



Prosper is a place where everyone matters.

MINUTES

Prosper Town Council Meeting
Council Chambers
Prosper Town Hall
250 W. First Street, Prosper, Texas
Tuesday, August 23, 2022

Call to Order/ Roll Call.

The meeting was called to order at 6:15 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Jeff Hodges
Deputy Mayor Pro-Tem Craig Andres
Councilmember Marcus E. Ray
Councilmember Amy Bartley
Councilmember Chris Kern
Councilmember Charles Cotten

Staff Members Present:

Ron K. Patterson, Interim Town Manager
Michelle Lewis Sirianni, Town Secretary
Bob Scott, Executive Director of Administrative Services
Robyn Battle, Executive Director of Community Services
Hulon Webb, Interim Executive Director of Development and Infrastructure Services
David Soto, Planning Manager
Todd Rice, Communications Manager
Mary Branch, Health & Code Compliance Supervisor
Brady Cudd, Building Official
Dan Baker, Parks and Recreation Director
Leslie Scott, Director of Library Services
Doug Kowalski, Police Chief
Stuart Blasingame, Fire Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Jim Lugar with Life Journey Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were presented and recited by Cub Scout Pack 1902.

Announcements of recent and upcoming events.

Councilmember Kern made the following announcements:

Residents are reminded that Town Hall Offices will be closed on Monday, September 5 for the Labor Day Holiday. Due to the holiday, residents whose trash service falls on Monday will be delayed by one day. The special bulk drop off location at Public Works will also be closed on Saturday, September 3.

Join us for the next Discover Downtown event series on Saturday, September 10 for Paws on Broadway from 1:00 p.m. to 4:00 p.m. Bring your pup downtown to enjoy ball pits, mini pools, obstacle courses, paw painting and playful competitions. Exhibits will also be onsite featuring dog treats, dog trainers, dog spa/resorts, animal clinics, and the Collin County Animal Shelter.

Residents can hunt trees as part of the Parks and Recreation annual Champion Tree Contest. The species of the tree to hunt will be posted on the Parks and Recreation Facebook page on Thursday, September 15. An online entry form will be available with the winning tree to be announced at the Prosper Arbor Day Celebration on Saturday, November 5.

Join us for a Moonlight Movie featuring the family film “Encanto” as part of the Discover Downtown event series on Saturday, September 24. The event kicks off with strolling movie characters, lawn games, balloon artists, shaved ice, and popcorn. Games will open at 7:00 p.m. with movie beginning at 8:30 p.m. For more information, visit the events page from the homepage of the Town’s website.

Join us for “Celebrate Prosper” on Saturday, October 8 at Frontier Park. This fun community celebration will feature live music and BBQ. The event is presented by the Parks and Recreation Department with support of Sponsors and community partners. For more information, visit the events page from the homepage of the Town’s website.

Mayor Bristol introduced and welcomed Ron K. Patterson, Interim Town Manager.

Presentations.

1. Receive an update on the Prosper Fire Station No. 4 Design Development project. (SB)

Chief Blasingame presented an update on the design costs associated with Fire Station No. 4, reviewed current design, and a proposed reduction of design of 2300 square feet. Due to being at the end of the design phase, staff is seeking direction on the preferred proposed plan.

The Town Council discussed the design options and the costs associated with the project. The consensus of the Council was to move forward with the larger footprint and continue with the design and development of construction documents. Council will re-evaluate the project in January 2023 to determine whether to proceed with construction as scheduled or delay the project.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

2. Consider and act upon the minutes of the August 9, 2022, Town Council meeting. (MLS)

3. Consider and act upon authorizing the Interim Town Manager to execute a Tower Site Lease Agreement between T-Mobile West, LLC, and the Town of Prosper, Texas, related to the lease of Town property located at 1240 Frontier Parkway. (Frontier Park) (RBS)

4. Consider and act upon Resolution 2022-49 ratifying the Mayor's signatures on certain documents. (MLS)

Councilmember Ray made a motion to approve consent agenda items 2 thru 4. Councilmember Cotten seconded the motion, and the motion was unanimously approved.

CITIZEN COMMENTS

John Fowler with First Presbyterian Church publicly thanked and acknowledged the Police and Fire Departments for their quick response and managing of the fire that took place at the church.

Items for Individual Consideration:

5. **Conduct a public hearing and consider and act upon a request for a Sign Waiver at 4200 W. University Drive, regarding two (2) wall signs for Cook Children's Medical Center on the northeast corner of Windsong Parkway and US 380. (MD22-0008) (BC)**

Mr. Cudd stated the request is to increase the height of the signs to eighteen (18) feet and project the wall signs nearly seven (7) feet above the top of the parapet as part of the rebranding effort to support the culture and strategic vision of Cook's Children's Medical Center. Notices were sent out to surrounding property owners with no additional feedback received.

Mr. Greene with Cook Children's Medical Center described the new logo and noted that the Town will be the first location with the new rollout.

Mayor Bristol opened the public hearing.

No comments were made.

Mayor Bristol closed the public hearing.

Deputy Mayor Pro-Tem Andres made a motion to approve a request for a Sign Waiver at 4200 W. University Drive, regarding two (2) wall signs for Cook Children's Medical Center on the northeast corner of Windsong Parkway and US 380. Mayor Pro-Tem Hodges seconded the motion, and the motion was unanimously approved.

6. **Consider and act upon awarding CSP No. 2022-48-B to Mario Sinacola & Sons Excavating, Inc., related to construction services for the First Street (Coit to Custer) - 4 lanes project; and authorizing the Interim Town Manager to execute a construction agreement for same. (HW)**

Mr. Webb stated that the next three items will be presented together with individual considerations on each taken.

