



**Location:** City Hall – Council Chambers  
**Date:** November 18, 2025  
**Time:** 6:00 PM

## City Council Meeting Agenda

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison, Shane Howard, Jerry Brummer, Scott Smith, Marv Sumner and City Manager Steve Forrester

<https://us02web.zoom.us/j/83186338885>

### Call to Order

### Flag Salute

### Additions to Agenda

### Consent Agenda

- [1.](#) Regular Meeting Brief 10-28-2025
- [2.](#) Special Council Meeting Brief 11-4-2025
- [3.](#) Best Care Final Findings
- [4.](#) Wild Rooster Bar & Grill Liquor License
- [5.](#) McCall Crossing Liquor License Application

**Visitors, Appearances, and Requests** Limited to Three (3) Minutes Per Person

### Council Presentations

### Council Business

- [6.](#) Consideration of Council Contribution for St. Vincent de Paul - Sponsor Mayor Beebe
- [7.](#) Meadow Lakes Clubhouse Carpet Replacement

### Staff Reports and Requests

- [8.](#) City Manager's Report - Steve Forrester
- [9.](#) Quarterly Financial Report - Lori Hooper Antram

### Council Reports

### Ordinances

### Resolutions

**Visitors, Appearances, and Requests** Limited to Three (3) Minutes Per Person

### Adjourn



***Agenda items may be added or removed as necessary after publication deadline***

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**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
387 NE Third Street – Prineville, OR 97754  
541.447.5627 ph 541-447-5628 fax

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<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**October 28, 2025**

**Council Members Present:**

Jason Beebe  
Scott Smith  
Marv Sumner

Steve Uffelman  
Janet Hutchison  
Jerry Brummer

**Council Members Absent**

Shane Howard

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 9-23-2025
2. Regular Meeting Brief 10-14-2025
3. Club Pioneer – Change in Ownership Liquor License
4. Annual Liquor License Renewals
5. Response to Formal Grievance from Prineville Review

**Councilor Smith made a motion to approve the consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances, and Requests**

Ken Smith, a Crook County resident, wanted to know if there is any more information or research regarding further studies.

Jered Reid, City Attorney explained that we are working on the Economic Opportunity Analysis (EOA).

No one else came forward. No one online raised a hand.

**Council Presentations**

None.

**Council Business:****6. Intent to Award Expansion of P25 First Responder Digital Radio System Coverage  
– James Wilson / Katie Kemper**

James Wilson, Public Safety IT Manager, presented the staff report explaining that all agencies began using digital equipment in March, 2025. Currently, responders and dispatchers are switching between digital and legacy systems in areas to the east, which is problematic and needs additional coverage expansion.

There were discussions regarding coverage percentage and the life expectancy of the equipment, which is 10 years. The system receives regular updates and is included in the price.

There were no more questions.

**Councilor Smith made a motion to approve the intent to award the purchase of the digital radio coverage expansion to Codan Communications in the amount of \$1,394,240.20 over a five (5) year term. Motion seconded. No discussion on motion. All in favor, motion carried.**

**7. Consideration to Approve a Grant Support Letter Regarding Technical Assistance for Updating Statewide Planning Goals 5, 6 & 7 – Josh Smith**

Josh Smith, Planning Director provided background information for both the grant support letters (Items 7 & 8 on the agenda).

Mr. Smith explained that DLCD requires support letters from the Council to apply for these types of grants.

The County is currently doing its updates as well, and the city will coordinate with them.

**8. Consideration to Approve a Grant Support Letter to do a Land Use Code Update –  
Josh Smith**

**Councilor Hutchison made a motion to approve both grant support letters. Motion seconded. No discussion on the motion. All in favor, motion carried.**

**Staff Reports and Requests:****9. City Manager's Report – Steve Forrester**



Steve Forrester, City Manager went through his Manager's report highlighting activities in each department.

Mr. Forrester added an update regarding the regional Water Policy Summit he attended in Madras, adding how well-positioned the city is with water needs into the future, compared to other cities in our area. The city staff looked well into the future and took steps many years ago to get to the point we are.

Councilor Uffelman added that we started out making those decisions before we even had the resources.

Discussions continued briefly regarding the Aquifer Storage and Recovery (ASR) project.

There were no further questions.

### **Council Reports**

There were no reports.

### **Ordinances:**

None.

### **Resolutions:**

#### **10. Resolution No. 1633 – Authorizing a Personal Services Agreement with David Evans & Assoc. for Engineering & Environmental Permitting for ASR Source Well – Casey Kaiser**

Casey Kaiser, Assistant City Manager / Public Works Director, presented the staff report, adding that this project is very complex and requires involvement from many agencies. David Evans & Associates has the expertise in this area to carry this through all the stages.

There were discussions regarding increasing the capacity and how just improving the one well can do that.

There were no further discussions.

**Councilor Sumner made a motion to approve Resolution No. 1633. Motion seconded. No discussion on motion. All in favor, motion carried.**

#### **11. Resolution No. 1634 – Authorizing the Sale of Interest in Real Property to Cascade Natural Gas – Josh Smith**

Mr. Smith explained that the public hearing for this resolution was held at the last Council meeting, and Council had agreed to move forward.

Mayor Beebe added that he had a couple of phone calls and had to explain that this is just an easement.

**Councilor Hutchison made a motion to approve Resolution No. 1634. Motion seconded. No discussion on the motion. All in favor, motion carried.**

**Visitors, Appearances, and Requests:**

No one came forward, and no one online raised a hand.

**Adjourn**

**Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on the motion. All in favor, motion carried.**

Meeting adjourned at 6:35 P.M.

**Motions and Outcomes:**

| Motion:                                                                                                                                                                      | Outcome | Beebe | Brummer | Howard | Hutchison | Smith | Sumner | Uffelman |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------|---------|--------|-----------|-------|--------|----------|
| Consent Agenda as Presented                                                                                                                                                  | PASSED  | Y     | Y       | -      | Y         | Y     | Y      | Y        |
| Motion to approve the intent to award the purchase of the digital radio coverage expansion to Codan Communications in the amount of \$1,394,240.20 over a five (5) year term | PASSED  | Y     | Y       | -      | Y         | Y     | Y      | Y        |
| Motion to approve both grant support letters                                                                                                                                 | PASSED  | Y     | Y       | -      | Y         | Y     | Y      | Y        |
| Resolution No. 1633 – Authorizing a Personal Services Agreement with David Evans & Assoc. for Engineering & Environmental Permitting for ASR Source Well                     | PASSED  | Y     | Y       | -      | Y         | Y     | Y      | Y        |
| Resolution No. 1634 – Authorizing the Sale of Interest in Real Property to Cascade Natural Gas                                                                               | PASSED  | Y     | Y       | -      | Y         | Y     | Y      | Y        |
| Adjourn Meeting                                                                                                                                                              | PASSED  | Y     | Y       | -      | Y         | Y     | Y      | Y        |

**Public Records Disclosure**

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<https://www.cityofprineville.com/meetings>.



