9,820.00		9,820.00	2,951.15	1,510.47		30.05	6,868.85
100-5530-30-01	Travel	10,200.00		10,200.00	3,960.63			38.83	6,239.37
100-5533-30-01	Mileage Expense	200.00		200.00				-	200.00
100-5536-30-01	Training/Seminars	50,086.00		50,086.00	21,809.51	5,613.33		43.54	28,276.49
	Subtotal object - 05	132,806.00		132,806.00	37,558.59	9,662.81		28.28	95,247.41
100-5610-30-01	Fire Fighting Equipment	20,000.00		20,000.00	5,098.93	1,111.54		25.50	14,901.07
100-5620-30-01	Tools & Equipment	1,200.00		1,200.00	299.99			25.00	900.01
100-5630-30-01	Safety Equipment	270,192.00	(156,661.50)	113,530.50	3,997.83	2,151.57	24,280.61	3.52	85,252.06
	Subtotal object - 05	291,392.00	(156,661.50)	134,730.50	9,396.75	3,263.11	24,280.61	6.97	101,053.14
100-5970-30-01	VERF Charges for Services	435,181.00		435,181.00	108,795.24	36,265.08		25.00	326,385.76
	Subtotal object - 05	435,181.00		435,181.00	108,795.24	36,265.08		25.00	326,385.76
100-6140-30-01	Capital Expense-Equipment		156,661.50	156,661.50	112,978.25	112,978.25		72.12	43,683.25
100-6160-30-01	Capital Expense-Vehicles		66,359.50	66,359.50	66,359.50			100.00	
	Subtotal object - 06		223,021.00	223,021.00	179,337.75	112,978.25		80.41	43,683.25
100-7144-30-01	Transfer to Bond Fund	1,100,000.00	110,000.00	1,210,000.00	385,000.01	91,666.67		31.82	824,999.99
	Subtotal object - 07	1,100,000.00	110,000.00	1,210,000.00	385,000.01	91,666.67		31.82	824,999.99
Program number: 1	**OPERATIONS**	**8,197,575.00**	**177,859.50**	**8,375,434.50**	**2,388,773.05**	**903,093.48**	**143,056.29**	**28.52**	**5,843,605.16**
Program number: 5	**MARSHAL**								
100-5110-30-05	Salaries & Wages	320,334.00		320,334.00	89,068.88	38,349.68		27.81	231,265.12
100-5115-30-05	Salaries - Overtime	24,404.00		24,404.00	6,006.71	1,885.31		24.61	18,397.29
100-5140-30-05	Salaries - Longevity Pay	1,685.00		1,685.00	1,675.00			99.41	10.00
100-5143-30-05	Cell Phone Allowance	2,520.00		2,520.00	630.00	210.00		25.00	1,890.00
100-5145-30-05	Social Security Expense	21,635.00		21,635.00	5,623.43	2,369.54		25.99	16,011.57
100-5150-30-05	Medicare Expense	5,060.00		5,060.00	1,315.15	554.16		25.99	3,744.85
100-5155-30-05	SUTA Expense	648.00		648.00				-	648.00
100-5160-30-05	Health Insurance	40,992.00		40,992.00	9,609.90	3,203.30		23.44	31,382.10
100-5162-30-05	HSA Expense	1,500.00		1,500.00				-	1,500.00
100-5165-30-05	Dental Insurance	1,728.00		1,728.00	433.56	144.52		25.09	1,294.44
100-5170-30-05	Life Insurance/AD&D	1,238.00		1,238.00	309.48	103.16		25.00	928.52
100-5175-30-05	Liability (TML)/Workers' Comp	7,780.00		7,780.00	1,804.46	759.90		23.19	5,975.54
100-5180-30-05	TMRS Expense	49,725.00		49,725.00	13,382.15	5,557.82		26.91	36,342.85
100-5185-30-05	Long/Short Term Disability	609.00		609.00	144.39	48.01		23.71	464.61
100-5186-30-05	WELLE-Wellness Prog Reimb Empl	2,400.00		2,400.00	645.00	215.00		26.88	1,755.00
100-5194-30-05	FD Annual Phy & Screening	1,933.00		1,933.00				-	1,933.00
	Subtotal object - 05	484,191.00		484,191.00	130,648.11	53,400.40		26.98	353,542.89
100-5210-30-05	Office Supplies	350.00		350.00	61.37			17.53	288.63

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5215-30-05	Ammunition	1,250.00		1,250.00				-	1,250.00
100-5220-30-05	Office Equipment	2,000.00		2,000.00				-	2,000.00
100-5230-30-05	Dues,Fees,& Subscriptions	1,000.00		1,000.00	275.00			27.50	725.00
100-5240-30-05	Postage and Delivery	100.00		100.00				-	100.00
100-5250-30-05	Publications	2,545.00		2,545.00	223.45			8.78	2,321.55
100-5280-30-05	Printing and Reproduction	500.00		500.00	67.09			13.42	432.91
100-5295-30-05	Public Education/Fire Prevent	7,500.00		7,500.00	55.80			0.74	7,444.20
	Subtotal object - 05	15,245.00		15,245.00	682.71			4.48	14,562.29
100-5335-30-05	Radio/Video Equip. and Repairs	890.00		890.00				-	890.00
100-5350-30-05	Vehicle Expense	3,000.00		3,000.00	571.96	183.14		19.07	2,428.04
100-5352-30-05	Fuel	3,000.00		3,000.00	272.77			9.09	2,727.23
100-5353-30-05	Oil/Grease/Inspections	500.00		500.00				-	500.00
	Subtotal object - 05	7,390.00		7,390.00	844.73	183.14		11.43	6,545.27
100-5400-30-05	Uniform Expense	3,500.00		3,500.00	206.85			5.91	3,293.15
100-5430-30-05	Legal Fees	2,500.00		2,500.00				-	2,500.00
100-5480-30-05	Contracted Services	2,650.00		2,650.00				-	2,650.00
	Subtotal object - 05	8,650.00		8,650.00	206.85			2.39	8,443.15
100-5526-30-05	Data Network	1,440.00		1,440.00	227.94	113.97		15.83	1,212.06
100-5530-30-05	Travel	3,000.00		3,000.00				-	3,000.00
100-5536-30-05	Training/Seminars	5,950.00		5,950.00	110.00	35.00		1.85	5,840.00
	Subtotal object - 05	10,390.00		10,390.00	337.94	148.97		3.25	10,052.06
100-5620-30-05	Tools & Equipment	500.00		500.00				-	500.00
100-5630-30-05	Safety Equipment	3,284.00		3,284.00				-	3,284.00
100-5640-30-05	Signs & Hardware	250.00		250.00				-	250.00
	Subtotal object - 05	4,034.00		4,034.00				-	4,034.00
100-5970-30-05	VERF Charges for Services	10,872.00		10,872.00	2,718.00	906.00		25.00	8,154.00
	Subtotal object - 05	10,872.00		10,872.00	2,718.00	906.00		25.00	8,154.00
Program number: 5	**MARSHAL**	**540,772.00**		**540,772.00**	**135,438.34**	**54,638.51**		**25.05**	**405,333.66**
Department number: 30	**FIRE**	**8,738,347.00**	**177,859.50**	**8,916,206.50**	**2,524,211.39**	**957,731.99**	**143,056.29**	**28.31**	**6,248,938.82**
Program number: 1	**INSPECTIONS**								
100-5110-40-01	Salaries & Wages	1,206,734.00		1,206,734.00	281,079.31	121,614.62		23.29	925,654.69
100-5115-40-01	Salaries - Overtime	6,000.00		6,000.00	3,128.26	1,793.61		52.14	2,871.74
100-5126-40-01	Salaries-Vacation Buy-Out	1,104.00		1,104.00				-	1,104.00
100-5140-40-01	Salaries - Longevity Pay	4,125.00		4,125.00	2,895.00			70.18	1,230.00
100-5143-40-01	Cell Phone Allowance	5,340.00		5,340.00	850.00	310.00		15.92	4,490.00
100-5145-40-01	Social Security Expense	75,476.00		75,476.00	16,830.52	7,309.73		22.30	58,645.48
100-5150-40-01	Medicare Expense	17,652.00		17,652.00	3,936.15	1,709.52		22.30	13,715.85
100-5155-40-01	SUTA Expense	3,240.00		3,240.00	353.94	193.75		10.92	2,886.06
100-5160-40-01	Health Insurance	174,216.00		174,216.00	30,137.25	10,668.26		17.30	144,078.75
100-5162-40-01	HSA Expense	10,650.00		10,650.00	625.00			5.87	10,025.00
100-5165-40-01	Dental Insurance	7,824.00		7,824.00	1,494.72	516.74		19.10	6,329.28
100-5170-40-01	Life Insurance/AD&D	2,122.00		2,122.00	473.69	159.46		22.32	1,648.31
100-5175-40-01	Liability (TML)/Workers' Comp	4,773.00		4,773.00	1,502.68	633.73		31.48	3,270.32
100-5180-40-01	TMRS Expense	173,472.00		173,472.00	39,364.75	16,994.55		22.69	134,107.25
100-5185-40-01	Long/Short Term Disability	2,293.00		2,293.00	446.87	148.74		19.49	1,846.13
100-5186-40-01	WELLE-Wellness Prog Reimb Empl	4,800.00		4,800.00	834.96	278.32		17.40	3,965.04
	Subtotal object - 05	1,699,821.00		1,699,821.00	383,953.10	162,331.03		22.59	1,315,867.90
100-5210-40-01	Office Supplies	5,400.00		5,400.00	583.37	296.22		10.80	4,816.63
100-5220-40-01	Office Equipment	19,510.00	9,998.63	29,508.63	13,047.08	9,998.63	204.32	44.21	16,257.23
100-5230-40-01	Dues,Fees,& Subscriptions	4,040.00		4,040.00	373.10	40.00		9.24	3,666.90
100-5240-40-01	Postage and Delivery	25.00		25.00	2.69	2.16		10.76	22.31
100-5250-40-01	Publications	3,400.00		3,400.00				-	3,400.00
100-5280-40-01	Printing and Reproduction	1,000.00		1,000.00	134.18			13.42	865.82

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 05	33,375.00	9,998.63	43,373.63	14,140.42	10,337.01	204.32	32.60	29,028.89
100-5330-40-01	Copier Expense	2,500.00		2,500.00		337.46		-	2,500.00
100-5350-40-01	Vehicle Expense	12,771.00		12,771.00	1,044.46	202.38		8.18	11,726.54
100-5352-40-01	Fuel	10,000.00		10,000.00	1,188.59	435.71		11.89	8,811.41
	Subtotal object - 05	25,271.00		25,271.00	2,233.05	975.55		8.84	23,037.95
100-5400-40-01	Uniform Expense	3,600.00		3,600.00	1,731.45	1,731.45		48.10	1,868.55
100-5410-40-01	Professional Services	775,000.00	55,840.00	830,840.00	20,113.36	3,980.00	235,726.64	2.42	575,000.00
100-5418-40-01	IT Fees	227,512.00	280,600.00	508,112.00	63,616.36	6,825.00	273,775.00	12.52	170,720.64
100-5419-40-01	IT Licenses	5,400.00		5,400.00	120.00			2.22	5,280.00
100-5430-40-01	Legal Fees	2,000.00		2,000.00	817.00	817.00		40.85	1,183.00
100-5475-40-01	Credit Card Fees	45,000.00		45,000.00	9,499.53	2,934.12		21.11	35,500.47
100-5480-40-01	Contracted Services	3,000.00		3,000.00				-	3,000.00
100-5481-40-01	Cash Over/Short				416.00			-	(416.00)
	Subtotal object - 05	1,061,512.00	336,440.00	1,397,952.00	96,313.70	16,287.57	509,501.64	6.89	792,136.66
100-5520-40-01	Telephones	650.00		650.00	255.58	160.41		39.32	394.42
100-5526-40-01	Data Network	5,900.00		5,900.00	860.47	430.23		14.58	5,039.53
100-5530-40-01	Travel	5,210.00		5,210.00	781.56	(36.24)		15.00	4,428.44
100-5533-40-01	Mileage Expense	1,283.00		1,283.00				-	1,283.00
100-5536-40-01	Training/Seminars	16,193.00		16,193.00	100.00			0.62	16,093.00
	Subtotal object - 05	29,236.00		29,236.00	1,997.61	554.40		6.83	27,238.39
100-5620-40-01	Tools & Equipment	1,450.00		1,450.00	97.89	32.91		6.75	1,352.11
100-5630-40-01	Safety Equipment	2,600.00		2,600.00	1,075.11	150.00		41.35	1,524.89
	Subtotal object - 05	4,050.00		4,050.00	1,173.00	182.91		28.96	2,877.00
100-5970-40-01	VERF Charges for Services	24,486.00		24,486.00	6,121.50	2,040.50		25.00	18,364.50
	Subtotal object - 05	24,486.00		24,486.00	6,121.50	2,040.50		25.00	18,364.50
100-6160-40-01	Capital Expense-Vehicles	54,626.00		54,626.00			60,892.00	-	(6,266.00)
	Subtotal object - 06	54,626.00		54,626.00			60,892.00	-	(6,266.00)
Program number: 1	**INSPECTIONS**	**2,932,377.00**	**346,438.63**	**3,278,815.63**	**505,932.38**	**192,708.97**	**570,597.96**	**15.43**	**2,202,285.29**
Program number: 2	**CODE COMPLIANCE**								
100-5110-40-02	Salaries & Wages	188,324.00		188,324.00	50,242.61	21,668.28		26.68	138,081.39
100-5115-40-02	Salaries - Overtime	760.00		760.00				-	760.00
100-5126-40-02	Salaries-Vacation Buy-Out	2,184.00		2,184.00	1,102.40			50.48	1,081.60
100-5140-40-02	Salaries - Longevity Pay	915.00		915.00	900.00			98.36	15.00
100-5143-40-02	Cell Phone Allowance	720.00		720.00	180.00	60.00		25.00	540.00
100-5145-40-02	Social Security Expense	11,960.00		11,960.00	3,044.06	1,278.40		25.45	8,915.94
100-5150-40-02	Medicare Expense	2,798.00		2,798.00	711.93	298.99		25.44	2,086.07
100-5155-40-02	SUTA Expense	486.00		486.00				-	486.00
100-5160-40-02	Health Insurance	30,744.00		30,744.00	6,006.96	2,002.32		19.54	24,737.04
100-5165-40-02	Dental Insurance	1,296.00		1,296.00	311.22	103.74		24.01	984.78
100-5170-40-02	Life Insurance/AD&D	338.00		338.00	84.42	28.14		24.98	253.58
100-5175-40-02	Liability (TML)/Workers' Comp	923.00		923.00	217.59	88.55		23.57	705.41
100-5180-40-02	TMRS Expense	27,489.00		27,489.00	7,225.86	2,993.02		26.29	20,263.14
100-5185-40-02	Long/Short Term Disability	358.00		358.00	81.75	27.44		22.84	276.25
100-5186-40-02	WELLE-Wellness Prog Reimb Empl	1,200.00		1,200.00	345.00	115.00		28.75	855.00
	Subtotal object - 05	270,495.00		270,495.00	70,453.80	28,663.88		26.05	200,041.20
100-5210-40-02	Office Supplies	598.00		598.00	135.01	135.01		22.58	462.99
100-5220-40-02	Office Equipment	225.00		225.00				-	225.00
100-5230-40-02	Dues,Fees,& Subscriptions	900.00		900.00	285.00			31.67	615.00
100-5240-40-02	Postage and Delivery	500.00		500.00	208.44	74.98		41.69	291.56
100-5280-40-02	Printing and Reproduction	1,000.00		1,000.00	193.58			19.36	806.42
	Subtotal object - 05	3,223.00		3,223.00	822.03	209.99		25.51	2,400.97
100-5330-40-02	Copier Expense	50.00		50.00		0.63		-	50.00
100-5350-40-02	Vehicle Expense	3,417.00		3,417.00	357.51	136.17		10.46	3,059.49

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5352-40-02	Fuel	1,800.00		1,800.00	158.31			8.80	1,641.69
	Subtotal object - 05	5,267.00		5,267.00	515.82	136.80		9.79	4,751.18
100-5400-40-02	Uniform Expense	600.00		600.00	448.38	448.38		74.73	151.62
100-5419-40-02	IT Licenses	845.00		845.00				-	845.00
100-5430-40-02	Legal Fees	24,997.00		24,997.00	2,044.00	2,044.00		8.18	22,953.00
100-5435-40-02	Legal Notices/Filings	200.00		200.00				-	200.00
100-5480-40-02	Contracted Services	126,366.00		126,366.00	25,434.25	25,434.25	68,712.75	20.13	32,219.00
	Subtotal object - 05	153,008.00		153,008.00	27,926.63	27,926.63	68,712.75	18.25	56,368.62
100-5520-40-02	Telephones	1,260.00		1,260.00	169.77	83.25		13.47	1,090.23
100-5526-40-02	Data Network	1,296.00		1,296.00	75.98	37.99		5.86	1,220.02
100-5530-40-02	Travel	1,000.00		1,000.00				-	1,000.00
100-5533-40-02	Mileage Expense	600.00		600.00				-	600.00
100-5536-40-02	Training/Seminars	1,855.00		1,855.00				-	1,855.00
	Subtotal object - 05	6,011.00		6,011.00	245.75	121.24		4.09	5,765.25
100-5600-40-02	Special Events	250.00		250.00				-	250.00
100-5620-40-02	Tools & Equipment	400.00		400.00				-	400.00
100-5640-40-02	Signs & Hardware	200.00		200.00				-	200.00
	Subtotal object - 05	850.00		850.00				-	850.00
100-5970-40-02	VERF Charges for Services	8,816.00		8,816.00	2,204.01	734.67		25.00	6,611.99
	Subtotal object - 05	8,816.00		8,816.00	2,204.01	734.67		25.00	6,611.99
Program number: 2	**CODE COMPLIANCE**	**447,670.00**		**447,670.00**	**102,168.04**	**57,793.21**	**68,712.75**	**22.82**	**276,789.21**
Program number: 3	**PLANNING**								
100-5110-40-03	Salaries & Wages	412,674.00		412,674.00	111,806.52	48,098.46		27.09	300,867.48
100-5115-40-03	Salaries - Overtime	2,000.00		2,000.00	526.86	401.03		26.34	1,473.14
100-5126-40-03	Salaries-Vacation Buy-Out	6,090.00		6,090.00	5,145.42			84.49	944.58
100-5140-40-03	Salaries - Longevity Pay	1,665.00		1,665.00	1,585.00			95.20	80.00
100-5143-40-03	Cell Phone Allowance	2,580.00		2,580.00	600.00	200.00		23.26	1,980.00
100-5145-40-03	Social Security Expense	26,351.00		26,351.00	7,011.42	2,880.14		26.61	19,339.58
100-5150-40-03	Medicare Expense	6,163.00		6,163.00	1,639.77	673.58		26.61	4,523.23
100-5155-40-03	SUTA Expense	810.00		810.00				-	810.00
100-5160-40-03	Health Insurance	51,240.00		51,240.00	12,900.90	4,300.30		25.18	38,339.10
100-5162-40-03	HSA Expense	5,250.00		5,250.00				-	5,250.00
100-5165-40-03	Dental Insurance	2,184.00		2,184.00	537.00	179.00		24.59	1,647.00
100-5170-40-03	Life Insurance/AD&D	638.00		638.00	151.02	50.34		23.67	486.98
100-5175-40-03	Liability (TML)/Workers' Comp	1,313.00		1,313.00	235.06	94.20		17.90	1,077.94
100-5180-40-03	TMRS Expense	60,564.00		60,564.00	16,422.91	6,685.02		27.12	44,141.09
100-5185-40-03	Long/Short Term Disability	785.00		785.00	182.01	60.94		23.19	602.99
100-5186-40-03	WELLE-Wellness Prog Reimb Empl	1,800.00		1,800.00	462.48	154.16		25.69	1,337.52
	Subtotal object - 05	582,107.00		582,107.00	159,206.37	63,777.17		27.35	422,900.63
100-5210-40-03	Office Supplies	2,200.00		2,200.00	211.03	183.54		9.59	1,988.97
100-5220-40-03	Office Equipment	8,340.00		8,340.00				-	8,340.00
100-5230-40-03	Dues,Fees,& Subscriptions	3,214.00		3,214.00	338.00	40.00		10.52	2,876.00
100-5240-40-03	Postage and Delivery	550.00		550.00	107.06	43.99		19.47	442.94
100-5250-40-03	Publications	150.00		150.00				-	150.00
100-5280-40-03	Printing and Reproduction	600.00		600.00				-	600.00
	Subtotal object - 05	15,054.00		15,054.00	656.09	267.53		4.36	14,397.91
100-5330-40-03	Copier Expense	3,000.00		3,000.00		258.52		-	3,000.00
	Subtotal object - 05	3,000.00		3,000.00		258.52		-	3,000.00
100-5400-40-03	Uniform Expense	750.00		750.00	320.50	320.50		42.73	429.50
100-5410-40-03	Professional Services	173,023.00		173,023.00	10,925.00	300.00	2,500.00	6.31	159,598.00
100-5418-40-03	IT Fees	900.00		900.00				-	900.00
100-5430-40-03	Legal Fees	33,000.00		33,000.00	1,634.00	1,634.00		4.95	31,366.00
100-5435-40-03	Legal Notices/Filings	7,000.00		7,000.00	292.25	206.25		4.18	6,707.75

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 05	214,673.00		214,673.00	13,171.75	2,460.75	2,500.00	6.14	199,001.25
100-5526-40-03	Data Network	3,360.00		3,360.00	607.84	303.92		18.09	2,752.16
100-5530-40-03	Travel	8,095.00		8,095.00				-	8,095.00
100-5533-40-03	Mileage Expense	300.00		300.00				-	300.00
100-5536-40-03	Training/Seminars	3,200.00		3,200.00				-	3,200.00
	Subtotal object - 05	14,955.00		14,955.00	607.84	303.92		4.06	14,347.16
100-5970-40-03	VERF Charges for Services	1,516.00		1,516.00	378.99	126.33		25.00	1,137.01
	Subtotal object - 05	1,516.00		1,516.00	378.99	126.33		25.00	1,137.01
Program number: 3	**PLANNING**	**831,305.00**		**831,305.00**	**174,021.04**	**67,194.22**	**2,500.00**	**20.93**	**654,783.96**
Department number: 40	**DEVELOPMENT SERVICES**	**4,211,352.00**	**346,438.63**	**4,557,790.63**	**782,121.46**	**317,696.40**	**641,810.71**	**17.16**	**3,133,858.46**
Program number: 1	**STREETS**								
100-5110-50-01	Salaries & Wages	531,526.00		531,526.00	114,664.22	53,195.39		21.57	416,861.78
100-5115-50-01	Salaries - Overtime	15,763.00		15,763.00	8,673.86	5,155.65		55.03	7,089.14
100-5126-50-01	Salaries-Vacation Buy-Out	1,117.00		1,117.00	902.10			80.76	214.90
100-5140-50-01	Salaries - Longevity Pay	2,905.00		2,905.00	2,805.00			96.56	100.00
100-5145-50-01	Social Security Expense	34,181.00		34,181.00	7,420.61	3,461.59		21.71	26,760.39
100-5150-50-01	Medicare Expense	7,995.00		7,995.00	1,735.45	809.54		21.71	6,259.55
100-5155-50-01	SUTA Expense	1,458.00		1,458.00	270.68	238.18		18.57	1,187.32
100-5160-50-01	Health Insurance	102,480.00		102,480.00	16,884.28	5,951.40		16.48	85,595.72
100-5162-50-01	HSA Expense	9,150.00		9,150.00				-	9,150.00
100-5165-50-01	Dental Insurance	4,368.00		4,368.00	756.54	273.78		17.32	3,611.46
100-5170-50-01	Life Insurance/AD&D	996.00		996.00	211.05	75.04		21.19	784.95
100-5175-50-01	Liability (TML)/Workers' Comp	20,256.00		20,256.00	4,584.47	2,087.85		22.63	15,671.53
100-5180-50-01	TMRS Expense	78,259.00		78,259.00	17,476.63	8,024.31		22.33	60,782.37
100-5185-50-01	Long/Short Term Disability	1,010.00		1,010.00	172.84	63.05		17.11	837.16
100-5186-50-01	WELLE-Wellness Prog Reimb Empl	1,800.00		1,800.00	150.00	50.00		8.33	1,650.00
	Subtotal object - 05	813,264.00		813,264.00	176,707.73	79,385.78		21.73	636,556.27
100-5210-50-01	Office Supplies	1,260.00		1,260.00	343.78	252.00		27.28	916.22
100-5220-50-01	Office Equipment	5,510.00		5,510.00	4,138.86		408.64	75.12	962.50
100-5230-50-01	Dues,Fees,& Subscriptions	1,800.00		1,800.00	11.36	11.36		0.63	1,788.64
	Subtotal object - 05	8,570.00		8,570.00	4,494.00	263.36	408.64	52.44	3,667.36
100-5310-50-01	Rental Expense	36,000.00		36,000.00	3,975.00	2,175.00		11.04	32,025.00
100-5320-50-01	Repairs & Maintenance	500.00		500.00				-	500.00
100-5321-50-01	Signal Light Repairs	30,000.00		30,000.00	1,400.80	650.80		4.67	28,599.20
100-5326-50-01	Street Light Repairs	6,000.00		6,000.00			17,420.00	-	(11,420.00)
100-5340-50-01	Building Repairs	500.00		500.00	17.20	17.20		3.44	482.80
100-5350-50-01	Vehicle Expense	15,097.00		15,097.00	1,841.28	603.03		12.20	13,255.72
100-5351-50-01	Equipment Expense/Repair	3,800.00		3,800.00	1,005.26	336.73		26.45	2,794.74
100-5352-50-01	Fuel	14,600.00		14,600.00	1,781.56	528.51		12.20	12,818.44
100-5353-50-01	Oil/Grease/Inspections	600.00		600.00	47.00	7.00		7.83	553.00
	Subtotal object - 05	107,097.00		107,097.00	10,068.10	4,318.27	17,420.00	9.40	79,608.90
100-5400-50-01	Uniform Expense	8,400.00		8,400.00	4,246.60	2,379.03		50.56	4,153.40
100-5419-50-01	IT LICENSES	3,120.00		3,120.00				-	3,120.00
100-5430-50-01	Legal Fees	300.00		300.00				-	300.00
100-5480-50-01	Contracted Services	374,262.00		374,262.00	2,295.50	135.00	172,479.11	0.61	199,487.39
100-5485-50-01	Contract Svcs - Annual Street	1,250,000.00	578,718.79	1,828,718.79			601,710.79	-	1,227,008.00
	Subtotal object - 05	1,636,082.00	578,718.79	2,214,800.79	6,542.10	2,514.03	774,189.90	0.30	1,434,068.79
100-5520-50-01	Telephones	3,740.00		3,740.00	469.48	234.74		12.55	3,270.52
100-5523-50-01	Water/Sewer Charges	500.00		500.00	149.70	42.94		29.94	350.30
100-5525-50-01	Electricity	2,500.00		2,500.00	500.00	500.00		20.00	2,000.00
100-5526-50-01	Data Network	1,660.00		1,660.00	128.87	76.14		7.76	1,531.13
100-5527-50-01	Electricity - Street Lights	224,200.00		224,200.00	35,400.72	23,137.42		15.79	188,799.28
100-5530-50-01	Travel	100.00		100.00				-	100.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5536-50-01	Training/Seminars	8,580.00		8,580.00	2,400.00			27.97	6,180.00
	Subtotal object - 05	241,280.00		241,280.00	39,048.77	23,991.24		16.18	202,231.23
100-5620-50-01	Tools & Equipment	9,000.00		9,000.00	5,019.28	2,979.63	6,160.00	55.77	(2,179.28)
100-5630-50-01	Safety Equipment	7,500.00		7,500.00	125.99			1.68	7,374.01
100-5640-50-01	Signs & Hardware	55,784.00		55,784.00	12,409.10	1,568.60		22.25	43,374.90
100-5650-50-01	Maintenance Materials	88,000.00		88,000.00	15,928.98	5,094.98	25,000.00	18.10	47,071.02
	Subtotal object - 05	160,284.00		160,284.00	33,483.35	9,643.21	31,160.00	20.89	95,640.65
100-5970-50-01	VERF Charges for Services	43,551.00		43,551.00	10,887.75	3,629.25		25.00	32,663.25
	Subtotal object - 05	43,551.00		43,551.00	10,887.75	3,629.25		25.00	32,663.25
100-6110-50-01	Capital Expenditure	40,000.00		40,000.00				-	40,000.00
100-6160-50-01	Capital Expense-Vehicles	67,001.00		67,001.00			71,399.00	-	(4,398.00)
	Subtotal object - 06	107,001.00		107,001.00			71,399.00	-	35,602.00
Program number: 1	**STREETS**	**3,117,129.00**	**578,718.79**	**3,695,847.79**	**281,231.80**	**123,745.14**	**894,577.54**	**7.61**	**2,520,038.45**
Program number: 5	**FACILITIES MANAGEMENT**								
100-5212-50-05	Building Supplies	10,000.00		10,000.00	889.51	72.56		8.90	9,110.49
	Subtotal object - 05	10,000.00		10,000.00	889.51	72.56		8.90	9,110.49
100-5340-50-05	Building Repairs	31,856.00		31,856.00	325.94	325.94		1.02	31,530.06
	Subtotal object - 05	31,856.00		31,856.00	325.94	325.94		1.02	31,530.06
100-5480-50-05	Contracted Services	376,995.00		376,995.00	24,443.07	52,853.92	305,700.86	6.48	46,851.07
	Subtotal object - 05	376,995.00		376,995.00	24,443.07	52,853.92	305,700.86	6.48	46,851.07
100-5523-50-05	Water/Sewer Charges	26,000.00		26,000.00	5,153.85	910.79		19.82	20,846.15
100-5524-50-05	Gas	6,000.00		6,000.00	607.25	343.25		10.12	5,392.75
100-5525-50-05	Electricity	130,000.00		130,000.00	18,546.28	18,546.28		14.27	111,453.72
	Subtotal object - 05	162,000.00		162,000.00	24,307.38	19,800.32		15.01	137,692.62
Program number: 5	**FACILITIES MANAGEMENT**	**580,851.00**		**580,851.00**	**49,965.90**	**73,052.74**	**305,700.86**	**8.60**	**225,184.24**
Department number: 50	**PUBLIC WORKS**	**3,697,980.00**	**578,718.79**	**4,276,698.79**	**331,197.70**	**196,797.88**	**1,200,278.40**	**7.74**	**2,745,222.69**
Program number: 1	**PARKS ADMINISTRATION**								
100-5110-60-01	Salaries & Wages	464,926.00		464,926.00	84,747.35	26,007.80		18.23	380,178.65
100-5115-60-01	Salaries - Overtime	500.00		500.00	753.05	310.08		150.61	(253.05)
100-5126-60-01	Salaries-Vacation Buy-Out	3,527.00		3,527.00	1,959.09			55.55	1,567.91
100-5140-60-01	Salaries - Longevity Pay	1,330.00		1,330.00	1,320.00			99.25	10.00
100-5143-60-01	Cell Phone Allowance	3,720.00		3,720.00	510.00	170.00		13.71	3,210.00
100-5145-60-01	Social Security Expense	28,725.00		28,725.00	6,041.59	1,886.28		21.03	22,683.41
100-5150-60-01	Medicare Expense	6,861.00		6,861.00	1,412.95	441.15		20.59	5,448.05
100-5155-60-01	SUTA Expense	972.00		972.00				-	972.00
100-5160-60-01	Health Insurance	61,488.00		61,488.00	6,913.62	2,304.54		11.24	54,574.38
100-5162-60-01	HSA Expense	6,900.00		6,900.00				-	6,900.00
100-5165-60-01	Dental Insurance	2,640.00		2,640.00	298.50	99.50		11.31	2,341.50
100-5170-60-01	Life Insurance/AD&D	545.00		545.00	91.25	28.14		16.74	453.75
100-5175-60-01	Liability (TML)/Workers' Comp	1,088.00		1,088.00	622.59	73.00		57.22	465.41
100-5180-60-01	TMRS Expense	67,426.00		67,426.00	12,257.37	3,635.76		18.18	55,168.63
100-5185-60-01	Long/Short Term Disability	884.00		884.00	138.56	33.24		15.67	745.44
100-5186-60-01	WELLE-Wellness Prog Reimb Empl	3,000.00		3,000.00	429.96	143.32		14.33	2,570.04
100-5190-60-01	Contract Labor	30,000.00		30,000.00	12,453.00	5,376.00		41.51	17,547.00
	Subtotal object - 05	684,532.00		684,532.00	129,948.88	40,508.81		18.98	554,583.12
100-5210-60-01	Office Supplies	1,650.00		1,650.00				-	1,650.00
100-5212-60-01	Building Supplies	735.00		735.00	203.60	97.98		27.70	531.40
100-5220-60-01	Office Equipment	11,950.00		11,950.00	4,732.19		282.76	39.60	6,935.05
100-5230-60-01	Dues,Fees,& Subscriptions	2,800.00		2,800.00				-	2,800.00
100-5240-60-01	Postage and Delivery	150.00		150.00				-	150.00
100-5280-60-01	Printing and Reproduction	11,300.00		11,300.00				-	11,300.00
100-5290-60-01	Other Charges and Services				378.04			-	(378.04)
	Subtotal object - 05	28,585.00		28,585.00	5,313.83	97.98	282.76	18.59	22,988.41

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5320-60-01	Repairs & Maintenance	2,500.00		2,500.00				-	2,500.00
100-5330-60-01	Copier Expense	2,800.00		2,800.00		138.58		-	2,800.00
100-5340-60-01	Building Repairs	5,500.00		5,500.00				-	5,500.00
100-5350-60-01	Vehicle Expense	750.00		750.00	222.61	46.31		29.68	527.39
100-5352-60-01	Fuel	500.00		500.00				-	500.00
100-5353-60-01	Oil/Grease/Inspections	150.00		150.00				-	150.00
	Subtotal object - 05	12,200.00		12,200.00	222.61	184.89		1.83	11,977.39
100-5400-60-01	Uniform Expense	925.00		925.00	53.00	53.00		5.73	872.00
100-5410-60-01	Professional Services	133,900.00	5,500.00	139,400.00	5,500.00		111,300.00	3.95	22,600.00
100-5419-60-01	IT Licenses	4,448.00		4,448.00	60.00			1.35	4,388.00
100-5430-60-01	Legal Fees	8,000.00		8,000.00	988.00	988.00		12.35	7,012.00
100-5435-60-01	Legal Notices/Filings	1,200.00		1,200.00	88.00	88.00		7.33	1,112.00
100-5480-60-01	Contracted Services	37,400.00		37,400.00	4,500.00	1,350.00		12.03	32,900.00
	Subtotal object - 05	185,873.00	5,500.00	191,373.00	11,189.00	2,479.00	111,300.00	5.85	68,884.00
100-5520-60-01	Telephones	500.00		500.00	96.52	48.26		19.30	403.48
100-5523-60-01	Water/Sewer Charges	1,400.00		1,400.00	201.57	62.80		14.40	1,198.43
100-5524-60-01	GAS	1,900.00		1,900.00	114.98			6.05	1,785.02
100-5525-60-01	Electricity	6,100.00		6,100.00	474.29	474.29		7.78	5,625.71
100-5530-60-01	Travel	9,680.00		9,680.00	1,000.00			10.33	8,680.00
100-5533-60-01	Mileage Expense	250.00		250.00	42.34	42.34		16.94	207.66
100-5536-60-01	Training/Seminars	4,650.00		4,650.00	220.00			4.73	4,430.00
	Subtotal object - 05	24,480.00		24,480.00	2,149.70	627.69		8.78	22,330.30
100-5600-60-01	Special Events				46.84	46.84		-	(46.84)
100-5601-60-01	Event - Prosper Christmas	65,000.00		65,000.00	62,364.11	37,643.02		95.95	2,635.89
	Subtotal object - 05	65,000.00		65,000.00	62,410.95	37,689.86		96.02	2,589.05
100-5970-60-01	VERF Charges for Services	3,620.00		3,620.00	905.01	301.67		25.00	2,714.99
	Subtotal object - 05	3,620.00		3,620.00	905.01	301.67		25.00	2,714.99
100-7144-60-01	Transfer to Bond Fund	1,545,000.00		1,545,000.00	386,250.00	128,750.00		25.00	1,158,750.00
	Subtotal object - 07	1,545,000.00		1,545,000.00	386,250.00	128,750.00		25.00	1,158,750.00
Program number: 1	**PARKS ADMINISTRATION**	**2,549,290.00**	**5,500.00**	**2,554,790.00**	**598,389.98**	**210,639.90**	**111,582.76**	**23.42**	**1,844,817.26**
Program number: 2	**PARKS OPERATIONS**								
100-5110-60-02	Salaries & Wages	1,104,635.00		1,104,635.00	259,037.47	112,117.74		23.45	845,597.53
100-5115-60-02	Salaries - Overtime	16,117.00		16,117.00	10,037.26	4,430.64		62.28	6,079.74
100-5126-60-02	Salaries-Vacation Buy-Out	18,637.00		18,637.00	5,957.42			31.97	12,679.58
100-5140-60-02	Salaries - Longevity Pay	6,715.00		6,715.00	6,340.00			94.42	375.00
100-5143-60-02	Cell Phone Allowance	13,920.00		13,920.00	2,760.00	920.00		19.83	11,160.00
100-5145-60-02	Social Security Expense	71,788.00		71,788.00	16,465.57	6,899.53		22.94	55,322.43
100-5150-60-02	Medicare Expense	16,789.00		16,789.00	3,850.82	1,613.60		22.94	12,938.18
100-5155-60-02	SUTA Expense	3,888.00		3,888.00	454.33	175.98		11.69	3,433.67
100-5160-60-02	Health Insurance	215,208.00		215,208.00	43,705.98	14,568.66		20.31	171,502.02
100-5162-60-02	HSA Expense	23,100.00		23,100.00	375.00			1.62	22,725.00
100-5165-60-02	Dental Insurance	9,144.00		9,144.00	1,750.86	583.62		19.15	7,393.14
100-5170-60-02	Life Insurance/AD&D	2,505.00		2,505.00	562.80	187.60		22.47	1,942.20
100-5175-60-02	Liability (TML)/Workers' Comp	23,296.00		23,296.00	6,176.86	2,530.09		26.52	17,119.14
100-5180-60-02	TMRS Expense	164,995.00		164,995.00	38,814.40	16,065.01		23.53	126,180.60
100-5185-60-02	Long/Short Term Disability	2,099.00		2,099.00	416.58	140.29		19.85	1,682.42
100-5186-60-02	WELLE-Wellness Prog Reimb Empl	6,000.00		6,000.00	1,119.96	373.32		18.67	4,880.04
	Subtotal object - 05	1,698,836.00		1,698,836.00	397,825.31	160,606.08		23.42	1,301,010.69
100-5210-60-02	Office Supplies	600.00		600.00	327.99	327.99		54.67	272.01
100-5212-60-02	Building Supplies	21,900.00		21,900.00	(928.33)	1,193.20		(4.24)	22,828.33
100-5213-60-02	Custodial Supplies	6,500.00		6,500.00	1,473.91	196.00		22.68	5,026.09
100-5220-60-02	Office Equipment	1,800.00		1,800.00				-	1,800.00
100-5230-60-02	Dues,Fees,& Subscriptions	3,850.00		3,850.00	80.00	440.00		2.08	3,770.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5240-60-02	Postage and Delivery	110.00		110.00	1.26	1.26		1.15	108.74
100-5290-60-02	Other Charges and Services				323.66			-	(323.66)
	Subtotal object - 05	34,760.00		34,760.00	1,278.49	2,158.45		3.68	33,481.51
100-5310-60-02	Rental Expense	41,500.00	(4,800.00)	36,700.00	11,488.80	2,872.20	22,977.60	31.31	2,233.60
100-5312-60-02	Equipment Lease/Rental		4,800.00	4,800.00	1,980.53	1,980.53		41.26	2,819.47
100-5320-60-02	Repairs & Maintenance	80,900.00	(2,600.00)	78,300.00	6,879.81	5,110.92		8.79	71,420.19
100-5322-60-02	Irrigation Repairs	24,700.00		24,700.00	1,754.66	60.48		7.10	22,945.34
100-5323-60-02	Field Maintenance	51,500.00	9,510.00	61,010.00	3,818.47	540.45	33,860.00	6.26	23,331.53
100-5324-60-02	Landscape Maintenance	24,500.00		24,500.00	5,481.50			22.37	19,018.50
100-5330-60-02	Copier Expense	225.00		225.00		6.65		-	225.00
100-5340-60-02	Building Repairs		2,600.00	2,600.00	321.90	321.90		12.38	2,278.10
100-5350-60-02	Vehicle Expense	10,653.00		10,653.00	3,698.48	2,197.31		34.72	6,954.52
100-5351-60-02	Equipment Expense/Repair	4,500.00	4,200.00	8,700.00	7,886.75	3,139.91		90.65	813.25
100-5352-60-02	Fuel	19,900.00		19,900.00	2,067.81			10.39	17,832.19
100-5353-60-02	Oil/Grease/Inspections	2,050.00		2,050.00	56.99			2.78	1,993.01
100-5355-60-02	Chemicals/Fertilizer	101,305.00	(4,200.00)	97,105.00	1,542.10	1,151.17	55,000.00	1.59	40,562.90
	Subtotal object - 05	361,733.00	9,510.00	371,243.00	46,977.80	17,381.52	111,837.60	12.65	212,427.60
100-5400-60-02	Uniform Expense	15,495.00		15,495.00	1,130.21			7.29	14,364.79
100-5419-60-02	IT Licenses	330.00		330.00				-	330.00
100-5480-60-02	Contracted Services	398,222.00	164,141.12	562,363.12	236,202.92	75,932.41	97,707.00	42.00	228,453.20
	Subtotal object - 05	414,047.00	164,141.12	578,188.12	237,333.13	75,932.41	97,707.00	41.05	243,147.99
100-5520-60-02	Telephones	4,772.00		4,772.00	624.15	309.80		13.08	4,147.85
100-5523-60-02	Water/Sewer Charges	218,188.00		218,188.00	62,701.15	8,687.60		28.74	155,486.85
100-5525-60-02	Electricity	145,154.00		145,154.00	36,367.00	34,585.52		25.05	108,787.00
100-5526-60-02	Data Network	450.00		450.00				-	450.00
100-5530-60-02	Travel	4,050.00		4,050.00	9.84			0.24	4,040.16
100-5533-60-02	Mileage Expense	270.00		270.00				-	270.00
100-5536-60-02	Training/Seminars	6,030.00		6,030.00				-	6,030.00
	Subtotal object - 05	378,914.00		378,914.00	99,702.14	43,582.92		26.31	279,211.86
100-5600-60-02	Special Events	2,300.00		2,300.00	689.67	33.55		29.99	1,610.33
100-5620-60-02	Tools & Equipment	3,550.00		3,550.00	99.99	99.99		2.82	3,450.01
100-5630-60-02	Safety Equipment	5,640.00		5,640.00	1,031.88	23.94		18.30	4,608.12
100-5640-60-02	Signs & Hardware	5,000.00		5,000.00				-	5,000.00
	Subtotal object - 05	16,490.00		16,490.00	1,821.54	157.48		11.05	14,668.46
100-5970-60-02	VERF Charges for Services	94,953.00		94,953.00	23,738.25	7,912.75		25.00	71,214.75
	Subtotal object - 05	94,953.00		94,953.00	23,738.25	7,912.75		25.00	71,214.75
100-6120-60-02	Capital Expense-Park Impr	16,000.00	(9,510.00)	6,490.00				-	6,490.00
100-6140-60-02	Capital Expense-Equipment	17,500.00		17,500.00			14,938.00	-	2,562.00
100-6160-60-02	Capital Expense-Vehicles	39,033.00		39,033.00			38,288.95	-	744.05
	Subtotal object - 06	72,533.00	(9,510.00)	63,023.00			53,226.95	-	9,796.05
Program number: 2	**PARKS OPERATIONS**	**3,072,266.00**	**164,141.12**	**3,236,407.12**	**808,676.66**	**307,731.61**	**262,771.55**	**24.99**	**2,164,958.91**
Program number: 3	**RECREATION**								
100-5110-60-03	Salaries & Wages	96,398.00		96,398.00	27,366.38	11,712.58		28.39	69,031.62
100-5115-60-03	Salaries - Overtime				67.70	67.70		-	(67.70)
100-5140-60-03	Salaries - Longevity Pay	330.00		330.00	320.00			96.97	10.00
100-5143-60-03	CELL PHONE ALLOWANCE	480.00		480.00	120.00	40.00		25.00	360.00
100-5145-60-03	Social Security Expense	6,027.00		6,027.00	1,699.37	723.25		28.20	4,327.63
100-5150-60-03	Medicare Expense	1,410.00		1,410.00	397.44	169.15		28.19	1,012.56
100-5155-60-03	SUTA Expense	324.00		324.00				-	324.00
100-5160-60-03	Health Insurance	20,496.00		20,496.00	3,146.04	1,048.68		15.35	17,349.96
100-5162-60-03	HSA Expense	1,500.00		1,500.00				-	1,500.00
100-5165-60-03	Dental Insurance	864.00		864.00	194.40	64.80		22.50	669.60
100-5170-60-03	Life Insurance/AD&D	226.00		226.00	56.28	18.76		24.90	169.72

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5175-60-03	Liability (TML)/Workers' Comp	1,012.00		1,012.00	559.01	234.75		55.24	452.99
100-5180-60-03	TMRS Expense	13,853.00		13,853.00	3,829.55	1,623.99		27.64	10,023.45
100-5185-60-03	Long/Short Term Disability	184.00		184.00	44.60	14.84		24.24	139.40
100-5186-60-03	WELLE-Wellness Prog Reimb Empl	600.00		600.00	117.48	39.16		19.58	482.52
	Subtotal object - 05	143,704.00		143,704.00	37,918.25	15,757.66		26.39	105,785.75
100-5220-60-03	Office Equipment	550.00		550.00	31.98			5.82	518.02
100-5230-60-03	Dues,Fees,& Subscriptions				40.00	40.00		-	(40.00)
100-5240-60-03	Postage and Delivery	3,700.00		3,700.00				-	3,700.00
100-5260-60-03	Advertising	2,070.00		2,070.00	300.00	300.00		14.49	1,770.00
100-5280-60-03	Printing and Reproduction	3,540.00		3,540.00				-	3,540.00
	Subtotal object - 05	9,860.00		9,860.00	371.98	340.00		3.77	9,488.02
100-5475-60-03	Credit Card Fees	4,420.00		4,420.00	1,297.91	254.15		29.36	3,122.09
	Subtotal object - 05	4,420.00		4,420.00	1,297.91	254.15		29.36	3,122.09
100-5600-60-03	Special Events	76,375.00		76,375.00	4,339.30	3,778.30		5.68	72,035.70
	Subtotal object - 05	76,375.00		76,375.00	4,339.30	3,778.30		5.68	72,035.70
100-5995-60-03	Recreation Activities	113,000.00		113,000.00	24,099.66	17,490.60		21.33	88,900.34
	Subtotal object - 05	113,000.00		113,000.00	24,099.66	17,490.60		21.33	88,900.34
Program number: 3	**RECREATION**	**347,359.00**		**347,359.00**	**68,027.10**	**37,620.71**		**19.58**	**279,331.90**
Program number: 5	**LIBRARY**								
100-5110-60-05	Salaries & Wages	391,430.00		391,430.00	89,321.61	36,190.57		22.82	302,108.39
100-5126-60-05	Salaries-Vacation Buy-Out	4,773.00		4,773.00	2,410.07			50.49	2,362.93
100-5140-60-05	Salaries - Longevity Pay	1,615.00		1,615.00	800.00			49.54	815.00
100-5145-60-05	Social Security Expense	24,665.00		24,665.00	5,736.29	2,246.12		23.26	18,928.71
100-5150-60-05	Medicare Expense	5,769.00		5,769.00	1,341.57	525.32		23.26	4,427.43
100-5155-60-05	SUTA Expense	2,592.00		2,592.00	434.61	189.01		16.77	2,157.39
100-5160-60-05	Health Insurance	30,744.00		30,744.00	2,041.72	518.92		6.64	28,702.28
100-5162-60-05	HSA EXPENSE	2,250.00		2,250.00				-	2,250.00
100-5165-60-05	Dental Insurance	1,296.00		1,296.00	129.60	32.40		10.00	1,166.40
100-5170-60-05	Life Insurance/AD&D	316.00		316.00	44.48	11.70		14.08	271.52
100-5175-60-05	Liability (TML)/Workers' Comp	1,197.00		1,197.00	270.70	105.02		22.62	926.30
100-5180-60-05	TMRS Expense	30,759.00		30,759.00	9,232.51	3,610.18		30.02	21,526.49
100-5185-60-05	Long/Short Term Disability	400.00		400.00	62.12	18.32		15.53	337.88
100-5186-60-05	WELLE-Wellness Prog Reimb Empl	600.00		600.00	125.00	50.00		20.83	475.00
	Subtotal object - 05	498,406.00		498,406.00	111,950.28	43,497.56		22.46	386,455.72
100-5210-60-05	Office Supplies	4,500.00		4,500.00	768.77	602.75		17.08	3,731.23
100-5220-60-05	Office Equipment	11,000.00		11,000.00	229.99	229.99	6,893.72	2.09	3,876.29
100-5230-60-05	Dues,Fees,& Subscriptions	2,111.00		2,111.00	392.96	343.98		18.62	1,718.04
100-5240-60-05	Postage and Delivery	600.00		600.00	224.21	50.31		37.37	375.79
100-5260-60-05	Advertising	100.00		100.00				-	100.00
100-5280-60-05	Printing and Reproduction	1,600.00		1,600.00				-	1,600.00
100-5281-60-05	Book Purchases	51,000.00	(1,500.00)	49,500.00	6,309.17	2,802.18	32,404.31	12.75	10,786.52
100-5282-60-05	DVD Purchases	1,000.00	(500.00)	500.00	117.25			23.45	382.75
100-5283-60-05	Audiobook Purchases	1,500.00	(1,000.00)	500.00				-	500.00
100-5284-60-05	Other Collect. Item Purchases	600.00		600.00	162.24	99.90		27.04	437.76
100-5290-60-05	Other Charges and Services	2,000.00	3,000.00	5,000.00	955.41	875.84		19.11	4,044.59
	Subtotal object - 05	76,011.00		76,011.00	9,160.00	5,004.95	39,298.03	12.05	27,552.97
100-5330-60-05	Copier Expense	1,900.00		1,900.00		284.85		-	1,900.00
100-5350-60-05	Vehicle Expense				377.09	69.20		-	(377.09)
	Subtotal object - 05	1,900.00		1,900.00	377.09	354.05		19.85	1,522.91
100-5400-60-05	Uniform Expense	1,650.00		1,650.00	237.99	173.19		14.42	1,412.01
100-5419-60-05	IT Licenses	929.00		929.00				-	929.00
100-5430-60-05	Legal Fees	500.00		500.00	133.00	133.00		26.60	367.00
100-5480-60-05	Contracted Services	14,031.00		14,031.00	6,300.00			44.90	7,731.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 05	17,110.00		17,110.00	6,670.99	306.19		38.99	10,439.01
100-5520-60-05	Telephones	500.00		500.00	117.98	58.99		23.60	382.02
100-5530-60-05	Travel	4,000.00		4,000.00				-	4,000.00
100-5533-60-05	Mileage Expense	400.00		400.00				-	400.00
100-5536-60-05	Training/Seminars	1,500.00		1,500.00	700.00	700.00		46.67	800.00
	Subtotal object - 05	6,400.00		6,400.00	817.98	758.99		12.78	5,582.02
100-5600-60-05	Special Events	4,136.00		4,136.00	337.66	57.86		8.16	3,798.34
	Subtotal object - 05	4,136.00		4,136.00	337.66	57.86		8.16	3,798.34
100-5970-60-05	VERF Charges for Services	2,857.00		2,857.00	714.24	238.08		25.00	2,142.76
	Subtotal object - 05	2,857.00		2,857.00	714.24	238.08		25.00	2,142.76
Program number: 5	**LIBRARY**	**606,820.00**		**606,820.00**	**130,028.24**	**50,217.68**	**39,298.03**	**21.43**	**437,493.73**
Department number: 60	**COMMUNITY SERVICES**	**6,575,735.00**	**169,641.12**	**6,745,376.12**	**1,605,121.98**	**606,209.90**	**413,652.34**	**23.80**	**4,726,601.80**
Program number: 1	**ENGINEERING**								
100-5110-98-01	Salaries & Wages	1,586,235.00		1,586,235.00	330,173.63	145,390.66		20.82	1,256,061.37
100-5115-98-01	Salaries - Overtime	700.00		700.00	290.18	93.80		41.45	409.82
100-5126-98-01	Salaries-Vacation Buy-Out	16,897.00		16,897.00	8,667.87			51.30	8,229.13
100-5140-98-01	Salaries - Longevity Pay	3,620.00		3,620.00	3,410.00			94.20	210.00
100-5143-98-01	Cell Phone Allowance	4,440.00		4,440.00	570.00	190.00		12.84	3,870.00
100-5145-98-01	Social Security Expense	95,643.00		95,643.00	16,674.44	6,219.45		17.43	78,968.56
100-5150-98-01	Medicare Expense	23,340.00		23,340.00	4,708.82	2,021.71		20.18	18,631.18
100-5155-98-01	SUTA Expense	2,592.00		2,592.00	176.62	176.62		6.81	2,415.38
100-5160-98-01	Health Insurance	133,224.00		133,224.00	23,131.15	7,682.07		17.36	110,092.85
100-5162-98-01	HSA Expense	11,850.00		11,850.00	125.00	125.00		1.06	11,725.00
100-5165-98-01	Dental Insurance	6,120.00		6,120.00	1,186.81	379.80		19.39	4,933.19
100-5170-98-01	Life Insurance/AD&D	1,585.00		1,585.00	348.20	117.63		21.97	1,236.80
100-5175-98-01	Liability (TML)/Workers' Comp	12,611.00		12,611.00	2,245.78	940.75		17.81	10,365.22
100-5180-98-01	TMRS Expense	229,388.00		229,388.00	47,180.64	20,028.04		20.57	182,207.36
100-5185-98-01	Long/Short Term Disability	2,972.00		2,972.00	525.40	179.47		17.68	2,446.60
100-5186-98-01	WELLE-Wellness Prog Reimb Empl	4,800.00		4,800.00	840.00	280.00		17.50	3,960.00
	Subtotal object - 05	2,136,017.00		2,136,017.00	440,254.54	183,825.00		20.61	1,695,762.46
100-5210-98-01	Office Supplies	2,900.00		2,900.00	208.97	114.97		7.21	2,691.03
100-5220-98-01	Office Equipment	44,395.00		44,395.00	10,591.98		439.64	23.86	33,363.38
100-5230-98-01	Dues,Fees,& Subscriptions	2,600.00		2,600.00	979.00			37.65	1,621.00
100-5240-98-01	Postage and Delivery	200.00		200.00	36.74	23.05		18.37	163.26
100-5280-98-01	Printing and Reproduction	300.00		300.00	118.18	118.18		39.39	181.82
100-5290-98-01	Other Charges and Services	500.00		500.00	142.07	142.07		28.41	357.93
	Subtotal object - 05	50,895.00		50,895.00	12,076.94	398.27	439.64	23.73	38,378.42
100-5330-98-01	Copier Expense	2,000.00		2,000.00	0.01	255.66		0.00	1,999.99
100-5350-98-01	Vehicle Expense	5,184.00		5,184.00	674.31	380.76		13.01	4,509.69
100-5352-98-01	Fuel	6,100.00		6,100.00	243.27			3.99	5,856.73
	Subtotal object - 05	13,284.00		13,284.00	917.59	636.42		6.91	12,366.41
100-5400-98-01	Uniform Expense	3,100.00		3,100.00	185.00	185.00		5.97	2,915.00
100-5410-98-01	Professional Services	225,000.00	23,253.37	248,253.37	14,952.50	202.50	76,503.37	6.02	156,797.50
100-5410-98-01-1831-ST	First/BNSF RR Overpass		787.07	787.07			787.07	-	
100-5410-98-01-1832-ST	Prosper Trl/BNSF RR Overpass		80.42	80.42			80.42	-	
100-5419-98-01	IT Licenses	16,350.00		16,350.00	240.00			1.47	16,110.00
100-5430-98-01	Legal Fees	22,000.00		22,000.00	6,118.78	6,118.78		27.81	15,881.22
100-5435-98-01	Legal Notices/Filings	1,500.00		1,500.00	(493.50)	(193.50)		(32.90)	1,993.50
	Subtotal object - 05	267,950.00	24,120.86	292,070.86	21,002.78	6,312.78	77,370.86	7.19	193,697.22
100-5520-98-01	Telephones	2,269.00		2,269.00	702.68	350.30		30.97	1,566.32
100-5526-98-01	Data Network	1,000.00		1,000.00				-	1,000.00
100-5530-98-01	Travel	1,780.00		1,780.00	608.36			34.18	1,171.64
100-5533-98-01	Mileage Expense	1,200.00		1,200.00				-	1,200.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5536-98-01	Training/Seminars	7,000.00		7,000.00	1,027.00	315.00		14.67	5,973.00
	Subtotal object - 05	13,249.00		13,249.00	2,338.04	665.30		17.65	10,910.96
100-5620-98-01	Tools & Equipment	200.00		200.00				-	200.00
100-5630-98-01	Safety Equipment	500.00		500.00	200.00	200.00		40.00	300.00
	Subtotal object - 05	700.00		700.00	200.00	200.00		28.57	500.00
100-5970-98-01	VERF Charges for Services	7,199.00		7,199.00	1,799.76	599.92		25.00	5,399.24
	Subtotal object - 05	7,199.00		7,199.00	1,799.76	599.92		25.00	5,399.24
100-6160-98-01	Capital Expense - Vehicles	36,398.00		36,398.00			34,351.95	-	2,046.05
	Subtotal object - 06	36,398.00		36,398.00			34,351.95	-	2,046.05
100-7144-98-01	Transfer to CIP Fund	1,650,000.00		1,650,000.00	412,500.00	137,500.00		25.00	1,237,500.00
	Subtotal object - 07	1,650,000.00		1,650,000.00	412,500.00	137,500.00		25.00	1,237,500.00
Program number: 1	**ENGINEERING**	**4,175,692.00**	**24,120.86**	**4,199,812.86**	**891,089.65**	**330,137.69**	**112,162.45**	**21.22**	**3,196,560.76**
Department number: 98	**ENGINEERING**	**4,175,692.00**	**24,120.86**	**4,199,812.86**	**891,089.65**	**330,137.69**	**112,162.45**	**21.22**	**3,196,560.76**
	Expense Subtotal - - - - - -	**41,142,021.00**	**2,320,269.86**	**43,462,290.86**	**10,104,405.69**	**4,474,374.96**	**3,297,365.59**	**23.25**	**30,060,519.58**
Fund number: 100	**GENERAL**	**3,844,940.00**	**2,320,269.86**	**6,165,209.86**	**(6,563,893.60)**	**(7,614,973.80)**	**3,297,365.59**		**9,431,737.87**
Fund number: 120	**POLICE SPD**								
120-4120-20-01	Sales Taxes	(2,102,918.00)		(2,102,918.00)	(643,119.23)	(199,024.24)		30.58	(1,459,798.77)
	Subtotal object - 04	(2,102,918.00)		(2,102,918.00)	(643,119.23)	(199,024.24)		30.58	(1,459,798.77)
120-4610-20-01	Interest Income	(300.00)		(300.00)	(172.12)	(35.37)		57.37	(127.88)
	Subtotal object - 04	(300.00)		(300.00)	(172.12)	(35.37)		57.37	(127.88)
Program number: 1	OPERATIONS	(2,103,218.00)		(2,103,218.00)	(643,291.35)	(199,059.61)		30.59	(1,459,926.65)
Department number: 20	POLICE	(2,103,218.00)		(2,103,218.00)	(643,291.35)	(199,059.61)		30.59	(1,459,926.65)
	Revenue Subtotal - - - - - -	**(2,103,218.00)**		**(2,103,218.00)**	**(643,291.35)**	**(199,059.61)**		**30.59**	**(1,459,926.65)**
Program number: 1	**OPERATIONS**								
120-5110-20-01	Salaries & Wages	1,408,454.00		1,408,454.00	315,087.28	137,841.81		22.37	1,093,366.72
120-5115-20-01	Salaries - Overtime	65,000.00		65,000.00	35,827.74	8,861.20		55.12	29,172.26
120-5126-20-01	Salaries-Vacation Buy-Out	7,273.00		7,273.00	4,631.20			63.68	2,641.80
120-5127-20-01	Salaries-Certification Pay	15,540.00		15,540.00	3,765.98	1,682.23		24.23	11,774.02
120-5140-20-01	Salaries - Longevity Pay	5,490.00		5,490.00	4,385.00			79.87	1,105.00
120-5145-20-01	Social Security Expense	89,514.00		89,514.00	22,586.43	9,683.31		25.23	66,927.57
120-5150-20-01	Medicare Expense	20,935.00		20,935.00	5,282.32	2,264.65		25.23	15,652.68
120-5155-20-01	SUTA Expense	2,916.00		2,916.00				-	2,916.00
120-5160-20-01	Health Insurance	194,712.00		194,712.00	32,917.47	11,629.72		16.91	161,794.53
120-5162-20-01	HSA Expense	18,000.00		18,000.00				-	18,000.00
120-5165-20-01	Dental Insurance	8,208.00		8,208.00	1,636.40	579.82		19.94	6,571.60
120-5170-20-01	Life Insurance/AD&D	6,753.00		6,753.00	1,500.48	531.42		22.22	5,252.52
120-5175-20-01	Liability (TML) Workers' Comp	32,156.00		32,156.00	8,901.80	3,854.61		27.68	23,254.20
120-5180-20-01	TMRS Expense	196,291.00		196,291.00	51,679.46	22,023.03		26.33	144,611.54
120-5185-20-01	Long/Short Term Disability	2,566.00		2,566.00	514.58	183.39		20.05	2,051.42
120-5186-20-01	WELLE-Wellness Prog Reimb Empl	4,200.00		4,200.00	817.48	289.16		19.46	3,382.52
	Subtotal object - 05	2,078,008.00		2,078,008.00	489,533.62	199,424.35		23.56	1,588,474.38
120-5410-20-01	Professional Services	350.00		350.00				-	350.00
	Subtotal object - 05	350.00		350.00				-	350.00
120-5620-20-01	Tools and Equipment				7.74			-	(7.74)
	Subtotal object - 05				7.74			-	(7.74)
Program number: 1	**OPERATIONS**	**2,078,358.00**		**2,078,358.00**	**489,541.36**	**199,424.35**		**23.55**	**1,588,816.64**
Department number: 20	**POLICE**	**2,078,358.00**		**2,078,358.00**	**489,541.36**	**199,424.35**		**23.55**	**1,588,816.64**
	Expense Subtotal - - - - - -	**2,078,358.00**		**2,078,358.00**	**489,541.36**	**199,424.35**		**23.55**	**1,588,816.64**
Fund number: 120	**POLICE SPD**	**(24,860.00)**		**(24,860.00)**	**(153,749.99)**	**364.74**		**618.46**	**128,889.99**
Fund number: 130	**FIRE SPD**								
130-4120-30-01	Sales Taxes	(2,102,918.00)		(2,102,918.00)	(640,648.54)	(198,722.82)		30.47	(1,462,269.46)
	Subtotal object - 04	(2,102,918.00)		(2,102,918.00)	(640,648.54)	(198,722.82)		30.47	(1,462,269.46)
130-4610-30-01	Interest Income	(300.00)		(300.00)	(94.21)	(14.15)		31.40	(205.79)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 04	(300.00)		(300.00)	(94.21)	(14.15)		31.40	(205.79)
Program number: 1	OPERATIONS	(2,103,218.00)		(2,103,218.00)	(640,742.75)	(198,736.97)		30.47	(1,462,475.25)
Department number: 30	FIRE	(2,103,218.00)		(2,103,218.00)	(640,742.75)	(198,736.97)		30.47	(1,462,475.25)
	Revenue Subtotal - - - - - -	**(2,103,218.00)**		**(2,103,218.00)**	**(640,742.75)**	**(198,736.97)**		**30.47**	**(1,462,475.25)**
Program number: 1	**OPERATIONS**								
130-5110-30-01	Salaries & Wages	1,353,648.00		1,353,648.00	347,773.00	155,494.22		25.69	1,005,875.00
130-5115-30-01	Salaries - Overtime	140,000.00		140,000.00	77,761.36	16,999.10		55.54	62,238.64
130-5116-30-01	Salaries - FLSA Overtime				6,403.75	2,028.09		-	(6,403.75)
130-5127-30-01	Salaries-Certification Pay	12,180.00		12,180.00	3,943.93	1,779.27		32.38	8,236.07
130-5140-30-01	Salaries - Longevity Pay	4,900.00		4,900.00	3,800.00			77.55	1,100.00
130-5145-30-01	Social Security Expense	90,714.00		90,714.00	25,685.44	10,403.74		28.32	65,028.56
130-5150-30-01	Medicare Expense	21,216.00		21,216.00	6,007.06	2,433.13		28.31	15,208.94
130-5155-30-01	SUTA Expense	2,916.00		2,916.00	178.39	178.39		6.12	2,737.61
130-5160-30-01	Health Insurance	184,464.00		184,464.00	47,679.88	16,388.48		25.85	136,784.12
130-5162-30-01	HSA Expense	18,750.00		18,750.00	62.50	62.50		0.33	18,687.50
130-5165-30-01	Dental Insurance	7,776.00		7,776.00	1,839.25	639.80		23.65	5,936.75
130-5170-30-01	Life Insurance/AD&D	6,753.00		6,753.00	1,609.89	562.68		23.84	5,143.11
130-5175-30-01	Liability (TML) Workers' Comp	36,651.00		36,651.00	11,485.13	4,742.44		31.34	25,165.87
130-5180-30-01	TMRS Expense	208,495.00		208,495.00	60,652.14	24,302.27		29.09	147,842.86
130-5185-30-01	Long/Short Term Disability	2,482.00		2,482.00	545.46	190.01		21.98	1,936.54
130-5186-30-01	WELLE-Wellness Prog Reimb Empl	7,800.00		7,800.00	1,745.34	571.64		22.38	6,054.66
	Subtotal object - 05	2,098,745.00		2,098,745.00	597,172.52	236,775.76		28.45	1,501,572.48
130-5410-30-01	Professional Services	350.00		350.00				-	350.00
	Subtotal object - 05	350.00		350.00				-	350.00
Program number: 1	**OPERATIONS**	**2,099,095.00**		**2,099,095.00**	**597,172.52**	**236,775.76**		**28.45**	**1,501,922.48**
Department number: 30	**FIRE**	**2,099,095.00**		**2,099,095.00**	**597,172.52**	**236,775.76**		**28.45**	**1,501,922.48**
	Expense Subtotal - - - - - -	**2,099,095.00**		**2,099,095.00**	**597,172.52**	**236,775.76**		**28.45**	**1,501,922.48**
Fund number: 130	**FIRE SPD**	**(4,123.00)**		**(4,123.00)**	**(43,570.23)**	**38,038.79**			**39,447.23**
Fund number: 150	**TIRZ #1 - BLUE STAR**								
150-4015-10-00	Water Impact Fees				(42,790.00)	(42,790.00)		-	42,790.00
150-4020-10-00	Wastewater Impact Fees				(9,030.00)	(9,030.00)		-	9,030.00
150-4040-10-00	East Thoroughfare Impact Fees	(200,000.00)		(200,000.00)	(88,715.20)	(34,123.20)		44.36	(111,284.80)
	Subtotal object - 04	(200,000.00)		(200,000.00)	(140,535.20)	(85,943.20)		70.27	(59,464.80)
150-4110-10-00	Property Taxes (Town)	(627,221.00)		(627,221.00)				-	(627,221.00)
150-4111-10-00	Property Taxes (County)	(148,647.00)		(148,647.00)				-	(148,647.00)
150-4120-10-00	Sales Taxes (Town)	(761,000.00)		(761,000.00)	(191,111.79)	(61,798.39)		25.11	(569,888.21)
150-4121-10-00	Sales Taxes (PEDC)	(637,500.00)		(637,500.00)	(160,056.12)	(51,756.15)		25.11	(477,443.88)
	Subtotal object - 04	(2,174,368.00)		(2,174,368.00)	(351,167.91)	(113,554.54)		16.15	(1,823,200.09)
150-4610-10-00	Interest Income	(2,000.00)		(2,000.00)	(1,217.84)	(333.00)		60.89	(782.16)
	Subtotal object - 04	(2,000.00)		(2,000.00)	(1,217.84)	(333.00)		60.89	(782.16)
Program number:	DEFAULT PROGRAM	(2,376,368.00)		(2,376,368.00)	(492,920.95)	(199,830.74)		20.74	(1,883,447.05)
Department number: 10	ADMINISTRATION	(2,376,368.00)		(2,376,368.00)	(492,920.95)	(199,830.74)		20.74	(1,883,447.05)
	Revenue Subtotal - - - - - -	**(2,376,368.00)**		**(2,376,368.00)**	**(492,920.95)**	**(199,830.74)**		**20.74**	**(1,883,447.05)**
Department number: 10	**ADMINISTRATION**								
150-5810-10-00	Thoro Impact Fee Rebate	202,000.00		202,000.00				-	202,000.00
150-5815-10-00	Town Sales Tax Rebate	761,000.00		761,000.00				-	761,000.00
150-5816-10-00	PEDC Sales Tax Rebate	637,500.00		637,500.00				-	637,500.00
150-5820-10-00	Town Ad Valorem Tax Rebate	627,221.00		627,221.00				-	627,221.00
150-5821-10-00	County Ad Valorem Tax Rebate	148,647.00		148,647.00				-	148,647.00
	Subtotal object - 05	2,376,368.00		2,376,368.00				-	2,376,368.00
Program number:	DEFAULT PROGRAM	2,376,368.00		2,376,368.00				-	2,376,368.00
Department number: 10	ADMINISTRATION	2,376,368.00		2,376,368.00				-	2,376,368.00
	Expense Subtotal - - - - - -	2,376,368.00		2,376,368.00				-	2,376,368.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Fund number: 150	**TIRZ #1 - BLUE STAR**				**(492,920.95)**	**(199,830.74)**		**-**	**492,920.95**
Fund number: 160	**TIRZ #2 - MATTHEWS SOUTHWEST**								
160-4110-10-00	Property Taxes (Town)	(131,145.00)		(131,145.00)				-	(131,145.00)
160-4111-10-00	Property Taxes (County)	(31,081.00)		(31,081.00)				-	(31,081.00)
	Subtotal object - 04	(162,226.00)		(162,226.00)				-	(162,226.00)
160-4610-10-00	Interest Income	(150.00)		(150.00)	(29.13)	(4.78)		19.42	(120.87)
	Subtotal object - 04	(150.00)		(150.00)	(29.13)	(4.78)		19.42	(120.87)
Program number:	DEFAULT PROGRAM	(162,376.00)		(162,376.00)	(29.13)	(4.78)		0.02	(162,346.87)
Department number: 10	ADMINISTRATION	(162,376.00)		(162,376.00)	(29.13)	(4.78)		0.02	(162,346.87)
	Revenue Subtotal - - - - - -	**(162,376.00)**		**(162,376.00)**	**(29.13)**	**(4.78)**		**0.02**	**(162,346.87)**
Department number: 10	**ADMINISTRATION**								
160-5820-10-00	Town Ad Valorem Tax Rebate	131,347.00		131,347.00				-	131,347.00
160-5821-10-00	County Ad Valorem Tax Rebate	31,081.00		31,081.00				-	31,081.00
	Subtotal object - 05	162,428.00		162,428.00				-	162,428.00
Program number:	DEFAULT PROGRAM	162,428.00		162,428.00				-	162,428.00
Department number: 10	ADMINISTRATION	162,428.00		162,428.00				-	162,428.00
	Expense Subtotal - - - - - -	162,428.00		162,428.00				-	162,428.00
Fund number: 160	**TIRZ #2 - MATTHEWS SOUTHWEST**	**52.00**		**52.00**	**(29.13)**	**(4.78)**		**(56.02)**	**81.13**
Fund number: 200	**WATER/SEWER**								
200-4000-10-08	W/S Service Initiation	(120,058.00)		(120,058.00)	(33,240.00)	(9,655.00)		27.69	(86,818.00)
200-4007-10-08	Sanitation	(1,779,679.00)		(1,779,679.00)	(433,796.75)	(145,852.98)		24.38	(1,345,882.25)
200-4009-10-08	Late Fee-W/S	(142,000.00)		(142,000.00)	(52,398.79)	(13,677.90)		36.90	(89,601.21)
	Subtotal object - 04	(2,041,737.00)		(2,041,737.00)	(519,435.54)	(169,185.88)		25.44	(1,522,301.46)
Program number: 8	UTILITY BILLING	(2,041,737.00)		(2,041,737.00)	(519,435.54)	(169,185.88)		25.44	(1,522,301.46)
200-4200-10-99	T-Mobile Fees	(98,400.00)		(98,400.00)	(18,600.18)	(6,200.06)		18.90	(79,799.82)
200-4201-10-99	Tierone Converged Network	(22,776.00)		(22,776.00)	(5,694.00)	(1,898.00)		25.00	(17,082.00)
200-4203-10-99	AT&T Tower Lease				(6,000.00)	(2,000.00)		-	6,000.00
200-4205-10-99	Rise Broadband	(13,680.00)		(13,680.00)				-	(13,680.00)
200-4206-10-99	Verizon Antennae Lease	(71,635.00)		(71,635.00)	(45,681.25)	(2,883.75)		63.77	(25,953.75)
	Subtotal object - 04	(206,491.00)		(206,491.00)	(75,975.43)	(12,981.81)		36.79	(130,515.57)
Program number: 99	NON-DEPARTMENTAL	(206,491.00)		(206,491.00)	(75,975.43)	(12,981.81)		36.79	(130,515.57)
Department number: 10	ADMINISTRATION	(2,248,228.00)		(2,248,228.00)	(595,410.97)	(182,167.69)		26.48	(1,652,817.03)
200-4005-50-02	Water Revenue	(14,304,476.00)		(14,304,476.00)	(4,101,375.26)	(941,983.14)		28.67	(10,203,100.74)
200-4010-50-02	Connection Tap & Construction	(875,000.00)		(875,000.00)	(220,604.00)	(106,938.00)		25.21	(654,396.00)
200-4012-50-02	Saturday Inspection Fee	(6,000.00)		(6,000.00)	(3,000.00)	(1,350.00)		50.00	(3,000.00)
200-4018-50-02	Internet Cr. Card Fees	(109,000.00)		(109,000.00)	(34,385.01)	(10,585.25)		31.55	(74,614.99)
200-4019-50-02	Cr. Card Pmt Fees	(46,870.00)		(46,870.00)	(15,226.45)	(4,693.41)		32.49	(31,643.55)
200-4060-50-02	NSF Fees	(1,500.00)		(1,500.00)	(500.00)	(150.00)		33.33	(1,000.00)
	Subtotal object - 04	(15,342,846.00)		(15,342,846.00)	(4,375,090.72)	(1,065,699.80)		28.52	(10,967,755.28)
200-4243-50-02	Backflow Prevention Inspection	(51,000.00)		(51,000.00)	(10,525.00)	(4,600.00)		20.64	(40,475.00)
	Subtotal object - 04	(51,000.00)		(51,000.00)	(10,525.00)	(4,600.00)		20.64	(40,475.00)
200-4610-50-02	Interest Income	(40,000.00)		(40,000.00)	(13,049.91)	(2,269.73)		32.63	(26,950.09)
	Subtotal object - 04	(40,000.00)		(40,000.00)	(13,049.91)	(2,269.73)		32.63	(26,950.09)
200-4910-50-02	Other Revenue	(3,800,000.00)		(3,800,000.00)	(59,106.93)	(17,775.58)		1.56	(3,740,893.07)
200-4930-50-02	Insurance Proceeds				(16,262.50)			-	16,262.50
	Subtotal object - 04	(3,800,000.00)		(3,800,000.00)	(75,369.43)	(17,775.58)		1.98	(3,724,630.57)
Program number: 2	WATER	(19,233,846.00)		(19,233,846.00)	(4,474,035.06)	(1,090,345.11)		23.26	(14,759,810.94)
200-4006-50-03	Sewer	(8,472,771.00)		(8,472,771.00)	(2,195,006.46)	(707,412.43)		25.91	(6,277,764.54)
200-4010-50-03	Connection Tap & Construction	(500,000.00)		(500,000.00)	(97,800.00)	(45,000.00)		19.56	(402,200.00)
	Subtotal object - 04	(8,972,771.00)		(8,972,771.00)	(2,292,806.46)	(752,412.43)		25.55	(6,679,964.54)
Program number: 3	WASTEWATER	(8,972,771.00)		(8,972,771.00)	(2,292,806.46)	(752,412.43)		25.55	(6,679,964.54)
Department number: 50	PUBLIC WORKS	(28,206,617.00)		(28,206,617.00)	(6,766,841.52)	(1,842,757.54)		23.99	(21,439,775.48)
	Revenue Subtotal - - - - - -	**(30,454,845.00)**		**(30,454,845.00)**	**(7,362,252.49)**	**(2,024,925.23)**		**24.17**	**(23,092,592.51)**

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Program number: 8	**UTILITY BILLING**								
200-5110-10-08	Salaries & Wages	244,573.00		244,573.00	55,409.02	23,812.08		22.66	189,163.98
200-5115-10-08	Salaries - Overtime	3,500.00		3,500.00	435.23	117.47		12.44	3,064.77
200-5140-10-08	Salaries - Longevity Pay	1,260.00		1,260.00	1,255.00			99.60	5.00
200-5143-10-08	Cell Phone Allowance	1,440.00		1,440.00	180.00	60.00		12.50	1,260.00
200-5145-10-08	Social Security Expense	15,548.00		15,548.00	3,434.65	1,448.46		22.09	12,113.35
200-5150-10-08	Medicare Expense	3,636.00		3,636.00	803.27	338.76		22.09	2,832.73
200-5155-10-08	SUTA Expense	810.00		810.00	0.11			0.01	809.89
200-5160-10-08	Health Insurance	51,240.00		51,240.00	6,778.80	2,259.60		13.23	44,461.20
200-5162-10-08	HSA Expense	3,450.00		3,450.00				-	3,450.00
200-5165-10-08	Dental Insurance	2,184.00		2,184.00	396.12	132.04		18.14	1,787.88
200-5170-10-08	Life Insurance/AD&D	498.00		498.00	112.50	37.50		22.59	385.50
200-5175-10-08	Liability (TML)/Workers' Comp	569.00		569.00	131.66	55.17		23.14	437.34
200-5180-10-08	TMRS Expense	35,237.00		35,237.00	7,882.18	3,300.17		22.37	27,354.82
200-5185-10-08	Long/Short Term Disability	465.00		465.00	90.09	30.08		19.37	374.91
200-5186-10-08	WELLE-Wellness Prog Reimb-Empl	1,800.00		1,800.00	267.48	89.16		14.86	1,532.52
	Subtotal object - 05	366,210.00		366,210.00	77,176.11	31,680.49		21.07	289,033.89
200-5210-10-08	Office Supplies	3,200.00		3,200.00	1,072.04	420.23		33.50	2,127.96
200-5220-10-08	Office Equipment	3,905.00		3,905.00	1,058.26			27.10	2,846.74
200-5230-10-08	Dues,Fees,& Subscriptions	100.00		100.00				-	100.00
200-5240-10-08	Postage and Delivery	60,000.00		60,000.00	8,292.56	4,015.83		13.82	51,707.44
200-5280-10-08	Printing and Reproduction	4,860.00		4,860.00	3,411.51	1,839.97		70.20	1,448.49
200-5290-10-08	Other Charges and Services	1,200.00		1,200.00				-	1,200.00
	Subtotal object - 05	73,265.00		73,265.00	13,834.37	6,276.03		18.88	59,430.63
200-5330-10-08	Copier Expense	2,700.00		2,700.00		322.69		-	2,700.00
	Subtotal object - 05	2,700.00		2,700.00		322.69		-	2,700.00
200-5400-10-08	Uniform Expense	300.00		300.00	282.26	282.26		94.09	17.74
200-5418-10-08	IT Fees	49,000.00		49,000.00	3,859.00	3,859.00		7.88	45,141.00
200-5419-10-08	IT Licenses	535.00		535.00				-	535.00
200-5430-10-08	Legal Fees	500.00		500.00				-	500.00
200-5470-10-08	Trash Collection	1,779,679.00		1,779,679.00	287,236.58	283,702.86		16.14	1,492,442.42
200-5475-10-08	CREDIT CARD FEES	172,500.00		172,500.00	57,758.94	18,984.86		33.48	114,741.06
200-5479-10-08	Household Haz. Waste Disposal	7,800.00		7,800.00	1,150.00	450.00		14.74	6,650.00
200-5480-10-08	Contracted Services	17,000.00		17,000.00	1,490.88	1,179.00		8.77	15,509.12
200-5481-10-08	Cash Short/Over				0.05			-	(0.05)
	Subtotal object - 05	2,027,314.00		2,027,314.00	351,777.71	308,457.98		17.35	1,675,536.29
200-5530-10-08	Travel	3,470.00		3,470.00				-	3,470.00
200-5533-10-08	Mileage Expense	265.00		265.00	22.40			8.45	242.60
200-5536-10-08	Training/Seminars	2,490.00		2,490.00				-	2,490.00
	Subtotal object - 05	6,225.00		6,225.00	22.40			0.36	6,202.60
200-5600-10-08	Special Events	1,200.00		1,200.00	(12.16)			(1.01)	1,212.16
	Subtotal object - 05	1,200.00		1,200.00	(12.16)			(1.01)	1,212.16
200-5970-10-08	VERF Charges for Services	3,221.00		3,221.00	805.26	268.42		25.00	2,415.74
	Subtotal object - 05	3,221.00		3,221.00	805.26	268.42		25.00	2,415.74
200-7147-10-08	Transfer to GF	42,697.00		42,697.00	10,674.24	3,558.08		25.00	32,022.76
	Subtotal object - 07	42,697.00		42,697.00	10,674.24	3,558.08		25.00	32,022.76
Program number: 8	**UTILITY BILLING**	**2,522,832.00**		**2,522,832.00**	**454,277.93**	**350,563.69**		**18.01**	**2,068,554.07**
Program number: 99	**NON-DEPARTMENTAL**								
200-5110-10-99	Salaries & Wages	(57,882.00)		(57,882.00)				-	(57,882.00)
200-5176-10-99	TML-Prop & Liab Insurance	104,029.00		104,029.00	101,450.09			97.52	2,578.91
	Subtotal object - 05	46,147.00		46,147.00	101,450.09			219.84	(55,303.09)
200-5295-10-99	General Fund Franchise Fee	432,889.00		432,889.00	108,222.24	36,074.08		25.00	324,666.76
	Subtotal object - 05	432,889.00		432,889.00	108,222.24	36,074.08		25.00	324,666.76

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
200-5410-10-99	Professional Services	25,000.00		25,000.00				-	25,000.00
200-5415-10-99	Tuition Reimbursement	1,664.00		1,664.00				-	1,664.00
200-5480-10-99	Contracted Services	3,000.00		3,000.00				-	3,000.00
	Subtotal object - 05	29,664.00		29,664.00				-	29,664.00
200-5930-10-99	Damage Claims Expense	10,000.00		10,000.00				-	10,000.00
	Subtotal object - 05	10,000.00		10,000.00				-	10,000.00
200-6186-10-99	2013 Bond Payment	240,000.00		240,000.00				-	240,000.00
200-6193-10-99	2012 CO Bond Payment	315,400.00	2,618,251.00	2,933,651.00				-	2,933,651.00
	Subtotal object - 06	555,400.00	2,618,251.00	3,173,651.00				-	3,173,651.00
200-6200-10-99	Bond Issuance Costs	880.00		880.00				-	880.00
200-6201-10-99	2014 GO Bond Payment	420,000.00		420,000.00				-	420,000.00
200-6202-10-99	2014 CO Bond Payment	555,000.00		555,000.00				-	555,000.00
200-6203-10-99	2015 GO Debt payment	424,700.00		424,700.00				-	424,700.00
200-6210-10-99	2018 CO Bond Payment	360,000.00		360,000.00				-	360,000.00
200-6211-10-99	2019 CO Debt Payment	128,877.00		128,877.00				-	128,877.00
200-6299-10-99	Bond Interest Expense	1,268,660.00		1,268,660.00				-	1,268,660.00
	Subtotal object - 06	3,158,117.00		3,158,117.00				-	3,158,117.00
200-7000-10-99	Contingency	50,000.00	18,000.00	68,000.00			18,000.00	-	50,000.00
	Subtotal object - 07	50,000.00	18,000.00	68,000.00			18,000.00	-	50,000.00
Program number: 99	**NON-DEPARTMENTAL**	**4,282,217.00**	**2,636,251.00**	**6,918,468.00**	**209,672.33**	**36,074.08**	**18,000.00**	**3.03**	**6,690,795.67**
Department number: 10	**ADMINISTRATION**	**6,805,049.00**	**2,636,251.00**	**9,441,300.00**	**663,950.26**	**386,637.77**	**18,000.00**	**7.03**	**8,759,349.74**
Program number: 2	**WATER**								
200-5110-50-02	Salaries & Wages	1,523,390.00		1,523,390.00	315,940.93	134,037.55		20.74	1,207,449.07
200-5115-50-02	Salaries - Overtime	91,000.00		91,000.00	16,543.64	6,836.74		18.18	74,456.36
200-5126-50-02	Salaries-Vacation Buy-Out	13,735.00		13,735.00	5,872.40			42.76	7,862.60
200-5140-50-02	Salaries - Longevity Pay	8,235.00		8,235.00	7,175.00			87.13	1,060.00
200-5143-50-02	Cell Phone Allowance	1,440.00		1,440.00	360.00	120.00		25.00	1,080.00
200-5145-50-02	Social Security Expense	99,338.00		99,338.00	20,207.80	8,155.76		20.34	79,130.20
200-5150-50-02	Medicare Expense	23,420.00		23,420.00	4,789.95	1,971.33		20.45	18,630.05
200-5155-50-02	SUTA Expense	4,536.00		4,536.00	252.00	76.28		5.56	4,284.00
200-5160-50-02	Health Insurance	276,696.00		276,696.00	37,941.10	12,077.60		13.71	238,754.90
200-5162-50-02	HSA Expense	24,150.00		24,150.00	187.50			0.78	23,962.50
200-5165-50-02	Dental Insurance	11,280.00		11,280.00	1,893.82	609.36		16.79	9,386.18
200-5170-50-02	Life Insurance/AD&D	3,134.00		3,134.00	603.30	191.72		19.25	2,530.70
200-5175-50-02	Liability (TML)/Workers' Comp	37,440.00		37,440.00	8,278.19	3,390.16		22.11	29,161.81
200-5180-50-02	TMRS Expense	229,905.00		229,905.00	47,658.36	19,414.04		20.73	182,246.64
200-5185-50-02	Long/Short Term Disability	2,895.00		2,895.00	494.08	160.39		17.07	2,400.92
200-5186-50-02	WELLE-Wellness Prog Reimb-Empl	6,600.00		6,600.00	1,326.60	421.64		20.10	5,273.40
	Subtotal object - 05	2,357,194.00		2,357,194.00	469,524.67	187,462.57		19.92	1,887,669.33
200-5210-50-02	Office Supplies	2,900.00		2,900.00	2,670.81	2,547.31		92.10	229.19
200-5212-50-02	Building Supplies	3,800.00		3,800.00	526.12	317.64		13.85	3,273.88
200-5220-50-02	Office Equipment	6,510.00		6,510.00	4,028.10		408.64	61.88	2,073.26
200-5230-50-02	Dues,Fees,& Subscriptions	26,000.00		26,000.00	24,649.67	23,870.23		94.81	1,350.33
200-5240-50-02	Postage and Delivery	400.00		400.00	90.00	67.21		22.50	310.00
200-5260-50-02	Advertising	240.00		240.00				-	240.00
200-5280-50-02	Printing and Reproduction	400.00		400.00	154.72	154.72		38.68	245.28
200-5290-50-02	Other Charges and Services	354.00		354.00				-	354.00
	Subtotal object - 05	40,604.00		40,604.00	32,119.42	26,957.11	408.64	79.10	8,075.94
200-5310-50-02	Rental Expense	15,000.00		15,000.00	826.50			5.51	14,173.50
200-5320-50-02	Repairs & Maintenance	1,300.00		1,300.00				-	1,300.00
200-5330-50-02	Copier Expense	1,000.00		1,000.00	0.01	195.87		0.00	999.99
200-5340-50-02	Building Repairs	5,000.00		5,000.00	5,717.94	3,851.44		114.36	(717.94)
200-5350-50-02	Vehicle Expense	24,632.00		24,632.00	6,442.70	2,872.77		26.16	18,189.30

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
200-5351-50-02	Equipment Expense/Repair	11,700.00		11,700.00	1,128.51	225.98		9.65	10,571.49
200-5352-50-02	Fuel	30,500.00		30,500.00	4,197.17	953.20		13.76	26,302.83
200-5353-50-02	Oil/Grease/Inspections	800.00		800.00				-	800.00
	Subtotal object - 05	89,932.00		89,932.00	18,312.83	8,099.26		20.36	71,619.17
200-5400-50-02	Uniform Expense	21,550.00		21,550.00	7,817.46	3,591.43		36.28	13,732.54
200-5410-50-02	Professional Services	80,000.00	35,860.00	115,860.00	15,519.30		43,335.70	13.40	57,005.00
200-5419-50-02	IT Licenses	55,470.00		55,470.00				-	55,470.00
200-5430-50-02	Legal Fees	1,000.00		1,000.00	2,073.94	2,073.94		207.39	(1,073.94)
200-5475-50-02	Credit Card Fees	2,500.00		2,500.00	1,078.90	358.66		43.16	1,421.10
200-5480-50-02	Contracted Services	89,000.00	71,020.00	160,020.00	87,169.35	6,714.20	12,075.00	54.47	60,775.65
	Subtotal object - 05	249,520.00	106,880.00	356,400.00	113,658.95	12,738.23	55,410.70	31.89	187,330.35
200-5520-50-02	Telephones	9,240.00		9,240.00	1,846.56	866.86		19.98	7,393.44
200-5523-50-02	Water/Sewer Charges	4,000.00		4,000.00	1,365.44	409.30		34.14	2,634.56
200-5524-50-02	Gas	2,000.00		2,000.00				-	2,000.00
200-5525-50-02	Electricity	363,058.00		363,058.00	43,206.88	1,117.68		11.90	319,851.12
200-5526-50-02	Data Network	12,960.00		12,960.00	3,927.87	2,056.51		30.31	9,032.13
200-5530-50-02	Travel	460.00		460.00	411.66			89.49	48.34
200-5533-50-02	Mileage Expense	100.00		100.00	68.43			68.43	31.57
200-5536-50-02	Training/Seminars	31,745.00		31,745.00	4,447.43	1,157.44		14.01	27,297.57
200-5540-50-02	Water Testing	13,300.00		13,300.00				-	13,300.00
200-5545-50-02	Meter Purchases	739,300.00		739,300.00	13,922.48		20,079.00	1.88	705,298.52
200-5550-50-02	Water Purchases	7,701,317.00		7,701,317.00	1,789,315.56	596,439.00		23.23	5,912,001.44
	Subtotal object - 05	8,877,480.00		8,877,480.00	1,858,512.31	602,046.79	20,079.00	20.94	6,998,888.69
200-5600-50-02	Special Events	8,000.00		8,000.00	299.60	99.64		3.75	7,700.40
200-5620-50-02	Tools & Equipment	14,750.00	2,450.00	17,200.00	4,007.13	1,191.98	2,450.00	23.30	10,742.87
200-5630-50-02	Safety Equipment	17,500.00		17,500.00				-	17,500.00
200-5640-50-02	Signs & Hardware	250.00		250.00				-	250.00
200-5650-50-02	Maintenance Materials	30,000.00		30,000.00	2,401.44	85.58	25,000.00	8.01	2,598.56
200-5660-50-02	Chemical Supplies	21,000.00		21,000.00	3,685.70	185.49		17.55	17,314.30
200-5670-50-02	System Improvements	80,000.00	(9,359.72)	70,640.28	44,243.39	24,366.73	8,103.45	62.63	18,293.44
200-5680-50-02	Lift Station Expense				2,883.02			-	(2,883.02)
	Subtotal object - 05	171,500.00	(6,909.72)	164,590.28	57,520.28	25,929.42	35,553.45	34.95	71,516.55
200-5970-50-02	VERF Charges for Services	136,372.00		136,372.00	34,092.99	11,364.33		25.00	102,279.01
	Subtotal object - 05	136,372.00		136,372.00	34,092.99	11,364.33		25.00	102,279.01
200-6110-50-02	Capital Expenditure		24,917.00	24,917.00			24,917.00	-	
200-6140-50-02	Capital Expense-Equipment		9,359.72	9,359.72			8,177.44	-	1,182.28
200-6160-50-02	Capital Expense-Vehicles	64,038.00		64,038.00			71,399.00	-	(7,361.00)
	Subtotal object - 06	64,038.00	34,276.72	98,314.72			104,493.44	-	(6,178.72)
200-7147-50-02	Transfer to GF	723,084.00		723,084.00	180,771.00	60,257.00		25.00	542,313.00
	Subtotal object - 07	723,084.00		723,084.00	180,771.00	60,257.00		25.00	542,313.00
Program number: 2	**WATER**	**12,709,724.00**	**134,247.00**	**12,843,971.00**	**2,764,512.45**	**934,854.71**	**215,945.23**	**21.52**	**9,863,513.32**
Program number: 3	**WASTEWATER**								
200-5110-50-03	Salaries & Wages	711,555.00		711,555.00	139,156.10	60,939.80		19.56	572,398.90
200-5115-50-03	Salaries - Overtime	34,500.00		34,500.00	8,772.80	2,668.63		25.43	25,727.20
200-5126-50-03	Salaries-Vacation Buy-Out	3,388.00		3,388.00	913.41			26.96	2,474.59
200-5140-50-03	Salaries - Longevity Pay	2,300.00		2,300.00	1,210.00			52.61	1,090.00
200-5145-50-03	Social Security Expense	46,373.00		46,373.00	8,988.60	3,831.97		19.38	37,384.40
200-5150-50-03	Medicare Expense	10,846.00		10,846.00	2,102.16	896.18		19.38	8,743.84
200-5155-50-03	SUTA Expense	2,592.00		2,592.00	300.62	88.07		11.60	2,291.38
200-5160-50-03	Health Insurance	163,968.00		163,968.00	20,357.79	6,987.82		12.42	143,610.21
200-5162-50-03	HSA Expense	13,950.00		13,950.00	250.00			1.79	13,700.00
200-5165-50-03	Dental Insurance	6,563.00		6,563.00	930.56	305.76		14.18	5,632.44
200-5170-50-03	Life Insurance/AD&D	1,736.00		1,736.00	332.99	112.56		19.18	1,403.01

