



## MINUTES

**Prosper Town Council Meeting**  
Prosper Town Hall, Council Chambers  
250 W. First Street, Prosper, Texas  
Tuesday, June 10, 2025

### **Call to Order/ Roll Call.**

The meeting was called to order at 6:15 p.m.

### **Council Members Present:**

Mayor David F. Bristol  
Mayor Pro-Tem Amy Bartley  
Deputy Mayor Pro-Tem Chris Kern  
Councilmember Craig Andres  
Councilmember Chris Kern  
Councilmember Jeff Hodges  
Councilmember Cameron Reeves

### **Staff Members Present:**

Mario Canizares, Town Manager  
Terry Welch, Town Attorney  
Bob Scott, Deputy Town Manager  
Chuck Ewings, Assistant Town Manager  
Robyn Battle, Executive Director  
Jessica Hille, Records Management Specialist  
Larenz Taylor, Management Analyst  
David Hoover, Development Services Director  
Suzanne Porter, Planning Manager  
Dan Baker, Parks and Recreation Director  
Chris Landrum, Finance Director  
Carrie Jones, Public Works Director  
Ryan Pasko, Help Desk Technician II  
Hulon Webb, Engineering Director  
Pete Anaya, Assistant Engineering Director, Capital Projects  
Todd Rice, Communications Director  
Stuart Blasingame, Fire Chief  
Doug Kowalski, Police Chief

### **Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

Brian Holt with Rock Creek Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

### **Announcements of recent and upcoming events.**

Councilmember Reeves made the following announcements:

The annual Pride in the Sky Independence Day Celebration held by Cedarbrook Media will take place on Tuesday, July 1 at Frontier Park. Festivities begin at 5:00 p.m. and will include live music, Kid Zones, food, games, and fireworks set to music. Come out for a night of celebration and fun.

Registration is open for the Citizens Fire Academy. Classes will run for 10 weeks, every Thursday evening from 6:30 to 9:00 p.m. starting Thursday, August 1. Residents may register by visiting [prosper.tx.gov/citizensfireacademy](http://prosper.tx.gov/citizensfireacademy). The deadline for registering is July 11 with limited space available.

A reminder that Town Hall Offices will be closed on Friday, July 4 for the Independence Day Holiday. There will be no delays in trash services, and they will run as normally scheduled.

### **Presentations.**

**1. Presentation from the Prosper Chamber of Commerce recognizing the inaugural class of Leadership Prosper. (MLS)**

Tracy Heckel, Executive Director with the Prosper Chamber of Commerce, presented an overview of the Leadership Prosper Program and recognized the individuals who participated in the inaugural class.

Mayor Bristol thanked Ms. Heckel for her leading the program and congratulated all the graduating members.

### **CONSENT AGENDA:**

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

- 2. Consider and act upon the minutes of the May 27, 2025, Town Council Regular meeting. (MLS)**
- 3. Consider and act upon a contract between Mosquito Management Services and the Town of Prosper for mosquito mitigation/testing in the amount of \$75,595 and authorize the Town Manager to execute documents for same. (DH)**
- 4. Consider and act upon approving a purchase with Fuquay, Inc., to rehabilitate 15 wastewater manholes for \$222,268 and authorizing the Town Manager to execute documents for same. (CJ)**
- 5. Consider and act upon authorizing the Town Manager to execute a Construction Agreement between the Town of Prosper and Turf Concepts, LLC. for provision and installation of artificial turf in the Downtown Plaza for \$64,725. (DB)**
- 6. Consider and act upon Ordinance 2025-20 abandoning a portion of Coleman Street prescriptive right-of-way, located south of First Street, beginning at a point approximately 300 feet south of First Street and extending south approximately 1,600 feet to the intersection with Lovers Lane. (HW)**
- 7. Consider and act upon Ordinance 2025-21 abandoning a portion of Good Hope Road prescriptive right-of-way, beginning at Berylline Lane and extending northeast approximately 800 feet to a point approximately 50 feet north of Kinglet Court. (HW)**
- 8. Consider and act upon authorizing the Town Manager to execute a Construction Agreement awarding CSP No. 2025-08-B to J&L Construction, LLC, related to the FM 1461 12-inch Water Line Relocation project, for \$4,085,802.90 and authorize**