**CITY OF PRINEVILLE**  
**Special Meeting Brief**  
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**City Council Meeting Brief**  
**November 4, 2025**

**Council Members Present:**

Jason Beebe  
Scott Smith  
Marv Sumner  
Steve Uffelman

Janet Hutchison  
Jerry Brummer  
Shane Howard

**Council Members Absent**

None.

**Public Hearing – App 2025-100 for a 9-Unit Multifamily Complex in the C2 Zone for BestCare Treatment Services, Inc.**

**Public Hearing Procedure**

Mayor Beebe provided an overview of the procedure for the public hearing this evening.

Mayor Beebe discussed ex parte communications, conflict of interest and bias.

Mayor Beebe asked if any of the Councilors had a conflict of interest to declare. No Councilors had a conflict of interest.

Mayor Beebe asked if any member of the Council had ex parte communications with the applicant or any member of the public. No Councilor had ex parte communications.

Mayor Beebe asked if there are any members of the audience who wish to challenge any member of the Council on any of the items on the agenda,

No members of the audience came forward to challenge.

**Applicant Presentation**

David Peterson, Attorney with Tonkin Torp Law Firm of Portland, Oregon is representing the applicant. Mr. Peterson explained that this proposal was actually brought to Council back in July at which time the City Council declined to hear the appeal which upheld the Planning Commission's decision to deny the application and they filed an appeal with Land Use Board of

Appeals (LUBA). City Council voluntarily chose to withdraw the decision not to hear the appeal.

Mr. Peterson provided an overview of the proposed project.

Mr. Peterson explained that he believes two state laws are relevant to approving this project. Mr. Anderson talked about the state laws he is referring to and discussed the two reasons why. He paraphrased ORS 197A.400, which he mentioned was mentioned in Mr. Smith's staff report as well. Mr. Peterson explained that he also submitted correspondence to the City Council that discusses this in greater detail this afternoon. Mr. Peterson continued to summarize the points he made in that correspondence.

Mr. Peterson explained that this project meets the affordable housing definition in Oregon statute. It would be available to Crook County residents and would meet income requirements of affordable. The housing would be for mental health patients enrolled in treatment with BestCare and is not a hospital and is independent living with no rent. It is not going to be developed within the floodplain.

Councilor Uffelman asked where the approved pedestrian crossing would be located for crossing the highway in a 45 mph zone.

Mr. Peterson responded that he is unaware of any pedestrian crossing being proposed.

Mark Rossi, Pinnacle Architecture said they spoke to ODOT and the two existing driveway approaches were the only thing they had to deal with. They are not required to do any other design requirements.

Councilor Uffelman stated they will be dealing with mentally ill patients who will be housed on the opposite side on the highway from the treatment services and you have not provided any safe crossing in this 45 mph zone?

Mr. Rossi explained that they were not required to.

Discussions continued regarding the residents will be Crook County residents that are in outpatient treatment services from BestCare for mental health and that it will help Crook County residents who are in mental health treatment with BestCare and income level requirements. The homes will not be portable and will be built on a foundation.

Councilor Smith stated that when they were considering site selection for this project, they were concerned about integrating the residential housing for high-acuity clients directly adjacent to the treatment facility was determined to pose potential safety and operational risks for both residents and staff. It is a concern for him that there is a safety concern for the people that are treating them and the residents' safety.

Mr. Peterson was unfamiliar with where that quote came from and is beside the point because the city is obligated to approve under state law and how it relates to applicable criteria.

Councilor Hutchison asked about the statement that reads, while no on-site staff will be stationed at the development, the main campus is less than 500 feet away, allowing for rapid response to any issues that may arise. Her concern that if any issues arise overnight or after hours if the staff is going to be available for rapid response.

Mr. Rossi responded yes. There is 24-hour staff, so staff will be available for rapid response. Again, these questions seem to be directed at the use and people who will be living there, rather than the development application. This is a housing application that meets the clear and objective development standards and is not about the medical conditions of the residents.

Jered Reid, City Attorney stated that the Council are asking these questions because they are concerned about safety and not the medical conditions and is based upon materials submitted by BestCare, which you don't seem to have. These questions again to clarify are based on safety concerns and not of a discriminatory nature. Mr. Reid explained to Council that the decisions have to be based on standards and law, and not made on any other basis.

There were no more questions from the Council.

#### **Staff Report and Presentation – Josh Smith**

Josh Smith, Planning Director, went through a PowerPoint presentation that provided an overview of the project that they submitted the application is just for housing, and not operation of the housing.

Mr. Smith went through the criteria and provided some history of the property and that it is commercial and is on the highway. It's always been designed for commercial use with highway frontage. The site allows for residential housing above ground floor commercial as an outright permitted use.

There is a perfectly vacant space next to the BestCare facility and staff has been talking to them about considering this for the last couple of years. That would have been considering a housing/commercial consolidation that would also be an outright permitted use. In this case they applied for a new standalone housing development.

Mr. Smith displayed an aerial map of the site description and where the flood plain is in relation to the proposed development. If this were being developed in a residential area, we wouldn't even be here, because it meets the city residential development requirements. We are not disputing that they don't meet city development standards, just the use and purpose of the commercial zone.

Mr. Smith went through building elevations, dimensional standards and the development is meeting this criteria, public comments that were received and development comments were received from Crook County Fire & Rescue and ODOT.

Mr. Smith went through the general findings and the thought process used and state affordable housing laws changing so fast, that it is difficult for everyone to keep up with.

Wendy Kellington, a contracted Land Use Attorney, provided her land use attorney career background over the last 42 years.

