

1. Call to Order / Roll Call.

The meeting was called to order at 5:40 p.m.

Committee Members Present:

Chris Wardlaw, Chair
Grant Mendeljian
Melissa Randle, Vice-Chair
Mike Pettis
Mike Lopez
Gavin Hernandez

Committee Members Absent:

Don Perry
Trovette Tottress

Councilmembers Present:

Marcus Ray
Chris Kern
Cameron Reeves
Amy Bartley

Other Participants Present:

Teague Griffin, Brown & Griffin
Iris Meneley, Texas Amps & Axes
Brennan Kane, Olsson Studio
Chris Cahalan, Olsson Studio
Ken Boone, Olsson Studio

Staff Members Present:

Mario Canizares, Town Manager
Robyn Battle, Executive Director
Chuck Ewings, Assistant Town Manager
David Hoover, Development Services Director
Lindy Higginbotham, Senior Engineer
Dan Baker, Parks and Recreation Director

2. Presentation by Olsson Studio and discussion on the Downtown Monumentation Project. (RB)

Representatives from Olsson Studio provided an overview of the Design Charrette held in June, reviewed the feedback provided by the charrette participants, and presented the final concept designs for the Downtown Monumentation project. The Committee like the proposed design and suggested "Downtown Prosper" be added to the west-facing side of the monument as well. Members also noted that they wanted to be sure either the monument or street lights provided enough lighting at the intersection for pedestrians.

For the silo monument at Coleman and Broadway, the Committee liked the perforated metal design on the large silo, thought the design may evolve. The members discussed the need for good acoustics inside the silo for musical performances, the need for multiple power outlets, and the need for ventilation, since it would be hot inside the performance area. The consultants suggested that a large fan could be installed in the ceiling of the silo to provide ventilation and noted that those details should be noted during the design portion of the project. For the columns at the other three corners, the Committee suggested making the base of the columns narrower due to the limited space on the sidewalks. The downtown logo embedded in the columns may be reconsidered in the design process and are just a placeholder for now.

The Committee had no comments on the tertiary monuments. Overall, the Committee expressed their satisfaction with the overall monuments as presented.

3. Consider and act upon the minutes from the July 15, 2024, Downtown Advisory Committee meeting. (RB)

Grant Mendeljian made a motion and Mike Pettis seconded the motion to approve the minutes from the July 15, 2024, meeting. The motion was approved unanimously.

4. Comments from the Public.

There were no comments from the public.

5. Update and discussion on Downtown Improvement Projects.

a. Entertainment District (DH)

Mr. Hoover updated the Committee on the proposed Entertainment District which would specify regulations for open containers of alcohol in Downtown. The ordinance would not exempt establishments that hold alcohol permits from any TABC regulations. The proposed ordinance will be presented for approval at the August 13, 2024, Town Council meeting.

b. Walkway Refinishing (RB)

Ms. Battle presented additional options for refinishing the walkway from Town Hall to Broadway, including stamped concrete and pavers in addition to spray-deck finishing. The Committee expressed concern about the durability of spray-deck and asked for an additional quote for sandblasting and staining the concrete walkway. An additional quote will be presented at a future meeting.

c. Wireless Outdoor Sound System (RB)

A Request for Proposals (RFP) for the project was advertised on August 4 and August 12. Proposals are due by August 22. The RFP specified the area to be covered is along Broadway from Coleman to McKinley, along Main Street from one block north of Broadway to Town Hall, and the entire Town Hall north parking lot.

d. Other updates from staff

There were no other updates from staff.

e. Review/Discussion on Downtown Project List

Ms. Battle reviewed the Downtown Project list, noting the projects that are complete, in progress, or still being considered, and the remaining unallocated funds from the Committee's original \$1,436,000 budget.

6. **Requests for future agenda items.**
There were no requests for future agenda items.

7. **Adjourn.**

The meeting adjourned at 7:04 p.m. on Monday, August 5, 2024.

These minutes were approved on Monday, August 19, 2024.



Chris Wardlaw, Chair



Robyn Battle, Executive Director