



MINUTES

Library Board Meeting

Prosper Town Hall, Executive Conferenc Room
250 W. First Street, Prosper, Texas
Thursday, November 16th, 2023

Board Members Present: Danielle Philipson, Jennifer Lawler, Lenorah Johnson, Mary Beth Randecker, Katie Williams, Jennifer Wattenbarger, Andrew Cartwright

Board Members Absent: n/a

Staff Members Present: Leslie Scott

1. Call to Order / Roll Call

- a) The meeting was called to order at 6:15 pm by ~~Lawler~~ Philipson ^{RW}

2. Consider and act upon approval of the minutes from the August 17th, 2023, Library Board meeting.

- a) Scott: "sessions" is spelled wrong in section 2
b) Cartwright: "appreciation" typo in section 6a
c) Motioned by Johnson with updates, 2nd by Williams. All approved

3. Consider electing a Library Board Vice-Chair

- a) Nominations: Wattenbarger self-nominate
b) Motion to elect Wattenbarger by Williams, 2nd by Cartwright. All approved

4. Comments by the public.

None

5. Report from Library Director.

- a) Thank you to Randecker and Wattenbarger for continuing to make the library staff feel immensely appreciated!
b) Thank you to Philipson and Randecker for volunteering at the New Resident Mixer
c) End of fiscal year 2023 closed out successfully
d) Beginning of fiscal 2024 – CloudLibrary
e) Winter/Spring program
f) Kamryn Allbee leaving / Sharon Alderton cutting back hours
g) New hire(s)
h) Amy Shannon full time new year
i) Currently applying for Library of Excellence Award

- j) Monday – Thursday library hours will extend to 8:00 pm beginning December 4th – community room policy is updated, camera is installed but door alarm needs adjustments

6. Discussion of Library Board Business.

- a) Staff Appreciation-
 - September Donuts, October pumpkins, November 1418 gift cards
 - December and New Year's planned
- b) Friends/Library Foundation- on hold
- c) Market Analysis-
 - Johnson: on hold given the number of changes happening; strategic plan first

7. Determine topics for review/discussion at future meetings.

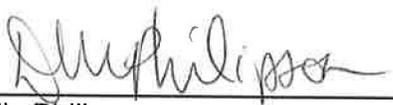
- a) Summer Plans
- b) Master Plan
- c) Friday hours
- d) Part time Youth Services Library information
- e) 2025 Budget

8. Informational Items.

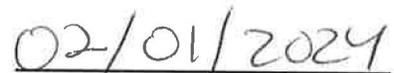
- a) Next meeting February 15th, 2024 at 6:15 pm.

9. Adjourn.

Motioned by Lawler, 2nd by Randecker. All in favor. Meeting was adjourned at 6:38 pm.



Danielle Philipson



Date