Ms. Wellington explained that state law has changed a lot over the last couple of years, and the city code has not kept up with all of those changes. Two important changes have happened that she wanted to bring to the Council's attention. One is the standards, procedures, and conditions that are applied for approval or denial to an application for housing. It is a housing development application. Conditions must be clear and objective, and the state holds a pretty big hammer when it comes to that. If it goes before LUBA, it will be incumbent upon the city to prove the standards, procedures and conditions must be objective and there is not wiggle room. Staff have said that this project meets all of the clear and objective requirements of the code. You must approve this application based on that, and if you do not and go back to LUBA, the city will be exposed to pay BestCare's legal fees as well. That is just what the state has done, and it's not anybody's fault.

The other law to be aware of is the codification rule. If the city code does not include a condition such as providing a pedestrian crosswalk for connectivity, then the city cannot apply a that condition. That would violate the state's codification law.

The last set of rules, the standards & criteria that can be applied are only those that are in effect at the time the application was submitted.

Ms. Wellington continued to explain clear and objective standards and discretionary and when they can be applied. Ms. Wellington disagrees with the applicant's interpretation of property in the flood plain.

Councilor Howard asked if new state law about affordable housing allows a development to restrict access to other residents, such as BestCare's proposal to only allow those who are in treatment.

Ms. Wellington responded yes that there are all kinds of federal laws, such as 55 and over communities and more.

Mayor Beebe stated that the housing laws change every legislative session. Did we have a clear and objective path back when the application was submitted?

Mr. Smith responded that we were waving discretionary and applying only clear and objective because the laws were changing so fast and we stopped updating our code because the new state laws were just getting too significant. The city was waiting until the new laws slowed down for affordable housing and at the time the city was getting guidance from the Housing and Accountability office on how to apply our codes. That is something that hasn't been vetted by LUBA and would probably lose based on existing case law.

Ms. Wellington added to Mr. Smith's response and when they can or can't be applied.

Councilor Sumner asked could this have been avoided if they had just worked with staff on the C2 zone.

Mr. Smith went through the history of discussions with applicants, and the application process, the Planning Commission review, the LUBA appeal and bringing Mr. Wellington on board to help sort through all of the state law changes.

Mayor Beebe asked what happens if this was denied and it goes back to LUBA?

Mr. Reid responded that procedurally, if denied, the applicant would appeal this to LUBA. Ms. Wellington said that if it was denied, the next step would be to provide notice of the decision to LUBA. The appeal is sitting at LUBA on hold and so the applicant would not have to re-file. If you didn't file a decision, LUBA would just re-activate the appeal. Then the LUBA process will begin. BestCare could file a motion to have the city pay their attorney fees and they would probably get them.

### **Comments from City, State, County or Federal Agencies**

No one from any of these agencies in the audience came forward to comment.

Councilor Hutchison asked Interim Chief Wilson to come forward to comment.

Interim Chief Wilson explained that he is not a land-use expert; however, in looking at how it is laid out, it is just a public-safety perspective, as always. There is a state highway there with a 45 mph speed limit, so crossing the highway is always a concern, and there are traffic issues.

### **Testimony in Favor of the Applicant**

Mr. Reid asked that if anyone from the audience has questions of the staff or Council, for Council to please just make a note of the question for Council to ask if they wish to.

Camille Jones, 2<sup>nd</sup> Street – Prineville, talked about the safety on Madras Highway. Many people live there and walk there, including herself, and she gets around there just fine. Ms. Jones talked about listening to the questions that the Council was asking and their concerns for the people who would be living there, and if it is affordable housing. It is absolutely affordable housing; we have people living on the streets, and don't have the ability or look like the right people who can get the housing that is very limited here. Sees that there is a little bit of an objectification of people who have mental health or substance abuse issues, and they are people who live in our community, and we need to support them. They are here already and it's safer to have them off the street.

Mr. Reid made a reminder that you can only apply the applicable laws, criteria and evidence to the application. You cannot weigh who will be in the housing. The applicable law and criteria is ORS 197A.445, which has its own specific criteria.



Carri Bauer, Navajo Rd – Prineville, has 3 out of 4 children that lived a life like we see on the streets here in Prineville. My children are alive and have productive lives. Mental health issues that are often disguised by drug use. This isn't in my backyard because I don't live on Studebaker, but it was in my backyard and I lived through the hell of that. Loves this community and being a resident, but they are here and not all of them want help. Without a hand up, they are not coming out. This has nothing to do with the zoning, this is my heart as a mother. Wants to have accountability.

Sara Emerick- Crook County resident, a volunteer at Redemption House, these are women from Prineville that have had difficulties in their life and their stories will break your heart. With the help of the Redemption House, these women have been able to move back into the community again and become responsible citizens. There are so many in our community and housing here is absolutely not affordable. The price of groceries and housing and then you throw in mental health, this housing is desperately needed. It can make a difference and has seen a difference in the difference Redemption House has made.

No one else came forward, and no one online raised their hand to speak.

### **Testimony for Persons Opposing the Application**

Terrie Black – Studebaker Dr – Prineville, my front yard is directly across the street from the non-fenced cluster housing will be built. This is her third time speaking to this committee about a second non-managed chaos center to be opened in our neighborhood. We have the men's shelter that is "managed" on certain days, it isn't supposed to be open 24/7, but it is. A previous cluster housing development that was proposed by BestCare and the City Planning Commission and it was denied because they wanted this property to be for commercial use. Due to a loop hole, the state attorney decided for our city and its residents that no matter what our city wanted that this cluster housing is going to be built on the commercial property. You drive by the Oasis in Redmond, and you see a fence surrounding the pods and an on-site management building. When it rains or snows the bottom of that property becomes a pond. We were told that the longevity of BestCare is not permanent. It is unknown how long these offices will be there. We were told that if a situation occurred that BestCare is across the street and could be there in a moments notice. What happens when BestCare is no longer there to manage the development the city didn't want? Then the city is left to deal with the mess.

Oniko Mehrabi – Prineville, wants to ask two questions. What happens when the lease goes away for BestCare? They used to be up at the old hospital which they lost their lease at. We need a clear statement from ODOT taking responsibility for these people playing frogger to cross the highway. We need to help people, but not by shifting responsibility and accountability on to the community. We have the best police and sheriff's departments. BestCare is a non-profit that doesn't have to pay taxes, we as property owners do which should provide us livability. We should be able to help those who want help to get better, but some don't want to. We need affordable housing.

Brian Burger, Studebaker Dr – Prineville, he never sees any one at BestCare at night. Talked about incompatibility and safety. There are children there. He was in Safeway during the

shooting. Why can't BestCare do it on the property they are at? It doesn't make sense. They bought the property before they had plans. Where is BestCare and why aren't they here?

