



MINUTES

Prosper Town Council Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, May 27, 2025

Call to Order/ Roll Call.

The meeting was called to order at 6:15 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Amy Bartley
Deputy Mayor Pro-Tem Chris Kern
Councilmember Craig Andres
Councilmember Chris Kern
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Staff Members Present:

Mario Canizares, Town Manager
Terry Welch, Town Attorney
Bob Scott, Deputy Town Manager
Chuck Ewings, Assistant Town Manager
Michelle Lewis Sirianni, Town Secretary
Jessica Hille, Records Management Specialist
Larenz Taylor, Management Analyst
David Hoover, Development Services Director
Suzanne Porter, Planning Manager
Dan Baker, Parks and Recreation Director
Chris Landrum, Finance Director
Carrie Jones, Public Works Director
Muya Mwangi, Help Desk Technician I
Hulon Webb, Engineering Director
Pete Anaya, Assistant Engineering Director, Capital Projects
Wilson Haynes, Senior Communications Specialist
Stuart Blasingame, Fire Chief
Shaw Eft, Assistant Fire Chief
Bill Bonny, Fire Division Chief
Doug Kowalski, Police Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

John Fowler with First Presbyterian Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Mr. Patrick Evers from the Citizens Academy Class of 2025 made the following announcements:

Thank you to all who attended the Memorial Day Ceremony yesterday to honor the brave men and women who sacrificed their lives for our country. A special thanks to all our congressman and their representatives in attendance, Mr. Catanzaro, Pastor White, and all those who participated in the event.

Join us for the next Prosper Exchange hosted by the Prosper Economic Development Corporation on Monday, June 2 at 6 pm in the Council Chambers of Prosper Town Hall for a discussion on church-state separation, religious freedom, and the first amendment in an inclusive society. Guest Speakers include Dr. Joshua Longmire, Brian Owsley, and Mike Martin. This event is free, but registration is requested. Visit Prosper EDC's website for more information.

Registration is now open for Prosper Citizens Fire Academy. This free 10-week program offers residents a behind-the-scenes look at Prosper Fire Rescue operations, providing hands-on experience and insight into the department's day-to-day responsibilities. Classes will be held on Thursday evenings from 6:30 to 9 p.m., beginning August 7 at Prosper Central Fire Station, located at 911 Safety Way. Visit prosper.tx.gov/citizensfireacademy to register before the deadline of Friday, July 11.

Mayor Bristol expressed appreciation to everyone involved in the Memorial Day Ceremony including Congressman Fallon, Representatives from Senator Cruz's and Congressman Gill's office, and Mr. Baker and the Parks and Recreation staff who organized and hosted the event.

Presentations.

1. Recognition of the 2025 Town of Prosper Citizens Academy. (TR/MP)

Mayor Bristol and Deputy Mayor Pro-Tem Bartley presented certificates recognizing the 2025 Citizen's Academy graduates.

2. Recognize Prosper Fire and Rescue for receiving the North Central Texas Trauma Regional Advisory Council's (NCTTRAC) Heart Safe Community Award. (BB)

Chief Bonny introduced the item and individuals from NCTTRAC.

Melissa Kristen with NCTTRAC outlined the criteria and guidelines in the specific areas in order to be considered for the award. She recognized the level of and outstanding efforts of the Prosper Fire Rescue Department and presented the award on behalf of NCTTRAC.

3. Recognize Prosper Fire and Rescue for the Public Protection Classification ISO-1 Renewal. (SE)

Assistant Fire Chief Eft introduced the item by outlining the criteria for the application and the review process. Chuck Allen and Eric DeArmit with the State Fire Marshal's Office recognized the efforts of the Prosper Fire Rescue Department on receiving their renewal ISO Class 1 rating. Mr. Allen presented a plaque to the Fire Chiefs and members of the Prosper Fire Rescue staff in attendance.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

4. Consider and act upon the minutes of the May 13, 2025, Town Council Work Session meeting. (MLS)

5. Consider and act upon the minutes of the May 13, 2025, Town Council Regular meeting. (MLS)

6. **Consider acceptance of the April monthly financial report for fiscal year 2025. (CL)**
7. **Consider and act upon Ordinance 2025-19 amending Article 1.04, "Boards, Commissions and Committees," of Chapter 1, "General Provisions," of the Code of Ordinances by adding a new Section 1.04.003, "Code of Conduct for Town Board, Commission and Committee Members." (RB)**
8. **Consider and act upon authorizing the Town Manager to execute Contract Amendment No. 1 to the Professional Engineering Services Agreement between Garver, LLC, and the Town of Prosper, Texas, related to the design services for the First Street from Coleman Street to Craig Road project for \$66,700. (PA)**
9. **Consider and act upon authorizing the Town Manager to enter into an agreement with Mels Electric LLC, related to the construction of three (3) Pedestrian Hybrid Beacons (PHB) at First/Copper Canyon, First/Chaucer, and Gee/Lockwood for \$628,178. (PA)**
10. **Consider and act upon a revised Façade Plan for Gates of Prosper, Phase 3, Block B, Lot 2, on 15.8± acres, located north of US 380 and west of Preston Road. (DEVAPP-23-0165) (DH)**
11. **Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)**

Mayor Pro-Tem Bartley made a motion to approve consent agenda items 4 through 11. Councilmember Hodges seconded the motion. Motion carried unanimously.

CITIZEN COMMENTS

Aarav Thakkar, 541 Travis Lane, invited the Mayor and members of Town Council to the walkathon event being held by BAPS charities in Frisco on June 1.

Items for Individual Consideration:

12. **Consider and act upon a Park Improvement Fee Agreement between the Town of Prosper and PPP 100 DEV LLC, for the Park Place Phase 1 development. (DB)**

Mr. Baker introduced the item and provided a brief history of the item. The developer of Park Place Phase 1 is requesting consideration of an amended request to use a portion of the fees from the development to pay for a widened sidewalk within the development adjacent to West Prosper Trail.

The Town Council discussed the current width of the sidewalks in that area and whether they are six, eight, or ten-foot wide, and the current building width requirements by the Town.

Clint Richardson, Developer, stated staff directed him to build a ten-foot trail, and it was not an elected item.

Mayor Pro-Tem Bartely made a motion to table the item to the June 24, 2025, Town Council meeting. Councilmember Andres seconded the motion. Motion carried unanimously.

13. Consider and act upon a Park Improvement Fee Agreement between the Town of Prosper and Shaddock-Prosper Park Place 2, LLC, for the Park Place Phase 2 development. (DB)

Mayor Pro-Tem Bartely made a motion to table the item to the June 24, 2025, Town Council meeting. Councilmember Andres seconded the motion. Motion carried unanimously.

14. Discuss and consider Town Council Subcommittee reports. (DFB)

Legislative Subcommittee: Mayor Bristol noted that the sales tax bill is progressing. It has been approved by the Senate and trying to make the House calendar for consideration.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

No comments were made.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal issues associated with code enforcement activities, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 6:57 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 7:47 p.m.

No action was taken.

Adjourn.

The meeting was adjourned at 7:48 p.m.

These minutes were approved on the 10th day of June 2025.

APPROVED:


David F. Bristol, Mayor

ATTEST:


Michelle Lewis Sirianni, Town Secretary

