



## MINUTES

**Prosper Town Council Meeting**  
Prosper Town Hall, Council Chambers  
250 W. First Street, Prosper, Texas  
Tuesday, July 9, 2024

### **Call to Order/ Roll Call.**

The meeting was called to order at 6:15 p.m.

### **Council Members Present:**

Mayor David F. Bristol  
Mayor Pro-Tem Marcus E. Ray  
Deputy Mayor Pro-Tem Amy Bartley  
Councilmember Craig Andres  
Councilmember Chris Kern  
Councilmember Cameron Reeves

### **Council Members Absent:**

Councilmember Cameron Reeves

### **Staff Members Present:**

Mario Canizares, Town Manager  
Terry Welch, Town Attorney  
Michelle Lewis Sirianni, Town Secretary  
Bob Scott, Deputy Town Manager  
Chuck Ewings, Assistant Town Manager  
Robyn Battle, Executive Director  
Chris Landrum, Finance Director  
Pete Anaya, Assistant Director of Engineering, CIP  
David Hoover, Development Services Director  
Dan Baker, Parks and Recreation Director  
Carrie Jones, Public Works Director  
Todd Rice, Communications and Media Relations Manager  
Jessika Hotchkin, Help Desk Technician I  
Ron Castro, Interim Assistant Police Chief

### **Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

Jim Lugar with Life Journey Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

### **Announcements of recent and upcoming events.**

Councilmember Kern made the following announcements:

Registration is open for the Citizens Fire Academy. Classes will run for 10 weeks, every Thursday evening from 6:30 to 9:00 p.m. starting Thursday, August 1. Residents may register by visiting [prosper.tx.gov/citizensfireacademy](https://prosper.tx.gov/citizensfireacademy). The deadline to register is Thursday, July 11 with limited space available.

The summer season of the Mayor's Fitness Challenge is underway. Any type of exercise counts as fitness minutes. Turn in your tracking sheet by September 9 to earn a free t-shirt and entry in a drawing for Bluetooth Earbuds. Visit [prosper.tx.gov/mayorsfitnesschallenge](https://prosper.tx.gov/mayorsfitnesschallenge) for more information.

Applications are now being accepted through Friday, August 2 to serve on a Town's Board, Commission, or Committee. More information about the Board and Commissions application process, including an online application form, is available at [prospertx.gov/boardandcommissions](http://prospertx.gov/boardandcommissions).

This week as part of the Summer Library Program, "Every Animal Has a Story", will spotlight birds. Craft days will take place on Tuesday and Friday from 10 am to 1 pm; Wednesday will offer bird-themed story times several times throughout the day; and Thursday at 10 am features The Raptor Show. Tickets for the show will be available 30 minutes before the event. For more information regarding this weeks events, and upcoming summer events, visit the 2024 Summer Programs at [prospertx.gov/library](http://prospertx.gov/library).

### **Presentations.**

1. **Recognize the Town Secretary's Office with the Texas Municipal Clerks Achievement of Excellence Award. (MLS)**

Ms. Lewis Sirianni introduced Tina Stewart, City Secretary with the City of The Colony and TMCA Board member and Tenitrus Parchman, Deputy City Secretary with the City of McKinney who presented the award on behalf of the organization.

### **CONSENT AGENDA:**

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda at the request of Council Members or staff.

2. **Consider and act upon the minutes from the June 25, 2025 Town Council Work Session meeting. (MLS)**
3. **Consider and act upon the minutes from the June 25, 2024 Town Council Regular meeting. (MLS)**
4. **Consider and act upon authorizing the Town Manager to execute an Interlocal Agreement between the Town of Prosper and the City of Celina related to the median mowing and maintenance along Frontier Parkway. (DB)**
5. **Consider and act upon authorizing the Town Manager to approve the purchase of a striping machine and various signs, markings materials, and supplies from Centerline Supply, Inc. in the amount of \$95,000. (CJ)**
6. **Consider and act upon authorizing the Town Manager to execute Contract Amendment No. 2 to the Professional Engineering Services Agreement between Garver, LLC, and the Town of Prosper, Texas, related to land acquisition services for the Coleman Street from Gorgeous Road to Prosper Trail and Coleman Street from Prosper Trail to Talon Lane/Amberly Lane projects for \$257,250. (PA)**
7. **Consider and act upon Ordinance 2024-48 amending Subsection (f) of Section 12.08.023, "Approved and Prohibited Truck Routes; Exemptions," of Article 12.08, "Truck Routes," of Chapter 12, "Traffic," of the Code of Ordinances. (HW)**

Mayor Pro-Tem Ray requested to pull item 5.

Mayor Pro-Tem Ray made a motion to approve items 2 through 4, 6, and 7. Deputy Mayor Pro-Tem Bartley seconded the motion. Motion carried with a 6-0 vote.

Regarding item 5, Ms. Jones introduced the item. She commented that this purchase is approved through the purchasing cooperative and will allow to make purchases through the rest of the fiscal year. This is currently budgeted through Streets. Staff is requesting approval due to the amount threshold through the Purchasing Department.

Mayor Pro-Tem Ray made a motion to approve item 5. Councilmember Hodges seconded the motion. Motion carried with a 6-0 vote.

### **CITIZEN COMMENTS**

Mr. Perry, 850 Kingsley Drive expressed his disappointment in the Town Council's approval of the most recent development referred to as the Arts District. He would like to have a true Arts Center in the Town for the residents to enjoy.

### **Items for Individual Consideration:**

#### **8. Receive an update on the Freedom Fest and Celebrate Prosper events. (DB)**

Mr. Baker provided an update to this year's Freedom Fest, which included improvements to setup, stage location, partnerships with the Downtown businesses, and services the Town will be providing.

The Town Council discussed the arrangement of the fencing for the event, the inclusion of Silo Park, entry and exit points, and the overall orientation of the event.

Mr. Baker presented potential changes for the Celebrate Prosper event including proposed additions and future changes.

Deputy Mayor Pro-Tem Bartley requested the staff receive input from the Community Engagement Committee and have a special area for new residents at the event.

#### **9. Receive an update regarding the Downtown Advisory Committee. (RB)**

Ms. Battle presented an update of the completed, in-progress, and pending projects that align with the Downtown Master Plan that the Committee has been working on since they formed along with committed and remaining funds based on these projects. Items for future consideration were also presented for feedback.

The Town Council discussed keeping the committee as an Ad-Hoc for the time being, involving the Downtown Business Alliance as necessary for their feedback, and future funding to be jointly contributed from the EDC and the Town.

Ms. Battle added the Town's website is being updated to include a designated page to promote Downtown and is set to launch by August 1.

#### **10. Discuss and consider Town Council Subcommittee reports. (DFB)**

CIP Subcommittee: Deputy Mayor Pro-Tem Bartley stated the subcommittee discussed the Prosper Trail project and are evaluating the project list for the next fiscal year.

### **Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

No comments were made.

**EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

*Section 551.071 - To consult with the Town Attorney regarding legal issues associated with code enforcement activities and substandard structures, and all matters incident and related thereto.*

The Town Council recessed into Executive Session at 7:13 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened into Regular Session at 7:50 p.m.

No action was taken.

**Adjourn.**

The meeting was adjourned at 7:51 p.m.

These minutes were approved on the 23<sup>rd</sup> day of July 2024.

**APPROVED:**

*David F. Bristol*

David F. Bristol, Mayor

**ATTEST:**

*Michelle Lewis Sirianni*  
Michelle Lewis Sirianni, Town Secretary