Lorian Maxham, Hudspeth – Prineville, BestCare is leasing the property they are located and bought the property they want to build housing and thinks it is a legitimate question to ask them about what they are going to do when they leave? Who is responsible for these houses? You own the land, you own the houses what's going to happen? We need an answer to that and can't just assume. Big companies think they can push people around and need to hold them accountable and the long term plan.

Jeff Griffith, Studebaker – Prineville, knows that there is homelessness and mental illness all over the place and rented an apartment away from the tourist areas. He encourages our city to find out what they are doing and encourages BestCare to look into what they are doing. The place he visited didn't have cluster housing that you can see or tent city. That was a big city and we are Prineville. We have a great city. We need to figure out what is going on and address it. Don't hide it. There are kids in the mobile park and there is a bus stop right there. These people have problems and need help, but what stake in the game do they have? They aren't paying rent, they have no stake in the game in my neighborhood.

Ted Hussey, Studebaker Rd – Prineville, asked about the magic key and if it could be public safety? There are 32 kids who get on a bus there right next door. His kids will walk right by there. The new apartments being built will have kids. That is the only way and they will have to walk right past this place that is going to have people that are mentally not all there. He talked about an individual that had an altercation with the cashier and Towne Pump and it took three police officers to take him down. He knows that many of BestCare's clients are pedophiles. He has already moved away from BestCare once for concerns of his family's safety and now they want to move into his backyard again. It's not fair for his kids to have to grow up with this in their backyard. He sees it as a huge concern for his kids.

Stephanie Hussey, Studebaker Rd – Prineville, BestCare stated in their documents that they will be managing it, but may not in the future. That is concerning. There is no responsibility there. That property floods every year, and it isn't a good place for that to be. That property is commercial and doesn't know why housing right on the highway is being considered. Would love documentation that ODOT or BestCare would be financially responsible when someone gets hit by a semi. Talked about the school bus pick-up times for children from 5-18 years old. How bad to these people have to behave to get before they are kicked out? Talked about the residents having to share laundry and bathroom space not being a good idea and too many unknowns. The Police Department is across town and can take several minutes to get there because of logistics.

Brian Burger, Studebaker Rd – Prineville, talked about Oasis in Redmond and a resident there ran across the highway, caused an accident and one person did die.

No one else came forward. No one online raised their hand.

### **Neutral Testimony and Questions**

John Gautney, Crook County Sheriff, he runs the jail and sheriff's office. BestCare is the one they contract with to provide services to the county. They work very closely with community corrections, they work with the clients and treatment programs. They have talked with BestCare frequently about needing a facility like this to get them off the streets. Whether this is the best location or not is your decision. He shared a personal story about his niece. We can't save everyone, but if we had a facility like this to get them off the street and get treatment, and we save just one person, we have been successful.

Dawn Mountz, Sunrise Ln – Prineville, is on the board of Redemption House, the men's shelter and homeless shelter on First. It is not true that the shelter is only managed part-time. If there are guests there, they have paid staff that is there. Thinks you would be surprised who these people are. Many work full-time and stay at the shelter because there is just no housing. Encourages everyone to just be open to who these people are.

Ryan Eldridge, 10<sup>th</sup> Street – Prineville, believes that what BestCare does is noble with good intentions. Just because they say it is going to go one way doesn't necessarily mean that it will. The biggest concern at this point is the attitude of BestCare. The sentiment has been safety about the pedestrian crossing. He believes BestCare shouldn't be that no one asked us to do that, so we are not going to. Rather than putting one in to win over the hearts and mind of the community, instead of just trying to shove this project in. Legally, they can build it, but maybe try to do it the right way. Maybe make the crosswalk because it is the right thing to do. Urges BestCare to do the right thing, go above and beyond, don't do the bare minimum.

Carrie Bauer, Navajo Rd – Prineville, the location is a terrible idea. There are many trips in to treatment as the first step.

Mark, resident of Prineville, asked Mr. Reid about vicarious liability. There has been a lot of talk of different safety scenarios. What kind of liability does BestCare have knowing that we have been discussing these safety concerns all evening?

Mr. Reid responded that he cannot give legal advice about BestCare, they are not his client, especially at a public hearing.

Terrie Black, Studebaker Dr – Prineville, asked how come when this was drawn up, how come it didn't include a fence?

Mr. Smith responded that there is a fence around the development and there is no on-site management. We can ask that they manage it, but we cannot require it, and they can always say they will manage it and then change their plans.

Ms. Black asked why the city can't just say no? Are we able to say how we want to run our city for what's best? Or is it Portland that thinks they know what is best for our city?

Mr. Smith explained that this is a conversation they have been having with BestCare offline, and to other points made, have asked them to do better. It is a needed facility, but the location is a problem. The location, from a zoning perspective, is why it was denied. They safety issues are there, because we don't know how it is going to be managed. If this was in a residential neighborhood, we would not be talking about crossings.

Ms. Black asked why they can't build it on the property they are leasing? No crossing, no kids, why?

Mr. Smith stated that BestCare has said they can't build it on the land unless they own it. This decision doesn't mean that it still could not be a possibility. They submitted it as a housing development, and we are looking at this as strictly a housing development.

Ms. Black stated she just wants this to be our city and not tell us what to do with our city.

A five (5) minute break was called at 7:55 P.M.

Meeting reconvened at 8:00 P.M.

Mayor Beebe explained that we were in neutral testimony and questions prior to the break.

No one else came forward, and no one online raised their hand.

### **Applicant Rebuttal**

Mr. Peterson thanked the comments they received in the beginning and the Sheriff. This is not a fly by night operation. BestCare has been in business in Prineville since 1997. They have many locations across Central Oregon. They treat mental health issues and substance abuse. They are well regarded in the state for providing quality services and run a tight ship. He doesn't feel it is fair to characterize BestCare as a fly by night operation that will disappear tomorrow. This is not transitional housing for someone who just gets out of prison. This is there last step for people who are ready to go fully independent. These are people that have made a fair amount of progress to reenter society.

BestCare cannot just go out a willy nilly build a crosswalk across a state highway. ODOT did not require one. It's not like the 9 people in this facility are going to be the only ones that cross this highway.

Mr. Peterson redirected Council to Ms. Wellington recommendation. Doesn't see how this project cannot be approved by law. We look forward to building this project in your community and helping some of your most vulnerable population.

Mr. Rossi has no additional comments.

**Council Questions While on the Record**

Councilor Howard directed his question to Mr. Peterson stating that BestCare is largely funded by Measure 110, is that correct?

