



Prosper is a place where everyone matters.

MINUTES

Prosper Town Council Meeting

Council Chambers

Prosper Town Hall

250 W. First Street, Prosper, Texas

Tuesday, March 8, 2022

5:45 PM

Call to Order/ Roll Call.

The meeting was called to order at 5:46 p.m.

Council Members Present:

Mayor Ray Smith

Mayor Pro-Tem Meigs Miller

Deputy Mayor Pro-Tem Craig Andres

Councilmember Marcus E. Ray

Councilmember Jeff Hodges

Councilmember Amy Bartley

Council Members Absent:

Councilmember Charles Cotten

Staff Members Present:

Harlan Jefferson, Town Manager

Terry Welch, Town Attorney

Michelle Lewis Sirianni, Town Secretary

Robyn Battle, Executive Director of Community Services

Todd Rice, Communications Manager

Rebecca Zook, Executive Director of Development and Infrastructure Services

Alex Glushko, Planning Manager

James Edwards, Human Resources Director

Leigh Johnson, IT Director

Betty Pamplin, Finance Director

Dan Baker, Parks and Recreation Director

Trevor Helton, Recreation Supervisor

Doug Kowalski, Police Chief

Scott Brewer, Assistant Police Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Mayor Pro-Tem Miller led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Bartley made the following announcements:

Join the Prosper Historical Society and the Town of Prosper for the Prosper Historical Marker Rededication Ceremony on Friday, March 11 at 10:00 a.m. outside the Prosper Community Library entrance located at 200 S. Main Street. to celebrate the move of the marker to its new home.

The Prosper Spring Cleanup will be held Saturday, March 19 from 8:00 a.m. to noon at Prosper Town Hall. Residents are able to dispose of bulk trash items, electronic waste, and even have

documents shredded. No Hazardous Waste or Tires will be accepted. Just bring a valid Driver's License or Utility Bill. Cornerstone Resale will also be on site accepting donations. For more information visit the Town's website by clicking on 'Upcoming Events'.

Join the Parks and Recreation Department at 10:00 a.m. on Thursday, March 24 for a ribbon cutting ceremony to mark the official opening of Hays Park in honor of Chester G. Hays, Prosper's fourth Mayor. This family-friendly neighborhood park is located at 9008 Prestonview Drive.

TxDOT will be hosting a public meeting on Tuesday, March 22 from 5:30 p.m. to 7:30 p.m. regarding the US 380 environmental impact statement and schematic design. Details regarding the meeting will be shared this evening.

The City of Celina will be hosting a public meeting on Tuesday, March 29 from 5:30 p.m. to 7:30 p.m. regarding the reconstruction and widening of Parvin Road from Farm Market (FM) 1385 to the Dallas Parkway South at the Dallas North Tollway (DNT). Parvin Road is split between the Town and the City of Celina. The meeting will take place in Celina's Council Chambers located at 112 N. Colorado in Celina.

The Mayor's Fitness Challenge continues through April 18. If you successfully track an average of 90 minutes per week over the course of the Challenge and turn in a completed tracking sheet you will earn a free t-shirt and be entered to win a Fitbit. Any type of exercise qualifies as trackable minutes, and all ages are eligible to participate. Tracking sheets are available on the Parks and Recreation Department page of the Town's website.

Presentations.

1. Receive a presentation on the Prosper THRIVES Program. (JE)

Mr. Edwards presented the new on-the-spot recognition program. THRIVES stands for Teamwork, Heart, Respect, Integrity, Vision, Excellence, and Service, and recognizes employees who embody these qualities. Those recognized are given a THRIVES coin which can be redeemed for a gift card in addition to being able to keep the coin. Human Resources plans on incorporating the program into their recruiting efforts as well as performance evaluations.

2. Receive an update regarding the US 380 Environmental Impact Statement being completed by TxDOT and the planned Public Meeting on March 22, 2022, at Collin College. (RZ)

Ms. Zook provided an update of the upcoming public meeting being held by TxDOT. She indicated the meeting will be an open house format allowing citizens to attend anytime between the posted times. Citizens may also attend virtually which will take place from March 22 to April 6. Citizens are encouraged to submit their comments regarding the proposed schematic designs. Ms. Zook also reviewed the Town's main points and what would be less impactful to the Town.

The Town Council strongly encouraged residents to attend the upcoming meeting and submit their comments in-person as well as requested staff to draw up a comparison of how each proposed alignment affects the Town in order to submit to TxDOT.