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
200-5175-50-03	Liability (TML)/Workers' Comp	17,839.00		17,839.00	3,760.38	1,571.99		21.08	14,078.62
200-5180-50-03	TMRS Expense	106,582.00		106,582.00	20,663.75	8,755.61		19.39	85,918.25
200-5185-50-03	Long/Short Term Disability	1,352.00		1,352.00	217.57	73.90		16.09	1,134.43
200-5186-50-03	WELLE-Wellness Prog Reimb-Empl	2,400.00		2,400.00	338.74	115.00		14.11	2,061.26
	Subtotal object - 05	1,125,944.00		1,125,944.00	208,295.47	86,347.29		18.50	917,648.53
200-5210-50-03	Office Supplies	2,500.00		2,500.00				-	2,500.00
200-5212-50-03	Building Supplies	1,400.00		1,400.00	105.60			7.54	1,294.40
200-5220-50-03	Office Equipment	3,005.00		3,005.00	2,069.43		204.32	68.87	731.25
200-5230-50-03	Dues,Fees,& Subscriptions	19,800.00		19,800.00	625.25	113.75		3.16	19,174.75
200-5240-50-03	Postage and Delivery	100.00		100.00	136.69	136.69		136.69	(36.69)
200-5280-50-03	Printing and Reproduction	300.00		300.00				-	300.00
	Subtotal object - 05	27,105.00		27,105.00	2,936.97	250.44	204.32	10.84	23,963.71
200-5310-50-03	Rental Expense	31,002.00		31,002.00				-	31,002.00
200-5340-50-03	Building Repairs	1,200.00		1,200.00				-	1,200.00
200-5350-50-03	Vehicle Expense	17,876.00		17,876.00	4,739.29	2,398.04		26.51	13,136.71
200-5351-50-03	Equipment Expense/Repair	15,000.00		15,000.00	4,983.50	276.11		33.22	10,016.50
200-5352-50-03	Fuel	17,000.00		17,000.00	2,417.94	622.18		14.22	14,582.06
200-5353-50-03	Oil/Grease/Inspections	300.00		300.00	25.50			8.50	274.50
	Subtotal object - 05	82,378.00		82,378.00	12,166.23	3,296.33		14.77	70,211.77
200-5400-50-03	Uniform Expense	13,800.00		13,800.00	4,703.36	1,854.27		34.08	9,096.64
200-5419-50-03	IT Licenses	17,455.00		17,455.00				-	17,455.00
200-5430-50-03	Legal Fees	300.00		300.00				-	300.00
200-5480-50-03	Contracted Services	295,700.00	5,550.00	301,250.00	5,790.00		7,430.00	1.92	288,030.00
	Subtotal object - 05	327,255.00	5,550.00	332,805.00	10,493.36	1,854.27	7,430.00	3.15	314,881.64
200-5520-50-03	Telephones	3,120.00		3,120.00	477.68	238.84		15.31	2,642.32
200-5523-50-03	Water/Sewer Charges	1,000.00		1,000.00	220.14	63.15		22.01	779.86
200-5524-50-03	Gas	2,000.00		2,000.00	535.94			26.80	1,464.06
200-5525-50-03	Electricity	50,600.00		50,600.00	6,541.15	5,085.35		12.93	44,058.85
200-5526-50-03	Data Network	1,680.00		1,680.00	75.98	37.99		4.52	1,604.02
200-5530-50-03	Travel	200.00		200.00				-	200.00
200-5533-50-03	Mileage Expense	100.00		100.00				-	100.00
200-5536-50-03	Training/Seminars	15,175.00		15,175.00	2,344.95	1,794.95		15.45	12,830.05
200-5560-50-03	Sewer Management Fees	3,612,901.00		3,612,901.00	788,779.96	289,207.61		21.83	2,824,121.04
	Subtotal object - 05	3,686,776.00		3,686,776.00	798,975.80	296,427.89		21.67	2,887,800.20
200-5600-50-03	SPECIAL EVENTS	5,000.00		5,000.00				-	5,000.00
200-5620-50-03	Tools & Equipment	9,000.00		9,000.00	542.66	542.66		6.03	8,457.34
200-5630-50-03	Safety Equipment	12,000.00		12,000.00				-	12,000.00
200-5650-50-03	Maintenance Materials	10,000.00		10,000.00				-	10,000.00
200-5660-50-03	Chemical Supplies	376,380.00	38,371.48	414,751.48	56,235.51	32,954.62	63,410.37	13.56	295,105.60
200-5670-50-03	System Improvements	126,500.00	109,237.00	235,737.00	1,435.30	558.18	109,237.00	0.61	125,064.70
200-5680-50-03	Lift Station Expense	123,100.00	7,629.25	130,729.25	2,383.53		10,465.72	1.82	117,880.00
	Subtotal object - 05	661,980.00	155,237.73	817,217.73	60,597.00	34,055.46	183,113.09	7.42	573,507.64
200-5970-50-03	VERF Charges for Services	96,710.00		96,710.00	24,177.51	8,059.17		25.00	72,532.49
	Subtotal object - 05	96,710.00		96,710.00	24,177.51	8,059.17		25.00	72,532.49
200-6160-50-03	Capital Expense-Vehicles	34,982.00		34,982.00			34,762.00	-	220.00
	Subtotal object - 06	34,982.00		34,982.00			34,762.00	-	220.00
200-7147-50-03	Transfer to GF	234,899.00		234,899.00	58,724.76	19,574.92		25.00	176,174.24
	Subtotal object - 07	234,899.00		234,899.00	58,724.76	19,574.92		25.00	176,174.24
Program number: 3	**WASTEWATER**	**6,278,029.00**	**160,787.73**	**6,438,816.73**	**1,176,367.10**	**449,865.77**	**225,509.41**	**18.27**	**5,036,940.22**
Program number: 98	**CONSTRUCTION INSPECTIONS**								
200-5110-50-98	Salaries & Wages	225,573.00		225,573.00	62,805.20	27,352.61		27.84	162,767.80
200-5115-50-98	Salaries - Overtime	15,000.00		15,000.00	2,376.71	793.13		15.85	12,623.29
200-5140-50-98	Salaries - Longevity	930.00		930.00	825.00			88.71	105.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
200-5145-50-98	Social Security Expense	14,974.00		14,974.00	3,799.46	1,647.38		25.37	11,174.54
200-5150-50-98	Medicare Expense	3,502.00		3,502.00	888.59	385.28		25.37	2,613.41
200-5155-50-98	SUTA Expense	648.00		648.00	135.13			20.85	512.87
200-5160-50-98	Health Insurance	40,992.00		40,992.00	9,846.18	3,282.06		24.02	31,145.82
200-5165-50-98	Dental Insurance	1,728.00		1,728.00	418.50	139.50		24.22	1,309.50
200-5170-50-98	Life Insurance/ADD	451.00		451.00	112.56	37.52		24.96	338.44
200-5175-50-98	Liability (TML)/Workers Comp	4,249.00		4,249.00	880.29	365.85		20.72	3,368.71
200-5180-50-98	TMRS Expense	34,415.00		34,415.00	9,112.28	3,881.54		26.48	25,302.72
200-5185-50-98	Long/Short Term Disability	429.00		429.00	100.66	33.64		23.46	328.34
200-5186-50-98	WELLE-Wellness Prog Reimb Empl	1,200.00		1,200.00	312.48	104.16		26.04	887.52
	Subtotal object - 05	344,091.00		344,091.00	91,613.04	38,022.67		26.63	252,477.96
200-5210-50-98	Office Supplies	600.00		600.00	41.90	14.99		6.98	558.10
200-5230-50-98	Dues, Fees, & Subscriptions	400.00		400.00				-	400.00
200-5280-50-98	Printing and Reproduction	200.00		200.00				-	200.00
200-5290-50-98	Other Charges and Services	120.00		120.00				-	120.00
	Subtotal object - 05	1,320.00		1,320.00	41.90	14.99		3.17	1,278.10
200-5330-50-98	Copier Expense	500.00		500.00				-	500.00
200-5350-50-98	Vehicle Expense	5,000.00		5,000.00	3,575.89	3,224.17		71.52	1,424.11
200-5352-50-98	Fuel	5,600.00		5,600.00	910.98			16.27	4,689.02
	Subtotal object - 05	11,100.00		11,100.00	4,486.87	3,224.17		40.42	6,613.13
200-5400-50-98	Uniform Expense	3,200.00		3,200.00				-	3,200.00
200-5480-50-98	Contracted Services	25,000.00		25,000.00				-	25,000.00
	Subtotal object - 05	28,200.00		28,200.00				-	28,200.00
200-5520-50-98	Telephones	1,300.00		1,300.00	306.86	153.43		23.61	993.14
200-5526-50-98	Data Network	1,200.00		1,200.00	285.94	142.96		23.83	914.06
200-5536-50-98	Training/Seminars	1,500.00		1,500.00				-	1,500.00
	Subtotal object - 05	4,000.00		4,000.00	592.80	296.39		14.82	3,407.20
200-5620-50-98	Tools & Equipment	1,500.00		1,500.00				-	1,500.00
200-5630-50-98	Safety Equipment	2,000.00		2,000.00				-	2,000.00
	Subtotal object - 05	3,500.00		3,500.00				-	3,500.00
200-5930-50-98	Damage Claims Expense				995.11			-	(995.11)
200-5970-50-98	VERF Charges for Services	16,227.00		16,227.00	4,056.75	1,352.25		25.00	12,170.25
	Subtotal object - 05	16,227.00		16,227.00	5,051.86	1,352.25		31.13	11,175.14
200-6610-50-98	CONSTRUCTION	4,000,000.00		4,000,000.00				-	4,000,000.00
	Subtotal object - 06	4,000,000.00		4,000,000.00				-	4,000,000.00
Program number: 98	**CONSTRUCTION INSPECTIONS**	**4,408,438.00**		**4,408,438.00**	**101,786.47**	**42,910.47**		**2.31**	**4,306,651.53**
Department number: 50	**PUBLIC WORKS**	**23,396,191.00**	**295,034.73**	**23,691,225.73**	**4,042,666.02**	**1,427,630.95**	**441,454.64**	**17.06**	**19,207,105.07**
	Expense Subtotal - - - - - -	**30,201,240.00**	**2,931,285.73**	**33,132,525.73**	**4,706,616.28**	**1,814,268.72**	**459,454.64**	**14.21**	**27,966,454.81**
Fund number: 200	**WATER/SEWER**	**(253,605.00)**	**2,931,285.73**	**2,677,680.73**	**(2,655,636.21)**	**(210,656.51)**	**459,454.64**	**(99.18)**	**4,873,862.30**
Fund number: 300	**INTEREST AND SINKING**								
300-4105-10-00	Property Taxes -Delinquent	(75,000.00)		(75,000.00)	(3,127.65)	(12,413.96)		4.17	(71,872.35)
300-4110-10-00	Property Taxes -Current	(10,545,466.00)		(10,545,466.00)	(6,532,473.56)	(5,692,699.96)		61.95	(4,012,992.44)
300-4115-10-00	Taxes -Penalties				(2,987.98)	(1,458.07)		-	2,987.98
	Subtotal object - 04	(10,620,466.00)		(10,620,466.00)	(6,538,589.19)	(5,706,571.99)		61.57	(4,081,876.81)
300-4610-10-00	Interest Income	(45,000.00)		(45,000.00)	(4,918.31)	(1,853.92)		10.93	(40,081.69)
	Subtotal object - 04	(45,000.00)		(45,000.00)	(4,918.31)	(1,853.92)		10.93	(40,081.69)
300-4995-10-00	Transfer In/Out		(428,581.00)	(428,581.00)	(428,581.00)	(428,581.00)		100.00	
	Subtotal object - 04		(428,581.00)	(428,581.00)	(428,581.00)	(428,581.00)		100.00	
Program number:	DEFAULT PROGRAM	(10,665,466.00)	(428,581.00)	(11,094,047.00)	(6,972,088.50)	(6,137,006.91)		62.85	(4,121,958.50)
Department number: 10	ADMINISTRATION	(10,665,466.00)	(428,581.00)	(11,094,047.00)	(6,972,088.50)	(6,137,006.91)		62.85	(4,121,958.50)
	Revenue Subtotal - - - - - -	**(10,665,466.00)**	**(428,581.00)**	**(11,094,047.00)**	**(6,972,088.50)**	**(6,137,006.91)**		**62.85**	**(4,121,958.50)**
Department number: 10	**ADMINISTRATION**								
300-6186-10-00	2013 GO Ref Bond	175,000.00		175,000.00				-	175,000.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
300-6189-10-00	2012 GO TX Bond Payment	2,200,000.00	428,581.00	2,628,581.00				-	2,628,581.00
	Subtotal object - 06	2,375,000.00	428,581.00	2,803,581.00				-	2,803,581.00
300-6200-10-00	Bond Administrative Fees	20,000.00		20,000.00	600.00	600.00		3.00	19,400.00
300-6201-10-00	2014 GO Debt payment	305,000.00		305,000.00				-	305,000.00
300-6203-10-00	2015 GO Debt Payment	1,220,300.00		1,220,300.00				-	1,220,300.00
300-6204-10-00	2015 CO Debt Payment	445,000.00		445,000.00				-	445,000.00
300-6206-10-00	2016 CO Debt Payment	70,000.00		70,000.00				-	70,000.00
300-6207-10-00	2017 CO Bond Payment	70,000.00		70,000.00				-	70,000.00
300-6209-10-00	2018 GO Bond Payment	145,000.00		145,000.00				-	145,000.00
300-6210-10-00	2018 CO Bond Payment	455,000.00		455,000.00				-	455,000.00
300-6211-10-00	2019 CO Debt Payment	381,123.00		381,123.00				-	381,123.00
300-6212-10-00	2019 GO Debt Payment	155,000.00		155,000.00				-	155,000.00
300-6213-10-00	2020 CO Debt Payment	245,000.00		245,000.00				-	245,000.00
300-6214-10-00	2021 GO Debt Payment	1,770,000.00		1,770,000.00				-	1,770,000.00
300-6215-10-00	2021 CO Debt Payment	255,000.00		255,000.00				-	255,000.00
300-6299-10-00	Bond Interest Expense	4,741,048.00		4,741,048.00				-	4,741,048.00
	Subtotal object - 06	10,277,471.00		10,277,471.00	600.00	600.00		0.01	10,276,871.00
Program number:	**DEFAULT PROGRAM**	**12,652,471.00**	**428,581.00**	**13,081,052.00**	**600.00**	**600.00**		**0.01**	**13,080,452.00**
Department number: 10	**ADMINISTRATION**	**12,652,471.00**	**428,581.00**	**13,081,052.00**	**600.00**	**600.00**		**0.01**	**13,080,452.00**
	Expense Subtotal - - - - - -	**12,652,471.00**	**428,581.00**	**13,081,052.00**	**600.00**	**600.00**		**0.01**	**13,080,452.00**
Fund number: 300	**INTEREST AND SINKING**	**1,987,005.00**		**1,987,005.00**	**(6,971,488.50)**	**(6,136,406.91)**			**8,958,493.50**
Fund number: 410	**VEHICLE/EQUIPMENT REPLACEMENT**								
410-4100-10-99	Charges for Services	(1,170,198.00)		(1,170,198.00)	(292,549.47)	(97,516.49)		25.00	(877,648.53)
	Subtotal object - 04	(1,170,198.00)		(1,170,198.00)	(292,549.47)	(97,516.49)		25.00	(877,648.53)
410-4610-10-99	Interest	(20,000.00)		(20,000.00)	(4,509.09)	(733.11)		22.55	(15,490.91)
	Subtotal object - 04	(20,000.00)		(20,000.00)	(4,509.09)	(733.11)		22.55	(15,490.91)
410-4910-10-99	Other Reimbursements	(136,500.00)		(136,500.00)				-	(136,500.00)
	Subtotal object - 04	(136,500.00)		(136,500.00)				-	(136,500.00)
Program number: 99	NON-DEPARTMENTAL	(1,326,698.00)		(1,326,698.00)	(297,058.56)	(98,249.60)		22.39	(1,029,639.44)
Department number: 10	ADMINISTRATION	(1,326,698.00)		(1,326,698.00)	(297,058.56)	(98,249.60)		22.39	(1,029,639.44)
	Revenue Subtotal - - - - - -	(1,326,698.00)		(1,326,698.00)	(297,058.56)	(98,249.60)		22.39	(1,029,639.44)
410-5220-10-02	Office Equipment	3,200.00		3,200.00	3,000.46		408.64	93.76	(209.10)
	Subtotal object - 05	3,200.00		3,200.00	3,000.46		408.64	93.76	(209.10)
Program number: 2	TOWN SECRETARY	3,200.00		3,200.00	3,000.46		408.64	93.76	(209.10)
410-5220-10-03	Office Equipment	5,240.00		5,240.00	2,988.78		408.64	57.04	1,842.58
	Subtotal object - 05	5,240.00		5,240.00	2,988.78		408.64	57.04	1,842.58
Program number: 3	FINANCE	5,240.00		5,240.00	2,988.78		408.64	57.04	1,842.58
410-5220-10-04	Office Equipment	4,800.00		4,800.00	3,992.98		156.88	83.19	650.14
	Subtotal object - 05	4,800.00		4,800.00	3,992.98		156.88	83.19	650.14
Program number: 4	HUMAN RESOURCES	4,800.00		4,800.00	3,992.98		156.88	83.19	650.14
410-5220-10-05	Office Equipment	17,200.00		17,200.00	1,494.39		204.32	8.69	15,501.29
	Subtotal object - 05	17,200.00		17,200.00	1,494.39		204.32	8.69	15,501.29
410-6125-10-05	Capital-Equipment (Technology)	68,000.00		68,000.00	2,245.50		65,221.10	3.30	533.40
	Subtotal object - 06	68,000.00		68,000.00	2,245.50		65,221.10	3.30	533.40
Program number: 5	IT	85,200.00		85,200.00	3,739.89		65,425.42	4.39	16,034.69
410-5220-10-06	Office Equipment	2,200.00		2,200.00	1,494.39		204.32	67.93	501.29
	Subtotal object - 05	2,200.00		2,200.00	1,494.39		204.32	67.93	501.29
Program number: 6	COMMUNICATIONS	2,200.00		2,200.00	1,494.39		204.32	67.93	501.29
410-5220-10-07	Office Equipment	3,040.00		3,040.00	1,494.39		204.32	49.16	1,341.29
	Subtotal object - 05	3,040.00		3,040.00	1,494.39		204.32	49.16	1,341.29
Program number: 7	MUNICIPAL COURT	3,040.00		3,040.00	1,494.39		204.32	49.16	1,341.29
410-5220-10-08	Office Equipment	4,840.00		4,840.00	406.62		2,990.80	8.40	1,442.58
	Subtotal object - 05	4,840.00		4,840.00	406.62		2,990.80	8.40	1,442.58

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Program number: 8	UTILITY BILLING	4,840.00		4,840.00	406.62		2,990.80	8.40	1,442.58
Department number: 10	ADMINISTRATION	108,520.00		108,520.00	17,117.51		69,799.02	15.77	21,603.47
410-5220-20-01	Office Equipment	34,900.00		34,900.00	35,863.72		28,415.10	102.76	(29,378.82)
	Subtotal object - 05	34,900.00		34,900.00	35,863.72		28,415.10	102.76	(29,378.82)
410-5350-20-01	Vehicle Expense		800.00	800.00			800.00	-	
	Subtotal object - 05		800.00	800.00			800.00	-	
410-6160-20-01	Capital-Vehicles	224,000.00		224,000.00			244,796.00	-	(20,796.00)
	Subtotal object - 06	224,000.00		224,000.00			244,796.00	-	(20,796.00)
Program number: 1	OPERATIONS	258,900.00	800.00	259,700.00	35,863.72		274,011.10	13.81	(50,174.82)
Department number: 20	POLICE	258,900.00	800.00	259,700.00	35,863.72		274,011.10	13.81	(50,174.82)
410-5220-30-01	Office Equipment	38,700.00		38,700.00	18,519.16		40,970.19	47.85	(20,789.35)
	Subtotal object - 05	38,700.00		38,700.00	18,519.16		40,970.19	47.85	(20,789.35)
410-6160-30-01	Capital-Vehicles		289,642.00	289,642.00	289,642.00			100.00	
	Subtotal object - 06		289,642.00	289,642.00	289,642.00			100.00	
Program number: 1	OPERATIONS	38,700.00	289,642.00	328,342.00	308,161.16		40,970.19	93.85	(20,789.35)
410-5220-30-05	Office Equipment	3,200.00		3,200.00				-	3,200.00
	Subtotal object - 05	3,200.00		3,200.00				-	3,200.00
Program number: 5	MARSHAL	3,200.00		3,200.00				-	3,200.00
Department number: 30	FIRE	41,900.00	289,642.00	331,542.00	308,161.16		40,970.19	92.95	(17,589.35)
410-5220-40-01	Office Equipment	19,580.00		19,580.00	16,712.82		1,838.88	85.36	1,028.30
	Subtotal object - 05	19,580.00		19,580.00	16,712.82		1,838.88	85.36	1,028.30
410-6160-40-01	Capital-Vehicles	25,148.00		25,148.00			30,446.00	-	(5,298.00)
	Subtotal object - 06	25,148.00		25,148.00			30,446.00	-	(5,298.00)
Program number: 1	INSPECTIONS	44,728.00		44,728.00	16,712.82		32,284.88	37.37	(4,269.70)
410-5220-40-03	Office Equipment	5,460.00		5,460.00	1,494.39		204.32	27.37	3,761.29
	Subtotal object - 05	5,460.00		5,460.00	1,494.39		204.32	27.37	3,761.29
Program number: 3	PLANNING	5,460.00		5,460.00	1,494.39		204.32	27.37	3,761.29
Department number: 40	DEVELOPMENT SERVICES	50,188.00		50,188.00	18,207.21		32,489.20	36.28	(508.41)
410-5220-50-02	Office Equipment	27,500.00		27,500.00	6,217.79		1,973.74	22.61	19,308.47
	Subtotal object - 05	27,500.00		27,500.00	6,217.79		1,973.74	22.61	19,308.47
410-6140-50-02	Capital-Equipment	29,300.00		29,300.00				-	29,300.00
410-6160-50-02	Capital-Vehicles		51,975.50	51,975.50			51,426.14	-	549.36
	Subtotal object - 06	29,300.00	51,975.50	81,275.50			51,426.14	-	29,849.36
Program number: 2	WATER	56,800.00	51,975.50	108,775.50	6,217.79		53,399.88	5.72	49,157.83
410-5220-50-03	Office Equipment	2,200.00		2,200.00	9,240.87	9,037.56	1,495.40	420.04	(8,536.27)
	Subtotal object - 05	2,200.00		2,200.00	9,240.87	9,037.56	1,495.40	420.04	(8,536.27)
410-6140-50-03	Capital-Equipment	4,000.00		4,000.00				-	4,000.00
410-6160-50-03	Capital-Vehicles		51,975.50	51,975.50	51,440.10	51,440.10	535.40	98.97	
	Subtotal object - 06	4,000.00	51,975.50	55,975.50	51,440.10	51,440.10	535.40	91.90	4,000.00
Program number: 3	WASTEWATER	6,200.00	51,975.50	58,175.50	60,680.97	60,477.66	2,030.80	104.31	(4,536.27)
Department number: 50	PUBLIC WORKS	63,000.00	103,951.00	166,951.00	66,898.76	60,477.66	55,430.68	40.07	44,621.56
410-5220-60-01	Office Equipment	3,200.00		3,200.00	1,494.39		997.35	46.70	708.26
	Subtotal object - 05	3,200.00		3,200.00	1,494.39		997.35	46.70	708.26
Program number: 1	PARK ADMINISTRATION	3,200.00		3,200.00	1,494.39		997.35	46.70	708.26
410-6160-60-02	Capital-vehicles	65,500.00		65,500.00			54,011.90	-	11,488.10
	Subtotal object - 06	65,500.00		65,500.00			54,011.90	-	11,488.10
Program number: 2	PARK OPERATIONS	65,500.00		65,500.00			54,011.90	-	11,488.10
410-5220-60-05	Office Equipment	4,600.00		4,600.00	3,490.88		282.76	75.89	826.36
	Subtotal object - 05	4,600.00		4,600.00	3,490.88		282.76	75.89	826.36
Program number: 5	LIBRARY	4,600.00		4,600.00	3,490.88		282.76	75.89	826.36
Department number: 60	COMMUNITY SERVICES	73,300.00		73,300.00	4,985.27		55,292.01	6.80	13,022.72
410-5220-98-01	Office Equipment	5,440.00		5,440.00	8,476.15		769.84	155.81	(3,805.99)
	Subtotal object - 05	5,440.00		5,440.00	8,476.15		769.84	155.81	(3,805.99)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Program number: 1	ENGINEERING	5,440.00		5,440.00	8,476.15		769.84	155.81	(3,805.99)
410-5220-98-02	Office Equipment	2,400.00		2,400.00				-	2,400.00
	Subtotal object - 05	2,400.00		2,400.00				-	2,400.00
410-6160-98-02	Capital-vehicles	37,500.00		37,500.00			38,877.55	-	(1,377.55)
	Subtotal object - 06	37,500.00		37,500.00			38,877.55	-	(1,377.55)
Program number: 2	STORM DRAINAGE	39,900.00		39,900.00			38,877.55	-	1,022.45
Department number: 98	ENGINEERING	45,340.00		45,340.00	8,476.15		39,647.39	18.70	(2,783.54)
	Expense Subtotal - - - - - -	**641,148.00**	**394,393.00**	**1,035,541.00**	**459,709.78**	**60,477.66**	**567,639.59**	**44.39**	**8,191.63**
Fund number: 410	**VEHICLE/EQUIPMENT REPLACEMENT**	**(685,550.00)**	**394,393.00**	**(291,157.00)**	**162,651.22**	**(37,771.94)**	**567,639.59**	**(55.86)**	**(1,021,447.81)**
Fund number: 450	**STORM DRAINAGE UTILITY FUND**								
450-4001-98-02	Storm Drainage Utility Fee	(758,100.00)		(758,100.00)	(194,771.15)	(65,056.76)		25.69	(563,328.85)
450-4002-98-02	Drainage Review Fee	(3,000.00)		(3,000.00)				-	(3,000.00)
	Subtotal object - 04	(761,100.00)		(761,100.00)	(194,771.15)	(65,056.76)		25.59	(566,328.85)
450-4610-98-02	Interest Storm Utility	(2,200.00)		(2,200.00)	(809.88)	(209.82)		36.81	(1,390.12)
	Subtotal object - 04	(2,200.00)		(2,200.00)	(809.88)	(209.82)		36.81	(1,390.12)
450-4995-98-02	Transfer In		(531,449.00)	(531,449.00)	(531,449.00)	(531,449.00)		100.00	
	Subtotal object - 04		(531,449.00)	(531,449.00)	(531,449.00)	(531,449.00)		100.00	
Program number: 2	STORM DRAINAGE	(763,300.00)	(531,449.00)	(1,294,749.00)	(727,030.03)	(596,715.58)		56.15	(567,718.97)
Department number: 98	ENGINEERING	(763,300.00)	(531,449.00)	(1,294,749.00)	(727,030.03)	(596,715.58)		56.15	(567,718.97)
	Revenue Subtotal - - - - - -	**(763,300.00)**	**(531,449.00)**	**(1,294,749.00)**	**(727,030.03)**	**(596,715.58)**		**56.15**	**(567,718.97)**
450-5110-98-01	Salaries	80,825.00		80,825.00	19,117.44	9,558.72		23.65	61,707.56
450-5140-98-01	Salaries-Longevity Pay	210.00		210.00	210.00			100.00	
450-5145-98-01	Social Security Expense	5,025.00		5,025.00	1,190.55	589.57		23.69	3,834.45
450-5150-98-01	Medicare Expense	1,175.00		1,175.00	278.44	137.89		23.70	896.56
450-5155-98-01	SUTA Expense	162.00		162.00				-	162.00
450-5160-98-01	Health Insurance	10,248.00		10,248.00	1,212.40	484.96		11.83	9,035.60
450-5165-98-01	Dental Expense	432.00		432.00	81.00	32.40		18.75	351.00
450-5170-98-01	Life Insurance/AD&D	113.00		113.00	23.45	9.38		20.75	89.55
450-5175-98-01	Liability (TML) Workers Comp	2,010.00		2,010.00	492.27	238.30		24.49	1,517.73
450-5180-98-01	TMRS Expense	11,548.00		11,548.00	2,672.77	1,320.24		23.15	8,875.23
450-5185-98-01	Long/Short Term Disability	154.00		154.00	30.25	12.10		19.64	123.75
450-5186-98-01	WELLE-Wellness Prog Reimb Empl	600.00		600.00	125.00	50.00		20.83	475.00
	Subtotal object - 05	112,502.00		112,502.00	25,433.57	12,433.56		22.61	87,068.43
450-5210-98-01	Office Supplies	100.00		100.00				-	100.00
450-5230-98-01	Dues, Fees, & Subscriptions	1,000.00		1,000.00				-	1,000.00
450-5280-98-01	Printing and Reproduction	540.00		540.00				-	540.00
	Subtotal object - 05	1,640.00		1,640.00				-	1,640.00
450-5310-98-01	Rental Expense	1,100.00		1,100.00				-	1,100.00
450-5350-98-01	Vehicle Expense	700.00		700.00				-	700.00
450-5351-98-01	Equipment Expense/Repair	500.00		500.00				-	500.00
450-5352-98-01	Fuel	700.00		700.00				-	700.00
450-5353-98-01	Oil/Grease/Inspections	50.00		50.00				-	50.00
	Subtotal object - 05	3,050.00		3,050.00				-	3,050.00
450-5400-98-01	Uniforms	700.00		700.00				-	700.00
450-5410-98-01	Professional Services-Storm Dr	500.00		500.00				-	500.00
450-5430-98-01	Legal Fees	500.00		500.00				-	500.00
450-5490-98-01	Drainage Review Expense	6,000.00		6,000.00				-	6,000.00
	Subtotal object - 05	7,700.00		7,700.00				-	7,700.00
450-5520-98-01	Telephones	400.00		400.00				-	400.00
450-5526-98-01	Data Network	230.00		230.00				-	230.00
450-5530-98-01	Travel/Lodging/Meals Expense	450.00		450.00				-	450.00
450-5533-98-01	Mileage Expense	100.00		100.00				-	100.00
450-5536-98-01	Training/Seminars	1,700.00		1,700.00				-	1,700.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 05	2,880.00		2,880.00				-	2,880.00
450-5620-98-01	Tools & Equipment	200.00		200.00				-	200.00
450-5630-98-01	Safety Equipment	200.00		200.00				-	200.00
450-5640-98-01	Signs & Hardware	200.00		200.00				-	200.00
	Subtotal object - 05	600.00		600.00				-	600.00
Program number: 1	**ADMINISTRATION**	**128,372.00**		**128,372.00**	**25,433.57**	**12,433.56**		**19.81**	**102,938.43**
450-5110-98-02	Salaries	36,491.00		36,491.00	3,154.69			8.65	33,336.31
450-5115-98-02	Salaries-Overtime	1,389.00		1,389.00				-	1,389.00
450-5140-98-02	Salaries-Longevity Pay	60.00		60.00				-	60.00
450-5145-98-02	Social Security Expense	2,265.00		2,265.00	194.12			8.57	2,070.88
450-5150-98-02	Medicare Expense	530.00		530.00	45.40			8.57	484.60
450-5155-98-02	SUTA Expense	162.00		162.00				-	162.00
450-5160-98-02	Health Insurance	10,248.00		10,248.00	242.48			2.37	10,005.52
450-5162-98-02	HSA Expense	1,500.00		1,500.00				-	1,500.00
450-5165-98-02	Dental Expense	432.00		432.00	16.20			3.75	415.80
450-5170-98-02	Life Insurance/AD&D	113.00		113.00	4.69			4.15	108.31
450-5175-98-02	Liability (TML) Workers Comp	1,480.00		1,480.00	82.04			5.54	1,397.96
450-5180-98-02	TMRS Expense	5,206.00		5,206.00	436.89			8.39	4,769.11
450-5185-98-02	Long/Short Term Disability	67.00		67.00	5.99			8.94	61.01
450-5186-98-02	WELLE-Wellness Prog Reimb Empl				25.00			-	(25.00)
	Subtotal object - 05	59,943.00		59,943.00	4,207.50			7.02	55,735.50
450-5210-98-02	Office Supplies	50.00		50.00				-	50.00
450-5212-98-02	Building Supplies	200.00		200.00				-	200.00
450-5240-98-02	Postage and Delivery				9.54			-	(9.54)
	Subtotal object - 05	250.00		250.00	9.54			3.82	240.46
450-5310-98-02	Rental Expense	3,000.00		3,000.00				-	3,000.00
450-5340-98-02	Building Repairs	200.00		200.00				-	200.00
450-5350-98-02	Vehicle Expense	400.00		400.00	144.48	101.99		36.12	255.52
450-5352-98-02	Fuel	500.00		500.00	160.52	70.96		32.10	339.48
450-5353-98-02	Oil/Grease/Inspections	50.00		50.00				-	50.00
	Subtotal object - 05	4,150.00		4,150.00	305.00	172.95		7.35	3,845.00
450-5400-98-02	Uniforms	1,400.00		1,400.00	207.00			14.79	1,193.00
450-5410-98-02	Professional Services-Storm Dr	50,000.00		50,000.00				-	50,000.00
450-5410-98-02-2003-DR	Prof Svcs Frontier Pk/Prest Lk		63,490.44	63,490.44			63,490.44	-	
450-5490-98-02	Drainage Review Expense				1,080.00	1,080.00		-	(1,080.00)
	Subtotal object - 05	51,400.00	63,490.44	114,890.44	1,287.00	1,080.00	63,490.44	1.12	50,113.00
450-5520-98-02	Telephones	400.00		400.00	168.98	83.45		42.25	231.02
450-5526-98-02	Data Network	230.00		230.00	75.98	37.99		33.04	154.02
450-5536-98-02	Training/Seminars	800.00		800.00	142.50	142.50		17.81	657.50
	Subtotal object - 05	1,430.00		1,430.00	387.46	263.94		27.10	1,042.54
450-5620-98-02	Tools & Equipment	800.00		800.00	552.96			69.12	247.04
450-5630-98-02	Safety Equipment	800.00		800.00				-	800.00
450-5650-98-02	Maintenance Materials	2,000.00		2,000.00				-	2,000.00
	Subtotal object - 05	3,600.00		3,600.00	552.96			15.36	3,047.04
450-5970-98-02	VERF Charges for Services	1,895.00		1,895.00	473.76	157.92		25.00	1,421.24
	Subtotal object - 05	1,895.00		1,895.00	473.76	157.92		25.00	1,421.24
450-6110-98-02	Capital Expenditure	200,000.00		200,000.00				-	200,000.00
450-6193-98-02	2012 CO Bond Payment	64,600.00	531,449.00	596,049.00				-	596,049.00
	Subtotal object - 06	264,600.00	531,449.00	796,049.00				-	796,049.00
450-6205-98-02	2016 CO Bond Payment	55,000.00		55,000.00				-	55,000.00
450-6208-98-02	2017 CO Bond Payment	40,000.00		40,000.00				-	40,000.00
450-6299-98-02	Bond Interest Expense	93,542.00		93,542.00				-	93,542.00
	Subtotal object - 06	188,542.00		188,542.00				-	188,542.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
450-7144-98-02	Transfer to Capital Proj Fund	563,323.00		563,323.00	288,143.90	46,943.58		51.15	275,179.10
450-7147-98-02	Transfer to GF	99,834.00		99,834.00	24,958.50	8,319.50		25.00	74,875.50
	Subtotal object - 07	663,157.00		663,157.00	313,102.40	55,263.08		47.21	350,054.60
Program number: 2	**STORM DRAINAGE**	**1,238,967.00**	**594,939.44**	**1,833,906.44**	**320,325.62**	**56,937.89**	**63,490.44**	**17.47**	**1,450,090.38**
Department number: 98	**ENGINEERING**	**1,367,339.00**	**594,939.44**	**1,962,278.44**	**345,759.19**	**69,371.45**	**63,490.44**	**17.62**	**1,553,028.81**
	Expense Subtotal - - - - - -	1,367,339.00	594,939.44	1,962,278.44	345,759.19	69,371.45	63,490.44	17.62	1,553,028.81
Fund number: 450	**STORM DRAINAGE UTILITY FUND**	**604,039.00**	**63,490.44**	**667,529.44**	**(381,270.84)**	**(527,344.13)**	**63,490.44**	**(57.12)**	**985,309.84**
Fund number: 570	**COURT TECHNOLOGY**								
570-4537-10-00	Court Technology Revenue	(7,000.00)		(7,000.00)	(1,476.00)	(456.00)		21.09	(5,524.00)
	Subtotal object - 04	(7,000.00)		(7,000.00)	(1,476.00)	(456.00)		21.09	(5,524.00)
570-4610-10-00	Interest	(100.00)		(100.00)	(17.39)	(1.52)		17.39	(82.61)
	Subtotal object - 04	(100.00)		(100.00)	(17.39)	(1.52)		17.39	(82.61)
Program number:	DEFAULT PROGRAM	(7,100.00)		(7,100.00)	(1,493.39)	(457.52)		21.03	(5,606.61)
Department number: 10	ADMINISTRATION	(7,100.00)		(7,100.00)	(1,493.39)	(457.52)		21.03	(5,606.61)
	Revenue Subtotal - - - - - -	**(7,100.00)**		**(7,100.00)**	**(1,493.39)**	**(457.52)**		**21.03**	**(5,606.61)**
570-5203-10-00	Court Technology Expense		14,664.00	14,664.00	9,288.00	9,288.00	5,376.00	63.34	
	Subtotal object - 05		14,664.00	14,664.00	9,288.00	9,288.00	5,376.00	63.34	
Program number:	DEFAULT PROGRAM		14,664.00	14,664.00	9,288.00	9,288.00	5,376.00	63.34	
Department number: 10	ADMINISTRATION		14,664.00	14,664.00	9,288.00	9,288.00	5,376.00	63.34	
	Expense Subtotal - - - - - -		**14,664.00**	**14,664.00**	**9,288.00**	**9,288.00**	**5,376.00**	**63.34**	
Fund number: 570	**COURT TECHNOLOGY**	**(7,100.00)**	**14,664.00**	**7,564.00**	**7,794.61**	**8,830.48**	**5,376.00**	**103.05**	**(5,606.61)**
Fund number: 575	**MUNICIPAL JURY FUND**								
575-4539-10-00	Municipal Jury Revenue	(150.00)		(150.00)	(33.90)	(10.60)		22.60	(116.10)
	Subtotal object - 04	(150.00)		(150.00)	(33.90)	(10.60)		22.60	(116.10)
Program number:	DEFAULT PROGRAM	(150.00)		(150.00)	(33.90)	(10.60)		22.60	(116.10)
Department number: 10	ADMINISTRATION	(150.00)		(150.00)	(33.90)	(10.60)		22.60	(116.10)
	Revenue Subtotal - - - - - -	**(150.00)**		**(150.00)**	**(33.90)**	**(10.60)**		**22.60**	**(116.10)**
Fund number: 575	**MUNICIPAL JURY FUND**	**(150.00)**		**(150.00)**	**(33.90)**	**(10.60)**		**22.60**	**(116.10)**
Fund number: 580	**COURT SECURITY**								
580-4536-10-00	Court Security Revenue	(8,000.00)		(8,000.00)	(1,751.10)	(543.40)		21.89	(6,248.90)
	Subtotal object - 04	(8,000.00)		(8,000.00)	(1,751.10)	(543.40)		21.89	(6,248.90)
580-4610-10-00	Interest	(125.00)		(125.00)	(37.16)	(6.31)		29.73	(87.84)
	Subtotal object - 04	(125.00)		(125.00)	(37.16)	(6.31)		29.73	(87.84)
Program number:	DEFAULT PROGRAM	(8,125.00)		(8,125.00)	(1,788.26)	(549.71)		22.01	(6,336.74)
Department number: 10	ADMINISTRATION	(8,125.00)		(8,125.00)	(1,788.26)	(549.71)		22.01	(6,336.74)
	Revenue Subtotal - - - - - -	**(8,125.00)**		**(8,125.00)**	**(1,788.26)**	**(549.71)**		**22.01**	**(6,336.74)**
580-5110-10-00	Salaries & Wages Payable	13,176.00		13,176.00				-	13,176.00
580-5145-10-00	Social Security Expense	821.00		821.00				-	821.00
580-5150-10-00	Medicare Expense	192.00		192.00				-	192.00
580-5155-10-00	SUTA expense	162.00		162.00				-	162.00
580-5175-10-00	Workers Comp	325.00		325.00				-	325.00
	Subtotal object - 05	14,676.00		14,676.00				-	14,676.00
580-5230-10-00	Dues, Fees and Subscriptions	60.00		60.00				-	60.00
	Subtotal object - 05	60.00		60.00				-	60.00
580-5400-10-00	Uniform Expense	1,200.00		1,200.00				-	1,200.00
	Subtotal object - 05	1,200.00		1,200.00				-	1,200.00
580-5536-10-00	Training/Seminars	1,000.00		1,000.00				-	1,000.00
	Subtotal object - 05	1,000.00		1,000.00				-	1,000.00
Program number:	**DEFAULT PROGRAM**	**16,936.00**		**16,936.00**				**-**	**16,936.00**
Department number: 10	**ADMINISTRATION**	**16,936.00**		**16,936.00**				**-**	**16,936.00**
	Expense Subtotal - - - - - -	**16,936.00**		**16,936.00**				**-**	**16,936.00**
Fund number: 580	**COURT SECURITY**	**8,811.00**		**8,811.00**	**(1,788.26)**	**(549.71)**		**(20.30)**	**10,599.26**

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Fund number: 610	**PARK DEDICATION FEE FUND**								
610-4045-60-00	Park Dedication-Fees	(430,000.00)		(430,000.00)				-	(430,000.00)
	Subtotal object - 04	(430,000.00)		(430,000.00)				-	(430,000.00)
610-4610-60-00	Interest Income	(6,000.00)		(6,000.00)	(2,209.37)	(369.72)		36.82	(3,790.63)
	Subtotal object - 04	(6,000.00)		(6,000.00)	(2,209.37)	(369.72)		36.82	(3,790.63)
Program number:	DEFAULT PROGRAM	(436,000.00)		(436,000.00)	(2,209.37)	(369.72)		0.51	(433,790.63)
Department number: 60	PARK DEDICATION	(436,000.00)		(436,000.00)	(2,209.37)	(369.72)		0.51	(433,790.63)
	Revenue Subtotal - - - - - -	**(436,000.00)**		**(436,000.00)**	**(2,209.37)**	**(369.72)**		**0.51**	**(433,790.63)**
Fund number: 610	**PARK DEDICATION FEE FUND**	**(436,000.00)**		**(436,000.00)**	**(2,209.37)**	**(369.72)**		**0.51**	**(433,790.63)**
Fund number: 620	**PARK IMPROVEMENT**								
620-4055-60-00	Park Improvement	(280,500.00)		(280,500.00)	(71,128.60)	(68,498.40)		25.36	(209,371.40)
	Subtotal object - 04	(280,500.00)		(280,500.00)	(71,128.60)	(68,498.40)		25.36	(209,371.40)
620-4510-60-00	Grant Revenue		(200,550.00)	(200,550.00)				-	(200,550.00)
	Subtotal object - 04		(200,550.00)	(200,550.00)				-	(200,550.00)
620-4610-60-00	Interest Income	(5,000.00)		(5,000.00)	(1,143.25)	(200.26)		22.87	(3,856.75)
	Subtotal object - 04	(5,000.00)		(5,000.00)	(1,143.25)	(200.26)		22.87	(3,856.75)
Program number:	DEFAULT PROGRAM	(285,500.00)	(200,550.00)	(486,050.00)	(72,271.85)	(68,698.66)		14.87	(413,778.15)
Department number: 60	PARK IMPROVEMENT	(285,500.00)	(200,550.00)	(486,050.00)	(72,271.85)	(68,698.66)		14.87	(413,778.15)
	Revenue Subtotal - - - - - -	**(285,500.00)**	**(200,550.00)**	**(486,050.00)**	**(72,271.85)**	**(68,698.66)**		**14.87**	**(413,778.15)**
620-6610-60-00	CAPITAL PROJECT	61,750.00		61,750.00				-	61,750.00
620-6610-60-00-1802-PK	Hays Park		31,952.31	31,952.31	33,340.23	50.49	2,500.00	104.34	(3,887.92)
620-6610-60-00-1911-PK	Pecan Grove H&B Trail	30,000.00		30,000.00				-	30,000.00
620-6610-60-00-2015-PK	Pecan Grove Park	575,000.00	150,000.00	725,000.00				-	725,000.00
	Subtotal object - 06	666,750.00	181,952.31	848,702.31	33,340.23	50.49	2,500.00	3.93	812,862.08
Program number:	**DEFAULT PROGRAM**	**666,750.00**	**181,952.31**	**848,702.31**	**33,340.23**	**50.49**	**2,500.00**	**3.93**	**812,862.08**
Department number: 60	**PARK IMPROVEMENT**	**666,750.00**	**181,952.31**	**848,702.31**	**33,340.23**	**50.49**	**2,500.00**	**3.93**	**812,862.08**
	Expense Subtotal - - - - - -	**666,750.00**	**181,952.31**	**848,702.31**	**33,340.23**	**50.49**	**2,500.00**	**3.93**	**812,862.08**
Fund number: 620	**PARK IMPROVEMENT**	**381,250.00**	**(18,597.69)**	**362,652.31**	**(38,931.62)**	**(68,648.17)**	**2,500.00**	**(10.74)**	**399,083.93**
Fund number: 630	**WATER IMPACT FEES**								
630-4015-50-00	Impact Fees	(3,500,000.00)		(3,500,000.00)	(951,511.00)	(439,516.00)		27.19	(2,548,489.00)
	Subtotal object - 04	(3,500,000.00)		(3,500,000.00)	(951,511.00)	(439,516.00)		27.19	(2,548,489.00)
630-4615-50-00	Interest	(20,000.00)		(20,000.00)	(11,785.61)	(2,055.13)		58.93	(8,214.39)
	Subtotal object - 04	(20,000.00)		(20,000.00)	(11,785.61)	(2,055.13)		58.93	(8,214.39)
Program number:	DEFAULT PROGRAM	(3,520,000.00)		(3,520,000.00)	(963,296.61)	(441,571.13)		27.37	(2,556,703.39)
Department number: 50	IMPACT FEES	(3,520,000.00)		(3,520,000.00)	(963,296.61)	(441,571.13)		27.37	(2,556,703.39)
	Revenue Subtotal - - - - - -	**(3,520,000.00)**		**(3,520,000.00)**	**(963,296.61)**	**(441,571.13)**		**27.37**	**(2,556,703.39)**
630-5410-50-00-2151-WA	Prof Svcs DNT Water Line 12"		200,000.00	200,000.00				-	200,000.00
630-5489-50-00-8006-DV	Dev Agrmnt-Parks @ Legacy	400,000.00		400,000.00				-	400,000.00
630-5489-50-00-8011-DV	Dev Agrment-Star Trail	400,000.00		400,000.00				-	400,000.00
630-5489-50-00-8012-DV	Dev Agrmnt-TVG Windsong	350,000.00		350,000.00				-	350,000.00
630-5489-50-00-8016-DV	Dev Agrmnt Victory at Frontier	60,000.00		60,000.00				-	60,000.00
630-5489-50-00-8017-DV	Dev Agrmnt Westside	100,000.00		100,000.00				-	100,000.00
	Subtotal object - 05	1,310,000.00	200,000.00	1,510,000.00				-	1,510,000.00
630-6610-50-00-1810-WA	Lower Pressure Plane Easements	900,000.00		900,000.00				-	900,000.00
	Subtotal object - 06	900,000.00		900,000.00				-	900,000.00
630-7144-50-00	Transfer to Capital Proj Fund	9,000,000.00		9,000,000.00				-	9,000,000.00
	Subtotal object - 07	9,000,000.00		9,000,000.00				-	9,000,000.00
Program number:	**DEFAULT PROGRAM**	**11,210,000.00**	**200,000.00**	**11,410,000.00**				**-**	**11,410,000.00**
Department number: 50	**IMPACT FEES**	**11,210,000.00**	**200,000.00**	**11,410,000.00**				**-**	**11,410,000.00**
	Expense Subtotal - - - - - -	**11,210,000.00**	**200,000.00**	**11,410,000.00**				**-**	**11,410,000.00**
Fund number: 630	**WATER IMPACT FEES**	**7,690,000.00**	**200,000.00**	**7,890,000.00**	**(963,296.61)**	**(441,571.13)**		**(12.21)**	**8,853,296.61**
Fund number: 640	**WASTEWATER IMPACT FEES**								

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
640-4020-50-00	Impact Fees	(2,000,000.00)		(2,000,000.00)	(528,841.00)	(198,726.00)		26.44	(1,471,159.00)
	Subtotal object - 04	(2,000,000.00)		(2,000,000.00)	(528,841.00)	(198,726.00)		26.44	(1,471,159.00)
640-4620-50-00	Interest	(16,000.00)		(16,000.00)	(4,623.86)	(646.09)		28.90	(11,376.14)
	Subtotal object - 04	(16,000.00)		(16,000.00)	(4,623.86)	(646.09)		28.90	(11,376.14)
640-4905-50-00	Equity Fee	(300,000.00)		(300,000.00)	(82,500.00)	(35,500.00)		27.50	(217,500.00)
	Subtotal object - 04	(300,000.00)		(300,000.00)	(82,500.00)	(35,500.00)		27.50	(217,500.00)
Program number:	DEFAULT PROGRAM	(2,316,000.00)		(2,316,000.00)	(615,964.86)	(234,872.09)		26.60	(1,700,035.14)
Department number: 50	IMPACT FEES	(2,316,000.00)		(2,316,000.00)	(615,964.86)	(234,872.09)		26.60	(1,700,035.14)
	Revenue Subtotal - - - - - -	**(2,316,000.00)**		**(2,316,000.00)**	**(615,964.86)**	**(234,872.09)**		**26.60**	**(1,700,035.14)**
640-5410-50-00-2152-WW	Pro Svcs Upr Doe Brnch WW Line		250,000.00	250,000.00				-	250,000.00
640-5489-50-00-8001-DV	Dev Agrmt TVG Westside Util	275,000.00		275,000.00		100,046.00		-	275,000.00
640-5489-50-00-8004-DV	Dev Agrmt Frontier Estates	25,000.00		25,000.00				-	25,000.00
640-5489-50-00-8005-DV	Dev Agrmnt LaCima	50,000.00		50,000.00				-	50,000.00
640-5489-50-00-8008-DV	Dev Agrmnt Brookhollow	220,000.00		220,000.00				-	220,000.00
640-5489-50-00-8012-DV	Dev Agrmnt TVG Windsong	600,000.00		600,000.00		378,148.00		-	600,000.00
640-5489-50-00-8013-DV	Dev Agrmnt All Storage	50,000.00		50,000.00				-	50,000.00
640-5489-50-00-8014-DV	Dev Agrmnt Legacy Garden	75,000.00		75,000.00				-	75,000.00
	Subtotal object - 05	1,295,000.00	250,000.00	1,545,000.00		478,194.00		-	1,545,000.00
640-7144-50-00	Transfer to Capital Proj Fund	1,500,000.00		1,500,000.00				-	1,500,000.00
	Subtotal object - 07	1,500,000.00		1,500,000.00				-	1,500,000.00
Program number:	**DEFAULT PROGRAM**	**2,795,000.00**	**250,000.00**	**3,045,000.00**		**478,194.00**		**-**	**3,045,000.00**
Department number: 50	**IMPACT FEES**	**2,795,000.00**	**250,000.00**	**3,045,000.00**		**478,194.00**		**-**	**3,045,000.00**
	Expense Subtotal - - - - - -	**2,795,000.00**	**250,000.00**	**3,045,000.00**		**478,194.00**		**-**	**3,045,000.00**
Fund number: 640	**WASTEWATER IMPACT FEES**	**479,000.00**	**250,000.00**	**729,000.00**	**(615,964.86)**	**243,321.91**		**(84.49)**	**1,344,964.86**
Fund number: 660	**E THOROUGHFARE IMPACT FEES**								
660-4040-50-00	East Thoroughfare Impact Fees	(1,200,000.00)		(1,200,000.00)	(492,847.68)	(142,742.59)		41.07	(707,152.32)
	Subtotal object - 04	(1,200,000.00)		(1,200,000.00)	(492,847.68)	(142,742.59)		41.07	(707,152.32)
660-4610-50-00	Interest	(9,000.00)		(9,000.00)	(3,562.04)	(619.51)		39.58	(5,437.96)
	Subtotal object - 04	(9,000.00)		(9,000.00)	(3,562.04)	(619.51)		39.58	(5,437.96)
Program number:	DEFAULT PROGRAM	(1,209,000.00)		(1,209,000.00)	(496,409.72)	(143,362.10)		41.06	(712,590.28)
Department number: 50	IMPACT FEES	(1,209,000.00)		(1,209,000.00)	(496,409.72)	(143,362.10)		41.06	(712,590.28)
	Revenue Subtotal - - - - - -	**(1,209,000.00)**		**(1,209,000.00)**	**(496,409.72)**	**(143,362.10)**		**41.06**	**(712,590.28)**
660-5489-50-00-1938-DV	Reimb FM1461 (SH289-CR165)	175,000.00		175,000.00	77,073.50			44.04	97,926.50
	Subtotal object - 05	175,000.00		175,000.00	77,073.50			44.04	97,926.50
660-6610-50-00-1710-ST	Coit Road (First - Frontier)		364,754.50	364,754.50			364,754.50	-	
660-6610-50-00-2005-TR	Traffic Signal-Coit & Richland	56,800.00		56,800.00				-	56,800.00
660-6610-50-00-2018-PK	Coleman Med Lndsc (Talon-Vict)		7,750.00	7,750.00			7,750.00	-	
	Subtotal object - 06	56,800.00	372,504.50	429,304.50			372,504.50	-	56,800.00
660-7144-50-00	Transfer to Capital Proj Fund	2,180,000.00		2,180,000.00				-	2,180,000.00
	Subtotal object - 07	2,180,000.00		2,180,000.00				-	2,180,000.00
Program number:	**DEFAULT PROGRAM**	**2,411,800.00**	**372,504.50**	**2,784,304.50**	**77,073.50**		**372,504.50**	**2.77**	**2,334,726.50**
Department number: 50	**IMPACT FEES**	**2,411,800.00**	**372,504.50**	**2,784,304.50**	**77,073.50**		**372,504.50**	**2.77**	**2,334,726.50**
	Expense Subtotal - - - - - -	**2,411,800.00**	**372,504.50**	**2,784,304.50**	**77,073.50**		**372,504.50**	**2.77**	**2,334,726.50**
Fund number: 660	**E THOROUGHFARE IMPACT FEES**	**1,202,800.00**	**372,504.50**	**1,575,304.50**	**(419,336.22)**	**(143,362.10)**	**372,504.50**	**(26.62)**	**1,622,136.22**
Fund number: 670	**SPECIAL REVENUE-DONATIONS**								
670-4530-10-00	Police Donation Inc	(14,000.00)		(14,000.00)	(3,861.00)	(1,456.00)		27.58	(10,139.00)
670-4531-10-00	Fire Donations	(13,500.00)		(13,500.00)	(3,633.00)	(1,213.00)		26.91	(9,867.00)
670-4535-10-00	Child Safety Inc	(12,000.00)		(12,000.00)	(1,325.61)			11.05	(10,674.39)
	Subtotal object - 04	(39,500.00)		(39,500.00)	(8,819.61)	(2,669.00)		22.33	(30,680.39)
670-4610-10-00	Interest Income	(1,200.00)		(1,200.00)	(920.90)	(155.12)		76.74	(279.10)
	Subtotal object - 04	(1,200.00)		(1,200.00)	(920.90)	(155.12)		76.74	(279.10)
Program number:	DEFAULT PROGRAM	(40,700.00)		(40,700.00)	(9,740.51)	(2,824.12)		23.93	(30,959.49)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Department number: 10	ADMINISTRATION	(40,700.00)		(40,700.00)	(9,740.51)	(2,824.12)		23.93	(30,959.49)
	Revenue Subtotal - - - - - -	**(40,700.00)**		**(40,700.00)**	**(9,740.51)**	**(2,824.12)**		**23.93**	**(30,959.49)**
670-5201-10-00	LEOSE Expenditures	6,500.00		6,500.00				-	6,500.00
670-5205-10-00	Police Donation Exp	26,204.00		26,204.00			16,188.63	-	10,015.37
670-5206-10-00	Fire Dept Donation Exp	5,000.00		5,000.00				-	5,000.00
670-5208-10-00	Child Safety Expense	39,698.00		39,698.00				-	39,698.00
670-5212-10-00	Tree Mitigation Expense	400,000.00		400,000.00				-	400,000.00
670-5292-10-00	PD Seizure Expense	8,227.00		8,227.00				-	8,227.00
	Subtotal object - 05	485,629.00		485,629.00			16,188.63	-	469,440.37
Program number:	**DEFAULT PROGRAM**	**485,629.00**		**485,629.00**			**16,188.63**	**-**	**469,440.37**
Department number: 10	**ADMINISTRATION**	**485,629.00**		**485,629.00**			**16,188.63**	**-**	**469,440.37**
	Expense Subtotal - - - - - -	**485,629.00**		**485,629.00**			**16,188.63**	**-**	**469,440.37**
Fund number: 670	**SPECIAL REVENUE-DONATIONS**	**444,929.00**		**444,929.00**	**(9,740.51)**	**(2,824.12)**	**16,188.63**	**(2.19)**	**438,480.88**
Fund number: 676	**AMERICAN RESCUE PLAN - CSLFRF**								
676-4510-10-00	Grants	(3,045,165.00)		(3,045,165.00)				-	(3,045,165.00)
	Subtotal object - 04	(3,045,165.00)		(3,045,165.00)				-	(3,045,165.00)
676-4610-10-00	Interest Income				(3,516.83)	(588.71)		-	3,516.83
	Subtotal object - 04				(3,516.83)	(588.71)		-	3,516.83
Program number:		(3,045,165.00)		(3,045,165.00)	(3,516.83)	(588.71)		0.12	(3,041,648.17)
Department number: 10	ADMINISTRATION	(3,045,165.00)		(3,045,165.00)	(3,516.83)	(588.71)		0.12	(3,041,648.17)
	Revenue Subtotal - - - - - -	**(3,045,165.00)**		**(3,045,165.00)**	**(3,516.83)**	**(588.71)**		**0.12**	**(3,041,648.17)**
Fund number: 676	**AMERICAN RESCUE PLAN - CSLFRF**	**(3,045,165.00)**		**(3,045,165.00)**	**(3,516.83)**	**(588.71)**		**0.12**	**(3,041,648.17)**
Fund number: 680	**W THOROUGHFARE IMPACT FEES**								
680-4041-50-00	W Thoroughfare Impact Fees	(4,000,000.00)		(4,000,000.00)	(910,938.00)	(405,930.00)		22.77	(3,089,062.00)
	Subtotal object - 04	(4,000,000.00)		(4,000,000.00)	(910,938.00)	(405,930.00)		22.77	(3,089,062.00)
680-4610-50-00	Interest	(15,000.00)		(15,000.00)	(9,735.14)	(1,697.66)		64.90	(5,264.86)
	Subtotal object - 04	(15,000.00)		(15,000.00)	(9,735.14)	(1,697.66)		64.90	(5,264.86)
Program number:	DEFAULT PROGRAM	(4,015,000.00)		(4,015,000.00)	(920,673.14)	(407,627.66)		22.93	(3,094,326.86)
Department number: 50	IMPACT FEES	(4,015,000.00)		(4,015,000.00)	(920,673.14)	(407,627.66)		22.93	(3,094,326.86)
	Revenue Subtotal - - - - - -	**(4,015,000.00)**		**(4,015,000.00)**	**(920,673.14)**	**(407,627.66)**		**22.93**	**(3,094,326.86)**
680-5410-50-00-2013-ST	Prof. Svcs Teel 380 Inter Imp		22,124.51	22,124.51	4,511.93	3,971.93	17,612.58	20.39	
680-5489-50-00-8006-DV	Development Agrmnt Parks/Legac	600,000.00		600,000.00				-	600,000.00
680-5489-50-00-8011-DV	Dev Agrment Star Trail	1,000,000.00		1,000,000.00				-	1,000,000.00
680-5489-50-00-8012-DV	Dev Agrmnt Tellus Windsong	3,500,000.00		3,500,000.00				-	3,500,000.00
680-5489-50-00-8014-DV	Dev Agrmnt Legacy Garden	200,000.00		200,000.00				-	200,000.00
	Subtotal object - 05	5,300,000.00	22,124.51	5,322,124.51	4,511.93	3,971.93	17,612.58	0.09	5,300,000.00
680-6610-50-00-2004-TR	Traffic Signal (Fishtrap/Gee)		2,185.00	2,185.00	2,185.00			100.00	
	Subtotal object - 06		2,185.00	2,185.00	2,185.00			100.00	
Program number:	**DEFAULT PROGRAM**	**5,300,000.00**	**24,309.51**	**5,324,309.51**	**6,696.93**	**3,971.93**	**17,612.58**	**0.13**	**5,300,000.00**
Department number: 50	**IMPACT FEES**	**5,300,000.00**	**24,309.51**	**5,324,309.51**	**6,696.93**	**3,971.93**	**17,612.58**	**0.13**	**5,300,000.00**
	Expense Subtotal - - - - - -	**5,300,000.00**	**24,309.51**	**5,324,309.51**	**6,696.93**	**3,971.93**	**17,612.58**	**0.13**	**5,300,000.00**
Fund number: 680	**W THOROUGHFARE IMPACT FEES**	**1,285,000.00**	**24,309.51**	**1,309,309.51**	**(913,976.21)**	**(403,655.73)**	**17,612.58**	**(69.81)**	**2,205,673.14**
Fund number: 730	**EMPLOYEE HEALTH/INSURANCE FUND**								
730-4530-10-00	Employee Health Contributions	(705,483.00)		(705,483.00)	(154,990.54)	(53,004.79)		21.97	(550,492.46)
730-4531-10-00	Employee Dental Contributions	(128,313.00)		(128,313.00)	(26,554.70)	(9,154.56)		20.70	(101,758.30)
730-4535-10-00	Employer Health Contributions	(2,770,034.00)		(2,770,034.00)	(510,217.00)	(174,592.16)		18.42	(2,259,817.00)
730-4536-10-00	Employer Dental Contributions	(119,822.00)		(119,822.00)	(23,685.02)	(8,052.19)		19.77	(96,136.98)
730-4537-10-00	Employer HSA Contributions	(240,000.00)		(240,000.00)	(3,157.34)	(743.56)		1.32	(236,842.66)
730-4541-10-00	Cobra Insurance Reimbursements				(4,833.51)	(3,622.02)		-	4,833.51
730-4542-10-00	Employer Life/AD&D/LTD	(91,236.00)		(91,236.00)	(20,765.02)	(7,097.32)		22.76	(70,470.98)
730-4545-10-00	Stop Loss Reimbursement				(359,505.94)	(350,850.44)		-	359,505.94
	Subtotal object - 04	(4,054,888.00)		(4,054,888.00)	(1,103,709.07)	(607,117.04)		27.22	(2,951,178.93)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
730-4610-10-00	Interest Income	(5,000.00)		(5,000.00)	(763.39)	(116.86)		15.27	(4,236.61)
	Subtotal object - 04	(5,000.00)		(5,000.00)	(763.39)	(116.86)		15.27	(4,236.61)
730-4910-10-00	Other Revenue				(212.56)			-	212.56
	Subtotal object - 04				(212.56)			-	212.56
Program number:	DEFAULT PROGRAM	(4,059,888.00)		(4,059,888.00)	(1,104,685.02)	(607,233.90)		27.21	(2,955,202.98)
Department number: 10	ADMINISTRATION	(4,059,888.00)		(4,059,888.00)	(1,104,685.02)	(607,233.90)		27.21	(2,955,202.98)
	Revenue Subtotal - - - - - -	**(4,059,888.00)**		**(4,059,888.00)**	**(1,104,685.02)**	**(607,233.90)**		**27.21**	**(2,955,202.98)**
730-5160-10-00	Health Insurance	3,380,563.00		3,380,563.00	1,132,920.97	610,970.19		33.51	2,247,642.03
730-5161-10-00	PCORI Fees	1,050.00		1,050.00				-	1,050.00
730-5162-10-00	HSA Expense	240,000.00		240,000.00	3,157.34	743.56		1.32	236,842.66
730-5165-10-00	Dental Insurance	248,140.00		248,140.00	68,949.95	18,596.30		27.79	179,190.05
730-5170-10-00	Life Insurance/AD&D	54,725.00		54,725.00	11,086.65	3,882.17		20.26	43,638.35
730-5185-10-00	Long/Short Term Disability	36,511.00		36,511.00	8,964.49	3,082.73		24.55	27,546.51
	Subtotal object - 05	3,960,989.00		3,960,989.00	1,225,079.40	637,274.95		30.93	2,735,909.60
730-5410-10-00	Professional Services	23,500.00		23,500.00	11,750.00	11,750.00		50.00	11,750.00
730-5480-10-00	Contract Services	61,525.00		61,525.00	8,137.32	2,713.34		13.23	53,387.68
	Subtotal object - 05	85,025.00		85,025.00	19,887.32	14,463.34		23.39	65,137.68
730-5600-10-00	Special Events	6,000.00		6,000.00				-	6,000.00
	Subtotal object - 05	6,000.00		6,000.00				-	6,000.00
Program number:	**DEFAULT PROGRAM**	**4,052,014.00**		**4,052,014.00**	**1,244,966.72**	**651,738.29**		**30.73**	**2,807,047.28**
Department number: 10	**ADMINISTRATION**	**4,052,014.00**		**4,052,014.00**	**1,244,966.72**	**651,738.29**		**30.73**	**2,807,047.28**
	Expense Subtotal - - - - - -	**4,052,014.00**		**4,052,014.00**	**1,244,966.72**	**651,738.29**		**30.73**	**2,807,047.28**
Fund number: 730	**EMPLOYEE HEALTH/INSURANCE FUND**	**(7,874.00)**		**(7,874.00)**	**140,281.70**	**44,504.39**			**(148,155.70)**
Fund number: 750	**CAPITAL PROJECTS**								
750-4610-10-00	Interest Income				(12,693.57)	(1,824.27)		-	12,693.57
	Subtotal object - 04				(12,693.57)	(1,824.27)		-	12,693.57
750-4993-10-00	Transfer from Impact Fees	(2,180,000.00)		(2,180,000.00)				-	(2,180,000.00)
750-4995-10-00	Transfer In	(4,295,000.00)	(110,000.00)	(4,405,000.00)	(1,183,750.01)	(357,916.67)		26.87	(3,221,249.99)
750-4997-10-00	Transfers In - Bond Funds				(2,508,544.44)			-	2,508,544.44
750-4999-10-00	Bond Proceeds	(34,688,033.00)		(34,688,033.00)				-	(34,688,033.00)
	Subtotal object - 04	(41,163,033.00)	(110,000.00)	(41,273,033.00)	(3,692,294.45)	(357,916.67)		8.95	(37,580,738.55)
Program number:	DEFAULT PROGRAM	(41,163,033.00)	(110,000.00)	(41,273,033.00)	(3,704,988.02)	(359,740.94)		8.98	(37,568,044.98)
Department number: 10	CAPITAL PROJECTS	(41,163,033.00)	(110,000.00)	(41,273,033.00)	(3,704,988.02)	(359,740.94)		8.98	(37,568,044.98)
	Revenue Subtotal - - - - - -	**(41,163,033.00)**	**(110,000.00)**	**(41,273,033.00)**	**(3,704,988.02)**	**(359,740.94)**		**8.98**	**(37,568,044.98)**
750-5405-10-00-2012-ST	Land Acq-Fishtrap (Elem/DNT)				1,750.00			-	(1,750.00)
750-5410-10-00-1512-ST	Prof Svcs First St (DNT-Clmn)		310,941.34	310,941.34			310,941.34	-	
750-5410-10-00-1922-PK	Prof Svcs. Downtown Monument	9,000.00	4,000.00	13,000.00	2,250.00	1,125.00	1,750.00	17.31	9,000.00
750-5410-10-00-1923-ST	Fishtrap Section 1 & 4	19,200.00	6,500.00	25,700.00			6,500.00	-	19,200.00
750-5410-10-00-2012-ST	Fishtrap (Elem-DNT) 4 Lanes		138,563.00	138,563.00	14,113.00	14,113.00	124,450.00	10.19	
750-5410-10-00-2014-ST	First St (Coit-Custer) 4 Lns	12,639.00	175,800.00	188,439.00	24,600.00		151,200.00	13.06	12,639.00
750-5410-10-00-2015-PK	Pecan Grove Phase II	7,606.00	32,958.64	40,564.64	15,886.00		17,072.64	39.16	7,606.00
750-5410-10-00-2108-PK	Tanner's Mill Phase 2 Design	951,700.00	67,220.80	1,018,920.80	34,200.00	31,200.00	33,020.80	3.36	951,700.00
750-5410-10-00-2109-FC	Dsgn PS Comp Ph2(Central Fire)		654,024.92	654,024.92	152,469.32	152,469.32	504,555.60	23.31	(3,000.00)
750-5410-10-00-2111-FC	PS Complex Phase 2 - Dev Costs	661,750.00		661,750.00				-	661,750.00
750-5410-10-00-2118-ST	Prof Svc Preston/First Turn Ln	100,000.00		100,000.00				-	100,000.00
750-5410-10-00-2121-ST	Prof Svc Preston/Prspr Trl TL	100,000.00		100,000.00				-	100,000.00
750-5410-10-00-2122-PK	Prof Svcs Sexton Park PH1	1,200,000.00		1,200,000.00				-	1,200,000.00
750-5410-10-00-2128-PK	Prof. Svcs Downtown Pond Imp	15,000.00		15,000.00			13,505.00	-	1,495.00
750-5410-10-00-2137-FC	Fire Station #4 Design	600,000.00		600,000.00			608,380.00	-	(8,380.00)
750-5410-10-00-2140-ST	Prof Svc Craig St (Prst-5th)	300,000.00		300,000.00			299,600.00	-	400.00
750-5410-10-00-2141-ST	Prof Svcs Colmn(Gorg.-Prs Trl)	450,000.00		450,000.00				-	450,000.00
750-5410-10-00-2142-ST	Prof Svcs Colmn (Pros Trl-PHS)	300,000.00		300,000.00				-	300,000.00
750-5410-10-00-2143-ST	Prof Svcs Legacy (Prai-Fshrtp)	850,000.00		850,000.00				-	850,000.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
750-5410-10-00-2148-PK	Prof Svc Colmn Lnds (Vic-Pres)	25,000.00		25,000.00	3,448.80	3,448.80	25,094.20	13.80	(3,543.00)
750-5410-10-00-2149-PK	Prof Svcs Prosp Trl Med Lndsc	25,000.00		25,000.00	1,478.70	1,478.70	10,755.30	5.92	12,766.00
750-5430-10-00-2012-ST	Legal-Fishtrap (Elem-DNT) 4 Ln				4,299.20	4,299.20		-	(4,299.20)
750-5435-10-00-2012-ST	Legal Filing-Fishtrap Elem-DNT				240.00			-	(240.00)
	Subtotal object - 05	5,626,895.00	1,390,008.70	7,016,903.70	254,735.02	208,134.02	2,106,824.88	3.63	4,655,343.80
750-6110-10-00-2124-EQ	PD Car Camera and BWC System	387,225.00		387,225.00				-	387,225.00
750-6110-10-00-2125-EQ	Storm Siren	294.00	33,566.46	33,860.46	20,566.45	20,566.45	13,000.01	60.74	294.00
750-6110-10-00-2128-PK	Downtown Pond Improvements	105,000.00		105,000.00				-	105,000.00
750-6110-10-00-2131-FC	Awnings for Equipment Storage	19,800.00		19,800.00	1,500.00		9,900.00	7.58	8,400.00
750-6140-10-00-2127-EQ	Street Broom - PW		43,960.00	43,960.00			43,960.00	-	
750-6140-10-00-2130-EQ	Scag Wind Storm Blower - Parks	183.00		183.00				-	183.00
750-6140-10-00-2132-EQ	Heavy Duty Trailer - Park Ops		26,626.00	26,626.00			26,626.00	-	
750-6140-10-00-2133-EQ	Verti-Cutter - Park Ops		19,907.81	19,907.81	19,907.81			100.00	
750-6140-10-00-2134-EQ	Skid Steer - Park Ops		81,013.00	81,013.00			81,013.00	-	
750-6140-10-00-2135-EQ	Z-Max Spreader/Sprayer - Parks		12,590.00	12,590.00	12,590.00			100.00	
750-6160-10-00-2105-EQ	Quint Fire Engine	1,350,000.00	100,000.00	1,450,000.00	1,194,041.00	1,194,041.00	(47,648.00)	82.35	303,607.00
750-6160-10-00-2106-EQ	Ambulance	460,000.00	10,000.00	470,000.00			319,452.77	-	150,547.23
750-6160-10-00-2126-EQ	Bucket Truck - PW		126,757.00	126,757.00			126,757.00	-	
750-6160-10-00-2129-EQ	Park Ops Vehicle		27,035.00	27,035.00			27,035.00	-	
750-6160-10-00-2136-EQ	Vehicle - Engineering	35,998.00		35,998.00			34,351.95	-	1,646.05
750-6160-10-00-2138-EQ	Fire Engine Station 4	1,100,000.00		1,100,000.00				-	1,100,000.00
	Subtotal object - 06	3,458,500.00	481,455.27	3,939,955.27	1,248,605.26	1,214,607.45	634,447.73	31.69	2,056,902.28
750-6410-10-00-1512-ST	First St (DNT-Clmn) Land	2,293,095.00		2,293,095.00				-	2,293,095.00
750-6410-10-00-2012-ST	Fishtrap (Elem/DNT) Land	1,689,411.00		1,689,411.00	207,650.00			12.29	1,481,761.00
750-6410-10-00-2013-ST	Teel (US380 Int) Land	510,000.00		510,000.00				-	510,000.00
750-6410-10-00-2014-ST	First St (Coit-Custer) Land	2,400,000.00		2,400,000.00				-	2,400,000.00
750-6410-10-00-2140-ST	Land Craig(Prstn-Fifth)	150,000.00		150,000.00				-	150,000.00
750-6410-10-00-2141-ST	Land Acq Colmn (Gorg.-Pro Trl)	250,000.00		250,000.00				-	250,000.00
750-6410-10-00-2142-ST	Land Colmn (Prosper Trl-PHS)	375,000.00		375,000.00				-	375,000.00
	Subtotal object - 06	7,667,506.00		7,667,506.00	207,650.00			2.71	7,459,856.00
750-6610-10-00-1307-ST	Frontier Pkwy BNSF Overpass	287,783.00		287,783.00	969.00	741.00		0.34	286,814.00
750-6610-10-00-1507-ST	West Prosper Rd Improvements	518,952.00		518,952.00	555.03	46.61		0.11	518,396.97
750-6610-10-00-1708-ST	Cook Lane (First-End)		20,799.05	20,799.05	20,799.05			100.00	
750-6610-10-00-1801-PK	Whitley Place H&B Trail Extens	1,621.00		1,621.00				-	1,621.00
750-6610-10-00-1813-PK	380/SH289 Med Landscape Irriga	751,550.00		751,550.00				-	751,550.00
750-6610-10-00-1818-PK	Turf Irrigation SH289	19,065.00		19,065.00				-	19,065.00
750-6610-10-00-1830-ST	Prosper Trl (DNT Intersection)		78,645.34	78,645.34			78,645.34	-	
750-6610-10-00-1906-FC	Public Safety Complex FFE		4,000.00	4,000.00		4,000.00		-	4,000.00
750-6610-10-00-1909-TR	Traffic Signal (Coit & First)		19,500.00	19,500.00			19,500.00	-	
750-6610-10-00-1922-PK	Downtown Monument	195,257.00	39,546.00	234,803.00			39,546.00	-	195,257.00
750-6610-10-00-1926-PK	Whitley Place H&B Trail Extens	44,797.00		44,797.00				-	44,797.00
750-6610-10-00-1929-ST	BNSF Quiet Zone First/Fifth	127,186.00		127,186.00				-	127,186.00
750-6610-10-00-1933-ST	Fishtrap (seg 2) PISD reimb	1,063,033.00		1,063,033.00			1,072,769.81	-	(9,736.81)
750-6610-10-00-2008-ST	Prosper Trl(Coit-Custer) 2Lns	1,006,205.00	700,867.81	1,707,072.81	464,935.31	464,935.31	612,376.83	27.24	629,760.67
750-6610-10-00-2010-ST	Fishtrap (Teel-Gee Rd)	6,025,000.00		6,025,000.00				-	6,025,000.00
750-6610-10-00-2011-ST	Gee Rd (Fisthrap-Wndsng Ret)	3,520,000.00		3,520,000.00				-	3,520,000.00
750-6610-10-00-2012-ST	Fishtrap (Elem/DNT) 4 Lanes	18,000,000.00		18,000,000.00				-	18,000,000.00
750-6610-10-00-2013-ST	Teel (US380 Int Imp)	670,000.00		670,000.00				-	670,000.00
750-6610-10-00-2014-ST	First St (Coit-Custer)	18,600,000.00		18,600,000.00				-	18,600,000.00
750-6610-10-00-2017-ST	Fishtrap, Seg 4 (Middle-Elem)	205,011.00	1,714,417.34	1,919,428.34	945,072.64	608,244.52	769,344.70	49.24	205,011.00
750-6610-10-00-2018-PK	Coleman Med Lndsc (Talon-Vict)	424,050.00		424,050.00			323,833.77	-	100,216.23
750-6610-10-00-2107-PK	Lakewood Preserve Phase 2	3,845,000.00		3,845,000.00				-	3,845,000.00
750-6610-10-00-2112-FC	PS Complex Phase 2 - Constr	14,499,671.00		14,499,671.00				-	14,499,671.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
750-6610-10-00-2113-FC	PS Complex Phase 2 - FF&E	1,274,385.00		1,274,385.00				-	1,274,385.00
750-6610-10-00-2120-PK	Gee Road Trail Connection	700,000.00		700,000.00				-	700,000.00
750-6610-10-00-2148-PK	Coleman Med Lndsc (Vict-Prest)	625,000.00		625,000.00				-	625,000.00
750-6610-10-00-2149-PK	Prosper Trail Med Landscape	250,000.00		250,000.00				-	250,000.00
	Subtotal object - 06	72,653,566.00	2,577,775.54	75,231,341.54	1,432,331.03	1,077,967.44	2,916,016.45	1.90	70,882,994.06
Program number:	**DEFAULT PROGRAM**	**89,406,467.00**	**4,449,239.51**	**93,855,706.51**	**3,143,321.31**	**2,500,708.91**	**5,657,289.06**	**3.35**	**85,055,096.14**
Department number: 10	**CAPITAL PROJECTS**	**89,406,467.00**	**4,449,239.51**	**93,855,706.51**	**3,143,321.31**	**2,500,708.91**	**5,657,289.06**	**3.35**	**85,055,096.14**
	Expense Subtotal - - - - - -	**89,406,467.00**	**4,449,239.51**	**93,855,706.51**	**3,143,321.31**	**2,500,708.91**	**5,657,289.06**	**3.35**	**85,055,096.14**
Fund number: 750	**CAPITAL PROJECTS**	**48,243,434.00**	**4,339,239.51**	**52,582,673.51**	**(561,666.71)**	**2,140,967.97**	**5,657,289.06**	**(1.07)**	**47,487,051.16**
Fund number: 760	**CAPITAL PROJECTS - WATER/SEWER**								
760-4610-10-00	Interest Income				(2,358.12)	(408.92)		-	2,358.12
	Subtotal object - 04				(2,358.12)	(408.92)		-	2,358.12
760-4993-10-00	Transfer From Impact Fees	(10,500,000.00)		(10,500,000.00)				-	(10,500,000.00)
760-4995-10-00	Transfers In	(563,323.00)		(563,323.00)	(288,143.90)	(46,943.58)		51.15	(275,179.10)
760-4997-10-00	Transfers In - Bond Funds				(28,913.96)			-	28,913.96
760-4999-10-00	Bond Proceeds	(14,931,000.00)		(14,931,000.00)				-	(14,931,000.00)
	Subtotal object - 04	(25,994,323.00)		(25,994,323.00)	(317,057.86)	(46,943.58)		1.22	(25,677,265.14)
Program number:	DEFAULT PROGRAM	(25,994,323.00)		(25,994,323.00)	(319,415.98)	(47,352.50)		1.23	(25,674,907.02)
Department number: 10	CAPITAL PROJECTS-W/S	(25,994,323.00)		(25,994,323.00)	(319,415.98)	(47,352.50)		1.23	(25,674,907.02)
	Revenue Subtotal - - - - - -	**(25,994,323.00)**		**(25,994,323.00)**	**(319,415.98)**	**(47,352.50)**		**1.23**	**(25,674,907.02)**
760-5410-10-00-2012-WA	Fishtrap(Elem-DNT) Water Line		4,500.00	4,500.00			4,500.00	-	
760-5410-10-00-2024-DR	Prof Svcs Old Town Reg Pond #2		45,751.14	45,751.14	28,637.64		17,113.50	62.59	
760-5410-10-00-2103-WW	Prof Svc Doe Branch Intercepto	500,000.00		500,000.00				-	500,000.00
	Subtotal object - 05	500,000.00	50,251.14	550,251.14	28,637.64		21,613.50	5.20	500,000.00
760-6610-10-00-1501-WA	Lower Pressure Pln 42" Trns Ln	22,746,000.00	432,371.06	23,178,371.06	4,038.31	4,038.31	428,332.75	0.02	22,746,000.00
760-6610-10-00-1613-DR	Old Town Drainage-Church/Parvi	50,000.00		50,000.00				-	50,000.00
760-6610-10-00-1708-WA	EW Collector (Cook - DNT)	128,000.00	5,399.99	133,399.99				-	133,399.99
760-6610-10-00-1715-WA	Fishtrap Elevated Storage Tank	6,000.00	187,924.24	193,924.24			187,924.24	-	6,000.00
760-6610-10-00-1716-WA	Water Supply Line Phase I	133,230.00	37,226.99	170,456.99			37,226.99	-	133,230.00
760-6610-10-00-1718-DR	Old Town Regional Retention	60,240.00	6,398.00	66,638.00			6,398.00	-	60,240.00
760-6610-10-00-1902-WA	Custer Rd Meter Stat/WL Reloc	32,598.00	49,421.07	82,019.07			49,421.06	-	32,598.01
760-6610-10-00-2003-DR	Frontier Park/Preston Lakes Dr	985,000.00		985,000.00				-	985,000.00
760-6610-10-00-2103-WW	Doe Branch Parallel Int Constr	4,500,000.00		4,500,000.00				-	4,500,000.00
	Subtotal object - 06	28,641,068.00	718,741.35	29,359,809.35	4,038.31	4,038.31	709,303.04	0.01	28,646,468.00
Program number:	**DEFAULT PROGRAM**	**29,141,068.00**	**768,992.49**	**29,910,060.49**	**32,675.95**	**4,038.31**	**730,916.54**	**0.11**	**29,146,468.00**
Department number: 10	**CAPITAL PROJECTS-W/S**	**29,141,068.00**	**768,992.49**	**29,910,060.49**	**32,675.95**	**4,038.31**	**730,916.54**	**0.11**	**29,146,468.00**
	Expense Subtotal - - - - - -	**29,141,068.00**	**768,992.49**	**29,910,060.49**	**32,675.95**	**4,038.31**	**730,916.54**	**0.11**	**29,146,468.00**
Fund number: 760	**CAPITAL PROJECTS - WATER/SEWER**	**3,146,745.00**	**768,992.49**	**3,915,737.49**	**(286,740.03)**	**(43,314.19)**	**730,916.54**	**(7.32)**	**3,471,560.98**

INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

December 31, 2021

Prepared by
Valley View Consulting, L.L.C.

The investment portfolio of the Town of Prosper is in compliance with the Public Funds Investment Act and the Town of Prosper Investment Policy and Strategies.

Betty Pamplin

Betty Pamplin, Finance Director

Elizabeth McDonald

Elizabeth McDonald, Accounting Manager

Disclaimer: These reports were compiled using information provided by the Town of Prosper. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type	September 30, 2021 Ave. Yield	Book Value	Market Value	December 31, 2021 Ave. Yield	Book Value	Market Value
MMA/NOW	0.43%	$ 42,254,083	$ 42,254,083	0.31%	$ 33,681,512	$ 33,681,512
Pools	0.01%	10,421,364	10,421,364	0.03%	25,625,829	25,625,829
Securities	0.37%	3,827,213	3,827,088	0.39%	3,561,229	3,547,530
Certificates of Deposit	0.17%	79,532,842	79,532,842	0.24%	84,571,814	84,571,814
Total	**0.29%**	**$ 136,035,502**	**$ 136,035,377**	**0.23%**	**$ 147,440,384**	**$ 147,426,684**

Average Yield - Current Quarter *(1)*	
Total Portfolio	0.23%
Rolling Three Month Treasury	0.06%
Rolling Six Month Treasury	0.08%
TexPool	0.04%

Fiscal Year-to-Date Average Yield *(2)*	
Total Portfolio	0.23%
Rolling Three Month Treasury	0.06%
Rolling Six Month Treasury	0.08%
TexPool	0.04%

Interest Earnings (Approximate)	
Quarter	$ 89,920
Fiscal Year-to-date	$ 89,920

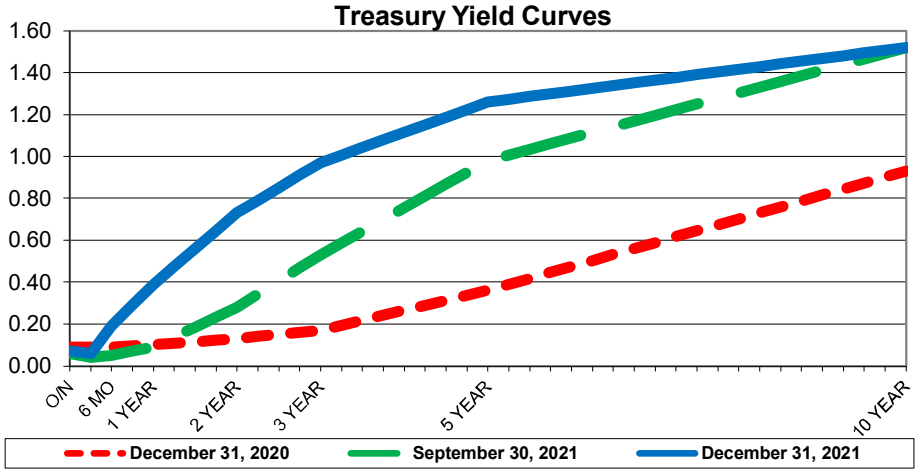
(1) **Quarter End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

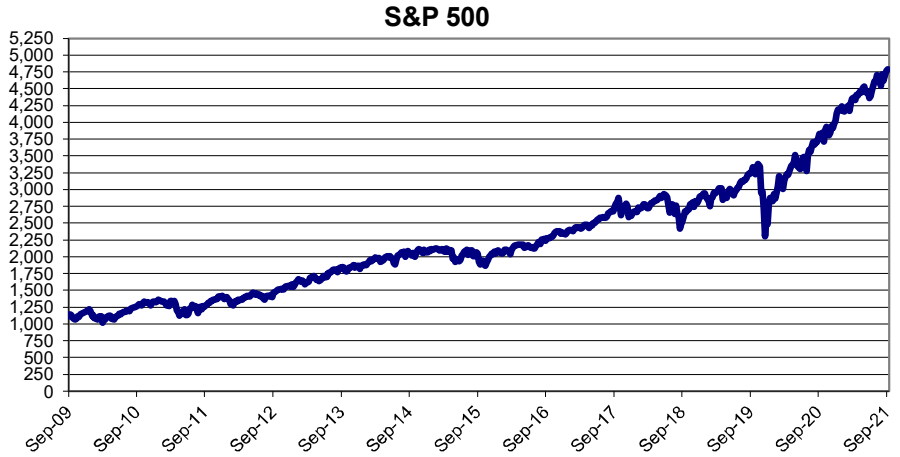
(2) Fiscal Year-to-Date Average Yield - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

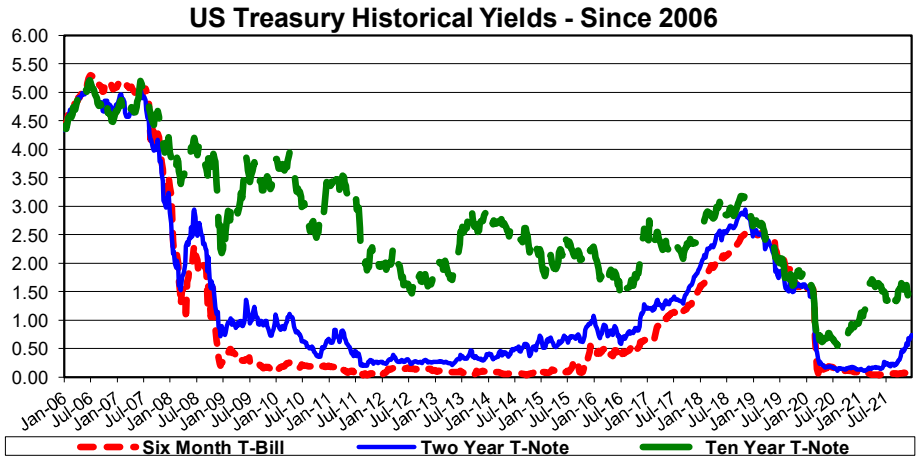
Economic Overview

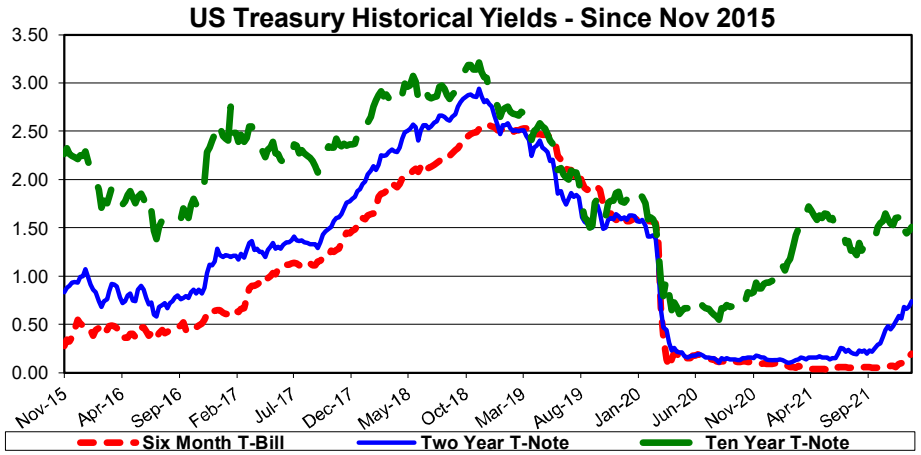
12/31/2021

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range at 0.00% to 0.25% (Effective Fed Funds are trading <0.10%). The FOMC began reducing monthly security purchases during Nov 2021 and then increased the paced at the December meeting. Projections for target range increases shortened to late spring or early summer 2022. Third Quarter GDP posted +2.3% (Final). December employment reflected U-2 dropping to 3.9% and Non-Farm Payroll adding 199k net new jobs (Three Month Average NFP = 365). Crude oil reversed recent declines and bounced back to +/-$75 per barrel. The Stock Markets reached new highs. Many domestic economic indicators remain positive. The Build Back Better legislation stalled in the Senate. The Debt Ceiling was increased to $31+ trillion, easing any near-term funding pressures. Inflation remained well over the FOMC 2% target and does not appear positioned to decline in the near term. The Yield Curve shifted higher primarily six months and longer.







