



MINUTES

Prosper Town Council Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, July 22, 2025

Call to Order/ Roll Call.

The meeting was called to order at 6:15 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Amy Bartley
Deputy Mayor Pro-Tem Chris Kern
Councilmember Craig Andres
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Council Members Absent:

Councilmember Marcus E. Ray

Staff Members Present:

Mario Canizares, Town Manager
Terry Welch, Town Attorney
Michelle Lewis Sirianni, Town Secretary
Bob Scott, Deputy Town Manager
Chuck Ewings, Assistant Town Manager
Robyn Battle, Executive Director
Larenz Taylor, Management Analyst
Hulon Webb, Director of Engineering
Pete Anaya, Assistant Director of Engineering – Capital Projects
Lindy Higginbotham, Senior Civil Engineer
Carrie Jones, Public Works Director
Kurt Beilharz, Assistant Parks and Recreation Director
Trevor Helton, Recreation Manager
Chris Landrum, Finance Director
David Hoover, Development Services Director
Gary Landeck, Library Director
Leigh Johnson, IT Director
Muya Mwangi, Help Desk Technician I
Todd Rice, Communications Director
Stuart Blasingame, Fire Chief
Doug Kowalski, Police Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Mike Martin with Hope Fellowship Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Reeves made the following announcements:

The summer season of the Mayor's Fitness Challenge is underway. Any type of exercise counts as fitness minutes. Turn in your tracking sheet by September 12 to earn a free T-shirt and entry

into a drawing for a pair of Bluetooth Earbuds. Visit prosper.tx.gov/mayorsfitnesschallenge for more information.

Applications are now being accepted through Friday, August 1 to serve on a Prosper Board, Commission, or Committee. More information about the Board and Commissions application process, including an online application form, is available at prosper.tx.gov/boardandcommissions.

Presentations.

1. Recognition of participants in the Mayor's Fitness Challenge. (TH)

Mr. Helton introduced the item with an overview of the program and announced the winner from the spring session.

2. Proclamation declaring the month of August 2025 as Gun Safety Awareness Month. (MLS)

Mayor Bristol read and presented a Proclamation to Eric Gonzalez, Kevin Greene, and Kelly Stevens with Cook Children's.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

- 3. Consider and act upon the minutes of the June 24, 2025, Town Council Work Session meeting. (MLS)**
- 4. Consider and act upon the minutes of the June 24, 2025, Town Council Regular meeting. (MLS)**
- 5. Consider acceptance of the June monthly financial report for fiscal year 2025. (CL)**
- 6. Receive the Quarterly Investment Reports for the First Two Quarters. (CL)**
- 7. Consider and act upon Resolution 2025-26 approving the Town of Prosper Investment Policy and Investment Strategy and approving the list of qualified brokers/dealers and financial institutions that are authorized to engage in investment transactions with the Town of Prosper. (CL)**
- 8. Consider and act upon Resolution 2025-27 designating various individuals as authorized representatives for the Town's banking accounts. (CL)**
- 9. Consider and act upon approving the expenditure for the annual software assurance of the Town's computer-aided dispatch and record management systems for Public Safety, from Integrated Computer Systems, Inc., a sole source provider for \$126,215. (LJ)**
- 10. Consider and act upon Resolution 2025-32 suspending the July 31, 2025, effective date of Oncor Electric Delivery Company's requested rated change to permit the Town time to study the request and to establish reasonable rates; approving Cooperation with the Steering Committee of Cities Served by Oncor to hire legal and consulting services and to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this**

resolution is passed is open to the public as required by law; and requiring notice of this resolution to the company and legal counsel for the Steering Committee. (TW)

