



## MINUTES

**Parks and Recreation Board Meeting**  
Prosper Town Hall, Council Chambers  
250 W. First Street, Prosper, Texas  
Thursday, January 23, 2025  
**6:00 PM**

**1. Call to Order / Roll Call.**

The meeting was called to order at 6:00 p.m.

**Board Members Present:**

Daniel Knox, Chair  
Robert Benson, Vice Chair  
Kimberly Shamsy  
Kari Castro  
Kyle LaFerney

**Staff Members Present:**

Dan Baker, Director of Parks and Recreation  
Kurt Beilharz, Assistant Director of Parks and Recreation

**2. Consider and act upon the minutes of the November 14, 2024 Parks and Recreation Board meeting.**

Motion to approve by Castro, seconded by Benson. Motion approved 5-0.

**3. Comments from the public.**

No comments from the public.

**4. Consider and act upon a recommendation to approve hiring the consultant Kimley-Horn for the Doe Branch Community Park Master Plan.**

Beilharz presented on the Doe Branch Community Park Master Plan.

Motion to approve hiring the consultant Kimley-Horn for the Doe Branch Community Park Master Plan by Benson, seconded by LaFerney. Motion approved 5-0.

**5. Consider and act upon a recommendation to approve the 2025 Parks, Recreation and Open Space Master Plan.**

Beilharz presented on the 2025 Parks, Recreation and Open Space Master Plan.

Motion to approve the 2025 Parks, Recreation and Open Space Master Plan made by Benson, seconded by LaFerney. Motion approved 5-0.

**6. Receive staff updates: Recreation, Park Development, Park Operations, and Director.**

**Park Development:**

Beilharz presented on park development:

**Raymond Community Park**

Work on the restroom / concession building is approx. 40% complete. Subgrade prep for the pickleball and tennis courts has started. Irrigation work will be starting soon. A pedestrian bridge for the hike & bike trail has been ordered.

**Parvin Park, aka Downtown Park**

Design is currently at approximately 60%. Bid phase scheduled to start in late May 2025. Construction phase scheduled to be complete in November 2025 if the project stays on track.

**Doe Branch Community Park Master Plan**

Kimley-Horn will be under contract this month. Approximately a 163-acre Community Park. Possible amenities could include - cricket field, soccer fields, pickleball and tennis courts, nature trails, extended mountain bike trails, disc golf course, dog park, archery range. Consultant will develop brief slide presentation that will be used for Town- wide survey.

**Director:**

Baker provided updates on Lakewood Park Vandalism and PBSA / Celina Update.

**Lakewood Park Vandalism**

Damages caused by e-bikes, golf carts, and overzealous pickleball players. Police Department has been notified and has deployed their camera trailer.

**7. Request for future agenda items.**

No requests for future agenda items.

**8. Adjourn.**

Motion by Shamsy, seconded by Castro.

Meeting adjourned.

  
Daniel Knox, Chair

2/13/25  
Date