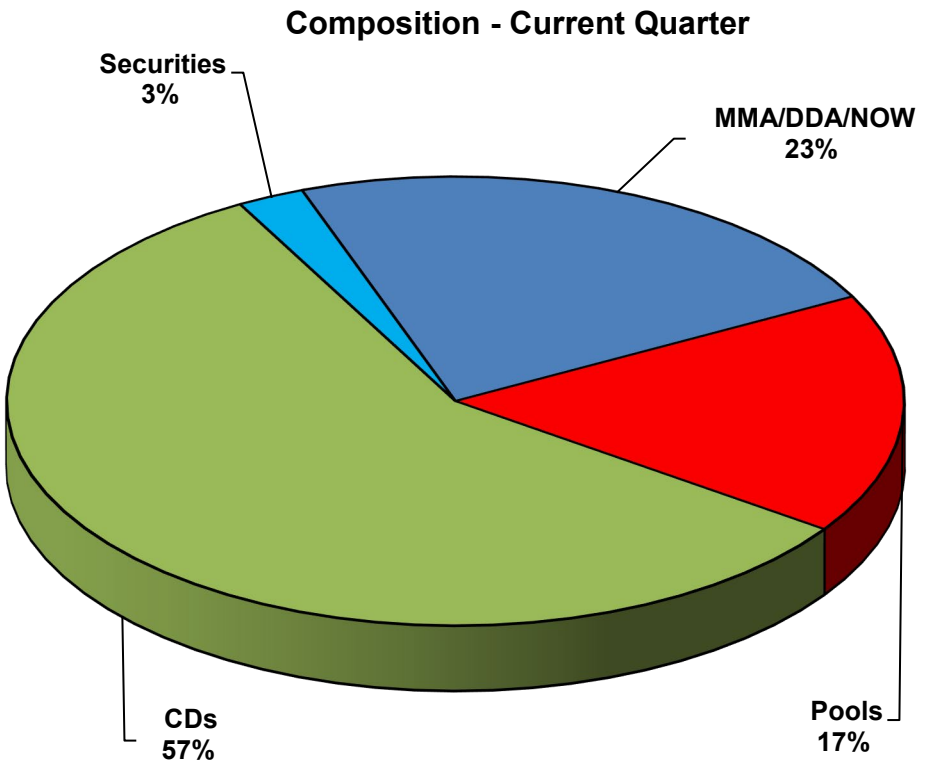


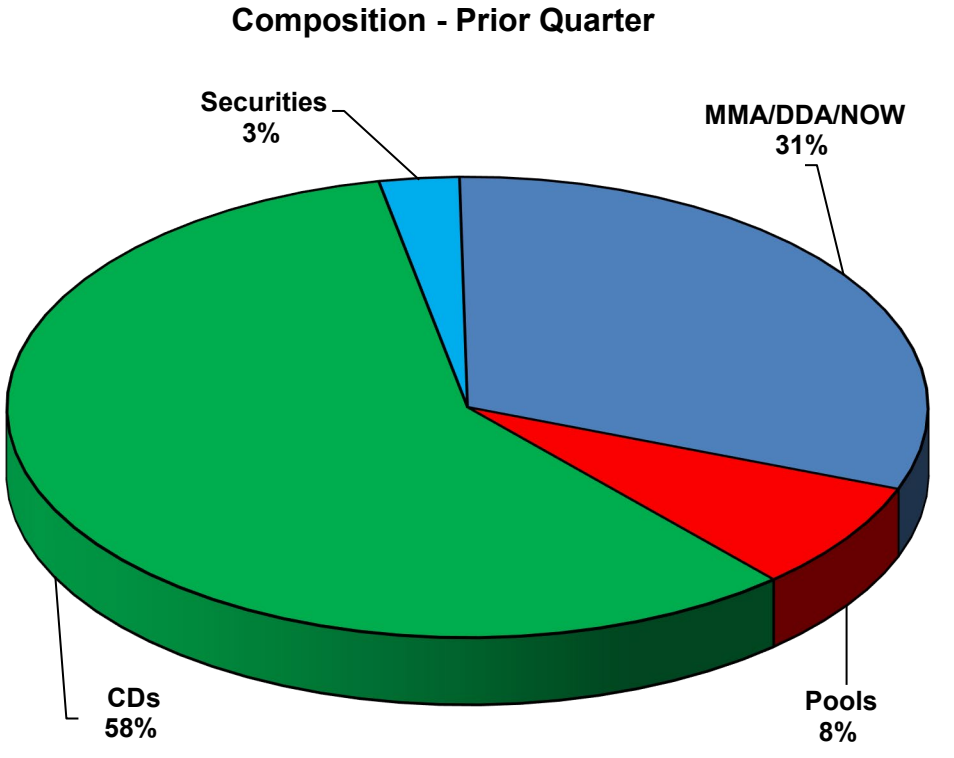
Investment Holdings

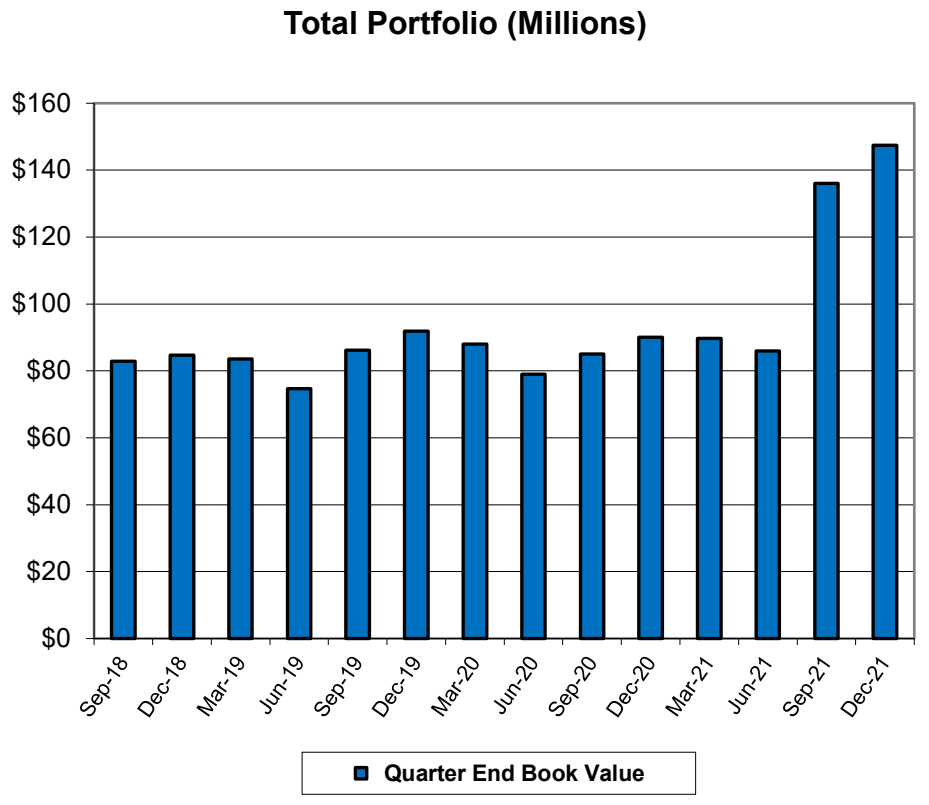
December 31, 2021

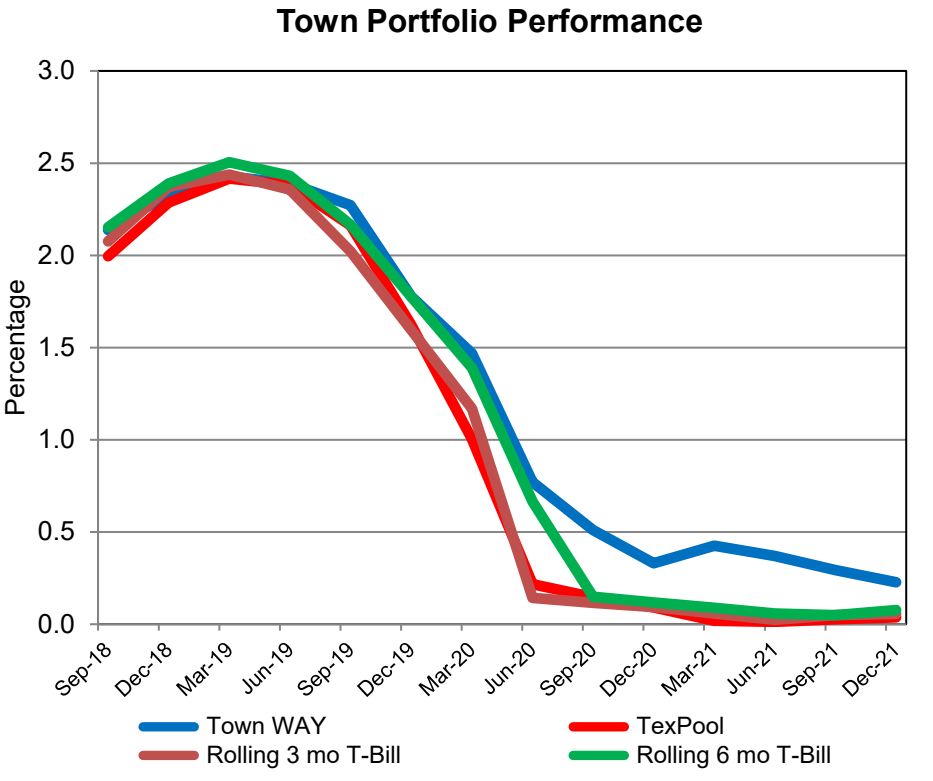
Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
Independent Bank DDA		0.35%	01/01/22	12/31/21	$ 23,636,548	$ 23,636,548	1.00	$ 23,636,548	1	0.35%
NexBank MMA		0.40%	01/01/22	12/31/21	5,017,942	5,017,942	1.00	5,017,942	1	0.40%
Origin Bank MMA		0.20%	01/01/22	12/31/21	5,003,672	5,003,672	1.00	5,003,672	1	0.20%
PlainsCapital Bank MMA		0.00%	01/01/22	12/31/21	23,349	23,349	1.00	23,349	1	0.00%
TexSTAR	AAAm	0.01%	01/01/22	12/31/21	7,741,667	7,741,667	1.00	7,741,667	1	0.01%
TexPool	AAAm	0.04%	01/01/22	12/31/21	17,884,162	17,884,162	1.00	17,884,162	1	0.04%
Independent Bank CD		0.40%	02/01/22	01/14/21	6,017,969	6,017,969	100.00	6,017,969	32	0.40%
Texas Bank CD		0.45%	02/01/22	01/14/21	4,010,565	4,010,565	100.00	4,010,565	32	0.45%
Keller ISD	Aaa/AAA	0.00%	02/15/22	11/09/21	500,000	499,779	99.98	499,890	46	0.35%
East West Bank CD		0.10%	03/28/22	09/27/21	10,002,630	10,002,630	100.00	10,002,630	87	0.10%
East West Bank CD		0.17%	08/24/22	11/24/21	10,001,770	10,001,770	100.00	10,001,770	236	0.17%
Prosperity Bank CD		0.20%	09/01/22	09/01/21	5,002,494	5,002,494	100.00	5,002,494	244	0.20%
East West Bank CD		0.12%	09/27/22	09/27/21	10,003,157	10,003,157	100.00	10,003,157	270	0.12%
The American Nat'l Bank CD		0.37%	12/01/22	06/01/21	5,009,283	5,009,283	100.00	5,009,283	335	0.37%
Prosperity Bank CD		0.15%	12/27/22	09/27/21	10,003,740	10,003,740	100.00	10,003,740	361	0.15%
Legend Bank IntraFi CD		0.35%	03/23/23	03/25/21	1,500,000	1,500,000	100.00	1,500,000	447	0.35%
CapTex Bank IntraFi CD		0.40%	03/23/23	03/25/21	3,000,000	3,000,000	100.00	3,000,000	447	0.40%
The American Nat'l Bank CD		0.43%	06/01/23	06/01/21	5,010,789	5,010,789	100.00	5,010,789	517	0.43%
T-Note	Aaa/AA+	0.13%	07/31/23	10/20/21	1,500,000	1,494,478	99.22	1,488,345	577	0.36%
Veritex Community Bank CD		0.25%	08/23/23	08/23/21	10,006,301	10,006,301	100.00	10,006,301	600	0.25%
Veritex Community Bank CD		0.25%	09/15/23	09/17/21	5,003,116	5,003,116	100.00	5,003,116	623	0.25%
T-Note	Aaa/AA+	2.88%	10/31/23	10/20/21	1,500,000	1,566,972	103.95	1,559,295	669	0.43%
Total Portfolio					**$ 147,379,154**	**$ 147,440,384**		**$ 147,426,684**	**193**	**0.23%**
									(1)	**(2)**

(1) Weighted average life - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.
(2) Weighted average yield to maturity - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.


Composition - Current Quarter
Securities
3%
MMA/DDA/NOW
23%
CDs
57%
Pools
17%


Composition - Prior Quarter
Securities
3%
MMA/DDA/NOW
31%
CDs
58%
Pools
8%


Total Portfolio (Millions)
$160
$140
$120
$100
$80
$60
$40
$20
$0
Sep-18
Dec-18
Mar-19
Jun-19
Sep-19
Dec-19
Mar-20
Jun-20
Sep-20
Dec-20
Mar-21
Jun-21
Sep-21
Dec-21
Quarter End Book Value


Town Portfolio Performance
Percentage
3.0
2.5
2.0
1.5
1.0
0.5
0.0
Sep-18
Dec-18
Mar-19
Jun-19
Sep-19
Dec-19
Mar-20
Jun-20
Sep-20
Dec-20
Mar-21
Jun-21
Sep-21
Dec-21
Town WAY
TexPool
Rolling 3 mo T-Bill
Rolling 6 mo T-Bill

Book and Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 09/30/21	Increases	Decreases	Book Value 12/31/21	Market Value 09/30/21	Change in Market Value	Market Value 12/31/21
Independent Bank DDA	0.35%	01/01/22	$ 32,237,863	$ –	$ (8,601,314)	$ 23,636,548	$ 32,237,863	$ (8,601,314)	$ 23,636,548
NexBank MMA	0.40%	01/01/22	5,012,885	5,056	–	5,017,942	5,012,885	5,056	5,017,942
Origin Bank MMA	0.20%	01/01/22	5,001,151	2,522	–	5,003,672	5,001,151	2,522	5,003,672
PlainsCapital Bank MMA	0.00%	01/01/22	2,184	21,165	–	23,349	2,184	21,165	23,349
TexSTAR	0.01%	01/01/22	10,278,817	–	(2,537,150)	7,741,667	10,278,817	(2,537,150)	7,741,667
TexPool	0.04%	01/01/22	142,547	17,741,615	–	17,884,162	142,547	17,741,615	17,884,162
Port of Seattle WA Rev	0.45%	10/01/21	325,011	–	(325,011)	–	325,000	(325,000)	–
Tarrant Cnty TX Cultural EDU	1.16%	10/01/21	600,062	–	(600,062)	–	600,000	(600,000)	–
Woodbridge Township NJ	0.20%	10/15/21	2,902,140	–	(2,902,140)	–	2,902,088	(2,902,088)	–
Bank OZK CD	0.18%	12/24/21	5,004,539	–	(5,004,539)	–	5,004,539	(5,004,539)	–
Independent Bank CD	0.40%	02/01/22	6,011,907	6,061	–	6,017,969	6,011,907	6,061	6,017,969
Texas Bank CD	0.45%	02/01/22	4,006,069	4,496	–	4,010,565	4,006,069	4,496	4,010,565
Keller ISD	0.35%	02/15/22	–	499,779	–	499,779	–	499,890	499,890
East West Bank CD	0.10%	03/28/22	10,000,110	2,521	–	10,002,630	10,000,110	2,521	10,002,630
East West Bank CD	0.17%	08/24/22	–	10,001,770	–	10,001,770	–	10,001,770	10,001,770
Prosperity Bank CD	0.20%	09/01/22	5,000,000	2,494	–	5,002,494	5,000,000	2,494	5,002,494
East West Bank CD	0.12%	09/27/22	10,000,132	3,025	–	10,003,157	10,000,132	3,025	10,003,157
The American Nat'l Bank CD	0.37%	12/01/22	5,004,664	4,618	–	5,009,283	5,004,664	4,618	5,009,283
Prosperity Bank CD	0.15%	12/27/22	10,000,000	3,740	–	10,003,740	10,000,000	3,740	10,003,740
Legend Bank IntraFi CD	0.35%	03/23/23	1,500,000	–	–	1,500,000	1,500,000	–	1,500,000
CapTex Bank IntraFi CD	0.40%	03/23/23	3,000,000	–	–	3,000,000	3,000,000	–	3,000,000
The American Nat'l Bank CD	0.43%	06/01/23	5,005,421	5,368	–	5,010,789	5,005,421	5,368	5,010,789
T-Note	0.36%	07/31/23	–	1,494,478	–	1,494,478	–	1,488,345	1,488,345
Veritex Community Bank CD	0.25%	08/23/23	10,000,000	6,301	–	10,006,301	10,000,000	6,301	10,006,301
Veritex Community Bank CD	0.25%	09/15/23	5,000,000	3,116	–	5,003,116	5,000,000	3,116	5,003,116
T-Note	0.43%	10/31/23	–	1,566,972	–	1,566,972	–	1,559,295	1,559,295
TOTAL / AVERAGE	**0.23%**		**$ 136,035,502**	**$ 31,375,099**	**$(19,970,217)**	**$ 147,440,384**	**$ 136,035,377**	**$ 11,391,308**	**$ 147,426,684**

Allocation

December 31, 2021

Book Value	Yield	Maturity Date	Total	Cash Positions - Bank Investments	Cash Positions - Pool Investments	Certificates of Deposit / CDARS	Municipal Bonds	US Treasury
Independent Bank MMA	0.35%		$ 23,636,548	$ 23,636,548	$ –	$ –	$ –	$ –
NexBank MMA	0.40%		5,017,942	5,017,942	–	–	–	–
Origin Bank MMA	0.20%		5,003,672	5,003,672	–	–	–	–
PlainsCapital Bank MMA	0.00%		23,349	23,349	–	–	–	–
TexSTAR	0.01%		7,741,667	–	7,741,667	–	–	–
TexPool	0.04%		17,884,162	–	17,884,162	–	–	–
Independent Bank CD	0.40%	02/01/22	6,017,969	–	–	6,017,969	–	–
Texas Bank CD	0.45%	02/01/22	4,010,565	–	–	4,010,565	–	–
Keller ISD	0.35%	02/15/22	499,779	–	–	–	499,779	–
East West Bank CD	0.10%	03/28/22	10,002,630	–	–	10,002,630	–	–
East West Bank CD	0.17%	08/24/22	10,001,770	–	–	10,001,770	–	–
Prosperity Bank CD	0.20%	09/01/22	5,002,494	–	–	5,002,494	–	–
East West Bank CD	0.12%	09/27/22	10,003,157	–	–	10,003,157	–	–
The American Nat'l Bank CD	0.37%	12/01/22	5,009,283	–	–	5,009,283	–	–
Prosperity Bank CD	0.15%	12/27/22	10,003,740	–	–	10,003,740	–	–
Legend Bank IntraFi CD	0.35%	03/23/23	1,500,000	–	–	1,500,000	–	–
CapTex Bank IntraFi CD	0.40%	03/23/23	3,000,000	–	–	3,000,000	–	–
The American Nat'l Bank CD	0.43%	06/01/23	5,010,789	–	–	5,010,789	–	–
T-Note	0.36%	07/31/23	1,494,478	–	–	–	–	1,494,478
Veritex Community Bank CD	0.25%	08/23/23	10,006,301	–	–	10,006,301	–	–
Veritex Community Bank CD	0.25%	09/15/23	5,003,116	–	–	5,003,116	–	–
T-Note	0.43%	10/31/23	1,566,972	–	–	–	–	1,566,972
Totals			**$ 147,440,384**	**$ 33,681,512**	**$ 25,625,829**	**$ 84,571,814**	**$ 499,779**	**$ 3,061,450**

Allocation

December 31, 2021

Market Value	Yield	Maturity Date	Total	Cash Positions - Bank Investments	Cash Positions - Pool Investments	Certificates of Deposit / CDARS	Municipal Bonds	US Treasury
Independent Bank MMA	0.35%		$ 23,636,548	$ 23,636,548	$ –	$ –	$ –	$ –
NexBank MMA	0.40%		5,017,942	5,017,942	–	–	–	–
Origin Bank MMA	0.20%		5,003,672	5,003,672	–	–	–	–
PlainsCapital Bank MMA	0.00%		23,349	23,349	–	–	–	–
TexSTAR	0.01%		7,741,667	–	7,741,667	–	–	–
TexPool	0.04%		17,884,162	–	17,884,162	–	–	–
Independent Bank CD	0.40%	02/01/22	6,017,969	–	–	6,017,969	–	–
Texas Bank CD	0.45%	02/01/22	4,010,565	–	–	4,010,565	–	–
Keller ISD	0.35%	02/15/22	499,890				499,890	
East West Bank CD	0.10%	03/28/22	10,002,630	–	–	10,002,630	–	–
East West Bank CD	0.17%	08/24/22	10,001,770			10,001,770		
Prosperity Bank CD	0.20%	09/01/22	5,002,494	–	–	5,002,494	–	–
East West Bank CD	0.12%	09/27/22	10,003,157	–	–	10,003,157	–	–
The American Nat'l Bank CD	0.37%	12/01/22	5,009,283	–	–	5,009,283	–	–
Prosperity Bank CD	0.15%	12/27/22	10,003,740	–	–	10,003,740	–	–
Legend Bank IntraFi CD	0.35%	03/23/23	1,500,000	–	–	1,500,000	–	–
CapTex Bank IntraFi CD	0.40%	03/23/23	3,000,000	–	–	3,000,000	–	–
The American Nat'l Bank CD	0.43%	06/01/23	5,010,789	–	–	5,010,789	–	–
T-Note	0.36%	07/31/23	1,488,345	–	–	–	–	1,488,345
Veritex Community Bank CD	0.25%	08/23/23	10,006,301	–	–	10,006,301	–	–
Veritex Community Bank CD	0.25%	09/15/23	5,003,116	–	–	5,003,116	–	–
T-Note	0.43%	10/31/23	1,559,295	–	–	–	–	1,559,295
Totals			**$ 147,426,684**	**$ 33,681,512**	**$ 25,625,829**	**$ 84,571,814**	**$ 499,890**	**$ 3,047,640**

Allocation

September 30, 2021

Book Value	Yield	Maturity Date	Total	Cash Positions - Bank Investments	Cash Positions - Pool Investments	Certificates of Deposit / CDARS	Municipal Bonds	US Treasury
Independent Bank MMA	0.50%		$ 32,237,863	$ 32,237,863	$ –	$ –	$ –	$ –
NexBank MMA	0.40%		5,012,885	5,012,885	–	–	–	–
Origin Bank MMA	0.20%		5,001,151	5,001,151	–	–	–	–
PlainsCapital Bank MMA	0.00%		2,184	2,184	–	–	–	–
TexSTAR	0.01%		10,278,817	–	10,278,817	–	–	–
TexPool	0.03%		142,547	–	142,547	–	–	–
Port of Seattle WA Rev	0.45%	10/01/21	325,011	–	–	–	325,011	–
Tarrant Cnty TX Cultural EDU	1.16%	10/01/21	600,062	–	–	–	600,062	–
Woodbridge Township NJ	0.20%	10/15/21	2,902,140	–	–	–	2,902,140	–
Bank OZK CD	0.18%	12/24/21	5,004,539	–	–	5,004,539	–	–
Independent Bank CD	0.40%	02/01/22	6,011,907	–	–	6,011,907	–	–
Texas Bank CD	0.45%	02/01/22	4,006,069	–	–	4,006,069	–	–
East West Bank CD	0.10%	03/28/22	10,000,110	–	–	10,000,110	–	–
Prosperity Bank CD	0.20%	09/01/22	5,000,000	–	–	5,000,000	–	–
East West Bank CD	0.12%	09/27/22	10,000,132	–	–	10,000,132	–	–
The American Nat'l Bank CD	0.37%	12/01/22	5,004,664	–	–	5,004,664	–	–
Prosperity Bank CD	0.15%	12/27/22	10,000,000	–	–	10,000,000	–	–
Legend Bank IntraFi CD	0.35%	03/23/23	1,500,000	–	–	1,500,000	–	–
CapTex Bank IntraFi CD	0.40%	03/23/23	3,000,000	–	–	3,000,000	–	–
The American Nat'l Bank CD	0.43%	06/01/23	5,005,421	–	–	5,005,421	–	–
Veritex Community Bank CD	0.25%	08/23/23	10,000,000	–	–	10,000,000	–	–
Veritex Community Bank CD	0.25%	09/15/23	5,000,000	–	–	5,000,000	–	–
Totals			**$ 136,035,502**	**$ 42,254,083**	**$ 10,421,364**	**$ 79,532,842**	**$ 3,827,213**	**$ -**

Allocation

September 30, 2021

Market Value	Yield	Maturity Date	Total	Cash Positions - Bank Investments	Cash Positions - Pool Investments	Certificates of Deposit / CDARS	Municipal Bonds	US Treasury
Independent Bank MMA	0.50%		$ 32,237,863	$ 32,237,863	$ –	$ –	$ –	$ –
NexBank MMA	0.40%		5,012,885	5,012,885	–	–	–	–
Origin Bank MMA	0.20%		5,001,151	5,001,151	–	–	–	–
PlainsCapital Bank MMA	0.00%		2,184	2,184	–	–	–	–
TexSTAR	0.01%		10,278,817	–	10,278,817	–	–	–
TexPool	0.03%		142,547	–	142,547	–	–	–
Port of Seattle WA Rev	0.45%	10/01/21	325,000	–	–	–	325,000	–
Tarrant Cnty TX Cultural EDU	1.16%	10/01/21	600,000	–	–	–	600,000	–
Woodbridge Township NJ	0.20%	10/15/21	2,902,088	–	–	–	2,902,088	–
Bank OZK CD	0.18%	12/24/21	5,004,539	–	–	5,004,539	–	–
Independent Bank CD	0.40%	02/01/22	6,011,907	–	–	6,011,907	–	–
Texas Bank CD	0.45%	02/01/22	4,006,069	–	–	4,006,069	–	–
East West Bank CD	0.10%	03/28/22	10,000,110	–	–	10,000,110	–	–
Prosperity Bank CD	0.20%	09/01/22	5,000,000	–	–	5,000,000	–	–
East West Bank CD	0.12%	09/27/22	10,000,132	–	–	10,000,132	–	–
The American Nat'l Bank CD	0.37%	12/01/22	5,004,664	–	–	5,004,664	–	–
Prosperity Bank CD	0.15%	12/27/22	10,000,000	–	–	10,000,000	–	–
Legend Bank CDARS	0.35%	03/23/23	1,500,000	–	–	1,500,000	–	–
CapTex Bank CDARS	0.40%	03/23/23	3,000,000	–	–	3,000,000	–	–
The American Nat'l Bank CD	0.43%	06/01/23	5,005,421	–	–	5,005,421	–	–
Veritex Community Bank CD	0.25%	08/23/23	10,000,000	–	–	10,000,000	–	–
Veritex Community Bank CD	0.25%	09/15/23	5,000,000	–	–	5,000,000	–	–
Totals			**$ 136,035,377**	**$ 42,254,083**	**$ 10,421,364**	**$ 79,532,842**	**$ 3,827,088**	**$ -**

TOWN SECRETARY

Prosper is a place where everyone matters.

To: **Mayor and Town Council**

From: **Michelle Lewis Sirianni, Town Secretary**

Through: **Harlan Jefferson, Town Manager**
Robyn Battle, Executive Director of Community Services

Re: **Town Council Meeting – February 8, 2022**

Agenda Item:
Consider and act upon an ordinance ordering a General Election to be held on May 7, 2022, for the purpose of electing a Mayor, Councilmember Place 1, and Councilmember Place 4; designating location of polling places; ordering notices of election to be given as prescribed by law and authorizing the Town Manager to execute contracts with Collin County and Denton County Election Departments, and the Prosper Independent School District for joint election services.

Description of Agenda Item:
In accordance with Texas Election Law, the Town Council is responsible for ordering the General Election to be held on the Uniform Election Date in May for the purpose of electing a Mayor, Councilmember Place 1, and Councilmember Place 4. The Town will jointly contract with Collin County and Denton County and the Prosper Independent School District to conduct the election. Both counties provide training and equipment to the Town to help reduce the cost of holding an election. Election agreements from both counties are provided in draft form until all dates and locations are confirmed by participating entities.

Budgetary Impact:
Cost estimates are based on participating local entities and percentage of registered voters within the Town of Prosper. These costs are subject to change until all entities are confirmed by both counties. The cost for Collin County is currently estimated at $14,215.30. The cost for Denton County is currently estimated not to exceed $7,000.00. Election services are funded through account 100-5460-10-02, Election Expenses.

Legal Obligations and Review:
Terrence Welch of Brown & Hofmeister, L.L.P., has previously reviewed the standard contracts, and approved the ordinance as to form and legality.

Attached Documents:
1. Ordinance: English & Spanish
2. Collin County Joint Election Contract
3. Denton County Joint Election Contract
4. Election Calendar

Town Staff Recommendation:

Town staff recommends the Town Council approve an ordinance ordering a General Election to be held on May 7, 2022, for the purpose of electing a Mayor, Councilmember Place 1, and Councilmember Place 4; designating location of polling places; ordering notices of election to be given as prescribed by law and authorizing the Town Manager to execute contracts with Collin County and Denton County Election Departments, and the Prosper Independent School District for joint election services.

Proposed Motion:

I move to approve an ordinance ordering a General Election to be held on May 7, 2022, for the purpose of electing a Mayor, Councilmember Place 1, and Councilmember Place 4; designating location of polling places; ordering notices of election to be given as prescribed by law and authorizing the Town Manager to execute contracts with Collin County and Denton County Election Departments, and the Prosper Independent School District for joint election services.

TOWN OF PROSPER, TEXAS **ORDINANCE NO. 2022-__**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 7, 2022, IN THE TOWN OF PROSPER FOR THE PURPOSE OF ELECTING A MAYOR; COUNCILMEMBER PLACE 1 AND COUNCILMEMBER PLACE 4; DESIGNATING LOCATION OF POLLING PLACES; ORDERING NOTICES OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION; AUTHORIZING EXECUTION OF JOINT ELECTION CONTRACTS WITH COLLIN AND DENTON COUNTY AND THE PROSPER INDEPENDENT SCHOOL DISTRICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, THAT:

SECTION 1

A General Election is hereby ordered for the Town of Prosper, Texas ("Prosper"), to be held jointly on Saturday, May 7, 2022, for the purpose of electing a Mayor, Councilmember Place 1, and Councilmember Place 4. The candidate for each office, receiving a majority of all votes cast for all candidates for an office, shall be elected to serve such term.

SECTION 2

No person's name shall be placed upon the ballot as a candidate for Mayor or Councilmember unless such person has filed his or her sworn application as provided by Section 141.03 of the Texas Election Code, with the Town Secretary at the Prosper Town Hall, located at 250 W. First Street, Prosper, Texas 75078, not later than 5:00 p.m., on the 18th day of February 2022. The Town Secretary shall note on the face of each such application the date of such filing. Such application shall include the office the candidate is seeking.

SECTION 3

Qualified voters of the following election precincts shall cast ballots for the General Election at the heretofore established and designated Election Day polling places, as follows:

Town Precincts	Polling Place
29, 178, 199, 214, 224, 239 (Collin County)	Prosper Town Hall Community Room 250 W. First Street Prosper, TX 75078
1016, 1017, 9102 (Denton County)	Prosper Fire Station 2 Training Room 1140 S. Teel Parkway Prosper, TX 75078

General Election polls shall be open from 7:00 a.m. until 7:00 p.m., on the date of the General Election, Saturday, May 7, 2022.

SECTION 4

Early voting by personal appearance for Denton County residents shall be available at the Prosper Fire Station 2 Training Room, 1140 S. Teel Parkway, Prosper, Texas, 75078 from

Monday, April 25, 2022, through Saturday, April 30, 2022, from 8:00 a.m. – 5:00 p.m.; Sunday, May 1, 2022, from 11:00 a.m. – 5:00 p.m.; and Monday, May 2, 2022, through Tuesday, May 3, 2022, from 7:00 a.m. -7:00 p.m.

Early voting by personal appearance for Collin County residents shall be available at the Prosper Town Hall Community Room, 250 W. First Street, Prosper, Texas 75078, from Monday, April 25, 2022, through Friday, April 30, 2022, from 8:00 a.m. – 5:00 p.m.; Saturday, April 30, 2022, from 7:00 a.m. – 7:00 p.m.; and Monday, May 2, 2022, through Tuesday, May 3, 2022, from 7:00 a.m. - 7:00 p.m.

Qualified voters may vote at any of the additional Early Voting locations open under full contract services with the Collin County Elections Administrator or the Denton County Elections Administrator. This previous sentence shall also be posted in the Notice of Election.

SECTION 5

That the Town Manager and Town Secretary are authorized to execute an contract for an Election with the Denton County Election Department, the Collin County Election Department, the Prosper Independent School District, and other entities that will provide for all election appointments, early voting by mail, the designated voting location(s) and hours of operation, payments for election officials, necessary election arrangements and a runoff election (if applicable).

SECTION 6

That the Town Secretary shall have the authority to approve any minor modifications as may be necessary in the best interests of the Town and within the regulations of the Texas Election Code. The early voting mail clerk for Collin County is: Bruce Sherbet, Early Voting Clerk, Collin County Elections Department, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069 (election@collincountytx.gov), and the Early Voting Clerk for Denton County is Frank Phillips, Early Voting Clerk, Denton County Elections, PO Box 1720, Denton, Texas 76202 (elections@dentoncountx.gov).

SECTION 7

The Town Secretary is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be so published and/or posted in connection with the conduct of this General Election. The General Election, including providing notice of the General Election, shall be conducted in accordance with the Texas Election Code and other applicable law, and all resident qualified and registered voters of the Town shall be eligible to vote at the General Election.

SECTION 8

The Mayor and the Town Secretary of the Town, in consultation with the Town Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Texas Election Code and any other state or federal law in carrying out and conducting the General Election, whether or not expressly authorized herein.

SECTION 9

That the provisions of this ordinance are severable, so that the invalidity of one or more provisions shall not affect the validity of those valid portions.

SECTION 10

This ordinance and order for a General Election shall be effective from and after the passage of this ordinance.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, COLLIN AND DENTON COUNTIES, TEXAS, ON THIS THE 8TH DAY OF FEBRUARY 2022.

APPROVED:

_____
Ray Smith, Mayor

ATTEST:

_____
Michelle Lewis Sirianni, Town Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Terrence S. Welch, Town Attorney

PUEBLO DE PROSPER, TEXAS **ORDENANZA NO. 2022-__**

UNA ORDENANZA DEL CONCEJO MUNICIPAL DEL PUEBLO DE PROSPER, TEXAS, QUE ORDENA QUE SE CELEBREN ELECCIONES GENERALES EL 7 DE MAYO DE 2022 EN EL PUEBLO DE PROSPER CON EL FIN DE ELEGIR UN ALCALDE; CONCEJAL LUGAR 1 Y CONCEJAL LUGAR 4; DESIGNACIÓN DE LA UBICACIÓN DE LOS LUGARES DE VOTACIÓN; ORDENAR QUE SE ENTREGUEN NOTIFICACIONES DE ELECCIÓN SEGÚN LO PRESCRIBE LA LEY EN RELACIÓN CON DICHA ELECCIÓN; AUTORIZANDO LA EJECUCIÓN DE ACUERDOS DE ELECCIÓN CONJUNTA CON LOS CONDADOS DE COLLIN Y DENTON; PROPORCIONAR UNA CLÁUSULA DE DIVISIBILIDAD; Y PROPORCIONAR UNA FECHA EFECTIVA.

AHORA, POR LO TANTO, EL CONCEJO DEL PUEBLO DEL PUEBLO DE PROSPER, TEXAS, ORDENA QUE:

SECCIÓN 1

Por la presente se ordena una Elección General para el Pueblo de Prosper, Texas ("Prosper"), que se llevará a cabo conjuntamente el sábado 7 de mayo de 2022, con el fin de elegir un Alcalde, un miembro del Consejo del Lugar 1 y un miembro del Consejo del Lugar 4. El candidato para cada cargo, que reciba la mayoría de los votos emitidos para todos los candidatos a un cargo, será elegido para servir dicho término.

SECCIÓN 2

El nombre de ninguna persona se colocará en la boleta electoral como candidato a alcalde o concejal a menos que dicha persona haya presentado su solicitud jurada según lo dispuesto por la Sección 141.03 del Código Electoral de Texas, con el Secretario del Pueblo en el Ayuntamiento de Prosper, ubicado en 250 W. First Street, Prosper, Texas 75078, a más tardar a las 5:00 p. m., el día 18 de febrero de 2022. El Secretario del Pueblo anotará en el anverso de cada solicitud la fecha de presentación. Dicha solicitud incluirá el cargo al que aspira el candidato.

SECCIÓN 3

Los votantes calificados de los siguientes precintos electorales emitirán sus votos para la Elección General en los lugares de votación establecidos y designados hasta ahora para el Día de la Elección, de la siguiente manera:

Recintos de la Ciudad	**Colegio Electoral**
29, 178, 199, 214, 224, 239 (Condado de Collin)	Prosper Town Hall Community Room 250 W. First Street Prosper, TX 75078
1016, 1017, 9102 (Condado de Denton)	Prosper Fire Station 2 Training Room 1140 S. Teel Parkway Prosper, TX 75078

Las urnas de las Elecciones Generales estarán abiertas desde las 7:00 a. m. hasta las 7:00 p. m., en la fecha de las Elecciones Generales, sábado 7 de mayo de 2022.

SECCIÓN 4

La votación anticipada en persona para los residentes del condado de Denton estará disponible en Prosper Fire Station 2 Training Room, 1140 S. Teel Parkway, Prosper, Texas, 75078 desde el lunes 25 de abril de 2022 hasta el sábado 30 de abril de 2022 a partir de las 8 :00 am – 5:00 pm; domingo 1 de mayo de 2022, de 11:00 a 17:00 horas; y del lunes 2 de mayo de 2022 al martes 3 de mayo de 2022 de 7:00 a. m. a 7:00 p. m.

La votación anticipada en persona para los residentes del condado de Collin estará disponible en Prosper Town Hall Community Room, 250 W. First Street, Prosper, Texas 75078, desde el lunes 25 de abril de 2022 hasta el viernes 30 de abril de 2022 de 8:00 a.m. 00 am – 5:00 pm; sábado 30 de abril de 2022, de 7:00 a. m. a 7:00 p. m.; y del lunes 2 de mayo de 2022 al martes 3 de mayo de 2022 de 7:00 a. m. a 7:00 p. m.

Los votantes calificados pueden votar en cualquiera de los lugares de Votación Anticipada adicionales abiertos bajo servicios de contrato completo con el Administrador de Elecciones del Condado de Collin o el Administrador de Elecciones del Condado de Denton. Esta oración anterior también se publicará en el Aviso de Elección.

SECCIÓN 5

Que el Administrador del Pueblo y el Secretario del Pueblo están autorizados a ejecutar un acuerdo para una Elección con el Departamento de Elecciones del Condado de Denton, el Departamento de Elecciones del Condado de Collin y otras entidades que proporcionarán todos los nombramientos para las elecciones, la votación anticipada por correo, el lugar de votación designado (s) y el horario de funcionamiento, los pagos de los funcionarios electorales, los arreglos electorales necesarios y una segunda vuelta electoral (si es aplicable).

SECCIÓN 6

Que el Secretario del Pueblo tendrá la autoridad para aprobar cualquier modificación menor que sea necesaria en el mejor interés del Pueblo y dentro de los reglamentos del Código Electoral de Texas. El empleado de correo de votación anticipada del condado de Collin es: Bruce Sherbet, empleado de votación anticipada, Departamento de Elecciones del condado de Collin, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069 (election@collincountytx.gov), y el empleado de votación anticipada del condado de Denton es Frank Phillips, secretario de votación anticipada, elecciones del condado de Denton, PO Box 1720, Denton, Texas 76202 (elections@dentoncountx.gov).

SECCIÓN 7

Por la presente, se autoriza y ordena al Secretario del Pueblo que publique y/o publique, en el tiempo y la forma prescritos por la ley, todos los avisos que se requiera que se publiquen y/o publiquen en relación con la realización de esta Elección General. La Elección General, incluida la notificación de la Elección General, se llevará a cabo de conformidad con el Código Electoral de Texas y otras leyes aplicables, y todos los votantes calificados y registrados residentes del Pueblo serán elegibles para votar en la Elección General.

SECCIÓN 8

El alcalde y el secretario del pueblo del pueblo, en consulta con el abogado del pueblo, están autorizados y ordenados a tomar todas las medidas necesarias para cumplir con las disposiciones del Código Electoral de Texas y cualquier otra ley estatal o federal al llevar a cabo y llevar a cabo la Elección General, esté o no expresamente autorizado en este documento.

SECCIÓN 9

Que las disposiciones de esta ordenanza son separables, de manera que la invalidez de una o más disposiciones no afectará la validez de aquellas porciones válidas.

SECCIÓN 10

Esta ordenanza y la orden para una Elección General entrarán en vigencia a partir de la aprobación de esta ordenanza.

DEBIDAMENTE APROBADO Y APROBADO POR EL CONCEJO DEL PUEBLO DE LOS CONDADOS DE PROSPER, COLLIN Y DENTON, TEXAS, EL DÍA 8 DE FEBRERO DE 2022.

APROBADO:

_____
Ray Smith, Alcalde

DOY FE:

_____
Michelle Lewis Sirianni, Secretario del Pueblo

APROBADO EN FORMA Y LEGALIDAD:

_____
Terrence S. Welch, Abogado del Pueblo

JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT
("Election Services Contract")

ELECTION SERVICES AGREEMENT

BETWEEN

THE COLLIN COUNTY ELECTIONS ADMINISTRATOR
("Contracting Election Officer")

AND THE BELOW LISTED POLITICAL SUBDIVISIONS
("Participating Political Subdivisions")

CITY OF ALLEN
CITY OF ANNA
CITY OF BLUE RIDGE
CITY OF CARROLLTON
CITY OF CELINA
CITY OF FAIRVIEW
CITY OF FARMERSVILLE
CITY OF FRISCO
CITY OF GARLAND
CITY OF LUCAS
CITY OF MELISSA
CITY OF MURPHY
CITY OF NEVADA
TOWN OF NEW HOPE
CITY OF PARKER
CITY OF PROSPER
CITY OF SACHSE
TOWN OF SAINT PAUL
CITY OF WYLIE
ALLEN INDEPENDENT SCHOOL DISTRICT
ANNA INDEPENDENT SCHOOL DISTRICT
CELINA INDEPENDENT SCHOOL DISTRICT
COMMUNITY INDEPENDENT SCHOOL DISTRICT
FRISCO INDEPENDENT SCHOOL DISTRICT
LOVEJOY INDEPENDENT SCHOOL DISTRICT
MELISSA INDEPENDENT SCHOOL DISTRICT
PROSPER INDEPENDENT SCHOOL DISTRICT
ROCKWALL INDEPENDENT SCHOOL DISTRICT
WHITEWRIGHT INDEPENDENT SCHOOL DISTRICT
COLLIN COUNTY MUNICIPAL UTILITY DISTRICT NO. 5
MCKINNEY MUNICIPAL UTILITY DISTIRCT NO. 1
MCKINNEY MUNICIPAL UTILITY DISTRICT NO. 2
BEAR CREEK SPECIAL UTILITY DISTRICT
NORTH COLLIN SPECIAL UTILITY DISTRICT
SEIS LEGOS SPECIAL UTILITY DISTRICT
WESTMINSTER SPECIAL UTILITY DISTRICT

FOR THE CONDUCT OF A JOINT ELECTION

TO BE HELD ON SATURDAY, MAY 7, 2022

TO BE ADMINISTERED BY THE COLLIN COUNTY ELECTIONS ADMINISTRATOR

1) ADMINISTRATION AND STATUTORY AUTHORITY

a) Bruce Sherbet ("Bruce Sherbet") is the duly appointed County Elections Administrator ("Elections Administrator") of Collin County, Texas and the Department Head of the Collin County Elections Department. As such, Mr. Sherbet is the Election Administrator of Collin County, Texas and authorized by Subchapter D of Chapter 31 of Title 3 of the Texas Election Code to enter into this Election Services Contract with the contracting authorities of the Participating Political Subdivision.

b) The contracting authorities of the Participating Political Subdivisions listed on the cover page of this Election Services Contract are hereby participating in the Joint Election to be held in Collin County, Texas on Saturday, May 7, 2022, under Chapter 271 of Title 16 of the Texas Election Code ("Joint Election") and are hereby contracting with the Elections Administrator of Collin County, Texas to perform the election services set forth in this Election Services Contract under Subchapter D of Chapter 31 of Title 3 of the Texas Election Code.

2) DUTIES AND SERVICES OF THE CONTRACTING ELECTION OFFICER

a) The Contracting Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

i) The Contracting Election Officer will prepare and publish the required Notice of Election and post the required orders and resolutions to the Collin County website.

ii) The Contracting Election Officer shall arrange for appointment, notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Count Station and judge of the Early Voting Ballot Board.

iii) The Contracting Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge of his or her appointment. The presiding election judge of each Vote Center will use his/her discretion to determine when additional workers are needed during peak voting hours.

iv) The Contracting Election Officer will determine the number of clerks to work in the Central Count Station and the number of clerks to work on the Ballot Board.

(1) Election judges shall attend the Contracting Election Officer's school of instruction (Election Law Class). A training event calendar will be provided.

(2) Election judges shall be responsible for picking up and returning election supplies to the county election warehouse located at 2010 Redbud Blvd., Suite 102, McKinney. Compensation for this pickup and delivery of supplies will be $25.00.

v) The Contracting Election Officer shall compensate each election judge and worker. Each judge shall receive $14.00 per hour, each alternate judge shall receive $13.00 per hour for, and each clerk shall receive $12.00 per hour for services rendered. Overtime will be paid to each person working over 40 hours per week.

b) The Contracting Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.

i) The Contracting Election Officer shall secure election kits, which include the legal documentation required to hold an election and all supplies.

ii) The Contracting Election Officer shall secure the tables, chairs, and legal documentation required to run the Central Count Station.

iii) The Contracting Election Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law.

iv) The Contracting Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.

(1) Equipment includes the rental of ExpressVote Universal voting machines, ExpressTouch curbside voting machines, ADA compliant headphones and keypads, DS200 ballot counters, voting signs and election supply cabinets.

(2) Supplies include paper ballot cards, Early Voting and Election Day supply kits, provisional ballot kits, security seals, pens, tape, markers, etc.

3) The Contracting Election Officer, Bruce Sherbet, shall be appointed the Early Voting Clerk.
   a) The Contracting Election Officer shall supervise and conduct Early Voting by mail and in person and shall secure personnel to serve as Early Voting Deputies.
   b) The Contracting Election Officer shall select the Early Voting Polling Locations and arrange for the use of each.
   c) Early Voting by personal appearance for the Participating Political Subdivision shall be conducted during the early voting dates and times and at the locations listed in Exhibit "A" attached and incorporated by reference into this Election Services Contract.
   d) All applications for an Early Voting mail ballot shall be received and processed by the Collin County Elections Administration Office located at 2010 Redbud Blvd., Suite 102, McKinney, Texas 75069.
      i) Applications for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the Contracting Officer for timely processing. The original application shall then be forwarded to the Contracting Election Officer for proper retention.
      ii) All Federal Post Card Applications (FPCA) will be sent a mail ballot. No postage is required.
   e) All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be prepared for counting by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The Contracting Officer shall appoint the presiding judge of this Board.

4) The Contracting Election Officer shall select the Election Day Vote Centers and arrange for the use of each.
   a) The Participating Political Subdivisions shall assume the responsibility of remitting their portion of cost of all employee services required to provide access, provide security or provide custodial services for the Vote Centers.
   b) The Election Day Vote Centers are listed in Exhibit "B", attached and incorporated by reference into this Election Services Contract.

5) The Contracting Election Officer shall be responsible for establishing and operating the Central Count Station to receive and tabulate the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. The Central Count Station Manager shall be Bruce Sherbet. The Central Count Station Judge shall be Kathi-Ann Rivard. The Tabulation Supervisor shall be Brian Greisbach.
   a) The Tabulation Supervisor shall prepare, test and run the county's tabulation system in accordance with statutory requirements and county policies, under the auspices of the Contracting Election Officer.
   b) The Public Logic and Accuracy Test of the electronic voting system shall be conducted in accordance with Election Law. The Contracting Election Officer will post the required Notice of Logic and Accuracy testing.
   c) Election night reports will be available to the Participating Political Subdivisions at the Central Counting Station on election night. Provisional ballots will be tabulated after election night in accordance with state law.
   d) The Contracting Election Officer shall prepare the unofficial canvass report after all precincts have been counted, and will provide a copy of the unofficial canvass to the Participating Political Subdivisions as soon as possible after all returns have been tallied.
   e) The Contracting Election Officer shall be appointed the custodian of the voted ballots and shall retain all election materials for a period of 22 months.

i) Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.

f) The Contracting Election Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201 of the aforementioned code.

6) DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS.

a) The Participating Political Subdivisions shall assume the following duties:

i) Each Participating Political Subdivision will prepare, adopt, and publish all legally required election orders, resolutions, and other documents required by, or of, their governing bodies. Each Participating Political Subdivision is required to send Collin County Elections Department a copy of any election order or resolution related to this Joint Election within three business days of publishing, adopting or ordering it.

ii) The Participating Political Subdivision shall provide the Contracting Election Officer with an updated map and street index of their jurisdiction in an electronic (shape file preferred) or printed format as soon as possible but no later than Tuesday, February 22, 2022.

iii) The Participating Political Subdivision shall procure and provide the Contracting Election Officer with the ballot layout and Spanish interpretation in an electronic format.

(1) The Participating Political Subdivision shall deliver to the Contracting Election Officer as soon as possible, but no later than 5:00 PM Monday, February 28, 2022, the official wording for the Participating Political Subdivision's May 7, 2022, Joint General and Special Election.

(2) The Participating Political Subdivisions shall approve the "blue line" ballot format within 24 hours of receiving the proof and prior to the final printing.

iv) The Participating Political Subdivisions shall share in the cost and compensate the Contracting Election Officer for all associated cost including any additional verified cost incurred in the process of running this election or for a manual count, this election may require, consistent with charges and hourly rates shown on Exhibit "C" for required services.

b) The Participating Political Subdivisions shall pay the Contracting Election Officer 90% of the estimated cost to run the said election prior to Friday, April 1, 2022. The Contracting Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code. The deposit should be made payable to the "Collin County Treasury" with a note "for election services" included with the check documentation and delivered to the Collin County Treasury, 2300 Bloomdale Rd., #3138, McKinney, Texas 75071.

c) The Participating Political Subdivision shall pay the cost of conducting said election, less partial payment, including the 10% administrative fee, pursuant to the Texas Election Code, Section 31.100, within 30 days from the date of final billing. Additionally, all payments in excess of the final cost to perform the election will be refunded to the participating Political Subdivision.

d) COST OF SERVICES. See Exhibits "C" and "D"

f) GENERAL PROVISIONS

i) Nothing contained in this Election Services Contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the Participating Political Subdivision's May 7, 2022, Joint General and Special Election is to be filed, or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.

ii) Upon request, the Contracting Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivision.

iii) A Participating Political Subdivision canceling their election pursuant to Section 2.053 of the Texas Election Code shall pay the Contracting Officer a contract preparation fee of $75.00 and will not be liable for any further costs incurred by the Contracting Officer.

iv) The Contracting Officer shall file copies of this contract with the County Judge and the County Auditor of Collin County, Texas.

May 7, 2022
Joint General and Special Election
Collin County Early Voting Locations, Dates and Hours

Polling Place	Address	City
Collin County Elections - Main	2010 Redbud Blvd, Ste. 102	McKinney 75069
Allen ISD Service Center	1451 North Watters Road	Allen 75002
Allen Municipal Courts Facility	301 Century Parkway	Allen 75013
Anna City Hall	111 N. Powell Pkwy.	Anna 75409
Blue Ridge ISD Administration Building	318 West School Street	Blue Ridge 75424
Carpenter Park Rec Ctr	6701 Coit Road	Plano 75024
Christ United Methodist Church	3101 Coit Road	Plano 75075
Collin College Celina Campus	2505 Kinship Parkway	Celina 75009
Collin College Farmersville Campus	501 S. Collin Parkway	Farmersville 75442
Collin College Frisco Campus	9700 Wade Blvd.	Frisco 75035
Collin College Higher Education Center	3452 Spur 399	McKinney 75069
Collin College McKinney Campus	2200 University Drive	McKinney 75071
Collin College Plano Campus	2800 Spring Creek Parkway	Plano 75074
Collin College Wylie Campus	391 Country Club Road	Wylie 75098
Community ISD Board Room	611 FM 1138 North	Nevada 75173
Frisco Fire Station #8	14700 Rolater Road	Frisco 75034
Gay Library	6861 W. Eldorado Pkwy	McKinney 75070
Haggard Library	2501 Coit Road	Plano 75075
Hunt Middle School	4900 Legendary Dr.	Frisco 75034
Josephine City Hall	201 Main Street	Josephine 75173
Lavon City Hall	120 School Road	Lavon 75166
Lovejoy ISD Administration Bldg	259 Country Club Road	Allen 75002
Lucas Community Center	665 Country Club Road	Lucas 75002
Maus Middle School	12175 Coit Road	Frisco 75035
McKinney Fire Station #5	6600 W Virginia Parkway	McKinney 75070
McKinney Fire Station #7	861 Independence Parkway	McKinney 75070
McKinney Fire Station #9	4900 Summit View Drive	McKinney 75071
McKinney Fire Station #10	1150 Olympic Crossing	McKinney 75071
Melissa City Hall	3411 Barker Avenue	Melissa 75454
Michael J Felix Community Center	3815-E Sachse Road	Sachse 75048
Murphy Community Center	205 N. Murphy Road	Murphy 75094
New Hope Town Hall	121 Rockcrest Road	New Hope 75071
Old Settlers Recreation Center	1201 E Louisiana St	McKinney 75069
Parker City Hall	5700 E. Parker Road	Parker 75002
Parr Library	6200 Windhaven Parkway	Plano 75093
Plano ISD Administration Center	2700 W. 15th Street	Plano 75075
Princeton Public Works	255 Monte Carlo Blvd	Princeton 75407
Prosper Town Hall	250 W. First St.	Prosper 75078
Wylie Senior Recreation Center	800 Thomas Street	Wylie 75098

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24-Apr	**25-Apr** **Early Voting** **8am – 5pm**	**26-Apr** **Early Voting** **8am – 5pm**	**27-Apr** **Early Voting** **8am – 5pm**	**28-Apr** **Early Voting** **8am – 5pm**	**29-Apr** **Early Voting** **8am – 5pm**	**30-Apr** **Early Voting** **7am – 7pm**
1-May	**2-May** **Early Voting** **7am – 7pm**	**3-May** **Early Voting** **7am – 7pm**	**4-May**	**5-May**	**6-May**	**7-May**

May 7, 2022
Joint General and Special Election
Collin County Election Day Vote Centers 7am - 7pm

Polling Place	Address	City
Aldridge Elementary School	720 Pleasant Valley Lane	Richardson 75080
Allen ISD Service Center	1451 North Watters Road	Allen 75002
Allen Municipal Courts Facility	301 Century Parkway	Allen 75013
Anna City Hall	111 N. Powell Pkwy.	Anna 75409
Armstrong Middle School	3805 Timberline Drive	Plano 75074
Blue Ridge ISD Admin Bldg	318 West School Street	Blue Ridge 75424
Bowman Middle School	2501 Jupiter Road	Plano 75074
Carpenter Middle School	3905 Rainier Road	Plano 75023
Carpenter Park Recreation Center	6701 Coit Road	Plano 75024
Christ United Methodist Church	3101 Coit Road	Plano 75075
Clark High School	523 W. Spring Creek Pkwy	Plano 75023
Collin College Celina Campus	2505 Kinship Parkway	Celina 75009
Collin College Farmersville Campus	501 S. Collin Parkway	Farmersville 75442
Collin College Frisco Campus	9700 Wade Blvd	Frisco 75035
Collin College Higher Education Center	3452 Spur 399	McKinney 75069
Collin College McKinney Campus	2200 University Drive	McKinney 75071
Collin College Plano Campus	2800 Spring Creek Pkwy	Plano 75074
Collin College Wylie Campus	391 Country Club Road	Wylie 75098
Collin County Elections Office	2010 Redbud Blvd, Ste. 102	McKinney 75069
Community ISD Board Room	611 FM 1138 North	Nevada 75173
Dowell Middle School	301 Ridge Road	McKinney 75070
Fairview Town Hall	372 Town Place	Fairview 75069
First Baptist Church Branch	7011 FM 546	Princeton 75407
Frisco Fire Station #8	14700 Rolater Road	Frisco 75034
Gay Library	6861 W Eldorado Pkwy	McKinney 75070
Haggar Elementary School	17820 Campbell Road	Dallas 75252
Haggard Library	2501 Coit Road	Plano 75075
Hunt Middle School	4900 Legendary Drive	Frisco 75034
Josephine City Hall	201 Main Street	Josephine 75173
Lavon City Hall	120 School Road	Lavon 75166
Lovejoy ISD Administration Bldg	259 Country Club Road	Allen 75002
Lowry Crossing City Hall	1405 S. Bridgefarmer Road	Lowry Crossing 75069
Lucas Community Center	665 Country Club Road	Lucas 75002
Maus Middle School	12175 Coit Road	Frisco 75035
McKinney Fire Station #5	6600 W Virginia Parkway	McKinney 75070
McKinney Fire Station #7	861 Independence Pkwy	McKinney 75070
McKinney Fire Station #9	4900 Summit View Drive	McKinney 75071
McKinney Fire Station #10	1150 Olympic Crossing	McKinney 75071
Melissa City Hall	3411 Barker Avenue	Melissa 75454
Michael J Felix Community Center	3815-E Sachse Road	Sachse 75048
Miller Elementary School	5651 Coventry Drive	Richardson 75082
Murphy Community Center	205 N. Murphy Road	Murphy 75094
New Hope Town Hall	121 Rockcrest Road	New Hope 75071
Old Settlers Recreation Center	1201 E Louisiana St	McKinney 75069

May 7, 2022
Joint General and Special Election
Collin County Election Day Vote Centers 7am - 7pm

Polling Place	Address	City
Parker City Hall	5700 E. Parker Road	Parker 75002
Parr Library	6200 Windhaven Pkwy	Plano 75093
Plano ISD Administration Center	2700 W. 15th Street	Plano 75075
Princeton Public Works	255 Monte Carlo Blvd	Princeton 75407
Prosper Town Hall	250 W. First St.	Prosper 75078
Royse City ISD Mike McKinney Maint Facility	1420 FM 1777	Royse City 75189
Shepton High School	5505 Plano Parkway	Plano 75093
Shiloh Missionary Baptist Church	920 E. 14th Street	Plano 75074
Stonebridge United Methodist Church	1800 S. Stonebridge Drive	McKinney 75070
Tom Muehlenbeck Recreation Center	5801 W. Parker Road	Plano 75093
UTD Callier Clinical Research Center	811 Synergy Park Blvd	Richardson 75080
Weston Community Center	117 Main Street	Weston 75097
Woodcreek Church	3400 E. Renner Road	Richardson 75082
Wylie Senior Recreation Center	800 Thomas Street	Wylie 75098

Collin County Election Services Estimate
May 7, 2022 General and Special Election

Town of Prosper

Registered Voters	16,926
Percentage	1.39%

Category	Cost Per Unit	Estimated Election Expenses	Estimated Entity Expenses
Early Voting by Mail			
Kits - Mail Ballots	$ 1.15	$ 4,370.00	$ 60.66
Postage	$ 0.88	$ 3,344.00	$ 46.42
Paper Ballot Printing Services	$ 0.31	$ -	$ -
Paper Ballot Shipping (per box)	$ 30.00	$ -	$ -
Ballot Stock - BOD	$ 0.10	$ 380.00	$ 5.27
Category Subtotal		$ 8,094.00	$ 112.36
General Election Expenses			
Mileage	Per Election	$ 500.00	$ 6.94
Van / Car Rental	Per Election	$ 18,000.00	$ 249.86
Election Night Receiving Cover	Per Election	$ 3,359.20	$ 46.63
Polling Place Rental	Per Election	$ 2,110.80	$ 29.30
Notice of Election	Per Election	$ 18,600.00	$ 258.19
Security - EV	Per Election	$ 1,122.30	$ 15.58
Security - ED	Per Election	$ 1,253.75	$ 17.40
Early Voting Ballot Board	Per Election	$ 5,310.87	$ 73.72
FICA - Election Workers	Per Election	$ 21,671.94	$ 300.84
County Employee/IT Overtime - EV	Per Election	$ 29,765.78	$ 413.19
Process Pollworker Checks - EV	$ 1.50	$ 468.00	$ 6.50
Process Pollworker Checks - ED	$ 1.50	$ 696.00	$ 9.66
Process Election Judge Notices	$ 1.50	$ 145.50	$ 2.02
Drayage Per Location - ED	$ 180.00	$ 20,880.00	$ 289.84
Drayage Per Location - EV	$ 180.00	$ 14,040.00	$ 194.89
Category Subtotal		$ 137,924.14	$ 1,914.58
Programming			
Coding Servies	25 Days	$ 41,250.00	$ 572.61
Balotar Programming	Per Election	$ 893.00	$ 12.40
Category Subtotal		$ 42,143.00	$ 585.00
Early Voting by Personal Appearance			
Election Judge OT - EV	$ 21.00	$ 20,795.25	$ 288.67
Alternate Judge OT - EV	$ 19.50	$ 16,171.55	$ 224.48
Clerk OT - EV (5 per location)	$ 18.00	$ 30,986.10	$ 430.13
ES&S Support Staff / Field Techs - EV	28 Days	$ 24,960.00	$ 346.48
Equipment Assembly - EV	$ 50.00	$ 1,950.00	$ 27.07
Category Subtotal		$ 94,862.90	$ 1,316.83
Election Day			
ES&S Support Staff/Field Techs - ED	7 Days	$ 3,840.00	$ 53.30
Equipment Assembly - ED	$ 50.00	$ 2,900.00	$ 40.26
Category Subtotal		$ 6,740.00	$ 93.56
Tabulation			
Election Night Vendor Support	5 Days	$ 22,625.00	$ 314.07
Notice of Inspection/Tabulation Test	Per Election	$ 3,000.00	$ 41.64
Category Subtotal		$ 25,625.00	$ 355.71

Town of Prosper

Registered Voters	16,926
Percentage	1.39%

Category	Cost Per Unit	Estimated Election Expenses	Estimated Entity Expenses
Supply Cost			
Ballots - Card Stock ExpressVote - EV	$ 0.32	$ 19,840.00	$ 275.41
Ballots - Card Stock ExpressVote - ED	$ 0.32	$ 16,320.00	$ 226.54
Test Ballots	$ 0.29	$ 1,102.00	$ 15.30
Kits - ED	$ 51.00	$ 2,652.00	$ 36.81
Kits - EV	$ 19.00	$ 1,463.00	$ 20.31
Kits - Provisional EV	$ 38.10	$ 1,981.20	$ 27.50
Kits - Provisional ED	$ 38.10	$ 2,933.70	$ 40.72
Polling Place Maps - EV	$ 25.00	$ 975.00	$ 13.53
Polling Place Maps - ED	$ 25.00	$ 1,450.00	$ 20.13
Signs Metal (5 per location)	$ 5.00	$ 2,425.00	$ 33.66
Signs Wood	$ 2.00	$ 194.00	$ 2.69
Ballot Card Stock - Provisional - EV (50 PL)	$ 0.14	$ 409.50	$ 5.68
Ballot Card Stock - Provisional - ED (50 PL)	$ 0.14	$ 609.00	$ 8.45
Ballots - Sample - EV (1 per location)	$ 0.29	$ 16.97	$ 0.24
Ballots - Sample - ED (1 per location)	$ 0.29	$ 25.23	$ 0.35
Ballots - Sample All Race - EV (50 per location)	$ 0.87	$ 2,544.75	$ 35.32
Ballots - Sample All Race - ED (50 per location)	$ 0.87	$ 3,784.50	$ 52.53
Printer Labels - EV (1 roll per location)	$ 5.00	$ 195.00	$ 2.71
Printer Labels - ED (1 roll per location)	$ 5.00	$ 290.00	$ 4.03
Category Subtotal		$ 59,210.85	$ 821.93
Equipment			
Cabinet Security - EV	$ 200.00	$ 10,400.00	$ 144.37
Cabinet Security - ED	$ 200.00	$ 15,400.00	$ 213.77
Computer Cabinet - EV	$ 50.00	$ 1,950.00	$ 27.07
DS200 Ballot Counter - EV	$ 350.00	$ 18,200.00	$ 252.64
DS200 Ballot Counter - ED	$ 350.00	$ 26,950.00	$ 374.10
ExpressVote - EV (9 per location)	$ 200.00	$ 96,600.00	$ 1,340.94
Expres Vote - ED (9 per location)	$ 200.00	$ 141,800.00	$ 1,968.38
ExpressTouch - EV	$ 200.00	$ 7,800.00	$ 108.27
ExpressTouch - ED	$ 200.00	$ 11,600.00	$ 161.02
Category Subtotal		$ 330,700.00	$ 4,590.57
Personnel			
Election Judge - EV	$ 14.00	$ 37,414.58	$ 519.37
Election Judge - ED	$ 14.00	$ 11,593.12	$ 160.93
Alternate Election Judge - EV	$ 13.00	$ 31,898.10	$ 442.79
Alternate Election Judge - ED	$ 13.00	$ 9,902.49	$ 137.46
Clerk - EV (3 per location)	$ 12.00	$ 99,707.40	$ 1,384.08
Clerk - ED (3 per location)	$ 12.00	$ 32,718.84	$ 454.18
Judge Delivery - EV	$ 25.00	$ 975.00	$ 13.53
Judge Delivery - ED	$ 25.00	$ 1,450.00	$ 20.13
Category Subtotal		$ 225,659.53	$ 3,132.47
Election Expense		**$ 930,959.41**	$ 12,923.00
Cost		$ 930,959.41	$ 12,923.00
10% Administrative Fee			$ 1,292.30
Total Cost			$ 14,215.30
90% Deposit Due by April 1, 2022			$ 12,793.77
Less Deposit			
Less Payment			
Final Amount Due			

Exhibit "D"

May 7, 2022 General and Special Election Services

Political Subdivision	Registered Voters	Share Percentage
City of Allen	68155	5.59%
City of Anna	10917	0.90%
City of Blue Ridge	528	0.04%
City of Carrollton	345	0.03%
City of Celina	11395	0.93%
Town of Fairview	8341	0.68%
City of Farmersville	2084	0.17%
City of Frisco	69881	5.73%
City of Garland	174	0.01%
City of Lucas	5847	0.48%
City of Melissa	9764	0.80%
City of Murphy	13942	1.14%
City of Nevada	971	0.08%
Town of New Hope	505	0.04%
City of Parker	4140	0.34%
Town of Prosper	16926	1.39%
City of Sachse	6327	0.52%
Town of St. Paul	778	0.06%
City of Wylie	32434	2.66%
Collin County	666726	54.68%
Allen Independent School District	71136	5.83%
Anna Independent School District	13141	1.08%
Celina Independent School District	10213	0.84%
Community Independent School District	10011	0.82%
Frisco Independent School Distirct	105394	8.64%
Lovejoy Independent School Distirct	12375	1.01%
Melissa Independent School District	12363	1.01%
Prosper Independent School District	40498	3.32%
Rockwall Independent School Distsrict	5	0.00%
Whitewright Independent School District	55	0.00%
Collin County Municipal Utility District No. 5	0	0.00%
McKinney Municipal Utility District No. 1	2940	0.24%
McKinney Municipal Utility District No. 2	250	0.02%
Bear Creek Special Utility District	4289	0.35%
North Collin Special Utility District	3954	0.32%
Seis Legos Special Utility District	1466	0.12%
Westminster Special Utility District	1061	0.09%
Total	1219331	

THE STATE OF TEXAS COUNTY OF DENTON

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

This CONTRACT for election services is made by and between the Denton County Elections Administrator and the following political subdivisions, herein referred to as "participating authority or participating authorities" located entirely or partially inside the boundaries of Denton County:

Participating Authorities:

[entities]

This contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 and Texas Education Code Section 11.0581 for a joint May 7, 2022, election to be administered by Frank Phillips, Denton County Elections Administrator, hereinafter referred to as "Elections Administrator."

RECITALS

Each participating authority listed above plans to hold a General or Special Election on May 7, 2022. Denton County plans to hold county-wide voting for this General Election.

The County owns the Hart InterCivic Verity Voting System, which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The contracting political subdivisions (participating authorities) desire to use the County's voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections, in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to all parties, IT IS AGREED as follows:

I. ADMINISTRATION

The participating authorities agree to hold a "Joint Election" with Denton County and each other in accordance with Chapter 271 of the Texas Election Code and this agreement. The Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Each participating authority agrees to pay the Elections Administrator for equipment, supplies, services, and administrative costs as provided in this agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, each participating authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each participating authority as necessary.

It is understood that other political subdivisions may wish to participate in the use of the County's Verity voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes, on terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to Section XI of this contract.

II. LEGAL DOCUMENTS

Each participating authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the participating authority's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting equipment testing notices that are required by the Texas Election Code. Election orders should include language that would not necessitate amending the order if any of the Early Voting and/or Election Day polling places change.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Elections Administrator.

III. VOTING LOCATIONS

The Elections Administrator shall select and arrange for the use of and payment for all Early Voting and Election Day voting locations. Voting locations will be, whenever possible, the usual voting location for each election precinct in elections conducted by each participating authority, and shall be compliant with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA). The proposed voting locations are listed in Exhibit A of this agreement. In the event a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location. The Elections Administrator shall notify the participating authorities of any changes from the locations listed in Exhibit A.

IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Denton County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, each participating authority agrees to assist in recruiting bilingual polling place officials (fluent in both English and Spanish). In compliance with the Federal Voting Rights Act of 1965, as amended, each polling place containing more than 5% Hispanic population as determined by the 2020 Census shall have one or more election officials who are fluent in both the English and Spanish languages. If a presiding judge is not bilingual, and is unable to appoint a bilingual clerk, the Elections Administrator may recommend a bilingual worker for the polling place. If the Elections Administrator is unable to recommend or recruit a bilingual worker, the participating authority or authorities served by that polling

place shall be responsible for recruiting a bilingual worker for translation services at that polling place.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Election judges and clerks who attend in-person voting equipment training and/or procedures training, shall be compensated at the rate of $13 an hour. Election judges and clerks that elect to complete online training shall be compensated as a rate of a flat $40. In the event that as Election judge or clerk completes both in-person and online training, they shall be compensated for the training resulting in the highest pay and will not be compensated for both trainings.

The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying them of their appointment, the dates/times and locations of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at the hourly rate established by Denton County pursuant to Texas Election Code Section 32.091 and overtime after 40 hours worked per week, if applicable. The election judge, or their designee, will receive an additional sum of $25.00 for picking up the election supplies and equipment prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close. Likewise, the Lead Clerk in Early Voting, or their designee, will receive an additional sum of $25.00 for picking up the election supplies prior to the first day of Early Voting and for returning the supplies and equipment to the Elections Department after Early Voting has ended.

The compensation rates established by Denton County are:

Early Voting – Presiding Judge ($15/hour), Alternate Judge ($14/ hour), Clerk ($13/ hour)

Election Day – Presiding Judge ($15/hour), Alternate Judge ($14/ hour), Clerk ($13/ hour)

The Elections Administrator may employ other personnel necessary for the proper administration of the election, as well as, pre and post-election administration. In such cases, costs shall be pro-rated among participants of this contract. Personnel working in support of full-time staff will be expensed on a pro-rated basis and include a time period of one week prior to the election, during the election, and one week post-election. Personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the hourly rate set by Denton County in accordance with Election Code Sections 87.005, 127.004, and 127.006.

If elections staff is required outside of the hours of the office's normal scope of business, the entity(ies) responsible for the hours will be billed for those hours. The Elections Administrator will determine when those hours are necessary, the number of staff and whom are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #10). The Election Administrator has the right to waive these costs as they see fit.

V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for delivery of all election supplies and voting equipment including, but not limited to, the County's Verity voting system and equipment, official ballot paper, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs. Any additional required materials (required by the Texas Election Code) must be provided by the participating authority, and delivered to the Elections Office thirty-three (33) calendar days (April 4, 2022) prior to Election Day. If this deadline is not met, the material must be delivered by the participating authority, to all Early Voting and Election Day locations affected, prior to voting commencing. The Elections Administrator shall be responsible for conducting all required testing of the voting equipment, as required by Chapters 127 and 129 of the Texas Election Code.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating authorities shall share a mutual ballot in those precincts where jurisdictions overlap. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Each participating authority shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). **Said list must be provided to the Elections Office within three (3) business days following the last day to file for a place on the ballot** or after the election is ordered, whichever is later. The list must be in a Word document, the information must be in an sentence case format, be in Arial 12 point font, and must contain candidate contact information for the purposes of verifying the pronunciation of each candidate's name. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions. Each participating authority shall be responsible for proofing and approving the audio recording of the ballot insofar as it pertains to that authority's candidates and/or propositions. **The approval must be finalized with the Elections Office within five (5) calendar days of the receipt of the proofs, or the provided proofs shall be considered approved.**

The joint election ballots shall list the County's election first. The joint election ballots that contain ballot content for more than one joint participant because of overlapping territory shall

be arranged with the appropriate school district ballot content appearing on the ballot following the County's election, followed by the appropriate city ballot content, and followed by the appropriate water district or special district ballot content.

Early Voting by personal appearance and on Election Day shall be conducted exclusively on Denton County's Verity voting system including provisional ballots.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Election Code.

The Elections Administrator shall conduct criminal background checks on the relevant employees upon hiring as required by Election Code 129.051(g).

VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each participating authority agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Denton County pursuant to Section 83.052 of the Texas Election Code. Deputy early voting clerks who are permanent employees of the Denton County Elections Administrator or any participating authorities shall serve in that capacity without additional compensation.

Exhibit A of this document includes locations, dates, and times that voting will be held for Early Voting by personal appearance. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations. All requests for temporary branch polling places will be considered, and determined based on the availability of facility and if it is within the Election Code parameters. All costs for temporary locations including coverage by Election Administration staff will be borne by the requesting authority. The Elections Administrator will determine when those hours are necessary, the number of staff and whom are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #10). The Election Administrator has the right to waive these costs as they see fit.

The standard dates and hours for the May 7, 2022 election will be as follows:

Monday, April 25, 2022 through Saturday, April 30, 2022; 8am – 5pm
Sunday, May 1, 2022; 11am-5pm
Monday, May 2, 2022 through Tuesday, May 3, 2022; 7am-7pm.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities

shall be forwarded immediately by fax or courier to the Elections Administrator for processing. The address of the Early Voting Clerk is as follows:

Frank Phillips, Early Voting Clerk
Denton County Elections
PO Box 1720
Denton, TX 76202
Email: elections@dentoncounty.gov

Any requests for early voting ballots to be voted by mail, and the subsequent actual voted ballots that are sent by a contract carrier (ie. UPS, FedEx, etc.) shall be delivered to the Early Voting Clerk at the Denton County Elections Department physical address as follows:

Frank Phillips, Early Voting Clerk
Denton County Elections
701 Kimberly Drive, Suite A101
Denton, TX 76208
Email: elections@dentoncounty.gov

The Elections Administrator shall post on the county website, the participating authority's Early Voting Roster on a daily basis. In accordance with Section 87.121 of the Election Code, the daily roster showing the previous day's early voting activity will be posted no later than 11:00 am each business day.

VII. EARLY VOTING BALLOT BOARD

Denton County shall appoint the Presiding Judge of an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint an Alternate Presiding Judge and one or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager: Brandy Grimes, Deputy Elections Administrator
Tabulation Supervisor: Jason Slonaker, Technology Resources Coordinator
Presiding Judge: Early Voting Ballot Board Judge
Alternate Judge: Early Voting Ballot Board Alternate Judge

The counting station manager or their representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated by posting on the Election Administrator's Election Night Results website. The manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central counting station (if requested) and by posting to the Election Administrator's Election Night Results website. To ensure the accuracy of reported election returns, results printed on the reports produced by Denton County's voting equipment will not be released to the participating authorities at the remote collection locations or from individual polling locations.

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to each participating authority as soon as possible after all returns have been tabulated. The Elections Administrator will include the tabulation and precinct-by-precinct results that are required by Texas Election Code Section 67.004 for the participating authorities to conduct their respective canvasses. Each participating authority shall be responsible for the official canvass of its respective election(s), and shall notify the Elections Administrator, or their designee, of the date of the canvass, no later than three days after Election Day.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX. PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE DENTON COUNTY

Each participating authority with territory containing population outside of Denton County agrees that they Elections Administrator shall administer only the Denton County portion of those elections.

X. RUNOFF ELECTIONS

Each participating authority shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this agreement shall automatically extend unless the participating authority notifies the Elections Administrator in writing within three (3) business days of the original election.

Each participating authority shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in a runoff election.

Each participating authority eligible to hold runoff elections agrees that the date of the runoff election, if necessary, shall be Saturday, June 18, 2022, with early voting being held in accordance with the Election Code.

XI. ELECTION EXPENSES AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election.

Allocation of general expenses, which are not directly attributable to an individual polling location, will be expensed by each participating authority's percentage of registered voters of the total registered voters of all participating authorities.

Expenses for Early Voting by personal appearance shall be allocated based upon the actual costs associated with each early voting location. Each participating authority shall be responsible for an equal portion of the actual costs associated with the early voting locations within their jurisdiction. Participating authorities that do not have a polling location within their jurisdiction shall pay an equal portion of the nearest polling location.

Election Day location expenses will be allocated based on each participating authority's percentage of registered voters assigned to each polling place. If a participating authority's election is conducted at more than one Election Day polling location there shall be no charges or fees allocated to the participating authority for the cost of the Election Day polling location in which the authority has fewer than 50% of the total registered voters served by that polling location, except that if the number of registered voters in all of the authority's polling locations is less than the 50% threshold, the participating authority shall share the expenses, based on their percentage of registered voters, of the polling location at which it has the greatest number of registered voters.

In the event that participating authorities with overlapping boundaries cannot make an agreement on Early Voting and/or Election Day locations, the requesting participating authority agrees to bear the entire expense of the location.

Each participating authority requesting additional hours, outside of the standard hours, for a location or locations, agree to split the cost of the additional open hours equally amongst the requesting participating authorities.

Costs for Early Voting by mail, in-person ballots, provisional ballots, and Poll Pad paper shall be allocated according to the actual number of ballots issued to each participating authority's voters and the cost shared equally amongst participating authorities of each ballot style.

Each participating authority agrees to pay the Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

The Denton County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

The Denton County Elections Administrator reserves the right to adjust the above formulas in agreement with an individual jurisdiction if the above formula results in a cost allocation that is inequitable.

If any participating authority makes a special request for extra Temporary Branch Early Voting by Personal Appearance locations as provided by the Texas Election Code, that entity agrees to pay the entire cost for that request.

Participating authorities having the majority of their voters in another county, and fewer than 500 registered voters in Denton County, and that do not have an Election Day polling place or early voting location within their Denton County territory shall pay a flat fee of $400 for election expenses.

Election expenses, including but not limited to, overtime charges for Election Office staff, and any unforeseen expenses needed to conduct the election, will be borne by the participating authority or authorities, affected.

XII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any participating authority may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by the Denton County Elections Administrator on behalf of the authority plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with the Elections Administrator by the withdrawing authority shall be refunded, minus the aforementioned expenses and administrative fees, if applicable.

It is agreed that any of the joint election early voting locations that are not within the boundaries of one or more of the remaining participating authorities, with the exception of the early voting location at the Denton County Elections Building, may be dropped from the joint election unless one or more of the remaining participating authorities agreed to fully fund such location(s). In the event that any early voting location is eliminated under this section, as addendum to the contract shall be provided to the remaining participants within five days after notification of all intents to withdraw have been received by the Elections Administrator.

XIII. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator

shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the appropriate participating authority.

XIV. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting participating authorities agree that any recount shall take place at the office of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor, and the participating authority's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to each participating authority as necessary to conduct a proper recount.

XV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.

2. The Elections Administrator shall file copies of this document with the Denton County Treasurer and the Denton County Auditor in accordance with Section 31.099 of the Texas Election Code.

3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.

4. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Denton County, Texas.

5. In the event that one of more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

7. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.

8. Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.

9. Failure for a participating authority to meet the deadlines as outline in this contract may result in additional charges, including but not limited to, overtime charges, etc.

10. Elections Staffing Hourly Rate (includes all benefit pay):

Absentee Voting Coordinator	$46.135
Voter Registration Clerk	$33.760 - $51.822
Technology Resources Coordinator	$59.547
Elections Technician	$42.000 - $45.530
Voter Registration Coordinator	$44.431
Training Coordinator	$55.650
Election Coordinator	$38.056

XVI. COST ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each participating authority under the terms of this agreement is listed below. The exact amount of each participating authority's obligation under the terms of this agreement shall be calculated after the May 7, 2022 election (or runoff election, if applicable). The participating authority's obligation shall be paid to Denton County within 30 days after the receipt of the final invoice from the Denton County Elections Administrator.

The total estimated obligation for each participating authority under the terms of this agreement shall be provided within 45 days after the last deadline for ordering an election:

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Updated Dec. 22, 2021

Election Calendar

For a City's General Election on

May 7, 2022

This calendar includes all major actions for which the Election Code prescribes a specific date or deadline for performance, but it does not include actions for which the beginning date for performance can vary from one city to another (for example, preparation of voting equipment and forms). Each city secretary should use the chart in §1.62 of the *Texas Municipal Election Law Manual* (6th edition) [abbreviated as M] together with this calendar to fill in those dates on the city secretary's personal election calendar. The city secretary's personal calendar should reflect dates that the city secretary prefers in place of the discretionary dates recommended in this calendar.

All dates in column 1 are 2022 unless noted otherwise. Column 5 indicates the time interval between the date of the action and election day. For example, the notation 50th in the entry for March 18 means that the day for beginning mandatory office hours is the 50th day before election day; the notation "+10" in the entry for May 17 means that the last day for the presiding judge of the early voting ballot board to mail to voters notices of rejected mail ballots is the 10th day after election day. An asterisk (*) in Column 5 indicates the time stated is not required by statute.

Major steps are in ALL CAPS. *Steps for early voting are in ITALICS.* A dashed line in the table indicates separate deadlines or events that fall on the same day. Always verify that the latest version of the calendar on the TMCA's website (under resources).

In general, when there is a statutory provision prescribing the ***last day*** for the performance of an act, the number in Column 5 reflects that day. If the statutory day must be moved because of a Saturday, Sunday, or state or national holiday, the resulting date is designated in Columns 1 and 2, and Column 5 indicates, in parentheses and italics, the actual number of days measured from election day. Sometimes, early compliance is recommended and noted in the columns.

In preparing a personal calendar, the city secretary should remember the rule in Election Code §1.006 that if the ***last*** day for performance of an action falls on a Saturday, Sunday, or a state or national holiday, the deadline date is usually extended to the next regular business day whether the day is a city holiday or not [see M §1.52(b)]. When a deadline is extended for this reason, the extended date is used for determining other dates that are calculated in relation to the event of the extended date. Exceptions are noted in this calendar. When reading a section of the Election Code, the city secretary should remember to read the chapter and subchapter titles to determine if the section applies to cities.

To prepare a calendar for a runoff election, see M §§12.01-.02; for a special election to fill a vacancy in office, see M §12.03; for a special election on a measure, see generally M §12.12.

Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Fri May 7, 2021	One-year deadline for website posting regarding candidacy and other information. [Endnote 1] **Note:** New secretary of state candidate forms.	City Secretary	2.14(d)	365th
Mon Dec 20, 2021	LAST DAY to post on bulletin board the notice of the dates of the filing period for the general election (30 days before first day to file application for a place on the ballot). **Note:** Notice must contain location where applications will be received and an email address for filing.	City Secretary	2.14(d)	138th
Sat Jan 1	*First day voters may apply for a ballot by (ABBM), for an Annual ABBM, or for a FederalPostcard Application (FPCA).*	City Secretary	9.44(a)	1st day of the year
Thu Jan 6, 2022	Obtain a supply of the following forms: candidate's application for place on ballot; appointment of campaign treasurer (candidate and specific-purpose committee); report of contributions and expenditures (candidate-officeholder and specific-purpose committee); application for mail ballot, and a set of administrative forms if ordered from a supply house. (Set up schedule for ordering precinct sets and other forms if they are to be ordered later.)	City Secretary	5.31 31.17(a)	*121st
Thu Jan 6-Fri Jan 28	Review recommendation for following steps listed in M §1.62 for possible needed or desired action: Steps 1 through 5 (revising election precincts; designating polling places; changing method of voting if equipment is available but not adopted for use or if acquisition of equipment by city is desired; and contracting, if any); Step 12 (establishing or changing terms of election judges).	City Secretary and City Council	1.62	*121st thru *99th
Tue Jan 18	Last day for timely filing of semi-annual report of contributions and expenditures. **Note:** Because Jan 15 is a Sat and Mon is Martin Luther King Day, the deadline is extended to Tue.	City Secretary	3.12(b) 3.16	Jan 15
Wed Jan 19	**GENERAL ELECTION** FIRST DAY FOR FILING APPLICATION for place on ballot. This is the 30th day before filing deadline.	City Secretary	2.14(a)	108th
Wed Jan 19	FIRST DAY FOR FILING DECLARATION OF WRITE-IN CANDIDACY.	City Secretary	2.19(b)	108th

*An asterisk in Column 5 indicates the time stated is not required by statute.

Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Mon Jan 24-Fri Feb 18	Recommended period and statutory deadline for ORDERING ELECTION. **Note:** Sometimes the phrase "calling" election is used.	Mayor [endnote 3]	6.03	*103rd thru 78th
Mon Feb 7	LAST DAY for small city in small county to provide secretary of state notice of intent to use exception to accessibility requirements or show undue burden, if required. 90th day is on Sun. This action is extended to Mon.	City Secretary	5.25(c)	90th *(89th)*
Tue Feb 15	If the candidate dies on or before Feb 15 (day before the 2nd day before filing deadline, in other words, the 3rd day before the filing deadline), the City Secretary MUST remove candidate's name from ballot. **Note:** If a candidate dies after this date but on or before the filing deadline, see endnote 4.	City Secretary	6.23(c)	81st
Fri Feb 18	**GENERAL ELECTION** STATUTORY LAST DAY FOR ORDERING ELECTION [endnote 2].	Mayor [endnote 3]	6.03	78th
Feb 18	LAST DAY FOR FILING APPLICATION FOR PLACE ON BALLOT (must be received by 5 p.m.). City Secretary's office should stay open until 5 p.m. **Note:** If a candidate dies after February 15 but on or before the filing deadline, see endnote 4.	City Secretary	2.14 6.23(c)	78th
Feb 18	Recommended LAST DAY FOR NOTICE DESIGNATING ELECTION PRECINCTS AND POLLING PLACES.	City Council	5.42(d)	*78th
Feb 18	Recommended first day to provide 4-DAY NOTICE OF DRAWING to candidate. **Note:** Only written notice by mail is required 4 days before the drawing, but phone or email notice should follow the same timeline.	City Secretary	6.22(a)(2)	*78th
Mon Feb 21	Recommended beginning date for preliminary work on appointment of election judges. **Note:** When this date falls on Presidents' Day, a state holiday (3rd Mon in Feb), these recommended actions may be taken if the city secretary's office is open.	City Secretary	7.01	*75th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Feb 21	Recommended first day to POST public's 72-HOUR NOTICE OF DRAWING for order of names on ballot. Must be posted at least 72 hours preceding the time of the drawing. **Note:** See prior note for this date.	City Secretary	6.22(a)	*75th
Tue Feb 22	LAST DAY FOR A WRITE-IN CANDIDATE to declare candidacy in the GENERAL election.	City Secretary	2.19(b)	74th
Wed Feb 23	If no candidate has an opponent in an election considered to be a separate election, deliver the certification of unopposed candidates to the city council.	City Secretary	6.12	*73rd
Feb 23	Last day for filing application for place on the ballot if a candidate died after February 15 but on or before the Feb 18 filing deadline and the City Secretary chose to remove the candidate's name from the ballot [see endnote 4].	City Secretary	2.14(b)	73rd (5th day after filing deadline)
Thu Feb 24-Mon Feb 28	Recommended period to CONDUCT DRAWING FOR ORDER OF NAMES ON BALLOT. Prepare ballot format and send it to printer.	City Secretary	6.22(b)	*72nd thru *68th
Fri Feb 25	LAST DAY for a ballot candidate in **general** election to withdraw and have name omitted from the ballot (withdrawal request must be received by 5 p.m.). **EXCEPTION:** A withdrawal submitted after this date is valid if it is submitted before the ballots are prepared AND if the public notice of the logic and accuracy test has not been published.	City Secretary	6.23(c) 3.02(b)	71st
Feb 25	LAST DAY for a write-in candidate to withdraw in **general** election and have name omitted from write-in list. The statute does not state a time, but the SOS considers 5 p.m. the deadline.	City Secretary	3.02(b) 3.02(c)	71st
Feb 25	LAST DAY that a declaration of ineligibility causes omission of candidate's name from ballot in the general election. City secretary's office should stay open until 5 p.m.	City Secretary	3.04(d)	71st
Sat Feb 26	LAST DAY to order a **SPECIAL ELECTION** to fill a vacancy so that the filing deadline will be the 62nd day before election day. This date remains on Sat because it is not the last day to order a special election.	City Council City Secretary	12.03(f)	70th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Mon Mar 7	If a **SPECIAL ELECTION** to fill a vacancy was ordered on or before the 70th day before the election, this **is the LAST DAY to file an application for a place on the ballot and the LAST DAY to file a declaration of write-in candidacy in the SPECIAL ELECTION.** 62nd day is on Sunday. This action is extended to Mon. **Note:** For information on removal of deceased candidate's name from the special election ballot, and extended filing and withdrawal deadlines, see endnote 4.	City Secretary	12.03(f)	62nd *(61st)*
Tues Mar 8	If an allegation is filed with the Texas Ethics Commission, this is the first day of the period TEC will defer an investigation until after election (or runoff).	City Secretary TexasEthics Commission	3.01	60th
Mar 8	Recommended day to contact the county clerk or elections administrator concerning availability of the initial list of voters who have submitted **annual** applications for ballot by mail (ABBM). **Note:** If the deadline falls on Texas Independence Day, which is not the case this year, these actions don't move as they are not statutory deadlines.	City Secretary	9.43	*60th
Mar 8	LAST DAY TO DELIVER NOTICE OF THE ELECTION TO THE COUNTY CLERK AND VOTER REGISTRAR (or elections administrator) of each county in which the election will be held. **Note:** The notice must identify the main early voting place as such and include the early voting clerk's mailing address, physical address if different from the mailing address, fax, phone, email, and website. If the deadline falls on Texas Independence Day, which is not the case this year, the deadline moves forward.	City Council (City Secretary)	6.54(c)	60th
Fri Mar 11	Extended deadline to file for a place on the ballot in a city office having a 4-year term if no one has filed by 5 p.m. on Feb 18 (must be received by 5 p.m.).	City Secretary	2.14(b)	57th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Mar 11	If a **SPECIAL ELECTION** to fill a vacancy was called on or before the 70th day before the election this is the: **1. LAST DAY** for a candidate in the **special** election to withdraw (withdrawal request must bereceived by 5 p.m.); and **2. LAST DAY** that a declaration of ineligibility causes omission of candidate's name from the ballot. **EXCEPTION:** a withdrawal submitted after this date is valid if it is submitted before the ballots are prepared AND if the public notice of the logic and accuracy test has not been published. **Note:** For information on removal of deceased candidate's name from the special election ballot, and extended filing and withdrawal deadlines, see endnote 4.	City Secretary	6.23 12.03(f)	57th
Mon Mar 14-Fri Mar 25	Recommended period for APPOINTING ELECTION JUDGES [endnote 2]. (Schedule for first council meeting after period if no meeting during period.)	City Council [endnote 3]	7.42(a)(2)	*54th thru *43rd
Thu Mar 17	RECOMMENDED DATE TO PRINT BALLOTS that have been prepared earlier.	City Secretary	6.25	*51st
Fri Mar 18	Beginning date of period for mandatory office hours. City Secretary must keep office open for at least 3 hours a day during regular office hours on regular business days.	City Secretary	6.80(a)	50th
Mar 18	Last day for a challenge of a candidate application based on form, content, procedure. **Note:** Old law was 46th day.	City Secretary	2.17(d)	50th
Tue Mar 22	Last day to order a **SPECIAL ELECTION** to fill a vacancy.	City Secretary	12.03(e) 12.03(f)	46th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Wed Mar 23	*DEADLINE for mailing ballots to FPCA voters and other voters who are eligible for early voting because they are voting from outside the United States. If it is not possible to mail these ballots by this deadline, the city secretary must notify the secretary of state within 24 hours of knowing the deadline will not be met.* **Note:** Information on the roster for a person who votes early voting in person or by mail must be available for public inspection and on the website of the early voting clerk by 11 a.m. on the day after the information is entered on the roster (for voters voting in person) or by 11 a.m. on the day after the early voting clerk receives the ballot (for voters voting by mail). If the entity does not maintain a website, the information must be on the bulletin board used for posting notices.	City Secretary	9.49(b) 9.82	45th
Mon Mar 28	If a **SPECIAL ELECTION** to fill a vacancy was ordered after the 70th day before the election but on or before the 46th day before election day, this is the LAST DAY for filing an application for a place on the ballot OR to file a declaration of write-in candidacy in the **SPECIAL ELECTION.** **Note:** For information on removal of deceased candidate's name from the special election ballot, and extended filing and withdrawal deadlines, see endnote 4.	City Council	12.03(f)	40th
Sat Apr 2	LAST DAY for a candidate in a **SPECIAL ELECTION** with a filing deadline of the 40th day, to withdraw or be declared ineligible and have name omitted from the ballot. The 35th day is Sat, Apr 2. EC §1.006 does not apply to this deadline, and this deadline is not moved [EC §145.092(e)]. **EXCEPTION:** A withdrawal submitted after this date is valid if it is submitted before the ballots are prepared AND if the public notice of the logic and accuracy test has not been published. **Note:** For information on removal of deceased candidate's name from the special election ballot, and extended filing and withdrawal deadlines, see endnote 4.	City Secretary	12.03(g)	35th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Thu Apr 7	Due date for filing first report of campaign contributions and expenditures by opposed candidates and specific-purpose committees supporting or opposing opposed candidates by 5 p.m. or midnight if filed electronically. City secretary's office should stay open until 5 p.m. See endnote 5 for current threshold dollar amounts.	City Secretary	3.13(b)	30th
Apr 7	Last day for submitting voter registration application in time to vote at the election or for requesting transfer of registration in time to vote in new precinct not in the same county and territory.	Registrar	4.07(f) 4.23(d)	30th
Apr 7	*LAST DAY TO MAIL BALLOTING MATERIALS for early voting by mail to persons whose applications were accepted before the 37th day. The clerk must mail ballots out to voters by the 30th day before election day if the clerk accepted the application by the 37th day before election day (old law was the 45th day). In any case, ballots should be mailed as soon as possible.*	City Secretary	9.44(a)	30th
Apr 7-Wed Apr 27	PERIOD FOR PUBLISHING NOTICE OF ELECTION. Must be published at least once in a newspaper during this period. **Note:** If the deadline falls on Apr 21, San Jacinto Day, which is not the case this year, it is recommended that the notice be published before Apr 21.	Mayor [endnote 3]	6.52(a)	30th thru 10th
Apr 7	Minimum 10th day to begin posting continuous notice if signature verification committee meets Apr 17. **Note:** The city council makes the appointments not later than 5 days after the city secretary calls for appointment.	City Secretary	7.34 6.70(a) 7.33	*30th
Apr 7	Recommended last day to notify presiding judges of duty to hold election.	Mayor	7.42(a)(2)	*30th
Apr 7	Recommended last day to request voter registrar to prepare lists of registered voters and furnish statement of residence forms to be used in conducting the election.	City Secretary	4.34(a)	*30th
Apr 7	Recommended day to begin posting the Notice of Voting Order Priority for voters with mobility issues on the city's website if the city maintains one.	City Secretary	10.23(d)	*30th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Sat Apr 16 (Apr 14 recom-mended)	LAST DAY for POSTING (1) notice of election on bulletin board used for posting notices of city council meetings, and (2) date, location of each polling place, and each candidate and measure on the ballot on the city's website. **Note:** The 21st day is Sat, meaning the notice can be delayed until Mon, Apr 18. The better practice is to post no later than Fri. However, this year, Easter falls on Sun, Apr 17, and some offices may be closed Good Friday. Accordingly, Thu, Apr 14 is recommended.	City Secretary [endnote 3]	6.52(b)	21st *(22nd)*
Apr 16-Sat May 7	For cities conducting bond elections, additional posting requirements are due. Note that additional publication requirements also apply. Consult bond counsel.	City Secretary	6.70(a)	21st thru Election Day
Sun Apr 17	Type B cities: LAST DAY TO POST notice of election in three public places. **Note:** EC §1.006 does not apply to a deadline like this one from the LGC.	City Secretary	6.52(b)(3)	20th
Apr 17	*First day a signature verification committee (SVC) may begin work.* **Note:** EC §1.006 does not apply to the starting date. EC §87.0271 requires SVC to inform voters of certain defects in the carrier envelope within 2 days of identification.	City Secretary	6.70(a) 6.72	20th
Mon Apr 18	*Last day for unregistered applicant to submit a federal postcard application and be eligible to vote a full ballot. (The 20th day before the election is Sun, Apr 17. The deadline is extended so that if the application is placed in the mail by Mon, Apr 18, it is timely.)*	City Secretary	9.61(a)	20th *(19th)*
Tue Apr 19	*Recommended last day for publication of notice of the test of automatic tabulating and DRE equipment to be used in early voting if the test is on Apr 22. (Notice for tabulating equipment must be 48 hours before **date** of test. Notice for DRE equipment must be 48 hours before **test begins**.)*	City Secretary	6.63(d)(2) 6.64(c)	18th
Apr 19	*Last day early voting clerk, upon receipt of defective early voting application, must mail 2nd application with explanation of defects and instructions.*	City Secretary	9.46(b)	18th
Wed Apr 20	*Last day to begin posting continuous notice of schedule for branch early voting polling places. (5th day before beginning of early voting by personal appearance.)*	City Secretary	9.14(c)	17th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Fri Apr 22	*Last day to accept an FPCA without a postmark to prove mailing date and mail the voter a full ballot if the voter is not permanently registered but meets the requirements to be registered under EC Title 2.*	City Secretary	9.66(b)	15th
Apr 22	*Last day for conducting first test of automatic tabulating and DRE equipment to be used for early voting (at least 48 hours before it is used).*	City Secretary	6.63(d) 6.64(c)	15th
Apr 22	STATUTORY DEADLINE FOR NOTIFYING JUDGES OF DUTY TO HOLD THE ELECTION.	Mayor	7.44(a)	15th
Apr 22	Last day to challenge write-in candidate for form, content, and procedure.	City Secretary	2.19(f)	15th
Sun Apr 24	*First day a city holding joint election with a county with a population of 100,000 or more may convene the early voting ballot board to process mail ballots.* **Note:** 24-hour notice must be posted for each delivery of voting materials made before election day. The board may process the materials but may not count the ballots until after the end of the period of early voting by personal appearance. (9th day before end of early voting by personal appearance). The board must provide notice of opportunity to cure certain defects in the carrier envelope within 2 days of identifying the deficiency. EC §1.006 does not apply to the first day.	City Secretary	9.57(a)(2) 10.03	13th
Mon Apr 25	*FIRST DAY FOR EARLY VOTING BY PERSONAL APPEARANCE. If voting will be conducted on Sat or Sun, Apr 30 or May 1, notice of schedule must be posted at least 72 hours before first hour of the weekend voting.*	City Secretary	9.14	12th
Apr 25	*First day for new illness or disability allowing late application for late (emergency) early voting.*	Voter	9.73	12th
Apr 25-Thu Apr 28	*Possible period for posting notice amending notice of branch early voting polling places after early voting by personal appearance starts.*	City Secretary	9.14(d)	12th thru 9th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Tue Apr 26	*Regardless of method of delivery, last day to accept application by mail for a ballot to be voted by mail, by 12 noon or close of business, whichever is later.* **Note:** If the deadline falls on a Sat, Sun, or legal holiday, then personal delivery must be the first regular business day preceding that day.	City Secretary	9.44(b)(1) 9.45(b)	11th
Apr 26	*Last day to accept an FPCA from a registered voter.*	City Secretary	9.61	11th
Apr 26	*Last day for county clerk or election administrator to deliver final list of voters that submitted an annual ABBM.*	City Secretary	9.43(a)(2)	11th
Wed Apr 27	LAST DAY FOR PUBLICATION OF NOTICE OF ELECTION. **Note:** In some years, this deadline is April 21, San Jacinto Day, but it is highly recommended that the notice be published no later than the 10th day before election day.	Mayor [endnote 3]	6.52(a)(1)	10th
Apr 27	*Last day to post notice if early voting will be conducted on Sat, Apr 24.*	City Secretary	9.12(a)(2)	10th
Thu Apr 28	*Last day to post notice if early voting will be conducted on Sun, Apr 25.*	City Secretary	9.12(a)(2)	9th
Fri Apr 29	Due date for filing second report of campaign contributions and expenditures by 5 p.m. or midnight if filed electronically. See endnote 5.	City Secretary	3.15	8th
Mon May 2	Last day for publication of notice of first test of automatic tabulating equipment to be used at a polling place if the first test is on May 4. (48 hours before test begins.) **Note:** Testing must occur 48 hours before equipment is to be used (starting at 7 a.m. on Election Day).	City Secretary	6.64(c)	*5th
May 2	Last day for publication of notice of first test of DRE equipment to be used at a polling place if the first test is on May 4. **Note:** Notice must be published at least 48 hours before **test begins** for DRE's.	City Secretary	6.63(d)(1)	*5th
May 2	Last day for publication of notice of first test of automatic tabulating equipment to be used at a central counting station if the first test is on May 4 (48 hours before test begins).	City Secretary	6.64(b)	5th
May 2	*Last day for early voting clerk to receive mailed ABBM when voter submitted ABBM via email or fax on Tue, April 26.*	City Secretary	9.45(c)	5th

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
May 2	*First day for death in family to qualify for late (emergency) early voting.*	City Secretary	9.73(a)	5th
Tue May 3	*LAST DAY OF REGULAR EARLY VOTING BY PERSONAL APPEARANCE.*	City Secretary	9.11(b)	4th
May 3-Sat May 7	*As soon as early voting by personal appearance is over until 7 p.m. on May 7, early voting materials may be delivered to the early voting ballot board for qualifying purposes when paper ballots are used or automatically tabulated ballots are used at a central counting station.* **Note:** Ballots may not be counted until election day, except if election is held jointly with a county of 100,000 or more. See below. Post notice of delivery continuously 24 hours before each delivery. Ensure that the counting equipment has been tested at least 48 hours before tabulation begins.	City Secretary	9.57(a)(1) 9.57(a)(3)	4th thru close of polls
May 3	*First day the early voting ballot board may begin counting ballots in an election held jointly with a county having a population of 100,000 or more.* **Note:** Ensure that the counting equipment has been tested at least 48 hours before tabulation begins.	Early Voting Ballot Board	9.57(a)(2)	4th at close of polls
Wed May 4	LAST DAY for first test of automatic tabulating equipment to be used at a polling place or central counting station and DRE equipment to be used at a polling place. If tests are conducted on this day, make sure all notices have been published. See entries for May 2 for deadlines for notice publication.	City Secretary	6.63(d)(2) 6.64(b) 6.64(c)	3rd
May 4	*Last day to receive an application to cancel mail ballot that has not arrived at the early voting clerk's address as listed on the carrier envelope.*	City Secretary	9.54(a)	3rd
May 4	Last day for conducting first test of automatic tabulating equipment to be used at a polling place (at least 48 hours before used for counting on election day). To assure 48 hours before 7 a.m. of election day, test must be by 3rd day. Notice must be published at least 48 hours before **date** of test.	City Secretary	6.64(c)	3rd

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
May 4	Last day for conducting first test of DRE equipment to be used at a polling place or central counting station (at least 48 hours before voting begins on election day). To assure 48 hours before 7 a.m. of election day, test must be by 3rd day. Notice must bepublished at least 48 hours before **test begins** for DREs.	City Secretary	6.63(d)(2)	3rd
May 4-Fri May 6	*Period to apply for late (emergency) early voting because of death in family May 2 or later. Requires absence from county on election day.*	City Secretary	9.73(a)	3rd
May 4-May 6	Recommended time to prepare list of registered voters for early voting ballot board if more than one early voting polling place. The early voting clerk must mark the names on the list of registered voters of persons who voted early before this list is delivered to the precinct election judges.	City Secretary	9.83	*3rd thru 1st
May 4-Sat May 7	*Period to apply for late (emergency) early voting because of illness or disability originating on or after Apr 25.*	City Secretary	9.72(b)	3rd thru Election Day, 5 p.m.
Thu May 5	Last day for first test of automatic tabulating equipment to be used at a central counting station. The equipment must be tested at least 48 hours before it is used to count votes. Notice must be published at least 48 hours before **date** of test.	Presiding Judge	4.31	2nd
Fri May 6	*Last day to deliver precinct list of registered voters, with the early voting voters marked, to presiding judges and recommended date for delivery of supplies to presiding judges.*	City Secretary	9.83(e)	1st
May 6	Recommended date for delivery of equipment to polling places (statutory deadline is 6 a.m. on electionday).	City Secretary	6.65(b)	*1st
May 6	RECOMMENDED DAY TO POST NOTICE OF COUNCIL MEETING to canvass the returns if canvass will be on 3rd day after election. Notice must be posted at least 72 hours before time of meeting.	City Secretary	11.13	*1st
May 6	*Last day to apply (by close of business) for and vote a ballot by personal appearance due to death in immediate family that occurred May 2 or later.*	City Secretary	9.73(b)	1st

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
May 6	One-year deadline to post candidacy and election information for the next general election to be held on May 6, 2023.	City Secretary	2.14(d)	next May election - 365 days
Sat May 7	**ELECTION DAY.** Polls are open 7 a.m. to 7 p.m. Voting by sick or disabled voters at main early voting place, 7 a.m. to 7 p.m., where electronic voting systems are used at precinct polling place.	City Secretary	9.71	E Day
May 7	*7 a.m. to 7 p.m. early voting clerk's office must remain open for early voting activities.*	City Secretary	10.13(c)	E Day
May 7	*5 p.m. deadline for late applications for ballots from voters who became ill or disabled Apr 25 or later.*	City Secretary	9.72(b)	E Day
May 7	*Deliver early voting ballots, etc., to early voting ballot board. Second key to ballot box is delivered by chief of police or marshal.*	City Secretary	10.13(c)(1) 9.57(b)(1)	E Day
May 7	7 p.m. deadline for receiving ballots from voters who became ill or disabled Apr 25 or later.	City Secretary	9.72(b)	E Day
May 7	*7 p.m. first deadline for receiving early voting mail ballots, except overseas and armed forces ballots and certain ballots place for delivery before this deadline. After regular mail delivery, check mailbox for early voting mail ballots. See additional deadline on +1 day.*	City Secretary	9.50(a)	E Day
May 7	Receive precinct records, voted ballots, etc. (Chief of police or marshal receives keys to ballot boxes containing voted ballots.)	City Secretary Mayor	10.13(c) 10.32(d)	E Day
May 7	PREPARE UNOFFICIAL TABULATION OF RESULTS. **Note:** Presiding judge must notify city secretary if counting will not be complete by 2 a.m.	City Secretary	10.34 10.32(b)	E Day
Mon May 9	*Second deadline for receiving mail ballots if the delivery envelope arrives before 5 p.m. and has a cancellation mark indicating it was placed for delivery at or before 7 p.m. (7 p.m. local time for the place of election). This second deadline occurs the day after the election. The day after the election is Sun. This deadline is extended to Mon, May 9.* **Note:** This applies to voters who applied for a ballot by mail and cast a by-mail ballot from within the United States.	City Secretary	9.50(a)	+1 *(+2)*

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
May 9	*First day for public access to early voting by mail applications and for mailed early voting ballot materials, including those for annual ABBMs.* **Note:** Information on the roster for a person who votes early voting in person or who votes early by mail to be available for public inspection and on the County or City's website (or bulletin board if there is no website) when information on voters voting in person is entered on the roster or when ballots by mail are received. See entry for Wed, Mar 23.	City Secretary	11.70(d)(2)	+1 *(+2)*
May 9	*Last day to deliver provisional ballots to Voter Registrar of each county in which city is located.*	City Secretary	10.30(a)(2)	+1 *(+2)*
Tue May 10	Recommended day to provide Official STATEMENT OF ELECTED OFFICER NOT APPOINTED BY THE GOVERNOR and OATH OF OFFICE to candidates who appear to have won or may win. **These are now Secretary of State Forms 10-2 and 10-3.** These areprovided at this time for information. They must be signed after the canvass.	City Secretary	11.20 11.21	+3
May 10 - Mon May 16	*Period during which early voting ballot board may meet to count ballots received from outside the United States **if** the early voting clerk certifies that all ballots mailed from outside the United States have been received.*	Early Voting Ballot Board	11.03	+3 thru +9
May 10 - Wed May 18	PERIOD FOR OFFICIAL CANVASS. Mayor sets exact day and hour. City secretary records results in election register as soon as practicable after canvass. **Note:** Canvass may occur before 11th day only if all FPCA ballots have been received, the EVBB has completed the count of provisional ballots, and there are no deficiencies in mailed ballot carrier envelopes (certain deficiencies can be cured up to 6th day after election day).	Mayor City Secretary City Council	11.12 6.72	+3 thru +11
May 10 - 18	*Completion before canvass of report of early votes cast for each candidate or measure, by election precinct.*	City Secretary	11.04(b)	+3 thru +11
May 10 - 18	AFTER CANVASS, ISSUE CERTIFICATES OF ELECTION, except that if a recount has been requested, the certificate of election for that office may not be issued until after the recount.	Mayor	11.20	+3 thru +11

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
May 10 - Tue May 31	Partial manual count of electronically counted ballots must begin not later than 72 hours after polls close and be completed by the +21st day. **Note:** Deadline falls on Sat, May 28 and Mon, May 30 is Memorial Day, so the deadline moves to Tue.	City Secretary	11.31	+3 thru +21 *(+25)*
Thu May 12	*Last day to receive a ballot from outside the United States, from a non-military voter, IF cancellation or receipt mark indicates ballot was placed for delivery by 7 p.m. on election day.*	City Secretary	9.50(b)(1)	+5
Fri May 13	*Last day to receive an FPCA ballot from a member of the U.S. Armed Services or Merchant Marines or a spouse or dependent of a member. NO cancellation or receipt mark showing date placed for delivery is required on these ballots.*	City Secretary	9.26(d)(3)	+6
May 13	Last day for provisional voter to present ID to voter registrar or execute required affidavit.	Voter Registrar	10.30(d)	+6
May 13	Last day for voter registrar to complete the review of provisional ballots.	Voter Registrar	10.30(d)	+6
May 13	Last day for a vote-by-mail voter to cure certain deficiencies in the carrier envelope.	Voter	6.72	+6
May 13	Type A elected officials may qualify and assume duties of office [LGC §22.006]. The statute states 5th day after election, excluding Sundays. The resulting day is the 6th day after. Officials may not take office until the canvass is complete unless the election was cancelled.	Candidate with City Secretary	11.23(a)	+6
Sun May 15 - Mon May 23	ORDERING OF RUNOFF ELECTION, if necessary, not later than 5th day after canvass.	City Council or Mayor [endnote 3]	12.01(c)(2)	+8 thru +16
Mon May 16	Last day for Voter Registrar to designate a time of delivery of provisional ballots to the general custodian of election records or presiding judge of the EVBB. Time must occur before EVBB convenes. The +7 day is May 14, a Sat. This deadline is extended to Mon.	Voter Registrar	10.30(d)	+7 *(+9)*
May 16	Last day for general custodian of election records or presiding judge of the early voting ballot board to retrieve the provisional ballots from the voter registrar.	City Secretary or Judge of EVBB	10.30(d)	+9

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Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
May 16	First date a mailed ballot can be rejected if the carrier envelope was not properly executed, the signatures do not match, or is missing a statement of residence.	EVBB	6.72	+7 *(+9)*
May 16	Last day for the EVBB to convene for counting the provisional ballots or any mail ballots timely and properly received after election day. See entries for May 9, 12, and 13. **Note:** This deadline is the 13th day in November of even-numbered years.	Early Voting Ballot Board	11.01(b)	+9
Tue May 17	Last day for presiding judge of EVBB to mail notices of rejected mail ballots to voters.	Presiding Judge of EVBB	11.03(a)	+10
Wed May 18	LAST DAY for conducting the official canvass of the election.	City Council	11.12	+11
Fri May 20 - Sat May 28 (May 27 recom-mended)	Period during which notice of disposition of provisional ballots must be mailed to voters. **Note:** EC §1.006 arguably does not apply to a timeframe set by rule, 1 TAC 81.176(e). Mon, May 30, is Memorial Day, a legal national holiday. Accordingly, Fri, May 27 is recommended.	Presiding Judge of EVBB	11.01(f)	By 10th day after canvass
Mon May 23	Election records must be available in an electronic format no later than this day, for a fee of not more than $50.00. If the deadline is Sun, it moves to Mon.	City Secretary	11.70(c)	+15 *(+16)*
Mon May 30 - Tue July 5	POSSIBLE PERIOD FOR RUNOFF ELECTION, depending on date of official canvass, unless a charter provides for a later date. If 45th day is Sat, the deadline moves to Mon unless Mon is July 4 holiday. **Note:** EC §1.006 does not apply to the start of the period, but as a practical matter, an election is not likely to be held on May 30, Memorial Day. Also note the order of the names on the runoff ballot appear in the same order as on the general election ballot, so no ballot drawing is required for the runoff ballot.	City Secretary/ City Council	12.01(d) 12.02(e)	20th-45th *(47th)* day after canvass
Tue May 31	Last day for mailing results of manual count to secretary of state. **Note:** If +21st day is Sat, the deadline is extended to Mon, but May 30 is Memorial Day, a legal national holiday.	City Secretary	11.31(c)	+21 *(+25)*

*An asterisk in Column 5 indicates the time stated is not required by statute.

