



MINUTES
Parks and Recreation Board Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Thursday, November 13, 2025
6:00 PM

1. Call to Order / Roll Call.

The meeting was called to order at 6:00 p.m.

Board Members Present:

Daniel Knox, Chair
Bob Benson, Vice Chair
Valerie Rodriguez
Deb Horan
Kari Castro
Kyle LaFerney

Staff Members Present:

Dan Baker, Director of Parks and Recreation
Kurt Beilharz, Assistant Director of Parks and Recreation
Matt Furr, Parks Superintendent
Trevor Helton, Recreation Manager
Talia Stevenson, Senior Administrative Assistant
Barbara Cottone, Parks Planner

2. Consider and act upon the minutes of the October 9, 2025, Parks and Recreation Board Meeting.

Motion to approve the minutes made be Benson, seconded by Rodriguez. Motion approved 6-0.

3. Comments from the public.

Mayor Bristol welcomed the new Parks and Recreation Board members. He provided an update on the recent bond election, noting that the Parks-related items did not pass. Mayor Bristol expressed disappointment with the outcome and stated that he looks forward to discussing plans for moving forward without additional funding.

Barbara Cottone spoke about recruiting the Parks Board members to volunteer for the 2025 Christmas Festival and stated a follow up email would be sent.

4. Consider and act upon revisions to the Doe Branch Master Plan.

Beilharz provided an update on the Doe Branch Master Plan.

Castro asked for clarification on the differences in the proposed plan.

Beilharz clarified that the only difference is the volleyball court. Baker clarified that we don't have funds right now but want confirmation on addressed concerns. LaFerney asked how parking is planned. Baker clarified that metrics was used for parking.

Beilharz suggested that we send out the original plan and two new concepts. LaFerney requested a phasing plan design.

Motion to table the item made by LaFerney, seconded by Benson.

5. Receive staff updates: Recreation, Park Development, Park Operations, and Director.

Park Development:

Beilharz presented Raymond Community Park updates. Construction 85 percent complete on the restroom/concession stand. The tennis and pickleball courts are 95 percent complete. The baseball field fencing is nearing completion. Concrete for baseball backstops and seating is complete. Hike and Bike Trail are 98 percent complete.

Beilharz presented on The Park at Cool River a neighborhood park development by Blue Star. The park is part of a Park Improvement Development Agreement. Will include small playground, pavilion, open space, picnic stations, and loop trail around the park.

Beilharz presented on the Downtown Plaza updates. Overview was given on the artificial turf, overhead lighting, trees with lighting, landscape beds, and Adirondack chair seating.

Recreation:

Helton presented an overview of the Veteran's Day Honor Run.

Park Operations:

Furr provided updates on completed repairs at Lakewood Playground, Windmill Playground, as well as graffiti removal at the Soccer Playground. Furr also reported on irrigation repairs completed along the Prosper Trail main line, the Highway 289 main line, and First Street.

Director:

Baker presented the upcoming calendar, noting that the December 11 Parks and Recreation Board meeting is canceled due to the Board/Commission Annual Reception. Town Council has proposed a joint workshop in January; details have not yet been finalized. The next Parks and Recreation Board meeting is scheduled for January 8 at 6:00p.m. in the Council Chambers.


6. Request for future agenda items.

No agenda items requested.

7. Adjourn.

Motion to adjourn by Castro, seconded by Rodriguez.

Meeting adjourned.



Daniel Knox, Chair

2/12/26
Date