Mr. Peterson responded that he had no idea.

Councilor Howard said that based on his research, that appears to be the case. Measure 110 has already been reformed once and does he think BestCare could desolve if they lost funding. That would be a concern if a facility like this was built and then lost funding.

Mr. Rossi explained that these were designed so that in the event that they did fail, they could turn around and rent these as single-family homes, like tiny homes, if they lose funding in the future as market rate housing.

Mr. Smith asked about the 30 year deed restriction and how that would work if they lost funding and couldn't operate.

Mr. Peterson clarified that it is a 20 year deed restriction for the grant requirement and the 30 year deed restriction is for the affordable housing requirement.

Councilor Uffelman said that with the absence of a safe crossing, while ODOT has not required that, and we are dealing with a specific category of housing for mentally ill patients, which is not what ODOT would typically be dealing with, is there not the ability to revise the specifics requiring a safe crossing. When he reads the materials they provided, they talk about a 500-foot separation. A 500-foot separation does not permit leaving the housing project down to 9<sup>th</sup> Street, and cross at 9<sup>th</sup> Street, and then go back up to the treatment facility. They are talking about just going across the street. That is not acceptable. They talk about the crossing that isn't designated at 9<sup>th</sup> and Studebaker.

Mr. Smith responded regarding the numerous conversations with ODOT, and they didn't have a reason or a nexus to require it. It didn't meet the threshold to require it. They tied this project together with the treatment facility, which is what is causing the issue. It's not a matter of whether they wanted it or not. It's that they couldn't require it in a land use decision.

Councilor Uffelman asked why as a city, why can't we require them to provide a safe crossing across the highway with a marked highway crossing for vehicles traveling at 40 mph.

Mr. Smith stated that you probably can, but it would likely get appealed and overturned.

Ms. Wellington explained that this is ODOT's domain and ODOT is the agency that even after you make your decision, can address this during the permitting process.

Mr. Smith stated that ODOT said they don't need a permit because there is already a permitted access.

Ms. Wellington explained what the typical process would be. The city does not have a clear and objective option to have the city make this requirement and ODOT would probably, or may or may not honor it, because it is their facility. Though it is a really good idea, it is not a legal idea. It wouldn't move the safety ball forward, because we would not be able to hold onto it. It would hang at LUBA for 6 – 8 months before they reverse it because the city would have entered into ODOT's domain and wouldn't recommend that condition because she is not aware of any codified standard in the city code that would give rise to it, that was in effect at the time the application was submitted, or a clear and objective basis to do it. It's possible that ODOT can reconsider since they haven't made a final decision yet. There is a funny case out there right now about whether requirements for roads and highways have to be clear and objective. It was determined that it only applies to housing, but feels it could be overturned at the Supreme Court.

Ms. Wellington added that we are here to make a decision on the development based on the clear and objective criteria.

Mr. Reid clarified that this is on housing analysis and not the use, the affordable housing is tied to BestCare. If there was a clear and objective pathway that they didn't meet, then the city could be discretionary. Per Ms. Wellington's advise, the city does not have a clear and objective pathway. Therefore does not have discretionary options to utilize.

Mr. Smith added that he asked for the narrative of the project. If it was in the city street network.

Ms. Wellington said even though there is no basis to deny this application, it does not take away your ability to enforce a nuance if needed. You still have the authority. If there is chronic trespass, the police know how to handle that sort of thing. You have all of the resources to address the concerns that have been expressed.

Applicant had nothing more to add.

### **Close Public Hearing**

**Mayor Beebe closed the public hearing portion of the meeting.**

### **Council Deliberations and Action**

Mayor Beebe asked if the Council is under any obligation to make a decision tonight.

Ms. Wellington explained that we have until the last week in November and need time to write findings to submit.

Mr. Reid talked about the decision will be made tonight, with the findings to be presented and approved at the November 18<sup>th</sup> meeting.

Mayor Beebe said this is a hard one. He understands that we have a timeline. However without being able to ask BestCare questions, he isn't ready to make a decision. He doesn't see any accountability but realizes it has nothing to do with the housing application.

Councilor Howard said he doesn't like how this played out at all. The position we are in, is a position we cannot win. If we deny it will go to LUBA and will likely not win and cost a lot of money in legal fees. What this has done is open our code for changes, which we are doing. Whether or not we can keep up with state law is another thing because they change rapidly in this state. The only path he can support at this point is not to spend tax dollars. He doesn't like it, but sees no other way at this point.

Councilor Uffelman read his written statement into the record stating that he is ethically and morally responsible to protect this community. Councilor Uffelman highlighted his concerns about how this is being thrust upon us, not having a safe highway crossing, hopes that whoever funded this project, I hope they will see how this has created safety. As much he doesn't like it, has no other choice but to approve.

Councilor Smith agreed with both Councilors, but morally he doesn't like the idea of Salem legislators telling us how to develop our city. Talked about it being zoned C2 and should have been commercial businesses. He doesn't believe that the City of Prineville has the horsepower to change these laws in Salem. He took an oath to uphold the City and State laws, but in this case, he just can't.

Councilor Sumner talked about how we could pay the \$100,000 plus in legal fees and still end up with it after LUBA reviews. It is a land use issue that we have no control over it.

Discussions continued regarding it would change when someone sues BestCare and the board for approving this project, not knowing what there plan for management is, the treatment facility was once a successful restaurant, not seeing a reason to delay a decision.

Councilor Hutchison said that she agrees with the other Councilors. We are stuck between a rock and a hard place. Councilor Hutchison thanked everyone for coming to the meeting and speaking. Councilor Hutchison apologized that this probably will turn out the way anyone wanted.

Councilor Brummer said he thinks BestCare probably got this grant and had to spend it. He asked BestCare if they were still online to consider trading this property for the property adjacent to their treatment center. He doesn't like that the city has to make this decision. Councilor Brummer thanked all the folks who attended the meeting and all of their input.

Councilor Smith thanked Josh for all of his work on this.

**Councilor Howard made a motion to approve Application-2025-100 for a 9-Unit Multifamily Complex presented by Best Care.** Ms. Wellington recommended including that you do not find that the application triggers 197A.445 because some of the development is in the floodplain. Direct the applicant to write findings consistent with that and present to staff for their review by the 17<sup>th</sup> of November. Mr. Reid said that the staff would need the findings from the applicant before then, and if the Council is approving the application based on ORS 197A.400, objective standards, that is part of it. Also, finding that ORS 197A.445 and ORS 197A.460 do not apply, and then also making the rest of the **findings in the staff report.** **That**

would be the motion to approve and it is directing the applicant to present those findings to staff by November 14<sup>th</sup>, because it will be presented at the November 18<sup>th</sup> Council meeting.

