



MINUTES

Library Board Meeting

Prosper Community Library, Program Room
200 S. Main Street, Prosper, TX
Thursday May 15, 2025
6:15 PM

1. Call to Order / Roll Call.
 - a. Meeting was called to order at 6:15pm by Philipson.
 - b. Board members present: Andrew Cartwright, Lenorah Johnson, Mary Beth Randecker, Jennifer Wattenbarger, Katie Williams.
 - c. Board members absent: Jennifer Lawler.
 - d. Staff members present:
 - i. Gary Landeck (Library Director)
 - ii. Laura Collins
 - iii. Sierra Topper
2. Consider and act upon the minutes of the March 4, 2025, Library Board Special Meeting.
 - a. Made grammar and spelling corrections.
 - b. Wattenbarger motioned to accept with corrections; Johnson seconded. Motion carried unanimously.
3. Comments by the public. None.
4. Overview of Summer Reading schedule and staff projects.
 - a. Collins – Presented summer reading program and QR Code. Theme is Cultural Cruise, with a weekly geographic location.
 - b. Topper – Library space updates with summer programming.
 - i. Launching a Kids Catalog this summer.
 - ii. Kit Development for Summer Activities. Thirteen new kits were added this year.
 - iii. PHS built "boat" for photo area.
 - iv. Updating book cart displays with rotating themes for adult/young adults on second floor.
5. Director's report.
 - a. Staff updates. Will hire new full-time librarian position (to replace and upgrade the Administrative Assistant position).
 - b. FY26 budget planning in process.

- c. Proposed full-time Circulation Supervisor position (included as part of FY26 budget, tied to extending Friday hours to 6PM).
- d. Staff Development Day (library will open at 1PM on Tuesday, May 27).

6. Board Succession planning. Philipson

- a. Four of the members have two-year term ending September 2025.
- b. Wattenbarger agreed to be interim acting chair between September & appointment of the new chair.

7. Bond advocacy planning. Johnson shared summary presentation.

- a. Bond Committee review in process. Will be presented to Town Council. If approved, go to vote in November.
- b. Bond Advocacy between August to November
- c. Formed Board sub-committee for Bond Advocacy Strategy with Johnson, Cartwright and Williams. Landeck to confirm Board guidelines.

8. Board meeting frequency. Philipson

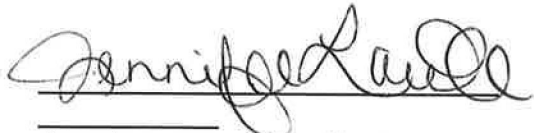
- a. Confirmed to hold monthly meetings from June until November.
- b. Upcoming Dates: June 12th, July 24th, August 21st.

9. Future agenda items (carried over from previous meetings).

- a. Request to revisit materials selection policy.
- b. Revisit library renewals and ILL proposed policy changes.
- c. Revisit option of live streaming board meetings.
- d. Discuss amending bylaws to have secretary and chair sign minutes.
- e. Bond Sub-committee: Landeck to provide guidelines.
- f. Next scheduled meeting June 12th, 2025.

10. Adjournment

- a. Johnson motioned to adjourn; Randecker seconded. Motion carried unanimously.
- b. Meeting adjourned by Philipson at 7:45pm.



Jennifer Lawler (Secretary)

10/23/25

Date