Date	Action	By or With Whom Taken	Manual Ref. §	Column 5
Mon Jun 6	Last day Type A elected officials may qualify and assume duties of office; if they fail to qualify by this day, the office is considered vacant	Candidate with City Secretary	11.23(a)	+30
Thu Jun 16	LAST DAY OF MANDATORY OFFICE HOURS.	City Secretary	6.80(a)	+40
Thu July 7	First day for transfer of voted ballots from the locked ballot box to another secure container.	City Secretary	11.70(e)	+61
Fri July 15	Last day for timely filing of semiannual report of contributions and expenditures.	City Secretary	3.12(b)	July 15
Thu Mar 7, 2024	Last day of preservation period for ballots and other precinct election records of city election, except for candidate applications.	City Secretary	11.71(c)	+22 months
Tues May 7, 2024	Last day of preservation period for candidate applications and certain petitions.	City Secretary	11.71(d)	+2 years

Endnotes

1. The following information must be posted on a city's website [M §2.14(d)], if the city maintains a website [M §1.53]: (1) the city's contact information, including a mailing address, telephone number, and e-mail address; (2) each elected officer of the city; (3) the date and location of the next election for officers of the city; (4) the requirements and deadline for filing for candidacy of each elected office of the city for the next election (posted one year prior to the date of that election); (5) notice of city council meetings; and (6) minutes of city council meetings. A city with population of less than 5,000 located in a county with population of less than 25,000 does not have to post (5) and (6).

2. The city's governing body may choose to conduct a mock student election under EC §276.007. The major steps taken for a general election should be taken for a student election. The student election may be held on the first day before the election, but results must not be published until after the polls close on election day.

3. Follow home-rule city's charter provision, if any.

4. If a candidate on the ballot dies on or before the filing deadline, the City Secretary MAY choose to remove the candidate from the ballot, in which case, the filing deadline is extended 5 days. If that extended filing deadline for filing falls on a weekend or holiday, it is extended to the next business day.

*An asterisk in Column 5 indicates the time stated is not required by statute.

Withdrawal deadlines after the extended filing deadlines will also be impacted. In other words, the Monday, March 7 filing deadline for a special election to fill a vacancy ordered on or before the 70th day before election day would be extended to Monday, March 14, and the withdrawal deadline for that extended deadline would be Saturday, March 19 (the withdrawal deadline does NOT move to the next business day [EC §145.092(e)]). The Monday, March 28 filing deadline for a special election to fill a vacancy ordered after the 70th day but on or before the 46th day before election day would be extended to Monday, April 4, and the withdrawal deadline for that extended deadline would be Saturday, April 9 (the withdrawal deadline does NOT move to the next business day).

5. See Texas Ethics Commission rules [1 TAC §18.31] for the full list of 2022 threshold reporting dollar amounts. The following is a summary of the most common ones [M Ch. 3]:

Election Code §	Threshold Description	Original Amount	2021 Amount	2022 Amount
253.031(b)	*PAC*: amount of contributions or expenditures permitted before appointment of treasurer is required.	$500	$910	$920
254.036	*Electronic Filing Exemption*: amount at or below which a filer may qualify.	$20,000	$28,420	$28,800
254.095	*Local officeholders, contributions*: amount over which reporting is required.	$500	$930	$940
254.181 254.182 254.183	*Candidate or specific-purpose PAC, modified reporting*: contribution or expenditure amount at or below which filers may avoid pre-election reports.	$500	$930	$940

*An asterisk in Column 5 indicates the time stated is not required by statute.

TOWN OF PROSPER

Prosper is a place where everyone matters.

FIRE DEPARTMENT

To: **Mayor and Town Council**

From: **Stuart Blasingame, Fire Chief**

Through: **Harlan Jefferson, Town Manager**

Re: **Town Council Meeting – February 8, 2022**

Agenda Item:

Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between D&S Engineering Labs, LLC, (D&S), and the Town of Prosper, Texas, related to construction materials testing for the Central Fire Station and Fire Administration Facility project.

Description of Agenda Item:

D&S Engineering Labs will provide construction materials testing for the earthwork, lime stabilized subgrade, drilled shaft installation, reinforcing steel, cast-in-place concrete, masonry, and structural steel for the Central Fire Station and Fire Administration Facility project. The estimated expenditure is $99,772. However, actual costs will be based on a per test fee, as reflected in Exhibit B of the Agreement.

D&S Engineering Labs is on the Town of Prosper's list of qualified firms for geotechnical engineering and material testing services.

Budget Impact:

Funding for this agreement in the amount of $99,772 has been budgeted in the Central Fire Station and Fire Administration Facility project under Other Development Costs (750-5410-10-00-2111-FC) in the Capital Improvement Program.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has previously reviewed the agreement as to form and legality.

Attached Documents:

1. Professional Services Agreement

Town Staff Recommendation:

Town staff recommends that the Town Council authorize the Town Manager to execute a Professional Services Agreement between D&S Engineering Labs, LLC, (D&S), and the Town of Prosper, Texas, related to the Central Fire Station and Fire Administration Facility project.

Proposed Motion:

I move to authorize the Town Manager to execute a Professional Services Agreement between D&S Engineering Labs, LLC, (D&S), and the Town of Prosper, Texas, related to the Central Fire Station and Fire Administration Facility project.

PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE TOWN OF PROSPER, TEXAS, AND D&S ENGINEERING LABS, LLC FOR THE PUBLIC SAFETY COMPLEX PHASE 2 (CENTRAL FIRE STATION AND FIRE ADMINISTRATION) PROJECT

This Agreement for Professional Engineering Services, hereinafter called "Agreement," is entered into by the **Town of Prosper, Texas**, a municipal corporation, duly authorized to act by the Town Council of said Town, hereinafter called "Town," and **D&S Engineering Labs, LLC** a company authorized to do business in Texas, acting through a duly authorized officer, hereinafter called "Consultant," relative to Consultant providing professional engineering services to Town. Town and Consultant when mentioned collectively shall be referred to as the "Parties."

WITNESSETH:

WHEREAS, Town desires to obtain professional construction materials engineering and testing services in connection with the **Public Safety Complex Phase 2 (Central Fire Station and Fire Administration) Project**, hereinafter called "Project";

For the mutual promises and benefits herein described, Town and Consultant agree as follows:

1. **Term of Agreement.** This Agreement shall become effective on the date of its execution by both Parties, and shall continue in effect thereafter until terminated as provided herein.

2. **Services to be Performed by Consultant.** The Parties agree that Consultant shall perform such services as are set forth and described in **Exhibit A - Scope of Services** and incorporated herein as if written word for word. All services provided by Consultant hereunder shall be performed in accordance with the degree of care and skill ordinarily exercised under similar circumstances by competent members of their profession. In case of conflict in the language of Exhibit A and this Agreement, this Agreement shall govern and control. Deviations from the Scope of Services or other provisions of this Agreement may only be made by written agreement signed by all Parties to this Agreement.

3. **Prompt Performance by Consultant**. Consultant shall perform all duties and services and make all decisions called for hereunder promptly and without unreasonable delay as is necessary to cause Consultant's services hereunder to be timely and properly performed. Notwithstanding the foregoing, Consultant agrees to use diligent efforts to perform the services described herein and further defined in any specific task orders, in a manner consistent with these task orders; however, the Town understands and agrees that Consultant is retained to perform a professional service and such services must be bound, first and foremost, by the principles of sound professional judgment and reasonable diligence.

4. **Compensation of Consultant.** Town agrees to pay to Consultant for satisfactory completion of all services included in this Agreement a total fee of Ninety-NineThousand, Seven Hundred and Seventy Two Dollars ($99,772) for the Project as set forth and described in **Exhibit B - Compensation Schedule** and incorporated herein as if written word for word. Lump sum fees shall be billed monthly based on the percentage of completion. Hourly not to exceed fees shall be billed monthly based on hours of work that have been completed. Direct Costs for expenses such as mileage, copies, scans, sub-consultants, and similar costs are included in fees and shall be billed as completed.

Consultant agrees to submit statements to Town for professional services no more than once per month. These statements will be based upon Consultant's actual services performed and reimbursable expenses incurred,

if any, and Town shall endeavor to make prompt payments. Each statement submitted by Consultant to Town shall be reasonably itemized to show the amount of work performed during that period. If Town fails to pay Consultant within sixty (60) calendar days of the receipt of Consultant's invoice, Consultant may, after giving ten (10) days written notice to Town, suspend professional services until paid.

Nothing contained in this Agreement shall require Town to pay for any work that is unsatisfactory as reasonably determined by Town or which is not submitted in compliance with the terms of this Agreement.

The Scope of Services shall be strictly limited. Town shall not be required to pay any amount in excess of the original proposed amount unless Town shall have approved in writing in advance (prior to the performance of additional work) the payment of additional amounts.

5. **Town's Obligations.** Town agrees that it will (i) designate a specific person as Town's representative, (ii) provide Consultant with any previous studies, reports, data, budget constraints, special Town requirements, or other pertinent information known to Town, when necessitated by a project, (iii) when needed, assist Consultant in obtaining access to properties necessary for performance of Consultant's work for Town, (iv) make prompt payments in response to Consultant's statements and (v) respond in a timely fashion to requests from Consultant. Consultant is entitled to rely upon and use, without independent verification and without liability, all information and services provided by Town or Town's representatives.

6. **Ownership and Reuse of Documents**. Upon completion of Consultant's services and receipt of payment in full therefore, Consultant agrees to provide Town with copies of all materials and documents prepared or assembled by Consultant under this Agreement and that Town may use them without Consultant's permission for any purpose relating to the Project. Any reuse of the documents not relating to the Project shall be at Town's risk. Consultant may retain in its files copies of all reports, drawings, specifications and all other pertinent information for the work it performs for Town.

7. **Town Objection to Personnel**. If at any time after entering into this Agreement, Town has any reasonable objection to any of Engineer's personnel, or any personnel, professionals and/or consultants retained by Engineer, Engineer shall promptly propose substitutes to whom Town has no reasonable objection, and Engineer's compensation shall be equitably adjusted to reflect any difference in Engineer's costs occasioned by such substitution.

8. **Insurance**. Consultant shall, at its own expense, purchase, maintain and keep in force throughout the duration of this Agreement applicable insurance policies as described in **Exhibit C - Insurance Requirements** and incorporated herein as if written word for word. Consultant shall submit to Town proof of such insurance prior to commencing any work for Town.

9. **Indemnification**. **CONSULTANT DOES HEREBY COVENANT AND AGREE TO RELEASE, INDEMNIFY AND HOLD HARMLESS TOWN AND ITS OFFICIALS, OFFICERS, AGENTS, REPRESENTATIVES, EMPLOYEES AND INVITEES FROM AND AGAINST LIABILITY, CLAIMS, SUITS, DEMANDS AND/OR CAUSES OF ACTION, (INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEY'S FEES AND COSTS OF LITIGATION), WHICH MAY ARISE BY REASON OF DEATH OR INJURY TO PROPERTY OR PERSONS BUT ONLY TO THE EXTENT OCCASIONED BY THE NEGLIGENT ACT, ERROR OR OMISSION OF CONSULTANT, ITS OFFICIALS, OFFICERS, AGENTS, EMPLOYEES, INVITEES OR OTHER PERSONS FOR WHOM CONSULTANT IS LEGALLY LIABLE WITH REGARD TO THE PERFORMANCE OF THIS AGREEMENT.**

IN THE EVENT THAT TOWN AND CONSULTANT ARE CONCURRENTLY NEGLIGENT, THE PARTIES AGREE THAT ALL LIABILITY SHALL BE CALCULATED ON A COMPARATIVE BASIS OF FAULT AND

RESPONSIBILITY AND THAT NEITHER PARTY SHALL BE REQUIRED TO DEFEND OR INDEMNIFY THE OTHER PARTY FOR THAT PARTY'S NEGLIGENT OR INTENTIONAL ACTS, ERRORS OR OMISSIONS.

10. **Notices**. Any notices to be given hereunder by either Party to the other may be affected either by personal delivery, in writing, or by registered or certified mail to the following addresses:

D&S Engineering Labs
Amy Brothers, President
PO Box 855
Collinsville, TX 76233
abrothers@dsenglabs.com

Town of Prosper
Harlan Jefferson, Town Manager
PO Box 307
Prosper, TX 75078
hjefferson@prospertx.gov

11. **Termination**. The obligation to provide further services under this Agreement may be terminated by either Party in writing upon thirty (30) calendar days notice. In the event of termination by Town, Consultant shall be entitled to payment for services rendered through receipt of the termination notice.

12. **Sole Parties and Entire Agreement**. This Agreement shall not create any rights or benefits to anyone except Town and Consultant, and contains the entire agreement between the Parties. Oral modifications to this Agreement shall have no force or effect.

13. **Assignment and Delegation**. Neither Town nor Consultant may assign its rights or delegate its duties without the written consent of the other Party. This Agreement is binding on Town and Consultant to the extent permitted by law. Nothing herein is to be construed as creating any personal liability on the part of any Town officer, employee or agent.

14. **Texas Law to Apply; Successors; Construction**. This Agreement shall be construed under and in accordance with the laws of the State of Texas. It shall be binding upon, and inure to the benefit of, the Parties hereto and their representatives, successors and assigns. Should any provisions in this Agreement later be held invalid, illegal or unenforceable, they shall be deemed void, and this Agreement shall be construed as if such provision had never been contained herein.

15. **Conflict of Interest.** Consultant agrees that it is aware of the prohibited interest requirement of the Town Charter, which is repeated in **Exhibit D - Conflict of Interest Affidavit** and incorporated herein as if written word for word, and will abide by the same. Further, a lawful representative of Consultant shall execute the Affidavit included in the exhibit. Consultant understands and agrees that the existence of a prohibited interest during the term of this Agreement will render the Agreement voidable.

Consultant agrees that it is further aware of the vendor disclosure requirements set forth in Chapter 176, Local Government Code, as amended, and will abide by the same. In this connection, a lawful representative of Consultant shall execute the Conflict of Interest Questionnaire, Form CIQ, attached hereto as **Exhibit E - Conflict of Interest Questionnaire** and incorporated herein as if written word for word.

16. **Venue**. The Parties herein agree that this Agreement shall be enforceable in Prosper, Texas, and if legal action is necessary to enforce it, exclusive venue shall lie in Collin County, Texas.

17. **Mediation**. In the event of any disagreement or conflict concerning the interpretation of this Agreement, and such disagreement cannot be resolved by the signatories hereto, the signatories agree to submit such disagreement to non-binding mediation.

18. **Prevailing Party**. In the event a Party initiates or defends any legal action or proceeding to enforce or interpret any of the terms of this Agreement, the prevailing party in any such action or proceeding shall be entitled to recover its reasonable costs and attorney's fees (including its reasonable costs and attorney's fees on any appeal).

19. **"Anti-Israel Boycott" Provision**. In accordance with Chapter 2270, Texas Government Code, a Texas governmental entity may not enter into a contract with a company for the provision of goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. Chapter 2270 does not apply to a (1) a company that is a sole proprietorship; (2) a company that has fewer than ten (10) full-time employees; or (3) a contract that has a value of less than One Hundred Thousand Dollars ($100,000.00). Unless the company is not subject to Chapter 2270 for the reasons stated herein, the signatory executing this Agreement on behalf of the company verifies by its signature to this Agreement that the company does not boycott Israel and will not boycott Israel during the term of this Agreement.

20. **Signatories**. Town warrants and represents that the individual executing this Agreement on behalf of Town has full authority to execute this Agreement and bind Town to the same. Consultant warrants and represents that the individual executing this Agreement on its behalf has full authority to execute this Agreement and bind Consultant to same.

IN WITNESS WHEREOF, the Parties, having read and understood this Agreement, have executed such in duplicate copies, each of which shall have full dignity and force as an original, on the _____ day of _____, 20____.

D&S ENGINEERING LABS, LLC	**TOWN OF PROSPER, TEXAS**
By: Amy Brothers	By: _____
Signature	Signature
Amy Brothers	Harlan Jefferson
Printed Name	Printed Name
President	Town Manager
Title	Title
1/26/2022	_____
Date	Date

EXHIBIT A
SCOPE OF SERVICES

PROFESSIONAL ENGINEERING SERVICES AGREEMENT
BETWEEN THE TOWN OF PROSPER, TEXAS, AND D&S ENGINEERING LABS, LLC
FOR THE PUBLIC SAFETY COMPLEX PHASE 2 (CENTRAL FIRE STATION AND FIRE ADMINISTRATION)
PROJECT

I. PROJECT DESCRIPTION

Observation and Testing Services for Prosper Central Fire Station

II. TASK SUMMARY

Task 1 – Earthwork Observation and Testing – Building Pad
Moisture Density Relations (ASTM D698 – Method A or B)
Atterberg Limits
Minus 200 Sieve Analysis
In-Place Moisture Density Tests, Min. 3 per trip
Engineering Soils Technician, Min 3 hrs. per trip
Trip Charge
Project Manager
Project Administration

Task 2 - Earthwork Observation and Testing – Paving & Utilities
Moisture Density Relations (ASTM D698 – Method A or B)
Atterberg Limits
Minus 200 Sieve Analysis
Lime Depth Check and Subgrade Gradations
Sulfate Contents in Soils, Colorimetric Method
Lime Series & Report
In-Place Moisture Density Tests, Min. 3 per trip
Engineering Soils Technician, Min 3 hrs. per trip
Trip Charge
Project Manager
Project Administration

Task 3 – Concrete Observation & Testing – Paving
Concrete Test Cylinders (4x8 inch)
Engineering Concrete Technician, Min. 3 hrs. per trip
Trip Charge
Project Manager
Project Administration

Task 4 – Drilled Shaft Observations
Concrete Test Cylinders (4x8 inch)
Sr. Engineering Technician, Min. 3 hrs. per trip
Senior Engineer (PE)
Trip Charge
Project Manager
Project Administration

Task 5 – Concrete Observation & Testing – Building
Concrete Test Cylinders (4x8 inch)
Engineering Concrete Technician, Min. 3 hrs. per trip
Trip Charge
Project Manager
Project Administration

Task 6 – Masonry Observation & Testing
Mortar Cubes
Grout Prisms
Engineering Technician, Min. 3 hrs. per trip
Trip Charge
Project Manager
Project Administration

Task 7 – Storm Shelter Observation (Walls included with Masonry)
Storm Louvers and Door Frame Observations, Min. 3 hrs. per trip
Trip Charge
Project Manager
Project Administration

Task 8 – Structural Steel Observation
CWI Visual Observation, Min. 4 hrs. per trip
Ultrasonic Inspection, Min. 4 hrs. per trip
Material Fee
Trip Charge
Project Manager
Project Administration

III. DELIVERABLES

Task 1 - Earthwork Obs. and Testing – Building	Observation report and test results
Task 2 – Earthwork Obs. And Testing - Paving	Observation report and test results
Task 3 – Concrete Obs. And Testing - Paving	Observation report and test results
Task 4 – Drilled Shaft Observation	Observation report and test results
Task 5 – Concrete Obs. And Testing - Building	Observation report and test results

Task 6 – Masonry Observation and Testing	Observation report and test results
Task 7 – Storm Shelter Observation	Observation report and test results
Task 8 – Structural Steel Observation	Observation report
Task 9 – Project Setup	
Task 10 – Sr. Engineer, Site Visits, ect.	Project Management as required

EXHIBIT B
COMPENSATION SCHEDULE

PROFESSIONAL ENGINEERING SERVICES AGREEMENT
BETWEEN THE TOWN OF PROSPER, TEXAS, AND D&S ENGINEERING LABS, LLC
FOR THE PUBLIC SAFETY COMPLEX PHASE 2 (CENTRAL FIRE STATION AND FIRE ADMINISTRATION) PROJECT

I. COMPENSATION SCHEDULE

Task	Completion Schedule	Compensation Schedule
Notice-to-Proceed	TBD	
Task 1 – Earthwork Obs. And Testing - Building	TBD	$5,275
Task 2 – Earthwork Obs. And Testing - Paving	TBD	$15,411
Task 3 – Concrete Obs. And Testing - Paving	TBD	$12,617
Task 4 – Drilled Shaft Observation	TBD	$13,200
Task 5 – Concrete Obs. And Testing - Building	TBD	$14,905
Task 6 – Masonry Observation and Testing	TBD	$31,867
Task 7 – Storm Shelter Observation	TBD	$1,463
Task 8 – Structural Steel Observation	TBD	$4,417
Task 9 – Project Setup	TBD	$100
Task 10 – Sr. Engineer, Site Visits, ect.	TBD	$1980
Total Compensation		**$99,772**

II. COMPENSATION SUMMARY

Basic Services (Lump Sum)	Amount
Task 1 – Earthwork Observation and Testing – Building	$5,275
Task 2 – Earthwork Observation and Testing – Paving	$15,411
Task 3 – Concrete Observation and Testing – Paving	$12,617
Task 4 – Drilled Shaft Observation	$13,200
Task 5 – Concrete Observation and Testing – Building	$14,905
Task 6 – Masonry Observation and Testing	$31,867
Task 7 – Storm Shelter Observation	$1,463
Task 8 – Structural Steel Observation	$4,417
Task 9 – Project Setup	$100
Task 6 – Sr. Engineer, Site Visits, ect.	$1,980
Total Basic Services:	**$99,772**

Special Services (Hourly Not-to-Exceed)	Amount
None	$0
Total Special Services:	**$0**

Direct Expenses	Amount
None	$0
Total Direct Expenses:	**$0**

EXHIBIT C
INSURANCE REQUIREMENTS

Service provider shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the vendor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be borne by the service provider. A certificate of insurance meeting all requirements and provisions outlined herein shall be provided to the Town prior to any services being performed or rendered. Renewal certificates shall also be supplied upon expiration.

A. MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. ISO Form Number GL 00 01 (or similar form) covering Commercial General Liability. "Occurrence" form only, "claims made" forms are unacceptable, except for professional liability.

2. Workers Compensation insurance as required by the Labor Code of the State of Texas, including Employers' Liability Insurance.

3. Automobile Liability as required by the State of Texas, covering all owned, hired, or non-owned vehicles. Automobile Liability is only required if vehicle(s) will be used under this contract.

4. Professional Liability, also known as Errors and Omissions coverage.

B. MINIMUM LIMITS OF INSURANCE

Service Provider shall maintain throughout contract limits not less than:

1. Commercial General Liability: $500,000 per occurrence /$1,000,000 in the aggregate for third party bodily injury, personal injury and property damage. Policy will include coverage for:

   a. Premises / Operations

   b. Broad Form Contractual Liability

   c. Products and Completed Operations

   d. Personal Injury

   e. Broad Form Property Damage

2. Workers Compensation and Employer's Liability: Workers Compensation limits as required by the Labor Code of the State of Texas and Statutory Employer's Liability minimum limits of $100,000 each accident, $300,000 Disease- Policy Limit, and $100,000 Disease- Each Employee.

3. Automobile Liability: $500,000 Combined Single Limit. Limits can only be reduced if approved by the Town. Automobile liability shall apply to all owned, hired, and non-owned autos.

4. Professional Liability aka Errors and Omissions: $500,000 per occurrence and in the aggregate.

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductible or self-insured retentions in excess of $10,000 must be declared to and approved by the Town.

D. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its officers, officials, employees, boards and commissions and volunteers are to be added as "Additional Insured's" relative to liability arising out of activities performed by or on behalf of the provider, products and completed operations of the provider, premises owned, occupied or used by the provider. The coverage shall contain no special limitations on the scope of protection afforded to the Town, its officers, officials, employees or volunteers.

   b. The provider's insurance coverage shall be primary insurance in respects to the Town, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the Town, its officers, officials, employees or volunteers shall be in excess of the provider's insurance and shall not contribute with it.

   c. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its officers, officials, employees, boards and commissions or volunteers.

   d. The provider's insurance shall apply separately to each insured against whom the claim is made or suit is brought, except to the insured's limits of liability.

2. Workers Compensation and Employer's Liability Coverage:

   The insurer shall agree to waive all rights of subrogation against the Town, its officers, officials, employees and volunteers for losses arising from work performed by the provider for the Town.

3. All Coverages:

   Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled or non-renewed by either party, reduced in coverage or in limits except after 30 days written notice to the Town for all occurrences, except 10 days written notice to the Town for non-payment.

4. Professional Liability and / or Errors and Omissions:

   "Claims made" policy is acceptable coverage, which must be maintained during the course of the project, and up to two (2) years after completion and acceptance of the project by the Town.

E. ACCEPTABILITY OF INSURERS

The Town prefers that Insurance be placed with insurers with an A.M. Best's rating of no less than **A- VI,** or better.

F. VERIFICATION OF COVERAGE

Service Provider shall provide the Town with certificates of insurance indicating the coverages required. The certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. Certificates of insurance similar to the ACORD Form are acceptable. Town will not accept Memorandums of Insurance or Binders as proof of insurance. The Town reserves the right to require complete, certified copies of all required insurance policies at any time.

Certificate holder to be listed as follows:

Town of Prosper
P.O. Box 307
Prosper, TX 75078

EXHIBIT D
CONFLICT OF INTEREST AFFIDAVIT

PROFESSIONAL ENGINEERING SERVICES AGREEMENT
BETWEEN THE TOWN OF PROSPER, TEXAS, AND D&S ENGINEERING LABS, LLC
FOR THE PUBLIC SAFETY COMPLEX PHASE 2 (CENTRAL FIRE STATION AND FIRE ADMINISTRATION) PROJECT

THE STATE OF TEXAS §
§
COUNTY OF Denton §

I, Amy Brothers P.E., _____, a member of the Consultant team, make this affidavit and hereby on oath state the following:

I, and/or a person or persons related to me, have the following interest in a business entity that would be affected by the work or decision on the Project (Check all that apply):

_____ Ownership of 10% or more of the voting shares of the business entity.

_____ Ownership of $25,000.00 or more of the fair market value of the business entity.

_____ Funds received from the business entity exceed 10% of my income for the previous year.

_____ Real property is involved, and I have an equitable or legal ownership with a fair market value of at least $25,000.00.

_____ A relative of mine has substantial interest in the business entity or property that would be affected by my decision of the public body of which I am a member.

_____ Other: _____.

__X__ None of the Above.

Upon filing this affidavit with the Town of Prosper, Texas, I further affirm that no relative of mine, in the first degree by consanguinity or affinity, as defined in Chapter 573 of the Texas Government Code, is a member of the public body which took action on the agreement.

Signed this 26th day of January, 2022.

Amy Brothers
Signature of Official / Title

BEFORE ME, the undersigned authority, this day personally appeared Amy Brothers and on oath stated that the facts hereinabove stated are true to the best of his / her knowledge or belief.

Sworn to and subscribed before me on this 27 day of January, 2022.

TAMMY RENEA LOW
Notary Public, State of Texas
Comm. Expires 04-07-2023
Notary ID 128575497

Tammy Renea Low
Notary Public in and for the State of Texas

My Commission expires: _____

EXHIBIT E
CONFLICT OF INTEREST QUESTIONNAIRE

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

D&S Engineering Labs, LLC

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

NA

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☒ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Amy Brothers

Signature of vendor doing business with the governmental entity

1/26/2022

Date

Form provided by Texas Ethics Commission www.ethics.state.tx.us Revised 11/30/2015

TOWN OF PROSPER
Prosper is a place where everyone matters.

ENGINEERING SERVICES

To: **Mayor and Town Council**

From: **Hulon T. Webb, Jr, Director of Engineering Services**

Through: **Harlan Jefferson, Town Manager**
Rebecca Zook, Executive Director of Development & Infrastructure Services

Re: **Town Council Meeting – February 8, 2022**

Agenda Item:
Consider and act upon an ordinance amending Section 12.09.003 "Speed Limits on Specific Streets" of Chapter 12 "Traffic and Vehicles" of the Town's Code of Ordinances by modifying the prima facie speed limits on certain streets.

Description of Agenda Item:
The attached ordinance includes the following change to the existing speed limit and is also depicted in the attached existing and proposed speed limit maps:

US 380 (University Drive): FM 1385 to Denton/Collin County Line
TxDOT is preparing to start construction of the US 380 widening project from the Town of Crossroads to the Denton/Collin County Line which consists of widening the current roadway to 6 lanes with grade separations at FM 423, Teel Parkway, and Legacy Drive in the Town of Prosper. TxDOT has requested that all municipalities within the project limits reduce the speed limit on US 380 to 50 mph, by ordinance, for the duration of construction, which is anticipated to last 3 years. The current speed limit for US 380 along the section in the Town of Prosper is 60 mph. This amendment will allow law enforcement the ability to enforce the reduced speed limit, and once the construction is complete in 2025, TxDOT will complete a speed limit study to recommend a permanent speed limit.

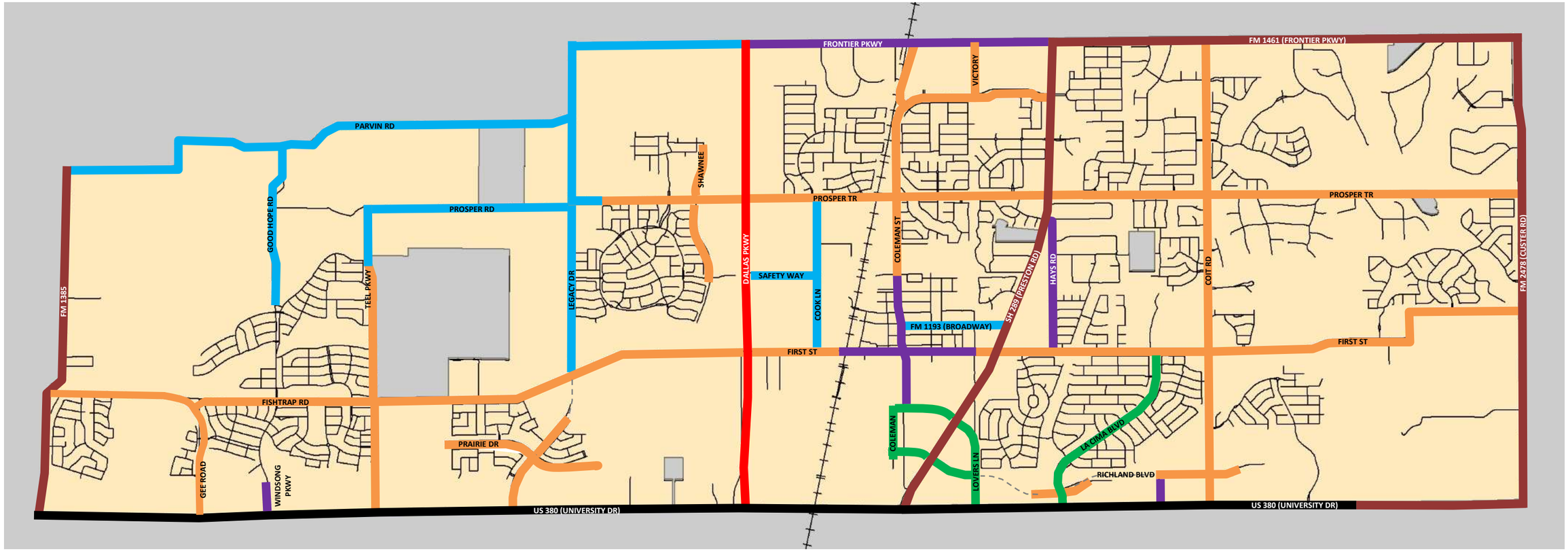
Attached Documents:
1. Existing Speed Limit Map
2. Proposed Speed Limit Map
3. Ordinance

Town Staff Recommendation:
Town staff recommends that the Town Council approve an ordinance amending Section 12.09.003 "Speed Limits on Specific Streets" of Chapter 12 "Traffic and Vehicles" of the Town's Code of Ordinances to modify the prima facie speed limits on certain streets.

Proposed Motion:

I move to approve an ordinance amending Section 12.09.003 "Speed Limits on Specific Streets" of Chapter 12 "Traffic and Vehicles" of the Town's Code of Ordinances to modify the prima facie speed limits on certain streets.

Existing Speed Limits

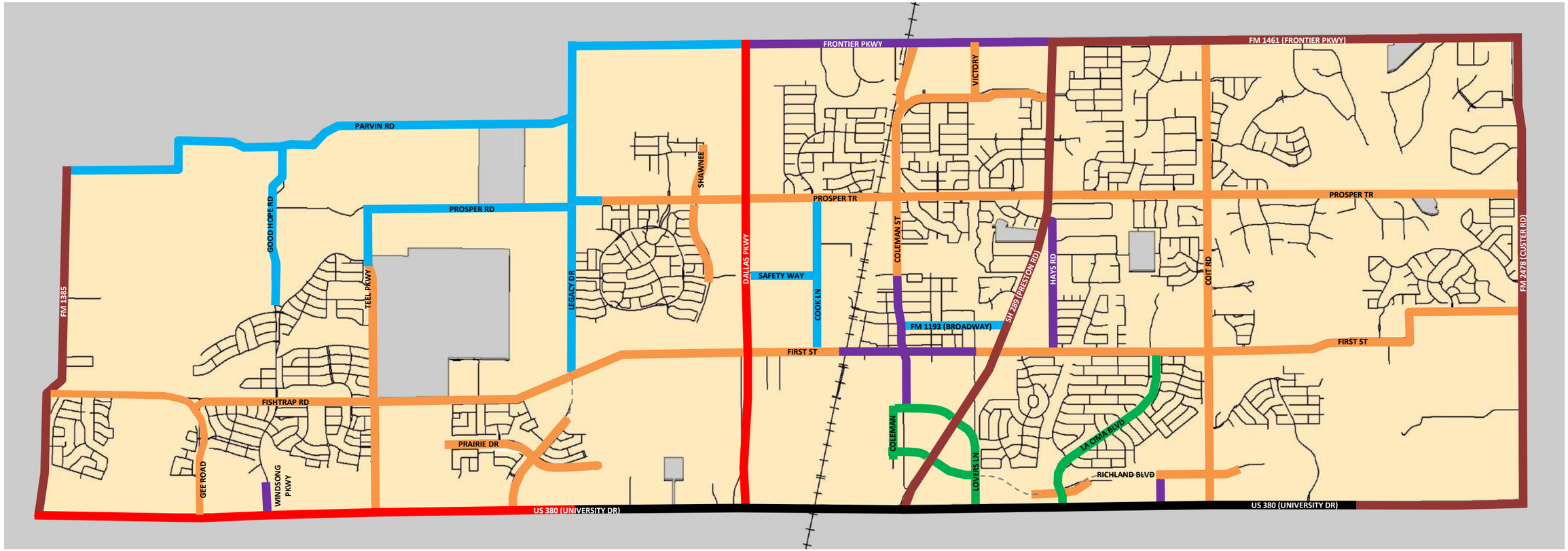


30 MPH	35 MPH	40 MPH	45 MPH	50 MPH	55 MPH	60 MPH

ALL NEIGHBORHOOD STREETS ARE 25 MPH UNLESS OTHERWISE NOTED

TOWN OF PROSPER

Proposed Speed Limits



30 MPH	35 MPH	40 MPH	45 MPH	50 MPH	55 MPH	60 MPH

ALL NEIGHBORHOOD STREETS ARE 25 MPH UNLESS OTHERWISE NOTED

TOWN OF PROSPER, TEXAS **ORDINANCE NO. 2022-__**

AN ORDINANCE OF THE TOWN OF PROSPER, TEXAS, AMENDING SECTION 12.09.003, "SPEED LIMITS ON SPECIFIC STREETS," OF CHAPTER 12, "TRAFFIC AND VEHICLES," OF THE CODE OF ORDINANCES OF THE TOWN OF PROSPER BY MODIFYING THE PRIMA FACIE SPEED LIMITS ON CERTAIN STREETS WITHIN THE TOWN OF PROPSER; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the Town of Prosper, Texas ("Town"), is a home-rule municipal corporation duly organized under the laws of the State of Texas; and

WHEREAS, Section 545.356 of the Texas Transportation Code provides that the governing body of a municipality may alter prima facie speed limits by ordinance based on the results of an engineering and traffic investigation; and

WHEREAS, the Town has investigated the speed limits on streets within its corporate limits and has determined that restating and modifying the prima facie speed limits is in the best interests of the Town and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, THAT:

SECTION 1

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2

Existing Section 12.09.003, "Speed Limits on Specific Streets," of Chapter 12, "Traffic and Vehicles," of the Code of Ordinances of the Town of Prosper, Texas, is hereby amended by modifying the prima facie speed limits on certain streets, to read as follows:

"**Sec. 12.09.003 Speed Limits on Specific Streets**

A person shall not operate a vehicle upon a public street or highway listed in this section at a speed greater than established by this section, with the limits established being prima facie evidence that the speed is not reasonable and prudent and that the speed is unlawful. The following maximum speed limits are established:

Town Streets		
Street Name	**Limits**	**Speed Limit (MPH)**
Broadway	McKinley Street to Coleman Street	25
Coit Road	US 380 (University Drive) to FM 1461 (Frontier Pkwy)	45
Coleman Street	Richland Boulevard to Lovers Lane	40
Coleman Street	Lovers Lane to Broadway	30
Coleman Street	Broadway to Gorgeous Drive	30
Coleman Street	Gorgeous Drive to Talon Lane	45
Coleman Street	Talon Lane to SH 289 (Preston Road)	45
Cook Lane	First Street to Prosper Trail	35
Craig Road	SH 289 (Preston Road) to FM 1193 (Broadway)	25
Dallas Parkway	US 380 (University Drive) to Frontier Parkway	50
First Street	Legacy Drive to 400 feet west of BNSF Railroad	45
First Street	400 feet west of BNSF Railroad to Craig Road	30
First Street	Craig Road to FM 2478 (Custer Road)	45
Fishtrap Road	FM 1385 to Legacy Drive	45
Frontier Parkway	Legacy Drive to Dallas Parkway	35
Frontier Parkway	Dallas Parkway to SH 289 (Preston Road)	30
Gee Road	US 380 (University Drive) to Fishtrap Road	45
Good Hope Road	Windsong Parkway to Parvin Road	35
Hays Road	First Street to South Chandler Circle	30
La Cima Boulevard	US 380 (University Drive) to First Street	40
Legacy Drive	US 380 (University Drive) to 1,600 feet north of Prairie Drive	45
Legacy Drive	Fishtrap Road to Frontier Parkway	35
Lovers Lane	US 380 (University Drive) to SH 289 (Preston Road)	40
Lovers Lane	SH 289 (Preston Road) to Coleman Street	40

McKinley Street	First Street to Fifth Street	25
Main Street	First Street to Seventh Street	25
Parvin Road	FM 1385 to Legacy Drive	35
Prairie Drive	1,400 feet west of Legacy Drive to 1,900 east of Legacy Drive	45
Prosper Commons Blvd.	US 380 (University Drive) to Richland Boulevard	30
Prosper Road	Teel Parkway to Legacy Drive	35
Prosper Trail	Legacy Drive to 1,000 feet east of Legacy Drive	35
Prosper Trail	1,000 feet east of Legacy Drive to Dallas Parkway	45
Prosper Trail	Dallas Parkway to SH 289 (Preston Road)	45
Prosper Trail	SH 289 (Preston Road) to Coit Road	45
Prosper Trail	Coit Road to FM 2478 (Custer Road)	45
Richland Boulevard	Coleman Street to SH 289 (Preston Road)	40
Richland Boulevard	SH 289 (Preston Road) to Lovers Lane	40
Richland Boulevard	1,100 feet west of La Cima Boulevard to 900 feet east of La Cima Boulevard	45
Richland Boulevard	Prosper Commons Boulevard to Coit Road	45
Richland Boulevard	Coit Road to 900 feet east of Coit Road	45
Safety Way	Dallas Parkway to Cook Lane	35
Shawnee Trail	Star Trace Parkway to Caruth Drive	45
Talon Lane	Coleman Street to Frontier Parkway	45
Teel Parkway	US 380 (University Drive) to Windsong Parkway	45
Teel Parkway	Windsong Parkway to Prosper Road	35
Victory Way	Coleman Street to Frontier Parkway	45
Windsong Parkway	US 380 (University Drive) to 1,000 feet north of US 380 (University Drive)	30

State Highways		
Highway	**Limits**	**Speed Limit (MPH)**
FM 1193 (Broadway)	Coleman Street to SH 289 (Preston Road)	35
FM 1385	US 380 to Parvin Road	55
FM 1461 (Frontier Pkwy)	SH 289 (Preston Road) to FM 2478 (Custer Road)	55
FM 2478 (Custer Road)	US 380 (University Drive) to FM 1461 (Frontier Pkwy)	55
SH 289 (Preston Road)	US 380 (University Drive) to FM 1461 (Frontier Pkwy)	55
US 380 (University Drive)	FM 1385 to Denton/Collin County Line	50
US 380 (University Drive)	From Denton/Collin County Line to Red Bud Drive	60
US 380 (University Drive)	Red Bud Drive to FM 2478 (Custer Road)	55

SECTION 3

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portion of conflicting ordinances shall remain in full force and effect.

SECTION 4

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason, held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town of Prosper hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

SECTION 5

Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by fine not to exceed the sum of five hundred dollars ($500.00) for each offense.

SECTION 6

This Ordinance shall become effective after its passage and publication, as required by law.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, ON THIS 8TH DAY OF FEBRUARY, 2022.

APPROVED:

_____
Ray Smith, Mayor

ATTEST:

_____
Michelle Lewis Sirianni, Town Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Terrence S. Welch, Town Attorney

PLANNING

Prosper is a place where everyone matters.

To: **Mayor and Town Council**

From: **Alex Glushko, AICP, Planning Manager**

Through: **Harlan Jefferson, Town Manager**
Rebecca Zook, P.E., Executive Director of Development & Infrastructure Services
Khara Dodds, AICP, Director of Development Services

Re: **Town Council Meeting – February 8, 2022**

Agenda Item:
Consider and act upon an ordinance for a Specific Use Permit (SUP) for a Restaurant with Drive-Through Service in the Shops at Prosper Trail, on 1.1± acres, located on the east side of Preston Road, north of Prosper Trail. The property is zoned Planned Development-68 (PD-68). (S21-0005).

Description of Agenda Item:
On January 11, 2022, the Town Council approved the proposed request, by a vote of 5-1, subject to approval of a Development Agreement, including, but not limited to, right-of-way and/or easement dedication, and architectural building materials. A development agreement has been prepared and is on the February 8, 2022 agenda and a Specific Use Permit ordinance has been prepared accordingly.

Legal Obligations and Review:
Town Attorney, Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard ordinance as to form and legality.

Attached Documents:
1. Ordinance
2. Ordinance Exhibits

Staff Recommendation:
Staff recommends approval of an ordinance for a Specific Use Permit (SUP) for a Restaurant with Drive-Through Service in the Shops at Prosper Trail, on 1.1± acres, located on the east side of Preston Road, north of Prosper Trail.

Proposed Motion:
I move to approve an ordinance for a Specific Use Permit (SUP) for a Restaurant with Drive-Through Service in the Shops at Prosper Trail, on 1.1± acres, located on the east side of Preston Road, north of Prosper Trail.

TOWN OF PROSPER, TEXAS **ORDINANCE NO. 2022-__**

AN ORDINANCE AMENDING PROSPER'S ZONING ORDINANCE NO. 05-20; GRANTING A SPECIFIC USE PERMIT (SUP) FOR A RESTAURANT WITH DRIVE-THROUGH SERVICES CONSISTING OF 1.078 ACRES, MORE OR LESS, SITUATED IN THE COLLIN COUNTY SCHOOL LAND SURVEY, ABSTRACT NO. 172, IN THE TOWN OF PROSPER, COLLIN COUNTY, TEXAS; DESCRIBING THE TRACT TO BE REZONED; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR REPEALING, SAVING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the Town Council of the Town of Prosper, Texas (the "Town Council") has investigated and determined that Zoning Ordinance No. 05-20 should be amended; and

WHEREAS, the Town of Prosper, Texas ("Prosper") has received a request from Jones Carte, Inc. ("Applicant") for a Specific Use Permit (SUP) for a Restaurant with Drive-Through Service, consisting of 1.078 acres of land, more or less, in the Collin County School Land Survey, Abstract No. 172, in the Town of Prosper, Collin County, Texas, and being more particularly described in Exhibit "A," attached hereto and incorporated herein for all purposes: and

WHEREAS, the Town Council has investigated into and determined that the facts contained in the request are true and correct; and

WHEREAS, all legal notices required for rezoning have been given in the manner and form set forth by law, and public hearings have been held on the proposed rezoning and all other requirements of notice and completion of such zoning procedures have been fulfilled; and

WHEREAS, the Town Council has further investigated into and determined that it will be advantageous and beneficial to Prosper and its inhabitants to rezone this property as set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS:

SECTION 1

Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2

Specific Use Permit Granted. The Town's Zoning Ordinance is amended as follows: Applicant is granted a Specific Use Permit (SUP) for a Restaurant with Drive-Through Service, consisting of 1.078 acres of land, more or less, in the Collin County School Land Survey, Abstract No. 172, in the Town of Prosper, Collin County, Texas, and being more particularly described in Exhibit "A," attached hereto and incorporated herein for all purposes as if set forth verbatim.

The development plans, standards, and uses for the Property in this Specific Use Permit shall conform to, and comply with the conceptual development plans, attached hereto as Exhibits

"B", "C", and "D" which are incorporated herein for all purposes as if set forth verbatim, subject to the following condition of approval by the Town Council:

1. Approval of a Development Agreement, including, but not limited to, right-of-way and/or easement dedication, and architectural building materials

Two (2) original, official, and identical copies of the zoning exhibit map are hereby adopted and shall be filed and maintained as follows:

a. One (1) copy shall be filed with the Town Secretary and retained as an original record and shall not be changed in any manner.

b. One (1) copy shall be filed with the Building Official and shall be maintained up to date by posting thereon all changes and subsequent amendments for observation, issuing building permits, certificates of compliance and occupancy, and enforcing the zoning ordinance. Reproduction for information purposes may from time-to-time be made of the official zoning district map.

SECTION 3

No Vested Interest/Repeal. No developer or property owner shall acquire any vested interest in this Ordinance or in any other specific regulations contained herein. Any portion of this Ordinance may be repealed by the Town Council in the manner provided for by law.

SECTION 4

Unlawful Use of Premises. It shall be unlawful for any person, firm or corporation to make use of said premises in some manner other than as authorized by this Ordinance, and shall be unlawful for any person, firm or corporation to construct on said premises any building that is not in conformity with the permissible uses under this Zoning Ordinance.

SECTION 5

Penalty. Any person, firm, corporation or business entity violating this Ordinance or any provision of Prosper's Zoning Ordinance No. 05-20, or as amended, shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined any sum not exceeding Two Thousand Dollars ($2,000.00). Each continuing day's violation under this Ordinance shall constitute a separate offense. The penal provisions imposed under this Ordinance shall not preclude Prosper from filing suit to enjoin the violation. Prosper retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 6

Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Prosper hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 7

Savings/Repealing Clause. Prosper's Zoning Ordinance No. 05-20 shall remain in full force and effect, save and except as amended by this or any other Ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the appeal prevent a prosecution from being commenced for any violation if occurring prior to the repealing of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 8

Effective Date. This Ordinance shall become effective from and after its adoption and publications as required by law.

DULY PASSED, APPROVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, ON THIS 8TH DAY OF FEBRUARY 2022.

APPROVED:

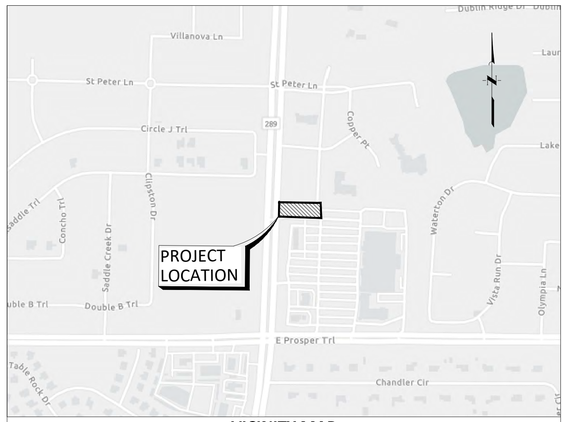
_____
Ray Smith, Mayor

ATTEST:

_____
Michelle Lewis Sirianni, Town Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Terrence S. Welch, Town Attorney



ZIP CODE: 75078

VICINITY MAP
N.T.S.

GEOGRAPHIC ID: R-10950-00A-006R-1

SITE DATA BASED ON SALAD AND GO PROPOSED DEVELOPMENT THE SHOPS AT PROSPER TRAIL, LOT 6R BLOCK A	
GENERAL	
EXISTING ZONING:	C1/COMMERCIAL - REAL
PROPOSED ZONING:	SUP
LOT AREA EXISTING:	46,948 SQUARE FEET (1.078 AC)
LOT AREA PROPOSED:	46,948 SQUARE FEET (1.078 AC)

BENCHMARK
ALL ELEVATIONS AND BEARINGS SHOWN HEREON ARE BASED ON GPS OBSERVATIONS UTILIZING THE ALLTERA RTK NETWORK. NAVD (88) DATUM, (GEOID 12A)

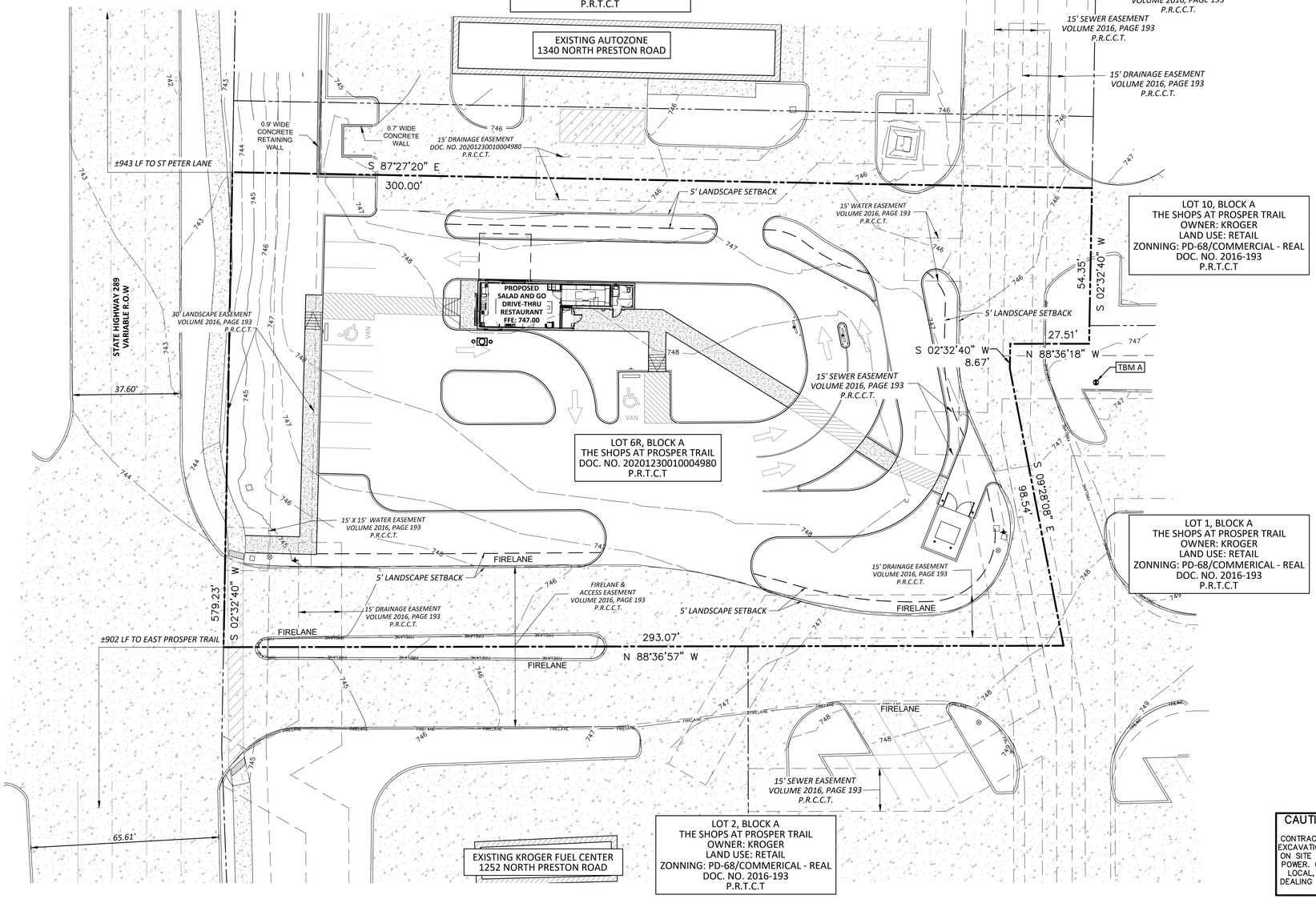
TBM A
BEING AN "X" CUT ON TOP OF CURB INLET LOCATED ON THE WEST SIDE OF THE EASTERN PRIVATE DRIVE, APPROXIMATELY 14 FEET SOUTH AND 3 FEET EAST OF THE NORTHEAST CORNER NEAR THE PARKING DRIVE AISEL FOR KROGER SUPERMARKET.
ELEVATION 747.40 FEET, NAVD 88 (2011 ADJUSTMENT).

100-YEAR FLOOD PLAIN
ACCORDING TO MAP NO. 48085C0120J OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAPS FOR COLLIN COUNTY DATED JUNE 2, 2009, THE SUBJECT TRACT IS SITUATED WITHIN: UNSHADED ZONE "X"; DEFINED AS AREA OF MINIMAL FLOOD HAZARD.

0 5 10 20 40 60
SCALE: 1" = 20'

LOT 7R1, BLOCK A
THE SHOPS AT PROSPER TRAIL
OWNER: AUTO ZONE
LAND USE: RETAIL
ZONNING: PD-68/COMMERCIAL - REAL
DOC. NO. 20201230010004980
P.R.T.C.T

EXISTING AUTOZONE
1340 NORTH PRESTON ROAD



LEGEND

- PROPERTY LINE
- EXIST. SIDEWALK
- EXISIT. LANDSCAPE AREA
- EXISIT. BUILDING
- PROP. SIDEWALK

OWNER
MQ PROPSER RETAIL, LLC
4622 MAPLE AVENUE,
SUITE 200
DALLAS, TEXAS 75129
TEL (972) 980-8789
CONTACT: DONALD L. SILVERMAN

SURVEYOR
EAGLE SURVEYING, LLC
210 SOUTH ELM STREET
SUITE 104
DENTON, TEXAS 76201
TEL (940) 222-3009
CONTACT: MASON DECKER

APPLICANT
JONES | CARTER, INC.
4500 MERCANTILE PLAZA DRIVE
SUITE 210
FORT WORTH, TEXAS 76137
TEL (972) 265-7190
CONTACT: RYAN ALCALA, PE

CASE NO. S21-0005

EXHIBIT A

CAUTION: OVERHEAD ELECTRIC
CONTRACTOR SHALL EXERCISE CAUTION DURING EXCAVATION, CONSTRUCTION AND ALL ACTIVITIES ON SITE AND STAY AWAY FROM ALL OVERHEAD POWER. CONTRACTOR SHALL COMPLY WITH ALL LOCAL, STATE AND FEDERAL REQUIREMENTS DEALING WITH CLEARANCES AND CONSTRUCTION ACTIVITIES.

CONTRACTOR TO VERIFY ELEVATION AND LOCATION OF ALL EXISTING UTILITIES PRIOR TO COMMENCEMENT OF ANY NEW CONSTRUCTION

TEXAS811 NOTIFICATION SYSTEM
CALL BEFORE YOU DIG!!!
www.texas811.org
Texas811 or 1-800-545-6005

No.	Date	REVISIONS	App.

JONES|CARTER
Texas Board of Professional Engineers Registration No. F-439
4500 Lockhill-Selma Road, Suite 100 • San Antonio, Texas 78249 • 210.494.5511

SCALE: AS SHOWN
DATE: NOVEMBER 2021
JOB NO.: 17007-0033-00
DESIGNED BY: ACH
CHECKED BY: RJA
DRAWN BY: KBZ

INTERIM REVIEW
Not intended for construction, bidding or permit purposes.

Engineer: RYAN J. ALCALA, P.E.
P.E. Serial No.: 137823
Date: NOVEMBER 2021

SALAD AND GO - PROSPER - PRESTON AND PROSPER TRAIL
1300 NORTH PRESTON ROAD - PROSPER, TEXAS 75078

LOT 6R, BLOCK A
THE SHOPS AT PROSPER TRAIL
ABSTRACT NUMBER: 172
TOTAL ACRES: 1.078
PREPARATION DATE: 11/22/2021

SHEET NO.
1
OF

© 2016 Jones | Carter

K:\17007\17007-0033-00 Salad and Go - Preston and Prosper Trail\2 Design Phase\CAD\Exhibits\SUP Submittal\Exhibit A - Zoning Exhibit.dwg ACH: November 22, 2021

SITE DATA BASED ON SALAD AND GO PROPOSED DEVELOPMENT ESTATES ABOVE WIMBLEDON, LOT 3R BLOCK 6, S21-0005	
GENERAL	
EXISTING ZONING:	PD -68/COMMERCIAL - REAL
PROPOSED ZONING:	SUP
FRONT SETBACK:	20 FEET
SIDE SETBACK:	NONE
REAR SETBACK:	NONE
LOT AREA:	46,948 SQUARE FEET (1.078 AC)
LOT COVERAGE ALLOWED:	N/A
BUILDING AREA:	DRIVE THRU RESTAURANT - 750 SQUARE FEET (0.017 AC)
PROPOSED BUILDING AREA:	750 SQUARE FEET
PROPOSED BUILDING HEIGHT:	1 STORY - 20 FEET
EXISTING USE:	VACANT LOT
PROPOSED USE:	RESTAURANT WITH DRIVE-THRU AND NO INDOOR DINING
PARKING REQUIRED:	10 SPACES ($\frac{1}{75}$ SPACE PER SQUARE FEET OF BUILDING)
PARKING PROVIDED:	10 SPACES
HANDICAP PARKING REQUIREED:	1 SPACES
HANDICAP PARKING PROVIDED:	2 SPACES
LANDSCAPE AREA REQUIRED:	3,286 SQUARE FEET (7%)
LANDSCAPE AREA PROVIDED:	9,749 SQAURE FEET
LOT COVERAGE PERCENTAGE:	0.02%
IMPERVIOUS AREA PERCENTAGE:	37,199 SQUARE FEET
FLOOR AREA RATIO:	0.02 : 1

OWNER
MQ PROPSER RETAIL, LLC
4622 MAPLE AVENUE,
SUITE 200
DALLAS, TEXAS 75129
TEL (972) 980-8789
CONTACT: DONALD L. SILVERMAN

APPLICANT
JONES | CARTER, INC.
4500 MERCANTILE PLAZA DRIVE
SUITE 210
FORT WORTH, TEXAS 76137
TEL (972) 265-7190
CONTACT: RYAN ALCALA, PE

SURVEYOR
EAGLE SURVEYING, LLC
210 SOUTH ELM STREET
SUITE 104
DENTON, TEXAS 76201
TEL (940) 222-3009
CONTACT: MASON DECKER

NOTES

1. ALL DIMENSIONS ARE SHOWN PERPENDICULAR AND TO THE FRONT OF THE CURB UNLESS OTHERWISE NOTED.
2. ALL CURB IS PERMANENT UNLESS NOTED OTHERWISE.
3. SEE ARCH. PLANS FOR EXACT BUILDING DIMENSIONS. CONTRACTOR TO NOTIFY ENGINEER OF ANY DISCREPANCIES.
4. CONTRACTOR TO USE CARE NOT TO DISTURB EXISTING LANDSCAPING OUTSIDE DISTURBED AREA. IF DISTURB CONTRACTOR TO RESTORE TO ORIGINAL CONDITIONS OR BETTER.
5. CONTRACTOR TO VERIFY THE LOCATION OF EXISTING UTILITIES.

0 5 10 20 40 60
SCALE: 1" = 20'

BENCHMARK
ALL ELEVATIONS AND BEARINGS SHOWN HEREON ARE BASED ON GPS OBSERVATIONS UTILIZING THE ALLTERA RTK NETWORK. NAVD (88) DATUM, (GEOID 12A)

TBM A
BEING AN "X" CUT ON TOP OF CURB INLET LOCATED ON THE WEST SIDE OF THE EASTERN PRIVATE DRIVE, APPROXIMATELY 14 FEET SOUTH AND 3 FEET EAST OF THE NORTHEAST CORNER NEAR THE PARKING DRIVE AISEL FOR KROGER SUPERMARKET.
ELEVATION 747.40 FEET, NAVD 88 (2011 ADJUSTMENT).

100-YEAR FLOOD PLAIN
ACCORDING TO MAP NO. 48085C0120J OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAPS FOR COLLIN COUNTY DATED JUNE 2, 2009, THE SUBJECT TRACT IS SITUATED WITHIN: UNSHADED ZONE "X"; DEFINED AS AREA OF MINIMAL FLOOD HAZARD.

LEGEND

- PROPERTY LINE
- EXIST. FIRELANE
- PARKING COUNT
- EXIST. FIRE HYDRANT TO REMAIN
- EXIST. CONCRETE DRIVE
- EXIST. CONCRETE SIDEWALK
- EXIST. FIRE LANE
- PROPOSED 4" REINFORCED CONCRETE SIDEWALK
- PROPOSED MENU BOARD
- PROP. BARRIER FREE RAMP
- PROP. WATER METER
- PROP. GREASE TRAP

WATER METER SERVICES		
ID	TYPE	SIZE
"a"	DOMESTIC METER AND SERVICE	1½"
"b"	IRRIGATION METER AND DCDC	1"

SITE PLAN NOTES

ANY REVISION TO THIS PLAN WILL REQUIRE TOWN APPROVAL AND WILL REQUIRE REVISIONS TO ANY CORRESPONDING PLANS TO AVOID
CONFLICTS BETWEEN PLANS.
1) DUMPSTERS AND TRASH COMPACTORS SHALL BE SCREENED PER THE ZONING ORDINANCE.
2) OPEN STORAGE, WHERE PERMITTED, SHALL BE SCREENED PER THE ZONING ORDINANCE.
3) OUTDOOR LIGHTING SHALL COMPLY WITH THE LIGHTING AND GLARE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE
AND SUBDIVISION ORDINANCE.
4) LANDSCAPING SHALL CONFORM TO LANDSCAPE PLANS APPROVED BY THE TOWN.
5) ALL ELEVATIONS SHALL COMPLY WITH THE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE.
6) BUILDINGS OF 5,000 SQUARE FEET OR GREATER SHALL BE 100% FIRE SPRINKLED. ALTERNATIVE FIRE PROTECTION MEASURES
MAY BE APPROVED BY THE FIRE DEPARTMENT.
7) OCCUPANT NOTIFICATION PER THIS SECTION AND 907.5 SHALL BE REQUIRED FOR ALL NEW CONSTRUCTION, OR EXISTING
CONSTRUCTION COMPLYING WITH THE INTERNATIONAL BUILDING CODE, FOR RENOVATIONS TO EXISTING BUILDINGS, TENANT
SPACES, CHANGES IN OCCUPANCY, REPLACEMENT OR MODIFICATION OF THE EXISTING FIRE ALARM SYSTEM, OR AS REQUIRED
BY THE FIRE CODE OFFICIAL, FOR ALL BUILDINGS OR SPACES PROVIDED WITH AN APPROVED AUTOMATIC SPRINKLER SYSTEM.
8) FIRE LANES SHALL BE DESIGNED AND CONSTRUCTED PER TOWN STANDARDS OR AS DIRECTED BY THE FIRE DEPARTMENT.
9) TWO POINTS OF ACCESS SHALL BE MAINTAINED FOR THE PROPERTY AT ALL TIMES.
10) SPEED BUMPS/HUMPS ARE NOT PERMITTED WITHIN A FIRE LANE.
11) FIRE LANES SHALL BE PROVIDED WITHIN 150 FEET OF ALL EXTERIOR WALLS OF ANY BUILDING FOR HOSE LAY REQUIREMENTS.
AMENDMENT 503.1.1
12) THE FIRE LANE SHALL BE A MINIMUM OF 24 FEET WIDE. AMENDMENT 503.2.1
13) BUILDINGS MORE THAN 30 FEET IN HEIGHT ARE REQUIRED TO HAVE A MINIMUM OF A 26-FOOT WIDE FIRE LANE IN THE
IMMEDIATE VICINITY FOR FIREFIGHTING OPERATIONS OF THE BUILDING. ONE OF THE 26-FOOT WIDE FIRE LANES SHALL BE LOCATED
A MINIMUM OF 15 FEET FROM THE BUILDING AND NO MORE THAN 30 FEET. APPENDIX D105
14) THE INSIDE TURNING RADIUS OF THE 24-FOOT FIRE LANE SHALL BE A MINIMUM OF 30 FEET. AMENDMENT 503.2.4
15) THE INSIDE TURNING RADIUS OF THE 26-FOOT FIRE LANE SHALL BE A MINIMUM OF 30 FEET. AMENDMENT 503.2.4
16) DEAD-END FIRE LANES ARE ONLY PERMITTED WITH APPROVED HAMMERHEADS.
17) FIRE HYDRANTS SHALL BE PROVIDED AT THE ENTRANCES AND INTERSECTIONS. AMENDMENT 507.5.1
18) AS PROPERTIES DEVELOP, FIRE HYDRANTS SHALL BE LOCATED AT ALL INTERSECTING STREETS AND THE MAXIMUM SPACING
SHALL BE EVERY 300 FEET (300') FOR ALL DEVELOPMENTS, AND FACILITIES OTHER THAN R3. R-3 DEVELOPMENTS SHALL BE
EVERY 500 FEET (500'). DISTANCES BETWEEN HYDRANTS SHALL BE MEASURED ALONG THE ROUTE THAT FIRE HOSE IS LAID
BY A FIRE APPARATUS FROM HYDRANT–TO-HYDRANT, NOT AS THE "CROW FLIES." AMENDMENT 507.5.1
19) FIRE DEPARTMENT CONNECTION (FDC) FOR THE FIRE SPRINKLER SYSTEM SHALL BE LOCATED WITHIN 50 FEET OF A FIRE HYDRANT
AND 50 FEET OF A FIRE LANE. 5" STORZ, 30-DEGREE DOWNWARD TURN WITH LOCKING CAP. AMENDMENT 507.5.1
20) FIRE HYDRANTS SHALL BE LOCATED 2 FOOT (2') TO 6 FOOT (6') BACK FROM THE CURB OR FIRE LANE AND SHALL NOT BE LOCATED
IN THE BULB OF A CUL-DE-SAC. AMENDMENT 507.5.1
21) THERE SHALL BE A MINIMUM OF TWO (2) FIRE HYDRANTS SERVING EACH PROPERTY WITHIN THE PRESCRIBED DISTANCES LISTED
ABOVE. A MINIMUM OF ONE FIRE HYDRANT SHALL BE LOCATED ON EACH LOT. AMENDMENT 507.5.1
22) A MINIMUM 10-FOOT UNOBSTRUCTED WIDTH SHALL BE PROVIDED AROUND A BUILDING FOR ADEQUATE FIRE DEPARTMENT
ACCESS. A CONTINUOUS ROW OF PARKING AND LANDSCAPING SHALL BE CONSIDERED A BARRIER. AMENDMENT 503.1.1
23) THE MAXIMUM DEAD- END CUL-DE-SAC LENGTH SHALL NOT EXCEED SIX HUNDRED FEET (600') AS MEASURED FROM THE
CENTERLINE OF THE INTERSECTION STREET TO THE CENTER POINT OF THE RADIUS. AMENDMENT 503.1.5
24) ONE-AND TWO-FAMILY DWELLINGS AUTOMATIC FIRE SYSTEMS. AUTOMATIC FIRE PROTECTION SYSTEMS PER NFPA 13D OR
NFPA 13R SHALL BE PROVIDED IN ALL ONE-AND TWO-FAMILY DWELLINGS WITH A CONDITIONED FLOOR AREA OF 5,500
SQUARE FEET (511 M2) OR GREATER, DWELLINGS THREE (3) STORIES OR GREATER, OR DWELLINGS WITH ROOF HEIGHTS
EXCEEDING THIRTY-FIVE FEET (35') FROM GRADE. IRC-2015 AMENDMENT R313.2
25) HANDICAPPED PARKING AREAS AND BUILDING ACCESSIBILITY SHALL CONFORM TO THE AMERICANS WITH DISABILITIES ACT
(ADA) AND WITH THE REQUIREMENTS OF THE CURRENT, ADOPTED BUILDING CODE.
26) ALL SIGNAGE IS SUBJECT TO BUILDING OFFICIAL APPROVAL.
27) ALL FENCES AND RETAINING WALLS SHALL BE SHOWN ON THE SITE PLAN AND ARE SUBJECT TO BUILDING OFFICIAL APPROVAL.
28) ALL EXTERIOR BUILDING MATERIALS ARE SUBJECT TO BUILDING OFFICIAL APPROVAL AND SHALL CONFORM TO THE APPROVED
FAÇADE PLAN.
29) SIDEWALKS OF NOT LESS THAN SIX (6) FEET IN WIDTH ALONG THOROUGHFARES AND COLLECTORS AND FIVE (5) FEET IN WIDTH
ALONG RESIDENTIAL STREETS AND BARRIER-FREE RAMPS AT ALL CURB CROSSINGS SHALL BE PROVIDED PER TOWN STANDARDS.
30) APPROVAL OF THE SITE PLAN IS NOT FINAL UNTIL ALL ENGINEERING PLANS ARE APPROVED BY THE ENGINEERING SERVICES
DEPARTMENT.
31) SITE PLAN APPROVAL IS REQUIRED BEFORE THE GRADING RELEASE.
32) ALL NEW ELECTRICAL LINES SHALL BE INSTALLED AND/OR RELOCATED UNDERGROUND.
33) ALL MECHANICAL EQUIPMENT SHALL BE SCREENED FROM PUBLIC VIEW PER THE ZONING ORDINANCE.
34) ALL LANDSCAPE EASEMENTS MUST BE EXCLUSIVE OF ANY OTHER TYPE OF EASEMENT.
35) IMPACT FEES WILL BE ASSESSED PER THE LAND USE CLASSIFICATION(S) IDENTIFIED ON THE SITE DATA SUMMARY TABLE;
HOWEVER, CHANGES TO THE PROPOSED LAND USE AT THE TIME OF CO AND/OR FINISH-OUT PERMIT MAY RESULT IN ADDITIONAL
IMPACT FEES AND/OR PARKING REQUIREMENTS.
36) THE APPROVAL OF A SITE PLAN SHALL BE EFFECTIVE FOR EIGHTEEN (18) MONTHS FROM THE DATE OF APPROVAL BY THE
PLANNING & ZONING COMMISSION, AT THE END OF WHICH TIME THE APPLICANT MUST HAVE SUBMITTED AND RECEIVED
THE APPROVAL OF ENGINEERING PLANS AND BUILDING PERMITS. IF THE ENGINEERING PLANS AND BUILDING PERMITS ARE NOT
APPROVED, THE SITE PLAN APPROVAL, TOGETHER WITH ANY PRELIMINARY SITE PLAN FOR THE PROPERTY, IS NULL AND VOID.

CASE NO. S21-0005

EXHIBIT B

CAUTION: OVERHEAD ELECTRIC
CONTRACTOR SHALL EXERCISE CAUTION DURING EXCAVATION, CONSTRUCTION AND ALL ACTIVITIES ON SITE AND STAY AWAY FROM ALL OVERHEAD POWER. CONTRACTOR SHALL COMPLY WITH ALL LOCAL, STATE AND FEDERAL REQUIREMENTS DEALING WITH CLEARANCES AND CONSTRUCTION ACTIVITIES.

CONTRACTOR TO VERIFY ELEVATION AND LOCATION OF ALL EXISTING UTILITIES PRIOR TO COMMENCEMENT OF ANY NEW CONSTRUCTION

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Item 7.

No.	Date	REVISIONS	App.

JONES|CARTER
Texas Board of Professional Engineers Registration No. F-439
4500 Lockhill-Selma Road, Suite 100 • San Antonio, Texas 78249 • 210.494.5511

SCALE: AS SHOWN | DESIGNED BY: ACH
DATE: NOVEMBER 2021 | CHECKED BY: RJA
JOB NO.: 17007-0033-00 | DRAWN BY: KBZ

INTERIM REVIEW
Not intended for construction, bidding or permit purposes.
Engineer: RYAN J. ALCALA, P.E.
P.E. Serial No.: 137823
Date: NOVEMBER 2021

SALAD AND GO - PROSPER - PRESTON AND PROSPER TRAIL
1300 NORTH PRESTON ROAD - PROSPER, TEXAS 75078

SITE PLAN
LOT 6R, BLOCK A
THE SHOPS AT PROSPER TRAIL
ABSTRACT NUMBER: 172
1.078 ACRES
PREPARATION DATE: 11/22/2021

SHEET NO. 2 OF

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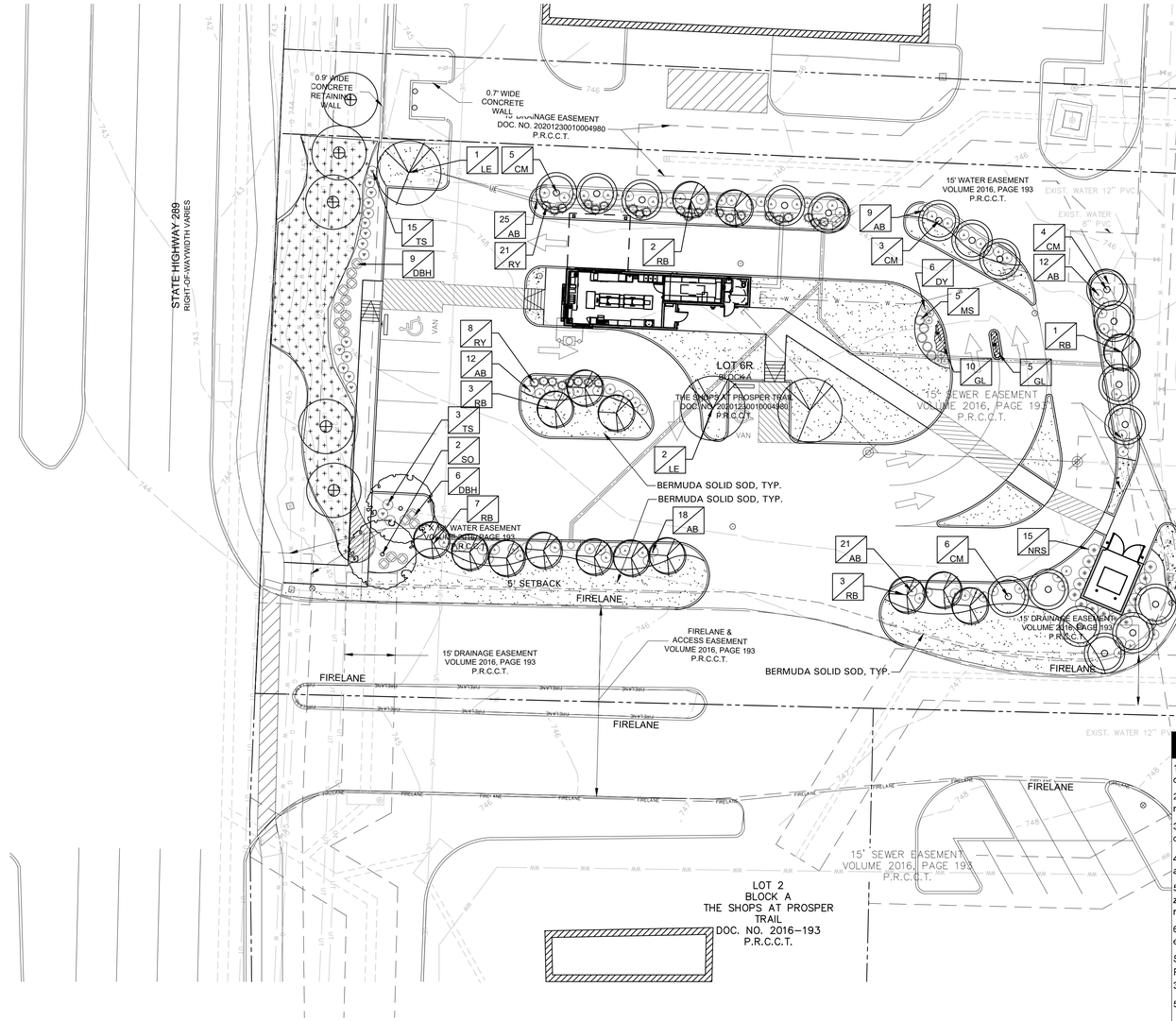
K:\17007\17007-0033-00 Salad and Go - Preston and Prosper Trail\2 Design Phase\CAD\Exhibits\SUP Submittal\Exhibit B - Site Plan.dwg ACH: November 22, 2021



PLANT SCHEDULE

QTY	LABEL	COMMON NAME	SCIENTIFIC NAME	SIZE	NOTES
		SHADE TREES			
3	LE	Lacebark Elm	*Ulmus parvifolia 'Sempervirens'*	3" cal.	12' ht., 4' spread
2	SO	Shumard Oak	*Quercus shumardii*	3" cal.	12' ht., 5' spread
		ORNAMENTAL TREES			
18	CM	Crepe Myrtle 'Natchez'	*Lagerstromia indica 'Natchez'*	30 gal.	8' ht. 3' spread, matching
16	RB	Oklahoma Redbud	*Cercis reniformis 'Oklahoma'*	30 gal.	8' ht., 4' spread, 3 trunk min.
		SHRUBS			
97	AB	Abelia 'Twist of Lime'	*Abelia x grandiflora 'Hopley's'*	5 gal.	24" ht., 24" spread, 36" o.c.
9	DBH	Dwarf Burford Holly	*Ilex cornuta ' Burford Nana'*	5 gal.	24" ht., 20" spread, 36" o.c.
6	DY	Dwarf Yaupon Holly	*Ilex vomitoria 'Condeaux'*	5 gal.	24" ht., 24" sprd, 24" o.c.
5	MS	Morning Light Miscanthus	*Miscanthus sinensis 'Morning Light'*	5 gal.	24" ht., 20" spread, 36" o.c.
15	NRS	Nellie R Stevens Holly	*Illex x 'Nellie R. Stevens'*	7 gal.	36" ht., 40" o.c.
29	RY	Red Yucca	*Hesperaloe parvifolia*	5 gal.	24" ht., 24" sprd, 30" o.c.
15	TS	Texas Sage 'Green Cloud'	*Leucophyllum frutescens 'Green Cloud'*	5 gal.	24" ht., 24" sprd, 36" o.c.
		GROUNDCOVER/VINES/GRASS			
15	GL	Giant Lirope	*Liriope gigantea*	1 gal.	full, 18" o.c.
		Bermuda Solid Sod	*Cynodon dactylon*		
		Decomposed Granite			

Plant list is an aid to bidders only. Contractor shall verify all quantities on plan. All heights and spreads are minimums. Trees shall have a strong central leader and be of matching specimens. All plant material shall meet or exceed remarks as indicated.

LANDSCAPE TABULATIONS for Prosper, TX
PERIMETER REQUIREMENTS

1. A 30' landscape area shall be provided adjacent to and outside of the r.o.w. on all properties.

2. One tree, 3" caliper, shall be provided for every 30 l.f. of roadway frontage.

3. A minimum of 15 shrubs, 5 gal. shall be planted for every 30 l.f. of roadway frontage.

4. Parking a butting the landscape area shall be screened from adjacent roadway.

5. Where development is adjacent to the property line of parcels zoned for uses other than residential, a 5' wide landscape area is required.

6. One small tree and one 5 gallon shrubs shall be planted for every 15 l.f. in the 5' wide landscape area in the drive thru area

State Highway 289 - 166 l.f.

REQUIRED	PROVIDED
30' buffer	30' buffer
5.5 (3" cal.) trees	5 existing trees; 1 proposed tree
83 (5 gal.) shrubs	mass of existing shrubs to remain 83+ shrubs; 33 additional shrubs added
parking screen	parking screen is existing but additional shrubs to be provided

Drive Through Area - 127'

REQUIRED	PROVIDED
10' buffer	10' buffer
8 ornamental trees	8 ornamental trees
42 (5 gal.) shrubs	46 proposed shrubs

South and West - 307 l.f.

REQUIRED	PROVIDED
5' buffer	5' buffer
21 ornamental trees	21 ornamental trees
21 (5 gal.) shrubs	51 proposed shrubs

INTERIOR PARKING LOT LANDSCAPE

1. 15 s.f. of landscaping shall be provided for each parking space.

2. One shade tree, 3" cal. shall be provided no farther than 150' from every parking space. One large tree is required for each parking terminus island or 3 small trees for one required large tree.

Parking Spaces = 10

REQUIRED	PROVIDED
150 s.f. landscape	1068 s.f. landscape

OPEN SPACE

1. 7% of the net lot area shall be open space. Open space cannot include vehicular paving, required parking lot landscape islands, building footprint, utility yards, required landscape setbacks, sidewalks or detention ponds.

