



**MINUTES**  
**Prosper Town Council Meeting**  
Prosper Town Hall, Council Chambers  
250 W. First Street, Prosper, Texas  
Tuesday, February 25, 2025

**Call to Order/ Roll Call.**

The meeting was called to order at 6:15 p.m.

**Council Members Present:**

Mayor David F. Bristol  
Mayor Pro-Tem Marcus E. Ray  
Deputy Mayor Pro-Tem Amy Bartley  
Councilmember Craig Andres  
Councilmember Chris Kern  
Councilmember Jeff Hodges  
Councilmember Cameron Reeves

**Staff Members Present:**

Mario Canizares, Town Manager  
Terry Welch, Town Attorney  
Michelle Lewis Sirianni, Town Secretary  
Bob Scott, Deputy Town Manager  
Chuck Ewings, Assistant Town Manager  
Robyn Battle, Executive Director  
Mary Ann Moon, EDC Executive Director  
David Hoover, Development Services Director  
Skyler Sparks, Help Desk Technician I  
Dan Baker, Parks & Recreation Director  
Hulon Webb, Engineering Director  
Chris Landrum, Finance Director  
Carrie Jones, Public Works Director  
Wilson Haynes, Senior Communications Specialist  
Scott Brewer, Assistant Police Chief  
Kevin McGee, Police Lieutenant  
Stuart Blasingame, Fire Chief

**Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

Jeremy Meister with Gateway Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were led by Boy Scouts from Troop 4018.

**Announcements of recent and upcoming events.**

Councilmember Reeves made the following announcements:

Registration is now open for the fourth annual P-Town Throwdown Pickleball Tournament being held on Saturday, March 29 at Reynolds Middle School. The format is Mixed-Doubles for participants 18 years and older, with Recreational and Competitive Divisions based on player ratings. Learn more about the tournament at [prospertx.gov/ptownthrowdown](http://prospertx.gov/ptownthrowdown).

Registration is open for the spring season of the 2025 Mayor's Fitness Challenge which begins Saturday, March 1 and continues through May 31. Tracking sheets and online registration are available by visiting [pros-pertx.gov/mayorsfitnesschallenge](http://pros-pertx.gov/mayorsfitnesschallenge).

Join Mayor Bristol on Wednesday, March 12 from 9 am to 11 am at Fire Station No. 2 for Coffee for Active Adults. Residents may register by visiting the Active Adult Programs under the Parks and Recreation Programs website page.

**CONSENT AGENDA:**

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

1. Consider and act upon the minutes from the February 4, 2025, Town Council and Planning and Zoning Commission Joint Work Session. (MLS)
2. Consider and act upon the minutes of the February 6, 2025, Town Council Work Session meeting. (MLS)
3. Consider and act upon the minutes of the February 11, 2025, Town Council Work Session meeting. (MLS)
4. Consider and act upon the minutes of the February 11, 2025, Town Council Regular meeting. (MLS)
5. Consider and act upon Ordinance 2025-06 canceling the May 3, 2025, General Election. (MLS)
6. Consider and act upon authorizing the Town Manager to execute a renewal agreement for video streaming services with Granicus through The Interlocal Purchasing System (TIPS) for \$76,574 over three years. (MLS)
7. Consider and act upon approval of Resolution 2025-08 authorizing the Town Manager to execute a Public Works Mutual Aid Agreement by and between the Town of Prosper and North Central Texas Participating Local Governments and/or Public/Political Subdivisions located wholly or partially within the State of Texas. (CJ)
8. Consider and act upon authorizing the Town Manager to enter into a Professional Services Agreement with Burgess and Niple for wastewater line smoke testing services totaling \$79,600. (CJ)
9. Consider and act upon the purchase of bunker gear and protective clothing from Delta Fire & Safety Inc. through BuyBoard Contract #698-23, in the amount of \$81,946. (SB)
10. Consider and act upon authorizing the Town Manager to execute the First Amendment to the Thoroughfare Impact Fees Reimbursement Agreement between PPP 100 DEV LLC, PROSPER MEADOWS LP, SHADDOCK-PROSPER PARK PLACE 2, LLC, and the Town of Prosper, Texas, related to the construction of Teel Parkway, Prosper Trail, and Legacy Drive to serve the Park Place, Prosper Meadows, and Shaddock-Prosper developments. (HW)
11. Consider and act upon Ordinance 2025-07 amending Section 12.09.003, "Speed Limits on Specific Streets," of Chapter 12 "Traffic and Vehicles," of the Town's Code of Ordinances by modifying the prima facie speed limit on SH 289 (Preston Road). (HW)
12. Consider and act upon authorizing the Town Manager to execute an Interlocal Agreement between the City of Celina and the Town of Prosper, Texas, related to cost participation in the reconstruction of Coit Road from Prosper Trail to Marigold Lane. (CE)

