



MINUTES

Prosper Town Council Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, January 14, 2025

Call to Order/ Roll Call.

The meeting was called to order at 6:21 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Marcus E. Ray
Deputy Mayor Pro-Tem Amy Bartley
Councilmember Craig Andres
Councilmember Chris Kern
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Staff Members Present:

Mario Canizares, Town Manager
Terry Welch, Town Attorney
Michelle Lewis Sirianni, Town Secretary
Bob Scott, Deputy Town Manager
Chuck Ewings, Assistant Town Manager
Robyn Battle, Executive Director
Mary Ann Moon, EDC Executive Director
David Hoover, Development Services Director
Muya Mwangi, Help Desk Technician I
Dan Baker, Parks & Recreation Director
Trevor Helton, Recreation Manager
Matt Furr, Parks Superintendent
Gary Landeck, Library Director
Chris Landrum, Finance Director
Jay Carter, Purchasing Manager
Todd Rice, Communications Director
Doug Kowalski, Police Chief
Scott Brewer, Assistant Police Chief
Aidan Daily, Police Crime Analyst

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Damon Simpson with Prestonwood Baptist Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Reeves made the following announcements:

The Visual Arts of Prosper is holding an art show in the Town Hall lobby through Friday, January 24. The show is open during normal business hours. Explore stunning pieces by talented local artists in Prosper.

Join the Town for the Groundbreaking Ceremony at Fire Station #4 on Wednesday, January 15, at 10:00 a.m. at 3980 E. Prosper Trail, just west of Cockrell Elementary School, as we celebrate this exciting addition to our community.

A reminder that Town offices will be closed Monday, January 20 for the Martin Luther King Jr. Holiday. There will be no trash service delays due to the holiday.

Join Mayor Bristol and Prosper ISD Superintendent Dr. Holly Ferguson for the State of the Community hosted by the Prosper Chamber of Commerce and presented by Children's Health on Thursday, January 23 from 11:00 a.m. to 1:00 p.m. for a year-end recap and what exciting things are ahead in 2025. Citizens may register for the event at prosperchamber.com.

Mayor Bristol acknowledged and thanked staff members for all their efforts during the recent storm event.

Presentations.

1. Presentation regarding the 2024 Mayor's Fitness Challenge. (TH)

Mr. Helton introduced the item with an overview of the 2024 Mayor's Fitness Challenge including the number of participants and hours completed. Mr. Helton announced the 2024 overall winner is Scott Eastwood.

Mayor Bristol presented Mr. Eastwood with a Mayor's coin and thanked everyone who participated.

2. Presentation recognizing the Town of Prosper's Frontier Park as the Texas Turfgrass Baseball Field of the Year. (MF)

Mr. Furr introduced the item with an overview of the selection process for being awarded the Turfgrass Baseball Field of the Year and recognized members of the Parks Department for their efforts in helping to achieve the award.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

- 3. Consider and act upon the minutes from the December 10, 2024, Town Council Work Session meeting. (MLS)**
- 4. Consider and act upon the minutes from the December 10, 2024, Town Council Regular meeting. (MLS)**
- 5. Consider and act upon approving the purchase of ammunition from GT Distributors, Inc. in the amount of \$103,268 utilizing BuyBoard Contract #698-23. (DK)**
- 6. Consider and act upon authorizing the Town Manager to approve an agreement with Nortex Concrete Lift & Stabilization for repairs at various locations throughout Star Trail and Windsong Ranch for \$112,668. (CJ)**
- 7. Consider and act upon authorizing the Town Manager to execute Change Order No. 2 to Dean Construction for two tennis courts at Raymond Community Park in the amount of \$536,146. (DB)**
- 8. Consider and act upon Ordinance 2025-01 establishing a no-parking zone on Bryan Street from Coleman Street to Trail Drive, Dave Trail from Gray Lane to**

Trail Drive, Gray Lane from Dave Trail to Trail Drive, and Wilson Drive from Gray Lane to Trail Drive. (HW)

Deputy Mayor Pro-Tem Bartely moved to approve consent agenda items 3 through 8. Councilmember Reeves seconded the motion. Motion carried unanimously.

CITIZEN COMMENTS

No comments were made.

