



MINUTES

Library Board Meeting

Prosper Town Hall, Executive Conferenc Room
200 S. Main St., Prosper, Texas

Thursday, May 16, 2024

6:15 PM

Board Members Present: Danielle Philipson, Lenorah Johnson, Mary Beth Randecker, Jennifer Wattenbarger, Andrew Cartwright

Board Members Absent:, Jennifer Lawler, Katie Williams

Staff Members Present: Leslie Scott

1. Call to Order / Roll Call

The meeting was called to order at 6:15 PM by Philipson

2. Consider and act upon approval of the minutes from the March 27th, 2024, Library Board special meeting.

Motioned by Johnson, 2nd by Randecker. All approved

3. Comments by the public.

None

4. Discuss and receive any updates from Director:

a) Library Programming/Events

- i. Summer program has been released – theme is “Every Animal has a Story”
- ii. Board Members to advise Scott regarding their availability to assist at events on Thursdays during the summer program

b) Master Plan

- i. Board Members will be asked to provide input on survey questions, assist in the hosting of focus groups and participate in interviews
- ii. Preliminary stats sent (population growth, collection, circulation, technology, seats, floor plan, etc.) First meeting 5/9/24 Robyn Battle, Maureen Arndt, Mia Ovcina and Scott – see slide deck
- iii. Library Tours June 13th
- iv. Focus Group Meetings
- v. Survey
- vi. Leadership Interviews

c) General Updates

- i. Thank you for April treats for Library Week of fruit and snacks and May treat of Chips and Salsa
- ii. Kati Bowden has joined the staff as PT YSL
- iii. Active Adult Book Club had 8 attendees – *Remarkably Bright Creatures*
- iv. TLA Conference recap
- v. Budget: Library Manager, .5 Library Assistant, 1 desk printer, 2 AWE machines, 2 tablet/dock systems, e-book collection increase, physical book collection increase, e-comic addition, e-magazine addition
- vi. Teen window to office remodel placed in Facilities Capital budget
- vii. Council approved Policy edits and Master plan contract 4/30/24
- viii. May need a special library board meeting before the August quarterly meeting to further discuss Master Plan progress

5. Request for future agenda items.

- a) Next regular meeting August 15, 2024 at 6:15 PM

6. Adjourn.

Motioned by Wattenbarger, 2nd by Cartwright. All in favor. Meeting was adjourned at 7:01 PM.



Danielle Phillipson



Date