11. Consider and act upon Ordinance 2025-29 amending the Code of Ordinances by adding a definition of "Electric Bicycle" to Section 1.09.001, "Definitions"; amending Section 1.09.008, "Bicycle Riding and Skating in Parks and on Bike Trails" and Subsection (5) of Section 1.09.023, "Outdoor Areas and Facilities;" all contained in Article 1.09, "Parks and Recreation," of Chapter 1, "General Provisions," to include the operation of electric bicycles. (TW)
12. Consider and act upon a Professional Services Agreement between Axene Continuing Education and the Town of Prosper for Medical Control and Continuing Education Services in an amount not to exceed \$99,340. (SB)
13. Consider and act upon Ordinance 2025-30 amending Article 4.05, "Alarm Systems", of Chapter 4, "Business Regulations", of the Town's Code of Ordinances and amending fees contained in Section XVI, "Alarm Systems" of Appendix A, "Fee Schedule". (DK)
14. Consider and act upon Ordinance 2025-31 amending Section 12.09.004 "School Traffic Zones" of Chapter 12 "Traffic and Vehicles" of the Town's Code of Ordinances by modifying the limits and hours of operation of such zones. (HW)
15. Consider and act upon Joint Resolution 2025-28 with Aubrey, Celina, Pilot Point, Providence Village and Prosper urging the Texas Department of Transportation to expedite funding for critical infrastructure projects. (CE)

Councilmember Hodges made a motion to approve consent agenda items 3 through 15. Mayor Pro-Tem Bartley seconded the motion. Motion carried with a 6-0 vote.

CITIZEN COMMENTS

Vince Handler, 7409 Brushy Meadow Trail, Aubrey, announced his candidacy for Justice of the Peace, Precinct 5 in Denton County. He commented on his campaign platform including his experience and items of focus.

Items for Individual Consideration:

16. Receive and discuss the Bond Committee recommendation for a November 4, 2025, Bond Election. (RBS)

Mr. Scott introduced the item and noted as per the Council's direction, no tax rate increase will occur with the proposed election and only debt issuance that can be made within the current debt service tax rate will be made. The Bond Committee held seven meetings, toured facilities, and prioritized projects.

Kevin Greene, Chair of the Bond Committee, spoke about the work done by the committee and prioritized the proposed projects as they felt they were needed for the community. He expressed his gratitude to the committee, the Town Council, and staff that assisted them through the process.

Mr. Webb provided an overview of the proposed street and infrastructure projects.

Chief Kowalski and Jason Cave with GFF Design provided an overview of the proposed Police Station facility expansion.

Mr. Landeck provided an overview of the proposed Library facility expansion.

Mr. Ewings provided an overview of the proposed Service Center expansion and the downtown Silo improvements.

Mr. Beilharz provided an overview of the proposed park projects.

Mr. Scott indicated that based on feedback from the Town Council, this item with the related ordinance calling the election will be brought back at the next regularly scheduled meeting.

Mayor Bristol expressed his appreciation to staff and the committee for their work.

17. **Consider and act upon authorizing the Town Manager to execute a Construction Agreement awarding Competitive Sealed Bid No. 2025-13-B to DDM Construction Corporation, related to construction services for the Coit Road (First-Prosper Trail) Paving and Drainage Improvements project in the amount of \$10,377,272 and authorize \$500,000 for construction phase contingencies. The total purchase order amount is \$10,877,272. (LH)**

Ms. Higginbotham presented the item noting the number of bids received, project timeframe, and budget associated with the project. Staff recommends approval.

The Town Council discussed the timing of each phase and if there was any overlap, and if there were fees for liquidated damages.

Councilmember Andres made a motion to approve authorizing the Town Manager to execute a Construction Agreement awarding Competitive Sealed Bid No. 2025-13-B to DDM Construction Corporation, related to construction services for the Coit Road (First-Prosper Trail) Paving and Drainage Improvements project in the amount of \$10,377,272 and authorize \$500,000 for construction phase contingencies. The total purchase order amount is \$10,877,272. Mayor Pro-Tem Bartley seconded the motion. Motion carried with a 6-0 vote.