**\$400,000 for construction phase contingencies. The total purchase order amount is \$4,485,802.90. (PA)**

- 9. Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between Raba Kistner, Inc., and the Town of Prosper, Texas, related to professional construction materials testing and observation services for the FM 1461 12-inch Water Line Relocation project for \$63,020. (PA)**
- 10. Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)**

Councilmember Ray requested to pull item 3.

Mayor Pro-Tem Bartley made a motion to approve consent agenda items 2 and 4 through 10. Councilmember Reeves seconded the motion. Motion carried unanimously.

Agenda Item 3, Councilmember Ray asked for clarification regarding the cost, and concerns with areas under construction, drainage ditches, having eco-friendly options, and using dirt as filler in areas to reduce chances of standing water.

Councilmember Ray made a motion to approve consent agenda item 3. Councilmember Hodges seconded the motion. Motion carried unanimously.

### **CITIZEN COMMENTS**

Mayor Bristol read the following comments into the record received from Rudy Medina, 15900 Gladewater Ter. Mr. Medina stated he is requesting a traffic light for the Artesia Subdivision for entry/exit into Richland High School to control the flow of traffic and enhance safety for drivers, pedestrians, and cyclists.

Michelle Bishop, District Director with Congressman Self's Office, presented and noted programs offered through their office, upcoming events, and location of the district offices.

### **Items for Individual Consideration:**

- 11. Consider all matters incident and related to the issuance and sale of "Town of Prosper, Texas, Waterworks and Sewer System Revenue Bonds, Series 2025", including the adoption of Ordinance 2025-23 authorizing the issuance of such bonds and establishing procedures and delegating authority for the sale and delivery of such bonds. (CL)**

Mr. Landrum presented noting that if approved, the issuance of such bonds would be to fund the Doe Branch expansion and parallel interceptor, as well as the Parks and Public Works service center. Town staff recommend approval.

Mayor Pro-Tem Bartley made a motion to approve Ordinance 2025-23 authorizing the issuance and sale of "Town of Prosper, Texas, Waterworks and Sewer System Revenue Bonds, Series 2025" and approving all other matters related thereto. Deputy Mayor Pro-Tem Kern seconded the motion. Motion carried unanimously.

12. **Consider all matters incident and related to the issuance and sale of "Town of Prosper, Texas, General Obligation Refunding and Improvement Bonds, Series 2025", including the adoption Ordinance 2025-24 authorizing the issuance of such bonds and establishing procedures and delegating authority for the sale and delivery of such bonds. (CL)**

Mr. Landrum presented noting that if approved, the issuance of such bonds would be used to fund planned capital projects for streets, roads, bridges, and intersections. The amount shall not exceed \$19,450,000. Town staff recommend approval.

Mayor Bristol asked about interest percentage rates and timeframe of final maturity. Mr. Landrum noted for most interest rates are four to five percent, and there are some at three and a half percent. Mayor Bristol commented that the timeframe for the bonds has been nine to ten years. Jason Hughes with Hilltop Securities, the Town's Financial Advisor, explained that some were created with shorter timeframes due to the cost and/or penalties.

Councilmember Hodges made a motion to approve Ordinance 2025-24 authorizing the issuance and sale of "Town of Prosper, Texas, General Obligation Refunding and Improvement Bonds, Series 2025" and approve all other matters related thereto. Councilmember Ray seconded the motion. Motion carried unanimously.