**Councilor Howard made the motion for approval of the application would be: pursuant to the findings in the staff report, which state that the application meets ORS 197A.400 and that the application does not meet ORS 197A.445 or ORS 197A.600. Council adopts the rest of the findings within the staff report and ask that the applicant present those findings to staff by November 14, 2025. Motion seconded. Discussion on motion included that this is approving the application, and the findings will be adopted at the November 18<sup>th</sup> Council meeting, and could only deny the findings if they were not consistent with the findings in the motion.**

### **Adjourn**

**Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on the motion. All in favor, motion carried.**

Meeting adjourned at 8:41 P.M.



**Motions and Outcomes:**

| Motion:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Outcome | Beebe | Brummer | Howard | Hutchison | Smith | Sumner | Uffelman |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------|---------|--------|-----------|-------|--------|----------|
| Motion for approval of the application would be: pursuant to the findings in the staff report, which state that the application meets ORS 197A.400 and that the application does not meet ORS 197A.445 or ORS 197A.600. Council adopts the rest of the findings within the staff report and ask that the applicant present those findings to staff by November 14, 2025. Motion seconded. Discussion on motion included that this is approving the application, and the findings will be adopted at the November 18 <sup>th</sup> Council meeting, and could only deny the findings if they were not consistent with the findings in the motion. | PASSED  | N     | Y       | Y      | Y         | N     | Y      | N        |
| Adjourn Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | PASSED  | Y     | Y       | Y      | Y         | Y     | Y      | Y        |

**Public Records Disclosure**

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio, and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings>.



# City of Prineville

## DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

### CC APPEAL (*de novo*) FINAL DECISION

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**APPLICATION DATE:** May 6, 2025

**PC HEARING DATE:** June 17, 2025 (Denied)

**CC APPEAL DATE:** July 22, 2025 (declined review)

**APPEAL TO LUBA:** August 14, 2025

**CITY FILED RECONSIDERATION:** August 26, 2025

**CC (*de novo*) Hearing:** November 4, 2025

**PROJECT NUMBER:** App-2025-100\CU-2025-102

**APPELLANT\OWNER:** BestCare Treatments Services, Inc.  
P.O. Box 1710  
Redmond, OR 97756

**PROJECT REVIEWER:** Joshua Smith,  
Planning Director

**APPLICABLE CRITERIA:** ORS – 197A.400(1) and (3), 227.173(2), 227.175(4)(b)(A), 197A.445, 197A.460. and the “clear and objective” standards in the City’s Code of Ordinances, Title XV – (PDC) Chapter 153 – Sections: 153.009, 153.014, 153.020, 153.035, 153.036, 153.037, 153.038, 153.046, 153.051, 153.258.060, 153.080–091, 153.135–138, 153.190–200, 153.250–261, PDC Chapter 151, City of Prineville Comprehensive Plan.

#### **FINDINGS OF FACT:**

- 1. LOCATION:** 996 NW Madras Highway, Units 1-10; Map & Tax Lot 141631CB01000.
- 2. ZONING:** The property is zoned General Commercial (C2) and is designated Outlying Commercial on the Comprehensive Plan map.
- 3. LOT OF RECORD:** The property has been determined to be a legal parcel by deed.
- 4. SITE DESCRIPTION:** The property is one (1) acre and is currently vacant. It was previously developed with a single-wide manufactured home, that has been removed. The parcel fronts along NW Madras Highway (Hwy 26) and is relatively flat, except for about a third of the property toward the rear that is in a low-lying floodplain area. The location is flanked by single-family homes, with vacant property to the rear owned by the City due to the 1998 flood event. The opposite side of Madras Highway is developed with commercial uses. A 2025 aerial image of the site is shown on the next page.

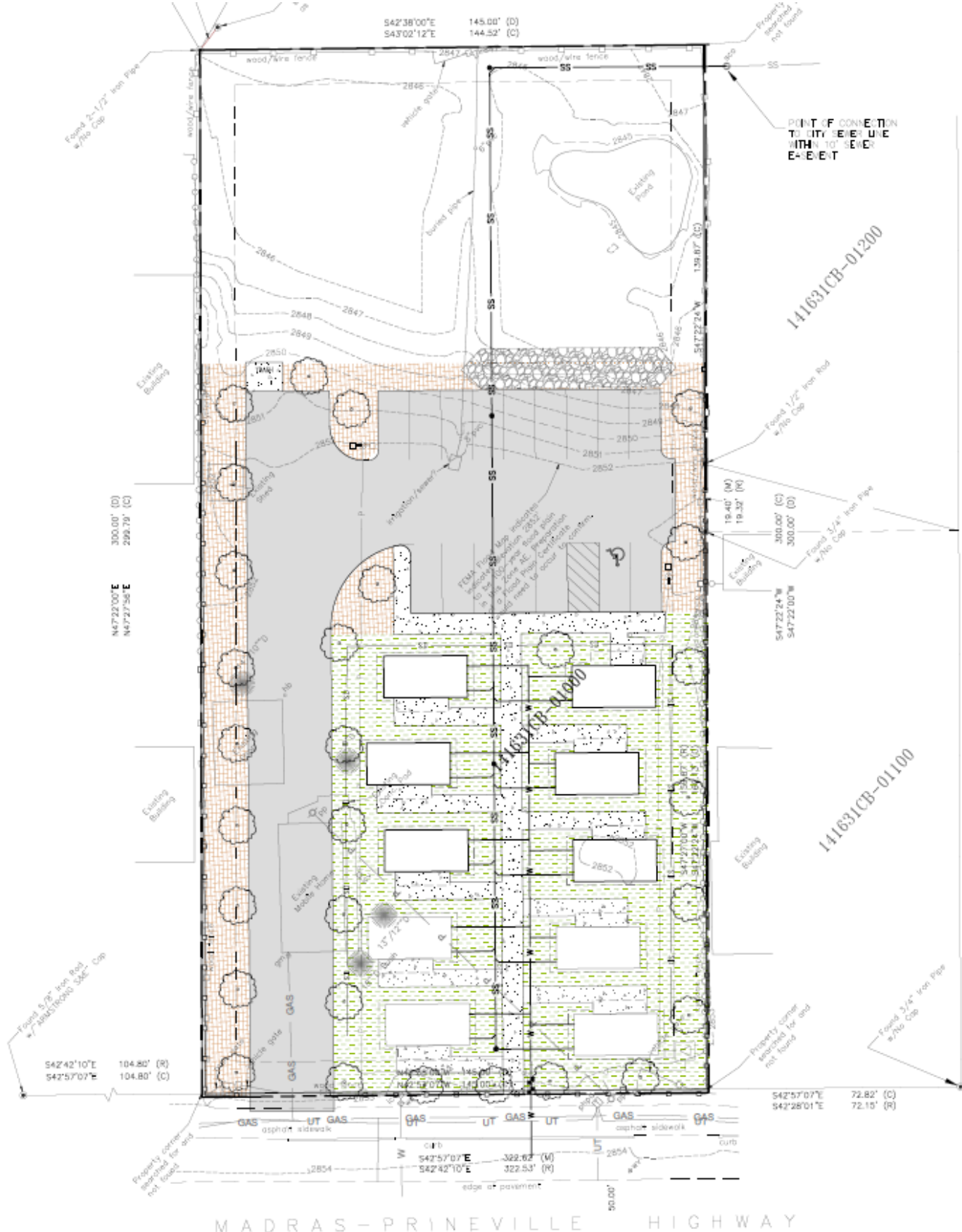
- 5. PROPOSAL:** The applicant is proposing a 9-Unit, Multi-Family cluster housing complex in the General Commercial (C2) Zone to house clients of the BestCare facility across the Hwy. A 10<sup>th</sup> structure will be used for an office with restrooms and laundry facilities. The plan will include all the associated improvement requirements of the City's multi-family complex code; such as paved access, water, sewer, parking, landscaping and pedestrian improvements. A copy of the applicants proposed site plan and proximity to the floodplain appears following the aerial image.

