



MINUTES
Downtown Advisory Committee
Monday, May 6, 2024

1. Call to Order / Roll Call.

The meeting was called to order at 5:32 p.m.

Committee Members Present:

Chris Wardlaw, Chair
Melissa Randle, Vice-Chair
Mike Pettis
Mike Lopez
Grant Mendeljian
Gavin Hernandez

Committee Members Absent:

Trovette Tottress
Mike Lopez

Councilmembers Present:

Marcus Ray
Amy Bartley
Chris Kern

Staff Members Present:

Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager
David Hoover, Development Services Director

2. Consider and act upon the minutes from the April 15, 2024, Downtown Advisory Committee meeting. (RB)

Mike Pettis made a motion and Melissa Randle seconded the motion to approve the April 15, 2024, minutes. The minutes were approved unanimously.

3. Comments from the Public.

There were no comments from the public.

4. Update and discussion on Downtown Improvement Projects.

a. Logo Competition (RB)

Ms. Battle presented the entries from the Downtown Logo Competition. There were 50 entries in all from high school students in Prosper. Most students who submitted entries were in the 9th grade. Most were from Walnut Grove High School, though there were several entries from Prosper High School and Prestonwood Christian Academy. Only one entry was from Rock Hill High School.

The Committee selected four designs as finalists (designs 158, 176, 160, and 129) and requested the students make minor modifications to their designs with the help of the Town's Communication Specialist who specializes in graphic design. The design revisions will be presented at a future meeting. The Committee will select a winner. All four finalists and the winner will be recognized at a future Town Council meeting.

b. Lighted Bollards (CE)

Mr. Ewings presented options for lighted bollards. The Committee asked for additional information and photos to be provided at a future meeting to see the amount of light emitted by the bollards.

c. Lighting the Silos (CE)

Mr. Ewings reported that the vendor took additional measurements of the top structures of the silos and will provide a revised quote.

d. Archway Structures (RB)

Ms. Battle reported that staff met with Olsson Studio to begin negotiations for the Archway Project Design Contract. The firm will provide a range of options for the Committee to review within approximately a month.

e. Other updates from staff

The Committee walked to downtown to view the bollards, walkway, benches, and other downtown improvements. They discussed the placement of the lighted bollards vs. installing additional light poles. The Committee requested a cost estimate on a stamped or stained concrete walkway from Town Hall to Broadway. They also requested that staff consider installing additional benches on the sidewalk on Broadway just west of Main Street.

f. Review/Discussion on Downtown Project List

This item was not discussed.

5. Requests for future agenda items.

There were no additional requests for agenda items.

6. Adjourn.

The meeting adjourned at approximately 7:13 p.m. on Monday, May 6, 2024.

These minutes were approved on Monday, May 20, 2024.



Chris Wardlaw, Chair



Robyn Battle, Executive Director