Items for Individual Consideration:

9. Presentation of the 2025 Library Master Plan. (GL)

Mr. Landeck introduced the item noting the plan was developed through a collaborative effort involving the Library Board, staff, elected representatives, community stakeholders, and consultants from 720 Design. The plan outlines a bold vision and addresses the rapid community growth, facilities, and future demands. The Library Board unanimously recommended approval at their January 7 meeting. Staff is seeking feedback from the Town Council with the plan to be brought back for formal approval at a future meeting.

The consultants from 720 Designs presented the plan outlining the goals and objectives, existing conditions, tours of other libraries for ideas, community input received through focus groups and an online survey, comparisons from benchmark cities, and recommendations.

The Town Council discussed the two options presented with an emphasis on a smaller footprint, comparison cities, digital versus physical collection, state standards, and areas they would like to see within the facility. The Town Council requested another option with a reduced footprint to be brought back at a future meeting along with a review by the Bond Committee.

10. Consider and act upon awarding RFP 2025-02-B Construction Manager-At-Risk for the Public Works and Parks Service Center to Byrne Construction Group for \$1,204,986; and authorizing the Town Manager to execute documents for the same. (CE)

Mr. Ewings introduced the item stating eight proposals were received and reviewed by the evaluation committee based on the percentages of the criteria, and reference checks. Staff is recommending awarding to Byrne Construction Group.

The Town Council discussed the percentages of the criteria categories, and the number of reference checks received from each bid proposal.

Mayor Pro-Tem Ray made a motion to award RFP 2025-02-B Construction Manager-At-Risk for the Public Works and Parks Service Center to Byrne Construction Group for \$1,204,986; and authorizing the Town Manager to execute documents for the same. Councilmember Andres seconded the motion. Motion carried unanimously.

11. Discuss and consider Town Council Subcommittee reports. (DFB).

Downtown Advisory Committee: Councilmember Reeves noted the committee received and update from the Prosper EDC and project updates including the paved parking lot and outdoor sound system.

Community Engagement Committee: Mr. Rice and Deputy Mayor Pro-Tem Bartley noted the committee discussed incorporating the Town's tagline into marketing materials, a new resident letter along with a dedicated web page for new residents, and discussed the subject matter for a joint meeting with the Parks and Recreation Board.

Legislative Subcommittee: Mayor Bristol noted they met with consultants and two upcoming meetings with legislators. Ms. Battle announced Collin County Days will be held April 1 and 2 and Denton County Days will be held on April 2 and 3.

CIP Subcommittee: Deputy Mayor Pro-Tem Bartley thanked staff for their review of the CMAR agenda item.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

Councilmember Reeves requested a review of processes for construction of roads on the west side of town.

Deputy Mayor Pro-Tem Bartley requested information for Lakewood and Frontier Park due to recent damage.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.089 - To deliberate security information collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity, pursuant to Section 2059.055 of the Texas Government Code, and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal issues associated with code enforcement activities and substandard structures, law enforcement activities, and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding BFS Real Estate LLC, et al., v. Town of Prosper, et al., pending in the 471st Judicial District Court of Collin County, Texas, and all matters incident and related thereto.

Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Prosper Economic Development Corporation Board, Community Engagement Committee, Downtown Advisory Committee, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 7:49 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 9:56 p.m.

Mayor Pro-Tem Ray made a motion to authorize the Town Manager to execute a License, Maintenance, and Hold Harmless Agreement relative to the construction of a grease trap located on Block 3, Lot 7, of Bryants First Addition, Prosper, Texas (Collin County Appraisal District ID 960856). Deputy Mayor Pro-Tem Bartley seconded the motion. Motion carried unanimously.

Mayor Pro-Tem Ray made a motion to appoint Sean Boardman to the Community Engagement Committee (CEC) and Teague Griffin to the Downtown Advisory Committee. Councilmember Kern seconded the motion. Motion carried unanimously.

Adjourn.

The meeting was adjourned at 9:57 p.m.

These minutes were approved on the 28th day of January 2025.

APPROVED:



David F. Bristol, Mayor

ATTEST:



Michelle Lewis Sirianni, Town Secretary

