



MINUTES

Library Board Meeting

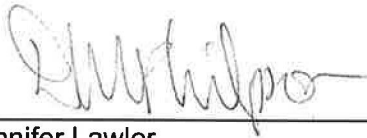
Prosper Community Library, Program Room
200 W. First Street, Prosper, TX

Tuesday, January 7th, 2025

5:30 PM

- 1) Call to Order / Roll Call
 - a) Meeting was called to order at 5:30pm by Wattenbarger.
 - b) Board members present:
 - i) Andrew Cartwright, Jennifer Lawler, Lenorah Johnson, Mary Beth Randecker, Jennifer Wattenbarger, Katie Williams
 - c) Board members absent:
 - i) Danielle Philipson
 - d) Staff members present:
 - i) Gary Landeck (Library Director)
 - ii) Robyn Battle (Executive Director, Town of Prosper)
- 2) Consider and act upon the minutes of the August 15, 2024, and the November 21, 2024, Library Board meetings.
 - a) Motion to approve August 15, 2024 minutes by Johnson, second Williams. Motion unanimously approved.
 - b) Motion to approve November 21, 2024 minutes by Randecker, second Williams. Motion unanimously approved.
 - c) Query regarding signature on minutes by ~~Mohawk~~ Lawler ✓
 - i) Bylaws currently state that Secretary should sign the minutes.
 - ii) Comment by Robyn Battle that several boards have Secretary and Chair sign
 - iii) Discussion that would be prudent to have Chair sign since the Secretary has drafted the minutes
 - (1) To continue with Secretary signing per Bylaws and revisit possible amendment at next regularly scheduled Board Meeting.
- 3) Comments by the public.
 - a) Ross Henley visiting, no comments.
- 4) Consider and act upon a recommendation to approve the 2025 Library Master Plan.
 - a) Presentation by 720 Design
 - i) Methodology & Community Input
 - ii) Benchmarking & Standards
 - iii) Strategy for Future Space & Facility Requirements
 - iv) Next Steps
 - v) Questions
 - b) Discussion
 - i) Johnson, Williams- With a 48 mo build out, 2033 will come quickly. If adopt Option 2, will only have 4 years of use at best until square footage drops below target numbers. Recommendation to lay out this timeline clearly in presentation to Council.
 - ii) Johnson- This strengthens the case to move forward with discussion around formation of a Foundation.

- iii) Johnson- Slide 15, 39% of the online survey respondents reported using the library less than three times in the last year or not at all. What are the demographics of this population and how can we make the case that the new facility will better serve the community?
 - iv) Johnson, Landeck- Focus on serving both traditional library needs and future needs, innovation.
 - c) Motion to approve the Master Plan to move forward to Council by Lawler. Second by Wattenbarger. Motion passed unanimously.
- 5) Future meetings and request for future agenda items (5a – 5d carried over from November 2024 meeting “request for future agenda items”)
- a) Question from Johnson- is it time to revisit going back to a monthly board meeting or more frequent meeting schedule?
 - b) Request to revisit materials selection policies
 - c) Revisit Library renewals and ILL proposed policy changes
 - d) Revisit option of livestreaming board meetings
 - e) Discuss amending bylaws to have secretary and chair sign minutes
 - f) Next scheduled meeting Feb. 20, 2025
- 6) Adjournment
- a) Lawler motioned to adjourn; Randecker second. Motion unanimously approved.
 - b) Meeting adjourned by Wattenbarger at 6:56pm.



Jennifer Lawler

Date