Bill Darling, 3362 N. Custer Rd, Co-founder of ManeGait Therapeutic Horsemanship, thanked the Council for their support on this item and shared their plans of expansion, which will allow them to double in size.

Ben Pruett, 4311 Whitley Place, emphasized and encouraged citizens to attend in person and submit their comments to show their support for the Town.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

3. **Consider and act upon the minutes from the February 22, 2022, Town Council meeting. (MLS)**
4. **Consider and act upon moving the Tuesday, March 22, 2022, regular Town Council meeting to Tuesday, March 29, 2022. (MLS)**
5. **Receive the January Financial Report. (BP)**
6. **Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning and Zoning Commission on any Site Plan or Preliminary Site Plan, including CHC Prosper Trail, PISD, Preston Commons, and Prosper Wine House. (AG)**

Councilmember Bartley requested to pull item #6.

Mayor Pro-Tem Miller made a motion to approve consent agenda item 3 thru 5. Deputy Mayor Pro-Tem Andres seconded that motion, and the motion was unanimously approved.

Councilmember Bartley asked about the landscaping specifically the dumpster enclosure. She requested that staff ensures that it is disguised from view due to its location.

Councilmember Bartley made a motion to approve item 6. Councilmember Ray seconded that motion, and the motion was unanimously approved.

CITIZEN COMMENTS:

No comments were made.

Items for Individual Consideration:

7. **Consider an act upon Ordinance No. 2022-11 amending Field User Fees as contained in Section XIII of the Appendix to the Town Code of Ordinances. (DB)**

Mr. Baker stated the proposed ordinance increases fees for ballfield light use, mound adjustment, and field maintenance between games. It also removes the residency requirement for tournament teams playing out of season dates. Mr. Baker noted that partner organizations were amenable to the changes and fees are in line with comparable municipalities.

The Council discussed non-league play and practicing times with priority given to current leagues, how the mound adjustment/change out is done, as well as the proposed fees.

Deputy Mayor Pro-Tem Andres made a motion to approve Ordinance No. 2022-11 amending Field User Fees as contained in Section XIII of the Appendix to the Code of Ordinances. Councilmember Hodges seconded that motion, and the motion was unanimously approved.

8. Discuss and consider approving a covered parking structure for the Police Department. (DK)

Chief Kowalski presented an overview and objectives for maintaining operation readiness while remaining fiscally responsible with their fleet. Covered parking structure options were presented with a fabric and aluminum canopy, as well as with or without lighting and will be consistent with the overall design and components of the current facility. Based on the return on investment and keeping a high level of operational readiness, staff recommends the aluminum canopy with lighting.

The Council discussed the costs associated with the proposed options, when the quote expired, the benefits of adding lighting, and the importance of protecting the Town's assets.

Councilmember Hodges made a motion to approve option four (aluminum canopy with lighting) for the covered parking structure. Councilmember Ray seconded that motion, and the motion was unanimously approved.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

9. Honor Walls. (DB)

Mr. Baker provided an update regarding the Honor Walls project including the funded amount versus the bids acquired. Due to the increasing labor and material costs, in order to complete the project, staff is requesting a budget amendment to fund the project.

The Council discussed concerns of the additional cost(s) associated to the project and whether to delay or move forward with the project. The consensus of the Council was to proceed with the project.

10. Downtown events. (DB)

Mr. Baker stated the Parks and Recreation Department are planning four newly funded events and introduced dates and preliminary event titles and ideas regarding the events.

11. Downtown Christmas decorations. (DB)

Mr. Baker provided an update to the Council regarding interest in adding additional Christmas decorations to the downtown area. He reviewed a list of options and costs associated with each.

The Council discussed their preferences and desire to see more lighting added along Main and Broadway, as well as incorporating the downtown businesses.

12. Regional leadership opportunities. (RB)

Ms. Battle reviewed numerous regional boards and councils the Town Council currently serve as well as the Town Council subcommittees.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider Economic Development Incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.074 – To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, and Planning and Zoning Commission.

The Town Council recessed into Executive Session at 7:33 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened the Regular Session at 8:23 p.m.

No action was taken.

Adjourn.

The meeting was adjourned at 8:23 p.m.

These minutes approved on the 29th day of March 2022.

APPROVED:



Ray Smith, Mayor

ATTEST:



Michelle Lewis Sirianni, Town Secretary

