



## MINUTES

**Prosper Town Council Meeting**  
Prosper Town Hall, Council Chambers  
250 W. First Street, Prosper, Texas  
Tuesday, May 13, 2025

### **Call to Order/ Roll Call.**

The meeting was called to order at 6:15 p.m.

### **Council Members Present:**

Mayor David F. Bristol  
Mayor Pro-Tem Marcus E. Ray  
Deputy Mayor Pro-Tem Amy Bartley  
Councilmember Chris Kern  
Councilmember Jeff Hodges  
Councilmember Cameron Reeves

### **Council Members Absent:**

Councilmember Craig Andres

### **Staff Members Present:**

Mario Canizares, Town Manager  
Terry Welch, Town Attorney  
Chuck Ewings, Assistant Town Manager  
Michelle Lewis Sirianni, Town Secretary  
Larenz Taylor, Management Analyst  
David Hoover, Development Services Director  
Suzanne Porter, Planning Manager  
Dan Baker, Parks and Recreation Director  
Chris Landrum, Finance Director  
Carrie Jones, Public Works Director  
Ryan Pasko, Help Desk Technician II  
Hulon Webb, Engineering Director  
Todd Rice, Communications Director  
Stuart Blasingame, Fire Chief  
Shaw Eft, Assistant Fire Chief  
Doug Kowalski, Police Chief

### **Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

John Fowler with First Presbyterian Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

### **Announcements of recent and upcoming events.**

Councilmember Reeves made the following announcements:

Join us on May 15 at 10:00 a.m. for the annual National Peace Officer Memorial Ceremony at the Prosper Police Station located at 801 Safety Way to honor the men and women who have dedicated their lives to keeping our community safe. The National Peace Officer Memorial pays tribute to all those who have served and protected our community.

Join us for the Town's annual Memorial Day Ceremony on Monday, May 26 at 10:00 a.m. at Frontier Park Pavilion located at 1551 Frontier Parkway as we look to honor the men and women who gave their lives in service to our country. Immediately following the ceremony, citizens are invited to stay for the Prosper Rotary Club Veterans Memorial Groundbreaking Ceremony at Frontier Park.

Registration is now open for Prosper Citizens Fire Academy. This free 10-week program offers residents a behind-the-scenes look at Prosper Fire Rescue operations, providing hands-on experience and insight into the department's day-to-day responsibilities. Classes will be held Thursday evenings from 6:30 to 9 p.m., beginning August 7 at Prosper Central Fire Station, located at 911 Safety Way. Visit [prosper.tn.gov/citizensfireacademy](https://prosper.tn.gov/citizensfireacademy) to register before the deadline of Friday, July 11.

The Prosper Community Library Summer Program will kick off on Tuesday, May 27, and continues through August 2. This year's theme is "Cultural Cruise". For more information, visit the Library page on the Town's website for all the exciting upcoming summer programs.

A reminder that Town Hall Offices including the Prosper Community Library will be closed on Monday, May 26 for the Memorial Day Holiday. There will be no delays in trash services and services will run as normally scheduled.

### **Presentations.**

**1. Administer Oaths of Office to re-elected Councilmembers and present Certificates of Election. (MLS)**

Ms. Lewis Sirianni administered the Oaths of Office to Mayor Bristol and Councilmembers Marcus Ray and Chris Kern for their re-election. Mayor Bristol presented their Certificates of Election.

**5. Recognition of the 2025 Mayor's Youth Advisory Council. (MP)**

Mayor Bristol presented certificates recognizing the 2025 Mayor's Youth Advisory Council.

William He, Chair of the MYAC, spoke and extended his appreciation to all those on the Council for their efforts and achievements this year, to Mayor Bristol, Council, and staff for their support and leadership.

**2. Recognition of the Prosper High School Student Team(s) and Athletes on their State Titles. (MLS)**

Mayor Bristol presented a certificate to Ms. Nora Ryan for her individual State Championship in Track and Field for the 800-meter event.

**3. Recognition of the Walnut Grove High School Student Team(s) and Athletes on their State Titles. (MLS)**

Mayor Bristol recognized the Boys Golf Team and coaches for their State Championship. (They were not in attendance.)

Mayor Bristol presented a certificate to the Boys Soccer Team and coaches for their State Championship.

Mayor Bristol presented a certificate to the Boys Swim Team and coaches for their State Championship.

Mayor Bristol presented a certificate to Grayden Barker for his individual State Championships in the 100-meter Fly and 500-meter Freestyle swimming events.

Mayor Bristol presented a certificate to Morgan Farlow for her individual State Championships in the 200-meter Individual Medley and the 500-meter Freestyle swimming events.

**4. Recognition of the Rock Hill High School Student Team(s) and Athletes on their State Titles. (MLS)**

Mayor Bristol presented a certificate to Hadyn Stine for her individual State Championship in wrestling.

**6. Proclamation recognizing May 2025 as National Water Safety Month. (MLS)**

Mayor Bristol read and presented a Proclamation to members of Cook Children's Medical Center.

**7. Proclamation recognizing May 18-24, 2025, as Public Works Week. (MLS)**

Mayor Bristol read and presented a Proclamation to Ms. Jones and members of the Town's Public Works team.

Mayor Bristol noted the Town would come back to items 8 and 9.