REQUIRED	PROVIDED
3,286 s.f. landscape	3,874 s.f. landscape

TOWN OF PROSPER LANDSCAPE GENERAL NOTES

1. PLANT MATERIAL SHALL BE MEASURED AND SIZED ACCORDING TO THE LATEST EDITION OF THE TEXAS NURSERY AND LANDSCAPE ASSOCIATION (TNLA) SPECIFICATIONS, GRADES AND STANDARDS.
2. ALL PLANT SUBSTITUTIONS ARE SUBJECT TO TOWN APPROVAL AND MUST BE SPECIFIED ON THE APPROVED LANDSCAPE PLAN.
3. ALL TURF AREAS TO BE ESTABLISHED PRIOR TO CERTIFICATE OF OCCUPANCY, UNLESS OTHERWISE APPROVED BY THE TOWN.
4. GROUND COVERS IN LIEU OF TURF GRASS MUST PROVIDE COMPLETE COVERAGE WITHIN ONE YEAR OF PLANTING AND MAINTAIN ADEQUATE COVERAGE AS APPROVED BY THE TOWN.
5. TREES MUST BE PLANTED FOUR FEET OR GREATER FROM CURBS, SIDEWALKS, UTILITY LINES, SCREENING WALLS AND OR OTHER STRUCTURES. THE TOWN HAS FINAL APPROVAL FOR ALL TREE PLACEMENTS.
6. TREE PITS SHALL HAVE ROUGHENED SIDES AND BE TWO TO THREE TIMES WIDER THAN THE ROOT BALL OF THE TREE IN ORDER TO FACILITATE HEALTHY ROOT GROWTH.
7. TREE PITS SHALL BE TESTED FOR WATER PERCOLATION. IF WATER DOES NOT DRAIN OUT OF PIT WITHIN A 24 HOUR PERIOD, THE CONTRACTOR SHALL PROVIDE BERMING OR DEVISE ALTERNATIVE DRAINAGE.
8. TREES SHALL NOT BE PLANTED DEEPER THAN THE BASE OF THE TRUNK FLARE.
9. THE TREE PIT SHALL BE BACKFILLED WITH NATIVE TOPSOIL FREE OF ROCK AND OTHER DEBRIS.
10. BURLAP, TWINE AND WIRE BASKETS SHALL BE LOOSENED AND PULLED BACK FROM TRUNK OF TREE AS MUCH AS POSSIBLE.
11. TREES SHALL NOT BE WATERED TO EXCESS THAT RESULTS IN SOIL SATURATION. IF SOIL BECOMES SATURATED, THE WATERING SCHEDULE SHALL BE ADJUSTED TO ALLOW FOR DRAINAGE AND ABSORPTION OF THE EXCESS WATER.
12. A 3-4" LAYER OF MULCH SHALL BE PROVIDED AROUND THE BASE OF THE PLANTED TREE. THE MULCH SHALL BE PULLED BACK 1-2" FROM THE TRUNK OF THE TREE.
13. NO PERSON(S) OR ENTITY MAY USE IMPROPER OR MALICIOUS MAINTENANCE OR PRUNING TECHNIQUES WHICH WOULD LIKELY LEAD TO THE DEATH OF THE TREE. IMPROPER OR MALICIOUS TECHNIQUES INCLUDE, BUT ARE NOT LIMITED TO, TOPPING OR OTHER UNSYMMETRICAL TRIMMING OF TREES, TRIMMING TREES WITH BACKHOE, OR USE OF FIRE OR POISON TO CAUSE DEATH OF A TREE.
14. TOPSOIL SHALL BE A MINIMUM OF 8" IN DEPTH IN PLANTING AREAS. SOIL SHALL BE FREE OF STONES, ROOTS AND CLODS AND ANY OTHER FOREIGN MATERIAL THAT IS NOT BENEFICIAL TO PLANT GROWN.
15. ALL PLANT BEDS SHALL BE TOP-DRESSED WITH A MINIMUM OF 3" OF MULCH.
16. TREES OVERHANGING WALKS AND PARKING SHALL HAVE A MINIMUM CLEAR TRUNK HEIGHT OF 7'. TREES OVERHANGING PUBLIC STREET PAVEMENT DRIVE AISLES AND FIRE LANES SHALL HAVE A MINIMUM CLEAR TRUNK HEIGHT OF 14'.
17. A VISIBILITY TRIANGLE MUST BE PROVIDED AT ALL INTERSECTIONS, WHERE SHRUBS ARE NOT TO EXCEED 30" IN HEIGHT AND TREES SHALL HAVE A MINIMUM CLEAR TRUNK HEIGHT OF 9'.
18. TREES PLANTED ON A SLOPE SHALL HAVE THE TREE WELL AT THE AVERAGE GRADE OF SLOPE.
19. NO SHRUBS SHALL BE PERMITTED WITHIN AREAS LESS THAN 3' IN WIDTH. ALL BEDS LESS THAN 3' IN WIDTH SHALL BE GRASS, GROUNDCOVER OR SOME TYPE OF FIXED PAVING.
20. THE OWNER, TENANT, AND/OR THEIR AGENTS, IF ANY, SHALL BE JOINTLY AND SEVERALLY RESPONSIBLE FOR THE MAINTENANCE, ESTABLISHMENT, AND PERMANENCE OF PLANT MATERIAL. ALL LANDSCAPING SHALL BE MAINTAINED IN A NEAT AND ORDERLY MANNER AT ALL TIMES. THIS SHALL INCLUDE, BUT NOT LIMITED TO MOWING, EDGING, PRUNING, FERTILIZING, WATERING, AND OTHER ACTIVITIES NECESSARY FOR THE MAINTENANCE OF LANDSCAPED AREAS.
21. ALL PLANT MATERIALS SHALL BE MAINTAINED IN A HEALTHY AND GROWING CONDITION AS IS APPROPRIATE FOR THE SEASON OF THE YEAR. PLANT MATERIAL THAT IS DAMAGED, DESTROYED OR REMOVED SHALL BE REPLACED WITH PLANT MATERIAL OF SIMILAR SIZE AND VARIETY WITHIN 30 DAYS UNLESS OTHERWISE APPROVED BY THE TOWN OF PROSPER.
22. LANDSCAPE AND OPEN AREAS SHALL BE KEPT FREE OF TRASH, LITER AND WEEDS.
23. AN AUTOMATIC IRRIGATION SYSTEM SHALL BE PROVIDED TO IRRIGATE ALL LANDSCAPE AREAS. OVERSPRAY ON STREETS AND WALKS IS PROHIBITED. A PERMIT FROM THE BUILDING INSPECTION DEPARTMENT IS REQUIRED FOR EACH IRRIGATION SYSTEM.
24. NO PLANT MATERIAL SHALL BE ALLOWED TO ENCROACH ON THE RIGHT-OF-WAY, SIDEWALKS, OR EASEMENTS TO THE EXTENT THAT THE VISION OR ROUTE OF TRAVEL FOR VEHICULAR, PEDESTRIAN OR BICYCLE TRAFFIC IS IMPEDED.
25. NO PLANTING AREA SHALL EXCEED 3:1 SLOPE. 3' HORIZONTAL TO 1' VERTICAL.
26. EARTHEN BERMS SHALL NOT INCLUDE CONSTRUCTION DEBRIS. CONTRACTOR MUST CORRECT SLIPPAGE OR DAMAGE TO THE SMOOTH FINISH GRADE OF THE BERM PRIOR TO ACCEPTANCE.
27. ALL WALKWAYS SHALL MEET A.D.A. AND T.A.S. REQUIREMENTS.
28. CONTACT TOWN OF PROSPER PARKS AND RECREATION DIVISION AT (972) 346-3502 FOR LANDSCAPE INSPECTION. NOTE THAT LANDSCAPE INSTALLATION MUST COMPLY WITH APPROVED LANDSCAPE PLANS PRIOR TO FINAL ACCEPTANCE BY THE TOWN AND/OR OBTAINING A CERTIFICATE OF OCCUPANCY.
29. FINAL INSPECTION AND APPROVAL OF SCREENING WALLS, IRRIGATION AND LANDSCAPE IS SUBJECT TO ALL PUBLIC UTILITIES, INCLUDING BUT NOT LIMITED TO MANHOLES, VALVES, WATER METERS, CLEANOUTS, AND TO THE TOWN OF PROSPER'S PUBLIC WORKS DEPARTMENT STANDARDS.
30. PRIOR TO CALLING FOR LANDSCAPE INSPECTION, CONTRACTOR IS RESPONSIBLE FOR MARKING ALL MANHOLES, VALVES, WATER METERS, CLEANOUTS, AND ALL OTHER UTILITY APPURTENANCES WITH FLAGGING OR FIELD VERIFICATION BY THE TOWN.

PRUNING AND TRIMMING NOTES

1. CONTRACTOR SHALL PRUNE ALL EXISTING TREES ON-SITE USING STANDARD GUIDELINES IN THE INDUSTRY.
2. ALL TREES SHALL BE TRIMMED SO THAT NATURAL SHAPES OF THE PLANTS ARE RETAINED.
3. DO NOT 'TOP' OR 'HEAD' TREES.
4. IF BALLING OR SHEARING OF TREES HAS OCCURRED IN THE PAST, DISCONTINUE THIS PRACTICE AND ALLOW PLANTS TO GROW INTO NATURAL SHAPE.
5. REMOVE SUCKERS, DEAD, DYING, DISEASED, BROKEN AND / OR WEAK BRANCHES FROM ALL TREES ALONG THE MAIN TRUNK STRUCTURE AND WITHIN THE BRANCHING AREA.
6. CONTRACTOR SHALL PRUNE EXISTING DECIDUOUS HARDWOOD BY REMOVING LOWER LIMBS TO RAISE THE CANOPY. THE BOTTOM OF THE CANOPY SHALL BE RAISED TO 12'-0" ABOVE GRADE FOR DECIDUOUS HARDWOOD TREES, WHEN POSSIBLE. THE INTEGRITY OF THE CANOPY AND STRUCTURE OF THE TREE SHALL BE MAINTAINED. DO NOT CUT OR PRUNE CENTRAL LEADERS.
7. CONTRACTOR SHALL THIN THE CANOPY BY ONE-FOURTH. PRUNE TREE TO EVENLY SPACE BRANCHES WITHIN THE CANOPY WHENEVER POSSIBLE. REMOVE THOSE LIMBS THAT CROSS OTHERS, DOUBLE LEADERS AND THOSE THAT EXCESSIVELY EXTEND BEYOND THE NATURAL CROWN OF THE TREE.
8. CONTRACTOR SHALL PROVIDE DEEP ROOT FEEDING AND INVIGORATION OF EXISTING TREES. THIS SHALL BE ORGANIC BASED NUTRIENTS BASED FOR ROOT GROWTH AND LEAF GROWTH STIMULATION.
9. CONTRACTOR SHALL BE REQUIRED TO CHIP ALL REMOVED BRANCHES, LEAFS, ETC.

GENERAL LAWN NOTES

1. CONTRACTOR SHALL COORDINATE OPERATIONS AND AVAILABILITY OF EXISTING TOPSOIL WITH ON-SITE CONSTRUCTION MANAGER
2. LAWN AREAS SHALL BE LEFT 1" BELOW FINAL FINISHED GRADE PRIOR TO TOPSOIL INSTALLATION.
3. CONTRACTOR TO FIND GRADE AREAS TO ACHIEVE FINAL CONTOURS AS SHOWN ON CIVIL DRAWINGS. POSITIVE DRAINAGE SHALL BE PROVIDED AWAY FROM ALL BUILDINGS, ROUNDING AT TOP AND BOTTOM OF SLOPES SHALL BE PROVIDED AND IN OTHER BREAKS IN GRADE. CORRECT AREAS WHERE STANDING WATER MAY OCCUR.
4. ALL LAWN AREAS SHALL BE FINE GRADED, IRRIGATION TRENCHES COMPLETELY SETTLED AND FINISH GRADE APPROVED BY THE OWNER'S CONSTRUCTION MANAGER OR LANDSCAPE ARCHITECT PRIOR TO LAWN INSTALLATION.
5. CONTRACTOR SHALL REMOVE ALL ROCKS 3/4" IN DIAMETER AND LARGER. REMOVE ALL DIRT CLODS, STICKS, CONCRETE SPOILS, TRASH ETC PRIOR TO PLACING TOPSOIL AND GRASS INSTALLATION.
6. CONTRACTOR SHALL MAINTAIN ALL LAWN AREAS UNTIL FINAL ACCEPTANCE.
7. CONTRACTOR SHALL GUARANTEE ESTABLISHMENT OF ACCEPTABLE TURF AREA AND SHALL PROVIDE REPLACEMENT IF NECESSARY.

SOLID SOD:

1. SOLID SOD SHALL BE PLACED ALONG ALL IMPERVIOUS EDGES, AT A MINIMUM. THIS SHALL INCLUDE CURBS, WALKS, INLETS, MANHOLES AND PLANTING BED AREAS. SOD SHALL COVER OTHER AREAS COMPLETELY AS INDICATED BY PLAN.
2. SOD SHALL BE STRONGLY ROOTED DROUGHT RESISTANT SOD, NOT LESS THAN 2 YEARS OLD, FREE OF WEEDS AND UNDESIRABLE NATIVE GRASS AND MACHINE CUT TO PAD THICKNESS OF 3/4" (+1/4"), EXCLUDING TOP GROWTH AND THATCH.
3. LAY SOD BY HAND TO COVER INDICATED AREAS COMPLETELY, ENSURING EDGES ARE TOUCHING WITH TIGHTLY FITTING JOINTS, NO OVERLAPS WITH STAGGERED STRIPS TO OFFSET JOINTS.
4. TOP DRESS JOINTS IN SOD BY HAND WITH TOPSOIL TO FILL VOIDS IF NECESSARY
5. SOD SHALL BE ROLLED TO CREATE A SMOOTH EVEN SURFACE. SOD SHOULD BE WATERED THOROUGHLY DURING INSTALLATION PROCESS.
6. SHOULD INSTALLATION OCCUR BETWEEN OCTOBER 1ST AND MARCH 1ST, OVERSEED BERMUDAGRASS SOD WITH WINTER RYEGRASS AT A RATE OF 4 POUNDS PER 1000 S.F.

HYDROMULCH:

1. SCARIFY AND LOOSEN ALL AREAS TO BE HYDROMULCHED TO A MINIMUM DEPTH OF 4" PRIOR TO TOPSOIL AND HYDROMULCH INSTALLATION.
2. BERMUDA GRASS SEED SHALL BE EXTRA HULLED, TREATED LAWN TYPE. SEED SHALL BE DELIVERED TO THE SITE IN ITS ORIGINAL UNOPENED CONTAINER AND SHALL MEET ALL STATE/LOCAL LAW REQUIREMENTS.
3. FIBER SHALL BE 100% WOOD CELLULOSE FIVER, DELIVERED TO THE SITE IN ITS ORIGINAL UNOPENED CONTAINER AS MANUFACTURED BY "CONWEB' OR EQUAL.
4. FIBER TACK SHALL BE DELIVERED TO THE SITE IN ITS UNOPENED CONTAINER AND SHALL BE 'TERRO-TACK ONE', AS MANUFACTURED BY GROWERS, INC OR APPROVED EQUAL.
5. HYDROMULCH WITH BERMUDA GRASS SEET AT A RATE OF 2 POUNDS PER 1000 S.F.
6. USE A BATTER BOARD AGAINST ALL BED AREAS TO PREVENT OVER SPRAY.
7. IF INADEQUATE MOISTURE IS PRESENT IN SOIL, APPLY WATER AS NECESSARY FOR OPTIMUM MOISTURE FOR SEED APPLICATION
8. IF INSTALLATION OCCURS BETWEEN SEPTEMBER 1ST AND MAY 1ST, ALL HYDORMULCH AREAS SHALL BE OVER-SEEDED WITH WINTER RYE GRASS AT A RATE OF FOUR POUNDS PER ONE THOUSAND SQUARE FEET. CONTRACTOR SHALL BE REQUIRED TO RE-HYDROMULCH WITH BERMUDA GRASS THE FOLLOWING GROWING SEASON AS PART OF THIS CONTRACT.
9. AFTER APPLICATION, NO EQUIPMENT SHALL OPERATE OVER APPLIED AREAS. WATER SEEDED AREAS IMMEDIATELY AFTER INSTALLATION TO SATURATION.
10. ALL LAWN AREAS TO BE HYDROMULCHED SHALL ACHIEVE 100% COVERAGE PRIOR TO FINAL ACCEPTANCE.

LANDSCAPE NOTES

1. CONTRACTOR TO VERIFY AND LOCATE ALL PROPOSED AND EXISTING ELEMENTS. NOTIFY LANDSCAPE ARCHITECT OR DESIGNATED REPRESENTATIVE FOR ANY LAYOUT DISCREPANCIES OR ANY CONDITION THAT WOULD PROHIBIT THE INSTALLATION AS SHOWN. SURVEY DATA OF EXISTING CONDITIONS WAS SUPPLIED BY OTHERS
2. CONTRACTOR SHALL CALL 811 TO VERIFY AND LOCATE ANY AND ALL UTILITIES ON SITE PRIOR TO COMMENCING WORK. LANDSCAPE ARCHITECT SHOULD BE NOTIFIED OF ANY CONFLICTS. CONTRACTOR TO EXERCISE EXTREME CAUTION WHEN WORKING NEAR UNDERGROUND UTILITIES.
3. A MINIMUM OF 2% SLOPE SHALL BE PROVIDED AWAY FROM ALL STRUCTURES.
4. CONTRACTOR SHALL FINE GRADE AREAS TO ACHIEVE FINAL CONTOURS AS INDICATED. LEAVE AREAS TO RECEIVE TOPSOIL 3" BELOW FINAL FINISHED GRADE IN PLANTING AREAS AND 1" BELOW FINAL FINISHED GRADE IN LAWN AREAS.
5. LANDSCAPE ISLANDS SHALL BE CROWNED, AND UNIFORM THROUGHOUT THE SITE.
6. PLANTING AREAS AND SOD TO BE SEPARATED BY STEEL EDGING. NO STEEL EDGING SHALL BE INSTALLED ADJACENT TO BUILDINGS, WALKS OR CURBS. EDGING NOT TO BE MORE THAN 1/2" ABOVE FINISHED GRADE.
7. EDGING SHALL BE CUT AT 45 DEGREE ANGLE WHERE IT INTERSECTS WALKS AND/OR CURBS.
8. MULCH SHALL BE INSTALLED AT 1/2" BELOW THE TOPS OF SIDEWALKS AND CURBING.
9. QUANTITIES ON THESE PLANS ARE FOR REFERENCE ONLY. THE SPACING OF PLANTS SHOULD BE AS INDICATED ON PLANS OR OTHERWISE NOTED. ALL TREES AND SHRUBS SHALL BE PLANTED PER DETAILS.
10. CONTAINER GROWN PLANT MATERIAL IS PREFERRED HOWEVER BALL AND BURLAP PLANT MATERIAL CAN BE SUBSTITUTED IF NEED BE AND IS APPROPRIATE TO THE SIZE AND QUALITY INDICATED ON THE PLANT MATERIAL LIST.
11. TREES SHALL BE PLANTED AT A MINIMUM OF 5' FROM ANY UTILITY LINE, SIDEWALK OR CURB. TREES SHALL ALSO BE 10' CLEAR FROM FIRE HYDRANTS.
12. 4" OF SHREDDED HARDWOOD MULCH (2" SETTLED THICKNESS) SHALL BE PLACED OVER WEED BARRIER FABRIC. MULCH SHALL BE SHREDDED HARDWOOD MULCH OR APPROVED EQUAL, PINE STRAW MULCH IS PROHIBITED.
13. WEED BARRIER FABRIC SHALL BE USED IN PLANT BEDS AND AROUND ALL TREES AND SHALL BE MIRAFI 140S WEED BARRIER OR APPROVED EQUAL.
14. CONTRACTOR TO PROVIDE UNIT PRICING OF LANDSCAPE MATERIALS AND BE RESPONSIBLE FOR OBTAINING ALL LANDSCAPE AND IRRIGATION PERMITS.

IRRIGATION:

1. ALL REQUIRED LANDSCAPE AREAS SHALL HAVE AN AUTOMATIC IRRIGATION SYSTEM WITH A FREEZE/RAIN SENSOR. SYSTEM SHALL ALSO HAVE AN ET WEATHER BASED CONTROLLER AND BE DESIGNED AND INSTALLED BY A LICENSED IRRIGATOR.

MAINTENANCE REQUIREMENTS:

1. VEGETATION SHOULD BE INSPECTED REGULARLY TO ENSURE THAT PLANT MATERIAL IS ESTABLISHING PROPERLY AND REMAINS IN A HEALTHY GROWING CONDITION APPROPRIATE FOR THE SEASON. IF DAMAGED OR REMOVED, PLANTS MUST BE REPLACED BY A SIMILAR VARIETY AND SIZE.
2. MOWING, TRIMMING, EDGING AND SUPERVISION OF WATER APPLICATIONS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR UNTIL THE OWNER OR OWNER'S REPRESENTATIVE ACCEPTS AND ASSUMES REGULAR MAINTENANCE.
3. ALL LANDSCAPE AREAS SHOULD BE CLEANED AND KEPT FREE OF TRASH, DEBRIS, WEEDS AND OTHER MATERIAL.

MISCELLANEOUS MATERIALS:

1. STEEL EDGING SHALL BE 3/16" X 4 X 16' DARK GREEN DURAEDGE STEEL LANDSCAPE EDGING UNLESS NOTED OTHERWISE ON PLANS/DETAILS.
2. RIVER ROCK SHALL BE ARIZONA RIVER ROCK, 2" - 4" DIAMETER. RIVER ROCK SHALL BE COMPACTED TO A MINIMUM OF 3" DEPTH OVER FILTER FABRIC.
3. DECOMPOSED GRANITE SHALL CONSIST OF A NATURAL MIX OF GRANITE AGGREGATE NOT TO EXCEED 1/8" IN DIAMETER AND COMPOSED OF VARIOUS STAGES OF DECOMPOSED EARTH BASE. DG SHALL BE PLACED OVER FILTER FABRIC AT A MINIMUM OF 3" DEPTH.
4. BOULDERS SHALL BE ON AVERAGE 36" X 24" X 24" AND A MIN. OF 500LBS. BOULDER TO BE SET IN GROUND ON A 1" SAND SETTING BED. APPROXIMATELY 2" BELOW FINISH GRADE. BOULDER SHOULD HAVE A WEATHERED FINISH. EACH BOULDER HAS A NATURAL TOP AND BOTTOM. ENSURE THAT THE BOULDER IS POSITIONED CORRECTLY BEFORE INSTALLATION.

GRAPHIC SCALE
0 20 40 FEET
Scale 1"=20' - 0"

AWR Designs, LLC
P.O. Box 1746
Aledo, Texas 76008
amanda@awr-designs.com
c. 512.517.5589

No.	Date	REVISIONS	App.

JONES|CARTER
Texas Board of Professional Engineers Registration No. F-439
4350 Lockhill-Selma Road, Suite 100 • San Antonio, Texas 78249 • 210.494.5511

SCALE: AS SHOWN | DESIGNED BY: | DATE: NOVEMBER 2021 | CHECKED BY: | JOB NO.: | DRAWN BY:

REGISTERED LANDSCAPE ARCHITECT — AMANDA W. RICHARDSON — 2754 — STATE OF TEXAS

SALAD AND GO - CITY - PRESTON AND PROSPER TRAIL
1300 NORTH PRESTON ROAD - PROSPER, TEXAS 75078

EXHIBIT C
LANDSCAPE PLAN

SHEET NO. L1.02
OF

© 2016 Jones | Carter

NORTH ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	166.83 S.F.	14.64 %
BRICK	BRICK	783.58 S.F.	68.94 %
BUMP	STUCCO	190.2 S.F.	13.75 %

EAST ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	39.42 S.F.	10.38 %
BRICK	BRICK	246.78 S.F.	65.00 %
BUMP	STUCCO	67.36 S.F.	17.76 %

SOUTH ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	147.51 S.F.	13.19 %
BRICK	BRICK	781.62 S.F.	66.75 %
BUMP	STUCCO	164.9 S.F.	14.75 %

WEST ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	42.19 S.F.	11.7 %
BRICK	BRICK	259.01 S.F.	35.08 %
BUMP	STUCCO	109.33 S.F.	30.32 %

FINISH SAMPLES

STONE	TEXAS STONE DESIGNINC. GRANBURY COBBLE
BRICK	QUICK BRIK TIMBERLAND W/ RED FLASH
BUMP / STUCCO	DRYVIT OYSTERSHELL
MT-01 / MT-02	METAL CHARCOAL GREY
MT-03	PAC-CLAD CHARCOAL GREY STANDING SEAM
STRFNT	CLEAR ANODIZED

EXTERIOR FINISH SCHEDULE

	DESCRIPTION	PRODUCT	FINISH	COLOR
STONE	STONE	TEXAS STONE DESIGN	COBBLE	GRANBURY
BRICK	BRICK	QUIK BRIK	N/A	TIMBERLAND W/ REDFLASH
BUMP / BUMP	STUCCO	DRYVIT	PAINTED	OYSTER SHELL
MT-01	METAL FASCIA	TBD	-	CHARCOAL GREY
MT-02	METAL COPING	TBD	-	CHARCOAL GREY
MT-03	METAL ROOFING	STANDING SEAM	-	CHARCOAL GREY
STRFNT	STOREFRONT	KAWNEER	CLEAR ANODIZED	

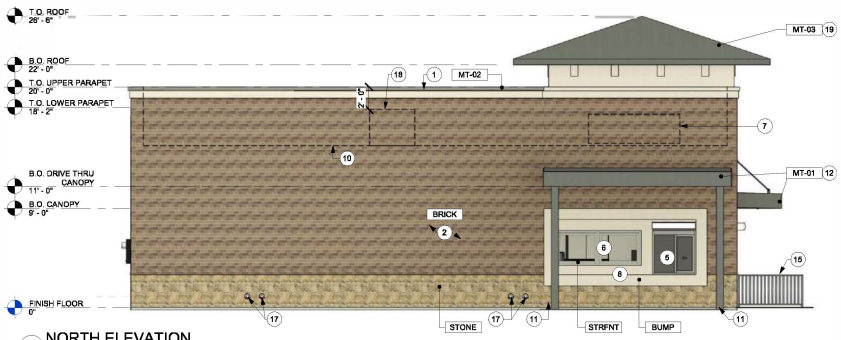
EXTERIOR ELEVATION KEYNOTES

1. METAL PARAPET CAP PAINTED SW 7663 MONORAIL SILVER.
2. BRICK FINISH AS SCHEDULED.
3. FIRE DEPARTMENT KNOX BOX
4. ELECTRICAL PANELS. REF: ELEC. PAINTED TO MATCH ADJACENT BUILDING MATERIAL
5. SLIDER WINDO W WITH DOUBLE INSULATED GLASS
6. FIXED WINDO W WITH DOUBLE INSULATEDGLASS
7. FUTURE BUILDING SIGNAGE LOCATION. ALL SIGNAGE SUBJECT TO BUILDING INSPECTION DEPARTMENT APPROVAL.
8. POP-OUT
9. ELECTRICAL EQUIPMENT. UTILITY BOXES AND CONDUIT TO BE PAINTED TO MATCH BUILDING COLOR. REF: ELECTRICAL. PAINTED TO MATCH ADJACENT BUILDING MATERIAL
10. ROOF LINE, BEHIND
11. PAINTEDSTEELCOLUMN
12. PAINTED C-CHANNEL CANOPY
13. ACCESSIBLE SERVICE COUNTER
14. STUCCO ACCENTS TOMATCH COMPLEX
15. PAINTED 3'-6" METAL GUARD RAIL
16. BUILDING NUMBER
17. ROOF DRAIN
18. PARAPET WALL TO SCREEN ROOFTOP EQUIPMENT. MECHANICAL EQUIPMENTSHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.
19. STANDING SEAM METAL ROOF

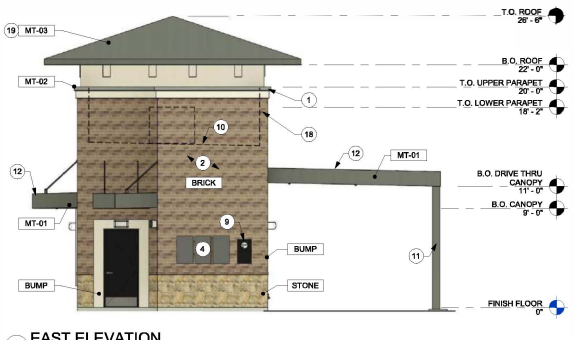
ALL SIGNAGE SUBJECT TO BUILDING INSPECTION DEPARTMENT APPROVAL; SEC 22.100.4A.

MECHANICAL UNITS SHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.

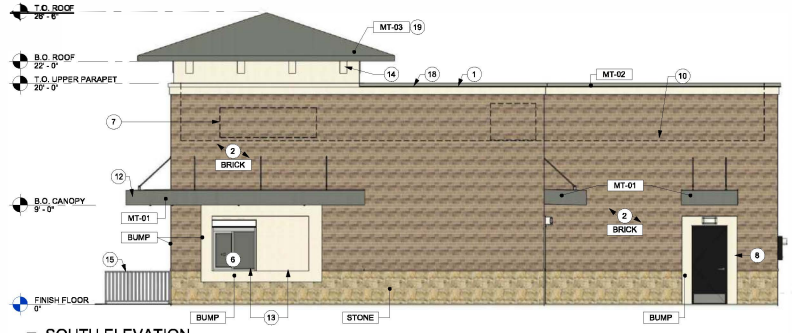
UTILITY BOXES AND CONDUIT SHALL BE PAINTED TO MATCH BUILDING COLOR.



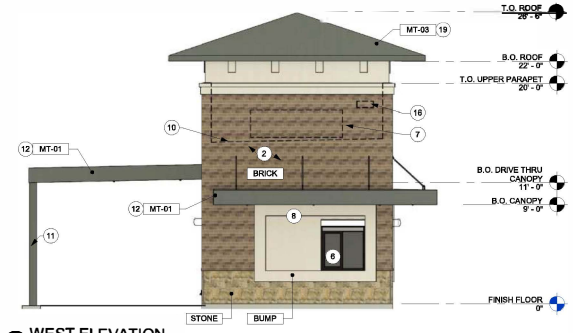
3 NORTH ELEVATION
Scale: 3/16" = 1'-0"



4 EAST ELEVATION
Scale: 3/16" = 1'-0"



1 SOUTH ELEVATION
Scale: 3/16" = 1'-0"



WEST ELEVATION
Scale: 3/16" = 1'-0"

OWNER

SALAD AND GO CONCEPTS, LLC
743 N. GILBERT RD
GILBERT, AZ 85234

MATTHEW COPENHAVER
(410) 371-1563

ARCHITECT

ROGUE ARCHITECTS
513 MAIN STREET, SUITE 300
FORT WORTH, TEXAS 76102

DONNY RORSCHACH
(817) 820-0433 PHONE
(682) 244-8917 FAX
CONTACT: ASHLEY MORELAND

ARCHITECT OF RECORD

ROGUE ARCHITECTS
513MAIN STREET, SUITE 300
FORT WORTH, TEXAS76102
(817) 820-0433

THIS DRAWING IS A DESIGN DEVELOPMENT DOCUMENT. SITE SPECIFIC MODIFICATIONS MADE UNDER THE RESPONSIBLE CHARGE OF THE ARCHITECT AND/OR ENGINEER-OF-RECORD WILL BE REQUIRED PRIOR TO USING THIS DOCUMENT FOR BIDDING, PERMITTING, OR CONSTRUCTION.

FACADE PLAN - 11/12/2021

CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AT THE JOB SITE AND NOTIFY THE ARCHITECT OF ANY DIMENSIONAL ERRORS, OMISSIONS OR DISCREPANCIES BEFORE BEGINNING OR FABRICATING ANY WORK. DO NOT SCALE DRAWINGS

REVISION SCHEDULE

REV	DATE	BY	DESCRIPTIONS

SALAD AND GO
PRESTON & PROSPER TRAIL
1300 NORTH PRESTON ROAD
PROSPER, TX 75048

PROJECT #: 21-1125
ORIGINAL ISSUEDATE: 11/12/2021
PRODUCTION DESIGNER: J. JEFFERY
CHECKED BY: A. MORELAND

SHEET TITLE:

EXHIBIT D
FACADE PLAN

SHEET NUMBER:

FP-01

PLANNING

Prosper is a place where everyone matters.

To: **Mayor and Town Council**

From: **Alex Glushko, AICP, Planning Manager**

Through: **Harlan Jefferson, Town Manager**
Rebecca Zook, P.E., Executive Director of Development & Infrastructure Services
Khara Dodds, AICP, Director of Development Services

Re: **Town Council Meeting – February 8, 2022**

Agenda Item:
Consider and act upon authorizing the Town Manager to execute a Development Agreement between And Go Concepts, LLC, and the Town of Prosper, Texas, related to the Shops at Prosper Trail development.

Description of Agenda Item:
On January 11, 2022, the Town Council approved a Specific Use Permit request, S21-0005, by a vote of 5-1, subject to Town Council approval of a Development Agreement, including, but not limited to, right-of-way and/or easement dedication, and architectural building materials. A Development Agreement has been prepared accordingly.

Legal Obligations and Review:
Town Attorney, Terrence Welch of Brown & Hofmeister, L.L.P., has reviewed the agreement as to form and legality.

Attached Documents:
1. Development Agreement
2. Exhibits

Staff Recommendation:
Staff recommends the Town Council authorize the Town Manager to execute a Development Agreement between And Go Concepts, LLC, and the Town of Prosper, Texas, related to the Shops at Prosper Trail development.

Proposed Motion:
I move to authorize the Town Manager to execute a Development Agreement between And Go Concepts, LLC, and the Town of Prosper, Texas, related to the Shops at Prosper Trail development.

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT ("Agreement") is entered into by and between the Town of Prosper, Texas ("Town"), and And Go Concepts, LLC ("Owner") (individually, a "Party" and collectively, the "Parties") to be effective (the "Effective Date") on the latest date executed by a Party.

WHEREAS, the Town is a home-rule municipal corporation, located in Collin County and Denton County, Texas, organized and existing under the laws of the State of Texas; and

WHEREAS, Owner is developing an approximate 1.1-acre tract (the "Property") as a restaurant with drive-through service, and a legal description and a depiction of the Property is attached hereto as Exhibit A and incorporated by reference; and

WHEREAS, the foregoing Property was rezoned by the Town Council on or about January 11, 2022, and this Agreement seeks to incorporate, in part, the negotiated and agreed upon development standards contained in the underlying zoning ordinance, as may be amended, and/or this Development Agreement, to recognize Owner's reasonable investment-backed expectations in the Development, as may be amended, and as more fully described herein.

NOW, THEREFORE, in consideration of the foregoing premises, and for other good and valuable consideration the receipt and adequacy of which are hereby acknowledged, the Parties to this Agreement agree as follows:

1. Development Standards. For any structure built on the Property following the Effective Date, it shall comply with the requirements contained in Exhibit B, "Façade Plan," and Exhibit C, "Landscape Plan," both of which are attached hereto and incorporated herein. The Parties agree and acknowledge that the provisions of this Paragraph shall apply to any structure constructed subsequent to the execution of this Agreement. Nothing in this Agreement shall be deemed to modify or otherwise amend any zoning regulation duly adopted by the Town, previously or in the future.

2. Covenant Running with the Land. The terms, conditions, rights, obligations, benefits, covenants and restrictions of the provisions of this Agreement shall be deemed covenants running with the land, and shall be binding upon and inure to the benefit of the Owner and its heirs, representatives, successors and assigns. This Agreement shall be deemed to be incorporated into each deed and conveyance of the Property or any portion thereof hereafter made by any other owners of the Property, regardless of whether this Agreement is expressly referenced therein.

3. Applicability of Town Ordinances. Owner shall develop the Property, and construct all structures on the Property, in accordance with all applicable Town ordinances and building/construction codes.

4. Rough Proportionality. Owner hereby agrees that any land or property donated and/or dedicated to the Town pursuant to this Agreement, whether in fee simple or otherwise, including any easements (as may be reflected in any Final Plat), relative to any development on the Property is roughly proportional to the need for such land and Owner hereby waives any claim therefor that it may have. Owner further acknowledges and agrees that all prerequisites to such a determination of rough proportionality have been met, and that any costs incurred relative to said donation are related both in nature and extent to the impact of the development referenced herein. Both Owner and the Town further agree to waive and release all claims one may have against the other related to any and all rough proportionality and individual determination requirements mandated by the United States Supreme Court in *Dolan v. City of Tigard*, 512 U.S. 374 (1994), and its progeny, as well as any other requirements of a nexus between development conditions and the provision of roadway services to the Property.

5. Exactions/Infrastructure Costs. Both the Town and Owner have been represented by legal counsel in the negotiation of this Agreement and been advised or each has had the opportunity to have legal counsel review this Agreement and advise them, regarding Owner's and the Town's rights under Texas and federal law. Owner and the Town hereby waive any requirement that the other retain a professional engineer, licensed pursuant to Chapter 1001 of the Texas Occupations Code, to review and determine that the exactions are roughly proportional or roughly proportionate to the proposed development's anticipated impact. Owner specifically reserves its right to appeal the apportionment of municipal infrastructure costs in accordance with § 212.904 of the Texas Local Government Code and any exemptions from impact fees under current or future law; however, notwithstanding the foregoing and to the extent permitted by law, Owner hereby releases the Town from any and all liability under § 212.904 of the Texas Local Government Code, as amended, regarding or related to the cost of those municipal infrastructure requirements imposed by this Agreement.

6. Default. No Party shall be in default under this Agreement until notice of the alleged failure of such Party to perform has been given (which notice shall set forth in reasonable detail the nature of the alleged failure) and until such Party has been given a reasonable time to cure the alleged failure (such reasonable time determined based on the nature of the alleged failure, but in no event less than thirty (30) days after written notice of the alleged failure has been given). In addition, no Party shall be in default under this Agreement if, within the applicable cure period, the Party to whom the notice was given begins performance and thereafter diligently and continuously pursues performance until the alleged failure has been cured. If either Party is in default under this Agreement, the other Party shall have the right to enforce the Agreement in accordance with applicable law, provided, however, in no event shall any Party be liable for consequential or punitive damages.

7. Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Collin County, Texas. Exclusive venue for any action arising under this Agreement shall lie in Collin County, Texas.

8. **Notice**. Any notices required or permitted to be given hereunder (each, a "Notice") shall be given by certified or registered mail, return receipt requested, to the addresses set forth below or to such other single address as either party hereto shall notify the other:

If to the Town: The Town of Prosper
250 W. First Street
P.O. Box 307
Prosper, Texas 75078
Attention: Town Manager

If to Owner: And Go Concepts, LLC
5555 E Van Buren St, suite 215
Phoenix, AZ 85008
Attention: Matthew Copenhaver

9. **Prevailing Party**. In the event any person initiates or defends any legal action or proceeding to enforce or interpret any of the terms of this Agreement, the prevailing party in any such action or proceeding shall be entitled to recover its reasonable costs and attorney's fees (including its reasonable costs and attorney's fees on any appeal).

10. **Entire Agreement.** This Agreement contains the entire agreement between the Parties hereto with respect to development of the Property and supersedes all prior agreements, oral or written, with respect to the subject matter hereof. The provisions of this Agreement shall be construed as a whole and not strictly for or against any Party.

11. **Savings/Severability**. In the event any provision of this Agreement shall be determined by any court of competent jurisdiction to be invalid or unenforceable, the Agreement shall, to the extent reasonably possible, remain in force as to the balance of its provisions as if such invalid provision were not a part hereof.

12. **Binding Agreement**. A telecopied facsimile of a duly executed counterpart of this Agreement shall be sufficient to evidence the binding agreement of each party to the terms herein, including without limitation a scanned copy sent via electronic mail by either Party.

13. **Authority to Execute**. This Agreement shall become a binding obligation on the Parties upon execution by all Parties hereto. The Town warrants and represents that the individual executing this Agreement on behalf of the Town has full authority to execute this Agreement and bind the Town to the same. Owner warrants and represents that the individual executing this Agreement on behalf of Owner has full authority to execute this Agreement and bind Owner to the same. The Town Council hereby authorizes the Town Manager of the Town to execute this Agreement on behalf of the Town.

14. **Filing in Deed Records**. This Agreement, and any and all subsequent amendments to this Agreement, shall be filed in the deed records of Collin County, Texas.

15. **Mediation**. In the event of any disagreement or conflict concerning the interpretation of this Agreement, and such disagreement cannot be resolved by the signatories hereto, the signatories agree to submit such disagreement to nonbinding mediation.

16. **Notification of Sale or Transfer; Assignment of Agreement**. Except with respect to a sale or transfer to a related entity of Owner, Owner shall notify the Town in writing of any sale or transfer of all or any portion of the Property, within ten (10) business days of such sale or transfer. Owner has the right (from time to time without the consent of the Town, but upon written notice to the Town) to assign this Agreement, in whole or in part, and including any obligation, right, title, or interest of Owner under this Agreement, to any person or entity (an "Assignee") that is or will become an owner of any portion of the Property or that is an entity that is controlled by or under common control with Owner. Each assignment shall be in writing executed by Owner and the Assignee and shall obligate the Assignee to be bound by this Agreement. Except with respect to a sale or transfer to a related entity of Owner, a copy of each assignment shall be provided to the Town within ten (10) business days after execution. Provided that the successor owner assumes the liabilities, responsibilities, and obligations of the assignor under this Agreement and/or the building has been constructed on the Property as provided in this Agreement, the assigning party will be released from any rights and obligations under this Agreement as to the Property that is the subject of such assignment, effective upon such transfer. No assignment by Owner shall release Owner from any liability that resulted from an act or omission by Owner that occurred prior to the effective date of the assignment. Owner shall maintain true and correct copies of all assignments made by Owner to Assignees, including a copy of each executed assignment and the Assignee's Notice information.

17. **Sovereign Immunity**. The Parties agree that the Town has not waived its sovereign immunity from suit by entering into and performing its obligations under this Agreement.

18. **Effect of Recitals**. The recitals contained in this Agreement: (a) are true and correct as of the Effective Date; (b) form the basis upon which the Parties negotiated and entered into this Agreement; (c) are legislative findings of the Town Council; and (d) reflect the final intent of the Parties with regard to the subject matter of this Agreement. In the event it becomes necessary to interpret any provision of this Agreement, the intent of the Parties, as evidenced by the recitals, shall be taken into consideration and, to the maximum extent possible, given full effect. The Parties have relied upon the recitals as part of the consideration for entering into this Agreement and, but for the intent of the Parties reflected by the recitals, would not have entered into this Agreement.

19. **Consideration**. This Agreement is executed by the parties hereto without coercion or duress and for substantial consideration, the sufficiency of which is forever confessed.

20. **Counterparts**. This Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes. A facsimile signature will also be deemed to constitute an original.

21. **Amendment**. This Agreement shall not be modified or amended except in writing signed by the Parties. A copy of each amendment to this Agreement, when fully executed and recorded, shall be provided to each Party, Assignee and successor owner of all or any part of the Property; however, the failure to provide such copies shall not affect the validity of any amendment.

22. **Miscellaneous Drafting Provisions**. This Agreement shall be deemed drafted equally by all Parties hereto. The language of all parts of this Agreement shall be construed as a whole according to its fair meaning, and any presumption or principle that the language herein is to be construed against any Party shall not apply.

IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the date referenced herein.

TOWN:

THE TOWN OF PROSPER, TEXAS

By: _____
Name: Harlan Jefferson
Title: Town Manager, Town of Prosper

STATE OF TEXAS)
)
COUNTY OF COLLIN)

This instrument was acknowledged before me on the ___ day of _____, 2022, by Harlan Jefferson, Town Manager of the Town of Prosper, Texas, on behalf of the Town of Prosper, Texas.

_____
Notary Public, State of Texas
My Commission Expires: _____

OWNER:

AND GO CONCEPTS, LLC, an
Arizona limited liability company

By: _____
Name: Matthew Copenhaver
Title: _____

STATE OF ARIZONA)
)
COUNTY OF _____)

This instrument was acknowledged before me on the ___ day of _____, 2022, by Matthew Copenhaver in his capacity as _____ of Salad and Go Concepts, LLC, an Arizona limited liability compnay, known to be the person whose name is subscribed to the foregoing instrument, and that he executed the same on behalf of and as the act of Owner.

_____
Notary Public, State of Arizona
My Commission Expires: _____

EXHIBIT A

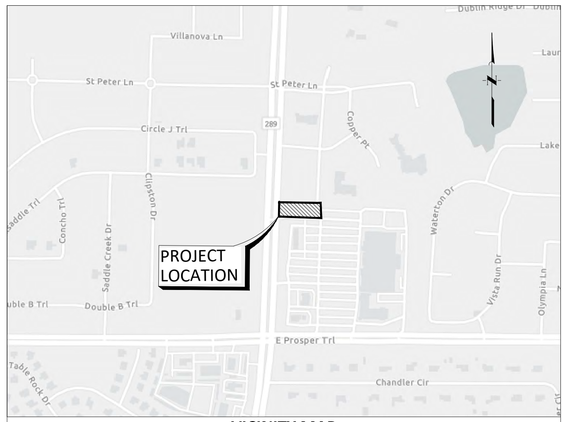
(Property Legal Description and Depiction)

EXHIBIT B

(Façade Plan)

EXHIBIT C

(Landscape Plan)



ZIP CODE: 75078

VICINITY MAP
N.T.S.

GEOGRAPHIC ID: R-10950-00A-006R-1

SITE DATA BASED ON SALAD AND GO PROPOSED DEVELOPMENT THE SHOPS AT PROSPER TRAIL, LOT 6R BLOCK A	
GENERAL	
EXISTING ZONING:	C1/COMMERCIAL - REAL
PROPOSED ZONING:	SUP
LOT AREA EXISTING:	46,948 SQUARE FEET (1.078 AC)
LOT AREA PROPOSED:	46,948 SQUARE FEET (1.078 AC)

BENCHMARK
ALL ELEVATIONS AND BEARINGS SHOWN HEREON ARE BASED ON GPS OBSERVATIONS UTILIZING THE ALLTERA RTK NETWORK. NAVD (88) DATUM, (GEOID 12A)

TBM A
BEING AN "X" CUT ON TOP OF CURB INLET LOCATED ON THE WEST SIDE OF THE EASTERN PRIVATE DRIVE, APPROXIMATELY 14 FEET SOUTH AND 3 FEET EAST OF THE NORTHEAST CORNER NEAR THE PARKING DRIVE AISEL FOR KROGER SUPERMARKET.
ELEVATION 747.40 FEET, NAVD 88 (2011 ADJUSTMENT).

100-YEAR FLOOD PLAIN
ACCORDING TO MAP NO. 48085C0120J OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAPS FOR COLLIN COUNTY DATED JUNE 2, 2009, THE SUBJECT TRACT IS SITUATED WITHIN: UNSHADED ZONE "X"; DEFINED AS AREA OF MINIMAL FLOOD HAZARD.

0 5 10 20 40 60
SCALE: 1" = 20'

LOT 7R1, BLOCK A
THE SHOPS AT PROSPER TRAIL
OWNER: AUTO ZONE
LAND USE: RETAIL
ZONNING: PD-68/COMMERCIAL - REAL
DOC. NO. 20201230010004980
P.R.T.C.T

EXISTING AUTOZONE
1340 NORTH PRESTON ROAD

15' WATER EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.
15' SEWER EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.
15' DRAINAGE EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.

0.9' WIDE CONCRETE RETAINING WALL
0.7' WIDE CONCRETE WALL
15' DRAINAGE EASEMENT DOC. NO. 20201230010004980 P.R.C.C.T.
±943 LF TO ST PETER LANE
S 87°27'20" E
300.00'
5' LANDSCAPE SETBACK

LOT 10, BLOCK A
THE SHOPS AT PROSPER TRAIL
OWNER: KROGER
LAND USE: RETAIL
ZONNING: PD-68/COMMERCIAL - REAL
DOC. NO. 2016-193
P.R.T.C.T

PROPOSED SALAD AND GO DRIVE-THRU RESTAURANT FFE: 747.00

STATE HIGHWAY 289
VARIABLE R.O.W

30' LANDSCAPE EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.

37.60'

S 02°32'40" W
54.35'

27.51'
S 02°32'40" W
8.67'
N 88°36'18" W

TBM A

15' SEWER EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.

LOT 6R, BLOCK A
THE SHOPS AT PROSPER TRAIL
DOC. NO. 20201230010004980
P.R.T.C.T

S 09°28'08" E
98.54'

LOT 1, BLOCK A
THE SHOPS AT PROSPER TRAIL
OWNER: KROGER
LAND USE: RETAIL
ZONNING: PD-68/COMMERICAL - REAL
DOC. NO. 2016-193
P.R.T.C.T

15'X 15' WATER EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.
15' DRAINAGE EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.
FIRELANE & ACCESS EASEMENT VOLUME 2016, PAGE 193 P.R.C.C.T.
FIRELANE
5' LANDSCAPE SETBACK
S 02°32'40" W
579.23'
±902 LF TO EAST PROSPER TRAIL
293.07'
N 88°36'57" W

65.61'

EXISTING KROGER FUEL CENTER
1252 NORTH PRESTON ROAD

LOT 2, BLOCK A
THE SHOPS AT PROSPER TRAIL
OWNER: KROGER
LAND USE: RETAIL
ZONNING: PD-68/COMMERICAL - REAL
DOC. NO. 2016-193
P.R.T.C.T

LEGEND

- PROPERTY LINE
- EXIST. SIDEWALK
- EXISIT. LANDSCAPE AREA
- EXISIT. BUILDING
- PROP. SIDEWALK

OWNER
MQ PROPSER RETAIL, LLC
4622 MAPLE AVENUE,
SUITE 200
DALLAS, TEXAS 75129
TEL (972) 980-8789
CONTACT: DONALD L. SILVERMAN

APPLICANT
JONES | CARTER, INC.
4500 MERCANTILE PLAZA DRIVE
SUITE 210
FORT WORTH, TEXAS 76137
TEL (972) 265-7190
CONTACT: RYAN ALCALA, PE

SURVEYOR
EAGLE SURVEYING, LLC
210 SOUTH ELM STREET
SUITE 104
DENTON, TEXAS 76201
TEL (940) 222-3009
CONTACT: MASON DECKER

CAUTION: OVERHEAD ELECTRIC
CONTRACTOR SHALL EXERCISE CAUTION DURING EXCAVATION, CONSTRUCTION AND ALL ACTIVITIES ON SITE AND STAY AWAY FROM ALL OVERHEAD POWER. CONTRACTOR SHALL COMPLY WITH ALL LOCAL, STATE AND FEDERAL REQUIREMENTS DEALING WITH CLEARANCES AND CONSTRUCTION ACTIVITIES.

CONTRACTOR TO VERIFY ELEVATION AND LOCATION OF ALL EXISTING UTILITIES PRIOR TO COMMENCEMENT OF ANY NEW CONSTRUCTION

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No.	Date	REVISIONS	App.

JONES|CARTER
Texas Board of Professional Engineers Registration No. F-439
4500 Lockhill-Selma Road, Suite 100 • San Antonio, Texas 78249 • 210.494.5511

SCALE: AS SHOWN | DESIGNED BY: ACH
DATE: NOVEMBER 2021 | CHECKED BY: RJA
JOB NO.: 17007-0033-00 | DRAWN BY: KBZ

INTERIM REVIEW
Not intended for construction, bidding or permit purposes.
Engineer: RYAN J. ALCALA, P.E.
P.E. Serial No.: 137823
Date: NOVEMBER 2021

SALAD AND GO - PROSPER - PRESTON AND PROSPER TRAIL
1300 NORTH PRESTON ROAD - PROSPER, TEXAS 75078

EXHIBIT A

LOT 6R, BLOCK A
THE SHOPS AT PROSPER TRAIL
ABSTRACT NUMBER: 172
TOTAL ACRES: 1.078
PREPARATION DATE: 11/22/2021

SHEET NO.
1
OF

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K:\17007\17007-0033-00 Salad and Go - Preston and Prosper Trail\2 Design Phase\CAD\Exhibits\SUP Submittal\Exhibit A - Zoning Exhibit.dwg ACH: November 22, 2021

NORTH ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	166.83 S.F.	14.64 %
BRICK	BRICK	783.58 S.F.	68.94 %
BUMP	STUCCO	190.2 S.F.	13.75 %

EAST ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	39.42 S.F.	10.38 %
BRICK	BRICK	246.78 S.F.	65.00 %
BUMP	STUCCO	67.36 S.F.	17.76 %

SOUTH ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	147.51 S.F.	13.19 %
BRICK	BRICK	781.62 S.F.	66.75 %
BUMP	STUCCO	164.9 S.F.	14.75 %

WEST ELEVATION MATERIALS

	DESCRIPTION	AREA	PERCENTAGE
STONE	STONE	42.19 S.F.	11.7 %
BRICK	BRICK	259.01 S.F.	35.08 %
BUMP	STUCCO	109.33 S.F.	30.32 %

FINISH SAMPLES

STONE	TEXAS STONE DESIGNINC. GRANBURY COBBLE
BRICK	QUICK BRIK TIMBERLAND W/ RED FLASH
BUMP / STUCCO	DRYVIT OYSTERSHELL
MT-01 / MT-02	METAL CHARCOAL GREY
MT-03	PAC-CLAD CHARCOAL GREY STANDING SEAM
STRFNT	CLEAR ANODIZED

EXTERIOR FINISH SCHEDULE

	DESCRIPTION	PRODUCT	FINISH	COLOR
STONE	STONE	TEXAS STONE DESIGN	COBBLE	GRANBURY
BRICK	BRICK	QUIK BRIK	N/A	TIMBERLAND W/ REDFLASH
BUMP / BUMP	STUCCO	DRYVIT	PAINTED	OYSTER SHELL
MT-01	METAL FASCIA	TBD	-	CHARCOAL GREY
MT-02	METAL COPING	TBD	-	CHARCOAL GREY
MT-03	METAL ROOFING	STANDING SEAM	-	CHARCOAL GREY
STRFNT	STOREFRONT	KAWNEER	CLEAR ANODIZED	

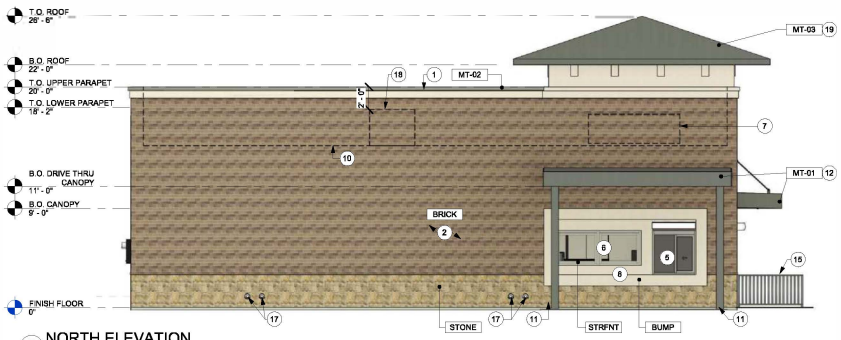
EXTERIOR ELEVATION KEYNOTES

1. METAL PARAPET CAP PAINTED SW 7663 MONORAIL SILVER.
2. BRICK FINISH AS SCHEDULED.
3. FIRE DEPARTMENT KNOX BOX
4. ELECTRICAL PANELS. REF: ELEC. PAINTED TO MATCH ADJACENT BUILDING MATERIAL
5. SLIDER WINDO W WITH DOUBLE INSULATED GLASS
6. FIXED WINDO W WITH DOUBLE INSULATEDGLASS
7. FUTURE BUILDING SIGNAGE LOCATION. ALL SIGNAGE SUBJECT TO BUILDING INSPECTION DEPARTMENT APPROVAL.
8. POP-OUT
9. ELECTRICAL EQUIPMENT. UTILITY BOXES AND CONDUIT TO BE PAINTED TO MATCH BUILDING COLOR. REF: ELECTRICAL. PAINTED TO MATCH ADJACENT BUILDING MATERIAL
10. ROOF LINE, BEHIND
11. PAINTEDSTEELCOLUMN
12. PAINTED C-CHANNEL CANOPY
13. ACCESSIBLE SERVICE COUNTER
14. STUCCO ACCENTS TOMATCH COMPLEX
15. PAINTED 3'-6" METAL GUARD RAIL
16. BUILDING NUMBER
17. ROOF DRAIN
18. PARAPET WALL TO SCREEN ROOFTOP EQUIPMENT. MECHANICAL EQUIPMENTSHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.
19. STANDING SEAM METAL ROOF

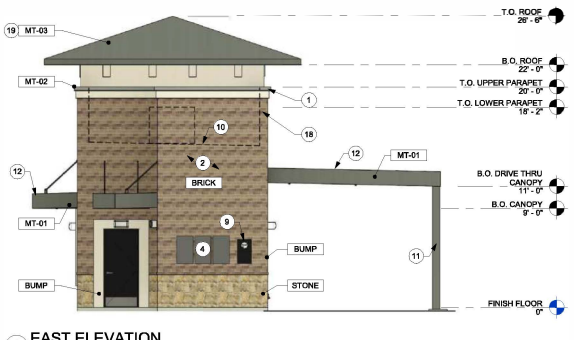
ALL SIGNAGE SUBJECT TO BUILDING INSPECTION DEPARTMENT APPROVAL; SEC 22.100.4A.

MECHANICAL UNITS SHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.

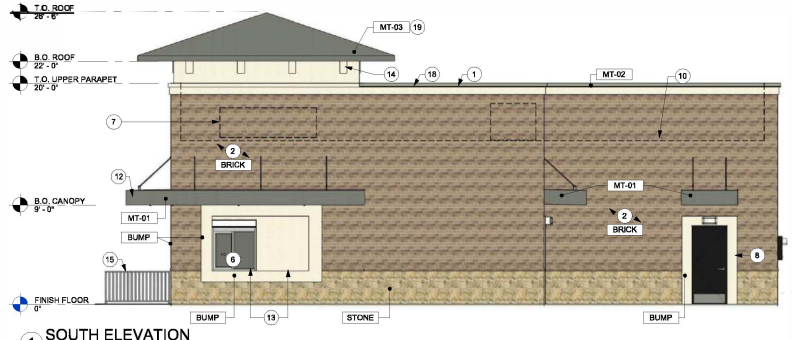
UTILITY BOXES AND CONDUIT SHALL BE PAINTED TO MATCH BUILDING COLOR.



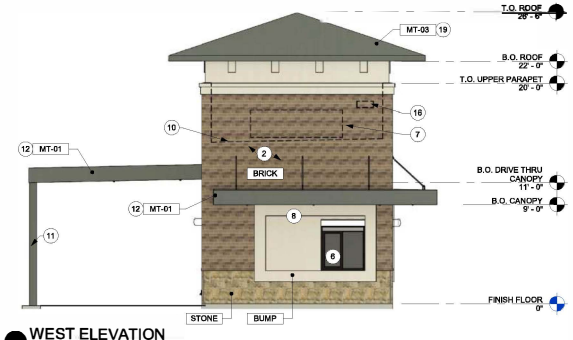
3 NORTH ELEVATION
Scale: 3/16" = 1'-0"



4 EAST ELEVATION
Scale: 3/16" = 1'-0"



1 SOUTH ELEVATION
Scale: 3/16" = 1'-0"



WEST ELEVATION
Scale: 3/16" = 1'-0"

OWNER

SALAD AND GO CONCEPTS, LLC
743 N. GILBERT RD
GILBERT, AZ 85234

MATTHEW COPENHAVER
(410) 371-1563

ARCHITECT

ROGUE ARCHITECTS
513 MAIN STREET, SUITE 300
FORT WORTH, TEXAS 76102

DONNY RORSCHACH
(817) 820-0433 PHONE
(682) 244-8917 FAX
CONTACT: ASHLEY MORELAND

ARCHITECT OF RECORD

ROGUE ARCHITECTS
513MAIN STREET, SUITE 300
FORT WORTH, TEXAS76102
(817) 820-0433

THIS DRAWING IS A DESIGN DEVELOPMENT DOCUMENT. SITE SPECIFIC MODIFICATIONS MADE UNDER THE RESPONSIBLE CHARGE OF THE ARCHITECT AND/OR ENGINEER-OF-RECORD WILL BE REQUIRED PRIOR TO USING THIS DOCUMENT FOR BIDDING, PERMITTING, OR CONSTRUCTION.

FACADE PLAN - 11/12/2021

CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AT THE JOB SITE AND NOTIFY THE ARCHITECT OF ANY DIMENSIONAL ERRORS, OMISSIONS OR DISCREPANCIES BEFORE BEGINNING OR FABRICATING ANY WORK. DO NOT SCALE DRAWINGS

REVISION SCHEDULE

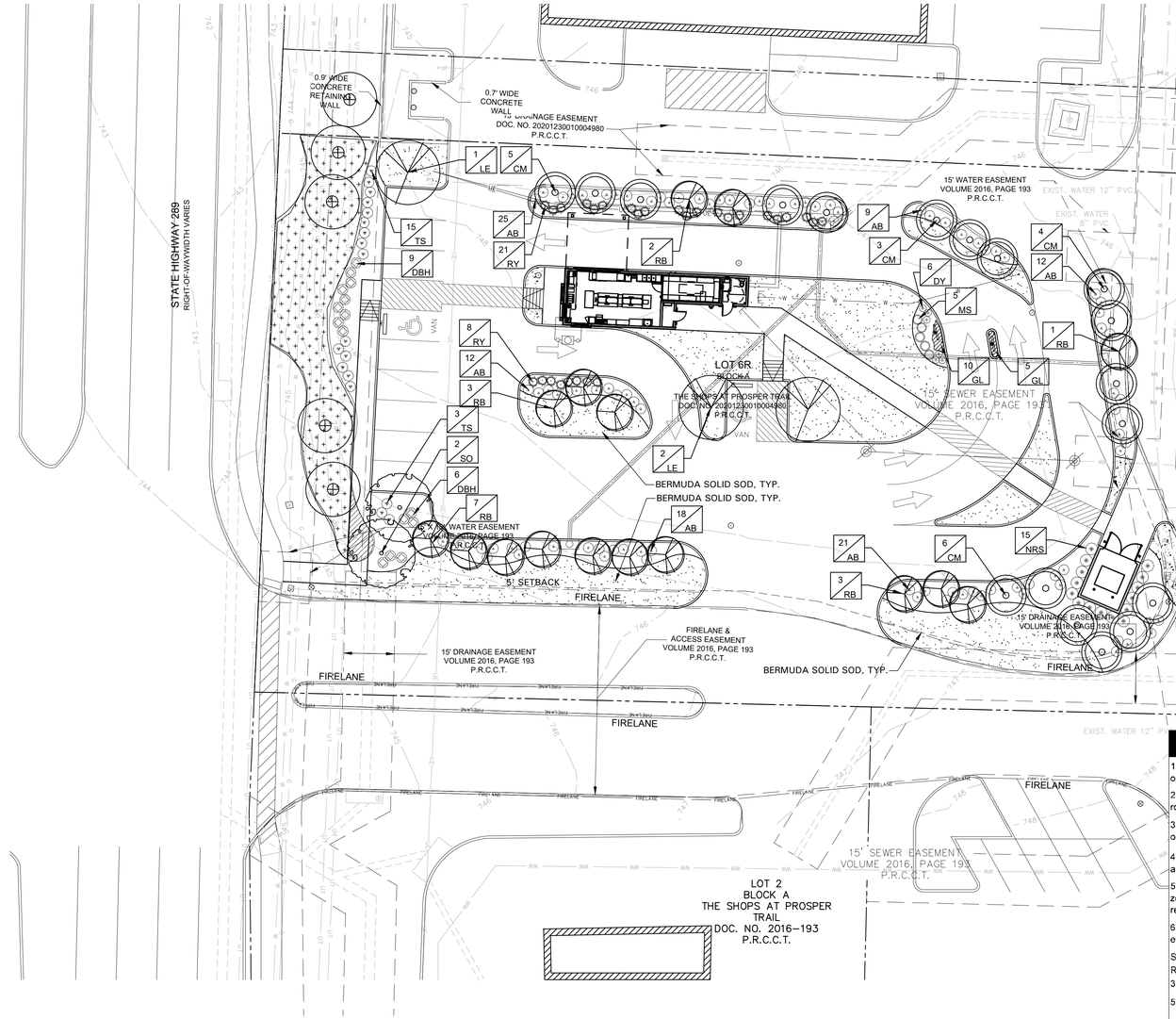
REV	DATE	BY	DESCRIPTIONS

SALAD and GO
PRESTON & PROSPER TRAIL
1300 NORTH PRESTON ROAD
PROSPER, TX 75048

PROJECT #: 21-1125
ORIGINAL ISSUEDATE: 11/12/2021
PRODUCTION DESIGNER: J. JEFFERY
CHECKED BY: A. MORELAND

SHEET TITLE:
EXHIBIT B
FACADE PLAN

SHEET NUMBER:
FP-01



PLANT SCHEDULE

QTY	LABEL	COMMON NAME	SCIENTIFIC NAME	SIZE	NOTES
		SHADE TREES			
3	LE	Lacebark Elm	*Ulmus parvifolia 'Sempervirens'*	3" cal.	12' ht., 4' spread
2	SO	Shumard Oak	*Quercus shumardii*	3" cal.	12' ht., 5' spread
		ORNAMENTAL TREES			
18	CM	Crepe Myrtle 'Natchez'	*Lagerstromia indica 'Natchez'*	30 gal.	8' ht. 3' spread, matching
16	RB	Oklahoma Redbud	*Cercis reniformis 'Oklahoma'*	30 gal.	8' ht., 4' spread, 3 trunk min.
		SHRUBS			
97	AB	Abelia 'Twist of Lime'	*Abelia x grandiflora 'Hopley's'*	5 gal.	24" ht., 24" spread, 36" o.c.
9	DBH	Dwarf Burford Holly	*Ilex cornuta ' Burford Nana'*	5 gal.	24" ht., 20" spread, 36" o.c.
6	DY	Dwarf Yaupon Holly	*Ilex vomitoria 'Condeaux'*	5 gal.	24" ht., 24" sprd, 24" o.c.
5	MS	Morning Light Miscanthus	*Miscanthus sinensis 'Morning Light'*	5 gal.	24" ht., 20" spread, 36" o.c.
15	NRS	Nellie R Stevens Holly	*Illex x 'Nellie R. Stevens'*	7 gal.	36" ht., 40" o.c.
29	RY	Red Yucca	*Hesperaloe parvifolia*	5 gal.	24" ht., 24" sprd, 30" o.c.
15	TS	Texas Sage 'Green Cloud'	*Leucophyllum frutescens 'Green Cloud'*	5 gal.	24" ht., 24" sprd, 36" o.c.
		GROUNDCOVER/VINES/GRASS			
15	GL	Giant Lirope	*Liriope gigantea*	1 gal.	full, 18" o.c.
		Bermuda Solid Sod	*Cynodon dactylon*		
		Decomposed Granite			

Plant list is an aid to bidders only. Contractor shall verify all quantities on plan. All heights and spreads are minimums. Trees shall have a strong central leader and be of matching specimens. All plant material shall meet or exceed remarks as indicated.

LANDSCAPE TABULATIONS for Prosper, TX
PERIMETER REQUIREMENTS

1. A 30' landscape area shall be provided adjacent to and outside of the r.o.w. on all properties.

2. One tree, 3" caliper, shall be provided for every 30 l.f. of roadway frontage.

3. A minimum of 15 shrubs, 5 gal. shall be planted for every 30 l.f. of roadway frontage.

4. Parking a butting the landscape area shall be screened from adjacent roadway.

5. Where development is adjacent to the property line of parcels zoned for uses other than residential, a 5' wide landscape area is required.

6. One small tree and one 5 gallon shrubs shall be planted for every 15 l.f. in the 5' wide landscape area in the drive thru area

State Highway 289 - 166 l.f.

REQUIRED	PROVIDED
30' buffer	30' buffer
5.5 (3" cal.) trees	5 existing trees; 1 proposed tree
83 (5 gal.) shrubs	mass of existing shrubs to remain 83+ shrubs; 33 additional shrubs added
parking screen	parking screen is existing but additional shrubs to be provided

Drive Through Area - 127'

REQUIRED	PROVIDED
10' buffer	10' buffer
8 ornamental trees	8 ornamental trees
42 (5 gal.) shrubs	46 proposed shrubs

South and West - 307 l.f.

REQUIRED	PROVIDED
5' buffer	5' buffer
21 ornamental trees	21 ornamental trees
21 (5 gal.) shrubs	51 proposed shrubs

INTERIOR PARKING LOT LANDSCAPE

1. 15 s.f. of landscaping shall be provided for each parking space.

2. One shade tree, 3" cal. shall be provided no farther than 150' from every parking space. One large tree is required for each parking terminus island or 3 small trees for one required large tree.

Parking Spaces = 10

REQUIRED	PROVIDED
150 s.f. landscape	1068 s.f. landscape

OPEN SPACE

1. 7% of the net lot area shall be open space. Open space cannot include vehicular paving, required parking lot landscape islands, building footprint, utility yards, required landscape setbacks, sidewalks or detention ponds.

REQUIRED	PROVIDED
3,286 s.f. landscape	3,874 s.f. landscape

TOWN OF PROSPER LANDSCAPE GENERAL NOTES

1. PLANT MATERIAL SHALL BE MEASURED AND SIZED ACCORDING TO THE LATEST EDITION OF THE TEXAS NURSERY AND LANDSCAPE ASSOCIATION (TNLA) SPECIFICATIONS, GRADES AND STANDARDS.
2. ALL PLANT SUBSTITUTIONS ARE SUBJECT TO TOWN APPROVAL AND MUST BE SPECIFIED ON THE APPROVED LANDSCAPE PLAN.
3. ALL TURF AREAS TO BE ESTABLISHED PRIOR TO CERTIFICATE OF OCCUPANCY, UNLESS OTHERWISE APPROVED BY THE TOWN.
4. GROUND COVERS IN LIEU OF TURF GRASS MUST PROVIDE COMPLETE COVERAGE WITHIN ONE YEAR OF PLANTING AND MAINTAIN ADEQUATE COVERAGE AS APPROVED BY THE TOWN.
5. TREES MUST BE PLANTED FOUR FEET OR GREATER FROM CURBS, SIDEWALKS, UTILITY LINES, SCREENING WALLS AND OR OTHER STRUCTURES. THE TOWN HAS FINAL APPROVAL FOR ALL TREE PLACEMENTS.
6. TREE PITS SHALL HAVE ROUGHENED SIDES AND BE TWO TO THREE TIMES WIDER THAN THE ROOT BALL OF THE TREE IN ORDER TO FACILITATE HEALTHY ROOT GROWTH.
7. TREE PITS SHALL BE TESTED FOR WATER PERCOLATION. IF WATER DOES NOT DRAIN OUT OF PIT WITHIN A 24 HOUR PERIOD, THE CONTRACTOR SHALL PROVIDE BERMING OR DEVISE ALTERNATIVE DRAINAGE.
8. TREES SHALL NOT BE PLANTED DEEPER THAN THE BASE OF THE TRUNK FLARE.
9. THE TREE PIT SHALL BE BACKFILLED WITH NATIVE TOPSOIL FREE OF ROCK AND OTHER DEBRIS.
10. BURLAP, TWINE AND WIRE BASKETS SHALL BE LOOSENED AND PULLED BACK FROM TRUNK OF TREE AS MUCH AS POSSIBLE.
11. TREES SHALL NOT BE WATERED TO EXCESS THAT RESULTS IN SOIL SATURATION. IF SOIL BECOMES SATURATED, THE WATERING SCHEDULE SHALL BE ADJUSTED TO ALLOW FOR DRAINAGE AND ABSORPTION OF THE EXCESS WATER.
12. A 3-4" LAYER OF MULCH SHALL BE PROVIDED AROUND THE BASE OF THE PLANTED TREE. THE MULCH SHALL BE PULLED BACK 1-2" FROM THE TRUNK OF THE TREE.
13. NO PERSON(S) OR ENTITY MAY USE IMPROPER OR MALICIOUS MAINTENANCE OR PRUNING TECHNIQUES WHICH WOULD LIKELY LEAD TO THE DEATH OF THE TREE. IMPROPER OR MALICIOUS TECHNIQUES INCLUDE, BUT ARE NOT LIMITED TO, TOPPING OR OTHER UNSYMMETRICAL TRIMMING OF TREES, TRIMMING TREES WITH BACKHOE, OR USE OF FIRE OR POISON TO CAUSE DEATH OF A TREE.
14. TOPSOIL SHALL BE A MINIMUM OF 8" IN DEPTH IN PLANTING AREAS. SOIL SHALL BE FREE OF STONES, ROOTS AND CLODS AND ANY OTHER FOREIGN MATERIAL THAT IS NOT BENEFICIAL TO PLANT GROWN.
15. ALL PLANT BEDS SHALL BE TOP-DRESSED WITH A MINIMUM OF 3" OF MULCH.
16. TREES OVERHANGING WALKS AND PARKING SHALL HAVE A MINIMUM CLEAR TRUNK HEIGHT OF 7'. TREES OVERHANGING PUBLIC STREET PAVEMENT DRIVE AISLES AND FIRE LANES SHALL HAVE A MINIMUM CLEAR TRUNK HEIGHT OF 14'.
17. A VISIBILITY TRIANGLE MUST BE PROVIDED AT ALL INTERSECTIONS, WHERE SHRUBS ARE NOT TO EXCEED 30" IN HEIGHT AND TREES SHALL HAVE A MINIMUM CLEAR TRUNK HEIGHT OF 9'.
18. TREES PLANTED ON A SLOPE SHALL HAVE THE TREE WELL AT THE AVERAGE GRADE OF SLOPE.
19. NO SHRUBS SHALL BE PERMITTED WITHIN AREAS LESS THAN 3' IN WIDTH. ALL BEDS LESS THAN 3' IN WIDTH SHALL BE GRASS, GROUNDCOVER OR SOME TYPE OF FIXED PAVING.
20. THE OWNER, TENANT, AND/OR THEIR AGENTS, IF ANY, SHALL BE JOINTLY AND SEVERALLY RESPONSIBLE FOR THE MAINTENANCE, ESTABLISHMENT, AND PERMANENCE OF PLANT MATERIAL. ALL LANDSCAPING SHALL BE MAINTAINED IN A NEAT AND ORDERLY MANNER AT ALL TIMES. THIS SHALL INCLUDE, BUT NOT LIMITED TO MOWING, EDGING, PRUNING, FERTILIZING, WATERING, AND OTHER ACTIVITIES NECESSARY FOR THE MAINTENANCE OF LANDSCAPED AREAS.
21. ALL PLANT MATERIALS SHALL BE MAINTAINED IN A HEALTHY AND GROWING CONDITION AS IS APPROPRIATE FOR THE SEASON OF THE YEAR. PLANT MATERIAL THAT IS DAMAGED, DESTROYED OR REMOVED SHALL BE REPLACED WITH PLANT MATERIAL OF SIMILAR SIZE AND VARIETY WITHIN 30 DAYS UNLESS OTHERWISE APPROVED BY THE TOWN OF PROSPER.
22. LANDSCAPE AND OPEN AREAS SHALL BE KEPT FREE OF TRASH, LITER AND WEEDS.
23. AN AUTOMATIC IRRIGATION SYSTEM SHALL BE PROVIDED TO IRRIGATE ALL LANDSCAPE AREAS. OVERSPRAY ON STREETS AND WALKS IS PROHIBITED. A PERMIT FROM THE BUILDING INSPECTION DEPARTMENT IS REQUIRED FOR EACH IRRIGATION SYSTEM.
24. NO PLANT MATERIAL SHALL BE ALLOWED TO ENCROACH ON THE RIGHT-OF-WAY, SIDEWALKS, OR EASEMENTS TO THE EXTENT THAT THE VISION OR ROUTE OF TRAVEL FOR VEHICULAR, PEDESTRIAN OR BICYCLE TRAFFIC IS IMPEDED.
25. NO PLANTING AREA SHALL EXCEED 3:1 SLOPE. 3' HORIZONTAL TO 1' VERTICAL.
26. EARTHEN BERMS SHALL NOT INCLUDE CONSTRUCTION DEBRIS. CONTRACTOR MUST CORRECT SLIPPAGE OR DAMAGE TO THE SMOOTH FINISH GRADE OF THE BERM PRIOR TO ACCEPTANCE.
27. ALL WALKWAYS SHALL MEET A.D.A. AND T.A.S. REQUIREMENTS.
28. CONTACT TOWN OF PROSPER PARKS AND RECREATION DIVISION AT (972) 346-3502 FOR LANDSCAPE INSPECTION. NOTE THAT LANDSCAPE INSTALLATION MUST COMPLY WITH APROVED LANDSCAPE PLANS PRIOR TO FINAL ACCEPTANCE BY THE TOWN AND/OR OBTAINING A CERTIFICATE OF OCCUPANCY.
29. FINAL INSPECTION AND APPROVAL OF SCREENING WALLS, IRRIGATION AND LANDSCAPE IS SUBJECT TO ALL PUBLIC UTILITIES, INCLUDING BUT NOT LIMITED TO MANHOLES, VALVES, WATER METERS, CLEANOUTS, AND TO THE TOWN OF PROSPER'S PUBLIC WORKS DEPARTMENT STANDARDS.
30. PRIOR TO CALLING FOR LANDSCAPE INSPECTION, CONTRACTOR IS RESPONSIBLE FOR MARKING ALL MANHOLES, VALVES, WATER METERS, CLEANOUTS, AND ALL OTHER UTILITY APPURTENANCES WITH FLAGGING OR FIELD VERIFICATION BY THE TOWN.

PRUNING AND TRIMMING NOTES

1. CONTRACTOR SHALL PRUNE ALL EXISTING TREES ON-SITE USING STANDARD GUIDELINES IN THE INDUSTRY.
2. ALL TREES SHALL BE TRIMMED SO THAT NATURAL SHAPES OF THE PLANTS ARE RETAINED.
3. DO NOT 'TOP' OR 'HEAD' TREES.
4. IF BALLING OR SHEARING OF TREES HAS OCCURRED IN THE PAST, DISCONTINUE THIS PRACTICE AND ALLOW PLANTS TO GROW INTO NATURAL SHAPE.
5. REMOVE SUCKERS, DEAD, DYING, DISEASED, BROKEN AND / OR WEAK BRANCHES FROM ALL TREES ALONG THE MAIN TRUNK STRUCTURE AND WITHIN THE BRANCHING AREA.
6. CONTRACTOR SHALL PRUNE EXISTING DECIDUOUS HARDWOOD BY REMOVING LOWER LIMBS TO RAISE THE CANOPY. THE BOTTOM OF THE CANOPY SHALL BE RAISED TO 12'-0" ABOVE GRADE FOR DECIDUOUS HARDWOOD TREES, WHEN POSSIBLE. THE INTEGRITY OF THE CANOPY AND STRUCTURE OF THE TREE SHALL BE MAINTAINED. DO NOT CUT OR PRUNE CENTRAL LEADERS.
7. CONTRACTOR SHALL THIN THE CANOPY BY ONE-FOURTH. PRUNE TREE TO EVENLY SPACE BRANCHES WITHIN THE CANOPY WHENEVER POSSIBLE. REMOVE THOSE LIMBS THAT CROSS OTHERS, DOUBLE LEADERS AND THOSE THAT EXCESSIVELY EXTEND BEYOND THE NATURAL CROWN OF THE TREE.
8. CONTRACTOR SHALL PROVIDE DEEP ROOT FEEDING AND INVIGORATION OF EXISTING TREES. THIS SHALL BE ORGANIC BASED NUTRIENTS BASED FOR ROOT GROWTH AND LEAF GROWTH STIMULATION.
9. CONTRACTOR SHALL BE REQUIRED TO CHIP ALL REMOVED BRANCHES, LEAFS, ETC.

GENERAL LAWN NOTES

1. CONTRACTOR SHALL COORDINATE OPERATIONS AND AVAILABILITY OF EXISTING TOPSOIL WITH ON-SITE CONSTRUCTION MANAGER
2. LAWN AREAS SHALL BE LEFT 1" BELOW FINAL FINISHED GRADE PRIOR TO TOPSOIL INSTALLATION.
3. CONTRACTOR TO FIND GRADE AREAS TO ACHIEVE FINAL CONTOURS AS SHOWN ON CIVIL DRAWINGS. POSITIVE DRAINAGE SHALL BE PROVIDED AWAY FROM ALL BUILDINGS, ROUNDING AT TOP AND BOTTOM OF SLOPES SHALL BE PROVIDED AND IN OTHER BREAKS IN GRADE. CORRECT AREAS WHERE STANDING WATER MAY OCCUR.
4. ALL LAWN AREAS SHALL BE FINE GRADED, IRRIGATION TRENCHES COMPLETELY SETTLED AND FINISH GRADE APPROVED BY THE OWNER'S CONSTRUCTION MANAGER OR LANDSCAPE ARCHITECT PRIOR TO LAWN INSTALLATION.
5. CONTRACTOR SHALL REMOVE ALL ROCKS 3/4" IN DIAMETER AND LARGER, REMOVE ALL DIRT CLODS, STICKS, CONCRETE SPOILS, TRASH ETC PRIOR TO PLACING TOPSOIL AND GRASS INSTALLATION.
6. CONTRACTOR SHALL MAINTAIN ALL LAWN AREAS UNTIL FINAL ACCEPTANCE.
7. CONTRACTOR SHALL GUARANTEE ESTABLISHMENT OF ACCEPTABLE TURF AREA AND SHALL PROVIDE REPLACEMENT IF NECESSARY.

SOLID SOD:

1. SOLID SOD SHALL BE PLACED ALONG ALL IMPERVIOUS EDGES, AT A MINIMUM. THIS SHALL INCLUDE CURBS, WALKS, INLETS, MANHOLES AND PLANTING BED AREAS. SOD SHALL COVER OTHER AREAS COMPLETELY AS INDICATED BY PLAN.
2. SOD SHALL BE STRONGLY ROOTED DROUGHT RESISTANT SOD, NOT LESS THAN 2 YEARS OLD, FREE OF WEEDS AND UNDESIRABLE NATIVE GRASS AND MACHINE CUT TO PAD THICKNESS OF 3/4" (+1/4"), EXCLUDING TOP GROWTH AND THATCH.
3. LAY SOD BY HAND TO COVER INDICATED AREAS COMPLETELY, ENSURING EDGES ARE TOUCHING WITH TIGHTLY FITTING JOINTS, NO OVERLAPS WITH STAGGERED STRIPS TO OFFSET JOINTS.
4. TOP DRESS JOINTS IN SOD BY HAND WITH TOPSOIL TO FILL VOIDS IF NECESSARY
5. SOD SHALL BE ROLLED TO CREATE A SMOOTH EVEN SURFACE. SOD SHOULD BE WATERED THOROUGHLY DURING INSTALLATION PROCESS.
6. SHOULD INSTALLATION OCCUR BETWEEN OCTOBER 1ST AND MARCH 1ST, OVERSEED BERMUDAGRASS SOD WITH WINTER RYEGRASS AT A RATE OF 4 POUNDS PER 1000 S.F.

HYDROMULCH:

1. SCARIFY AND LOOSEN ALL AREAS TO BE HYDROMULCHED TO A MINIMUM DEPTH OF 4" PRIOR TO TOPSOIL AND HYDROMULCH INSTALLATION.
2. BERMUDA GRASS SEED SHALL BE EXTRA HULLED, TREATED LAWN TYPE. SEED SHALL BE DELIVERED TO THE SITE IN ITS ORIGINAL UNOPENED CONTAINER AND SHALL MEET ALL STATE/LOCAL LAW REQUIREMENTS.
3. FIBER SHALL BE 100% WOOD CELLULOSE FIVER, DELIVERED TO THE SITE IN ITS ORIGINAL UNOPENED CONTAINER AS MANUFACTURED BY "CONWEB' OR EQUAL.
4. FIBER TACK SHALL BE DELIVERED TO THE SITE IN ITS UNOPENED CONTAINER AND SHALL BE 'TERRO-TACK ONE', AS MANUFACTURED BY GROWERS, INC OR APPROVED EQUAL.
5. HYDROMULCH WITH BERMUDA GRASS SEET AT A RATE OF 2 POUNDS PER 1000 S.F.
6. USE A BATTER BOARD AGAINST ALL BED AREAS TO PREVENT OVER SPRAY.
7. IF INADEQUATE MOISTURE IS PRESENT IN SOIL, APPLY WATER AS NECESSARY FOR OPTIMUM MOISTURE FOR SEED APPLICATION
8. IF INSTALLATION OCCURS BETWEEN SEPTEMBER 1ST AND MAY 1ST, ALL HYDORMULCH AREAS SHALL BE OVER-SEEDED WITH WINTER RYE GRASS AT A RATE OF FOUR POUNDS PER ONE THOUSAND SQUARE FEET. CONTRACTOR SHALL BE REQUIRED TO RE-HYDROMULCH WITH BERMUDA GRASS THE FOLLOWING GROWING SEASON AS PART OF THIS CONTRACT.
9. AFTER APPLICATION, NO EQUIPMENT SHALL OPERATE OVER APPLIED AREAS. WATER SEEDED AREAS IMMEDIATELY AFTER INSTALLATION TO SATURATION.
10. ALL LAWN AREAS TO BE HYDROMULCHED SHALL ACHIEVE 100% COVERAGE PRIOR TO FINAL ACCEPTANCE.

LANDSCAPE NOTES

1. CONTRACTOR TO VERIFY AND LOCATE ALL PROPOSED AND EXISTING ELEMENTS. NOTIFY LANDSCAPE ARCHITECT OR DESIGNATED REPRESENTATIVE FOR ANY LAYOUT DISCREPANCIES OR ANY CONDITION THAT WOULD PROHIBIT THE INSTALLATION AS SHOWN. SURVEY DATA OF EXISTING CONDITIONS WAS SUPPLIED BY OTHERS
2. CONTRACTOR SHALL CALL 811 TO VERIFY AND LOCATE ANY AND ALL UTILITIES ON SITE PRIOR TO COMMENCING WORK. LANDSCAPE ARCHITECT SHOULD BE NOTIFIED OF ANY CONFLICTS. CONTRACTOR TO EXERCISE EXTREME CAUTION WHEN WORKING NEAR UNDERGROUND UTILITIES.
3. A MINIMUM OF 2% SLOPE SHALL BE PROVIDED AWAY FROM ALL STRUCTURES.
4. CONTRACTOR SHALL FINE GRADE AREAS TO ACHIEVE FINAL CONTOURS AS INDICATED. LEAVE AREAS TO RECEIVE TOPSOIL 3" BELOW FINAL FINISHED GRADE IN PLANTING AREAS AND 1" BELOW FINAL FINISHED GRADE IN LAWN AREAS.
5. LANDSCAPE ISLANDS SHALL BE CROWNED, AND UNIFORM THROUGHOUT THE SITE.
6. PLANTING AREAS AND SOD TO BE SEPARATED BY STEEL EDGING. NO STEEL EDGING SHALL BE INSTALLED ADJACENT TO BUILDINGS, WALKS OR CURBS. EDGING NOT TO BE MORE THAN 1/2" ABOVE FINISHED GRADE.
7. EDGING SHALL BE CUT AT 45 DEGREE ANGLE WHERE IT INTERSECTS WALKS AND/OR CURBS.
8. MULCH SHALL BE INSTALLED AT 1/2" BELOW THE TOPS OF SIDEWALKS AND CURBING.
9. QUANTITIES ON THESE PLANS ARE FOR REFERENCE ONLY. THE SPACING OF PLANTS SHOULD BE AS INDICATED ON PLANS OR OTHERWISE NOTED. ALL TREES AND SHRUBS SHALL BE PLANTED PER DETAILS.
10. CONTAINER GROWN PLANT MATERIAL IS PREFERRED HOWEVER BALL AND BURLAP PLANT MATERIAL CAN BE SUBSTITUTED IF NEED BE AND IS APPROPRIATE TO THE SIZE AND QUALITY INDICATED ON THE PLANT MATERIAL LIST.
11. TREES SHALL BE PLANTED AT A MINIMUM OF 5' FROM ANY UTILITY LINE, SIDEWALK OR CURB. TREES SHALL ALSO BE 10' CLEAR FROM FIRE HYDRANTS.
12. 4" OF SHREDDED HARDWOOD MULCH (2" SETTLED THICKNESS) SHALL BE PLACED OVER WEED BARRIER FABRIC. MULCH SHALL BE SHREDDED HARDWOOD MULCH OR APPROVED EQUAL, PINE STRAW MULCH IS PROHIBITED.
13. WEED BARRIER FABRIC SHALL BE USED IN PLANT BEDS AND AROUND ALL TREES AND SHALL BE MIRAFI 140S WEED BARRIER OR APPROVED EQUAL.
14. CONTRACTOR TO PROVIDE UNIT PRICING OF LANDSCAPE MATERIALS AND BE RESPONSIBLE FOR OBTAINING ALL LANDSCAPE AND IRRIGATION PERMITS.

IRRIGATION:

1. ALL REQUIRED LANDSCAPE AREAS SHALL HAVE AN AUTOMATIC IRRIGATION SYSTEM WITH A FREEZE/RAIN SENSOR. SYSTEM SHALL ALSO HAVE AN ET WEATHER BASED CONTROLLER AND BE DESIGNED AND INSTALLED BY A LICENSED IRRIGATOR.

MAINTENANCE REQUIREMENTS:

1. VEGETATION SHOULD BE INSPECTED REGULARLY TO ENSURE THAT PLANT MATERIAL IS ESTABLISHING PROPERLY AND REMAINS IN A HEALTHY GROWING CONDITION APPROPRIATE FOR THE SEASON. IF DAMAGED OR REMOVED, PLANTS MUST BE REPLACED BY A SIMILAR VARIETY AND SIZE.
2. MOWING, TRIMMING, EDGING AND SUPERVISION OF WATER APPLICATIONS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR UNTIL THE OWNER OR OWNER'S REPRESENTATIVE ACCEPTS AND ASSUMES REGULAR MAINTENANCE.
3. ALL LANDSCAPE AREAS SHOULD BE CLEANED AND KEPT FREE OF TRASH, DEBRIS, WEEDS AND OTHER MATERIAL.

MISCELLANEOUS MATERIALS:

1. STEEL EDGING SHALL BE 3/16" X 4 X 16' DARK GREEN DURAEDGE STEEL LANDSCAPE EDGING UNLESS NOTED OTHERWISE ON PLANS/DETAILS.
2. RIVER ROCK SHALL BE ARIZONA RIVER ROCK, 2" - 4" DIAMETER. RIVER ROCK SHALL BE COMPACTED TO A MINIMUM OF 3" DEPTH OVER FILTER FABRIC.
3. DECOMPOSED GRANITE SHALL CONSIST OF A NATURAL MIX OF GRANITE AGGREGATE NOT TO EXCEED 1/8" IN DIAMETER AND COMPOSED OF VARIOUS STAGES OF DECOMPOSED EARTH BASE. DG SHALL BE PLACED OVER FILTER FABRIC AT A MINIMUM OF 3" DEPTH.
4. BOULDERS SHALL BE ON AVERAGE 36" X 24" X 24" AND A MIN. OF 500LBS. BOULDER TO BE SET IN GROUND ON A 1" SAND SETTING BED. APPROXIMATELY 2" BELOW FINISH GRADE. BOULDER SHOULD HAVE A WEATHERED FINISH. EACH BOULDER HAS A NATURAL TOP AND BOTTOM. ENSURE THAT THE BOULDER IS POSITIONED CORRECTLY BEFORE INSTALLATION.

GRAPHIC SCALE
0 20 40 FEET
Scale 1"=20' - 0"

AWR Designs, LLC
P.O. Box 1746
Aledo, Texas 76008
amanda@awr-designs.com
c. 512.517.5589

REVISIONS

No.	Date	App.

JONES|CARTER
Texas Board of Professional Engineers Registration No. F-439
4301 Lockhill-Selma Road, Suite 100 • San Antonio, Texas 78249 • 210.494.5511

SCALE: AS SHOWN
DATE: NOVEMBER 2021
DESIGNED BY:
CHECKED BY:
DRAWN BY:
JOB NO.:

REGISTERED LANDSCAPE ARCHITECT
AMANDA W. RICHARDSON
2754
STATE OF TEXAS

SALAD AND GO - CITY - PRESTON AND PROSPER TRAIL
1300 NORTH PRESTON ROAD - PROSPER, TEXAS 75078

EXHIBIT C
LANDSCAPE PLAN

SHEET NO.
L1.02
OF

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PLANNING

Prosper is a place where everyone matters.

To: **Mayor and Town Council**

From: **Khara C. Dodds, AICP, Director of Development Services**

Through: **Harlan Jefferson, Town Manager**
Rebecca Zook, P.E., Executive Director of Development & Infrastructure Services

Re: **Town Council Meeting – February 8, 2022**

Agenda Item:

Consider and act upon an ordinance to update the Implementation Plan in the Comprehensive Plan to include Sub-Objective 1.3.1 and add Appendix, Exhibit One, which contains the Dallas North Tollway Design Guidelines.

Description of Agenda Item:

On January 25, 2022, the Town Council approved two Comprehensive Plan amendments to include the Dallas North Tollway Design Guidelines in the planning document. The first amendment was for the addition of a new sub-objective in the Implementation Plan. The sub-objective has been added to page 97 in the Comprehensive Plan, which is attached. This sub-objective states, *"Develop Dallas North Tollway Design Guidelines to create a vision for future development on the Tollway, as described in Exhibit One."* The second amendment is for the inclusion of Exhibit One in the Appendix. Exhibit One contains the Dallas North Tollway Design Guidelines.

Legal Obligations and Review:

Town Attorney, Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard ordinance as to form and legality.

Attached Documents:

1. Proposed Ordinance
2. Final Design Guidelines
3. Proposed Comprehensive Plan

Town Staff Recommendation:

Staff requests the Town Council approve an ordinance updating the Implementation Plan in the Comprehensive Plan to include Sub-Objective 1.3.1 and to include Appendix, Exhibit One, which contains the Dallas North Tollway Design Guidelines.

Proposed Motion:

I move to approve an ordinance updating the Implementation Plan in the Comprehensive Plan to include Sub-Objective 1.3.1 and to include Appendix, Exhibit One, which contains the Dallas North Tollway Design Guidelines.

TOWN OF PROSPER, TEXAS **ORDINANCE NO. 2022-__**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, AMENDING THE TOWN OF PROSPER'S COMPREHENSIVE PLAN, AS AMENDED; PROVIDING FOR THE ADDITION OF THE DALLAS NORTH TOLLWAY DESIGN GUIDELINES AS AN APPENDIX TO THE TOWN'S COMPREHENSIVE PLAN; AMENDING THAT SECTION OF THE TOWN'S COMPREHENSIVE PLAN ENTITLED "IMPLEMENTATION PLAN," TO INCLUDE SAID DALLAS NORTH TOLLWAY DESIGN GUIDELINES AS AN APPENDIX TO THE TOWN'S COMPREHENSIVE PLAN; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Prosper, Texas ("Town Council"), has investigated and determined that the Town of Prosper ("Town") Comprehensive Plan, originally adopted by Ordinance No.12-21, as amended, should be amended to include design guidelines to guide future land development along the Dallas North Tollway; and

WHEREAS, The Town of Prosper has complied with all notices and public hearings as required by law; and

WHEREAS, the Town Council finds that it will be advantageous, beneficial, and in the best interests of the citizens of Prosper to amend the Comprehensive Plan to include the Dallas North Tollway Design Guidelines, as described below.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, THAT:

SECTION 1

Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2

Amendment to the Town of Prosper's Comprehensive Plan, Ordinance No.12-21, as amended. The Town of Prosper's Comprehensive Plan, adopted by Ordinance No. 12-21, as amended, is hereby amended to include an Appendix entitled "Dallas North Tollway Design Guidelines," and to adopt same. Further, that section of the Town's Comprehensive Plan entitled "Implementation Plan" is hereby amended to include a new Sub-Objective 1.3.1, which shall read as follows: "Develop Dallas North Tollway Design Guidelines to create a vision for future development on the Tollway."

SECTION 3

Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Prosper hereby declares that it would have passed this Ordinance, and each section,

subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 4

Savings/Repealing Clause. Prosper's Comprehensive Plan, adopted by Ordinance 12-21, as amended, shall remain in full force and effect, save and except as amended by this or any other Ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 5

Effective Date. This Ordinance shall become effective from and after its adoption.

DULY PASSED, APPROVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, ON THIS 8TH DAY OF FEBRUARY, 2022.

_____
Ray Smith, Mayor

ATTEST:

_____
Michelle Lewis Sirianni, Town Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Terrence S. Welch, Town Attorney

APPENDIX

EXHIBIT ONE:

DALLAS NORTH TOLLWAY

DESIGN GUIDELINES

Dallas North Tollway District

Design Guidelines

January 25, 2022

TOWN OF PROSPER

A. Intent and Purpose

The Dallas North Tollway is a primary thoroughfare within the Town of Prosper and one of the most heavily traveled roadways in North Texas. It is recognized that the Dallas North Tollway will serve as a significant opportunity for economic development and a sustainable tax base for the Town. The Comprehensive Plan identified the Dallas North Tollway as a future location for the Town's most intense land uses.