13. Consider and act upon Resolution 2025-09 adopting the 2025 Parks, Recreation, and Open Space Master Plan. (DB)
14. Consider and act upon a request for a Façade Plan for a Restaurant/Retail Buildings on Gates of Prosper, Block E, Lots 3R-1 and 3R-2, on 3.0± acres, located on the west side of Preston Road and 425± feet south of First Street. (DEVAPP-24-0143) (DH)
15. Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)

Mayor Pro-Tem Ray made a motion to approve consent agenda items 1 through 15. Councilmember Reeves seconded the motion. Motion carried unanimously.

### **CITIZEN COMMENTS**

No comments were made.

### **Items for Individual Consideration:**

16. **Consider and act upon a Park Improvement Fee Agreement between the Town of Prosper, PPP 100 Dev, LLC, and Shaddock-Prosper Park Place 2, LLC, for the Park Place and Prosper Hills developments. (DB)**

Mr. Baker presented the item noting the location for the park improvements, how the park improvement fees or parkland dedication fees are calculated for single-family units as outlined in Section 6 of the Subdivision Ordinance and the monies associated with each, and the proposed trail improvements by the developer.

The Town Council discussed the reasoning behind making the improvements now versus in the future, updates to the ordinance, allocating the funds to other projects, and whether the improvements are reflected within or part of the Master Plan.

Clint Richardson, Developer, stated the improvements were identified to help activate the park and provide features for the residents to use now with the intent to use the fees for the area improvements listed in the agreement.

The Town Council further discussed the proposed trail improvements and whether any of the improvements would be affected after the area is fully developed.

Deputy Mayor Pro-Tem Bartley made a motion to deny a Park Improvement Fee Agreement between the Town of Prosper, PPP 100 Dev, LLC, and Shaddock-Prosper Park Place 2, LLC, for the Park Place and Prosper Hills developments. Mayor Pro-Tem Ray seconded the motion. Motion carried unanimously.

17. **Discuss and consider Town Council Subcommittee reports. (DFB).**

Capital Improvement Projects Subcommittee: Deputy Mayor Pro-Tem Bartley noted they received an update on Raymond Community Park, screening along Prosper Trail, street improvement projects, Downtown improvement projects, and proposed street projects for the Bond Election.

**Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

Mayor Pro-Tem Ray requested a review of all fees that are “in lieu” of another item and research having a permit requirement in order to have an open fire pit with a minimum diameter base.

Chief Blasingame noted the Town currently has requirements in place and would send those out to the Town Council.

**EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

*Section 551.089 - To deliberate security information collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity, pursuant to Section 2059.055 of the Texas Government Code, and all matters incident and related thereto.*

*Section 551.074 - To discuss and consider personnel matters, including the annual evaluation of the Town Manager, Town Attorney, and the Municipal Judge, and all matters incident and related thereto.*

*Section 551.071 - To consult with the Town Attorney regarding legal issues associated with code enforcement activities and substandard structures, law enforcement activities, and all matters incident and related thereto.*

The Town Council recessed into Executive Session at 6:57 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened into Regular Session at 9:25 p.m.

No action was taken.

**Adjourn.**

The meeting was adjourned at 9:25 p.m.

These minutes were approved on the 11<sup>th</sup> day of March 2025.

**APPROVED:**



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David F. Bristol, Mayor

ATTEST:

Michelle Lewis Sirianni  
Michelle Lewis Sirianni, Town Secretary