18. **Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between Geotex Engineering, LLC, and the Town of Prosper, Texas, related to professional construction materials testing and observation services for the Coit Road (First - Prosper Trail) Paving and Drainage Improvements project for \$239,028. (LH)**

Ms. Higginbotham noted this item is in conjunction with the previous and is for the material testing for the project. Staff recommends approval.

Councilmember Reeves made a motion to approve authorizing the Town Manager to execute a Professional Services Agreement between Geotex Engineering, LLC, and the Town of Prosper, Texas, related to professional construction materials testing and observation services for the Coit Road (First - Prosper Trail) Paving and Drainage Improvements project for \$239,028. Councilmember Kern seconded the motion. Motion carried with a 6-0 vote.

20. **Consider and act upon authorizing the Town Manager to execute Change Order No. 3 to Dean Construction to include field lighting for the multipurpose fields and all required appurtenances, new electrical service, labor, and materials required to construct and install the multipurpose lighting at Raymond Community Park in the amount of \$1,932,621. (DB)**

Mr. Beilharz presented the item noting that the proposed Change Order No. 3 will provide field lighting for the multipurpose fields in Raymond Community Park. Multipurpose field lighting was not included in the original GMP; however, a PASO request for the lighting and subsequent donation offer of \$950,000 was presented to the CIP Subcommittee and Parks and Recreation Board. If approved along with the donation, the Town would pay the remaining balance. Funds have been identified through other project savings, bond interest, park improvement fees, project contingency dollars, and the donation.

The Town Council discussed the continued cost increases on the project.

Mayor Pro-Tem Bartley made a motion to approve authorizing the Town Manager to execute Change Order No. 3 to Dean Construction to include field lighting for the multipurpose fields and all required appurtenances, new electrical service, labor, and materials required to construct and install the multipurpose lighting at Raymond Community Park in the amount of \$1,932,621. Councilmember Andres seconded the motion. Motion carried with a 6-0 vote.

19. **Consider and act upon authorizing the Town Manager to execute an agreement between the Town of Prosper and the Prosper Athletic Soccer Association (PASO) to accept a donation in the amount of \$950,000 to be used to supplement the costs for the addition of field lighting for the multipurpose fields at Raymond Community Park. (DB)**

Mr. Beilharz stated this item is in conjunction with the previous item. If approved, the donation would be used towards the cost of the lighting at Raymond Community Park.

Councilmember Hodges made a motion to approve authorizing the Town Manager to execute an agreement between the Town of Prosper and the Prosper Athletic Soccer Association (PASO) to accept a donation in the amount of \$950,000 to be used to supplement the costs for the addition of field lighting for the multipurpose fields at Raymond Community Park. Councilmember Reeves seconded the motion. Motion carried with a 6-0 vote.

21. **Discuss and consider Town Council Subcommittee reports. (DFB)**

Legislative Subcommittee: Mayor Bristol noted that a special session is taking place that they are following.

Downtown Advisory Committee: Councilmember Kern noted the committee discussed temporary signage and received updates on parking solutions.

Finance Subcommittee: Mayor Bristol noted the committee received presentations on the budget process thus far, the compensation study, healthcare, and the Bond Rating agencies meeting recently held.

Capital Improvements Projects Subcommittee: Mayor Pro-Tem Bartley noted they recently discussed the proposed bond propositions, Raymond Community Park Change Order, infrastructure projects, and capital dedicated funds.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

Councilmember Reeves requested an item discussion regarding short-term rentals.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal advice relative to historical uses and historical designations of property in the Town, and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal matters associated with amendments to the Town's Code of Ordinances regarding recent legislation, and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal matters associated with amendments to Article 1.02 of Chapter 1 of the Town's Code of Ordinances, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 7:45 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 9:08 p.m.

No action was taken.

Adjourn.

The meeting was adjourned at 9:08 p.m.

These minutes were approved on the 12th day of August 2025.

APPROVED:



David F. Bristol, Mayor



ATTEST:



Michelle Lewis Sirianni, Town Secretary