



MINUTES
Library Board Special Meeting
Prosper Town Hall, Program Room
200 S. Main Street, Prosper, TX
Thursday, February 13, 2025
5:30 PM

1) Call to Order / Roll Call

Meeting was called to order at 5:30 pm by Danielle Philipson

a) Board members present:

i) Andrew Cartwright, Danielle Philipson, Lenorah Johnson, Mary Beth Randecker, Katie Williams, Jennifer Wattenbarger

b) Board members absent:

i) Jennifer Lawler

c) Staff members present:

i) Gary Landeck (Library Director)

ii) Robyn Battle (Executive Director, Town of Prosper)

2) Comments by the public.

a) none

3) Review and provide feedback on the revised draft of the Master Plan by 720 Design and the Library Director's presentation for the February 25 Town Council meeting. Consider and discuss revisions.

Key Updates:

- **Volume 1:** The main change is the addition of a third option for a 33,000 sq/ft facility. Sections 1 and 2 remain largely unchanged, except where references to this third option have been added. Section 3 provides a breakdown of all three options.
- **Volume 2:** This remains unchanged, but we included it for reference. It contains survey and focus group results, as well as other supporting documentation for Volume 1.

Danielle mentioned that the original options included over 50% of the total bond as mentioned at the town council meeting. Council asked to see a 3rd option presentation that included 33,000 SQFT, digital collection.

Robin said council asked to remove Artesia since no plans for annexation. In option 3, we would be out of space with collection space by 2033.

Katie wondered if accreditation standards would be at risk with option 3. Lenorah spoke about the importance of maintaining accreditation so Prosper doesn't lose access to we have now. 30,000 sq ft would keep us in accreditation until 2033.

Gary presented an initial outline of option 3 and his presentation for discussion, with the goal of presenting a final version at our February 20 meeting.

Feedback from Town Council was that the 2 options that were presented are too expensive

Gary's presentation is focused on option 3 (presenting advantages and short comings)

The board wants Prosper citizens to use Prosper's library

Gary will take board's recommendations and add them to his presentation. Then he will share an updated presentation with the board.

Lenorah will share the work that has been done so far for a foundation for possible public partnerships as a source of additional funding.

Robin explained- our goal is to get the board comfortable with the master plan. Also, the board needs to make recommendations then **present to council 3/11**.

- What Council's adoption of the Master Plan would mean- plan adopted, then present it to the bond committee.

- How Library Board members can qualify their approval (or concerns) of the Master Plan

Come to consensus

Designee speaking to council to advocate for the library we want to see

- The Citizen Bond Committee process- bond committee would recommend final monetary commitment.

The board discussed Library Director's draft presentation to Town Council and revised master plan documents. Concerns regarding accreditation and importance of balancing capital budget items were discussed. Discussion will continue at 2/20/25 meeting. The board will spend the week reading the plan as presented by Gary and come back with recommendations. The board wants the time needed to send the best presentation to council.

- 4) Future meetings and request for future agenda items (carried over from November 2024 & January 2025 meetings' "request for future agenda items")
 - a) Review and approve minutes from **January 7 meeting**
 - b) Question from Johnson- is it time to revisit going back to a monthly board meeting or more frequent meeting schedule?
 - c) Request to revisit materials selection policies
 - d) Revisit Library renewals and ILL proposed policy changes
 - e) Revisit option of livestreaming board meetings
 - f) Discuss amending bylaws to have secretary and chair sign minutes
 - g) Next scheduled meeting Feb. 20,2025 at 6:15

5) Adjournment

- a) Mary Beth Randecker motioned to adjourn; Katie Williams seconded. Motion unanimously approved.
- b) Meeting adjourned by Danielle Philipson at 7:26 pm.



Jennifer Wattenbarger

February 13, 2025

Jennifer Wattenbarger

Date