Mr. Webb presented each project with the budget, funding, any cost savings and/or value engineering for each. It was noted that the projects for item numbers #7 and #8 includes median landscaping.

The Town Council discussed the costs associated with each with an emphasis on the timeframe and costs associated with item #6.

Councilmember Cotten made a motion to table awarding CSP No. 2022-48-B to Mario Sinacola & Sons Excavating, Inc., related to construction services for the First Street (Coit to Custer) - 4 lanes project; and authorizing the Interim Town Manager to execute a construction agreement for same to the September 13, 2022, Town Council meeting. Councilmember Bartley seconded the motion, and the motion was unanimously approved.

7. **Consider and act upon awarding CSP No. 2022-50-B to McMahon Contracting, LP, related to construction services for the Fishtrap (Teel - Gee Road) & Gee Road (Fishtrap - Windsong Retail) project; and authorizing the Interim Town Manager to execute a construction agreement for same. (HW)**

Councilmember Cotten made a motion to approve awarding CSP No. 2022-50-B to McMahon Contracting, LP, related to construction services for the Fishtrap (Teel - Gee Road) & Gee Road (Fishtrap - Windsong Retail) project; and authorizing the Interim Town Manager to execute a construction agreement for same. Mayor Pro-Tem Hodges seconded the motion, and the motion was unanimously approved.

8. **Consider and act upon awarding CSP No. 2022-51-B to Mario Sinacola & Sons Excavating, Inc., related to construction services for the Fishtrap (Elem - DNT) - 4 lanes project; and authorizing the Interim Town Manager to execute a construction agreement for same. (HW)**

Councilmember Cotten made a motion to approve awarding CSP No. 2022-51-B to Mario Sinacola & Sons Excavating, Inc., related to construction services for the Fishtrap (Elem - DNT) - 4 lanes project; and authorizing the Interim Town Manager to execute a construction agreement for same. Councilmember Bartley seconded the motion, and the motion was unanimously approved.

9. **Discussion regarding open fence standards and screening requirements. (DS)**

Mr. Soto introduced this item stating that at the July 26, 2022, Town Council meeting, a citizen commented about the Town's open space fence standards. The citizen's property backs up to an open space lot and is requesting alternative consideration to the current requirements to allow the attachment of an artificial screening material to the existing wrought iron fence. Mr. Soto displayed examples of allowable and prohibited screening. Staff is seeking feedback from the Town Council.

The Town Council discussed the current requirements and alternative options. The consensus of the Town Council is to leave the ordinance as is and consider updating the definitions within the ordinance.

10. **Consider and act upon Resolution 2022-50 disapproving the Denton Central Appraisal District (DCAD) 2023 Budget. (RBS)**

Mr. Scott presented this item stating the Town received notification to consider the disapproval of the DCAD 2023 Budget. Mr. Scott commented on the difference between the certified estimate and certified roll that the Town receives from Denton County. It was noted that Denton County did not meet the 95% threshold, which indicates more than 5% of properties are still under protest and has continued since the start of the pandemic.

The Mayor indicated he has reached out to Denton County officials and they are trying to get change in leadership to resolve these issues.

Councilmember Cotten made a motion to approve Resolution 2022-50 disapproving the Denton Central Appraisal District (DCAD) 2023 Budget. Councilmember Ray seconded the motion, and the motion was unanimously approved.

11. **Conduct a public hearing to receive public input, consider such input and discuss the FY 2022-2023 Budget as proposed. (RBS)**

Mr. Scott presented a review of the revisions to the financial policies, the assessed valuation and tax rate, revenue funds, and dedicated levy.

Mr. Webb presented a review of the street, traffic, park, facility, and water/wastewater projects.

Mr. Edwards presented a review of the 5-year staffing, population projections, positions recommended, and staffing ration projections.

Mr. Scott provided the recommendations made by the Finance Committee along with the General Fund summary.

Mayor Bristol opened the public hearing.

Jack Dixon, 810 Long Valley Court requested staff to carefully look at the public safety access at Frontier Park.

Mayor Bristol closed the public hearing.

The Town Council discussed the proposed budget and requested a strategic planning session to discuss prioritization of Capital Improvement projects and the allocation of Capital Dedicated funds.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

Councilmember Bartley requested an update on the Landscape Ordinance updates and the Star Trail Parkway and Star Meadow intersection.

Mayor Pro-Tem Hodges requested an update on the P-Town Throw-Down pickleball tournament.

Deputy Mayor Pro-Tem Andres requested for staff to explore improvements to the gravel road on Parvin Road.

Mayor Bristol requested to review the policy regarding online public comments and an update on the bike lane signs.

Councilmember Cotten requested to modify the Master Thoroughfare Plan (MTP) regarding the public access at the Dallas North Tollway (DNT) and Frontier Parkway, and a discussion on the strategy and implementation of the renaming of Fishtrap to First Street.

Councilmember Ray requested staff to place reflectors back on Preston Road along with looking at the maintenance of the medians on Preston Road.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, Planning & Zoning Commission, and the Community Engagement Committee

The Town Council recessed into Executive Session at 9:14 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 10:21 p.m.

No action was taken.

Adjourn.

The meeting was adjourned at 10:21 p.m.

These minutes approved on the 13th day of September 2022.

APPROVED:


David F. Bristol, Mayor

ATTEST:


Michelle Lewis Sirianni, Town Secretary