**Site location and proximity to BestCare leased facility.**

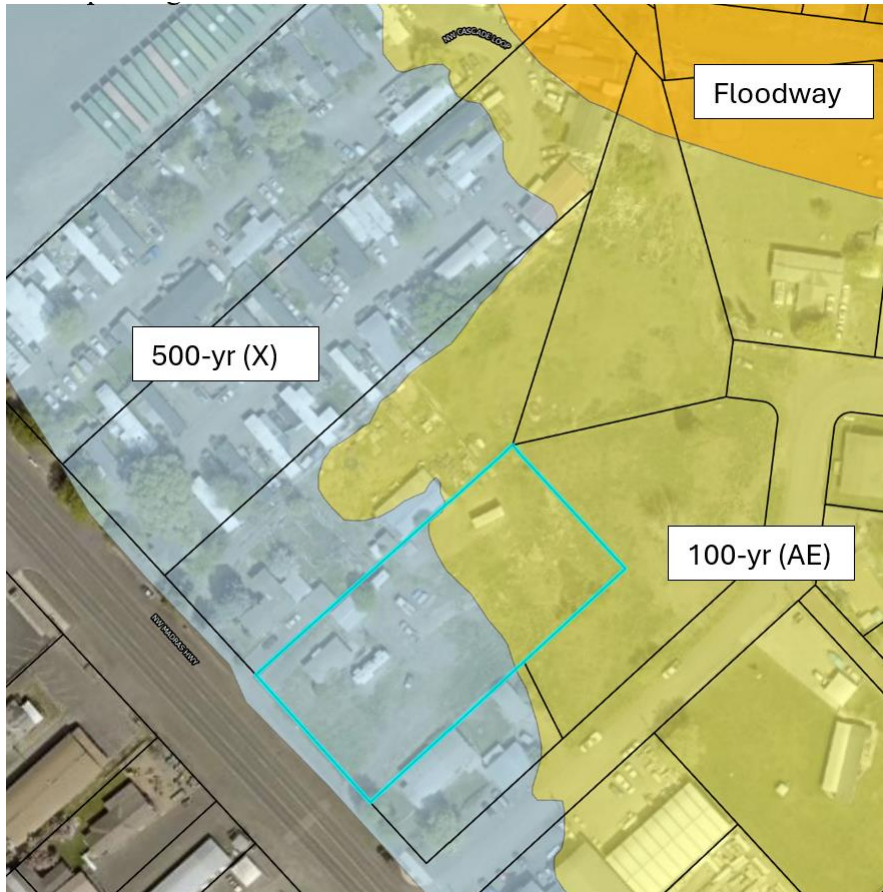




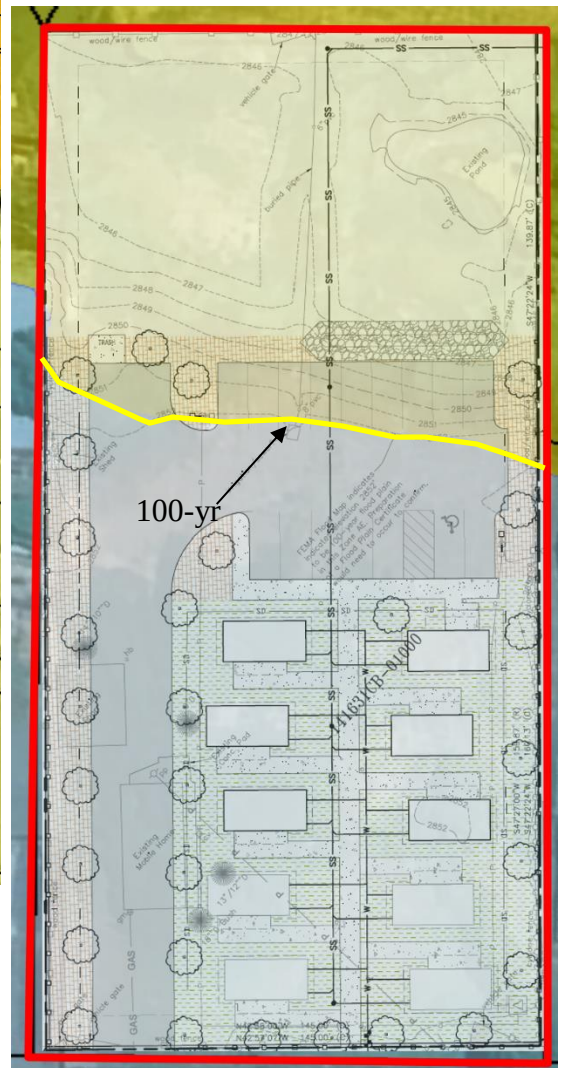
**Proposed Site plan. Phase 1 is the six rear buildings, including all other site improvements. Phase 2 is the four front buildings.**



Floodplain and surrounding area.