The purpose of these design guidelines is to provide direction on land use and design for future development that the Town of Prosper envisions on the Dallas North Tollway. Design guidelines define the qualities of building and site design that make successful projects and are tools for guiding projects to positive development outcomes. These guidelines will help to elevate the community's expectations for the built environment in the Tollway District. They provide a series of design and land use statements that explain the desired development elements and qualities that will shape the future of the Dallas North Tollway.

This document is a tool that should be utilized when guiding applications for new zoning or change of zoning of parcels located in the Dallas North Tollway District. It is the goal that the statements within this document will help shape development plans that are part of zoning applications and/or become part of development agreements for approved zone changes. These guidelines will communicate Town expectations to property owners when formulating development plans for proposed projects. The guidelines will provide a framework of land use and designs that will ensure projects are compatible with the goals of the Town for the Tollway.

These guidelines are not zoning requirements, rather, they offer flexibility allowing for project creativity, imagination and innovation while encouraging careful and thoughtful land use and design choices that promote high quality and sustainable developments. The anticipated outcome is that these guidelines will result in a vibrant community along the Tollway that is a welcoming and attractive place for people to live, work, play and visit.

This document is a tool that should be utilized when guiding applications for new zoning or change of zoning of parcels located in the Dallas North Tollway District. It is the goal that the statements within this document will help shape development plans that are part of zoning applications and/or become part of development agreements for approved zone changes.

B. General Description

The design guidelines shall apply to future development proposals located within the area as designated on Exhibit One, also known as the Dallas North Tollway District. This area consists of the entire length of the Dallas North Tollway in a north and south direction and approximately one-thousand (1,000) feet east and west of the Tollway. Where the one-thousand (1,000) foot extent ends at a point that is within a boundary of a Planned Development as identified on the Town's Zoning Map, the boundary line for the District may be extended beyond 1,000 feet to include the entirety of the Planned Development (*See Exhibit One*).

C. Tollway Sub-districts

Go to Exhibits 2-5 for boundary maps of the subdistricts

The Tollway Design District is divided into three sub-districts. The east and west boundaries of the subdistricts are as identified on Exhibits Two, Three and Four. The northern and southern boundaries of the subdistricts are as follows:

1. *U.S. 380 Gateway*
   The boundary of the U.S. 380 Gateway sub-district extends from U.S. Highway 380 to First Street.

2. *Frontier Parkway Gateway*
   On the east side of the Dallas North Tollway, the boundary extends from Frontier Parkway and down to the southerly property line of Planned Development 69. On the west side of the Tollway the gateway area extends from Frontier Parkway in the north to Prosper Trail in the south.

3. *Neighborhood Services and Retail sub-district*
   On the east side of the Dallas North Tollway, the Neighborhood Services and Retail sub-district extends from the southerly boundary of PD 69 in the north down to W. First Street. On the west side of the Tollway, this sub-district extends from Prosper Trail in the north to First Street in the south.

D. <u>Tollway Sub-District Requirements</u>

1. U.S. 380 Gateway

a. On the Dallas North Tollway and U.S. 380, the minimum front yard is fifty (50) feet and shall include a thirty (30) foot landscape buffer.
b. No parking or drive aisles may occur in the landscape buffer.
c. A maximum of two rows of parking in the front of the building.
d. Minimum building height shall be two (2) stories or forty (40) feet. If the building contains a use(s) as described in Section E, Permitted Uses, the building height can be a one (1) story building with a minimum of twenty (20) feet in height.

2. Frontier Parkway Gateway

a. On the Dallas North Tollway and Frontier Parkway, the minimum front yard is fifty (50) feet and shall include a thirty (30) foot landscape buffer.
b. No parking or drive aisles may occur in the landscape buffer.
c. A maximum of two rows of parking in the front of the building.
d. Minimum building height shall be two (2) stories or forty (40) feet. If the building contains a use(s) as described in Section E, Permitted Uses, the building height can be a one (1) story building with a minimum of twenty (20) ft in height.

3. Neighborhood Services and Retail sub-district

a. On the Dallas North Tollway, the minimum front yard setback shall be thirty (30) feet. Landscape buffer requirements shall be in accordance with Section M-Landscaping of these guidelines.
b. No parking or drive aisles may occur in the landscape buffer.
c. A maximum of one row of parking in the front of the building.
d. Minimum building height shall be one (1) story.
e. The Neighborhood Services and Retail subdistrict is adjacent to existing residential neighborhoods. For context sensitivity in development, the maximum building heights shall be as follows:

On the east side of the sub-district (east side of the Tollway), the maximum building height shall be two (2) stories from the southerly boundary of PD 69 in the north down to Prosper Trail in the south. From Prosper Trail to W. First Street, the maximum building height shall be three (3) stories with a maximum of eight (8) stories permitted within the first five-hundred (500) feet of the Tollway for Business Establishments as identified in Section F, "Business Establishments Pursuant to the Town's Vision."

i. On the west side of the sub-district (west side of the Tollway from Prosper Trail to W. First Street), the maximum building height shall be two (2) stories with a maximum of eight (8) stories permitted within the first fiver-hundred (500) feet of the Tollway for Business Establishments as identified in Section F, "Business Establishments Pursuant to the Town's Vision."

E. Permitted Business Establishments

The following business establishments shall be permitted in the Dallas North Tollway District. Businesses followed by an “S” are only permitted upon approval of a Specific Use Permit. Businesses followed by a “C” are permitted subject to the Conditional Development Standards as outlined in Section 1.4 of Section 1 of Chapter 3 of the Zoning Ordinance. Certain businesses permitted subject to the Conditional Development Standards may also require approval of a Specific Use Permit.

Schedule of Permitted Business Establishments for the Dallas North Tollway District
Administrative, Medical, Insurance or Professional Office
Antique Shop
Automobile Paid Parking Lot/Garage
Automobile Parking Lot/Garage
Bank, Savings and Loan, or Credit Union

Beauty Salon/Barber Shop as an Incidental Use
Big Box **(S)**
Building Material and Hardware Sales, Major **(S)**
Business Service
Catering Business
Child Care Center, Incidental (Care of Children of Employees in the Building)
Civic/Convention Center
College, University, Trade, or Private Boarding School
Commercial Amusement, Indoor **(S)**
Farm, Ranch, Stable, Garden, or Orchard
Food Truck Park **(C)**
Furniture, Home Furnishings and Appliance Store
Governmental Office
Gymnastics/Dance Studio **(S)**
Health/Fitness Center **(S)**
Helistop **(S)**
Hospital
Hotel, Full Service **(C)**
Hotel, Limited Service **(C)**
Hotel, Residence/Extended Stay **(C)**
House of Worship
Massage Therapy, Licensed as an Incidental Use
Meeting/Banquet/Reception Facility **(S)**
Mobile Food Vendor **(S)**
Multifamily **(S)**
Municipal Uses Operated by the Town of Prosper
Museum/Art Gallery
Outdoor Merchandise Display, Temporary
Park or Playground
Print Shop, Minor
Private Club **(C)**
Private Utility, Other Than Listed
Research and Development Center **(S)**
Restaurant without Drive-thru or Drive-in Service **(C)**
Restaurant with Drive-thru Service (**S)**
Retail Stores and Shops
Retail/Service Incidental Use
School, Private or Parochial
School, Public
Telephone Exchange
Temporary Buildings for Churches, Public Schools and Governmental Agencies **(S)**
Theater, Neighborhood
Theater, Regional
Veterinarian Clinic and/or Kennel, Indoor (S)
Winery *(enclosed operations)*
Wireless Communications and Support Structures (Cell Tower) **(S)**

Grocery Stores with Gas Pumps

Through a Planned Development process, the Town Council may permit a big box grocery store with gas pumps. If permitted, gas pump area shall follow the following guidelines:

- There shall be a minimum of a 15 ft landscape buffer to screen the pumps from the street edge.
- The site design for projects located at street corners should provide special landscape treatment at street intersection to emphasize the corner.
- The use of mature trees is encouraged to provide an immediate impact especially when used in buffering adjacent uses.
- All display items for sale should occur within the main building or within designated areas that are screened from public streets.
- The design of pump islands and canopy should be architecturally integrated with other structures on-site using similar colors, materials and architectural detailing. All signage should be architecturally integrated with their surroundings in terms of size, shape and lighting so that they do not visually compete with architecture of the building and design of the sight.

Restaurant, Drive-Thru Service

Where site conditions permit, drive-thru queuing lanes shall be designed so that the queuing wraps behind the building instead of in front of the building. If the queue lane wraps in the front of the building, the site shall provide for an ample amount of landscaping that will provide a buffer from the public rights-of-way. There shall be a maximum of two drive-thru restaurants permitted for every 5 acres on a PD development plan. If a development plan is under 5 acres, one drive-thru shall be permitted.

Multi-family Developments

The Town Council may permit a multi-family housing as part of a wholistic development that includes a combination of businesses designed to create a live, work and play environment. These businesses can be, but are not limited, retail, office, recreational, family-friend entertainment and/or restaurant establishments. If multi-family housing is part of a development proposal that includes businesses and/or amenities described in Section F. “Business Establishments Pursuant to the Town’s Vision” increased density may be permitted. It is highly recommended that multi-family units be designed with structure parking as opposed to surface parking.

F. Business Establishments Pursuant to the Town’s Vision

The Town Council envisions the Dallas North Tollway to be a place for not only employment centers, but also for families. It is the desire to create an environment with amenities that will allow families to visit

and enjoy. The following business establishments, as also included in the table of permitted businesses above, are strongly encouraged.

- Museum/Art gallery
- Theatre
- Commercial amusement-Indoor
- Civic/Convention Center
- Hotel-Full Service
- Restaurants -Dine In with or without outdoor patio
- Developments are also strongly encouraged to include public open space, public gathering places and public art, where feasible.

G. Discouraged Business Establishments

The following businesses are discouraged in the Dallas North Tollway District as they are not consistent with the Town's vision and goals for the corridor.

Discouraged Establishments for the Dallas North Tollway District
Artisan's Workshop
Assisted Living Facility
Athletic Stadium or Field, Private
Athletic Stadium or Field, Public
Auto Parts Sales, Inside
Automobile Repair, Major (Paint & Body or Outdoor Storage)
Automobile Repair, Minor
Automobile Sales, Used
Automobile Sales/Leasing, New
Automobile Storage
Bed and Breakfast Inn
Body Art Facilities
business for drug paraphernalia sales;
Building Material and Hardware Sales, Minor
Cabinet/Upholstery Shop
Car Wash
Car Wash, Self-Serve
Cemetery or Mausoleum
Child Care Center, Licensed
Commercial Amusement, Outdoor
Community Center
Contractor's Shop and/or Storage Yard
Convenience Store with Gas Pumps (located at two major thoroughfares)
Convenience Store without Gas Pumps
Credit access businesses**

Day Care Center, Adult
Donation or Recycling Bin
Dry Cleaning, Major
Equipment and Machinery Sales and Rental, Major
Equipment and Machinery Sales and Rental, Minor
Fairgrounds/Exhibition Area
Farmer's Market
Feed Store
Flea Market, Inside
Fraternal Organization, Lodge, Civic Club, Fraternity, or Sorority
Funeral Home (On-site Cremation Requires SUP)
Furniture Restoration
Gaming-oriented businesses (including slot machines)
General Manufacturing/Industrial Use Complying with Performance Standards
Golf Course and/or Country Club
Homebuilder Marketing Center
Indoor Gun Range
Laundromat
Limited Assembly and Manufacturing Use Complying with Performance Standards
Locksmith/Security System Company
Machine Shop
Mini-Warehouse/Public Storage
Motorcycle Sales/Service
Nursery, Major (outside display)
Nursery, Minor (no outside display)
Office and Storage Area for Public/Private Utility
Office/Showroom
Office/Warehouse/Distribution Center
Open Storage
Outside Storage, Primary Use
Outside Storage, Incidental
Package Liquor Stores **
Pawn Shops
Pet Day Care
Print Shop, Major
Private Recreation Center
Recreational Vehicle Sales and Service, New/Used
Recreational Vehicle/Truck Parking Lot or Garage
Recycling Center
Recycling Collection Point
Rehabilitation Care Institution
Repair Service, Indoor
Restaurant, Drive In
School District Bus Yard
Sewage Treatment Plant/Pumping Station

Sexually-oriented Businesses ***
Small Engine Repair Shop
Smoke/Vape Shops
Storage or Wholesale Warehouse
Taxidermist
Temporary Buildings for Private Enterprises
Trailer Rental
Transit Center
Truck Sales, Heavy Trucks
Used Furniture
Veterinarian Clinic and/or Kennel, Outdoor

*Credit access businesses, as defined in Texas Finance Code § 393.601, as amended, including but not limited to payday lending businesses, "cash for title" lenders, and credit services businesses, as defined in Texas Finance Code § 393.001, as amended.

**Package liquor stores, defined as any business entity that is required to obtain a Package Store Permit from the Texas Alcoholic Beverage Commission for the off-premise consumption of alcohol.
***Sexual-oriented businesses, including but not limited to business entities whose primary purpose is the sale of lewd merchandise.

H. <u>The Gateways</u>

The gateways are the entrances to the subject area that set the tone for the entire corridor. Gateways provide a unique sense of identity, transition, and anticipation. They act as a transition from one space to another and they identify the uniqueness that sets that space apart from another. Gateway properties are prime locations for creating an image that leads visitors to form a positive attitude toward a community even before they enter the main street of an area.

1. The gateways should be clearly identifiable to vehicular and pedestrian travelers.

a. Monument signage shall be used at major intersections to mark the arrival of specific areas or to identify marquee development projects.
b. Entrances to marquee developments shall incorporate a generous amount of landscaping that is diverse and colorful that provides texture and interest to the area.
c. Street banner signs and wayfinding signage are also great ways to give a unique identity to a location. It is important that there is uniformity in terms of sign and banner materials, print/logos, and color. Signs should also complement and add to the positive experience for an area.

2. Include Public Art in Gateway Areas to promote vitality and provide a unique sense of identity.

Art can be an expression of a collective community identity. It can celebrate what is unique about a community and honor the past and present heritage. Art can include references to the Town's

geography, history, landmarks, ethnic and cultural diversity which can increase a sense of belonging when people can associate themselves with a place.

a. Art should be integrated into the community fabric of the Tollway and should be used to mark significant intersections of the Tollway.

b. Developers should incorporate artist into the design team from the inception of planning to integrate works of art into their projects.

c. Stand-alone public art can also be used and does not necessarily have to be tied to a project. Local artists should be used whenever possible.

I. Site Design and Building Placement

It is important that site design for development plans foster the creation of high-quality architectural forms, scale, and pedestrian amenities. With the Tollway being one of the most heavily traveled roadways through the Town, the site design needs to create an aesthetically pleasing appearance on the Tollway for visitors and travelers.

1. The site design shall designate major entryways into a development with an entry feature that includes assets such as landscaping, an entry monument, a sculpture, or a fountain(s).

2. The building's primary façade shall face the public road from which addressing is provided. Where the building's primary façade is unable to be oriented parallel to the road from which it is addressed due to site constraints or other factors, each façade which is clearly visible from a public right-of-way or public area shall be designed with architectural treatments used for primary façades.

3. Buildings shall have entrances oriented to the sidewalk for ease of pedestrian access and shall be located in such a manner as to minimize conflicts between pedestrians and automobiles.

4. Corner lots: At key intersections, buildings located on corner lots should utilize variations in building massing to emphasize street intersections as points of interest in the district.

5. Driveways, curb cuts, parking and internal roadway/traffic circulation shall be designed to provide cross access so that uninterrupted vehicular access from parcel to parcel can be achieved.

6. For streets with on-street parking, a build-to-line shall be required. A “build-to-line” is a line parallel to a public or private street where the primary façade of a building must be built to.
    a. Buildings with non-residential uses on the first floor shall be established at the minimum front yard setback. The primary façade shall be continuous along block face and at least 70% shall be located adjacent to the build-to-line.

7. All lighting standards shall be in accordance with the Town of Prosper Zoning Ordinance, Chapter 3, Section 6, entitled, “Outdoor Lighting.”

Parking Design Standards

The intent of this section is to design parking lots that provide access to commercial and office developments, while minimizing the potential negative impact associated with expansive vistas of unbroken concrete pavement along the Tollway. All requirements in accordance with Chapter 4, Section 4 entitled, "Parking, Circulation and Access," in the Town of Prosper Zoning Ordinance shall be followed.

1. The majority of off-street parking for new developments within the Tollway district shall be provided on the side or rear of the primary building.

2. Parking maximums between the building and the street are in accordance with the requirements of the subdistrict requirements in Section D, above.

3. Shared parking agreements for adjacent properties are acceptable where they include a business pursuant to the Town's vision as identified above in Section F and there is a written agreement between the property owners that clearly stipulates the terms of the joint use of the parking spaces and that such spaces are committed and available to the respective users on a non-conflicting basis.

4. Up to thirty (30) percent of the parking spaces required may be waived for a theatre or other place of evening dining and entertainment (after 6:00pm), and if used jointly by banks, offices and similar uses not normally open or operated during the evening hours.

5. Parking garages shall be located behind or to the side of the primary building. If a parking garage fronts on a public street, it shall have an architecturally finished façade facing the street(s), complementary to the surrounding buildings. Street front openings in parking structures should not exceed 55 percent of the façade area. This percentage excludes the top floor if the garage is unroofed. Where possible, the narrower façade of the parking garage should be oriented to the street in order to minimize the visual impact of the structure on the public right-of-way and pedestrian paths.

J. Residential Neighborhoods

Buffering existing neighborhoods through compatibility standards serves to integrate the existing neighborhoods into the community fabric and respects their essential value.

1. Commercial developments shall be planned to minimize increased use of adjacent neighborhood streets. Vehicular access to new development and parking requirements shall minimize the impact on neighborhood traffic flow and avoid major disturbances to the neighborhood character. Projects with frontage on a neighborhood street should limit public access from that street and limit business associated parking on that street to avoid significantly altering the residential character.

2. Buildings located within 150 feet of single-family zoned properties shall not exceed two (2) stories, and no greater than 40 feet in height.

3. Buildings which exceed two (2) stories or 40 feet, shall have an additional setback from single family zoned properties at the rate of one foot of setback, beyond the aforementioned 150 feet, for each additional foot of building exceeding two (2) stories and 40 feet.

4. When a new project is proposed, it is vital that communications occur with existing neighborhoods in proximity to the project site. This should be strongly encouraged.

5. Existing residential neighborhoods shall be buffered from the new Tollway development by open space and/or a linear network of greenways. Pedestrian and bicycle pathways can also be integrated to transform the buffer area into a passive recreational amenity while providing a low-intensity transitional use adjacent to the non-residential Tollway development. The Town of Prosper Bike and Trail Master Plan should be referenced in making decisions regarding locations of greenways, pedestrian and bicycle pathways.

K. <u>Building Design</u>

All building architecture and design shall be in accordance with the standards as identified in the Town of Prosper Zoning Ordinance Chapter 3, Section 8, entitled, "Non-Residential Design and Development."

1. Building the Pedestrian Realm

It is important that the materials and construction of streetscapes and buildings at the lower floors provide a level of detail and quality which creates a pedestrian-friendly environment that is warm and inviting.

a. Ground floor facades facing the Dallas North Tollway and any intersecting thoroughfare must incorporate articulated entry areas, arcades, display windows, awnings, or other architectural variety features along no less than sixty percent (60%) of the facade. The entrance or entrances on all buildings shall be defined with strong architectural features.

b. Storefronts on facade treatments that span multiple tenants shall use architecturally compatible materials, colors, details, awnings signage, and lighting fixtures. Retail ground floors shall have windows covering a minimum of 60% of the major street fronting facade(s). Other ground level uses shall have facade treatments appropriate to such uses(s).

2. Building Entrances

The design and location of building entrances in the Tollway District are important to help define the pedestrian environment and create retail-friendly environments.

1. Entrances should be easily identifiable as primary points of access to buildings. Building entrances may be defined and articulated by architectural elements such as lintels, pediments, pilasters,

columns, porticos, porches, overhangs, railings, balustrades, and others, as appropriate. All building elements for entryways shall be compatible with the architectural style, materials, colors, and details of the building as a whole.

L. Service Equipment Areas

1. Loading docks, truck parking, trash collection, dumpsters, and other service functions shall be incorporated into the overall design of the building or placed behind or on the side of a building and screened to not be seen from the rights-of-way. On corner lots, these areas shall be located behind the buildings.

2. Roofs shall be designed and constructed in such a way that they acknowledge their visibility from other buildings and from the street. Rooftop mechanical equipment shall be adequately screened with durable material that is architecturally compatible with the building design.

3. All other requirements as identified in the Zoning Ordinance in Chapter 4, Section 5, entitled, "Screening, Fences and Walls," shall be followed.

M. <u>Landscaping Standards</u>

In addition to the requirements as described below, all other requirements as identified in the Town of Prosper Zoning Ordinance, Chapter 4, Section 2, entitled, "Landscaping," shall be adhered to.

1. A landscaped area consisting of living trees, turf, or other living ground cover and being at least thirty (30) feet in width measured from the property line interior to the property shall be provided adjacent to and outside of the right-of-way on all properties adjacent to the Dallas North Tollway, F.M. 1461, and US Hwy 380.
   a. One (1) large tree, four (4) inch caliper minimum (at the time of planting) per twenty-five (25) feet of linear roadway frontage shall be planted within the required landscaped area.
   b. The trees may be planted in groups with appropriate spacing for species.
   c. Shrub plantings shall be provided at a minimum rate of 22 shrub plantings per thirty (30) linear feet which shall be a minimum of five (5) gallon shrubs (at the time of planting).
   d. Parking abutting the landscaped area will be screened from the adjacent roadway. The required screening may be with shrubs or earthen berms.
   e. During the review of development proposals, the Town Council may also require additional landscaping features such as berms or hardscape elements for enhanced beautification of the Tollway District.

2. A landscaped area consisting of living trees, turf, or other living ground cover and being at least twenty-five (25) feet in width measured from the property line interior to the property shall be provided adjacent to and outside of the right-of-way on all properties adjacent to a minor thoroughfare as defined by the Town of Prosper Thoroughfare and Circulation Design Standards.

   a. One (1) large tree, four (4) inch caliper minimum (at the time of planting) per thirty (30) feet of linear roadway frontage shall be planted within the required landscaped area.
   b. The trees may be planted in groups with appropriate spacing for species.

c. Shrub plantings shall be provided at a minimum rate of 20 ten (10) gallon shrubs per thirty (30) linear feet.
d. Parking abutting the landscaped area will be screened from the adjacent roadway. The required screening may be with shrubs or earthen berms.
e. During the review of development proposals, the Town Council may also require additional landscaping features such as berms or hardscape elements for enhanced beautification of the Tollway District.

3. Additional Requirements: For big box retail and grocery stores, one (1) additional tree planted for each one-hundred (100) linear feet of lot frontage. The trees shall be a minimum of 4" caliper and may be placed in planters.

N. <u>Pedestrian Connectivity and Amenities</u>

1. A minimum six (6) foot wide, paved pedestrian sidewalk shall connect the perimeter sidewalk to the building entry, if the building is set back from the perimeter sidewalk. This connecting sidewalk shall be handicapped accessible.

2. Sidewalks must be a minimum width of ten (10) feet wide adjacent to any four-lane or six-lane roadway. All other roadway adjacencies must have sidewalks of least 6 ft.

3. Large sites should create a pedestrian pathway system that links all buildings, parking areas and open spaces utilizing the pedestrian pathways that will connect to any nearby public sidewalks.

    a. Linkages between the uses and the parking areas will also encourage activity at the pedestrian level and provide safety for the pedestrians. Pedestrian crosswalks shall be clearly marked and provided at all key street intersections.

4. Pedestrian pathways shall also be designed for the pedestrian's comfort. Shade trees shall be provided along pedestrian pathways to provide a comfortable walk, which will encourage people to use sidewalks and pathways.

5. Overhead covers shall extend from the sides of buildings that have adjacent sidewalks, offering adequate protection from the sun and rain.

    a. Overhead protection should be located a minimum of 9 to 14 feet and projections may take the form of retractable or non-retractable awnings, or fixed non-fabric projected covers.

6. Streetscape amenities such as benches, trash receptacles, planters, bike racks and pedestrian-scale lighting support the public domain and will promote the use and vitality of pedestrian and bicycle pathways. The use of the amenities shall be encouraged, where applicable.

7. Amenities shall be placed in such locations as to not block pedestrian or emergency access.

8. A continuous pedestrian/bicycle route shall be constructed throughout the Tollway District. Locations of bike and trail connections as identified in the Town's Hike and Bike Trail Master Plan shall be considered in making development decisions.

9. This section supplements and does not replace any existing town requirement for sidewalk construction. All town ordinances and engineering requirements shall be adhered to.

O. Public Parks and Open Spaces

Publicly accessible parks and open space organize and reinforce neighborhood structure. They offer a wide variety of passive and active recreational experiences ranging in size and type, but together, they create an integrated system enhancing livability, natural appearance, and ecological values while providing gathering places and interaction opportunities for the community.

1. Public parks and open spaces shall be visible and easily accessible from public areas such as building entrances and adjacent streets and sidewalks.

2. Within these parks, ample seating shall be provided, including walls, ledges, and other raised surfaces which can serve a similar purpose.

3. Active uses such as retail, cafes, restaurants, higher density residential and office uses which provide pedestrian traffic should be considered as appropriate uses to line parks and open spaces.

4. Development plans shall take the goals and objectives of the Town's Bike and Trail Master Plan into consideration when planning for new parks and open space amenities.

P. Signage

1. A comprehensive sign package shall be developed for each project and shall be approved by the Planning & Zoning Commission and Town Council.

2. The immediate area around a monument sign shall be landscaped with plantings of an appropriate height not to block or obscure the sign.

3. Signage shall enhance the pedestrian character of the districts by providing signs that are pedestrian in scale and located so as to be legible from the sidewalks.

4. Businesses are encouraged to create individually styled signage that distinguishes their establishment. However, multi-tenant developments shall have signage that is uniform in style, type, material and lighting.

5. Directory signs may be provided to help direct the public to different businesses and services in the Gateway sub-districts. These may be provided at prominent locations in the sub-districts.

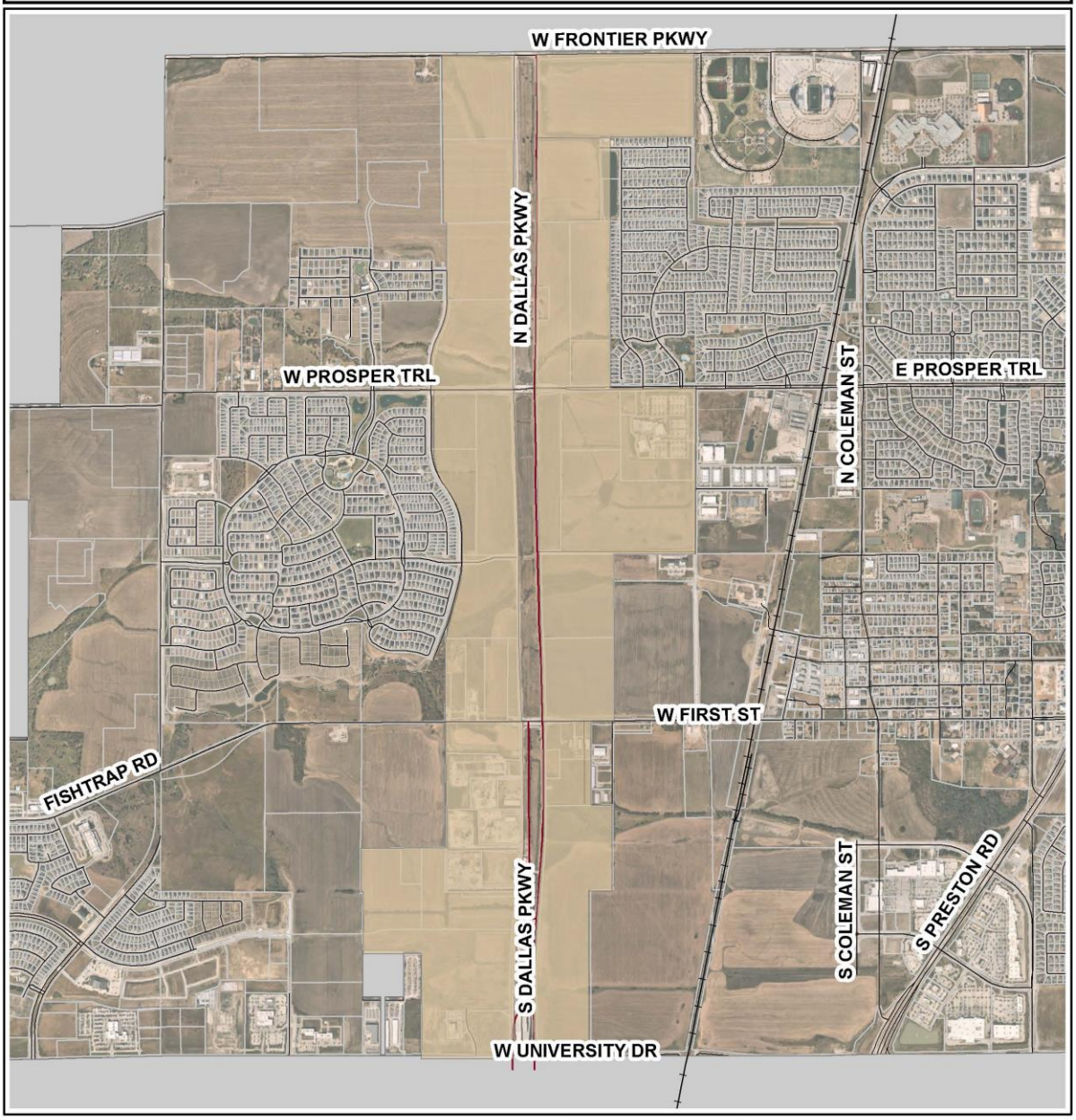
6. Signs may be lit by external light sources as long as such sources are not visually intrusive as determined with the project's comprehensive sign package.

Q. Incentives

To encourage development in the Dallas North Tollway District consistent with these Design Guidelines, economic development incentives may be considered by the Town Council in its sole discretion on a project-by-project basis and may include one or more economic development incentives authorized by state law or Town ordinances, as amended.

EXHIBIT 1

Tollway District



Tollway District

0 1 2 Mile

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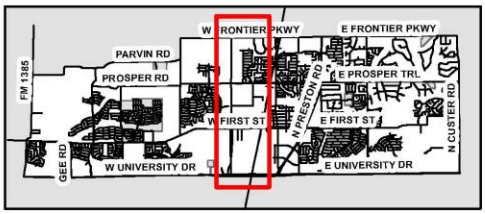
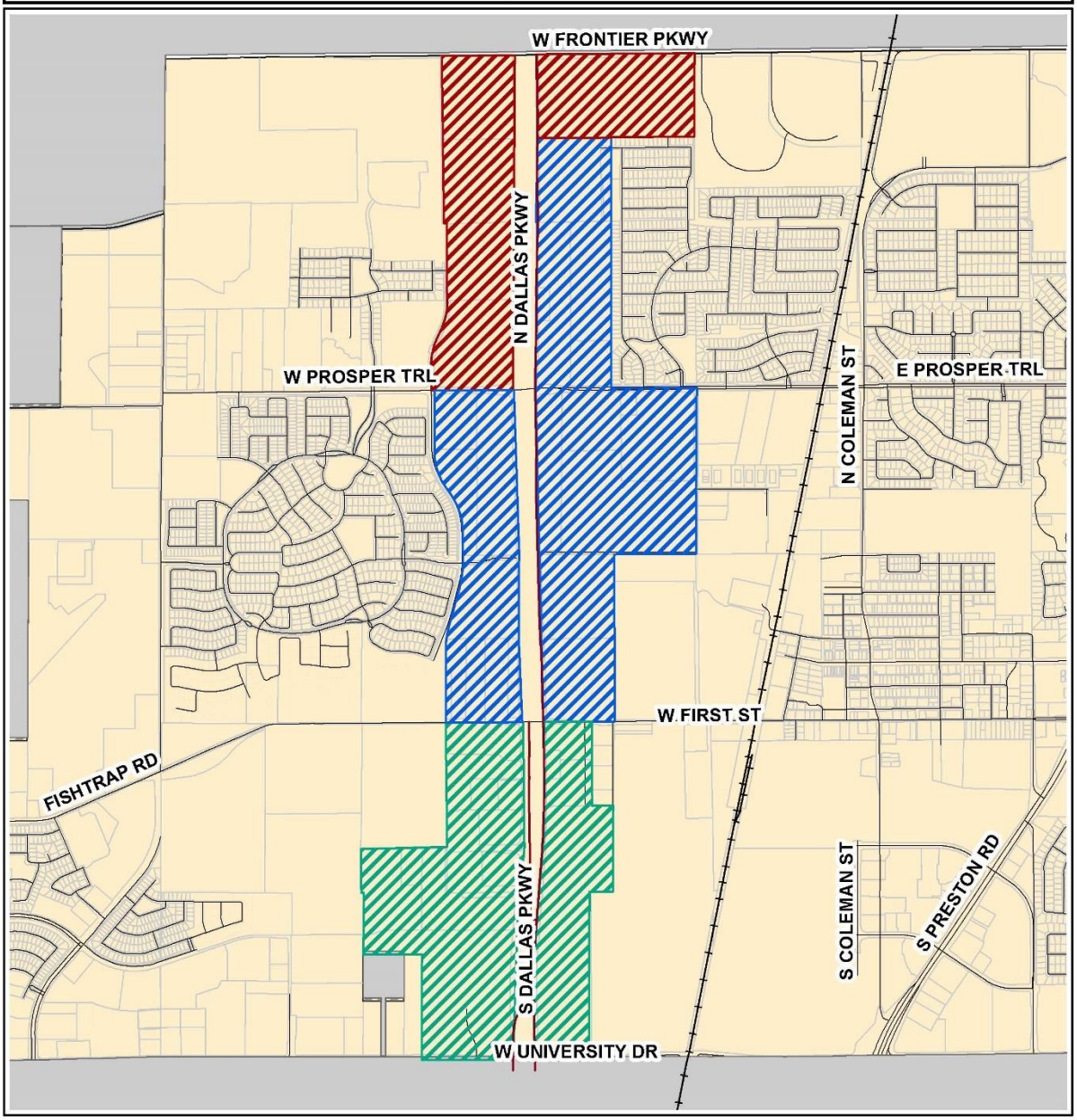


TOWN OF PROSPER

EXHIBIT 2

Tollway Subdistrict Designations



District

- Frontier Parkway Gateway
- Neighborhood Services and Retail
- U.S. 380 Gateway

0 1 2 Mile

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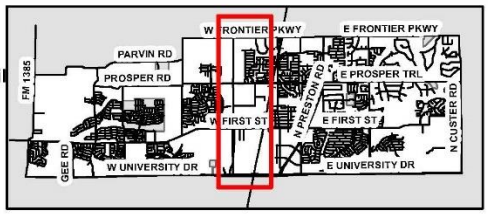
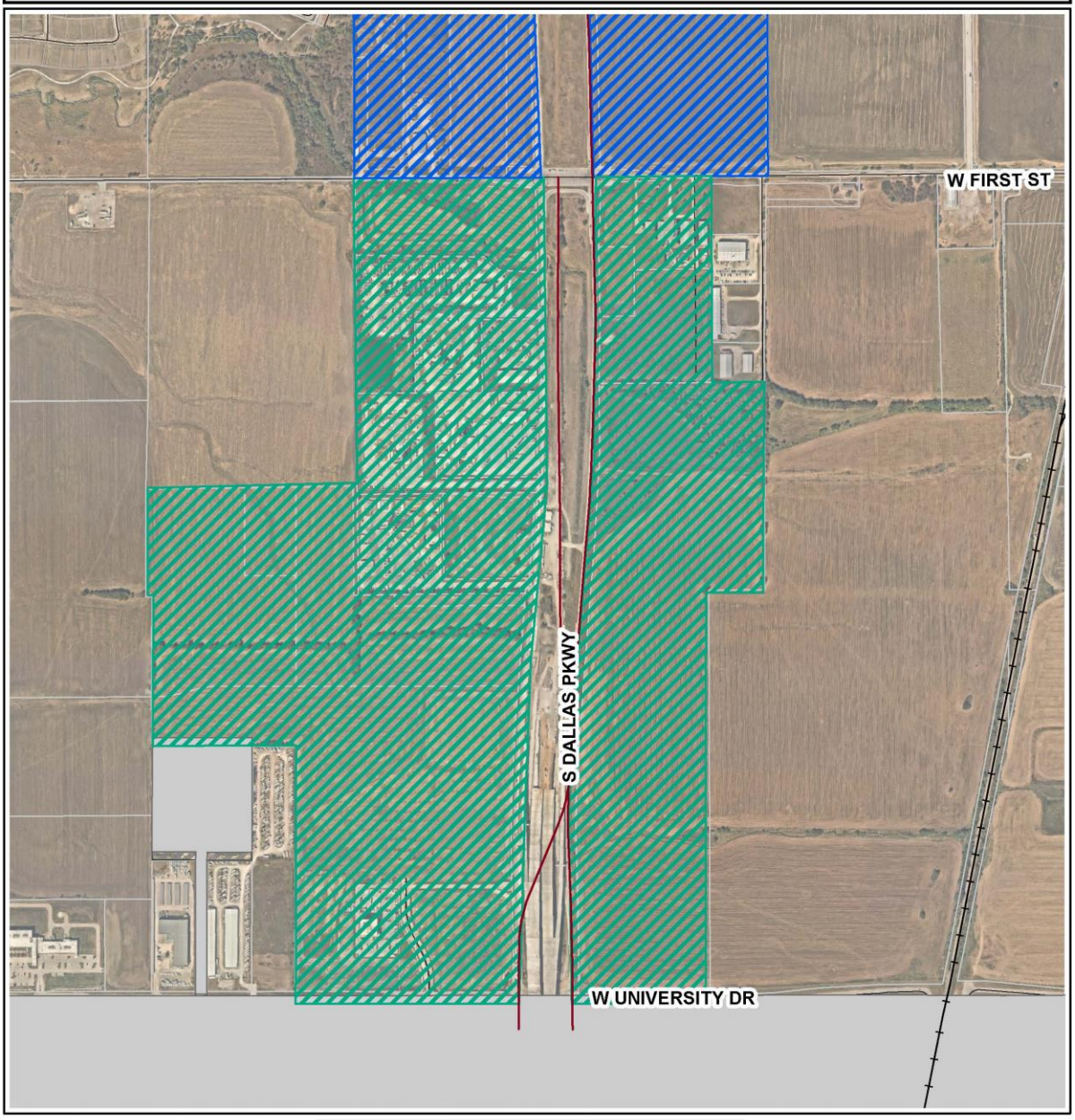


TOWN OF PROSPER

EXHIBIT 3

U.S. 380 Gateway Subdistrict



District

- Frontier Parkway Gateway
- Neighborhood Services and Retail
- U.S. 380 Gateway

0 1 2 Mile

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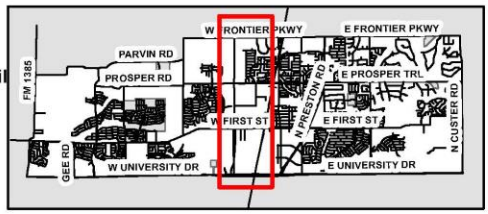
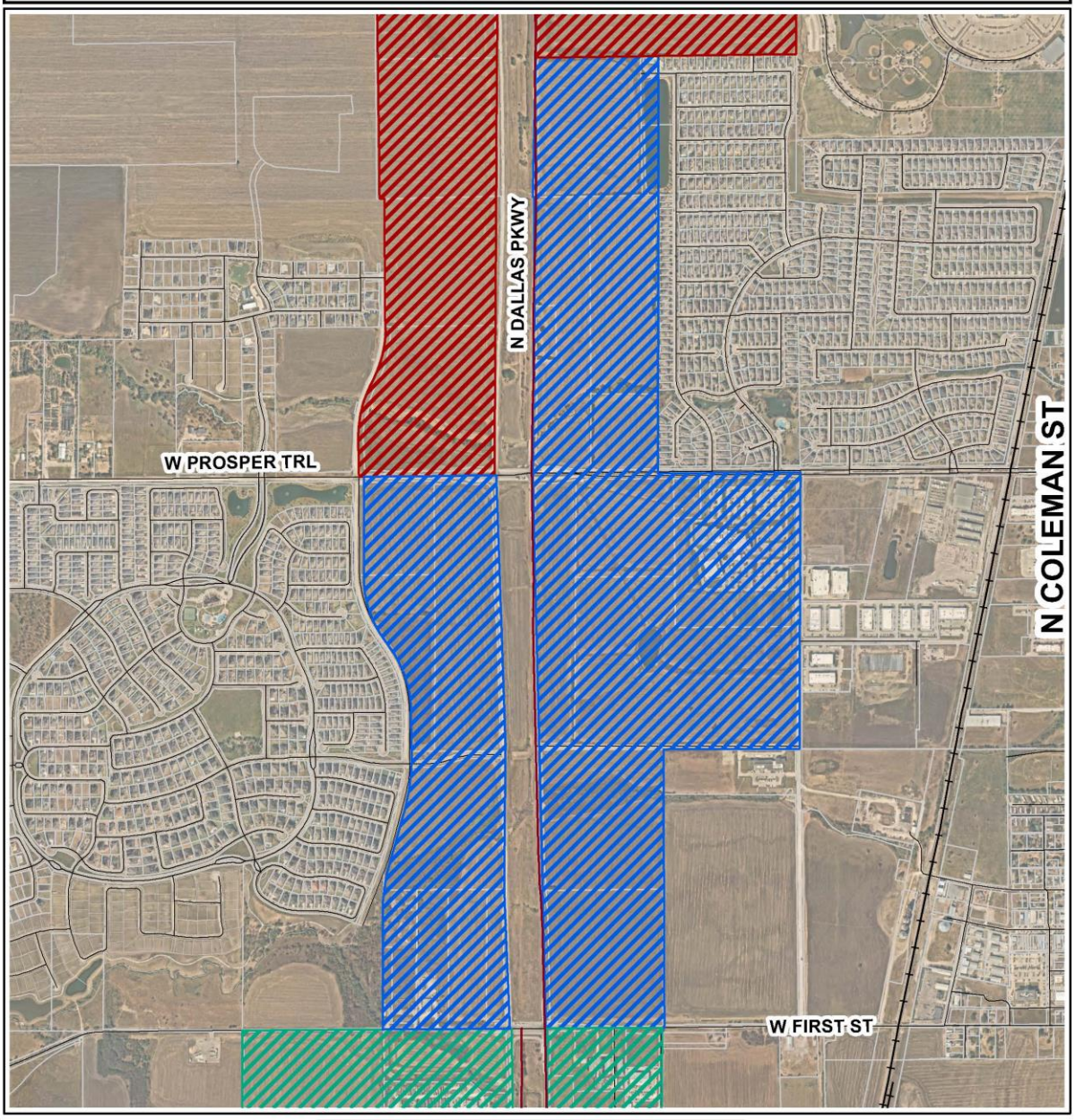


TOWN OF PROSPER

EXHIBIT 4

Neighborhood Services & Retail Subdistrict



District

- Frontier Parkway Gateway
- Neighborhood Services and Retail
- U.S. 380 Gateway

0 1 2 Mile

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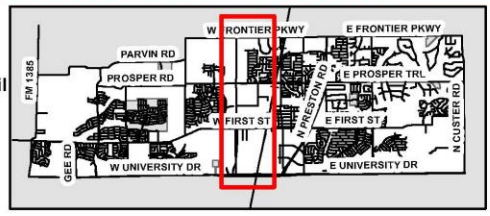
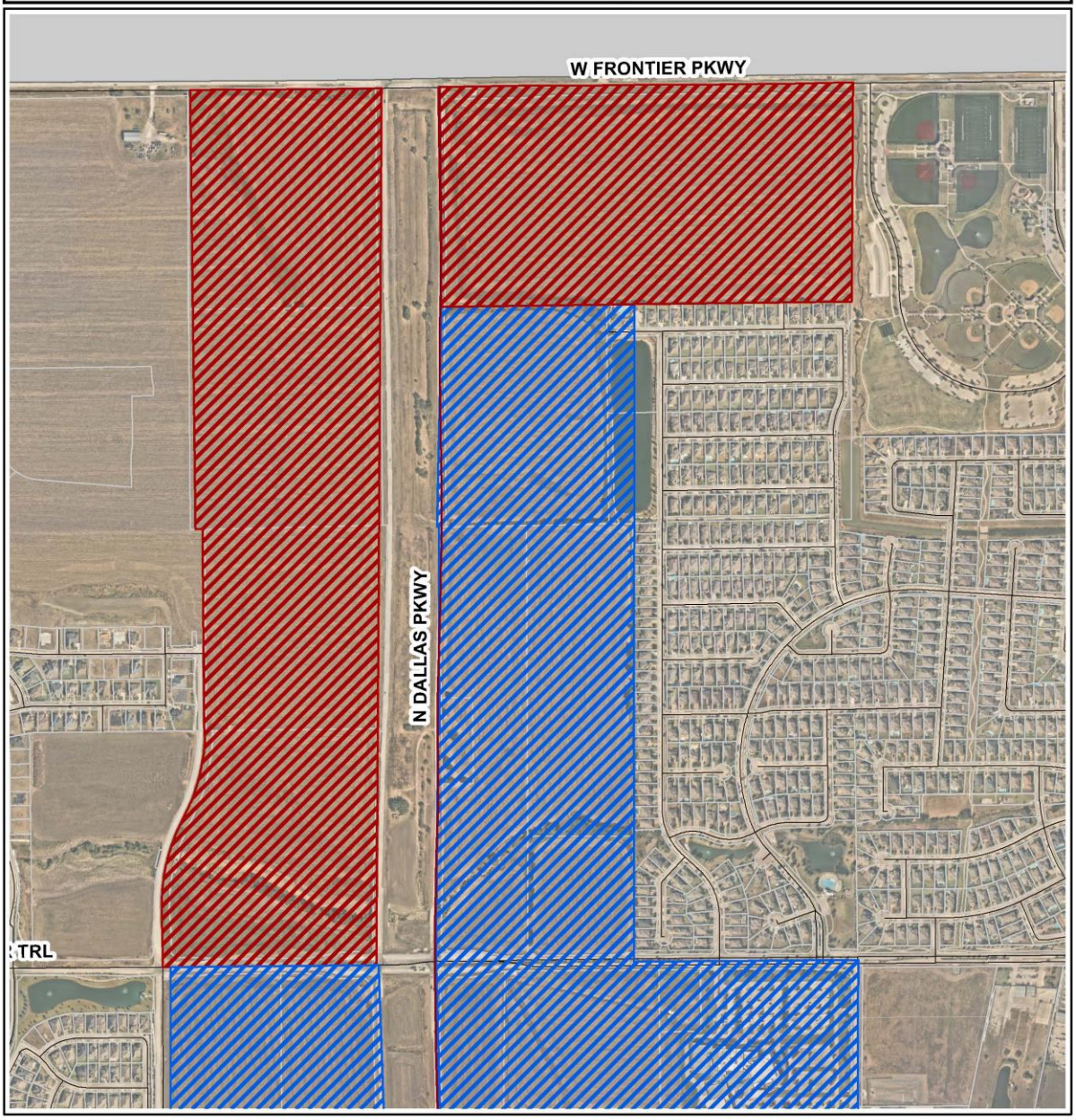


TOWN OF PROSPER

EXHIBIT 5

Frontier Parkway Gateway Subdistrict



District

- Frontier Parkway Gateway
- Neighborhood Services and Retail
- U.S. 380 Gateway

0 1 2 Mile

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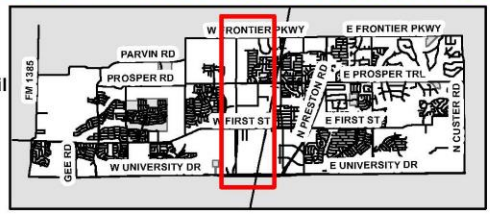

TOWN OF PROSPER

Acknowledgements

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Kenneth Dugger, Place 2, Mayor Pro-Tem
Curry Vogelsang Jr., Place 3
Meigs Miller, Place 4
Danny Wilson, Place 5
Jason Dixon, Place 6

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Mike McClung, Vice Chair
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Brandon Gonzalez, Project Planner

Amendments to the 2012 Comprehensive Plan

Ordinance Adoption Date	Ordinance Number	Description of Amendment
June 24, 2014	14-37	Amend the Future Land Use Plan, Plate 2, by changing "Low Density Residential" to "Retail & Neighborhood Services" at the northeast corner of Preston Road and Prosper Trail.
April 4, 2015	15-19	Amend the Future Land Use Plan, Plate 3, by changing "Old Town Core - Office" to "Old Town Core – Main Street Retail" at the northeast corner of First Street and Main Street.
October 13, 2015	15-63	Amend the Future Land Use Plan, Plate 2, by changing "Medium Density Residential" to "Tollway District" at the northwest corner of Prairie Drive and Prosper Trail.
May 10, 2016	16-30	Amend the Future Land Use Plan, Plate 2, by changing "Low Density Residential" to "Medium Density Residential" on the west side of Coit Road, 2,300± feet north of First Street.
November 8, 2016	16-72	Amend the Future Land Use Plan, Plate 4, by realigning a north-south segment of the Commercial Collector located between Dallas Parkway and the BNSF railroad, from Prosper Trail to First Street, to align with existing Cook Lane, and to provide an east-west Commercial Collector segment connecting to Dallas Parkway
November 8, 2016	16-73	Amend the Future Land Use Plan, Plate 3, by changing "Old Town Core – Green Space" to "Old Town Core – Public" at the northeast corner of Second Street and Main Street.
October 9, 2018	18-79	Amend the Transportation Section to provide for additional transportation cross sections, for the segment of Coit Road, between Prosper Trail and Frontier Parkway.
May 14, 2019	19-28	Amend the Future Land Use Plan, Plate 2, by changing "Medium Density Residential" to "Retail & Neighborhood Services" on the north side of Fishtrap Road, west of Legacy Drive.
June 25, 2019	19-42	Amend the Future Land Use Plan, Plate 3, by changing "Old Town-Single Family" to "Old Town-Office" on the east side of Coleman Street, between Second Street and north of Third Street.
November 26, 2019	Staff Amendment	Administrative updates to the Thoroughfare Plan, reflecting existing roadway conditions, right-of-way dedication, and/or easement acquisition.
February 25, 2020	2020-13	Amend the Future Land Use Plan, Plate 2, by changing "Low Density Residential" to "Tollway District", on the north side of Prosper Trail, west of Shawnee Trail.
May 2020	2020-57	Amend the Thoroughfare Plan to designate anticipated roadway overpasses on US 380, on First Street and the BNSF railroad, and to reclassify US 380 as a limited Access Roadway/Freeway.
September 2020	2020-79	An administrative update to the Planning Context, Community Character, and Transportation chapters of the Comprehensive Plan, and updates to the base maps of the Comprehensive Plan.
May 2021	2021-25	Amending the Thoroughfare Plan to realign segments of Mahard Parkway, Lovers Lane, Prairie Drive, and Shawnee Trail.
May 2021	2021-28	Amend the Future Land Use Plan, Plate 4, by changing "Medium Density Residential" to "Tollway District," on the south side of Frontier Parkway, east of Dallas Parkway.
August 2021	2021-45	Amend the Future Land Use Plan, Plate 4, by changing "Medium Density Residential" to "Retail & Neighborhood Services," on the northwest corner of Legacy Drive and Prosper Trail.
October 2021	2021-59	Amend the Future Land Use Plan, Plate 3, by changing "Old Town-Single Family" to "Old Town-Office" on the southeast corner of Coleman Street and Seventh Street.

January 2022	2022-__	Amend the Implementation Plan to include Sub-Objective 1.3.1 which references the Dallas North Tollway Design Guidelines.
January 2022	2022__	Amend the Comprehensive Plan to include Appendix, Exhibit One which includes the Dallas North Tollway Design Guidelines.

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Appendix A1

Exhibit One -Dallas North Tollway Design Guidelines A2

Executive Summary

Prosper's 2012 Comprehensive Plan is a plan to preserve the past, realize the potential of the present, and guide the future of the Town. It is a coordinated effort of citizens, decision makers, Town staff, and other stakeholders.

The Plan analyzes the issues presented by the current conditions to develop a vision for the future of Prosper and designs the pathway to achieve that desired future. As we have seen in the last decade, growth in Prosper is inevitable. This Plan is meant to help preserve the Town's history, culture and resources, as well as manage growth sensibly and responsibly. This Plan is intended to be a dynamic, flexible and adaptable guide to help decision-makers, citizens, Town staff, developers and business owners shape Prosper's future on a continual, proactive basis.

This planning document forms the basis for policy decisions. Policy-makers and Town staff will use this document as a guide only while reviewing development projects, Town budget, prioritizing capital improvement projects and drafting ordinances to direct growth that leads to the vision identified in this document. For citizens and potential developers, this plan can be used as a guide to:

- Compare development requests or projects with the vision and strategies of this plan;
- Choose the right project or realign the request to meet the vision; and
- Review recommendations and implementation ideas to determine an appropriate development model.

Plan Elements

Prosper's 2012 Comprehensive Plan is structured into seven sections – Planning to Plan, Community Vision, Community Character, Transportation Plan, Economic Analysis, Infrastructure Assessment and Implementation Plan.

Planning to Plan

This section provides introductory information that should be considered as planning decisions are made. Historical population growth for both Prosper and the region, general household characteristics, existing land use, planning constraints and past planning efforts are identified to begin to set the baseline, or context from which plan recommendations should be made.

Community Vision

One of the most critical elements of the planning process was identifying the Town's vision. This process included a Comprehensive Plan Advisory Committee (CPAC) made up of 13 Town residents who were ultimately responsible for formulating Plan recommendations. In addition to the CPAC, two Town Hall meetings were conducted on June 27, 2011 and February 13, 2012. Town residents participated in roundtable discussions and other exercises designed to gather feedback on the Town's vision. A Visual Character Survey (VCS) was made available on the Town's website over the duration of a 4 week period. A total of over 440 Town residents participated in the online VCS where residents rated nearly 200 individual images. Key characteristics identified by the public included the desire for maintaining the small-town feel, preserving large-lot homes and providing high-quality retail shopping and restaurants.

Community Character

The Community Character element examined both land use and livability characteristics. The existing 2004 Comprehensive Plan was used as a basis for land use decisions and necessary and appropriate altercations were made based upon the Community Vision. Overall densities in all residential categories were lowered from the 2004 Plan and lot-size guidelines were provided. Based upon the Future Land Use Plan, the Town could support approximately 69,000 residents and, based upon recent

EXECUTIVE SUMMARY

growth trends, build out could potentially occur between 2035 and 2040.

Livability guidelines included keeping the more intense development along the Dallas North Tollway and Highway 380 while maintaining Preston Road as an internal corridor respective of adjacent residential neighborhoods. General considerations for neighborhood design were derived with an eye towards providing a wide range of housing in Prosper, taking into consideration, among other things, data relating to income, education levels and ethnicity. A land use and roadway character plan for Old Town was created in order to preserve the historical element of the Town's founding. Finally, gateway and image enhancement recommendations were provided.

Transportation Plan

The Town recently completed an update to its Thoroughfare Plan and therefore no major modifications were needed. Minor modifications to the South Coleman Couplet were proposed in addition to creating backage roads for access along the Dallas North Tollway, upgrading Hayes Road and providing frontage roads along Highway 380 between the Lovers Lane Loop. Finally, roadway sections for Old Town were created. Roadway sections are intended to preserve and enhance the historical elements of Old Town.

Economic Analysis

A general economic analysis was conducted to determine the Town's retail needs at build-out and to approximate the financial benefits of the Future Land Use Plan in terms of potential sales and property tax contributions. Findings indicate that retail acreage on the Future Land Use Plan can support the Town's future needs and accounts for additional market capture due to the Towns major regional corridors. Ad Valorem and Sales Tax estimates, combined with current per capita expenditures, indicate that the Future Land Use Plan is diversified and can potentially permit the Town to provide additional services and amenities in the future.

Infrastructure Assessment

An evaluation of overall water and wastewater infrastructure within the Town was conducted. Based upon recommendations within the Town's recently completed water and wastewater master plans, the Town can provide water and wastewater services to accommodate a potential build-out of approximately 69,000 residents.

Implementation Plan

The Implementation Plan provides objectives related to the six community goals identified within the Community Vision. These objectives are intended to provide direction towards achieving the ultimate vision for the Town. The Implementation Plan also includes an issue prioritization derived from citizen voting during the February 13, 2012 Town Hall meeting. This prioritization is intended guide Town staff and decision-makers as future projects and needs are identified.

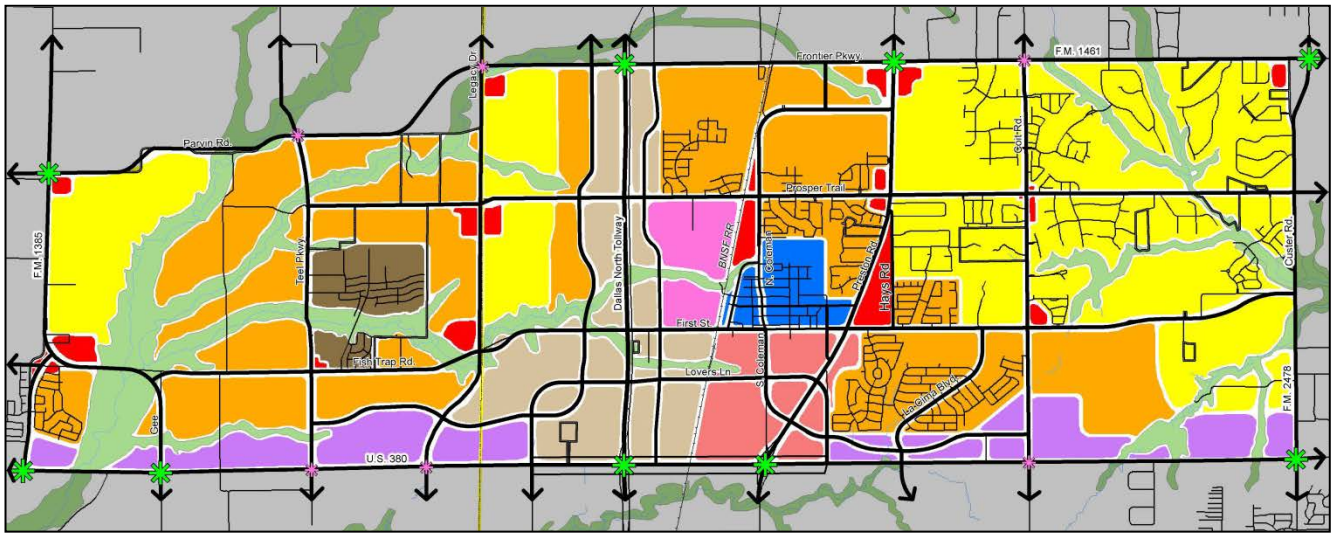
Differences from 2004 Plan

The following are the noticeable changes from the 2004 Comprehensive Plan.

- Vision Statement: the 2004 Plan does not include a Vision Statement.
- Single Family Densities and Lot Size: The 2004 Plan recommends densities of less than 2.0 dwelling units per acre (DUA) in low density residential areas and between 2.1 and 3.5 DUA in medium density residential areas. The 2004 Plan does not give a recommendation on lot sizes. The 2012 Comprehensive Plan recommends less than 1.6 DUA in low density residential area and between 1.6 and 2.5 DUA in medium density residential areas. The 2012 Plan also recommends lots greater than 15,000 square feet in low density areas and between 12,500 and 20,000 square feet in medium density residential areas.

- Multifamily: The 2004 Comprehensive Plan supports 215 acres of multifamily and an estimated 3,425 multifamily units. The 2012 Comprehensive Plan anticipates the Town having approximately 6,248 high density residential units at ultimate capacity.
- Artesia Municipal Utility District: The 2004 Plan does not recognize Artesia and recommended medium density residential. The 2012 Plan recognizes Artesia and identifies the area as high density single family.
- Ultimate Capacity: The 2004 Plan estimates a build-out population of 89,919 people. The 2012 Plan estimates a build-out population of 69,303 people.
- Business Park District: Due to the nature of existing zoning, the 2012 Plan recommends a variety of potential uses, such as light industrial, commercial warehousing, office storage and commercial uses with outside storage.
- Removal of Commercial Boulevard and Industrial along US 380: The 2012 Plan shows medium density residential in place of the commercial Boulevard District and the Industrial District has been replaced by the Highway 380 District, which allows for a variety of uses such as big box retail, commercial services, hotels, banks and convenience stores, among others.
- Retail Space: The 2004 Plan recommends 1,900,000 square feet of retail space. The 2012 Plan suggests approximately 5.7 million square feet of retail space due to the regional nature of the Town's commercial corridors.
- Downtown Prosper: The 2004 Plan did not provide specific land use or transportation recommendations for Old Town. The 2012 Plan incorporates the 2007 Land Use Plan for Old Town and provides a detailed transportation plan for the area.
- Passenger Rail: the 2004 Plan does not mention the possibility of future passenger rail on the BNSF Railroad. Although not desired at this time, the 2012 Plan addresses the possibility of passenger rail in the future but leaves the decision of whether or not passenger rail is appropriate in Prosper to future community leaders.

2012 Comprehensive Plan Future Land Use Map



What is a Comprehensive Plan?

The comprehensive plan for the Town of Prosper is intended solely as a guide to direct future development decisions made by Town staff, elected officials and all other decision makers. The comprehensive plan tells the story of who the community is and what it wishes to become. This document is intended to serve as a flexible long-range planning tool that guides the growth and physical development of Prosper for ten years, twenty years or an even longer period of time.

The Comprehensive Plan is a long-range statement of public policy. According to Chapter 213 of the Texas Local Government Code, a comprehensive plan may:

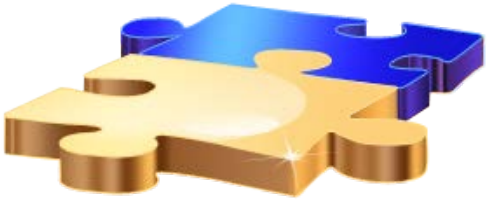
- Include but is not limited to provisions on land use, transportation and public facilities;
- Consist of a single plan or a coordinated set of plans organized by subject and geographic area;
- Be used to coordinate and guide the establishment of development regulations.

Legal Authority

The right for a community to plan is rooted in the Texas Local Government Code. The following are the specific chapters which directly relate to the Town's ability to plan.

- **Chapter 211**: Allows the governing body of a community to regulate zoning.
- **Chapter 212:** Allows the governing body of a community to regulate subdivision development within the City and Extraterritorial Jurisdiction (ETJ).
- **Chapter 213**: Allows the governing body of a community to create a comprehensive plan for the long-range development of the community and to address a wide range of issues including land use and transportation.

When putting together a puzzle, it is often helpful to know what the ultimate outcome of the puzzle will be.



While you would still be able to assemble the puzzle without the vision, knowing your ultimate vision makes assembling the puzzle much easier. The Comprehensive Plan works in this same fashion…it serves as the vision and makes assembling the various pieces of the development puzzle much easier.

PLANNING CONTEXT

Over the past several decades, rapid development has defined the northern side of the Dallas/Fort Worth Metropolitan Area. The DFW Metro Area is now ranked as the 4th largest metropolitan area in the nation and is expected to nearly double in size by the year 2050. Growth is not a question, but is inevitable. Community planning, a vision accompanied by guiding policies, will help ensure that Prosper develops in an orderly fashion, considering and respecting, among other things, data relating to income, education levels, ethnicity as well as the physical values of the community. Community planning will protect the quality of life which makes Prosper one of DFW's most livable communities.

Planning to Plan

The Town of Prosper sits at an exciting and determining point in its history. Decisions made now will have a lasting physical impact on the Town for generations to come. The Town has a significant amount of vacant land, and while many pre-arranged development agreements currently exist, the ultimate objective of this Plan is to set policies and a vision to ultimately guide such developments, ensuring that all development that occurs within Prosper is compatible and fits into the community's long term vision.

This 2012 Comprehensive Plan (Plan) will serve as the compass, or guide for the long-term growth of the Town. The following Plan will include an examination of the following issues:

- Future Land Use;
- Livability;
- Transportation;
- Economic Analysis; and
- Infrastructure.

A comprehensive plan, however visionary, must also be rooted in the present. Therefore, prior to examining the above elements, it will be important and helpful to understand where Prosper is today and what planning efforts have been conducted prior to this Plan. This starting point, or baseline analysis, will allow coordination with previous planning efforts. This examination will be helpful to establish an understanding of Prosper's population growth, housing characteristics, existing land use, physical constraints and past planning efforts.

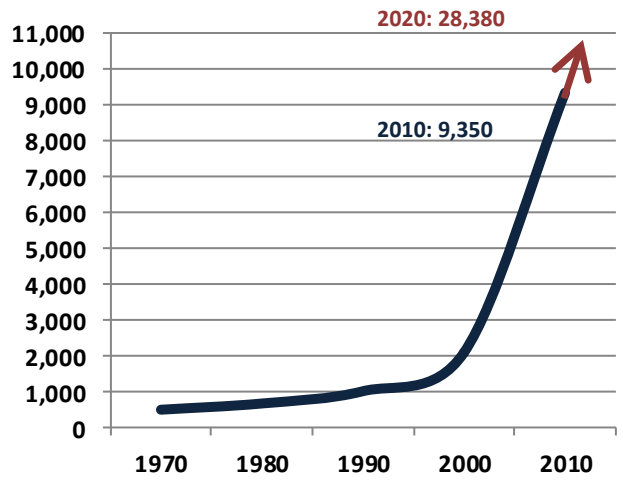
Regional Relationship

Location	Mileage
Downtown Dallas	34
Love Field	31
DFW Airport	33
Stonebriar Centre (Frisco)	11
Dallas Galleria	23
Addison	22
McKinney (downtown)	13
Denton	20
US 75 Central Expressway	11
Interstate 35	23
SH 121	12
President George Bush Turnpike	18

The Town of Prosper is located at the northern edge of the Dallas/Fort Worth Metropolitan area, in western Collin County and eastern Denton County. The Town's immediate neighbors include Frisco, McKinney, Celina and Little Elm. The Town of Prosper is currently situated at the northern terminus of the Dallas North Tollway and future expansions will take the Tollway through the Town. The Tollway provides direct access to Downtown Dallas as well as to other major regional highways, such as Highway 121/Sam Rayburn Tollway, President George Bush Turnpike and IH 635/LBJ. Highway 380, traversing the southern border of the Town, provides access to the cities of McKinney and Denton and to Interstate 35 and US 75/Central Expressway.

PLANNING CONTEXT

Population Analysis



Year	Population	Change	Growth	CAGR*
1970	501	-	-	8.6%
1980	675	174	34.7%	
1990	1,018	343	50.8%	
2000	2,097	1,079	106.0%	
2010	9,350	7,253	345.9%	
2020	28,380	19,030	203.53%	

**Compound Annual Growth Rate*
Source: United States Census, 2020 numbers from Prosper, TX.

Population Synopsis

From 1970 to 2020, the Town of Prosper experienced relatively fast, but steady, population growth. Since 2000, however, the Town has experienced very rapid and robust growth and reached a population of 28,380 residents according to the NCTCOG Population estimates.

The Compound Annual Growth Rate (CAGR) is a method of analyzing annual average rates of growth. Between 1970 and 2020, Prosper experienced a CAGR of 8.6 percent. Generally speaking, this is a high rate of growth for a community. Since 2000, the CAGR for the community has risen dramatically to 14.7 percent.

Examining historical population growth trends helps to tell the story of how Prosper has grown in the past and may give some insight into how Prosper may grow in the future. There are a number of different variables that must be considered when examining population growth trends, but one of the primary factors is location. Communities in rural areas, not adjacent to a major metropolitan area, typically experience very gradual yet steady growth over time. Many rural communities experience very little growth at all, and in some cases experience negative growth, or decline. Communities near metropolitan areas, however, are characterized differently.

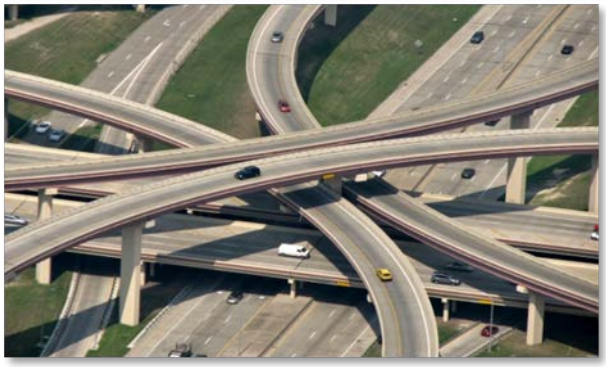
Typically speaking, communities on the fringe of metropolitan areas began as rural, somewhat isolated communities characterized by slow but steady growth. Eventually, the urbanized/ developed area encroaches on these rural communities causing a period of very rapid and robust growth until the community reaches its carrying capacity, or build-out. At this point, the growth rapidly slows once again. This pattern has characterized growth within the North Dallas region. Garland, Richardson, Plano, Frisco and McKinney are all examples of this type of growth.

When examining historical growth patterns for the Town of Prosper, we see that Prosper, too, fits into this type of growth pattern. In 1970, the community contained only 500 residents. Between 1970 and 2000, the community added approximately 1600 residents. Since 2000, however, the Town has added over 26,283 new residents, indicating that Prosper has reached a period of rapid and robust growth. Although impossible to predict the future housing market, reasonable assumptions seem to indicate that this period of rapid growth over the past 20 years was not an accident, but is indicative of the rapid northern expansion of the DFW Metropolitan Area. Based on this assumption, it is likely that rapid and robust growth will continue to characterize Prosper for decades to come.

Regional Growth

2010 U.S. Census numbers provided insight into just how rapidly the State of Texas, and its metropolitan areas, are growing. The Dallas/Fort Worth Metropolitan area added nearly 1,200,000 people during the 2010-2020 period. Collin County, in particular, has experienced some of the most robust growth over the past several decades. Collin County alone added nearly 200,000 new residents between 2000 and 2010 and nearly 261,000 new residents between 2010 and 2020. Over 1 million residents call Collin County home and Denton County is home to more than 900,000 residents.

Between 1970 and 2000, Little Elm and Frisco experienced the fastest rates of growth. Since 2010, however, Celina and Prosper have experienced the highest compounded growth rates at 15.1% and 13.0% respectively. It is also important to note that Prosper and every one of its neighboring communities experienced higher rates of growth over the past decade than in the prior years. This indicates that growth within Prosper and its neighbors is increasing.



Population Projections

The Town of Prosper has experienced extremely rapid growth over the past several. External factors seem to indicate that growth years within Collin County will likely continue in the foreseeable future. Likewise, with the extension of the Dallas North Tollway through Prosper, it is very likely that rapid growth within the Town will also continue.

Figure 2: Regional Growth

Place	Year						CAGR 1970-2010	CAGR 2010-2020
	1970	1980	1990	2000	2010	2020		
Collin County	66,920	144,576	264,036	491,675	782,341	1,043,140	6.3%	3.2%
Celina	1,272	1,520	1,737	1,861	6,028	21,430	4.0%	15.1%
Frisco	1,845	3,499	6,138	33,714	116,989	193,870	10.9%	5.8%
Little Elm	363	926	1,255	3,646	25,898	46,200	11.3%	6.6%
McKinney	15,193	16,256	21,283	54,369	131,117	194,890	5.5%	4.5%
Prosper	501	675	1,018	2,097	9,423	28,380	7.6%	13.0%

Source: 2010 Census and North Central Texas Council of Government

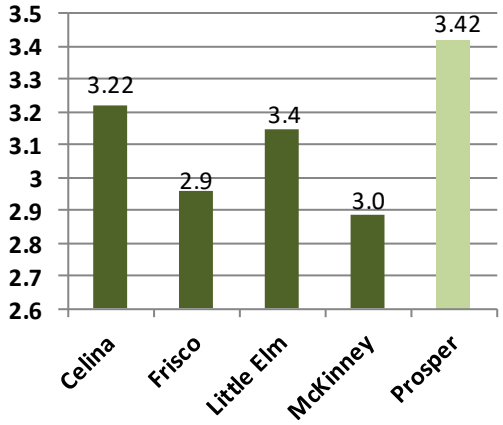
PLANNING CONTEXT

Household Type	
Family Households	85.1%
Non-Family Households	14.9%

Of the total Family Households, 53.1% have children under the age of 18, 75.2% are married couple households, 3% are single parent male households, and 6.9% are single female parent households.

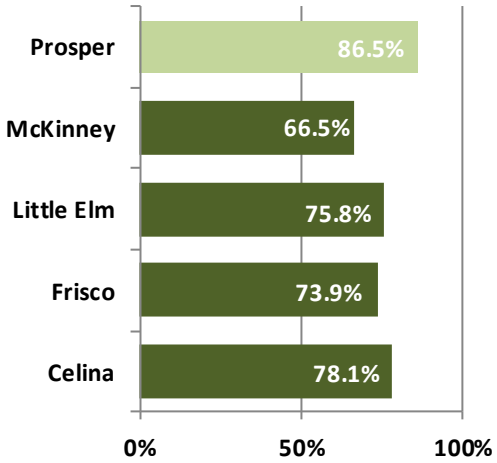
12.1% of the total households in Prosper are householder living alone.

Persons per Household (PPH)



Source: American Community Survey

Owner Occupied Housing Units



Housing Characteristics

Household type refers to how the people who live within a household are related, if they do not live alone. Generally speaking, Prosper contains a large number of married-couple households and households with children under the age of 18.

Within Prosper, the average household size is 3.42 persons per household (PPH) for single family dwelling units and 1.9 persons per household for multifamily units. The PPH for single family dwelling units is significantly higher than the State average of 2.81 PPH, Frisco at 2.9 PPH, and Celina at 3.22 PPH. Prosper currently has the highest PPH compared to the surrounding municipalities. This data indicates a large number of families call Prosper home.

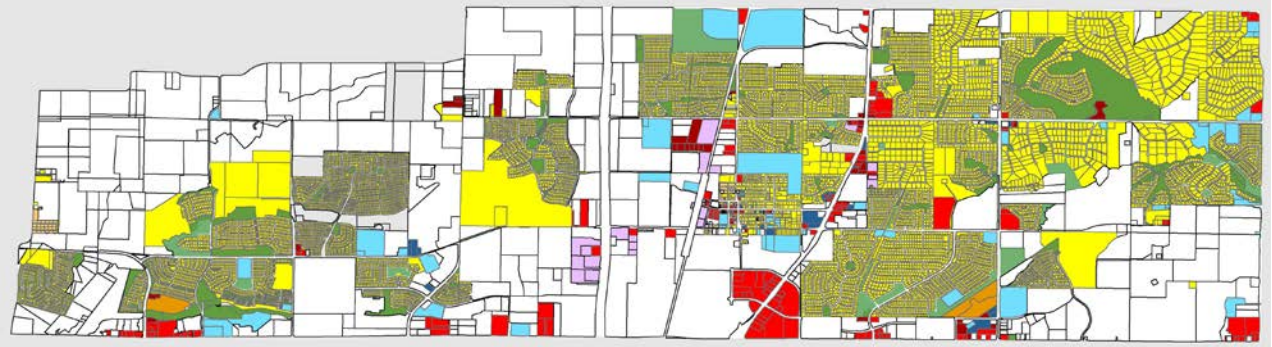
Occupancy rate is an important indicator of the local housing market and housing saturation. A high occupancy rate may indicate an immediate need for additional housing stock to accommodate new population growth. A low occupancy rate may indicate an oversaturation of homes in the housing market. Typically, healthy cities have at least a 90% occupancy rate, something fairly common in the rapidly growing DFW area.

According to North Central Texas Council of Governments, Prosper currently has a 96.4% occupancy rate for single family dwelling units. This is indicative of a healthy housing saturation. NCTCOG also indicated the Town has a 94.6% occupancy rate for multifamily units. This too is a very healthy multifamily saturation rate.

At this time the single family occupancy rate for surrounding municipalities is unavailable however, the owner occupancy rate is available to demonstrate that Prosper is a primarily owner occupied community.

Existing Land Use

Plate 1: Existing Land Use

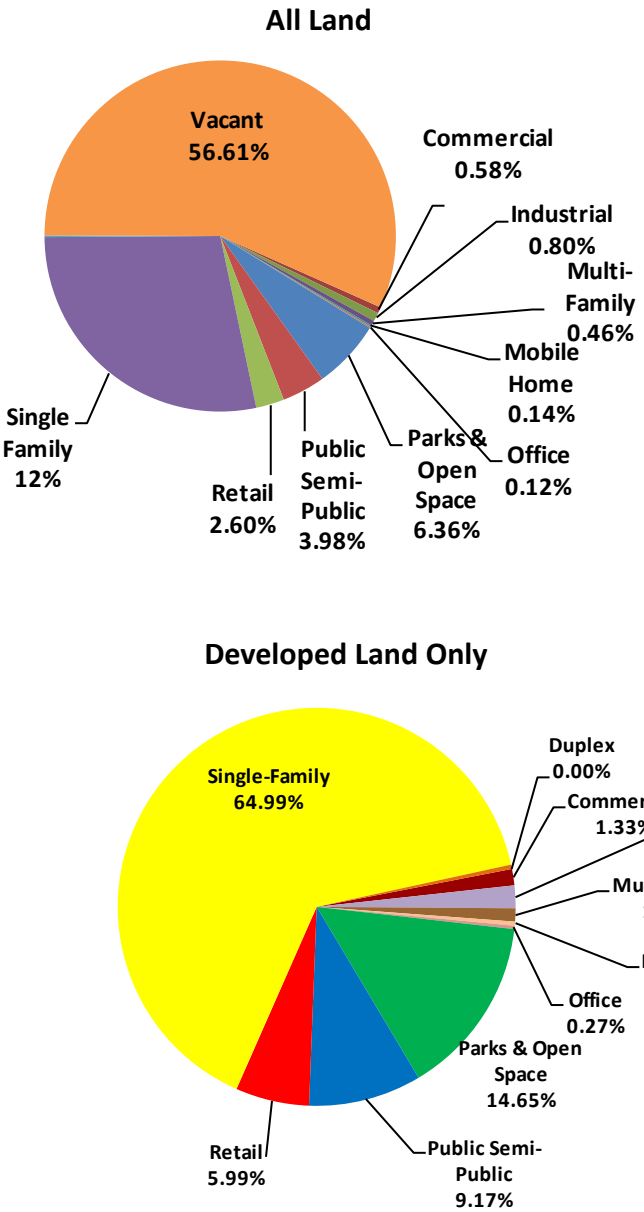


The land uses of the Town of Prosper are predominantly characterized by vacant land. Within the Town boundaries, the majority of land, 57%, is currently vacant. In 2012, 80% of the land was vacant and is the basis of the 2012 recommendations within the Comprehensive Plan. This is a significant portion of land that will drastically impact the overall urban form of the community as it develops. While a majority of undeveloped property in Prosper has already been zoned, there may be opportunities to work with developers to incorporate the identified community vision. Such opportunities should be pursued, particularly as circumstances arise which necessitate zoning adjustments or changes.

When excluding vacant land and only examining developed land, the predominant land use in Prosper is single family residential. Parks & Open Space constitutes the second highest land use followed by public/semi-public and retail. Discussed previously, very little residential variations currently exist. Additionally, in 2020 only 0.27% of the developed land use was occupied by office compared to zero office uses in 2012.

** The land uses have been updated to reflect existing and land under construction through 2020.

Figure 3: Existing Land Use



PLANNING CONTEXT

Development Patterns

The majority of development within Prosper has occurred over the past decade, in conjunction with the rapid increase in population. The vast majority of development has been single family residential, although some retail has been added along Preston Road.

Most new residential construction has occurred to the east of Coleman Road and the original town center. Some residential development has begun on the western side of the planning area, with more expected in the near future. A significant number of large-lot homes were constructed in Prosper prior to 2005, coinciding with septic tank requirements that mandate a minimum lot size of 1 acre. As sewer service has been expanded and has become more readily available, lot sizes within new residential areas have become significantly smaller. In 2011, over 80 percent of approved housing permits were on lots under 15,000 square feet in size. In 2011, only 6 building permits were issued to lots at or above one acre in size while 51 permits, approximately 14 percent, were issued on lot sizes under 10,000 square feet.

The amount of vacant land within the community is advantageous, because it allows for new development opportunities on undeveloped land, rather than more expensive redevelopment. It will be important to ensure that the thoroughfare plan is coordinated with land use, to ensure that appropriate right-of-way is acquired during the subdivision of land. Additionally, it will be important to ensure connectivity is provided within and between new residential subdivisions, so that upon buildout, a connected street system serves the community.

Finally, a significant amount of infill land is available within the community. This land is located between subdivisions and along major roadways. It will be important to ensure that development in these areas is compatible with adjacent residential subdivisions.

Physical Development Patterns

Local development patterns refer to the factors that have influenced the shape and growth of the Town. Understanding such features creates knowledge of how the Town can grow in the future. These patterns are divided into two primary categories: "Natural Constraints" which examine the geographical aspects of Prosper and "Man-Made Constraints," which examine features which have been constructed or added to the Town.

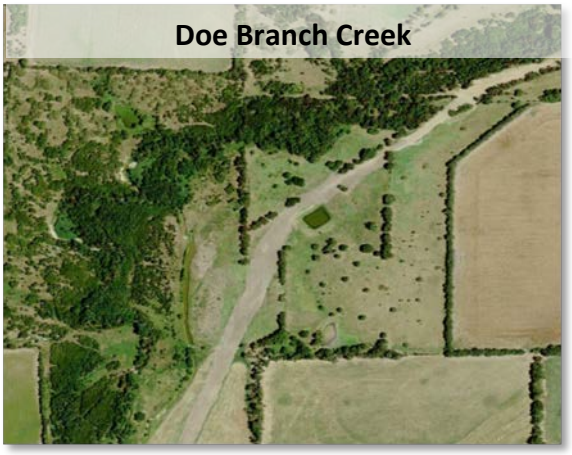
Natural Constraints

Natural features influence what type of development can occur and where such development can occur. Topography, soils, vegetation, and wildlife are all factors which can have a direct effect on development within the Town and are all important factors which should be considered during the planning process.

The Town of Prosper is located along a major ridge line which runs to the east of Preston Road. Areas to the west of the ridge line drain into Lake Lewisville. Areas to the east of the ridge line drain toward Lake Lavon.

Most topographical variations within Prosper are located along the major ridge line, near Preston Road. While a certain degree of topography exists within Prosper, the relative flatness of Prosper and the surrounding area is advantageous for accommodating future development.

The two largest floodplain areas are located in the extreme eastern and western portions of the community; Doe Branch Creek in the west and Wilson Creek and Rutherford Branch Creek in the east. The floodplain areas along Doe Branch Creek, Wilson Creek and Rutherford Branch Creek contain the most natural tree cover within the planning area.



Doe Branch Creek

Wilson Creek

Rutherford Branch Creek

PLANNING CONTEXT

Prosper Trail

Broadway Street

Dallas North Tollway, Frisco

Man-Made Features

The importance of man-made features, such as transportation facilities, Town boundaries and infrastructure, are significant factors that greatly influence development patterns. The following discussion relates to the significant man-made features which currently exist within Prosper.

Preston Road, Highway 380 and the future Dallas North Tollway are the major arterial roadways within the community. As development occurs, Teel Parkway, Legacy Drive, Coit Road, FM 1385/Gee Road and Custer Road will grow in importance and will provide additional north-to-south corridors within the community. Prosper Trail and First Street will serve as major east-to-west corridors within the community. In addition to these roadways, the Dallas North Tollway will serve as a major transportation addition within the community and will increase accessibility within the community, will provide quick access to the regional highway network and will serve as a catalyst in attracting new development.

In the State of Texas, the extraterritorial jurisdiction (ETJ) refers to the land that an incorporated community may legally annex for the purpose of planning and accommodating future development. The Town has entered into boundary agreements with Frisco, McKinney, Celina and Little Elm and has no plans to expand west of FM 1385 at this time. For this reason, the general planning area for the Town is established and well-defined, allowing the Town to concentrate on the annexation of internal properties. The advantage of a defined Town boundary is knowing exactly where Prosper is able to grow. This enables Town staff to more effectively plan for growth, particularly the necessary infrastructure that will be needed to accommodate future growth within the Town boundaries.

Town Limits

PLANNING CONTEXT

Planning Context

In order for this Comprehensive Plan to truly be comprehensive, it will be important to consider the context in which the Plan is being created. The planning context includes a number of different factors including current and past planning efforts, regional initiatives, and external issues that, although may be beyond direct control of the community, have the ability to directly impact growth decisions, primarily the Dallas North Tollway extension. Building upon past planning efforts and considering external factors which impact Prosper's growth will allow for realistic growth assumptions to be made and will help to ensure a cohesive, inclusive and truly comprehensive plan.

Planning Efforts

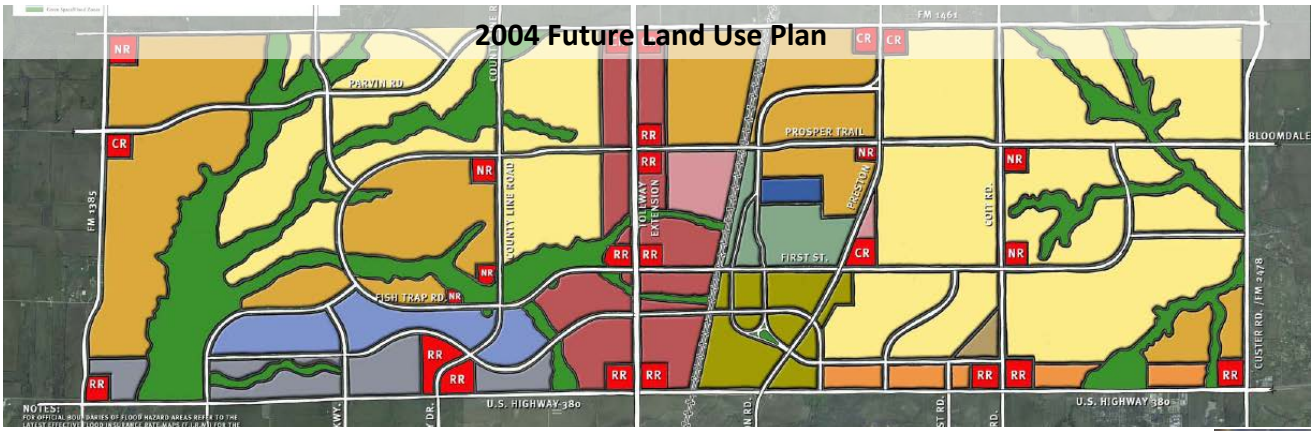
2004 Comprehensive Plan

In 2004, The Town adopted a Comprehensive Plan to guide land use decisions within the community for the next 5 to 10 years. This Plan included the development of a future land use and community framework scenario and also examined the thoroughfare system and infrastructure of the community.

It is typically recommended that a Comprehensive Plan be updated every 5 to 10 years, depending upon how rapidly the community is growing. Since 2004, Prosper has continued to grow quite rapidly, necessitating the review and update of the Comprehensive Plan.

Land Use decisions made during the 2004 Comprehensive Plan will be examined and evaluated to determine if changes are necessary. Various development plans and agreements have been submitted to or approved by the Town. Updating the Future Land Use Plan will re-examine the community's vision and values. While the majority of land within Prosper is zoned, an updated Future Land Use Plan will provide the framework for discussions and negotiations with developers as changes to zoning occur.

2004 Future Land Use Plan



2015 Parks Recreation and Open Space Master Plan

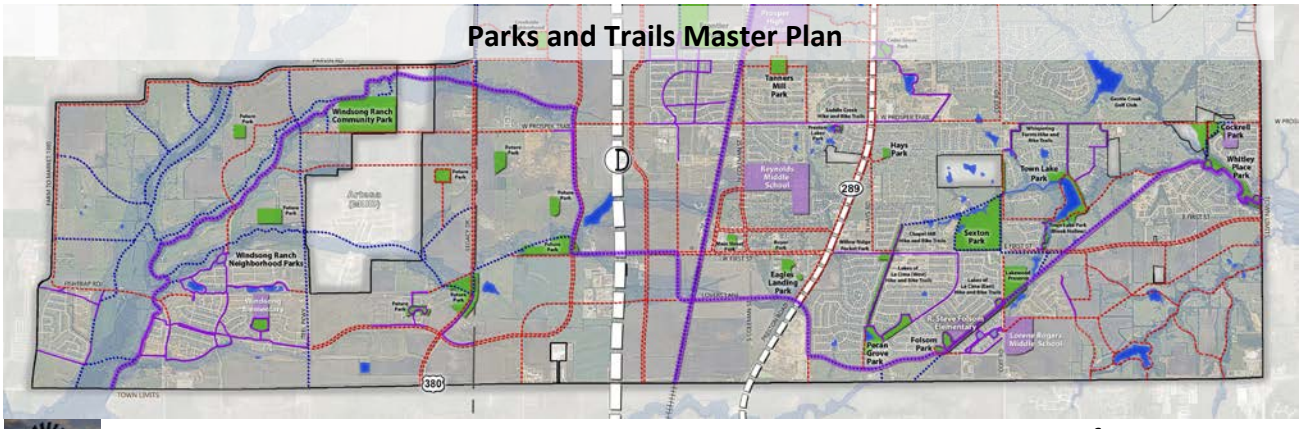
In 2015, the Town completed a Parks, Recreation and Open Space Master Plan (Parks Plan) to direct the growth of the Town's parks as the community grows over the next several decades. The importance of the Parks Plan cannot be understated. Parks provide recreational opportunities for community residents and help to increase the overall quality of life of the community. The Town is currently updating on a Hike and Bike Master Plan. Trails provide recreational opportunities for residents to walk, run or bike throughout the community. Trails provide access to open space, parks, schools, community facilities and help to link various areas of the community to one another.

As development occurs, incremental implementation of the Parks Plan will occur. Ensuring that it is updated as changes occur, will help the Town leverage and negotiate with developers as vacant land is developed, ultimately enabling the Town to impose a proportional cost of park development on developers. It will be important that the Parks Plan be consulted by Town decision makers as development proposals are received. While slight deviations may be permitted to accommodate site layouts, the location of parks and trails have been chosen for intentional reasons and therefore the general locations of trails and parks should be adhered to as close as possible.

Town Lake Park

Frontier Park

Parks and Trails Master Plan



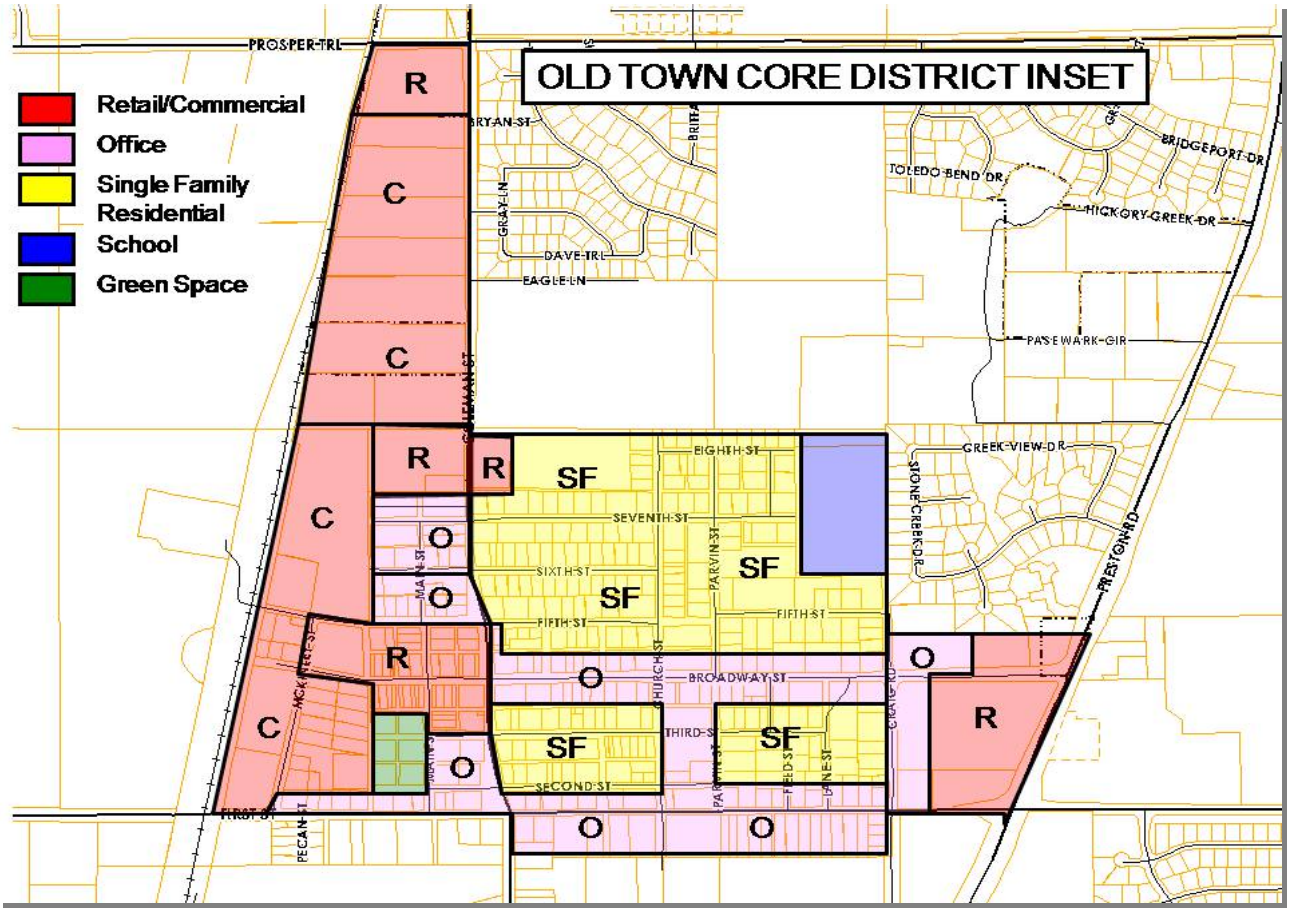
PLANNING CONTEXT

2007 Old Town Core District Amendment

In 2007, the Town created the Old Town Core District Amendment to guide the land use development of Old Town. This area serves as the historical core of the community and the visible center of Prosper. While other areas of the community are currently more opportunistic for development due to vacant, available land, the core of the community cannot be forgotten. The history of Prosper is rooted within this area. Commercial, retail, office and single-family residential uses were applied within the Old Town area in addition to areas of green space and the school location. The planning efforts conducted by the Town in 2007 will be built upon during the creation of this Plan in order to ensure consistency.

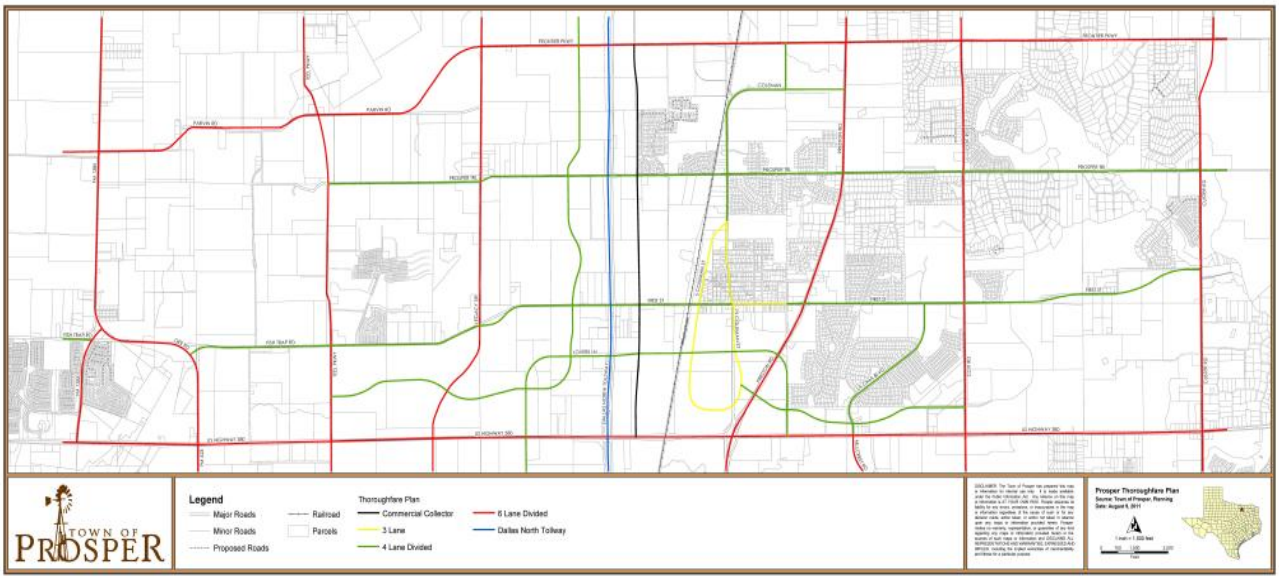
Historic Grain Silos, Old Town Prosper

2007 Old Town Core District Map



2010 Thoroughfare Plan

The Town of Prosper completed an update to its Thoroughfare Plan in 2010, re-examining issues and redefining the Town's roadway network. This Plan will build upon previous work efforts and will seek to coordinate land use decisions with previous transportation efforts. Any changes that result from land use decisions will be included as recommendations within this Plan and should be considered as the future Thoroughfare Plan update is made.



