



MINUTES

Prosper Town Council Work Session
Prosper Town Hall – Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, July 23, 2024

Call to Order/ Roll Call.

The meeting was called to order at 5:00 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Marcus E. Ray
Deputy Mayor Pro-Tem Amy Bartley
Councilmember Craig Andres
Councilmember Chris Kern
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Staff Members Present:

Mario Canizares, Town Manager
Terry Welch, Town Attorney
Michelle Lewis Sirianni, Town Secretary
Chuck Ewings, Assistant Town Manager
Robyn Battle, Executive Director
David Hoover, Development Services Director
Suzanne Porter, Planning Manager
Mary Branch, Health and Code Compliance Manager
Chris Landrum, Finance Director
Carrie Jones, Public Works Director
Todd Rice, Communications & Media Relations Manager
Stuart Blasingame, Fire Chief
Doug Kowalski, Police Chief

Items for Individual Consideration

1. Receive a Code Compliance update. (MB)

Ms. Branch presented an overview of the Code Compliance Division and their responsibilities. She spoke about their current processes for handling a complaint or violation, a list of the most common code violations, partnerships with Collin County for Animal Control, their inspection processes for the multifamily registration program, and food safety inspections. She emphasized the importance of their educational and uniform approach to all those in the community.

The Town Council discussed components of Code Compliance including handling noise complaints, what the department looks for in various inspection processes, signs, grandfathered items, and the inclusion of Homeowner's Associations.

2. Discussion of draft ordinances regarding the Downtown Entertainment District, Multifamily Zoning standards and inspections, vegetative growth and maintenance of sidewalks and curbs, and Unified Development Code proposal. (DH)

Mr. Hoover presented a brief overview of the Entertainment District and defining the Downtown area, and density requirements as it relates to Multifamily Zoning standards and inspections.

The Town Council discussed the differences between special events and non-special events as it relates to the Entertainment District, calculating percentages for the density requirements within Multifamily Zoning standards, and when a Planned Development (PD) can be amended based on these standards.

Adjourn.

The meeting was adjourned at 6:03 p.m.

These minutes were approved on the 13th day of August 2024.

APPROVED:



David F. Bristol, Mayor

ATTEST:



Michelle Lewis Sirianni, Town Secretary

