



MINUTES
Parks and Recreation Board Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Thursday, May 8, 2025
6:00 PM

1. Call to Order / Roll Call.

The meeting was called to order at 6:00 p.m.

Board Members Present:

Daniel Knox, Chair
Bob Benson, Vice Chair
John Metcalf
Kimberly Shamsy
Kyle LaFerney

Staff Members Present:

Dan Baker, Director of Parks and Recreation
Kurt Beilharz, Assistant Director of Parks and Recreation
Matt Furr, Parks Superintendent
Trevor Helton, Recreation Manager
Randy Breeding, Parks Planning Manager
Talia Stevenson, Senior Administrative Assistant

2. Consider and act upon the minutes of the April 10, 2025, Parks and Recreation Board meeting.

Motion to approve by Benson, seconded by LaFerney. Motion approved 5-0.

3. Comments from the Mayor.

Mayor Bristol addressed the Parks and Recreation Board, expressing his appreciation for their continued involvement and dedication. He thanked the board for their efforts in reviewing the Parks, Recreation, and Open Space Masterplan and encouraged them to remain actively engaged.

Continuing the topic of the master plan, Mayor Bristol recommended the consideration of larger park signage, including posted rules and contact information for use in the event of park closures. He cited Lakewood Park as an example for this recommendation.

Mayor Bristol noted the upcoming budget planning season and mentioned the potential of a Park Warden position for discussion. He encouraged the board to help raise awareness within the community about the use and safety of e-bikes.

Mayor Bristol mentioned a meeting that was held with himself, the Town Manager and the Director of Parks of Recreation, to discuss the growing interest in cricket and the need for appropriate field space. He advised that players requesting field use be mindful of appropriate scheduling and usage to avoid conflicts and potential misuse.

Comments from the public.

Resident Satya Prakash, 811 Foxfield Court spoke regarding access to Folsom Park grass area for recreational cricket games. Prakash is asking for clarification on whether or not cricket is allowed to be played on fields that are not in use.

4. Receive staff updates:

Baker introduced Randy Breeding, the new Park Planning Manager. Breeding gave a brief introduction of himself to the board.

Baker presented on special events:

National Day of Prayer: Approximately 130 members from the community gathered for the National Day of Prayer at Prosper Town Hall, located at 250 W. First St. The event began with music and a time of gathering at 11:30 a.m. in the south parking lot. This was followed by a prayer and worship service from noon to 1 p.m. at the same location. Local pastors and community leaders led the special time of fellowship, prayer, and worship, which welcomed all who wished to unite in lifting up the nation. While a limited number of chairs were provided, many attendees brought their own lawn chairs.

Upcoming Events:

Blooms & Bubbly: May 10th

Memorial Day Ceremony: May 26th

Survey Update: 81 total responses as of May 7th.

Helton presented recreation updates:

PYSC Field Usage: PYSC athletic field usage tracking began in 2015. The addition of synthetic turf fields happened in 2018.

Beilharz presented park development updates:

Raymond Community Park: Currently working on the restroom and concession stand building. The construction is progressing slowly. Moisture conditioning for the pickleball and tennis courts is complete. Baseball field fencing is underway. Baseball backstops and seating are almost complete.

Parvin Park aka Downtown Park: 100% of plans are completed. The bid process is to begin May-June 2025. Construction is set to begin in July-ish. Construction should be completed in late 2025.

Doe Branch Creek Erosion Control: Project is fully completed.

Furr presented park operations updates:

Town Hall: Completed turf installation at Town Hall.

Frontier Park: Installed a new baby changing table at Frontier Park and repaired a main line break at the tee fitting.

Baker presented updates on field lighting and multipurpose field sodding at Raymond Community Park:

Field Lighting: The total project cost is estimated to be \$1.8 million - \$2 million. PASO funding opportunity. Currently, \$500,000 prior to Lakewood Park donation and \$200,000 money market. For fall, \$250,000 available after fall registration. PASO has proposed to contribute \$200,000 per year until total cost has been recovered. The CIP subcommittee chose not to pursue the option, prefers the town cover the remaining project cost.

Field Sodding: The total cost is \$400,000 after credit for hydromulch seed. Multipurpose fields will not be available for play until the earliest Spring of 2026, and most likely summer of 2026, if they are seeded. Sodding the fields will make the fields playable for the Spring 2026 season. CIP subcommittee is in favor of the added cost for sod to accelerate the time the park will need for grow-in.

5. Request for future agenda items

LaFerney and Benson requested a presentation on the Town's plan for the future of cricket.

Metcalf requested an update on the sports that have unmet demand.

LaFerney requested an overview on how many parks are requiring park signage.

Shamsy requested an update on park ordinances.

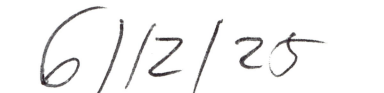
6. Adjourn

Motion to adjourn made by LaFerney, seconded by Shamsy.

Meeting adjourned.



Daniel Knox, Chair



Date