2008-2010 Annexation Plan

The Town of Prosper has taken a proactive approach towards defining its planning area. Annexation is a tool that communities use to proactively manage growth and ensure that future growth meets the established standards set by the community. This is particularly important due to the number of Municipal Utility Districts (MUD's) that have developed along Highway 380, in Celina and other areas around the Metroplex.

State law requires any community engaging in annexation to have a three year annexation plan. The annexation plan for Prosper was done in three phases: 2008, 2009 and 2010. The 2008 phase included 14 properties that were primarily confined to the center and southeastern areas of the community. The 2009 phase included 12 properties on the northwestern and west central areas of the community. Finally, the 2010 phase included 9 properties on the far western side of the community.

Annexation phases coincided with a desire by Town Council to annex everything inside the Town's boundaries defined by boundary agreements with Frisco, McKinney, Celina and Little Elm (FM 1385, Frontier/Parvin, Custer and Highway 380).

With the exception of the Artesia Municipal Utility District, only a few parcels of land remain to be annexed within the Town's boundaries. Artesia may be considered for annexation at some point in the future.

PLANNING CONTEXT

Prosper ISD

Throughout the planning process, schools have been identified as one of the single most important features of the Town. As the Town continues to grow, it is of prime importance that the exemplary status and reputation of Prosper's schools be maintained.

While the Town and Prosper Independent School District operate as two separate entities, they are inevitably related to each other. Growth in the Town increases the overall tax base and provides revenue for the School District. Additionally, excellent schools enable the Town to continue to attract new residents and new development.

The Town and Prosper ISD should therefore be in direct communication, clearly identifying areas of growth and assessing future educational needs. Communication between the Town and PISD will inevitably allow for coordinated infrastructure decisions, such as when new roads allowing access to new schools should be constructed.

The Town and Prosper ISD should also coordinate on population growth rates and potential future school locations. Establishing a working relationship between the two entities will benefit the Town, PISD and the residents of Prosper themselves.

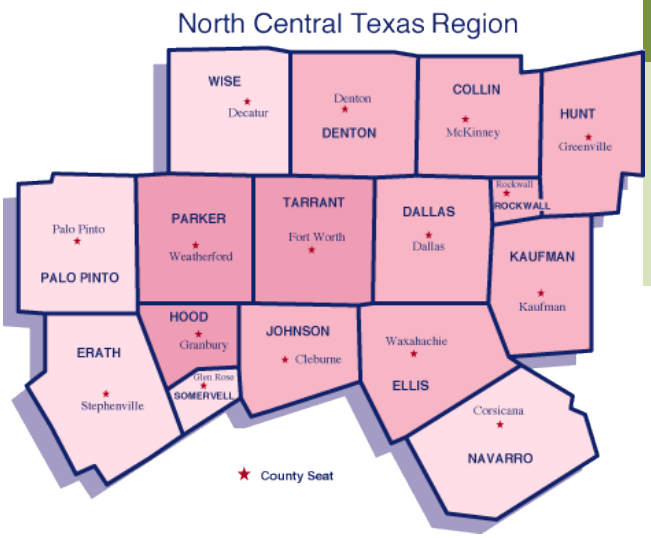
Regional Initiatives

North Central Texas Council of Governments (NCTCOG)

NCTCOG is the metropolitan planning organization that encompasses the 16 county North Texas region. NCTCOG works to promote orderly and balanced growth within the North Texas region. The metropolitan transportation plan created by NCTCOG, known as Mobility 2035, contains a number of different components including arterial roadway networks, freeways, rail transit and a Veloweb Network (regional trail system).

Coordination with NCTCOG will help to streamline projects within Prosper, particularly if outside funding is desired or necessary. Typically, funding is awarded to projects which show planning and coordination at multiple levels. Ensuring that future roadway and transportation plans by the Town are coordinated with NCTCOG will help Prosper attract investment from both the public and private sector and will ensure that roadways are better coordinated between adjacent communities.

In addition to transportation, there are various grants that are awarded to communities in North Texas by NCTCOG. These grants are used to incentivize regional cooperation without requiring compliance. NCTCOG has established the Center of Development Excellence which provides 12 guiding principles that it recommends communities to consider. Communities in North Texas are encouraged to incorporate these principles, where best applicable, and are awarded grants and additional funding to help communities with some of the initial costs, studies and plans associated with quality planning.



12 Principles

- Development Diversity
- Efficient Growth
- Pedestrian Design
- Housing Choice
- Activity Centers
- Environmental Stewardship
- Quality Places
- Efficient Mobility Options
- Resource Efficiency
- Educational Opportunity
- Healthy Communities
- Implementation

www.developmentexcellence.com

COMMUNITY VISION

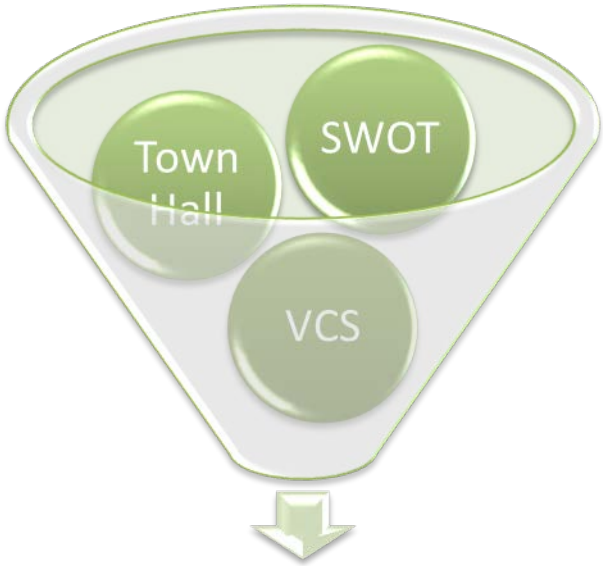
Community Vision

A fundamental component of the comprehensive planning process evolves around the vision of the community. The importance of the vision cannot be overstated—the vision guides land use decisions and allows Town staff and decision makers to determine whether or not decisions are ultimately in conformance with the long term vision for Prosper, as defined by its residents. In other words, the vision is the roadmap that guides decisions within the community and serves as the basis for the Future Land Use Plan and policy recommendations.

For this Plan, the visioning process was guided by a Comprehensive Plan Advisory Committee (CPAC) and included several deliberate exercises. The visioning process included:

- **Seven CPAC Meetings**
- **CPAC SWOT Analysis**
- **CPAC Visual Character Survey (VCS)**
- **Two Town Hall Meetings**
- **Town Hall Brainstorming Groups**
- **A Public Visual Character Survey on the Town's website**
- **Public Hearings During Adoption.**

The following pages contain the who and the what of the visioning process, highlighting the various groups involved, exercises used and preliminary results derived from the visioning process.



Community Vision

Every community is distinctive and has its own set of values, aspirations and objectives. The purpose of the visioning section is to determine the ultimate vision of the community based upon resident input.

Unique, Distinctive, Exceptional

The community vision is used to guide the formation of the comprehensive plan and is ultimately used by decision makers as they weigh the vision with development proposals and future opportunities.

Comprehensive Plan Advisory Committee

Jason Dixon, Chair
Craig Moody, Vice Chair
Ane Casady, Secretary
Kelly Cooper
Mark DeMattia
Michael Goddard
Kyle Huckelberry
Ann Lieber
Meigs Miller
Eric Nishimoto
Jordan Simms
Daniel Ting
Doug Trumbull

Comprehensive Plan Advisory Committee (CPAC)

A committee of community residents and business owners was compiled in order to assist in the development of the Plan. Committee members were selected based upon a variety of criteria including the area of the community where they reside, past or current council experience, economic development knowledge and business ownership. The CPAC's role in the process was to guide the formation of the Plan document and ensure that the Plan created ultimately reflected the vision desired by Prosper residents.

Seven meetings were conducted with the CPAC:

- Orientation Meeting on May 2, 2011
- Visioning Meeting on June 6, 2011
- Future Land Use Meeting on September 12, 2011
- Livability Meeting on October 10, 2011
- Economic Analysis, Transportation and Infrastructure Assessment on November 14th, 2011
- Transportation Continued and Plan Review on December 14, 2011
- Town Hall Review and Final Comments on March 19, 2012

All CPAC meetings were conducted at 6:30 p.m. and were open to the public. Community residents and representatives from the development community were present at several meetings.

Energized and productive discussions were had at CPAC meetings, representative of the diverse opinions and backgrounds present on the committee. The exchange of ideas with various points of view ensured a thorough process where the realities of external factors affecting Prosper were weighted with the ultimate vision of the Town.

COMMUNITY VISION

Vision Statement

A vision communicates the reason for existence, the purpose behind planning and the overall goals of a community from a long-range planning and development perspective. The primary benefit of visioning is that it clarifies how a community will approach its critical planning, development and growth issues. With the clarified approach that visioning provides, the resulting Plan will better address the future of the Town in a manner that is reflective of the community's interests.

The vision statement for a community should describe the community as it will ideally exist in the future. A vision statement spells out goals or values at a high level and promotes what the Town should become. The vision statement for this Plan is as follows:

Prosper is a community committed to excellence. It is a high quality, family oriented community maintaining a visually aesthetic open feel with quality commercial development directed to the Town's major transportation corridors all while maintaining strong fiscal responsibility.

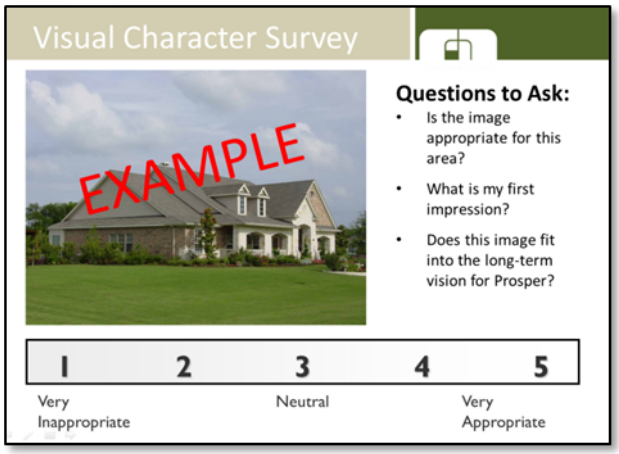
Visual Character Survey

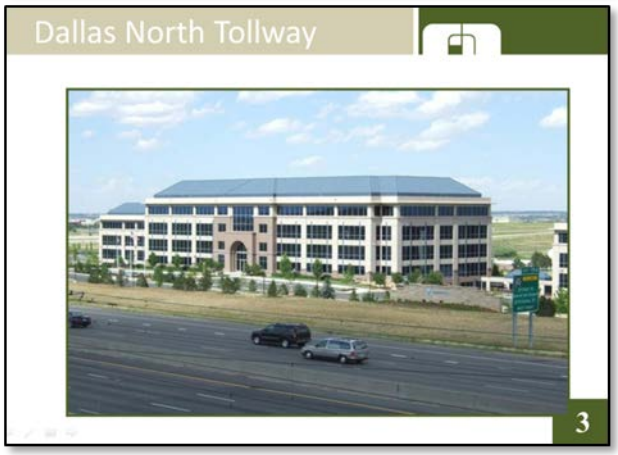
A Visual Character Survey (VCS) is a technique in which respondents are asked to score a series of photographs based on what they find to be visually preferable for Prosper. The images used are selected in order to illustrate different aesthetic, architectural, and visual elements within any particular built environment and are used in order to quantify exactly what types of developments are desired and appropriate for Prosper. Although the VCS is not necessarily scientific in nature, it is an effective method of receiving attitudinal, aesthetic-based input.

Three VCS surveys were conducted for this Plan. The first survey was conducted with the CPAC at the June 6, 2011 meeting. The second VCS was made available through the Town's website following the Town Hall meeting. Town Hall attendees were given a passcode in order to take this VCS. The third and final VCS was made available to the general public through the Town's website and contained no passcode. This survey remained available for approximately 3 weeks. A total of 434 residents participated in the online VCS for the community.

The VCS for Prosper was divided into 8 categories:

- Dallas North Tollway
- Preston Road
- Highway 380
- Housing Mix
- Street Design
- Signage
- BNSF
- Public Space





COMMUNITY VISION

Town Hall #1

A Town Hall meeting was conducted on Monday June 27, 2011. The purpose of the Town Hall meeting was to gather feedback from the public on what the vision for Prosper should be. Over 140 residents from the community attended the event that was held at Prosper High School.

Town Hall attendees were first given an introduction to the planning process. During this presentation, an overview of past planning efforts, existing conditions and growth patterns within our region was explained. The presentation concluded by informing residents of the planning process as well as introducing members of the Comprehensive Plan Advisory Committee to attendees.

A visioning exercise was conducted with attendees in order to engage the public and gather initial feedback on Prosper's future. Topic tables were arranged so that each participant in attendance would rotate to each of the following tables:

- Land Use/Corridors;
- Transportation;
- Housing;
- Livability; and
- Community Identity.

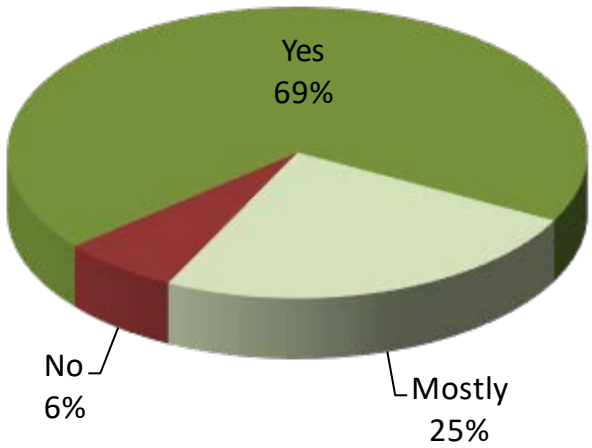
At each of the tables, a member of the CPAC, Town staff or consultant guided discussion on each group's major issues, concerns or ideas. Issues gathered were then compiled and presented to the CPAC to guide discussion on elements within the Plan.

Town Hall #2

On February 13, 2012, a Town Hall meeting was conducted at Prosper High School in order to present the Draft Comprehensive Plan to the public and to gather comments and feedback from the public on plan recommendations. Over 275 attendees were present at the meeting. Attendees participated in round table discussions where individualized feedback on plan recommendations was obtained. Participants were asked whether the Draft Plan accurately described the vision for Prosper, if there were any components of the plan that excited them, if there were components of the plan that concerned them and finally were asked to prioritize a list of issues based upon their personal order of importance.

The information collected from Town Hall attendees was then tabulated in order to identify consistent themes and priorities from the public. This information was discussed with the CPAC and necessary clarifications and/or text modifications to the Draft Plan were made.

Question #1: Does the Plan Accurately Describe the Community's Vision for Prosper?



COMMUNITY VISION

Community Goals

Community goals are created to direct the formation of the Plan. They are practical yet general points under which more specific objectives may be located. The goals for the Plan are purposely designed to cover a wide array of individual objectives, but were specifically crafted to address many of the comments, issues, ideas and concerns defined during the visioning portion of the Plan's creation.

The following goals are intended to provide a framework for the creation of applicable and economically feasible land use decisions and special districts. The goals are also intended to establish guidelines for preserving Prosper's neighborhoods and creating quality new residential areas, maintaining and enhancing Prosper's quality of life and physical characteristics, providing a safe and attractive transportation network and ultimately ensuring that the Town's infrastructure systems will be adequate to accommodate 20-year growth. Plan objectives are located within the Implementation Chapter of this Plan.

Goal 1: Provide a variety of land uses, in accordance with the vision of Prosper residents, which diversify the tax base and enable all types of people to live, work, shop, eat and relax in Prosper.

Goal 2: Maintain and enhance the high quality of life and small-town feel currently available and expected by Prosper residents.

Goal 3: Protect the quality and integrity of Prosper's neighborhoods.

Goal 4: Require high-quality and visually attractive architectural characteristics in both residential and non-residential developments.

Goal 5: Develop quality, open roadways that enhance the Town's rural image, are compatible with adjacent development and provide safe and convenient traffic movements.

Goal 6: Ensure that water, wastewater and stormwater infrastructure systems are able to meet future growth demands.

Future Land Use

The right of a municipality to coordinate growth is rooted in its need to protect the health, safety, and welfare of local citizens. An important part of establishing the guidelines for such responsibility is the Future Land Use Plan, which establishes an overall framework for the preferred pattern of development within Prosper. In general, the Future Land Use Plan is intended solely to be a comprehensive blueprint of Prosper's vision for its future land use pattern. Specifically, the Future Land Use Plan designates various areas within the Town for particular land uses, based principally on the specific land use policies outlined herein.

The Future Land Use Plan is graphically depicted for use during the development plan review process with the Future Land Use Plan map. The Future Land Use Plan should ultimately be reflected through the Town's policy and development decisions. The Future Land Use Plan map is not a zoning map, which deals with specific development requirements on individual parcels. The zoning map and changes in zoning should, however, be based on the Future Land Use Plan and related Future Land Use Plan map.

Legal Authority
Authority of a community to create a comprehensive plan is rooted in Chapters 211, 212 and 213 of the Texas Local Government Code.

Chapter 211
Chapter 211 of the Texas Local Government Code allows the government body of a community to regulate zoning.

Chapter 212
Chapter 212 of the Texas Local Government Code allows the governing body of a community to regulate subdivision development within the community limits and also within the Extraterritorial Jurisdiction (ETJ) which varies depending upon the population of the community.

Chapter 213
Chapter 213 of the Texas Local Government Code allows the governing body of a community to create a comprehensive plan for the "long-range development of the municipality." Basic recommendations for comprehensive planning are to address land use, transportation and public facilities, but may also include a wide variety of other issues determined by the community.

It is important to note that a comprehensive plan is NOT a zoning ordinance, but rather is intended to be used as a tool to guide development, infrastructure and land use decisions in the future. The comprehensive plan does, however, serve as a basis on which zoning decisions are made, as specified by Chapter 211 of the Texas Local Development Code.

COMMUNITY CHARACTER

Process

The Future Land Use Plan was derived through a defined and deliberate process. Existing land uses, development agreements and planned developments were combined with extensive public input in order to create a Future Land Use Plan that is both realistic, attainable and reflects the public's vision for Prosper's future.

The first consideration was existing land use. Existing land use includes analyzing past development trends and working to ensure that future growth occurring within the community coincides with existing development patterns and does not negatively impact the integrity of existing neighborhoods.

An examination of potential planned developments was the second step. This involved an understanding of existing development agreements that are in place within Prosper. Understanding what types of development may occur in the future helps to determine what the adjacent land uses should be.

Finally, an extensive public input process was conducted with the general public and the CPAC. The public and CPAC described the characteristics which should define Prosper and identified many of the needs within the community.

Additionally, a VCS was conducted with attendees of the CPAC, Town Hall meeting and the general public. A significant number of responses were received and the results of the survey helped to determine the visual aesthetics and development characteristics that were felt to be appropriate within Prosper.

The results of this process ultimately concluded in a land use scenario for the Town. This land use scenario is not a mandate, but should be used to guide Town staff and decision makers as development intensifies in the coming years.

Land Use Types

Residential Low Density

This land use is indicative of large-lot single-family homes. Typically speaking, lot sizes within any low density development will range between 15,000 square feet and 1+ acre in size. While a variety of lot sizes may be used, the total gross density of low density residential neighborhoods should not exceed 1.6 dwelling units per acre. Large-lot homes will provide a continuation of the rural atmosphere and feel that was intensely expressed by Prosper's residents. Most low density residential areas will be located in Northwest and Northeast Prosper.

Residential Medium Density

Medium density residential is also representative of single family detached dwelling units. Lot sizes in medium density residential neighborhoods could range between 12,500 and 20,000 square feet in size. A variation in lot sizes may be permitted to achieve a goal range in density. While a variety of lot sizes may be used within medium density residential neighborhoods, the gross density of such developments will typically not be less than 1.6 dwelling units per acre or greater than 2.5 dwelling units per acre.

COMMUNITY CHARACTER

Residential High Density

High density residential represents the most intense residential land uses permitted in Prosper. High density single family uses will consist of developments greater than 2.5 dwelling units per acre and lot sizes smaller than 10,000 square feet. Within Prosper, the high-density residential district is reflective of the Artesia development, where single family residential lot sizes and dwelling units per acre will be substantially higher than the rest of the community. High density residential may be located within the Dallas North Tollway, Highway 380, Town Center and Old Town Districts. In such areas, high density residential may take the form of multifamily or single family attached dwelling units and may include mixed-use lofts/apartments, patio homes, snout houses, brownstones and townhomes.

Retail and Neighborhood Services

Neighborhood services typically include retail establishments that provide merchandise for retail sale, banks, neighborhood office and small medical offices. Retail uses are particularly important because they contribute to Prosper's tax base through both property and sales taxes, making their inclusion attractive and often times competitive. Within Prosper, neighborhood service uses will likely occur at major intersections along the Dallas North Tollway, Highway 380 and Preston Road corridors. Neighborhood service uses should also be strategically placed along the Town's perimeter in order to attract patrons from neighboring communities, enhancing sales tax revenue opportunities. The majority of neighborhood service activity within Prosper will likely be included within the Dallas North Tollway, Highway 380, Town Center and Old Town districts.

Dallas North Tollway District

The Dallas North Tollway district will consist of the most intense land uses within Prosper. A diverse mixture of office, retail and residential will likely develop along the corridor. Mid-rise office (up to 12 stories) may be permitted throughout the corridor. Office buildings should be designed for a "campus feel"—they should be oriented towards common public space with significant landscaping and should be linked by a pedestrian network. A common architectural theme should also be established for a consistent visual appearance. Mixed-use development should be encouraged and should contain a mixture of office, retail and residential uses. Mixed-use lofts/apartments would be the most appropriate residential use within this district. Structured parking should be encouraged in more intense areas to limit the presence and visibility of large parking lots. Structured parking should be oriented in a way that minimizes visibility from the Tollway.

Highway 380 District

Much like the Dallas North Tollway district, the Highway 380 district will contain a variety of different uses. The major contrast between Highway 380 and other districts will be the inclusion of a big box development and commercial service uses. Types of appropriate commercial include hotels, banks, vehicle refilling stations with a convenience store, home service centers with outside storage, garden center with outside storage and other similar uses which serve the community but are not necessarily desired on Preston Road or within the Dallas North Tollway corridor. Residential land uses may be appropriate within certain areas, particularly away from major intersections where retail and commercial will be the highest and best land use. Residential land uses may include patio homes, snout houses, townhomes and brownstones. These residential areas may serve as a buffer between more intense activity along Highway 380 and low density residential areas to the north.

COMMUNITY CHARACTER

Town Center District

The Town Center district is a continuation of the area defined by previous planning efforts as a future location for a large scale mixed-use development. The Town Center would include a mixture of land uses but development will be less intense than that located along Highway 380 and the Dallas North Tollway. Retail, small scale office, and residential uses would be included within this district, but the primary intent should be focused on dining and shopping. Public space should be a major component of this area, creating space for families and residents of Prosper to meet and socialize. Open space located within the Town Center could be used for community events, festivals and school events. Urban design should accommodate the pedestrian while providing automobile access and discreet parking. Residential uses may include mixed-use lofts/apartments, patio homes, townhomes and brownstones. Areas of single family residential may also be permitted, particularly on the northern side where the development abuts the Old Town district.

Old Town District

The Old Town district is the heart of Prosper. This historic area of the community is intended to include a variety of boutique type land uses, ranging from unique and local retail establishments, restaurants and offices. Many of the historic homes within the Old Town district, particularly areas along First Street and Broadway, may gradually convert to boutique office and retail establishments. The most opportunistic possibility for a transit stop, if desired by future residents, would be within the Old Town district, which could facilitate redevelopment of the downtown area. If this occurs, high density residential options, such as live-above lofts/apartments, may be considered. The historic past of the community should be preserved. The community's beginnings as a farm community in rural Collin County are part of what defines Prosper, and these attributes should be preserved as new infill development occurs.

Business Park

A Business Park district, located to the west of the BNSF Railroad between Prosper Trial and First Street, will include a variety of potential land uses including light industrial, commercial warehousing, office storage and commercial uses with outside storage. While outside storage will likely occur and be necessary within this district, significant effort should be placed on the visual integrity of the district, particularly when located in higher visibility areas. When such uses abut roadways, larger landscape setbacks, such as 40 feet setbacks, that include berms and evergreen shrubs/trees should be used to protect the visual integrity of roadways and the public view. All outside storage should also be screened from public view and from adjacent properties. The location of the BNSF railroad and close proximity to the Dallas North Tollway provide the Business Park with significant accessibility. Uses located along First Street, Prosper Trail and other perimeter areas should incorporate a higher degree of landscaping and architectural design in order to protect the visual integrity of Prosper's roadways.

COMMUNITY CHARACTER

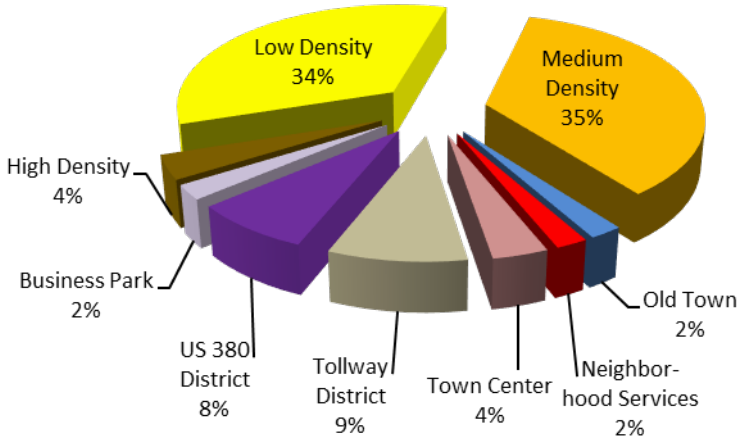
Future Land Use Map

Plate 2: Future Land Use Map

Land Use Acreages

Based upon the Future Land Use Scenario, medium density residential will constitute the largest future land use within Prosper at 35 %, followed by low density residential at 34%. In terms of non-residential development, the Dallas North Tollway district will be the largest commercial district constituting 9% of the total land use in Prosper, followed by the Highway 380 district at 8%. In total, 73% of the total land in Prosper will be reserved for residential uses with the remaining 27% being a combination of retail, office, commercial and high density residential.

Figure 4: Future Land Use Acreage



Ultimate Capacity

The ultimate capacity for Prosper is based on the Future Land Use Scenario. Certain assumptions were made in order to calculate the Ultimate Capacity. For low density residential, lot sizes greater than 15,000 square feet, 1.2 dwelling units per acre was used for our assumptions.

For the purpose of estimating ultimate capacity, medium density residential includes lot sizes between 10 and 20,000 square feet in size. For purposes of our assumptions, an average of 2.3 dwelling units per acre was assumed for medium density residential.

High density single family residential is indicative of Artesia. Artesia is an existing Municipal Utility District, located in Prosper's ETJ in Denton County, which has the right to develop 2,170 single family lots and 600 multifamily units. While Artesia is not currently located within the Town of Prosper, it is located in the Town's planning area and therefore, is included in this Plan. Based upon actual dwelling units and acreage, a high density single family density of 4.8 DUA and multifamily density of 20 DUA was used.

Conservative estimates based upon developer agreements, planned developments and Town zoning indicate that over 5,000 more high density dwelling units may be built in Prosper. This number constitutes nearly 30% of the total dwelling units.

COMMUNITY CHARACTER

Population Projections

Based upon the future land use scenario and the previous assumptions, the ultimate capacity for Prosper is approximately 72,095 residents, as delineated below. Changes in overall development patterns that deviate from the Plan's recommendations could significantly impact the ultimate capacity of the community. The Artesia development is within Prosper's ETJ and is not included the Prosper population numbers provided by NCTCOG or the US Census Bureau. This accounts for the difference in the build-out capacity numbers provided in the 2020

2012 Estimated Buildout Capacity

Land Use	2012 Acreage	DUA*	Dwelling Units	PPH**	Total Pop
Low Density	2,573	1.2	3,087	3.4	10,498
Medium Density	3,763	2.3	8,654	3.4	29,427
High Density Single-Family (Artesia)	450	4.8	2,170	3.4	7,378
High Density Multi-Family (Artesia)	30	20	600	2.4	1,440
High Density Residential	-	-	5,000	2	10,000
Additional Population	58,743				
Existing Population	10,560				
Total Build-Out Capacity	**69,303**				

*DUA (Dwelling Units per Acre)
**Persons per Household

2020 Estimated Buildout Capacity

Land Use	2020 Acreage	DUA*	Dwelling Units	PPH**	Total Pop
Low Density	1,880	1.2	2,246	3.4	7,671
Medium Density	3,512	2.3	8,078	3.4	27,464
High Density Single-Family (Artesia)	450	4.8	2,170	3.4	7,378
High Density Multi-Family (Artesia)	30	20	600	2.4	1,440
High Density Multi-Family (Entitled)	-	-	4,200	2	8,400
High Density Senior Multi-Family			180	1	180
Additional Population	52,533				
Existing Population	28,380				
Total Build-Out Capacity	**80,913**				
Total Build-Out Capacity Excluding Artesia	**72,095**				

*DUA (Dwelling Units per Acre)
**Persons per Household

Community Livability

What does the term livability mean with regard to urban planning? Generally, livability reflects the characteristics, aesthetics, design and social aspects of Prosper that make the Town unique and which help to establish a sense of community. There are many intangibles that make a place livable, such as a sense of community, a strong sense of place in particular areas, civic pride and the friendliness of neighbors. There are also tangible aspects that can promote livability as well.

Prosper is a unique community with its own values and vision. The following section describes in more detail some of those tangible aspects that, when tailored to fit the needs and vision of Prosper, can help the Town to grow in a manner that enhances the quality of its neighborhoods and helps to create vibrant retail establishments. This section is intended to describe, in more detail, the characteristics of the Future Land Use Plan and is intended to be used to guide decision makers what the public believes the character of Prosper should be as it grows. This section includes a discussion of various land use concepts and how they apply to Prosper, general neighborhood characteristics, housing mix, corridors and image enhancement.

It should be noted a significant number of pictures in this section were taken directly from the Visual Character Survey that was made available to the public during August 2011.

Livability Guidelines

- Preserve small-town, rural feel
- Maintain open spaces that create a quiet, open feel
- Provide a range of housing in Prosper, taking into consideration, among other things, data relating to income, education levels and ethnicities.
- "Raise the bar" on development/ attract quality development
- Attract neighborhood services, such as a grocery store
- Build a system of connected parks and trails for outdoor recreation
- Clearly brand and identify Prosper through gateways and other identifying features
- Provide entertainment venues for families
- Create high quality mixed-use centers where residents may shop, dine, socialize and live
- Enhance Old Town Prosper

COMMUNITY CHARACTER

Land Use Concepts

Mixed-Use

Mixed-use refers to a development style that combines a mix of land uses within one defined zoning district. For example, residential, retail, restaurants, office and public uses may be allowed in the same building, same lot, same tract, block or zoning district. Benefits of mixed-use development include:

- Flexibility of building spaces over time;
- Long term viability of commercial districts;
- Providing higher quality high density residences;
- Inclusion of public facilities;
- Reduction in the frequency of vehicular trips; and
- Minimizing land consumption.

Mixed-use developments are defined by their design—building orientation, roadway configuration and amenities such as shade trees, benches and lighting create a safe environment that is conducive for walking. Intentional integration of diverse land uses within one localized area creates a lifestyle option where a person can perform many of their daily needs and recreational desires within a short distance of home. Such environments are particularly attractive to young professionals, young couples and empty nesters.

Mixed-uses are typically either horizontal or vertical in nature. Horizontal mixed-uses involve retail, office and residential all located within one defined area, but within separate buildings. Vertical mixed-use developments would include any combination of retail, office and residential within the same building. A common example of vertical mixed-use is residential lofts and apartments above street-level retail and office space.

General Guidelines

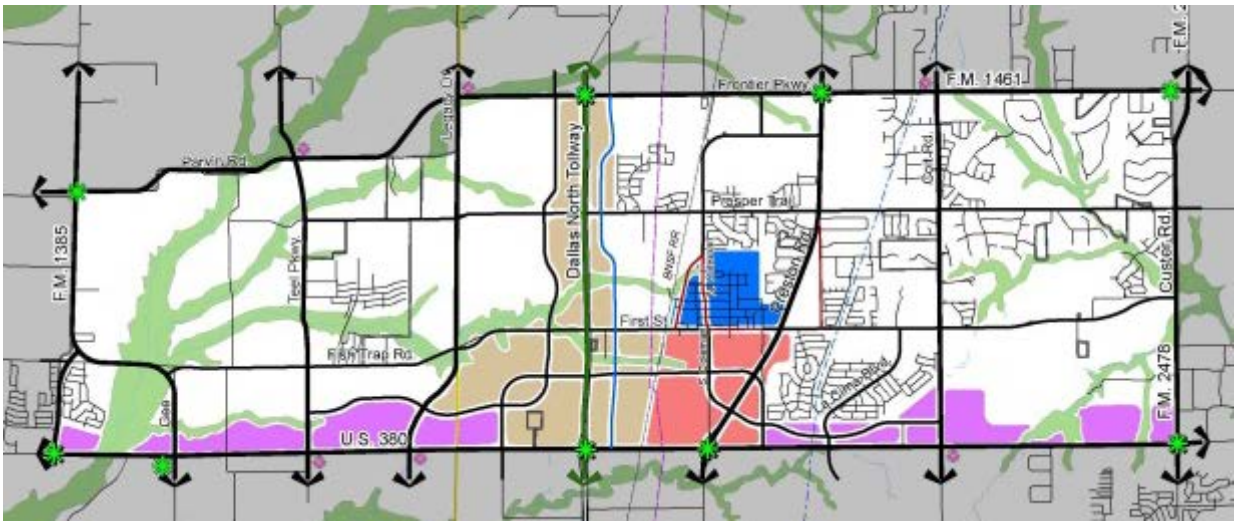
- **Reduced Setbacks:** bring building facades closer to the street.
- **Central Gathering Space or Focal Point:** Create an identity through public space.
- **Pedestrian Orientation:** Facilitate the pedestrian experience through quality urban design. Ensure access and connectivity to adjacent neighborhoods.
- **Architecture:** moldings, spires, canopies, balconies and building locations all create a sense of identity and contribute to the experience.
- **Strategic Parking:** utilize shared parking, on-street parking, parking behind buildings and structured parking.
- **Connectivity:** mixed use areas should be tied in to adjacent residential development.

COMMUNITY CHARACTER

What does mixed-use development look like in Prosper? We asked the community in a public Visual Character Survey. The highest rated mixed-use pictures are shown below.

Past planning efforts, including the Town's previous comprehensive plan, have indicated that the most opportunistic location for a Town Center, a large mixed-use district, would be the area roughly bounded by First Street to the north, Highway 380 to the south, BNSF Railroad to the west and Preston Road to the east. This area is currently identified as a planned development by the Town's zoning ordinance.

Within Prosper, mixed-use areas may be appropriate along the Dallas North Tollway, Highway 380, Town Center and Old Town districts, as shown below.



COMMUNITY CHARACTER

Horizontal and Vertical Mixed-Use Development

Mixed-use developments that include a range of land uses incorporated within the same building, but typically at different levels, are referred to as vertical mixed-use developments. Common examples of vertical integration include apartments and lofts over ground level retail and office uses. Examples of vertical mixed-use developments are Shops at Legacy in Plano, Watters Creek in Allen and the West Village/State-Thomas areas of Dallas. Vertical mixed-use development was preferred by Prosper residents.

Horizontal mixed-use development is representative of a mixture of uses within close proximity to each other, but not necessarily within the same building. Horizontal mixed-use developments typically include residential uses along the periphery of the larger development area, separate from a more intense retail and office core. An example of horizontal mixed-use development is Southlake Town Center. The central area of the Town Center includes retail and office uses with residential townhomes located on the periphery of the development, primarily on the east side.

Two factors considered when determining whether vertical or horizontal integration should be utilized are land availability and land value. In more intense areas of development, land values are typically higher and land availability may be significantly less. In such locations, vertical integration, and higher densities (up to 5 stories), would be most appropriate. In Prosper, vertical integration of mixed uses will likely occur within the Dallas North Tollway and Town Center districts. Horizontal mixed-use integration typically occurs where land availability and value can accommodate an overall lower density. Here, 1-3 story retail and office may be surrounded by townhomes, patio homes, multi-unit homes and other less intense uses. In Prosper, horizontal mixed uses will likely occur within the Highway 380 and Town Center districts.

Vertical Mixed-Use

- **Characteristics**
  - Multiple uses within the same building
  - Live-above lofts and apartments
  - More urban in nature
  - 4-5 story height for buildings with residential uses located above the first floor
  - Structured Parking
- **Considerations**
  - Consume less land
  - Land value (density to maximize value)
  - Higher density (typically more urban)

Vertical Mixed-Use

Horizontal Mixed-Use

- **Characteristics**
  - Multiple uses within a planned areas, but not necessarily within the same building
  - 1-3 story heights/lower density nature
  - Areas of apartments, townhomes, brown stones, patio homes and multi-unit homes around the periphery, buffering low-density neighborhoods.
  - Structured parking or rear parking/rear entry garages
- **Considerations**
  - Consume more land
  - With buffering, may be located near residential areas along HWY 380

Horizontal Mixed-Use

Transit Oriented Development

If transit oriented development becomes a desire in Prosper, it should reflect the Town's values and should be customized to fit the Town's built environment.

As the Town and DFW region continue to grow, and as the regional transit network becomes more established, transit may become a more viable and desired option for Prosper residents, particularly for commuters. Feedback received from the Town Hall indicates that transit is not desired at the current time. While rail transit may not be an immediate need and may not be realistically achieved for some time, discussion with the CPAC indicated that it may be in the best interest of the Town to identify a potential location for a rail stop and allow future residents to determine whether or not rail will be appropriate if the 19.5 mile line to Celina becomes a reality. If the North Carrolton to Celina Line is constructed, the train will traverse the center of Prosper multiple times daily. If this scenario occurs, it was expressed that rail should be used to benefit the community, particularly as an economic development asset.

If transit oriented development becomes a desire in Prosper, it should reflect the Town's values and should be customized to fit the Town's built environment.

If the desire for rail connectivity arises in the future, the most appropriate location for a future transit stop, and for transit oriented development, may be in the Old Town district of the community, likely at the intersection of the BNSF railroad and First Street. In addition to an existing rail line, the Old Town district contains the historical past of the Town and therefore presents many opportunities for a mixture of preservation and redevelopment—a theme consistent with what community residents indicated during visioning exercises. A station in Old Town should be architecturally and aesthetically compatible with the development in the Town Center and Old Town districts.

As Prosper continues to grow, development and redevelopment of the Old Town area may become more realistic. If transit is deemed appropriate in the future, its location in Old Town may help to bring a unique mix of business, restaurants and offices to the Old Town core.

The ultimate decision on whether or not transit is appropriate for Prosper should be left to future residents and future Town Councils to decide.

If the desire for rail connectivity arises in the future, the most

COMMUNITY CHARACTER

Context Sensitive Solutions

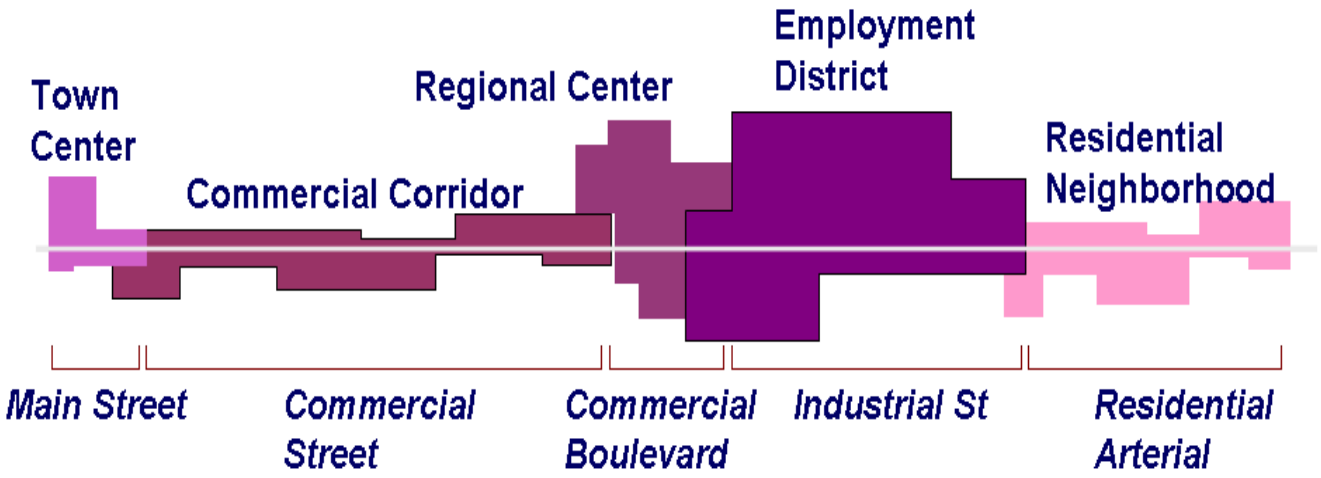
Context sensitive solutions is the practice of developing transportation projects that serve all users and meet the needs of the neighborhoods through which they pass. It is a collaborative process that involves Town staff, property owners, developers and business owners in development of street designs that fit into the character of surrounding neighborhoods while maintaining safety and mobility. The key is that elements of the street should complement the context of surrounding or adjacent development in order to generate a "roadway experience" and therefore the roadway may take on certain characteristics to support and be compatible with adjacent development. The process of designing CSS roadways is similar to the process of designing traditional thoroughfares in that automobile traffic is considered with traffic counts, traffic demand and level of service information-gathering efforts. The difference is that in addition to automobile traffic, other elements, such as pedestrian traffic, building form and land use, are also carefully considered.

The CSS approach recommends designing thoroughfares based upon:

- Community objectives
- Functional classes
- Thoroughfare types
- Adjacent land use
- Environmental considerations

In order to design accordingly, decision makers must understand the key relationship between transportation and land use, particularly the flexibility that may be needed in roadway design in order to accommodate a thoroughfare to changing urban form within the community. Understanding key community objectives for land use within the community is also important in order to ensure that public infrastructure investments are in line with ultimate land use objectives.

A roadway may traverse a wide range of land uses. It is important to design the roadway considering its role and impact in each particular area.



COMMUNITY CHARACTER

Coleman Road is a prime example of an application of context sensitive solutions in Prosper. Coleman Road will transition as it traverses the community. The southern portion of Coleman Road will traverse the Town Center. In this area, it must consider the more intense development that will likely be located within the Town Center and its focus will be primarily placed on moving traffic and safely accommodating the pedestrian. As the roadway moves into the Old Town district, it must respect the character of Old Town. The roadway will likely narrow and head-in and parallel parking will likely be utilized. Other pedestrian amenities, such as bulb outs, street trees and enhanced sidewalks may be considered. As Coleman Road continues to the north of Old Town, it will transition into a residential thoroughfare with more lanes added and on-street parking removed.

Context Sensitive Principles

- **Satisfies purpose and needs as agreed to by a full range of stakeholders**
- **Safe facility for user and community**
- **Project in harmony with community, preserves natural, aesthetic, historic and natural resource values of the area**
- **Project exceeds the expectations of designers and stakeholders—achieves a level of excellence.**
- **Project involves efficient and effective use of resources**
- **Designed and built with minimal disruption to community**
- **Project seen to have lasting value to the community**

An ITE Recommended Practice: Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities (2006)

Safe and attractive roadways for pedestrians and traffic in retail areas

On-street parking in historic areas or high pedestrian areas

Transition into residential areas

COMMUNITY CHARACTER

Building Orientation

Building orientation has the ability to significantly affect the appearance of the community. Over the past several decades, strip shopping centers have been defined by large setbacks and with parking areas located between the building and the roadway. With this type of design, much of the visual identity of the corridor is placed on the parking lots and vehicles, rather than on the architecture and identity of the community and the buildings themselves.

During visioning exercises, many Prosper residents indicated that high quality non-residential development should be a priority in Prosper and that the "cookie-cutter" strip centers that define many suburban neighborhoods should be discouraged within Prosper. Building orientation is a way to ensure that high-quality retail and commercial centers are developed within Prosper.

Retail centers should be clustered together, when possible, creating nodes of activity rather than strips of activity. Neighborhood retail centers will most likely be located at major intersections within Prosper. Clustering of buildings into nodes of activity can often help to define outdoor spaces such as plazas and courtyards and the strategic orientation of buildings can also minimize circulation conflicts.

An additional design which may be considered is the placement of parking areas behind buildings rather than along the roadway frontage. The visual experience is then focused upon the landscaping and architectural design of the building, rather than on a large parking lot located in the front.

Parking Lot Frontage and Building Frontage

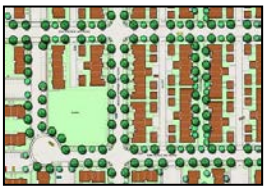
Strip Center Retail and Nodal Retail

Livable Neighborhoods

Livable neighborhoods, regardless of what type of environment, have some common characteristics. The following is a discussion of some of these common characteristics as well as strategies to ensure that neighborhoods are protected, preserved and enhanced as development continues to occur within the Town.

Life-Cycle Housing

Encourage a variety of housing types and sizes to accommodate different stages of life within Prosper. Ensure a range of housing that takes into consideration, among other things, data relating to income, education levels, and ethnicity.



Connectivity

Encourage connected neighborhoods which emphasize both internal and external connectivity. Neighborhoods should be linked to each other as well as to the community as a whole.

Identity

Encourage neighborhood events, such as National Night Out, block parties and other neighborhood events to promote social interaction among neighbors and to foster a sense of community.

Recreational Access

Incorporate the Parks Master Plan in order to create outdoor recreational opportunities for both neighborhoods and the community, enhancing the quality of life of Prosper.

Quality Development

Continue to encourage the creation of custom homes, a definitive feature of Prosper, through anti-monotony standards and by requiring quality building materials that reduce maintenance and preserve long-term appearance.

Neighborhood Conveniences

Incorporate neighborhood retail centers in strategic locations which optimize convenience for adjacent neighborhoods. Offer walkable connections to adjacent neighborhood as well as automobile connections and discreet parking.

Open Space

In addition to parks and trails, neighborhoods should include open space in order to preserve the rural nature of Prosper.

Neighborhood Signage

Delineate different neighborhoods through entrance features and signage toppers.

COMMUNITY CHARACTER

Long Term Neighborhood Viability

Neighborhoods are often defined in more abstract terms by the sense of "community" and the quality of life enjoyed by the people who live and play there. Well-designed neighborhoods provide a setting for residents to develop a strong sense of belonging, which is promoted by their interactions. The quality and livability of the Town's neighborhoods are integral components of the overall character. The key to a successful neighborhood is creating a livable and affordable environment where the ongoing investment in property is supported by public investment in parks and greenbelt areas; opportunities for social interaction; accessibility for pedestrians, bicyclists and vehicles; and distinctive characteristics which give an area a unique identity. Prosper neighborhoods may be quantified in terms of the following characteristics:

- Opportunities for neighborhood interaction;
- Careful and strategic placement of retail uses and other appropriate non-residential uses within access of the neighborhood area;
- Continued investment in public and private property to stabilize property values;
- Condition of public facilities and infrastructure serving the area;
- A sense of "community" and belonging among residents through distinctive neighborhood identities;
- Access to amenities such as parks, open spaces, public facilities and trails; and
- Incorporating open spaces within neighborhoods as a definitive feature of Prosper.

The majority of Prosper's housing stock is relatively new and in good physical condition. Ensuring that the preceding principles are used to guide new development will protect the long term viability and continued investment in Prosper's neighborhoods in the future.

The following is feedback received from Prosper Residents during the Public Meeting regarding its neighborhoods:

- Open space/tree preservation
- Neighborhood services
- Sidewalks
- Bicycle/Jogging Trails
- Minimal Street lighting
- Sound barriers/buffers on high-traffic corridors
- "Chic Country" community
- Space for community/ neighborhood festivals and events
- Entertainment for families

Housing Mix

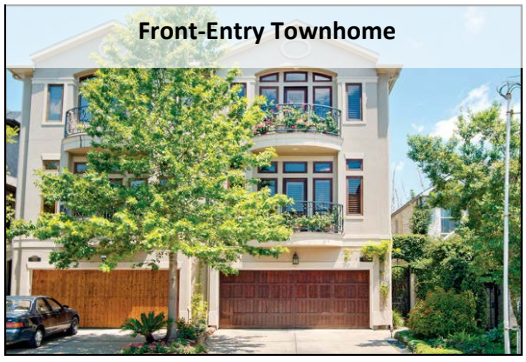
It is important for communities to provide a variety of housing for its citizens and to meet the needs of different segments of the population. The "full-life cycle" is intended to describe all stages of life.

Housing Mix-Alternative Housing Options

Generally speaking, most of Prosper's housing options are, and will continue to be, single family homes. Prosper residents have indicated that other housing types are appropriate within the community but that such units should primarily be confined within the Dallas North Tollway, Highway 380, Town Center and Old Town districts. Many housing options in these districts take place on smaller lots, such as in the case of townhomes, brownstones, patio homes, and zero lot line homes. Design approaches for these types of homes tend to favor rear entry garages for two primary reasons; aesthetics and drainage.

Rear-entry garages on developments with lot sizes less than 50 feet in width help to protect the visual integrity of the streetscape by reducing the visibility of closely situated garages and driveways. This is particularly important when looking at townhomes, brownstones, zero-lot line homes and patio homes which are either attached or closely situated to one another. Rear entry garages allow more landscaping opportunities and create a more walkable environment in such areas by reducing the frequency of individual driveways.
In addition to aesthetics, rear-entry garages may also aid with drainage. Determining where water that collects in ones backyard should drain is often a contested issue. Having rear-entry garages or a small rear yard/rear patio feature can be a design advantage to this effect.

While rear-entry garages should be considered for the densest forms of residential housing options, it is likely that front-entry garages will continue in the majority of Prosper's lower density neighborhoods.



Front-Entry Townhome

Rear-Entry Townhome

COMMUNITY CHARACTER

Transitional Uses, Screening and Buffering

The Future Land Use Plan seeks to minimize conflict between residential and nonresidential areas, but screening and buffering efforts can help to mitigate any remaining incompatibility between land uses.

The Town should consider reviewing the existing screening and buffering requirements between residential and nonresidential developments. There are several options to alleviate the conflict: require transitional uses, screening, and/or buffering.

Larger setbacks, such as a 40 foot setback, may be utilized to protect the public view and create a more rural feel. Within such setbacks, extensive landscaping, such as berms, double rows of large trees and solid living evergreen screens may be used. Examples of "living screens" were rated favorably in the Visual Character Survey and include the types of screening mentioned above, typically on setbacks greater than 25 feet. When landscape berms are used, consideration for maintenance should be a priority. Typically speaking a 1:3 slope should be used for landscape berms to ensure proper maintenance. So, for example, a 25' setback would allow a 4' berm; a 30'setback would allow a 5' berm; and a 40' setback would allow a 6' berm.

If a screening wall is used, the wall should be constructed entirely of brick, masonry, or other like material consistent with the exterior finish of the primary structure. It should also be at least 6 feet in height. Wood is a high maintenance material and therefore is not recommended for screening walls. Construction of such a wall would typically be a responsibility of the nonresidential land use developer. If a retaining wall is located on the property line, the screening wall should be located on top of the retaining wall to maximize visual screening.

In addition to screening residential areas from non-residential areas, screening and buffering techniques should also be used to protect the visual realm from unwanted eyesores such as:

- **Trash receptacles**
- **Utility Boxes**
- **Commercial loading docks**
- **Expansive parking lots**

A variety of screening uses may be utilized including masonry or brick walls, shrubs, trees and landscape berms, among others.

Open Space Preservation

A common theme expressed by CPAC members and Town Hall attendees was the need to preserve open space within Prosper. Many residents have chosen to live in Prosper due to its quiet, rural feel and abundant open spaces. Prosper is located along a prime development corridor and therefore significant pressure will be placed on land owners to sell property and existing open spaces for development in the future. Therefore, in order to preserve open space within the community, Prosper may consider the following options.

Purchase of Development Rights (PDR) is a program that enables the community, or a land trust, to purchase the development rights from a landowner. Essentially, the municipality or trust would purchase the difference between the appraised and market value (what a developer would pay for purchase of the property) in exchange for the landowner not developing the land. The landowner can continue to use the land as farmland or open space. Once an agreement is reached, the land may not be subdivided or developed. In the future, the property owner may sell the land at the appraised value, but the restrictions on development remain. One advantage to PDR is the preservation of open space and the continued ownership of land by the property owner. The disadvantage is such land remains under the control of the landowner, even after development rights have been purchased, and therefore is not public space. Only the development rights have been purchased, not the land itself.

Transfer of Development Rights (TDR)

While not commonly used in Texas, TDR is a way of transferring development rights from a transfer area, or open space, to a receiving area (area approved for development). If, for example, the tollway district was identified as a receiving zone, a developer that was seeking development greater than the approved density for that district could purchase the development rights from an area containing open space and transfer that right to develop to his/her property along the tollway. The developer is therefore able to build at a higher density and open space is able to be preserved elsewhere. This increased density option would only be allowed in areas identified as receiving zones, not within individual neighborhoods.

Conservation Easements are another method of preserving open space. Conservation easements are initiated by the land owner in an attempt to protect their property from future development. In its publication *Conservation Easements: A Guide for Texas Landowners*, The Texas Parks and Wildlife Department outlines many of the advantages of conservation easements, including tax benefits. Typically, a property owner voluntarily creates an agreement with a municipality or county that limits development on the landowner's property. In a conservation easement, the landowner will limit their right to one or more of the following: right to manage resources, change use, subdivide or develop. Conservation easements ensure that a farm, ranch, estate or open space area is preserved from development pressures in the future. The advantage to conservation easements is that land is preserved indefinitely and such easements may be sold or donated to land trusts for significant tax credits. The disadvantage is that the landowner receives no monetary reimbursement for not developing, such as in the purchase of development rights scenario, other than tax credits.

Parks Plan

The Town of Prosper currently has a park dedication ordinance that requires 1 acre of park dedication for every 35 units or 5% of total land. The system of parks and trails established by the 2007 Parks Master Plan is the most significant way open space can be preserved within Prosper. Park land dedication should be guided by the adopted Parks Plan.

COMMUNITY CHARACTER

Social Interaction

The term *community* naturally implies the congregation and interaction of people. Residents identified that one of the defining features of Prosper were its residents and the sense of community that exists within the Town.

As the Town continues to grow, a sense of community will continue to be an important characteristic of the Town. With a larger population, the built environment will need to provide spaces and opportunities for residents to meet, congregate, interact and enjoy life. Creating such venues will help foster a sense of community among residents and will create family environments where interaction begets new friendships.

An amphitheater was seen as a potential opportunity to host Town events. This Amphitheater, when combined with a larger open space/park area, could serve as a central location for Town festivals and events.

In addition to a community garden, many communities in North Texas have begun to offer farmers markets, encouraging local growers to bring in fresh produce for residents to purchase. The number of farmers markets has increased 17% from 2010 to 2011, with the second largest growth occurring in Texas at 38% (US Department of Agriculture – Agricultural Marketing Service news release, Aug 5, 2011). Farmers markets and community gardens can also be beneficial in supporting the local economy and encouraging social interaction.

The creation of the Town Center and other mixed uses will also help to create additional places for Prosper residents to interact and socialize with other families by creating opportunities for retail shopping and dining.

Corridors and Districts

A major component of the visioning exercises pertained to the three major corridors in Prosper: Preston Road, Dallas North Tollway and Highway 380. The following discussions on each corridor are a result of the visioning exercises and feedback received from the comprehensive plan advisory committee and the general public.

Preston Road

Land Use

Preston Road was described by numerous residents as "our road." Traversing the center of the community, Preston Road will have a variety of land uses and will have a varying context. In the southern portion of Prosper, Preston Road will accommodate higher degrees of traffic, particularly as it traverses the Town Center. Retail, office and some medium density residential will be located along Preston Road on the southern end of the Town, gradually becoming more residential in nature as it moves north. Small scale office and retail may be located in certain areas along Preston Road and these should be the types of uses which service adjacent neighborhoods. Big box uses, mid-rise development, and more intense land uses were generally not viewed as favorable as small-scale retail and office uses. Residents identified an upscale grocery store, such as a Central Market or a Whole Foods, as one of their top priorities along Preston Road.

Character

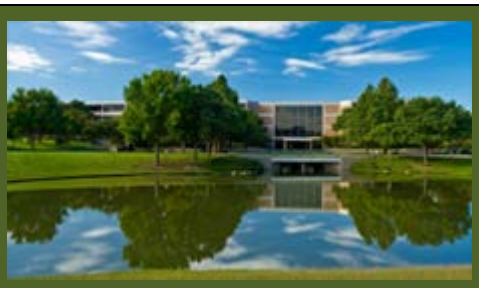
The character of Preston Road should be more rural in nature, respecting the small-town character of the community. Large, heavily landscaped setbacks should be prevalent along the roadway helping to differentiate Prosper from Frisco while also providing a natural sense of calm for Prosper residents. Wide setbacks are particularly important as the roadway traverses residential areas generally north of First Street. Areas of retail should be designed to the highest level of quality and architectural characteristics within individual developments should follow a theme consistent with recently completed development. Residents felt that retail areas should be organized in a nodal nature rather than in a strip center fashion in order to prevent the entire roadway frontage from being consumed by retail. Unanchored, stand-alone retail establishments should be discouraged in favor of a nodal shopping center development.

COMMUNITY CHARACTER

Dallas North Tollway

Land Use

Unlike Preston Road, regional development pressures will likely be placed along the Dallas North Tollway. Feedback received from the public indicated that more intense uses would be appropriate along the corridor. Types of uses that scored relatively well included mid-rise office buildings, mixed-use development and corporate office parks, among others. Generally speaking, the DNT corridor will contain land uses that support a more regional context and will likely include office space, retail uses and business parks. High density residential is appropriate within the DNT corridor. Mixed-use lofts/apartments are the preferred style of high density residential within this district. Images depicting big box retail, auto sales centers and commercial services, such as self-storage facilities, scored the lowest along the Dallas North Tollway.



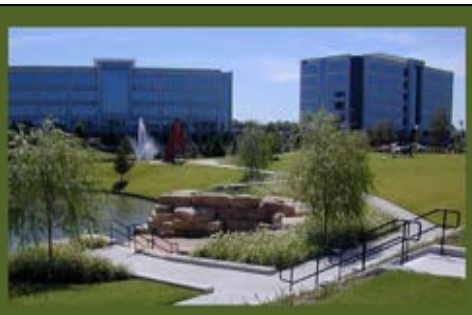
Character

The character of the Dallas North Tollway will be significantly more intense than the rest of the Town. The most intense development will be located in the southern portion of the corridor, primary around the interchange of the Dallas North Tollway and Highway 380. Development in the Northeast corner of this intersection will likely be a continuation of the Town Center district, much in the same way office uses surround Legacy Town Center in Plano. Areas on the Northwest corner of the interchange are currently identified as mixed-use. A mixture of office, retail and medium to high density residential will likely develop within this area. Floodplain on the north side of the Northwest corner will serve as a buffer between the more intense development and the low density residential neighborhoods to the north. Intensity of development should gradually decrease on the north side of the Dallas North Tollway corridor and backage roads will help to facilitate the creation of pad sites that may buffer the Tollway from residential uses.

Highway 380

Land Use

Of the three major corridors, Highway 380 contains the longest stretch of potential development. Generally speaking, land uses along the Highway 380 Corridor were seen to be more commercial in nature. Unlike Preston Road and the Dallas North Tollway, big-box retail scored relatively well along Highway 380, in addition to office, hotel uses, retail centers and service uses, such as a gas station and fast food restaurant. Similar to the other categories, industrial uses, including warehouses, were not seen as a highly appropriate use along the Highway 380 corridor. Due to the length of the corridor, a variety of land uses will be located along the corridor. Typically speaking, retail and service establishments will locate adjacent to Highway 380 and along major intersections, in a nodal pattern of activity. Such uses capitalize on higher traffic counts and require a higher degree of visibility. Big box uses may also be located along the corridor, but pad sites should be located adjacent to Highway 380 to capitalize on visibility and pass-by trips. Residential uses, such as patio homes, snout homes and townhomes and brownstones may be located within this district. Such uses will likely be used as a buffer between more intense uses along Highway 380 and lower intensity residential neighborhoods to the north. Such uses may also be located mid-block, reserving major intersections for retail and commercial uses.



Character

The character of Highway 380 will be much more commercial in nature. Wide setbacks with large landscape buffering will protect the visual appearance of the corridor, while still allowing more intense commercial land uses to operate. Big Box retailers may be permitted, but they should be designed to the highest possible quality, incorporating significant landscaping, high quality materials, such as stone and brick, and should contain architectural enhancements and building articulation.

Medium and high density residential options may be included within the Highway 380 corridor but such uses should be carefully designed to protect, enhance and buffer low density neighborhoods to the north from more intense development along Highway 380.

COMMUNITY CHARACTER

Old Town

The Old Town area of Prosper is, in many ways, the heart and soul of the community. As the Town continues to experience rapid growth, it is this core and center than can serve as an identifying feature of the Town and can also serve to showcase Prosper's humble beginnings. Many communities in the Dallas/Fort Worth metropolitan area have used their downtowns as an identifying feature. Prosper residents have identified the significance of the downtown area and have indicated its potential role in the future of the community.

Coleman Road serves as a divider between residential uses to the east and non-residential uses to the west. The western side of Coleman will be the primary area of focus for redevelopment and infill. The Old Town district indicates that commercial, office, retail and single family uses will be permitted within the district. It is anticipated that many single family dwelling units along First Street and Broadway will gradually convert to boutique retail and cottage office uses, requiring flexibility in land use decisions as these areas transition over time.

Coleman, Broadway and First Street will serve as the primary corridors within the downtown area. Special attention to context sensitivity should be given to these roadways as they move from newer areas into the downtown. Parallel and head-in parking will likely be included along with pedestrian walkways and streetscape enhancements.

If a transit station is built at First Street and the BNSF railroad, higher density residential options should be permitted near the station. Currently, only studio apartments are permitted within the Old Town district. High density residential options, such as vertical mixed-use development, townhomes and brownstones should be considered within close proximity of the transit station. Locating high-density residential within 1/4 mile of the transit station will help ensure long term viability and effectiveness of transit and will ensure that Prosper's transit station is more than simply a "park-and-ride."

All future development should be consistent in theme, possibly emphasizing an "old downtown" feel consistent with Texas downtowns at the turn of the 20th century. Lewisville, McKinney and Plano are examples of successful downtown rehabilitation projects which project such an image.

Town Center Insert

COMMUNITY CHARACTER

Image Enhancement

Prosper is a unique community. Many who have moved to the Town express their diverse reasons for relocating to Prosper. Reasons include its excellent school system, its wide open spaces, its large lot homes, its friendly neighbors and rural setting with access to the Town, among others. This section seeks to define some of those attributes and using these attributes to establish a recognizable image for the community's built environment.

Branding

Community branding is the concept of establishing an identity and then working to ensure that the desired identity is reflected and portrayed in the built environment. In Prosper, residents have clearly identified that the rural, open spaces of the community are a defining feature of Prosper, particularly defining when compared with other North Dallas suburbs such as Frisco, Plano, McKinney and Little Elm.

Residents identified that a common perception and image of Prosper to outsiders is an upscale, rural community with open spaces and large-lot homes. Despite the current availability of open spaces and agricultural land, the Town will continue to grow and develop. As the community grows, however, development standards may reflect certain architectural characteristics that may be unique to Prosper, helping to visually distinguish the Town from adjacent communities, particularly its retail centers. Additionally, setbacks and landscaping may be used along major corridors to create a more rural atmosphere, even as the Town develops. Large setbacks and medians may be heavily landscaped with trees, shrubs and other natural elements. As trees grow and mature, the presence of a dense tree canopy will help to create a more natural feel within the community. Additionally, the Town may reduce the amount of internal lighting to mitigate light pollution and enhance dark skies, further enhancing the rural feel.

The Town's extensive Parks Plan, as it is implemented, will also significantly help to create and preserve open spaces and will contribute significantly to the Town's quality of life by providing outdoor recreational opportunities.

As development occurs, all new development should not only meet the development standards of the community, but should also be analyzed based upon how they will contribute to the image and branding of the community based upon Prosper's vision, goals and values.

Gateways

The visual monotony that is often inherent to communities within a particular geographic area makes it appear that each one is just like its neighbors. For example, the visual appearance of a community to a traveler along the Dallas North Tollway may be very similar to the appearance of any other nearby community. This lack of design variety, especially along major corridors, tends to create anonymity, and it becomes difficult for people to know when they have left one community and entered another. Gateways can provide a strong sense of arrival to, as well as a sense of departure from, the community. These features are the first thing visitors see when they arrive and the last impression visitors have when they leave.

The design of gateways into the Town of Prosper should be guided by several factors. One of the most obvious factors is the number of people using a particular entry point. The most heavily traveled the roadway entering the community will be the Dallas North Tollway. Although it may be difficult to create an aesthetically-pleasing gateway visible from the highway, the bridges and the frontage roads are alternate options. Improved overpasses with decorative rails, landscaping, lighting, and possibly signage are possibilities. In addition, two entry features for the Town placed directly along the Dallas North Tollway frontage roads, both leading into and out of the community (i.e., at the northern and southern corporate limits) would be a positive step in creating a visual identity once the Tollway is constructed. Gateways could include the use of signage, landscaping, and other design elements such as lighting, fencing, paving patterns, art/sculptural elements, a variety of earth forms, or other identifier that signifies arrival into the Town.

Another important factor in the design of gateways is to develop an entryway that provides a sense of identity for the community while projecting a desirable image for the Town. For example, the windmill is a component of the Prosper logo and may be used as a component of Town gateways, if so desired by the community. The windmill feature is a strong representation of who Prosper is –it identifies the Town's humble beginnings as a small agrarian town and also highlights and reflects many of the Town's values such as large lots, open spaces and rural, small town feel. Consideration should be given to establishing a uniform design concept for all gateway areas, and hierarchical distinction between major and minor gateways can be achieved through design modification for each type of entry feature. Minor gateways could be specific to the individual neighborhood, reflecting the distinct character of each area.

Design of entry features should take into consideration the setting in which each feature will be placed. Although an entry feature might ideally be placed at the corner of a roadway intersection which is at, or near, the true Town limits, the design of the feature might conflict either visually or aesthetically with an adjacent retail use at the intersection. In such a situation, it may be prudent to move the entry feature further into the community to provide a better setting and better visibility, such as placing it upon the thoroughfare median, if there is one. The traffic speed at which an entry feature is viewed must also be taken into account, and the size, boldness and scale of the feature should be designed accordingly.

It is important for the Town of Prosper to assert its differing qualities to distinguish itself from the surrounding communities. Gateway features are a simple first step in this direction. Priority for funding entry features, both in terms of total dollars spent per entry and in terms of the timing of expenditures, should be directly related to the number of people using a particular entry point. Often, donations can be solicited from civic groups to assist in the funding of specific gateways and/or their maintenance (e.g., an "adopt a gateway" program).

COMMUNITY CHARACTER

Prosper may desire to use the windmill as a design element within its future gateways. The windmill is a symbol that is reflective of the Town's history and past and is currently a component of the Town's logo. The design of the Town's gateways should be consistent in theme and should help to identify Prosper to visitors as well as welcome residents home.

Gateway size and design should consider traffic, traffic speeds land use context. In Prosper, primary gateways will be located along the Dallas North Tollway, Highway 380, Preston Road and the "corners" along the Town's perimeters. Secondary gateways may be located along Coit, Legacy, Teel, Lovers Lane, Gee and other minor entrances into Prosper.

Maintaining compatibility between the Zoning Map and the Future Land Use Plan

Chapter 211 of the Texas Local Government Code states that "zoning regulations must be adopted in accordance with a comprehensive plan." Consequently, a zoning map and zoning decisions should reflect the Future Land Use Plan to the fullest extent possible. Therefore, approval of development proposals that are inconsistent with the Future Land Use Plan will often result in inconsistency between the Future Land Use Plan and the zoning regulations.

At times, the Town will likely encounter development proposals that do not directly reflect the purpose and intent of the land use pattern as shown on the Future Land Use Plan map. Review of such development proposals should include the following considerations:

- Will the proposed change enhance the site and the surrounding area?
- Is the proposed change a better use than that originally envisioned and depicted on the Future Land Use Plan map?
- Will the proposed use impact adjacent residential areas in a negative manner?
- Will the proposed use be compatible with and/or enhance adjacent residential uses?
- Are uses adjacent to the proposed use similar in nature in terms of appearance, hours of operation, and other general aspects of compatibility?
- Does the proposed use present a significant benefit to the public health, safety, welfare and/or social well-being of the community?
- Would it contribute to the Town's long-term economic stability?

Development proposals that are inconsistent with the Future Land Use Plan map (or that do not meet its general intent) should be reviewed based upon the above questions and should be evaluated on their own merit. It should be incumbent upon the applicant making such a proposal to provide evidence that the proposal meets the aforementioned considerations, supports community goals and objectives as set forth within this Plan, and represents long term economic and/or social benefits for the community as a whole, not just a short-term financial gain for whoever is developing the project.

It is important to recognize that proposals not directly consistent with the Plan could reflect higher and better long-term uses than those originally envisioned and shown on the Future Land Use Plan map for a particular area. This may be due to changing markets, demographics and/or economic trends that occur at some point in the future after the Plan is adopted. If such changes occur, and especially if there are demonstrated significant social and/or economic benefits to the Town of Prosper, then these proposals should be approved and the Future Land Use Plan map should be amended accordingly.

TRANSPORTATION

TRANSPORTATION PLAN

The thoroughfare system forms one of the most visible and permanent elements of a community. It establishes the framework for community growth and development and, along with the Future Land Use Plan, forms a long-range statement of public policy. As the alignment and right-of-way of major transportation facilities are established and adjacent property developed, it is difficult to facilitate system changes without significant financial impacts. However, by incorporating programmed land uses and densities of the Future Land Use Plan, strategies can be developed that maximize the land use/transportation relationship.

Several key principles were recognized in the preparation of Plan recommendations and included the following:

- Prosper should have safe and convenient internal circulation between neighborhoods, core community assets, and special areas.
- Transportation facilities should define rather than split residential areas in order to preserve neighborhood integrity. Through traffic should be routed to specific facilities designed to accommodate non-local and regional traffic.
- A sidewalk and trail system connecting Prosper's amenities and parks with neighborhoods should be available.
- Key corridors and gateways should include enhanced landscaping to promote image/identity.
- Monitor regional growth implications in order to proactively address mobility and accessibility issues to/from the Town.

Planning Context

2010 Thoroughfare Plan

Updated in July 2010, the Prosper Thoroughfare Plan established a traditional grid network of streets with connectivity of major roadways to key streets in adjacent communities. Key to this plan is the identification of strategic corridors for accommodating local and long-term regional travel demand. As regional growth is rapidly moving northward through Collin County, several key roadway facilities have been identified for accommodating future cross-town movement while others are aimed at accommodating localized traffic.

Key north-south and east-west roadways (up to six-lane) include Dallas North Tollway (DNT), Preston Road (SH 289), Custer, Coit, Legacy, Teel, FM1385/Gee Road, Highway 380 and FM 1464 Frontier Parkway/Parvin Road. Several other east-west roadways are aimed at accommodating localized traffic on smaller sized streets (up to four-lane divided) and include Prosper Trail, First Street/Fishtrap, and Lovers Lane.

The Plan also established special roadway considerations for Old Town, Town Center area, backage roads along DNT and portions of Highway 380.

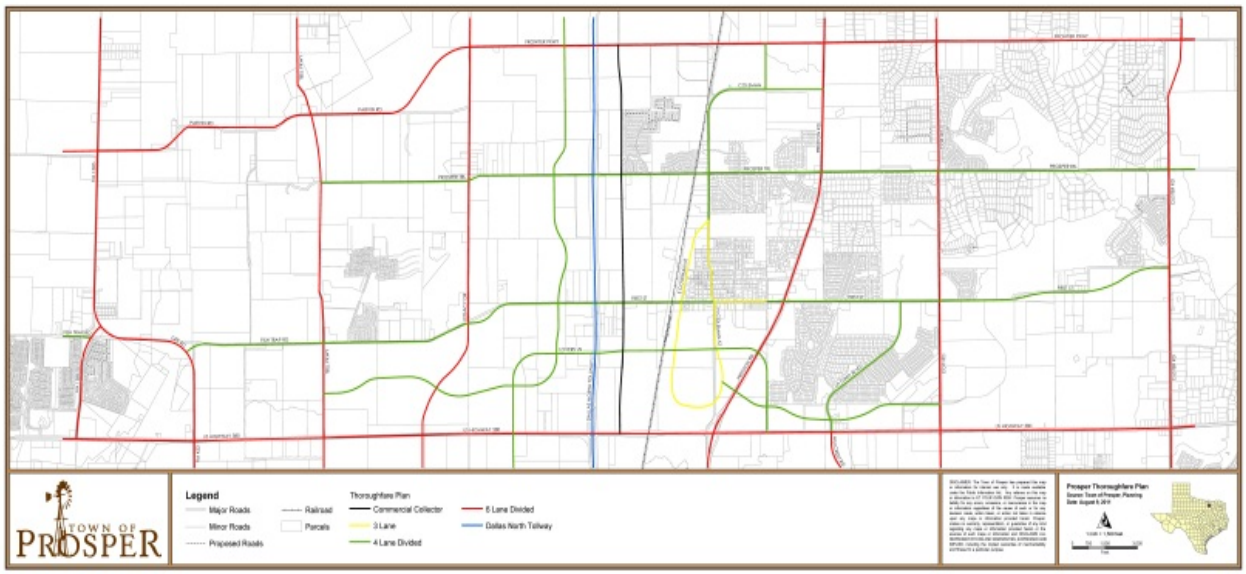
2010 Prosper Thoroughfare Plan

The roadway network established in the 2010 Thoroughfare Plan is a departure from the "modified hub and spoke" concept established as part of the 2004 Comprehensive Plan. That concept was aimed at localizing traffic from within the community to desired hubs of development situated within the Town. While not dissimilar in nature to the grid network, the plan also included an internal loop road, couplet streets and connection points for development support along DNT.

Other Planning Initiatives

NCTCOG Planning

The Regional Thoroughfare Plan (RTP) and the Metropolitan Transportation Plan (MTP) are both important to consider when making decisions locally. Coordination of planning efforts may help accelerate funding sources and ultimately help to ensure that roadways at a regional level are functional and compatible. The North Central Texas Council of Governments (NCTCOG) is responsible for creating both the RTP and the MTP—both are directly related to the ability of the region to compete nationally for federal transportation funds. It is important that the Town monitor both the RTP and the MTP and communicate any changes in order to ensure that plans within Prosper are understood by other agencies and reflected accordingly.



TRANSPORTATION

Collin County Transportation Plan

In 1999, Collin County adopted the first Transportation Mobility Plan aimed at coordinating regional roadway improvements among the various municipalities and agencies to address long-term County growth needs and capital improvements planning. Subsequently updated in 2003 and 2007, Collin County updated the mobility plan in 2014 to identify and coordinate the transportation needs of our growing population.

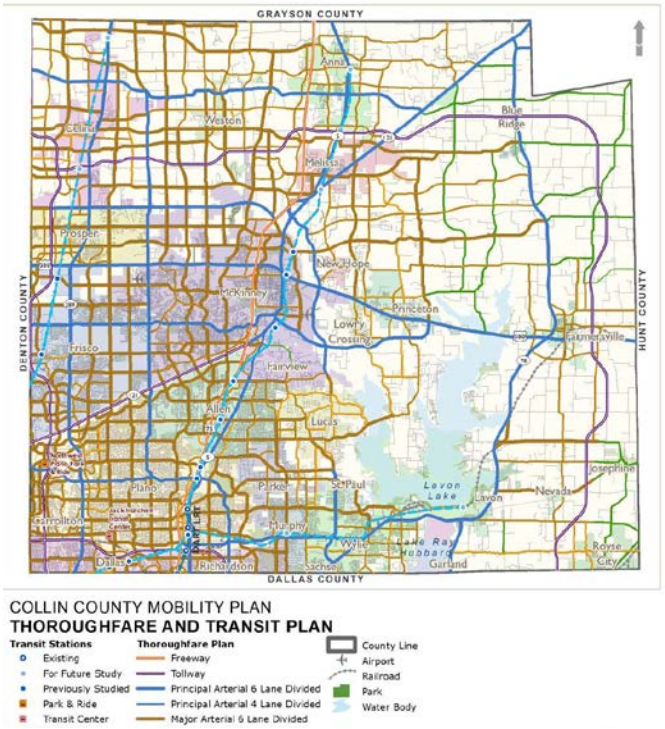
Within the Town, the 2014 County Plan contains some differences relative to the Prosper Thoroughfare Plan including:

- Prosper Trail as a six-lane divided (Plan has four lanes);and
- First Street as a six-lane divided (Plan has four lanes);

The Thoroughfare Plan and Future Land Use Plan for Prosper where provided to the County Planners for inclusion and consideration in the 2014 mobility plan.

The County Plan also contains the northeastern section of the planned Dallas-Ft. Worth Regional Outer Loop. Currently, only a portion of this corridor, from Dallas North Tollway to SH 5, remains in the NCTCOG *Metropolitan Transportation Plan: Mobility 2035* as viable due to financial funding constraints. While not a direct impact to Prosper, a long-term benefit of this improvement is the potential reduction in north/south travel on surface streets in favor of highway access on the DNT.

2014 Collin County Transportation Plan



Area Transportation Service

A topic identified early in the planning process was a desire to provide shuttle service for seniors within Prosper. Collin County Area Regional Transit (CCART) currently provides transit services in Collin County, including on-call/demand response. This service provided by the County can be utilized by seniors, or other Town residents, when there is a need for transportation assistance.

Highway Improvements

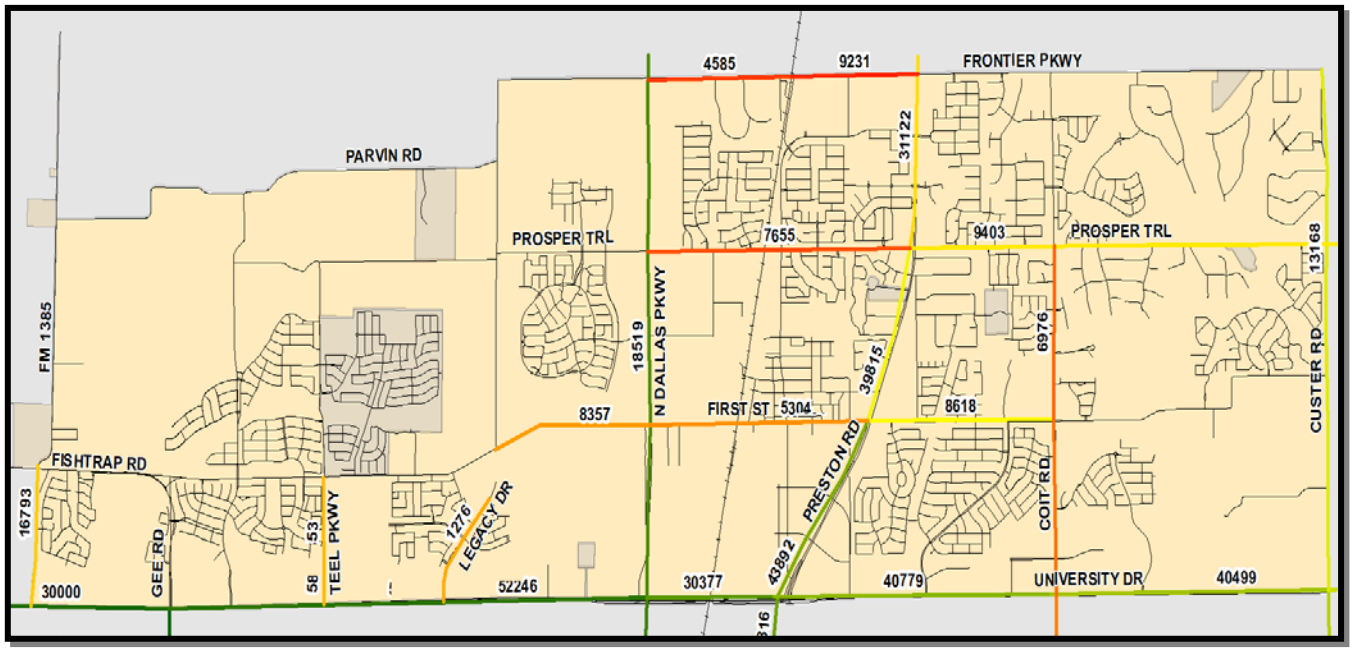
The following summarizes planned and completed improvements to key highway corridors:

- **Preston Road (SH 289) Overpass at Highway 380**: Construction of a six-lane divided overpass began in early 2011 and was completed at the end of 2012.
- **Preston Road (SH 289)**: Preston Road was expanded from two to six-lane divided roadway between US Highway 380 and FM1461/Frontier Parkway. Construction began in March 2012 and was completed in August 2014. All major crossings with Preston are at-grade.
- **US Highway 380**: TXDOT has completed design plans to expand this facility from 4/5 lanes to six-lanes between Custer Road FM 1385. Construction from Custer Road to the Collin county/Denton County Line began in September 2014. The roadway section both east of Preston and west of DNT overpasses at Preston, BNSF RR, and Dallas North Tollway (DNT). The frontage roads intersect with frontage roads of DNT and Preston similar to the SH 121/DNT/Preston interchange (three level interchange). The construction was complete in March 2019. Construction from the Collin County/Denton County Line is anticipated to begin in Spring 2021, and be complete in Spring 2024. Overpasses are planned at Legacy Drive, Teel Parkway, and FM 423/Gee Road. TxDOT is currently performing feasibility studies on US 380 becoming a Controlled Access Freeway in the future.
- **Dallas North Tollway (DNT)**: Collin County completed the construction of the southbound frontage road from US 380 to FM 428 in January 2020. The North Texas Tollway Authority (NTTA) has plans to complete the construction of the main lanes overpass at US Highway 380 in Spring 2023, and the extension of the main lanes from US Highway 380 to FM 428 in Spring 2026. Grade separations in the Town of Prosper are planned at Lovers Lane, First Street, Prosper Trail and Frontier Parkway.
- **Custer Road (FM 2478):** TxDOT has completed design plans to expand this facility from two lanes to four lanes between US Highway 380 and Frontier Parkway (FM 1461). Construction is anticipated to begin in Fall 2020, and be complete in Fall 2022.
- **Frontier Parkway (FM 1461):** TxDOT is designing plans to expand this facility from two lanes to four lanes between Preston Road (SH 289) and CR 166. Construction is anticipated to begin Winter 2023-2024, and be complete in Fall 2026.
- **FM 1385:** TxDOT is designing plans to expand this facility from two lanes to six lanes between US Highway 380 and FM 455. There is currently no timeline established for construction.

TRANSPORTATION

2019 Conditions

The Economic Development Corporation conducts traffic counts annually for road segments in Prosper. The map below shows the total traffic counts collected, during 2019, for each street segment. The traffic counts are generally collected in April during the school year at the major intersections that enter, exit or pass through Prosper. Each year the EDC department in conjunction with Town staff evaluate the list of intersections that will be measured and determine if additional roadways need to be evaluated.



Regional Rail

In 2005, NCTCOG initially examined the feasibility of long-term regional rail service to various areas of the Metroplex. Within the Prosper area, analysis of regional rail extended only through Frisco. The Frisco Line, a 34.3 mile line extending from Irving to just south of Highway 380 in Frisco, was considered in the study. Evaluations considered long-term population and employment growth, existing rail corridors and compatibility with other freight operations, projected rider-ship, capital and operations/maintenance costs, system connectivity, among others in the analysis. A potential station location within Prosper is the BNSF Railroad at First Street within the Old Town district.

The analysis concluded with a rider-ship forecast of 1,000 to 3,000 persons daily at the far northern end of the line in Frisco, and was initially recommended for inclusion to Mobility 2030 as a corridor for further evaluation. While no funding has been identified at this time, this line has been recommended for long-term consideration in *Mobility 2035*.

Mobility 2035 has also identified the consideration of this rail line through Prosper to the northern county limit as a "corridor for future evaluation".

TRANSPORTATION

2010 Conditions

An analysis of existing traffic volume was conducted to identify travel patterns and serve as a basis for identifying roadway needs. Traffic volume data collected in April 2010 as part of the roadway impact fee system update was used to conduct a level of service analysis. Data collected as part of that study effort contained PM peak hour directional volume—roadway capacity values based on roadway functional class and existing street cross-section.

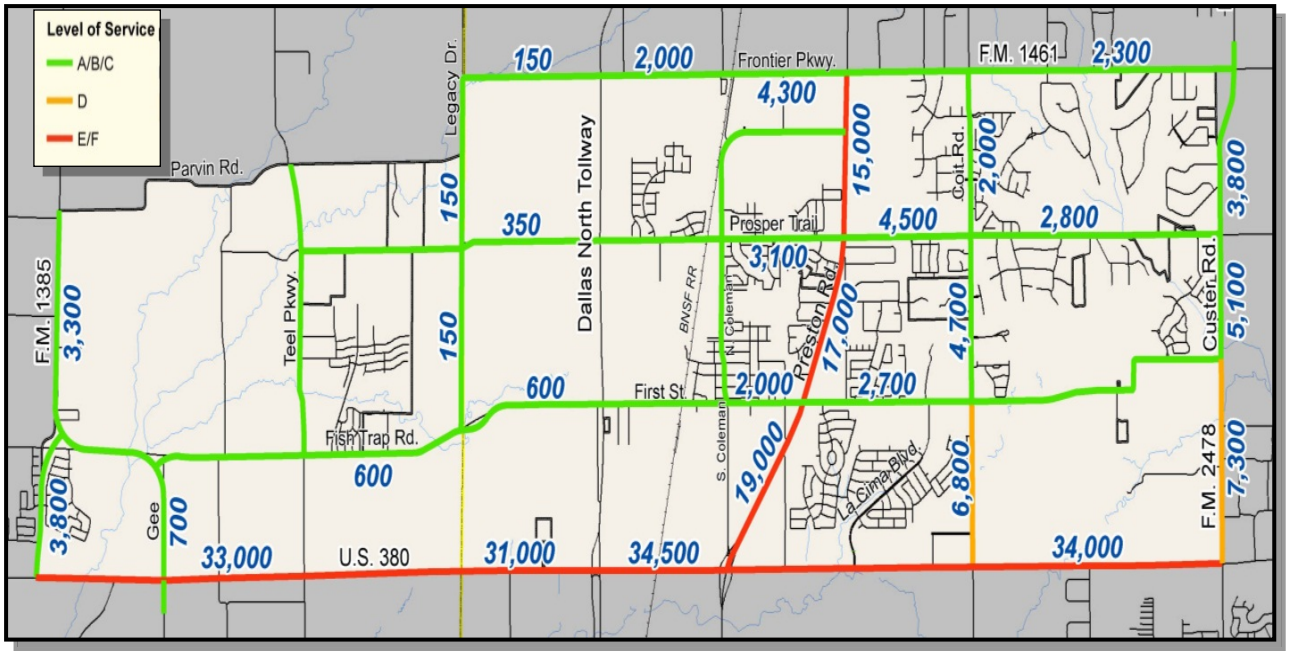
"Level of service" refers to the operation condition of a roadway segment under traffic demand and is a calculation of volume to capacity. Level of service is gauged with a measure of "A" through "F", with "A" reflecting roadways with free flow and little or no congestion, and "F" reflecting roadways with severe congestion. The analysis revealed that the majority of roadways in Prosper appear to be operating at acceptable levels of service (A/B/C). The exceptions were Highway 380, Preston Road and portions of Coit and Custer Road north of Highway 380 during the peak hour—these segments were calculated to operate at or below acceptable levels of service (LOS D and E/F). Planned expansion to Highway 380 and Preston should alleviate traffic demands currently experienced. While peak volumes are relatively low on Coit and Custer Roads, the narrow roadway sections contribute to the reduction in operational service.

Projected Conditions

The assessment of projected travel conditions on the thoroughfare network is important to determining the capability of the roadway system to accommodate projected area growth and roadway needs for a 20-year planning period.

Two approaches were used to assess projected travel demand conditions for a 20-year horizon. The first approach involved review of travel model forecasts prepared by NCTCOG as part of *Mobility 2035*. The second approach involved development of travel demand characteristics based on remaining developable land within Prosper and then assignment of projected growth on this remaining developable land to the adjacent road network to yield roadway needs.

2010 Traffic Volume and Level of Service Analysis



Projected Traffic Conditions

The Thoroughfare Plan network was compared to travel forecasts prepared by NCTCOG in order to assess its ability to accommodate traffic from future land uses within the Town. Regional travel forecast data from *Mobility 2035: The Metropolitan Transportation Plan for North Central Texas* was used as a basis for the comparison. This sophisticated model forecasts traffic demand on the regional transportation network relative to projected population and employment growth for year 2035.

Projected 2035 traffic volumes for key roadways include:

- Preston Road – 53,000
- Highway 380 – 65,000
- Custer Road – 36,000
- Coit Road – 7,000
- Frontier Parkway – 20,000
- FM 1385—34,000

It is important to note that assumptions are made with respect to the amount of roadway network in place for Year 2035. For example, with Coit Road not included to its ultimate configuration (6-lane), travel demand shifts occur to roadways offering availability of higher capacity. This partly explains the higher volumes that resulted on Preston Road. With Coit Road fully in place, localized traffic would shift from away Preston Road.

Under the Mobility 2035 forecast (and network assumptions contained within), all roads within Prosper are forecasted to operate at acceptable levels-of-service with the exception of Preston Road and Highway 380, which is anticipated to experience very high travel demand.

Thoroughfare Plan Compatibility

A screen line analysis was conducted to compare projected volume relative to capacity provided by the Thoroughfare Plan network at its ultimate configuration. Separate screens were used to segregate north-south from east-west demand, as well as demands east and west of the Dallas North Tollway. Adjustments were made for factor up travel demands commensurate with a population of 60,000 within Prosper in 2035, based upon the 8% growth projection.

The analysis revealed the Thoroughfare Plan to have sufficient capacity at ultimate configuration to accommodate projected demands at year 2035. A sensitivity analysis was then conducted to assess network impacts with select roadways not to full buildout. Specifically, the north-south thoroughfares of Teel Parkway, Legacy Drive, and Coit Road were evaluated under a 4-lane scenario (all other Major Thoroughfares to 6-lane). The analysis revealed sufficient capacity of the network to be available at 2035. While ultimately, these specific roadways may need to be built to six lanes, a phased approach to facility implementation could be undertaken.

TRANSPORTATION

Planning Principles

Prosper's Thoroughfare Plan is built upon traditional thoroughfare planning concepts, which focuses on a functional roadway network providing mobility and accessibility to vehicular traffic. In order to address the community's goals of providing multi-modal options to residents, such as sidewalks and trails for walking and biking, it will be important to incorporate the trail system from the recently completed Parks Plan. Together, these components offer a range of mode choices from which residents move about the community.

Functional Street Classification

Functional street classification recognizes that streets are part of a system having diverse origins and destinations. Functional classifications also describe and reflect a set of characteristics common to all roadways within each class. Functions range from providing mobility for through traffic and major traffic flows, to providing access to specific properties. Characteristics unique to each classification include the degree of continuity, general capacity, and traffic control characteristics.

In short, the functional classification of streets provides for the circulation of traffic in a hierarchy of movement from one classification to the next. Functional classes can be subdivided further into major and minor designations to further detail their role in the community.

Access and movement functions are directly related in that as uninhibited movement increases (speed), points of access decrease and vice versa. This is typically why freeways, with a high level of movement, have limited access points where as streets in neighborhood areas have more access points and reduced speed. Proper's current Thoroughfare Plan recognizes four general classifications for roadways based upon a hierarchical function and include:

- Major Thoroughfare: 6-lane divided roadway within 120' ROW. These streets are designed to provide a high degree of mobility, service relatively high traffic volumes, have high operational speeds, and service a significant portion of through travel.

- Minor Thoroughfare: 4-lane divided roadway with a similar function to the Major Thoroughfare, but more local in nature. The urban section is a curbed roadway within 90'ROW.

- Commercial Collector: 2 and 3-lane undivided roadway serving as connections between arterials and local streets. The 2-lane section consists of 36' of pavement within a 60'ROW. This section is also aimed at serving residential applications. The 3-lane section contains a continuous left-turn bay and on-street parking within a 60'ROW and is used for handling commercial applications.

- Neighborhood Street: 2-lane streets for accommodating neighborhood traffic. An urban and rural section are both contained within a 50' ROW. The urban section is curbed with 31' of pavement and the rural section contains 27' of pavement.

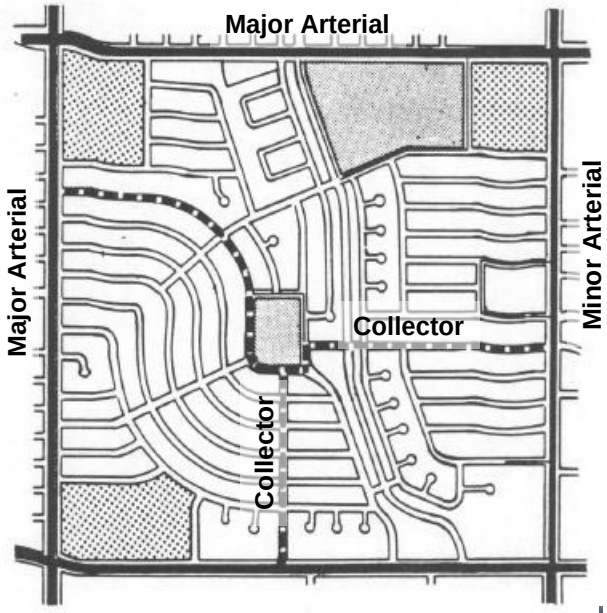


Figure 7: Functional Street Classifications

Type of Roadway	Function	Spacing (Miles)	Direct Land Access	Roadway Intersection Spacing (3)	Volume Ranges (Veh./Day)	Speed Limit (MPH)	Parking	Comments
Highway/ Tollway	Traffic Movement; long distance travel.	1-5	Provided by on/off ramping schematics to continuous frontage roads.	1 mile	45,000 to 125,000	55-70	None	Supplements capacity of arterial street system and provides high speed mobility.
Major Throughfare	Moderate distance inter-community, intra-metro area, traffic movement. Serves long trip lengths.	½ -1 ½ (2)	Restricted – some movements may be prohibited; number and spacing of driveways controlled.	1/4 mile	36,000 to 45,000	40-55		"Backbone" of the street system.
Minor Throughfare	Mobility function is primary; access function is secondary. Serves moderate trip lengths.		May be limited to major generators; number and spacing of driveways controlled.	1/8 mile	20,000 to 28,000	30-45		Provides route and spacing continuity with major arterials.
Commercial Collector	Primary – collect / distribute traffic between local streets and arterial system. Serves commercial/ mixed use development; inter-neighborhood traffic movement.	¼ -½ (2)	Safety controls; limited regulation.	300 feet	12,000 to 18,000	30-40	Permitted	Through traffic should be discouraged.
Residential Collector	Primary – internal to one neighborhood; serves short trip lengths. Provides land access.			300 feet	6,000 to 12,000	30-35	Permitted	
Neighbor hood Street	Land access.	2 lot lengths	Safety control only.	125 feet	200 to 1,500	25-30	Permitted	

(1) Spacing determination should also include consideration of (travel within the area or corridor based upon) ultimate anticipated development.

