



MINUTES

Library Board Meeting
Prosper Community Library, Program Room
200 S. Main Street, Prosper, TX
Thursday, October 23, 2025
6:15 PM

1. Call to Order / Roll Call.
 - a. Meeting was called to order at 6:16pm by Philipson.
 - b. Welcome new and returning members. Introductions.
 - c. Board members present: Danielle Philipson, Jennifer Lawler, Lenorah Johnson, Bryan Pasteryk, Holly Dee, Mary Beth Randecker, Jennifer Wattenbarger, Katie Williams
 - i. Quorum confirmed
 - d. Board members absent: Andrew Cartwright
 - e. Staff members present:
 - i. Gary Landeck (Library Director)
2. Consider and act upon the minutes of the August 21, 2025, Library Board Meeting.
 - a. Wattenbarger motioned to accept. Williams seconded. Motion carried unanimously.
3. Comments by the public. (none)
4. Roles, Boundaries, and Officer Elections
 - a. Review Board roles, bylaws, and Town communication protocols
 - i. Landeck to email updated bylaws to the board
 - ii. Check email at least once a week to note any messages for the board
 - iii. Agenda required to be submitted the Friday prior to the meeting
 - iv. This is an advisory board to support the library and director
 - b. Elect Chair, Vice Chair, and Secretary
 - i. Philipson reviewed roles of Chair, Vice Chair, and Secretary
 - ii. Chair Election
 1. Lawler nominated Wattenbarger; Williams seconded. Nomination accepted.
 - a. Johnson suggested Philipson could serve as Vice Chair for continuity.
 - b. Wattenbarger elected unanimously
 - iii. Vice Chair

1. Johnson nominated Philipson; Wattenbarger seconded. Nomination accepted.
 - a. Philipson elected unanimously
- iv. Secretary
 1. Wattenbarger nominated Williams; Lawler seconded. Nomination accepted.
 - a. Williams elected unanimously.
5. Director's report. (Landeck)
 - a. Bond Election (Nov 4)
 - i. Discussion around communication of bond process and details; questions are arising in the community- how can they be addressed?
 1. Johnson to share questions with Landeck. Landeck to work with Communications department to see if any gaps in information can be closed.
 - b. Staffing and budget updates
 - c. Extension of Friday hours to 6pm starting March 1
 - d. Saturday special events
6. Board Work Plan Overview.
 - a. Project overview, discuss and appoint liaisons to subgroups (Demographics and Usage, Civic Partnerships, and Library of the Future)
 - i. Working Groups
 1. Demographics and Usage
 - a. Lawler, Dee, Randecker
 2. Civic Partnerships
 - a. Williams, Wattenbarger, Philipson
 3. Library of the Future
 - a. Pasteryk, Johnson, Cartwright
 - ii. Small groups to meet and discuss before the next Board meeting
 - iii. Working Groups to provide the framework for the Long-Range Plan as next step
 1. Board to author Long-Range Plan which will be submitted to Director and Town Council
 - b. November
 1. Director recommendations for library policy updates
 2. Discussion of new Community Insights Dashboard (Technology Coordinator will present monthly report library currently prepares)
 - ii. December
 1. Demographics and Usage Group presents findings and recommendations
 - iii. January
 1. Civic Partnerships Group presents outreach and collaboration recommendations
 - iv. February
 1. Library of the Future

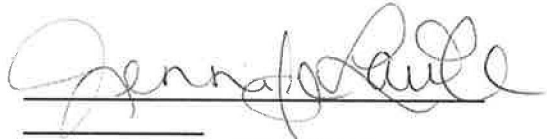
7. Discussion Item: Parking Lot System

- a. Philipson introduced concept
- b. Agreed on format (standing section at end of minutes, reviewed quarterly)
- c. Identify first potential parking lot items
 - i. Potential items tabled from previous meetings:
 1. Review library policies and proposed changes including material selection policy, library renewals and ILL.
 2. Revisit option of live streaming board meetings.
 3. Discuss amending bylaws to have secretary and chair sign minutes.

8. New Business.

9. Adjourn.

- a. Wattenbarger motioned to adjourn; Randecker seconded. Motion carried unanimously.
- b. Meeting adjourned by Philipson at 7:17pm.



Jennifer Lawler (Secretary)

6/18/2026
Date