13. **Consider and act upon a Professional Services Agreement between Emergifire, LLC., and the Town of Prosper to implement a program to charge mitigation rates for the deployment of emergency and non-emergency services provided by Prosper Fire Rescue. (SB)**

Chief Blasingame presented this item stating that Emergicon currently does the Emergency Medical Services (EMS) billing. This agreement would allow the Town to facilitate cost recovery for emergency response incidents. Emergifire under the umbrella of Emergicon exclusively bills insurance providers with no direct billing to residents or businesses. The provider services many municipalities in the DFW area including McKinney, Anna, and Celina. Town staff recommend approval.

The Town Council discussed whether the monies collected had to be used on specific items and if it is only for commercial properties. It was noted that the monies can be used towards any future use(s) and would be for residential and commercial properties.

Councilmember Ray made a motion to approve a Professional Services Agreement between Emergifire, LLC., and the Town of Prosper to implement a program to charge mitigation rates for the deployment of emergency and non-emergency services provided by Prosper Fire Rescue. Councilmember Andres seconded the motion. Motion carried unanimously.

14. **Consider and act upon Ordinance 2025-22 amending Chapter 5.05 of the Towns Code of Ordinances, by repealing existing Article 5.05, "Hazardous Materials Incident Response," and replacing it with a new Article 5.05 "Mitigation Rates for Emergency and Non-Emergency Services," amending Appendix A, "Fee Schedule," to the Town's Code of Ordinances by adding a new section XXIII, "Fire Department Mitigation Rates," of Appendix A, "Fee Schedule," to this Code of Ordinances. (SB)**

Chief Blasingame presented this item indicating that if approved, the ordinance would allow the Town to recover costs associated with emergency response incidents by

exclusively billing insurance providers with no direct billing to residents or businesses and utilizes a fee schedule that reflects FEMA rates and the national industry average collection rates. Town staff recommend approval.

Mayor Pro-Tem Bartley made a motion to approve Ordinance 2025-22 amending Chapter 5.05 of the Towns Code of Ordinances, by repealing existing Article 5.05, "Hazardous Materials Incident Response," and replacing it with a new Article 5.05 "Mitigation Rates for Emergency and Non-Emergency Services," amending Appendix A, "Fee Schedule," to the Town's Code of Ordinances by adding a new section XXIII, "Fire Department Mitigation Rates," of Appendix A, "Fee Schedule," to this Code of Ordinances. Councilmember Reeves seconded the motion. Motion carried unanimously.

**15. Discuss and consider Town Council Subcommittee reports. (DFB)**

Legislative Subcommittee: Mayor Bristol noted that they were successful in the pursuit of several items, but not all. He thanked all those who assisted and were involved in the process.

Bond Committee: Mayor Pro-Tem Bartley noted they have continued discussions on the possible projects. The committee will be presenting their recommendations at the second meeting in July.

Downtown Advisory Committee: Councilmember Reeves noted the Downtown Plaza is progressing and they had an extensive discussion on parking. Councilmember Ray noted after further review of the Downtown Master Plan and help from staff, the committee is continuing to determine what items are more critical to address in the short term.

Community Engagement Committee: Councilmember Hodges noted the committee received a recap on the Mayor's Youth Advisory Council (MYAC) applications and ways for the MYAC to engage and interact with each other. The committee also discussed recent and upcoming events and partnering with a non-profit for a school supply drive.

**Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

Mayor Bristol requested information on Prosper Youth Sports including how the Town monitors the programs and engages with them, along with the scheduling, use, and maintenance within the parks.

**EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

*Section 551.071 - To consult with the Town Attorney regarding legal issues associated with code enforcement and law enforcement activities, and all matters incident and related thereto.*

The Town Council recessed into Executive Session at 7:11 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened into Regular Session at 8:20 p.m.

No action was taken.

**Adjourn.**

The meeting was adjourned at 8:20 p.m.

These minutes were approved on the 24<sup>th</sup> day of June 2025.

APPROVED:

  
\_\_\_\_\_  
David F. Bristol, Mayor

ATTEST:

  
\_\_\_\_\_  
Michelle Lewis Sirianni, Town Secretary

