



MINUTES
Community Engagement Committee
Prosper Town Hall, Executive Conference Room
250 W. First Street, Prosper, Texas
Wednesday, December 3, 2025

1. Call to Order / Roll Call.

The meeting was called to order at 6:03 p.m.

Committee Members Present:

Kimberly Smith, Chair
Soprina Reeves, Vice Chair
Annie Bunger
Sean Boardman
Ella Lee
Jennifer Downs
Jeff Robinson
Andy Franco
Rory Conley

Committee Members Absent:

Kari Willis
Samad Abdur-Razzaaq

Councilmembers Present:

Jeff Hodges
Amy Bartley

Staff Members Present:

Robyn Battle, Executive Director
Kaylynn Stone, Special Events Manager
Todd Rice, Communications Director

2. Consider and act upon the minutes of the November 5, 2025 Community Engagement Committee (CEC) meeting.

Kimberly Smith made a motion to approve and Annie Bunger seconded. The minutes were unanimously approved.

3. Comments from the Public.

There were no comments from the public.

4. Review Scope of Work and Town Obligations for Downtown Block Party and Pride in the Sky

Representatives from The Tavern on Broadway presented their proposed vision for a downtown block party. Following the overview of the event concept and objectives, Mr. Rice presented the proposed scope of services, including responsibilities assigned to The Tavern on Broadway and the Town of Prosper. Feedback was provided by Councilmember Bartley and Mrs. Bunger recommending that the 6:00 p.m. concert be limited to individuals 18 years of age and older. No additional comments were offered, and the committee expressed consensus in support of advancing the event to the next phase of the approval process.

Mrs. Stone presented the proposed scope of services for the Pride in the Sky event. Councilmember Amy Bartley requested that the flat fee currently charged by the Town to Cedarbrook, intended to offset public safety costs, be eliminated. Councilmember Bartley

further requested that all scope of service expectations be clearly documented within the event contracts.

5. Brainstorming Ideas for Life in Prosper.

a. Discussion regarding collaborative engagement activities between the Community Engagement Committee and the Mayor's Youth Advisory Council.

Members of the Community Engagement Committee convened in the Council Chambers to participate in a meet-and-greet with members of the Mayor's Youth Advisory Council. The committees engaged in discussion, posed questions, and exchanged ideas related to collaborative approaches and strategies for enhancing community engagement initiatives.

6. Discussion on Town Events

a. Recent Events

a1: Veterans Day Honor Run & Veterans Memorial Ribbon Cutting

The events were held on November 8 at Frontier Park.

a2: Prosper on Tap: Friendsgiving

The event was held on November 22 and had a turnout of over 200 attendees.

b. Upcoming Events

b1: Prosper Christmas Festival

The event will be held on December 6 at Prosper Town Hall.

7. Discuss and receive updates regarding:

a. Community Engagement Activities

Mr. Rice shared a reminder for the committee to attend the annual boards and commissions reception to be held at The Gin.

8. Discuss and consider "CEC Top 3" & Save the Date Items.

The Committee recommended the following for the CEC Top 3 this month:

- Christmas Festival
- New Ebike Registration
- Prosper Fishing Derby

9. Requests for future agenda items.

The Committee requested the following for future agenda items

- Discuss a possible marketing material for CEC members to give out during events

10. Adjourn.


The meeting was adjourned at 7:48 p.m. on December 3, 2025.

These minutes were approved on January 7, 2026.

APPROVED


Kimberly Smith, Chair

ATTESTED


Todd Rice, Communications Director