(2) Denser spacing needed for commercial and high-density residential districts.

(3) Spacing and intersection design should be in accordance with state and local thoroughfare standards.

TRANSPORTATION

Access Coordination

Flow of traffic is typically a major concern for most communities. The ability to move traffic efficiently along a corridor with minimal interference from traffic turning off and onto intersecting driveways/streets is a major benefit to motorists. Ideally, traffic should be able to avoid unnecessary "stop-and-go" traffic due to the abundance of intersecting driveways/ streets. While the implementation of deceleration lanes for streets and driveways on major and minor thoroughfares enhances capacity and accessibility, promotion of access management offers added benefits for the following reasons:

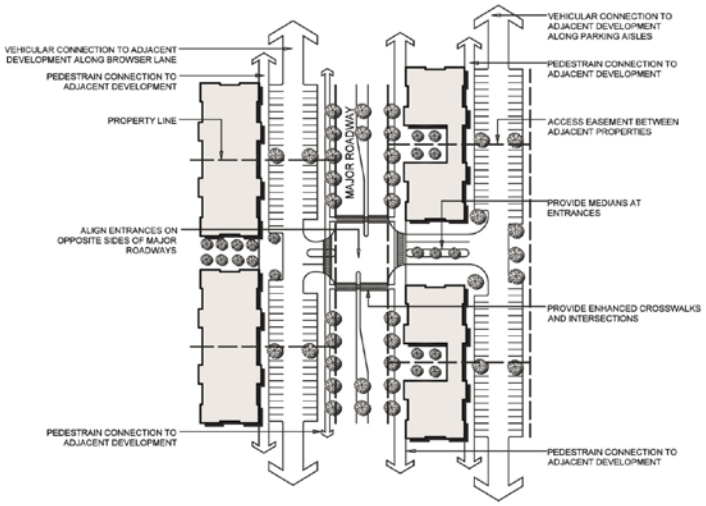
1) Reduces the number of ingress and egress points improving vehicular flow and reducing collisions;
2) Reduced driveways permit more landscaping frontage thereby enhancing roadway aesthetics; and
3) Reducing the number of driveways enhances the pedestrian experience by reducing pedestrian contact with turning traffic.

Along key corridors, the concept of access coordination can be extended from individual sites to address corridor-wide segments. Master planning at a corridor scale enables:

- Coordination of transportation and land use planning/decision making;
- Allows for flexible and special area consideration to adjacent site development, special access and utilities coordination, and limits unnecessary connection points;
- Economic benefits, aesthetics and amenity considerations; and
- Promotes activity-based development centers, not strip retail.

In larger corridors, the implementation of backage roads further helps to support main road safety and operations, internal and external site accessibility, and quality development patterns and design.

Shared Access and Cross Access



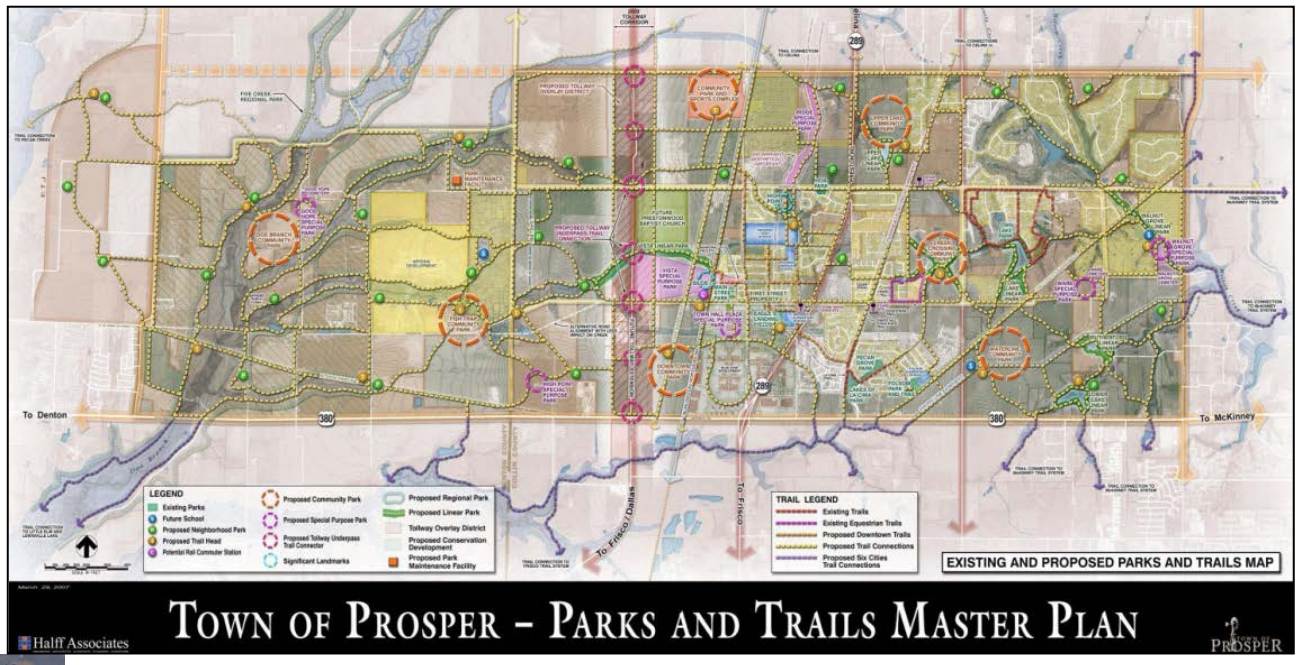
Reducing the number of driveways enhances corridor landscaping and aesthetics

2007 Parks, Recreation and Open Space Master Plan

A component in providing mobility choice is contained within the recently completed Parks Plan. The incorporated trail system is particularly important to mobility choice due to the connective nature that they serve from both within the community and the region—they may connect neighborhoods, schools, retail areas, recreational facilities and other core community or regional assets. Community trails are able to be utilized by residents for walking, jogging, biking and other recreational activities. Although intangible, trails have the ability to significantly improve the quality of life within the community by creating recreational options for residents and therefore serve a multitude of purposes beyond simply connectivity. It is important that elements of the Parks Plan be considered as new development occurs.

The completed Parks Plan incorporates trails along several major roadways within the Town such as along Prosper Trail, First Street and Preston Road. Reflecting these trail connections on the Thoroughfare Plan emphasizes the significance of these trail connections within the overall connectivity framework.

As roadway improvements coinciding with growth continue to occur, the Town should work to incorporate these roadway adjacent trail connections beginning with roadway planning and design.



TRANSPORTATION

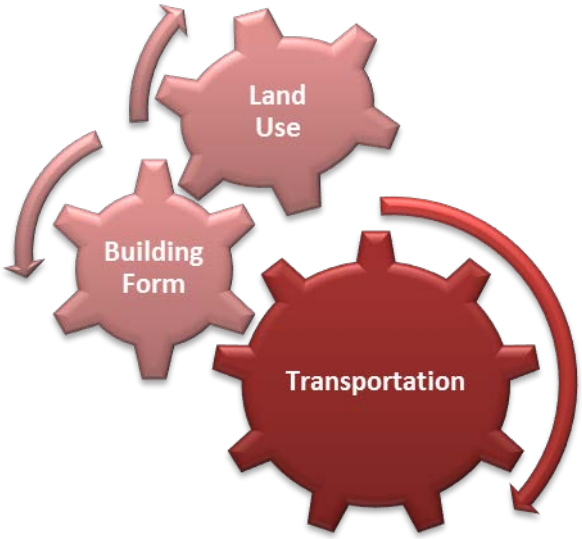
Transportation Plan

The Transportation element of this Plan is intended to serve as a guide for transportation decisions within the Town. It was developed based upon past transportation planning efforts, connectivity efforts on key thoroughfares with adjacent communities and input from the CPAC, Town Staff and public input.

This Plan should be used as a reference when updating the Town's Thoroughfare Plan, Thoroughfare and Circulation Design Standards and any related ordinances, and should be referred to when considering a wide range of decisions related to both transportation and land use. Transportation decisions do not exist within a vacuum, but are directly related to decisions regarding land use and building form. Therefore, the ultimate objective of this Plan is to create a balanced transportation system within Prosper which provides for the safe mobility of residents, considers both current and future needs, enhances connectivity and mobility options, and promotes a more livable community through a proactive approach to the Town's appearance.

The Thoroughfare Plan is reflected in Plate 3 is for informational purposes and has not been prepared for and is not intended for legal, real estate, engineering, or surveying purposes. It does not represent on-the-ground survey. It is provided as a conceptual guide for transportation decisions within the Town related to general roadway alignments and classifications. The Town of Prosper does not assume any responsibilities or liability for any omissions, inaccuracies, or misinterpretations of the Thoroughfare Plan.

Street classifications were developed based upon a number of factors including the roadways regional significance, current or projected traffic volumes, and land use. It is important to note that although a roadway may



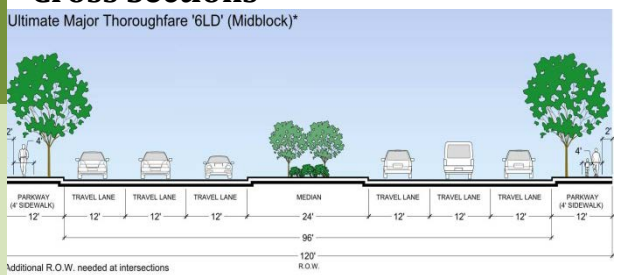
be identified as a Major Thoroughfare, the roadway design should not be rigid, but should consider a multitude of factors during its design including adjacent land use and context, among others.

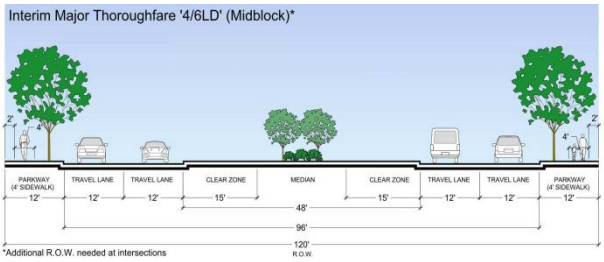
Example high-rated street design photos from the VCS

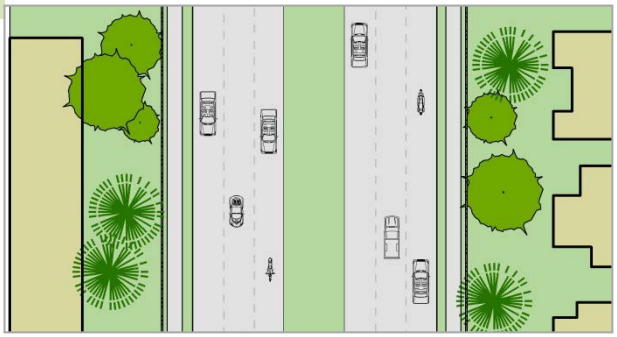
Plate 3: Thoroughfare Plan

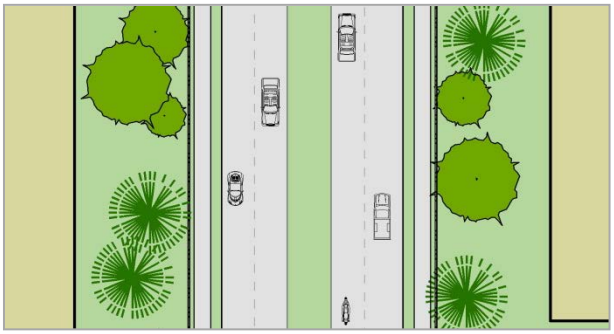
TRANSPORTATION

Cross Sections



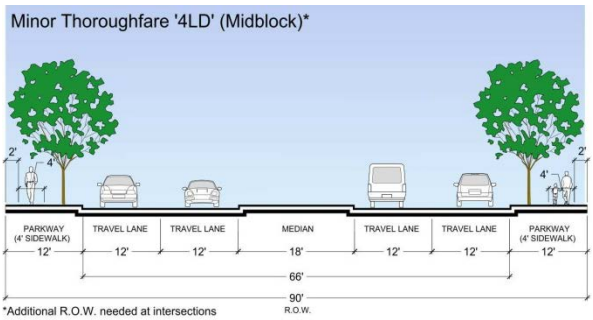


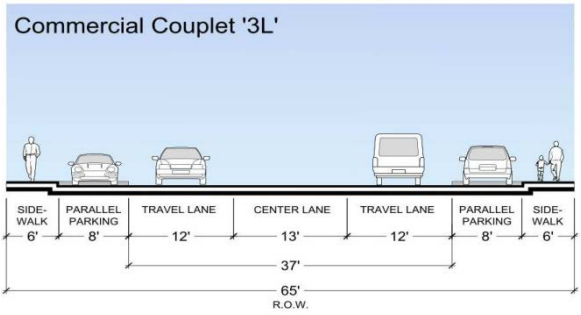


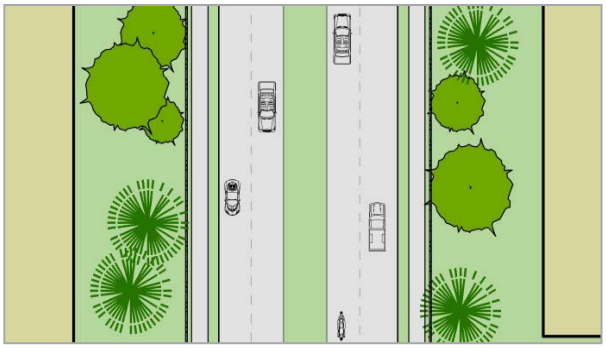


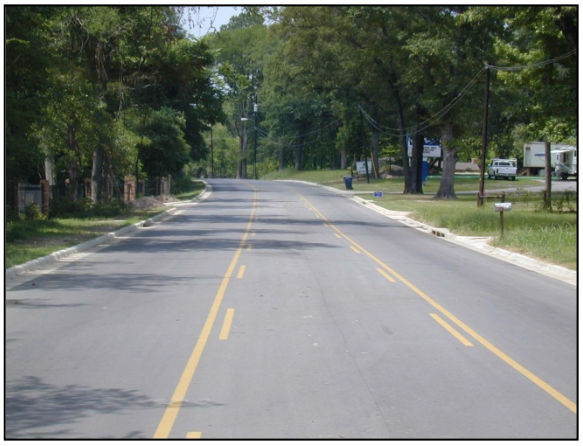
- High degree of regional mobility, traffic volumes and higher operational speeds
- Connected to regional thoroughfare facilities
- Access is carefully managed
- 6 lane divided roadway with median
- Curb and gutter with underground stormwater drainage
- Examples in Prosper include Frontier Parkway, Legacy Dr, Teel Parkway, Gee Rd, Preston Rd, Coit Rd, Custer Rd and Highway 380

- High Degree of regional mobility, traffic volumes and higher operational speeds
- Connected to regional thoroughfare facilities
- Access is carefully managed
- 4 lane divided roadway with median expandable to 6 lanes
- Curb and gutter with underground stormwater drainage
- Examples in Prosper include Frontier Parkway, Legacy Dr, Teel Parkway, Gee Rd, Preston Rd, Coit Rd and Custer Rd



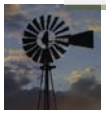




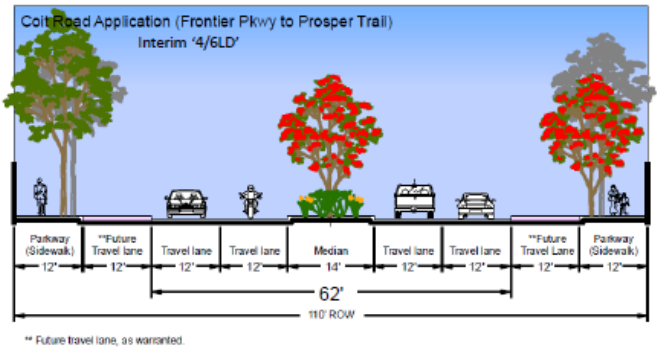


- Cross-town mobility
- Secondary to Major Thoroughfare but still accommodate higher operational speeds and traffic volumes
- Access is carefully managed
- 4 lane divided roadway with median
- Examples in Prosper include Prosper Trail, Fishtrap Rd, First Street, Lovers Lane and La Cima Blvd
- Curb and gutter drainage

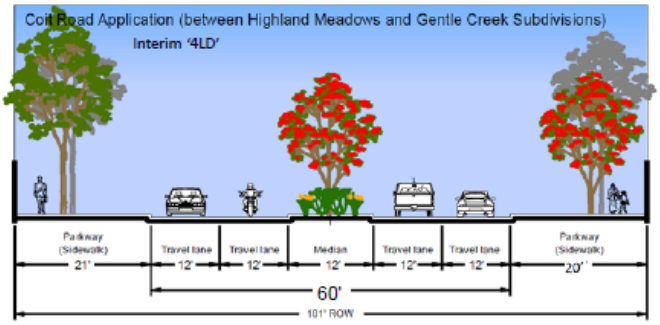
- Collection/distribution of traffic
- Back access to Frontage Road development
- Connectivity between arterial and residential collector streets
- On-street parking permitted

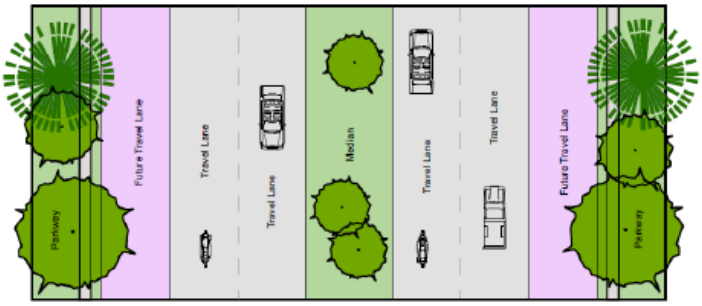


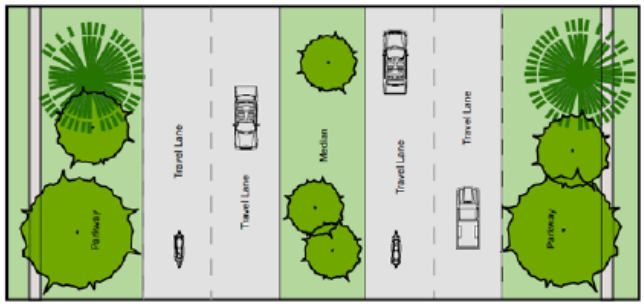
TRANSPORTATION

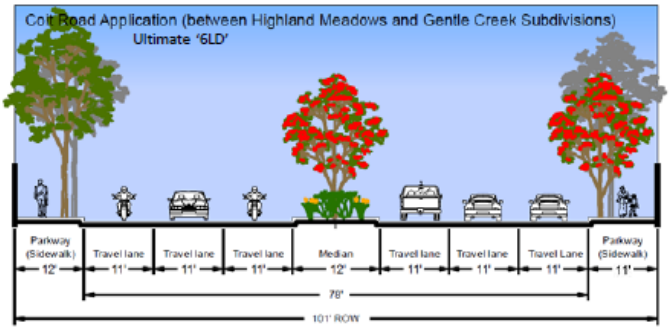


** Future travel lane, as warranted.

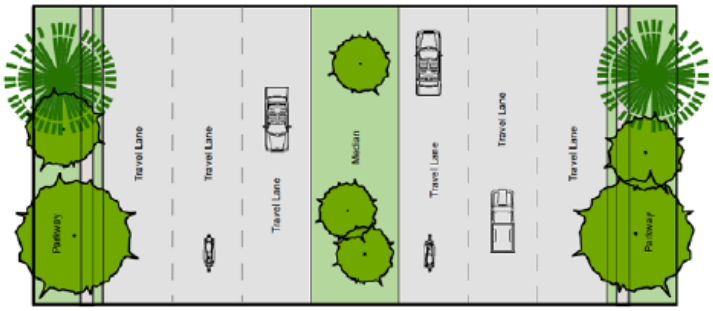


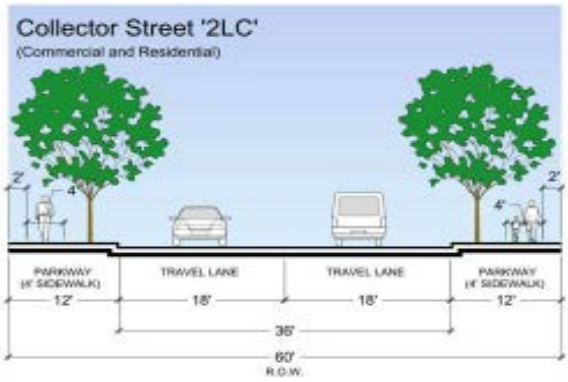


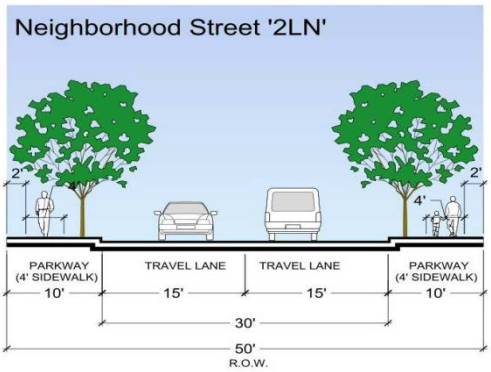




- High Degree of regional mobility, traffic volumes and higher operational speeds
- Connected to regional thoroughfare facilities
- Access is carefully managed
- 4 lane divided roadway expandable to 6 lanes
- Curb and gutter with underground stormwater drainage







- Collection/distribution of traffic
- Back access to Frontage Road development
- Connectivity to thoroughfare and residential collector streets
- On-street parking permitted

- Local residential street.
- Traverse internally within residential neighborhoods
- Access to properties
- 2 lane undivided roadway
- Underground stormwater utilities with curb and gutter

TRANSPORTATION

- Local rural residential street.
- Traverse internally within residential neighborhoods
- Access to properties
- 2 lane undivided roadway
- Bar ditches for drainage (width varies based on area calculations)
- For large rural area lots over 1 acre

Plan Modifications

The following modifications to the Thoroughfare Plan were developed as part of this planning process. These adjustments were developed based upon input received from the CPAC, Town Staff, land programming of the Future Land Use Plan and supporting transportation analyses.

Old Town District Considerations

Roadways in this district are geared toward retaining the historic feel of the Old Town area. A series of two-lane streets with varying cross-sections are aimed to support residential, boutique/cottage style office and specialty retail, and a mixed-use core area at Broadway and McKinley Streets. Wide landscaped medians, parkways and sidewalks are intended to provide an open feel to key corridors in the district.

Within the mixed-use core area, wide sidewalks and on-street parking are envisioned to create a "sense of place" and allow for street amenities and gathering area. Development setbacks would also create opportunity for outdoor activity, dining or retail.

Gateways and intersection treatments at key intersections have been identified to define district edge as well as tie the area together. Features for these treatments should be coordinated with theme, look and color.

Section A: Four lane divided roadway with a landscaped median and a landscaped parkway separating pedestrians from traffic. This section serves as a major entrance into Old Town from the east. No on-street parking.

Section B: Two lane divided roadway with a large center median containing landscaping. Wide travel lanes allow for bicycle accommodation and a landscaped parkway separates pedestrians from traffic. No on-street parking.

Section C: Two lane divided roadway with a large center median containing landscaping. On-street parallel parking is permitted and a landscaped parkway separates pedestrians from traffic.

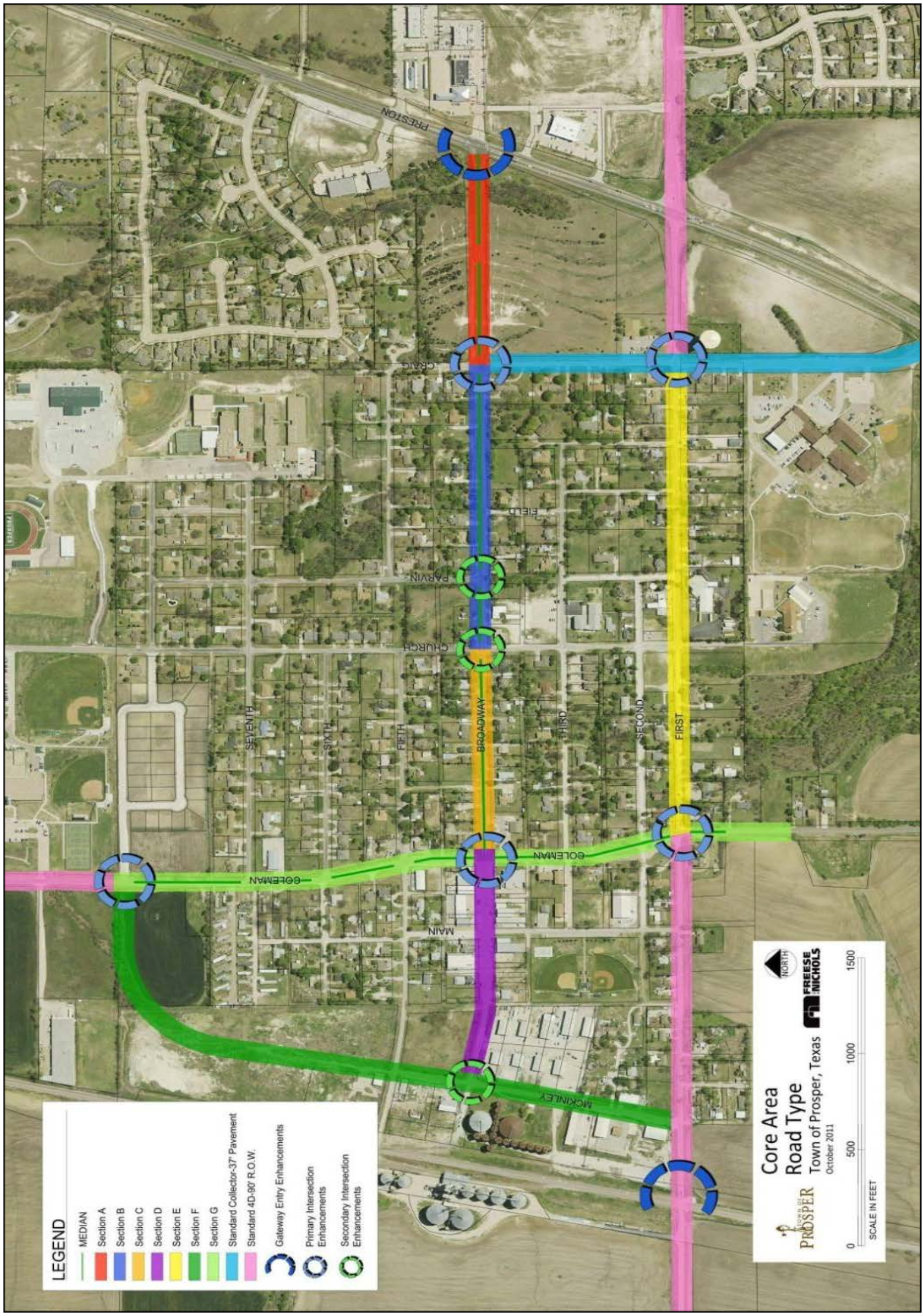
Section D: Two lane undivided urban roadway. Wide 20' sidewalks accommodate patio seating, pedestrian traffic and street trees. On-street angled parking is permitted and bulb-outs are located at intersections to enhance pedestrian visibility at crosswalks.

Section E: Two lane undivided roadway with on-street parallel parking and an immediately adjacent 8' sidewalk. A large private setback of 25' is included.

Section F: Two lane undivided roadway with on-street parallel parking and a 15' sidewalk. 10' of the sidewalk will be located within the right-of-way and the additional 5' will be a 5' setback to building face.

Section G: Two lane divided roadway with a center median containing landscaping. On-street parallel parking and a 10' sidewalk are included.

TRANSPORTATION



DNT Backage Roads

The thoroughfare plan calls for paralleling system of streets to support anticipated corridor development along the Dallas North Tollway. Sometimes referred as backage roads, these roads help to support development connectivity and accessibility. At Prosper Trail, a realignment of the backage road east of the Tollway was identified to avoid existing development and retain continuity for development opportunity to the north and south. This realigned commercial collector would still allow for 400-600' lot depth for properties along the Tollway.

Hays Road Collector

Upgrade Hays Road as a commercial collector street to support future commercial/retail development opportunity along Preston Road north of First Street. Extending from First Street, Hays should be realigned at the north end to intersect Preston Road at Bridgeport Drive. This realignment would also help to reduce intersection points along Preston Road. The realignment of Hays at Bridgeport would also require a realigned intersection for Chandler Circle.

South Coleman Road

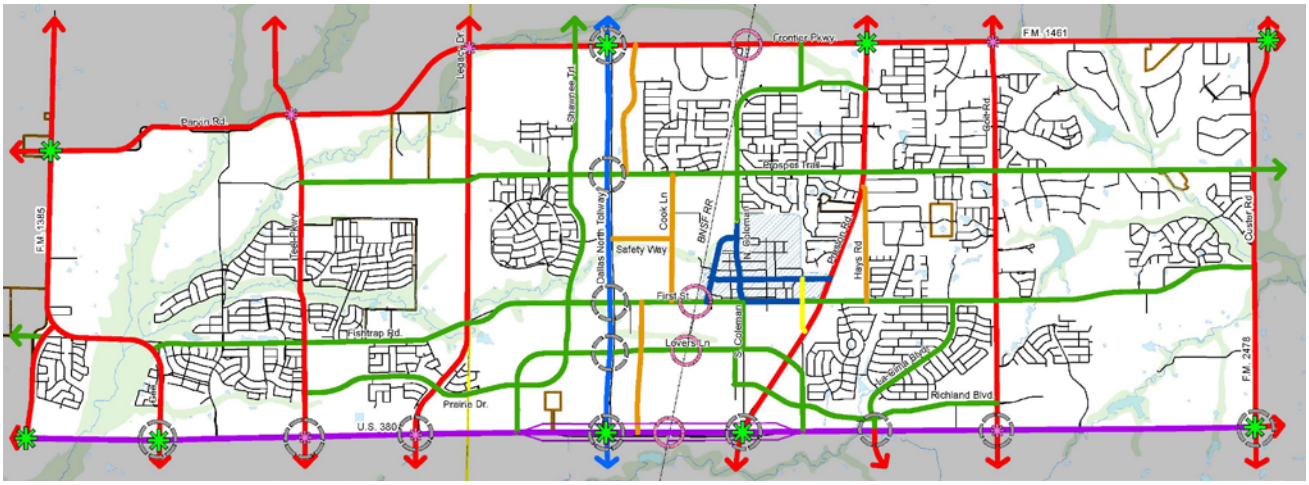
Extend and realign S. Coleman Road to intersect with Richland Blvd. at Preston Road. In addition to supporting development within Town Center, this connection would also create back access/connectivity with development anticipated east of Preston along Highway 380. Within Town Center, S. Coleman Road should be upgraded to a four-lane divided minor Thoroughfare (90' ROW) to provide roadway capacity to support heavy development anticipated for this area. Consequently, the previously identified loop road extending from S. Coleman Road and back to McKinley Street should be removed from the Plan.

South Craig Road

Upgrade Craig Road between Preston Road and Broadway Street as a 3 lane couplet street to support retail development opportunity both within the Old Town District and along Preston Road.

Highway 380 Access Roads

The inclusion of access roads along Highway 380 between the Lovers Lane loop.



ECONOMIC ANALYSIS

Economic Analysis

An important factor to consider in the planning process is how land use decisions ultimately impact the future financial state of the community. Therefore, Prosper's Future Land Use Plan not only guides development within the community but it provides the financial framework enabling Prosper to provide high-quality services for its residents. The following section pertains to this very topic and provides estimates on the potential sales tax and ad valorem tax revenue that could be collected by the Town at build-out. In order to provide a detailed analysis, experts at Catalyst Commercial were consulted and provided information on future retail trade potential in Prosper based upon the Future Land Use Plan.

Analysis from Catalyst

An analysis using the projected build-out population of Prosper at 69,303 served as a basis to project a retail purchasing power of $856,013,933, assuming 23,024 households with a $37,183 retail trade per household. This would equate to roughly 2,853,379 square feet of retail space.

Figure 8: Retail Demand Forecast

Retail Demand Forecast	2011 City Estimate	Total Build Out Capacity
Population	10,560	69,303
Households	3,504	23,024
2010 Median Disposable Income	$67,422	$67,422
2010 Per Capita Income	$35,716	$35,716
Total Retail Trade per HH	$37,183	$37,183
Household Income	$107,641	$107,641
Retail percentage of HH Income	34.54%	34.54%
Forecasted Total Retail Trade Potential	**$130,284,948**	**$856,013,933**
Est. Retail Sales per Square Foot		$300
Retail Square Footage Demand*		**2,853,379**

Sales Tax Analysis	
Annual Total	**$17,120,278**
Allocation	
General Fund	$8,560,139
Economic Development	$4,280,069
Property Tax Reduction	$4,280,069

**Est. $300 sales per square foot based upon International Council of Shopping Centers*

Acreage

For assumption purposes, we assumed a Floor to Area Ratio (FAR) of 0.18 for retail. Dividing the total square footage of retail by the FAR and further dividing by 43,560 achieves the estimated retail acres that would be needed to accommodate the 2,853,379 square feet of retail space. This number is 364 acres.

** This page was not updated as part of the 2020 update and will be updated with a future Comprehensive update.

ECONOMIC ANALYSIS

In order to determine whether or not the Future Land Use Plan could accommodate the 364 retail acres projected by the economic analysis, a number of additional assumptions were made. These assumptions were derived from staff discussions, existing zoning regulations and future characteristics believed to define each district and include:

1. Approximately 70% of the Neighborhood Services will be retail in nature.
2. Approximately 45% of the Town Center would be retail in nature. The Town Center will likely have a mixture of retail, office, residential and public space. The primary use, however, will likely be oriented around retail.
3. 10% of the Tollway District will be retail. Office uses will constitute the largest majority of land within the Tollway District. Retail areas within the Town Center will likely be at major intersections and on the first floor of vertical mixed-use apartments/lofts.
4. 10% of the Highway 380 district will be retail. Commercial uses and residential uses will constitute a significant portion of the corridor. Retail areas at major intersections, including big-box retailers, will constitute the majority of retail establishments within the corridor.

Given these assumptions, a total of 757 retail acres is expected, based upon the Future Land Use Plan scenario and the above assumptions. Additionally, the presence of visible and attractive corridors in Prosper suggests the Town will be able to attract patrons from outside of the Town itself. Our preliminary analysis indicates that, based on current spending trends experienced today, the Future Land Use Plan contains more than sufficient retail space to meet the future needs of Prosper.

Retail Assumptions	Comp. Plan Total Acres	Retail Acres per Category
Neighborhood Services*	331	231.7
Town Center**	575	258.8
Tollway District***	1,426	142.6
US 380****	1,248	124.8
Total	3,580	**757.9**
* Assumed 70% retail component		
**Assumed 45% retail component		
***Assumed 10% retail component		
****Assumed 10 % retail component		

ECONOMIC ANALYSIS

Analysis

Based upon an extremely conservative allocation of retail acres, the Future Land Use Plan may accommodate approximately 750 retail acres. This is significantly higher than the 364 retail acres recommended by the economic analysis.

Retail Sales Tax

While 364 acres of retail is recommended by the economic analysis, a number of different factors may affect long-term retail needs in Prosper and include the following:

- A potential build-out population higher than the current estimate of 69,303. The 2004 Comprehensive Plan and recent impact fee reports all estimate a buildout population of over 89,000 residents. Assuming a population of 82,000 residents, Prosper could accommodate approximately 430 acres of retail.
- Prosper will have a regional retail center in the Town Center. This area of the community will have a regional draw and will attract retail patrons from outside of Prosper. Additional retail acreage, therefore, can be accommodated due to the regional nature of such retail.
- Within retail areas, other uses such as churches, public facilities, schools and other non-retail uses may occur.

Due to the above factors, it is believed that the Town could potentially accommodate the 757 retail acres depicted in the chart on page 98. As the Town grows, and as further comprehensive plan studies are completed, this number should be carefully examined and adjusted, if necessary. Based upon the assumptions from page 97, 750 acres of retail would essentially double the initial 364 acre estimates from a 17.1 million total sales tax contribution to approximately **$34 million** in sales tax revenue ($**17.1 million to the general fund, $8.6 million to Economic Development and $8.6 million to property tax reduction**). This sales tax revenue, when combined with estimated Ad Valorem Tax revenue, would enable Prosper to be financially secure and provide high level services and/or property tax reductions to its citizens. It is also recommended that additional neighborhood service retail zoning beyond what is recommended on the Future Land Use Plan should be avoided.

The 750 acres recommended by this economic analysis should be sufficient to meet Prosper's retail needs. Additional neighborhood services retail zoning should be avoided. Nodal retail activity should be concentrated at primary intersections, and the "four corner" principle should be avoided to reduce the possibility of an oversupply of retail acreage. Strip center development along major roadways should also be avoided, as the plan recommends.

The consequences of an oversupply of retail may include:

- Vacant, underutilized land;
- Lower rental rates leading to undesirable uses;
- Pressures for additional multifamily to fill vacant parcels; and
- Blighted corridors.

ECONOMIC ANALYSIS

An Ad Valorem analysis was conducted. Comparative properties were selected in each of the following Future Land Use Plan categories. Based upon the data collected from the Collin and Denton County Appraisal Districts, an average value per acre was assessed on the comparative properties to derive an estimated value per acre per land use category. The derived value per acre was then multiplied by the total number of acres within each district to calculate the total gross value of the district. Using the current tax rate of .52 cents per $100 of assessed value, an approximate gross Ad Valorem tax contribution per district was calculated. In order to account for right-of-way, such as public streets, and tax exemptions, such as schools and churches, 30% of the total value was subtracted to derive the estimated value and Ad Valorem amount that could be contributed to the General Fund annually.

It is important to note that this analysis is for estimation purposes only and is based upon assessed values in 2011 dollars. The purpose of this analysis is to determine the approximate Ad Valorem contributions that could be generated based upon the Future Land Use Plan.

Ad Valorem Tax

District	Taxable Value	Value per Acre	Tax Revenue (.52)
Dallas North Tollway	$2,790,756,612	$1,957,052	$14,511,934
Highway 380	$1,321,585,597	$1,058,963	$6,872,245
Town Center	$2,465,780,302	$4,288,314	$12,822,057
Business Park	$247,358,925	$666,736	$1,286,266
Neighborhood Services	$478,977,403	$1,447,062	$2,490,682
Old Town	$140,457,586	$407,123	$730,379
High Density	$564,358,076	$928,221	$2,934,661
Medium Density	$7,015,502,244	$1,223,919	$36,480,611
Low Density	$3,136,282,464	$567,550	$16,308,668
Gross Ad Valorem Total Value	**$18,161,059,208**	-	**$94,437,507**
Total Ad Valorem Value (30% ROW & Exemption)	**$12,712,741,445**	-	**$66,106,255**

ECONOMIC ANALYSIS

Tax Gap

In order to determine whether or not the sales and Ad Valorem taxes generated by the Future Land Use Plan will be sufficient to cover the overall expenses incurred by the community at build-out, an approximate General Fund budget was calculated based upon the average per capita expenditures at today's spending levels.

The Fiscal Year 2010-11 budget indicates that the Town of Prosper had a General Fund budget of $7,115,112. When this number is divided by the 2010 population of 9,423, an average per capita expenditure of $755 per person is derived. This per capita expenditure by Prosper is comparable with other regional communities. Southlake has the highest per capital expenditure among the comparative group primarily due to its high residential property values, high-quality non-residential uses and its regional Town Center drawing patrons from outside the community. This situation enables Southlake to provide higher level services and enhanced aesthetics to its residents. The similarities between the economics and vision between Prosper and Southlake are similar in nature.

Multiplying the per capita expenditure of $755 per person by the ultimate capacity of 69,303, an ultimate capacity General Fund budget for Prosper of $52,323,765 is derived.

	2010 Population	FY 2010-2011 General Fund Budget	Per Capita Expenditure
Southlake	26,575	$30,410,480	**$1,144**
Richardson	99,223	$94,180,002	**$949**
Allen	84,246	$72,270,464	**$858**
Prosper	9,423	$7,115,112	**$755**
Argyle	3,282	$2,320,366	**$707**
Plano	258,841	$182,758,485	**$706**
McKinney	131,117	$90,788,018	**$692**
Frisco	116,989	$77,945,250	**$666**
Celina	6,028	$3,945,684	**$655**
Desoto	49,047	$29,760,521	**$607**
Rowlett	56,199	$33,793,677	**$601**
Little Elm	25,898	$13,157,771	**$508**

Discussed in the previous sections, the approximate Ad Valorem contribution to the General Fund at build-out would be approximately $66.1 million. The approximate sales tax contribution to the general fund based upon the 750 retail acres would be approximately $17.1 million. Based upon this scenario, total General Fund income from taxes at build-out would be approximately $83.5 million. This scenario would position Prosper to be in a similar situation to Southlake and Richardson, enabling the Town to provide high quality services for its residents.

It should be noted that additional forms of sales tax, such as Industry Tax and Inventory Tax, are not included and will create additional avenues for income. These numbers are approximate and are derived for estimation purposes only.

Figure 10: Tax Gap Analysis

Total Town Ad Valorem Income at Build-out	$66,106,255
Total Sales Tax Income at Build-out	$**17,120,278**
Total Income from Tax at Build-out	**$83,590,594**
Total Expenditures	**$52,323,765**
Tax Gap Surplus*	**31,266,829**

*This is an *estimate* based upon the projected sales tax revenue and possible Ad Valorem revenue. This estimate does not include additional forms of sales tax such as Industry Tax and Inventory Tax.

Economic Analysis Conclusion

Forecasted potential sales tax data indicates that Prosper has the potential to derive a significant monetary amount from sales tax receipts at build-out. This is ultimately dependent upon the community attracting high-quality retail establishments that serve residents of the community and provide regional retail destinations that attract patrons from outside of Prosper. The primary regional destinations will be located within the Town Center and at the intersection of the Dallas North Tollway and Highway 380. Additional retail may be located within the Dallas North Tollway and Highway 380 districts, but will likely be less intense in nature.

Retail/Neighborhood Service areas away from the major districts will likely serve the internal needs of Prosper, providing less intensive services to adjacent residential neighborhoods. Additional retail/neighborhood services zoning outside of the Dallas North Tollway, Town Center and Highway 380 districts should be carefully considered in order to avoid an oversupply of retail zoning. Flexibility within the Dallas North Tollway, Highway 380 and Town Center districts will enable Town staff to make appropriate, market-based land use decisions as development occurs.

An estimate of Ad Valorem taxes at build-out suggests that Prosper will have the potential for a significant Ad Valorem contribution to its General Fund. Prosper's high-quality neighborhoods and its dedication to providing high-quality retail destinations will be a primary factor in determining the ultimate Ad Valorem value of the community. As development occurs, the community has expressed a desire to attract the highest quality development possible to protect the Town's visual character and maximize the taxable value for both the General Fund and Prosper ISD. Future non-residential land use decisions should consider the long-term potential contributions of that particular development to the community, favoring clustered nodal retail activity centers, Class A office space (office space defined by high-quality furnishings, state-of-the-art facilities and excellent accessibility) and corporate campuses over strip retail and stand-alone retail establishments.

The retail data provided indicates that the Future Land Use Plan created for Prosper provides a significant amount of retail space to meet the future needs of Prosper residents. The Future Land Use Plan also gives Town Staff, Planning & Zoning Commission and Town Council ultimate flexibility to determine where retail areas should be located within the established districts.

While the numbers provided are estimates on the potential sales tax and Ad Valorem income of the community at build-out, it is important to note that these are only estimates. To ensure that Prosper has a financially secure future, the land use and character principles outlined in this Plan should be used as a guide to attract the highest quality development possible. High-quality and long-lasting development is ultimately the key in ensuring that Prosper has a sound financial future. Focusing on attracting and maintaining such development will enable Prosper to meet the essential needs of its future residents.

INFRASTRUCTURE ASSESSMENT

Infrastructure Assessment

Planning for and providing infrastructure is perhaps one of the most important responsibilities of a municipality. Citizens need to be secure in the knowledge that they can rely on their local government to ensure that there is adequate and safe water supply and wastewater capacity for current populations and that proper plans are developed to provide for future growth. There are numerous technical studies that can be used to analyze these current and future needs for the Town. This 2012 Comprehensive Plan is not intended to take the place of these detailed technical efforts. The purpose of the Comprehensive Plan is to determine whether the Town has made or plans on undertaking these efforts. This Infrastructure Assessment is intended to provide an overview of Prosper's infrastructure system and capacity of that system in relation to the current population and the future projected population.

Previous Planning Efforts

The most recent large scale, in-depth analysis of future water and wastewater needs was completed in 2006 by Freese and Nichols, Inc. (FNI). At that time FNI developed a Water Distribution Master Plan and a Wastewater Collection Master Plan. These studies analyzed growth based on the Future Land Use Plan in place at that time and used typical usage factors for water and wastewater based on historical water usage and wastewater flows in Prosper. The study developed Capital Improvement Plans intended on implementing the recommendations in the technical studies and provided mapping of the proposed improvements. The Water and Wastewater Capital Improvement Plans were updated in 2011 for the Impact Fee Update, also performed by FNI. The recommended improvements outlined in the Impact Fee Study are intended to provide the required capacity and reliability to meet projected water demands and wastewater flows through Buildout. Due to timing of the Impact Fee Study

Existing Lift Station in Prosper

and Comprehensive Plan projects, the recommended water and wastewater projects developed in the Impact Fee Study were based on growth rates and Future Land Use Plan developed prior to the 2012 Comprehensive Plan.

Infrastructure Goals and Objectives

The goal and objectives for infrastructure are shown below:

Goal: Ensure that existing water, wastewater and storm drainage systems and future plans adequately serve current and future residents and businesses.

Objective 1: Investigate any deficiencies in the infrastructure systems.

Objective 2: Develop concepts that will address deficiencies of the infrastructure system.

Objective 3: Strive for an infrastructure system that will effectively and economically serve existing and projected needs of the community in a safe and efficient manner.

Objective 4: Ensure that infrastructure is compatible or expanded to support future development, specifically in key development areas.

Water System

Existing Characteristics

North Texas Municipal Water District (NTMWD) is a regional water provider with a treatment capacity of 770 million gallons of water per day and serves approximately 1.6 million people. NTMWD currently serves water to the Town of Prosper through a 48" transmission line in the northwest portion of NTMWD's system. The water from NTMWD is dropped into a 3 million gallon (MG) ground storage tank and re-pumped to serve the Prosper distribution system through a 30" water line. The NTMWD delivery point into the Town of Prosper is in the southeast portion of the Town, and this is the only existing treated water delivery point. The Town relies on NTMWD for all treated water and does not utilize existing wells in the system. In addition, there are not emergency water connections with surrounding entities.

Storage and Usage

The Town had an average daily flow of 1.9 million gallons per day in 2010, and Town records show 3,230 active water accounts. This number includes both normal domestic connections and irrigation-only connections. The Texas Commission on Environmental Quality (TCEQ) requires 200 gallons per connection of storage of which 100 gallons must be elevated storage. The Town currently has a 2 million gallon elevated storage tank near Preston Road and First Street and 3 million gallons in ground storage at the NTMWD delivery point. Since the limiting factor in this case is the elevated storage capacity, based on the current elevated capacity of 2 million gallons, the number of connections that would be allowed by TCEQ is 20,000. FNI developed criteria in the 2011 Impact Fee Update for sizing of storage and pumping capacity for the Town. These criteria are more stringent than TCEQ requirements and take into consideration many additional factors including operational flexibility, fire protection, system redundancy, and energy efficiency. The design criteria

recommended to size ground storage tank capacity is to provide adequate storage volume to meet 8 hours of maximum day demand. The design criteria recommended for elevated storage capacity is twice the required volume needed to meet 35% of the peak hour demand for a duration of 3 hours. The design criteria recommended for pump station capacity is providing a firm pumping capacity to meet 65% of the peak hour demand. The firm pumping capacity is defined as the total available pumping capacity with the largest pump out of service to each pressure plane.

INFRASTRUCTURE ASSESSMENT

Considerations for the Future

Generally speaking, the planning that has taken place regarding water infrastructure has served the Town very well. The population and land use data in the 2011 Impact Fee Update was used to develop future water demands. Conservation measures in place for the future were taken into account in determining the projected water usage. The current Water System Capital Improvement Plan was completed in 2011 for the Impact Fee Update, and recommended improvements to serve the Town through Buildout are shown on Plate4. Since that time, and as a result of this Plan, population growth has changed and land uses have changed. In order to remain relevant, the Capital Improvements Plan should be either revised or updated as plans are developed in order to ensure consistency.

Water Short Term Recommendations:

1. Yearly monitoring of growth to guide implementation of water system projects.

2. Evaluate whether the Lower Pressure Plane should be served through a dedicated Lower Pressure Plane Pump Station at the existing NTMWD delivery point site or through a new Upper Trinity Regional Water District (UTRWD) delivery point on the west side of the Town. This should be determined prior to design of the proposed 42" Lower Pressure Plane line and Pump Station, and this project is recommended to be under design in 2016 based on growth rates and land use assumptions in the 2011 Impact Fee Study.

Water Long Term Recommendations:

1. Coordinate with NTMWD to receive additional water supply capacity to meet projected water demands.

2. Continue implementation of the projects indicated in the 2011 Impact Fee Update.

3. Update Water Master Plan and Impact Fee CIP at least every 5 years or more frequently if land use assumptions or service provider assumptions change significantly.

4. Investigate an emergency interconnect with an adjacent entity to increase water system reliability and redundancy.

Water System CIP Map

INFRASTRUCTURE ASSESSMENT

Wastewater System

Existing Characteristics

The Town of Prosper is currently served by the NTMWD for wastewater treatment. The treatment plant serving the Town is the Wilson Creek Regional Treatment Plant located near Fairview on Lake Lavon. This plant also serves Anna, Melissa, Princeton, McKinney, Allen, Fairview, Frisco, Lucas, Richardson, Parker, and Plano. The current average day capacity of the Wilson Creek WWTP is 48 MGD, with a build-out capacity of 112 MGD. The NTMWD interceptor runs through the northeast corner of the Town of Prosper.

Due to the terrain within the Town, lift stations are required to make the collection system effective and send all wastewater flow to the NTMWD system. The Town currently has 6 large lift stations in operation for this purpose. The Gentle Creek and Steeple Chase lift stations have already been abandoned, and the remainder of the lift stations with the exception of La Cima will be abandoned in the future with proposed projects.

Considerations for the Future

Generally speaking, the planning that has taken place regarding wastewater infrastructure has served the Town very well. The Town signed an agreement with Upper Trinity Regional Water District (UTRWD) in December 2007 to send a majority of future wastewater flows to an existing UTRWD interceptor in the west side of Prosper. This was a very strategic move for the Town as it will allow the Town to abandon a majority of existing lift stations and significantly reduce capital and operations and maintenance (O&M) costs by removing lift stations and force mains from the Wastewater Capital Improvement Plan. The current Wastewater System Capital Improvement Plan was completed in 2011 for the Impact Fee Update, and recommended improvements to serve the Town through Buildout are shown on Plate5. As soon as the interceptor from the abandoned WWTP to the UTRWD interceptor is completed, the lift station at the WWTP and 12" force main will no longer be utilized to send Subbasin 2 and 4 wastewater flows to the NTMWD system. The long term plan is to continue to send wastewater flows in Subbasins 5 and 6 to the NTMWD system, and wastewater flows in Subbasins 1, 2, 3, and 4 will be sent to the UTRWD system.

Since development of the Capital Improvement Plan for the Impact Fee Update, and as a result of this Plan, population growth has changed and land uses have changed. In order to remain relevant, the Capital Improvements Plan should be either revised or updated as plans are developed in order to ensure consistency.

Wastewater Short Term Recommendations:

1. Yearly monitoring of growth to guide implementation of wastewater system projects.

2. Continue to eliminate existing lift stations to reduce O&M costs.

Wastewater Long Term Recommendations:

1. Future acquisition of additional wastewater treatment capacity from NTMWD and UTRWD.

2. Continue implementation of the projects indicated in the 2011 Impact Fee Update.

3. Update Wastewater Master Plan and Impact Fee CIP at least every 5 years or more frequently if land use assumptions or service provider assumptions change significantly.

4. Consider conversion of existing services on septic systems to the Prosper wastewater system.

Wastewater System CIP Map

INFRASTRUCTURE ASSESSMENT

Storm Drain System

Freese and Nichols, Inc. assessed the Town's existing drainage utility system needs and identified recommended updates to the existing drainage utility system fee in 2010 as part of the Drainage Utility System Fee Development Report. The assessment included a visual inspection, as well as discussions with Town Staff, of several areas within the Town that have flooding or potential flooding issues. The study identified and prioritized storm drain infrastructure facilities across the Town that are in need of replacement or upsizing to anticipate increases in flows or to correct current drainage problems. Eight major maintenance and capital projects and seven routine maintenance projects were identified. All solutions presented in the study were conceptual in nature and only used to provide a range of estimated construction costs for comparison purposes. Each capital project location will require a detailed study by a licensed engineer that should consider other alternatives before a final solution can be determined. As the Town continues to develop, a Comprehensive Drainage Utility System Master Plan should be completed to further identify and refine storm water management projects.

The Town is currently not subject to new federal storm water quality regulations (Phase II MS4) that would require the Town to further protect and enhance water quality in creeks and lakes through the development of a storm water quality management program. However, the Texas Commission on Environmental Quality (TCEQ) will issue the next Phase II MS4 permit in August 2012, and the determination of regulated communities would be based upon each community's 2010 U.S. Census population. Based on population growth in and around Prosper over the last decade, it is likely that the Town will become subject to the Phase II MS4 requirements.

As an operator of a small municipal separate storm sewer system (MS4), the Town would be required to develop a multi-faceted program to protect storm water quality before it enters creeks, rivers, and lakes. The program includes a number of measures to protect storm water quality, such as the following:

- Drainage utility system maintenance;
- Structural and non-structural water quality protection measures;
- Drainage utility system mapping and inspections;
- Public education, outreach and involvement;
- Town ordinances regulating construction activity, illicit discharges, and post-construction runoff; and
- Town staff training and operations improvements.

Considerations for the Future

As development continues within the Town of Prosper, several actions should be taken to handle drainage and storm water management issues.

Storm Water Short Term Recommendations:

1. Consider establishing a program to conduct routine inspections and operations and maintenance (O&M) activities throughout the drainage utility system to minimize flooding potential, reduce creek erosion, and protect storm water quality.

2. Yearly monitoring of capital project needs to guide implementation of storm drain system projects outlined in the 2010 Drainage Utility System Fee Development Report.

Storm Water Long Term Recommendations:

1. Develop a Comprehensive Drainage Utility System Master Plan. This plan will provide an in-depth analysis of current drainage facilities and project the need for future facilities (detention, culverts, channel enhancements, etc.) based on the adopted Future Land Use Plan. The drainage utility system master plan can be a powerful tool that helps define the direction of future development, the protection of natural resources, and the integration of public spaces such as parks in the Town.

2. Review current subdivision standards to ensure that new developments bear responsibility to ensure that these developments do not adversely impact the overall storm water system within the Town.

3. Review the drainage utility system fee rates in several years to consider any changes that the Town might want to incorporate in the drainage utility system fee rate. Potential changes might include increased costs for equipment, additional CIP projects that may be needed, increasing water quality regulatory compliance requirements and others.

4. Continue implementation of projects outlined in the 2010 Drainage Utility System Fee Development Report.

5. Prepare a storm water quality management plan and implement over a 5-year period a storm water quality management program to meet the requirements of the pending 2012 TCEQ Phase II MS4 general permit.

IMPLEMENTATION PLAN

Implementation Plan

The importance of planning can never be overstated—planning provides for the protection of private property and ensures future development occurs in a coordinated and organized fashion, consistent with the Comprehensive Plan. The future of Prosper will be shaped with the policies and recommendations developed in this 2012 Comprehensive Plan. Based on this Plan, decisions will be made that will influence many aspects of the Town's built and social environments. Prosper has taken an important leadership role in defining its future, with the adoption of this Plan. The Plan will provide a very important tool for Town Staff and civic leaders to use in making sound planning decisions regarding the long-term growth and development of Prosper. The future quality of life in Prosper will be substantially influenced by the manner in which the Plan recommendations are administered and maintained.

Planning for the Town's future should be a continuous process, and this Plan is designed to be a dynamic tool that can be modified and periodically updated to keep it in tune with changing conditions and trends. Changes in Prosper' socioeconomic climate and in development trends that were not anticipated during preparation of the Plan will occur from time to time, and therefore, subsequent adjustments will be required. Elements of the Town that were treated in terms of a general relationship to the overall area may, in the future, require more specific and detailed attention.

Plan policies and recommendations may be put into effect through adopted development regulations, such as zoning and subdivision, and through capital improvement programs. Many recommendations within the Plan can be implemented through simple refinement of existing Town regulations or processes, while others may require the establishment of new regulations, programs, or processes. This final section of the 2012 Comprehensive Plan describes specific ways in which Prosper can take the recommendations within this plan from vision to reality.

Proactive and Reactive Implementation

There are two primary methods of Plan implementation: proactive and reactive methods. To successfully implement the Plan and fully realize its benefits, both methods must be used in an effective manner. Both proactive and reactive actions that could be used by Prosper are described within this Implementation Chapter.

Examples of proactive methods include:

- Establishing or updating subdivision regulations;
- Establishing or updating zoning regulations; and
- Developing a capital improvements program (CIP), by which the Town expends funds to finance public improvements to meet objectives cited within the Plan.

Examples of reactive methods include:

- Approving a rezoning application submitted by a property owner consistent with the Comprehensive Plan;
- Site plan review; and
- Subdivision review.

Roles of the Comprehensive Plan

Guide for Daily Decision-Making

The current physical layout of the Town is a product of previous efforts put forth by many diverse individuals and groups. In the future, each new development that takes place, whether a subdivision that is platted, a home that is built, or a new school, church or shopping center that is constructed, represents an addition to Prosper' physical form. The composite of all such efforts and facilities creates the Town as it is seen and experienced by its citizens and visitors. If planning is to be effective, it must guide each and every individual development decision. The Town, in its daily decisions pertaining to whether to surface a street, to approve a residential plat, to amend a zoning ordinance provision, to enforce the building codes, or to construct a new utility line, should always refer to the basic proposals outlined within the Comprehensive Plan. The private builder or investor, likewise, should recognize the broad concepts and policies of the Plan so that their efforts become part of a meaningful whole in planning the Town.

Flexible and Alterable Guide

This 2012 Comprehensive Plan is intended to be a dynamic planning document for Prosper – one that responds to changing needs and conditions. Plan amendments should not be made without thorough analysis of immediate needs, as well as consideration for long-term effects of proposed amendments. The Town Council and other Prosper officials should consider each proposed amendment carefully to determine whether it is consistent with the Plan's goals and policies, and whether it will be beneficial for the long-term health and vitality of Prosper.

Annual Review

At one-year intervals, a periodic review of the Plan with respect to current conditions and trends should be performed. Such on-going, scheduled evaluations will provide a basis for adjusting capital expenditures and priorities, and will reveal changes and additions that should be made to the Plan in order to keep it current and applicable long-term. It would be appropriate to devote one annual meeting of the Planning and Zoning Commission to reviewing the status and continued applicability of the plan in light of current conditions, and to prepare a report on these findings to the Town Council. Those items that appear to need specific attention should be examined in more detail, and changes and/or additions should be made accordingly. By such periodic evaluations, the Plan will remain functional, and will continue to give civic leaders effective guidance in decision-making. Periodic reviews of the plan should include consideration of the following:

- The Town's progress in implementing the plan;
- Changes in conditions that form the basis of the plan;
- Community support for the plan's goals, objectives & policies; and
- Changes in State laws.

The full benefits of the Plan for Prosper can only be realized by maintaining it as a vital, up-to-date document. As changes occur and new issues within the Town become apparent, the Plan should be revised rather than ignored. By such action, the Plan will remain current and effective in meeting the Town's decision-making needs.

IMPLEMENTATION PLAN

Complete Review and Update with Public Participation

In addition to periodic annual reviews, the Comprehensive Plan should undergo a complete, more thorough review and update every 5 or 10 years. The review and updating process should begin with the establishment of a Steering Committee, similar to the one that was appointed to assist in the preparation of this Plan. If possible, this committee or the Planning and Zoning Commission should be in charge of periodic review of the plan. Specific input on major changes should be sought from various groups, including property owners, neighborhood groups, civic leaders and developers and business owners.

Regulatory Mechanisms

The usual processes for reviewing and processing zoning amendments, development plans, and subdivision plans provide significant opportunities for implementing the Plan. Each zoning, development and subdivision decision should be evaluated and weighed against applicable proposals contained within the Plan. If decisions are made that are inconsistent with Plan recommendations, then they should include actions to modify or amend the Plan accordingly in order to ensure consistency and fairness in future decision-making. Amending the Subdivision Ordinance and Zoning Ordinance represent two major proactive measures that the Town can take to implement 2012 Comprehensive Plan recommendations.

Zoning Ordinance

Zoning is perhaps the single most powerful tool for implementing Plan recommendations. The Town's Zoning Ordinance should be updated with the recommendations contained within the chapters of this 2012 Comprehensive Plan. All zoning and land use changes should be made within the context of existing land uses, future land uses, and planned infrastructure, including roadways, water and wastewater.

Zoning Text Amendments

Consideration should be given to updating areas of the zoning ordinance that may allow ideas, principles or design standards identified within this Comprehensive Plan to be more easily achieved. Their implementation will not only improve future development and interaction between land uses, but will also improve Prosper's overall image and livability. Such changes may involve landscaping setbacks, non-residential building design, and additional tree requirements, to name a few. These recommendations should be itemized and prioritized, and should be incorporated into the Zoning Ordinance accordingly.

Zoning Map Amendments

State law gives power to cities to regulate the use of land, but regulations should be based on a plan. Therefore, Prosper's Zoning Map should be as consistent as possible with the Comprehensive Plan, specifically the Future Land Use Plan. It is not reasonable, however, to recommend that the Town make large-scale changes in its zoning map changes immediately. It is therefore recommended that the Town prioritize areas where a change in current zoning is needed in the short-term and that efforts be concentrated on making such changes. In the long-term, consistent zoning policy in conformance with the Future Land Use Plan will achieve the Town's preferred land use pattern over time.

Subdivision Ordinance

The act of subdividing land to create building sites has a major effect on the overall design and image of Prosper. Much of the basic physical form of the Town is currently created by the layout of streets, easements, and lots. In the future, the basic physical form of Prosper will be further affected by such action. Requirements for adequate public facilities are essential to ensure the Town's orderly and

efficient growth. Plan recommendations, such as cross-access easements, should be incorporated within the Subdivision Ordinance.

Implementation Goals and Objectives

Implementation is one of the most important, yet most difficult, aspects of the comprehensive planning process. Without viable, realistic strategies for implementation, the recommendations contained within this 2012 Comprehensive Plan will be difficult to realize.

The following section contains the original six community goals established within the Community Vision chapter of this comprehensive plan. Under each of the six community goals, more specific objectives are included to guide plan implementation. The objectives listed are derived from recommendations contained within the comprehensive plan document as well as ideas heard from the CPAC and general public.

Goal 1. Provide a variety of land uses, in accordance with the vision of Prosper Residents, which diversify the tax base and enable all types of people to live, work, shop, eat and relax in Prosper.

Objective 1.1: Provide a range of housing in Prosper, which takes into consideration, among other things, data relating to income, education levels and ethnicity.

Objective 1.2: Maximize development along the Dallas North Tollway by providing opportunities for Class A office space (office space defined by high-quality furnishings, state-of-the-art facilities and excellent accessibility), corporate campus development and mixed-use retail/residential development.

Objective 1.3: Create specific landscaping and thematic design guidelines for development along the Dallas North Tollway.

1.3.1: Develop Dallas North Tollway Design Guidelines to create a vision for future development on the Tollway, as described in Exhibit One.

Objective 1.4: Promote larger-scale master planned developments over small-scale individual developments along the Dallas North Tollway by discouraging individual developments under 5 acres in size.

Objective 1.5: Maximize development opportunity along Highway 380 by providing nodal commercial and retail activity. Retail, commercial, service and big-box uses should be focused primarily around major intersections with mid-block sections being utilized for medium density residential uses and office space. Continuous strip development should be avoided.

Objective 1.6: Utilize the Town Center for a regional draw, bringing in patrons from outside of Prosper.

Objective 1.7: Ensure that the core of the Town Center contains a higher degree of urban design with buildings situated up to the building line, wide sidewalks, street trees and pedestrian amenities. Preferred examples include the Shops at Legacy and the Shops at Watters Creek.

Objective 1.8: Include public space within the Town Center to serve as a focal point for the Town Center and to provide space for community events and festivals.

Objective 1.9: Encourage the use of structured parking within the Town Center and Dallas North Tollway Districts to minimize the negative impact of large scale parking lots. Require structured parking to be strategically located to minimize visibility from the public view.

Objective 1.10: Include public facilities, such as a new Town Hall, Community Services facility or Library, within the Town Center or Old Town districts.

Objective 1.11: Provide a network of connections, both vehicular and pedestrian, that allow movement and access to various portions of the Town Center and adjacent neighborhoods and districts.

Objective 1.12: Preserve the integrity of Old Town and encourage complementary and compatible redevelopment and infill development including new single family residences containing a farm/ranch theme, residential to office conversions and "main street" retail with studio apartments along the western end of Broadway.

Objective 1.13: Plant trees within the parkway along roads in Old Town to establish a mature tree canopy thereby contributing to the historic theme of the area.

Objective 1.14: Utilize the Old Town Roadway Plan to prioritize street improvements within Old Town and utilize street improvements to facilitate new development.

Objective 1.15: Utilize the BNSF railroad to create a high-tech, clean industry Business Park.

Goal 2. Maintain and enhance the high quality of life and small-town feel currently available and expected by Prosper residents.

Objective 2.1: Encourage the implementation of the Parks Master Plan as development occurs to facilitate the creation of an interconnected park and trails system in Prosper at buildout.

Objective 2.2: Update the 2004 Facilities Master Plan to ensure that public facilities, such as fire, police and other public services, are coordinated with land use projections in the Future Land Use Plan.

Objective 2.3: Work with Prosper Independent School District to coordinate future school facilities planning with land use projections in the Future Land Use Plan.

Objective 2.4: Continue to require developers to dedicate 1 acre of park land for every 35 dwelling units constructed.

Objective 2.5: Encourage developers to preserve riparian zones and mature tree stands on development sites and utilize such areas for residential park and open space areas.

Objective 2.6: Preserve existing tree cover, when possible, by creating a tree preservation ordinance and by conducting a natural assets inventory plan.

Objective 2.7: Encourage the use of rural design characteristics on new roadway construction projects including the use of traditional lighting features, wide setbacks, native plant materials, wildflowers and increased tree coverage.

Objective 2.8: Utilize cladding and form-lining at culvert crossings to create the impression of a roadway bridge.

Objective 2.9: Determine if certain roadways within the community can maintain their existing rural context, particularly roadways that may not require widening to meet future demands.

Objective 2.10: Identify roadways that may be intentionally designed to be more rural in character, potentially containing bioswales and other natural drainage features. Appropriate roadways may include those that traverse residential districts and contain little if any commercial development.

Objective 2.11: Encourage developers to use native planting materials and rural planting designs within the private setback zone/landscape easement.

Objective 2.12: Develop and utilize design guidelines that address the use of rural characteristics on development walls, neighborhood entrances and other accessory strictures visible from the public right-of-way.

Objective 2.13: Consistently use rural architectural/design guidelines within neighborhood service retail centers.

Objective 2.14: Consider "dark skies."

Objective 2.15: Work with the Prosper Historical Society to encourage the preservation of key historic landmarks within Old Town and ensure that new development within Old Town is designed to reflect an early 20th century historic theme.

Goal 3. Protect the quality and integrity of Prosper's neighborhoods.

Objective 3.1: Encourage the development of quality housing throughout Prosper that meets the needs of a diversity of housing needs, taking into consideration, among other things, data relating to income, education levels and ethnicity, for the full life-cycle of citizens to include, but not limited to:

- Ensure that there are provisions for meeting the housing type and affordability needs of families with children, single parents with children, young adults just leaving home, young professionals, empty-nesters retirees and the elderly.
- Ensure that there is an adequate supply of workforce housing throughout Prosper for those who work in the service industry in Prosper.
- Ensure that all homes are situated with an appropriate level of positive attributes to maintain desirability, value and reinvestment.

Objective 3.2: Require the use of long-lasting/durable building materials, such as stone or brick, and encourage the use of high pitched roofs to enhance the overall housing appearance.

Objective 3.3: Require the formation of neighborhood associations (HOAs) with all new developments to maintain common property, provide a sense of identity and encourage long-term private property maintenance.

Objective 3.4: Encourage developers to include neighborhood amenities such as parks, open spaces, neighborhood pools and other such features which enhance the overall desirability of individual neighborhoods.

Objective 3.5: Encourage developers to arrange lots in a manner that maximizes residential access to open space when natural areas are present.

Objective 3.6: Work with developers to ensure that the majority of lot sizes within a given development are over 12,500 square feet in size.

Objective 3.7: Low density residential areas should not exceed a gross density of 1.6 dwelling units per acre.

Objective 3.8: Medium density residential areas should not exceed a gross density of 2.5 dwelling units per acre.

Objective 3.9: Ensure that single family residential neighborhoods are protected from more intensive areas of development, such as development located within the Dallas North Tollway, Town Center, Business Park and Highway 380 districts, by using screening and buffering techniques. Screening may include enhanced landscaping, brick or masonry screening walls and landscaping berms, among others.

Objective 3.10: Encourage the use of floodways as a natural buffer between low and high intensity areas.

Objective 3.11: Utilize the trail network identified within the Park Plan to provide access to the network of community parks and to enhance connectivity between individual neighborhoods.

Objective 3.12: Ensure that neighborhoods have at least two roadway access points and encourage roadway connections between neighborhoods to provide more direct and interconnected forms of vehicular and pedestrian travel.

Goal 4. Require high-quality and visually attractive architectural characteristics in both residential and non-residential developments.

Objective 4.1: Zone key roadway intersections for retail while utilizing remaining land adjacent to major roadways for residential to avoid stripped out arterial roadways

Objective 4.2: Avoid four-corner retail zoning to avoid an oversupply of retail zoning.

Objective 4.3: Limit driveways within 150 feet of major intersections to encourage larger scale, master planned retail centers over individual retail establishments.

Objective 4.4: Encourage the creation of nodal, master planned retail centers over strip center developments to encourage long term viability and investment in retail centers. No additional unanchored strip retail is recommended.

Objective 4.5: Mandate the use of high-quality building materials, such as brick and stone, to protect the long-term durability of non-residential construction. Require all non-residential developments to be 100% masonry and prohibit metal building construction.

Objective 4.6: Create a menu-choice matrix for non-residential developments, requiring new developments to choose from a palate of predetermined colors and styles.

Objective 4.7: Require architectural enhancements, such as pitched roofs, awnings, enhanced canopies and building articulation to create visually attractive developments.

Objective 4.8: Require all parking rows to contain ending landscape islands.

Objective 4.9: Encourage the planting of trees within parking lots so that 25% of the parking lot is covered by a shade canopy at tree maturity.

Objective 4.10: Encourage large parking lots to contain a shaded pedestrian way.

Objective 4.11: Incentivize the use of dispersed landscaped stormwater areas within parking lots rather than large detention ponds. Allow stormwater best management practices (BMPs) to count towards a portion of landscaping requirements.

Objective 4.12: Encourage the use of thematic, decorative and enhanced lighting features within the public right-of-way, residential areas (when necessary) and retail/commercial areas.

Goal 5. Develop a quality and functional transportation network that enhances the Town's image and provides safe and convenient residential mobility.

Objective 5.1: Utilize the updated Thoroughfare Plan Map as future roadway improvements are designed and constructed.

Objective 5.2: Ensure that Prosper's thoroughfare network is coordinated with neighboring communities and work to negotiate and resolve any conflicting issues.

Objective 5.3: Utilize the functional street classification system, a hierarchical network of roadway classifications, to create a network of major and minor thoroughfares, collector and local streets.

Objective 5.4: Utilize shared access and cross-access easements to provide connectivity between adjacent non-residential uses, limiting the number of driveways along major corridors and allowing for more continuous landscaping.

Objective 5.5: Connect various portions of the community, including neighborhoods, the Town Center, Old Town, public facilities and parks, with a system of pedestrian and bicyclist trails to provide interconnectivity and create a system of non-motorized linkages within the community.

Objective 5.6: Ensure that sufficient right-of-way is acquired and dedicated during platting or roadway design to accommodate ultimate roadway configurations and designated trails.

Objective 5.7: Utilize Context Sensitive Solutions to design roadways within the context of their adjacent development.

Objective 5.8: Utilize the Old Town District Roadway Plan as a guide during roadway design within the Old Town area.

Objective 5.9: Create backage roads along the Dallas North Tollway to support development connectivity and accessibility.

Objective 5.10: Upgrade Hays Road to a commercial collector to support and provide back access to future commercial and retail development along Preston Road.

Objective 5.11: Extend and realign South Coleman Road to intersect with Richland Boulevard. at Preston Road providing connectivity between Old Town, the Town Center and development along Highway 380.

Objective 5.12: Include access roads along Highway 380, between the Lovers Lane Loop, in order to provide access to development along the grade-separated segment of Highway 380.

Objective 5.13: Create a streetscape design program that intentionally characterizes individual roadways based upon anticipated forms of development.

Objective 5.14: Investigate amending the Town ordinances to allow for ornamental walls and fences and other types of materials, such as split iron/wood. Identify key corridors where standards would be applicable in order to create greater corridor consistency.

Objective 5.15: Consider wider setbacks along Preston Road with enhanced landscaping to maintain a more rural feel and to create a larger barrier between Preston Road and adjacent neighborhoods.

Objective 5.16: Monitor regional rail initiatives for changes or updates to the Frisco Commuter Rail Line, particularly how such changes impact Prosper.

Goal 6. Ensure that water, wastewater and stormwater infrastructure is able to meet future growth demands.

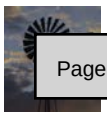
Objective 6.1: Investigate any deficiencies in the infrastructure systems.

Objective 6.2: Develop concepts that will address deficiencies of the infrastructure systems.

Objective 6.3: Strive for an infrastructure system that will effectively and economically serve existing and projected needs of the community in a safe and efficient manner.

Objective 6.4: Ensure that infrastructure is comparable or expanded to support future development, specifically in key development areas.

IMPLEMENTATION PLAN



PLANNING

Prosper is a place where everyone matters.

To: **Mayor and Town Council**

From: **Alex Glushko, AICP, Planning Manager**

Through: **Harlan Jefferson, Town Manager**
Rebecca Zook, P.E., Executive Director of Development & Infrastructure Services
Khara Dodds, AICP, Director of Development Services

Re: **Town Council Meeting – February 8, 2022**

Agenda Item:

Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan, including Swig in Windsong Ranch Marketplace.

Description of Agenda Item:

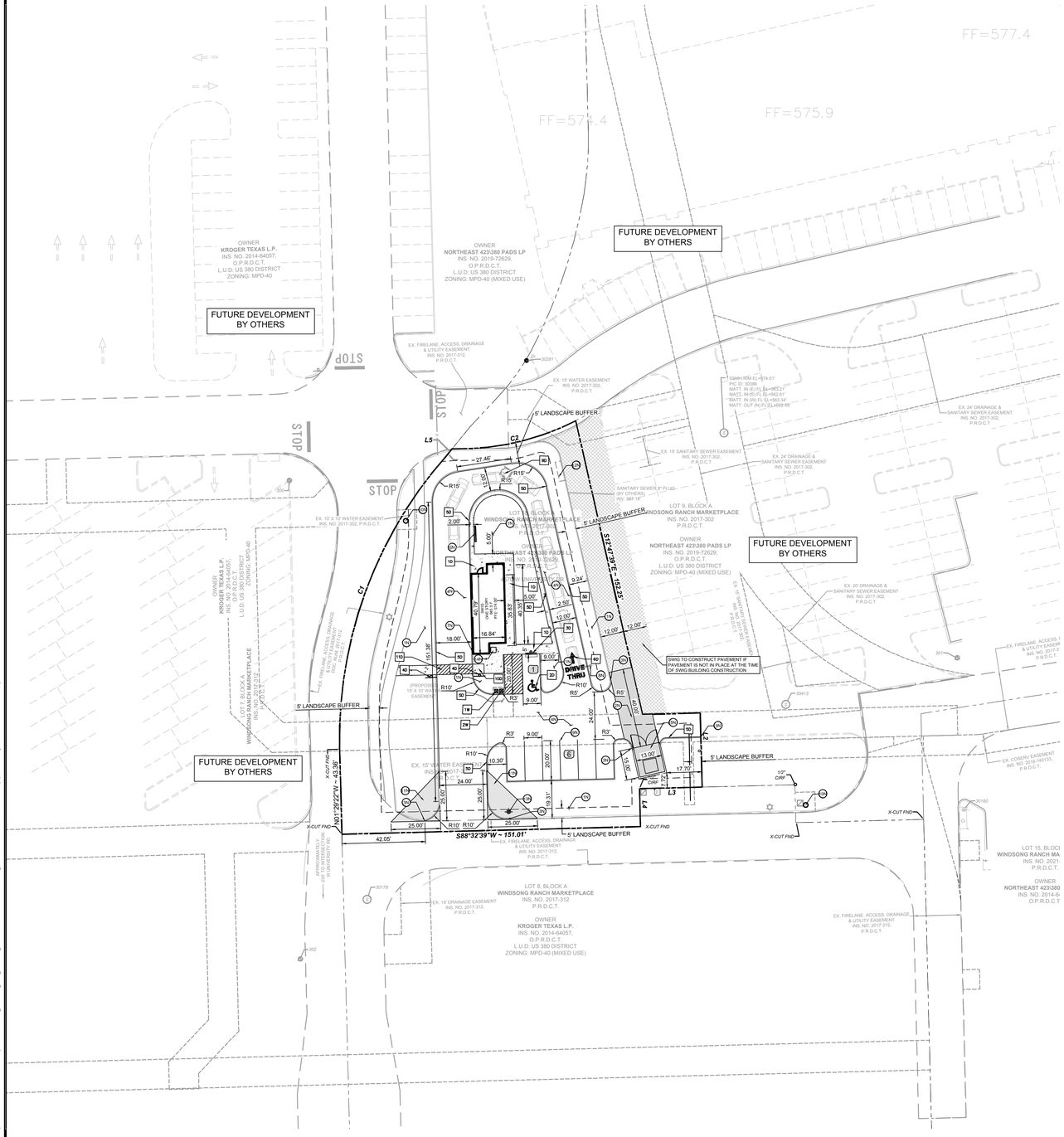
Attached is the Site Plan that was acted on by the Planning & Zoning Commission at their February 1, 2022, meeting. Per the Zoning Ordinance, the Town Council has the ability to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department for any Preliminary Site Plan or Site Plan acted on by the Planning & Zoning Commission.

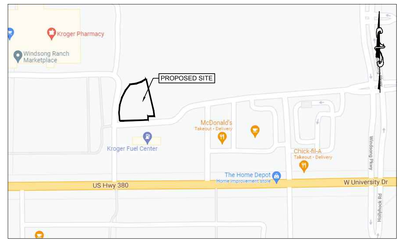
Attached Documents:

1. Site Plan for Swig (Windsong Ranch Marketplace)

Town Staff Recommendation:

Town staff recommends the Town Council take no action on this item.





LOCATION MAP
N.T.S.

SITE DATA TABLE	
ZONING	MPD-40 (MIXED USE)
PROPOSED USE	DRINKS DRIVE-THRU RESTAURANT
LOT AREA	26,232 SF (0.602 AC)
BUILDING AREA	665 SF - 1 STORY
BUILDING HEIGHT	15'-0"
LOT COVERAGE	2.52%
FLOOR AREA RATIO	0.025:1
OPEN SPACE PROVIDED	7,490 SF (0.172 AC) (28.57%)
IMPERVIOUS AREA	18,711 SF (0.430 AC) (71.43%)
FLOOD ZONE CLASSIFICATION	ZONE 'X'
FLOOD ZONE MAP NO.	48121C0410G
PARKING REQUIRED	1 PER 250 SF = 3 SPACES
PARKING PROVIDED	6 REGULAR + 1 ADA = 7 SPACES
HANDICAP PARKING REQUIED	1 SPACE
HANDICAP PARKING PROVIDED	1 SPACE

30 0 30 60
SCALE: 1 INCH = 30 FT

SITE PLAN NOTES

1. DUMPSTERS AND TRASH COMPACTORS SHALL BE SCREENED PER THE ZONING ORDINANCE.
2. OPEN STORAGE, WHERE PERMITTED, SHALL BE SCREENED PER THE ZONING ORDINANCE.
3. OUTDOOR LIGHTING SHALL COMPLY WITH THE LIGHTING AND GLARE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE AND SUBDIVISION ORDINANCE.
4. LANDSCAPING SHALL CONFORM TO LANDSCAPE PLANS APPROVED BY THE TOWN.
5. ALL ELEVATIONS SHALL COMPLY WITH THE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE.
6. BUILDINGS OF 5,000 SQUARE FEET OR GREATER SHALL BE 100% FIRE SPRINKLED. ALTERNATIVE FIRE PROTECTION MEASURES MAY BE APPROVED BY THE FIRE DEPARTMENT.
7. OCCUPANT NOTIFICATION PER THIS SECTION AND 907.5 SHALL BE REQUIRED FOR ALL NEW CONSTRUCTION, OR EXISTING CONSTRUCTION COMPLYING WITH THE INTERNATIONAL BUILDING CODE, FOR RENOVATIONS TO EXISTING BUILDINGS, TENANT SPACES, CHANGES IN OCCUPANCY, REPLACEMENT OR MODIFICATION OF THE EXISTING FIRE ALARM SYSTEM, OR AS REQUIRED BY THE FIRE CODE OFFICIAL, FOR ALL BUILDINGS OR SPACES PROVIDED WITH AN APPROVED AUTOMATIC SPRINKLER SYSTEM.
8. FIRE LANES SHALL BE DESIGNED AND CONSTRUCTED PER TOWN STANDARDS OR AS DIRECTED BY THE FIRE DEPARTMENT.
9. TWO POINTS OF ACCESS SHALL BE MAINTAINED FOR THE PROPERTY AT ALL TIMES.
10. SPEED BUMPS/HUMPS ARE NOT PERMITTED WITHIN A FIRE LANE.
11. FIRE LANES SHALL BE PROVIDED WITHIN 150 FEET OF ALL EXTERIOR WALLS OF ANY BUILDING FOR HOSE LAY REQUIREMENTS. AMENDMENT 503.1.1
12. THE FIRE LANE SHALL BE A MINIMUM OF 24 FEET WIDE. AMENDMENT 503.2.1
13. BUILDINGS MORE THAN 30 FEET IN HEIGHT ARE REQUIRED TO HAVE A MINIMUM OF A 26-FOOT WIDE FIRE LANE IN THE IMMEDIATE VICINITY FOR FIREFIGHTING OPERATIONS OF THE BUILDING. ONE OF THE 26-FOOT WIDE FIRE LANES SHALL BE LOCATED A MINIMUM OF 15 FEET FROM THE BUILDING AND NO MORE THAN 30 FEET. APPENDIX D105
14. THE INSIDE TURNING RADIUS OF THE 24-FOOT FIRE LANE SHALL BE A MINIMUM OF 30 FEET. AMENDMENT 503.2.4
15. THE INSIDE TURNING RADIUS OF THE 26-FOOT FIRE LANE SHALL BE A MINIMUM OF 30 FEET. AMENDMENT 503.2.4
16. DEAD-END FIRE LANES ARE ONLY PERMITTED WITH APPROVED HAMMERHEADS.
17. FIRE HYDRANTS SHALL BE PROVIDED AT THE ENTRANCES AND INTERSECTIONS. AMENDMENT 507.5.1
18. AS PROPERTIES DEVELOP, FIRE HYDRANTS SHALL BE LOCATED AT ALL INTERSECTING STREETS AND THE MAXIMUM SPACING SHALL BE EVERY 300 FEET (300') FOR ALL DEVELOPMENTS, AND FACILITIES OTHER THAN R3. R-3 DEVELOPMENTS SHALL BE EVERY 500 FEET (500'). DISTANCES BETWEEN HYDRANTS SHALL BE MEASURED ALONG THE ROUTE THAT FIRE HOSE IS LAID BY A FIRE APPARATUS FROM HYDRANT–TO-HYDRANT, NOT AS THE "CROW FLIES." AMENDMENT 507.5.1
19. FIRE DEPARTMENT CONNECTION (FDC) FOR THE FIRE SPRINKLER SYSTEM SHALL BE LOCATED WITHIN 50 FEET OF A FIRE HYDRANT AND 50 FEET OF A FIRE LANE. 5" STORZ, 30-DEGREE DOWNWARD TURN WITH LOCKING CAP. AMENDMENT 507.5.1
20. FIRE HYDRANTS SHALL BE LOCATED 2 FOOT (2') TO 6 FOOT (6') BACK FROM THE CURB OR FIRE LANE AND SHALL NOT BE LOCATED IN THE BULB OF A CUL-DE-SAC. AMENDMENT 507.5.1
21. THERE SHALL BE A MINIMUM OF TWO (2) FIRE HYDRANTS SERVING EACH PROPERTY WITHIN THE PRESCRIBED DISTANCES LISTED ABOVE. A MINIMUM OF ONE FIRE HYDRANT SHALL BE LOCATED ON EACH LOT. AMENDMENT 507.5.1
22. A MINIMUM 10-FOOT UNOBSTRUCTED WIDTH SHALL BE PROVIDED AROUND A BUILDING FOR ADEQUATE FIRE DEPARTMENT ACCESS. A CONTINUOUS ROW OF PARKING AND LANDSCAPING SHALL BE CONSIDERED A BARRIER. AMENDMENT 503.1.1
23. THE MAXIMUM DEAD- END CUL-DE-SAC LENGTH SHALL NOT EXCEED SIX HUNDRED FEET (600') AS MEASURED FROM THE CENTERLINE OF THE INTERSECTION STREET TO THE CENTER POINT OF THE RADIUS. AMENDMENT 503.1.5
24. ONE-AND TWO-FAMILY DWELLINGS AUTOMATIC FIRE SYSTEMS. AUTOMATIC FIRE PROTECTION SYSTEMS PER NFPA 13D OR NFPA 13R SHALL BE PROVIDED IN ALL ONE-AND TWO-FAMILY DWELLINGS WITH A CONDITIONED FLOOR AREA OF 5,500 SQUARE FEET (511 M2) OR GREATER, DWELLINGS THREE (3) STORIES OR GREATER, OR DWELLINGS WITH ROOF HEIGHTS EXCEEDING THIRTY-FIVE FEET (35') FROM GRADE. IRC-2015 AMENDMENT R313.2
25. HANDICAPPED PARKING AREAS AND BUILDING ACCESSIBILITY SHALL CONFORM TO THE AMERICANS WITH DISABILITIES ACT (ADA) AND WITH THE REQUIREMENTS OF THE CURRENT, ADOPTED BUILDING CODE.
26. ALL SIGNAGE IS SUBJECT TO BUILDING OFFICIAL APPROVAL.
27. ALL FENCES AND RETAINING WALLS SHALL BE SHOWN ON THE SITE PLAN AND ARE SUBJECT TO BUILDING OFFICIAL APPROVAL.
28. ALL EXTERIOR BUILDING MATERIALS ARE SUBJECT TO BUILDING OFFICIAL APPROVAL AND SHALL CONFORM TO THE APPROVED FAÇADE PLAN.
29. SIDEWALKS OF NOT LESS THAN SIX (6) FEET IN WIDTH ALONG THOROUGHFARES AND COLLECTORS AND FIVE (5) FEET IN WIDTH ALONG RESIDENTIAL STREETS AND BARRIER-FREE RAMPS AT ALL CURB CROSSINGS SHALL BE PROVIDED PER TOWN STANDARDS.
30. APPROVAL OF THE SITE PLAN IS NOT FINAL UNTIL ALL ENGINEERING PLANS ARE APPROVED BY THE ENGINEERING SERVICES DEPARTMENT.
31. SITE PLAN APPROVAL IS REQUIRED BEFORE THE GRADING RELEASE.
32. ALL NEW ELECTRICAL LINES SHALL BE INSTALLED AND/OR RELOCATED UNDERGROUND.
33. ALL MECHANICAL EQUIPMENT SHALL BE SCREENED FROM PUBLIC VIEW PER THE ZONING ORDINANCE.
34. ALL LANDSCAPE EASEMENTS MUST BE EXCLUSIVE OF ANY OTHER TYPE OF EASEMENT.
35. IMPACT FEES WILL BE ASSESSED PER THE LAND USE CLASSIFICATION(S) IDENTIFIED ON THE SITE DATA SUMMARY TABLE; HOWEVER, CHANGES TO THE PROPOSED LAND USE AT THE TIME OF CO AND/OR FINISH-OUT PERMIT MAY RESULT IN ADDITIONAL IMPACT FEES AND/OR PARKING REQUIREMENTS.
36. THE APPROVAL OF A SITE PLAN SHALL BE EFFECTIVE FOR EIGHTEEN (18) MONTHS FROM THE DATE OF APPROVAL BY THE PLANNING & ZONING COMMISSION, AT THE END OF WHICH TIME THE APPLICANT MUST HAVE SUBMITTED AND RECEIVED THE APPROVAL OF ENGINEERING PLANS AND BUILDING PERMITS. IF THE ENGINEERING PLANS AND BUILDING PERMITS ARE NOT APPROVED, THE SITE PLAN APPROVAL, TOGETHER WITH ANY PRELIMINARY SITE PLAN FOR THE PROPERTY, IS NULL AND VOID.

NOTES

1N LANDSCAPE AREA
2N HEAVY DUTY CONCRETE
3N END CURB
4N STANDARD CONCRETE PAVING
5N DUMPSTER ENCLOSURE (REFER TO BUILDING PLANS)
6N MENU ORDER BOARD
7N ORDER PICKUP WINDOW
8N CLEARANCE BAR
9N 6" WIDE WHITE PARKING LOT STRIPE
10N EXISTING FIRE HYDRANT
11N SIGHT VISIBILITY EASEMENT (25'X25')
12N CURB INLET (BY OTHERS)
13N PROPOSED FIRE HYDRANT
14N CO2 TANK ENCLOSURE

DETAILS

1D SIDEWALK
2D ADA PARKING
3D ADA SIGN
4D "DO NOT ENTER" SIGN
5D CONCRETE CURB & GUTTER
6D DRIVE THROUGH PAVEMENT MARKING
7D WHEEL STOP
8D BOLLARD
9D GRATE INLET
10D ADA RAMP
11D CROSSWALK STRIPING

PROPOSED LEGEND

PROPOSED BUILDING
PROPERTY LINE
STD. 6" CONCRETE CURB
PARKING SPACE COUNT (1)
HEAVY DUTY CONCRETE
CONCRETE SIDEWALK

EXISTING LEGEND

5/8" IRON ROD WITH CAP SET STAMPED "SPOONER 5922"	CIRS	INLET RIM	
IRON ROD WITH CAP FOUND	CIRF	IRRIGATION CONTROL VALVE	IRR CV
IRON ROD FOUND	IRF	SIGN	
"X" CUT FOUND	XCF	U.G. GAS	
PLAT RECORDS DENTON COUNTY, TEXAS	P.R.D.C.T.	U.G. WATER	
CONTROL POINT		U.G. SAN. SEWER	
PROPERTY CORNER MARKER FOUND - AS NOTED		U.G. STORM SEWER	
PROPERTY CORNER SET		GATE / FENCING	
LIGHT POLE		CONCRETE AREA	
ELECTRIC PULL BOX	E	GRAVEL AREA	
ELECTRIC BOX (PANEL)		CURB INLET	CI
GAS MARKER	GMK	DROP INLET	DI
TREE (AS DESCRIBED)		SPOT ELEVATION	X 555.55
		EDGE OF CONCRETE ELEVATION	EC 555.55
BUSH (GENERAL)		GUTTER ELEVATION	GT 555.55
		TOP OF CURB ELEVATION	TC 555.55
CM (CREPE MYRTLE)		TOP OF WALL ELEVATION	TW 555.55
WATER METER	W	SUBJECT PROPERTY LINE	
WATER VALVE		EXISTING EASEMENT LINE	
FIRE HYDRANT		FIRELINE PAINT MARKS	
SAN. SEWER MANHOLE	S		
SAN. SEWER CLEANOUT			

CONTROL POINT TABLE				
POINT	DESCRIPTION	NORTHING	EASTING	ELEV.
300	CP X CUT	7,131,826.90	2,465,326.27	570.65'
301	CP–5/8" CIRS "S&A CONTROL"	7,131,737.12	2,465,663.90	575.03'
302	CP X CUT	7,131,584.84	2,465,331.83	574.15'

LINE TABLE		
LINE	BEARING	DISTANCE
L5	N39°21'02"E	4.56'
L6	S01°27'21"E	26.51'
L7	S88°32'39"W	31.66'
L8	S01°27'23"E	19.18'

CURVE TABLE				
CURVE #	RADIUS	LENGTH	CH BEARING	CH LENGTH
C4	216.03	161.21'	S20°01'09"W	157.50'
C5	130.00	86.02'	N72°33'24"E	84.46'
C6	200.00	6.98'	S54°35'55"W	6.98'

WATER METER SCHEDULE			
ID	TYPE	SIZE	NO.
1W	IRRIGATION	1"	1
2W	DOMESTIC	2"	1

NO 100-YR FLOODPLAIN EXISTS ON THE SITE

DISTURBED AREA

26,932	SQUARE FEET
0.618	ACRES

OWNER

NORTHEAST 423\380 PADS LP
7001 Preston Rd. Suite 410
Dallas,TX 75205-1187
[Phone]: 214.533.5225
Contact: Robert Dorazil

DEVELOPER

SAVORY DEVELOPMENT, LLC
1557 W Innovation Way
Lehi, Utah 84043
[Phone] 208.860.4661
Contact: Cass Tenney

SITE ADDRESS: 4570 W. UNIVERSITY DR.
PROSPER, TX 75078
LOT 15, BLOCK A
TOWN PROJECT NUMBER: D21-0128
PREPARATION DATE: 12/01/2021

811 Know what's below. Call before you dig.

THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. CONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTORS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

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www.bowmanconsulting.com

REVISIONS		
REVISION	DESCRIPTION	DATE
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SITE PLAN

SWIG
4570 W. UNIVERSITY DR.
PROSPER, TX, 75078

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW, MARK-UP, AND/OR DRAFTING UNDER THE AUTHORITY OF KOFI ADDO-NYARKO, P.E. #114128 ON JANUARY 17 2022. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.

DESIGN	DRAWN	CHKD
PK	PK	KAN

JOB No. 070449-01-001

SHEET SP-1

V:\070449 - SWIG Restaurant Hwy 380 and Windsor\070449-01-001 (ENG) - SWIG Restaurant- Prosper Texas\Engineering\Engineering Plans\C3.0 - Site Plan.dwg, SITE AND PAVING PLAN (2), January 17, 2022, 10:45 AM, pkoka