**CONSENT AGENDA:**

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

- 10. Consider and act upon the minutes of the April 22, 2025, Town Council Regular meeting. (MLS)**
- 11. Consider and act upon Resolution 2025-17 authorizing the Town Manager, and/or his/her designee, to apply for the FY 2026 Motor Vehicle Crime Prevention Authority Catalytic Converter Task Force Grant. (DK)**
- 12. Consider and act upon a contract between the Town of Prosper and Pavecon, Ltd. for parking lot maintenance at 407/409 First Street for \$52,210. (DB)**
- 13. Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)**

Councilmember Hodges made a motion to approve consent agenda items 10 through 13. Mayor Pro-Tem Ray seconded the motion. Motion carried with a 6-0 vote.

## **CITIZEN COMMENTS**

Malissa McKay introduced herself to the Town Council noting her recent title as Ms. Texan American and current Ms. Prosper. She commented on her education platform and willingness to serve the community.

Marc Palasciano, 3234 Creek Bend Circle, Garland, made a statement about being a T-Mobile whistleblower.

### **Items for Individual Consideration:**

**14. Consider and act upon Resolution 2025-18 to consent/not consent to the inclusion of the Town's extraterritorial jurisdiction in the proposed Collin County Emergency Services District No. 1 (ESD-1). (SB)**

Chief Blasingame presented the item indicating that A petition was recently filed in Collin County to establish an Emergency Services District (ESD) to serve the county's unincorporated areas. The proposed Collin County ESD-1 aims to secure additional funding to address the rising costs of providing fire protection and emergency services in these areas, including portions of extraterritorial jurisdictions (ETJs).

The creation of Collin County ESD-1 will be decided by voters on the November 4, 2025, election. In preparation, the County is requesting that all impacted fire departments submit written consent if they wish to be included in the ESD. The Town currently has five (5) parcels in non-incorporated areas. Staff is requesting the Town Council provide feedback and direction.

The Town Council discussed how the levy would work as proposed, the current cost received today versus is approved by the voters with the proposed percentage(s), and advantages and disadvantages on consenting or not consenting to the proposed ESD.

Councilmember Hodges made a motion to approve Resolution 2025-18 to consent to the inclusion of the Town's extraterritorial jurisdiction in the proposed Collin County Emergency Services District No. 1 (ESD-1). Councilmember Reeves seconded the motion. Motion approved with a 6-0 vote.

**8. Proclamation recognizing National Police Week and Peace Officers' Memorial Day. (MLS)**

Mayor Bristol read and presented a Proclamation to Chief Kowalski and members of the Prosper Police Department.

Ms. Michelle Bishop presented a certificate on behalf of Congressman Self.

**9. Proclamation recognizing May 4, 2025, as National Fallen Firefighters Day. (MLS)**

Mayor Bristol read and presented a Proclamation to Chief Blasingame and members of the Prosper Fire and Rescue Department.

Ms. Michelle Bishop presented a certificate on behalf of Congressman Self.

**15. Discuss and consider Town Council Subcommittee reports. (DFB)**

Bond Committee: Councilmember Kern noted the committee is narrowing down their options and prioritizing infrastructure projects. The committee will present their recommendations to the Town Council at the July 8 meeting.

Community Engagement Committee: Mayor Pro-Tem Ray noted the CEC is looking at metrics driving engagement and ways to improve events.

Downtown Advisory Committee: Councilmember Reeves noted there is a survey available for residents until May 30 looking for feedback regarding Downtown. They discussed continued improvements including the parking lot behind the EDC and a warrant study was conducted for a possible light at Broadway and Coleman. At this time, a light is not warranted at this intersection.

Capital Improvement Subcommittee: Deputy Mayor Pro-Tem Bartley noted the committee discussed the Public Works and Parks facilities, upgrades to Raymond Community Park, and upcoming projects.

Legislative Subcommittee: Mayor Bristol noted that the bill regarding alternate publications will likely not be successful, but the sales tax bill is progressing.

**Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

No comments were made.

**EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

*Section 551.071 - To consult with the Town Attorney regarding legal issues associated with (1) code enforcement activities, including regulation of vehicles and enforcement pursuant to Chapter 12 of the Code of Ordinances, and (2) substandard structures, and all matters incident and related thereto.*

*Section 551.071 - To consult with the Town Attorney regarding legal issues relative to legal nonconforming and permitted uses, adjacency issues, and conditional development standards for commercial, office and retail zoning districts, as referenced in the Town's Zoning Ordinances, and all matters incident and related thereto.*

*Section 551.071 - To consult with the Town Attorney regarding pending litigation and/or anticipated litigation, and all matters incident and related thereto.*

*Section 551.071 - To consult with the Town Attorney regarding legal issues associated with Article 1.04 of Chapter 1 of the Town's Code of Ordinances, and all matters incident and related thereto*

*Section 551.074 - To deliberate the appointment of Mayor Pro-Tem and Deputy Mayor Pro-Tem.*

*Section 551.074 - To deliberate appointments to the Town Council Subcommittees.*

*Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, Planning & Zoning Commission, Community Engagement Committee, Downtown Advisory Committee and the Bond Committee, and all matters incident and related thereto.*

The Town Council recessed into Executive Session at 7:57 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened into Regular Session at 9:59 p.m.

Mayor Pro-Tem Ray made a motion to appoint Deputy Mayor Pro-Tem Bartley to Mayor Pro-Tem and Councilmember Kern to Deputy Mayor Pro-Tem. Councilmember Reeves seconded the motion. Motion carried with a 6-0 vote.

**Adjourn.**

The meeting was adjourned at 10:00 p.m.

These minutes were approved on the 27<sup>th</sup> day of May 2025.

APPROVED:



David F. Bristol, Mayor

ATTEST:



Michelle Lewis Sirianni, Town Secretary