Floodplain and development overlay.



6. **COMMENTS:** Notice was sent to the same neighboring property owners as the original application. Notice was mailed on October 8, 2025 and published in the newspaper on October 21, 2025. Comments provided as part of the original application are also part of the record. The following are new comments.

Housing Accountability and Production Office (HAPO) – Written communication about interpretation of State laws came after the original denial of the application and prior to the Council’s decision to decline review. Additional guidance was provided prior to this staff report explaining how state law may be applied, but is not backed up by case law.

Neighbors – At the time this staff report was written the City had not received any additional written comments. Verbal comments were received from a neighboring homeowners who continue to be in opposition to the development.

Fire –The Fire Department provided the same comments as the original proposal. The applicant is required to provide a code compliant site plan review prior to building permits. The applicant may also be required to pay a one-time impact fee based on the District’s tax exception policy.

ODOT – ODOT previously provided comments about frontage improvements specific to drainage, pedestrian walkway, parking and access. ODOT has submitted additional comments regarding unmarked crosswalks at Gardner and Studebaker and recommendations from the City’s 2025 TSP regarding improvements along Hwy 26.

**7. FINDINGS SUMMARY:** The plans submitted by the applicant are the foundation of this application. This property is currently zoned (C2) General Commercial. A multi-family development is a Type 2 Conditional Use in the C2 zone. The applicant’s proposal is meeting all dimensional standards including setbacks, lot coverage, height, landscaping and parking. Open space and landscape areas are proposed around the property and along the street to provide screening and an attractive look and feel to the site. If approved, the applicant shall connect the buildings to City water and sewer and other utilities. All utilities shall be placed underground. If approved, the applicant shall adhere to all standard fire life safety requirements, including hydrants and marked fire lanes. All access, maneuvering and parking areas shall be paved in accordance with City standards and all stormwater drainage shall be maintained on site. Clear vision areas shall be maintained at all times and floodplain standards shall be adhered too. Based on State law it appears the City does not have a clear and objective path in order to deny an application under a discretionary path. Full Findings are part of the Staff Report to City Council an additional set of findings will be provided by the applicant and made part of the decision.

**8. BACKGROUND:** On June 23, 2025, the planning commission denied BestCare Treatment Services, Inc., (BCT) application for a conditional use permit to construct and operate a nine-unit, multifamily housing complex in the City’s C2 zone. On July 22, 2025, the City Council declined to hear the applicant’s appeal and let the planning commission decision stand. On August 14, 2025, the applicant appealed the planning commission denial to LUBA. On August 28, 2025, the City filed papers with the Oregon Land Use Board of Appeals (LUBA) that withdrew the City’s decision challenged in that appeal, for the City to reconsider that decision. Pulling a decision back from LUBA on reconsideration is a fairly common step for local governments to take in LUBA appeals. On reconsideration the City retains all of its options concerning what to do next – it can reaffirm its decision or change it.

Under LUBA’s reconsideration rules, the City has 90 days to file with LUBA its decision on reconsideration – that is, by Wednesday November 26, 2025 (the day before Thanksgiving). That deadline is a hard stop – the City can ask for an extension but there are no guarantees that one would be given.

The City Council decided to reconsider the Applicant’s appeal and to reconsider the Planning Commission decision, in a “de novo” hearing process per the Prineville Development Code (PDC) 153.258.060(2)(a)-(e).<sup>1</sup> A “de novo” appeal proceeding is a

public hearing before the City Council that considers BestCare’s proposal “as if [it] had not previously been heard and as if no decision had been rendered, except that all testimony, evidence and other material from the record of the previous consideration will be considered a part of the record on review.” Prineville Development Code (PDC 153.250.020); 153.258.060(B). The City Council will consider any relevant evidence and arguments submitted by participants in deciding whether to approve or deny BestCare’s application.

The Planning Commission decided that all discretionary and clear and objective standards were met except that the proposal was generally inconsistent with the Comprehensive Plan “due to inefficient use of commercially zoned land for single use, low density residential purposes” and that “the application is not compatible with the purpose of the C2 zone.” The Planning Commission applied the City’s Commercial zone purpose criteria as a reason to deny the proposal on the basis that it understood that the City was allowed to apply discretionary standards and that the purpose criteria for the zone was an allowable discretionary approval standard.

As explained in the staff report, if the City lacks a clear and objective pathway for approval, the City may not apply discretionary standards, including the Comprehensive Plan and C2 zone purpose criteria. If the City does have a clear and objective pathway for approval, then the City must decide whether the C2 zone purpose criteria and similar comprehensive plan policies are an approval standard.

## **9. Hearing Brief:**

Applicant: The applicant’s representative, David Peterson attended virtually. Mr. Peterson verbally described the project, application criteria and Oregon revised Statutes (ORS). He explained how Oregon law mandates that the City approve the project. At the end of David’s presentation, the Council asked several clarifying questions about the project, including questions about the submitted project overview, location, and highway crossing safety. After public testimony David provided a rebuttal to citizen questions about the project and maintained his position that the City is compelled to approve the application.

Staff: The Planning Director gave a visual presentation describing the zoning, location in proximity to the BestCare facility and how the project meets City development standards. The Director ended by explaining why the application was originally denied by the Planning Commission, the guidance it received from the States Housing Accountability and Production Office (HAPO) and how legal counsel has advised the City on applying State law. The Director then introduced the City’s legal counsel to discuss how the State law applies in more detail. In summary legal counsel explained Oregon law and advised the City to approve the application as they were almost certain to lose on appeal and would be liable for the applicant’s attorney fees. After public testimony Staff clarified parts of the development that were misrepresented by the public.

Public: Three (3) members of the public spoke in favor, seven (7) spoke in opposition, and four (4) were neutral on the proposal. Those who spoke in favor of the application primarily communicated the need for this type of housing. The opposition was almost entirely about the safety of the proposed inhabitants and their own families. The citizens spoke about numerous issues they have had with the clientele of the BestCare facility and the men's homeless shelter. Many expressed that they understood the need, but felt this was the wrong location. Those that were neutral to the proposal recognized the need, but questioned the location and hoped BestCare would address citizen concerns whether they were required or not.

Council Deliberations: During the public hearing the Council asked the applicant and staff several pointed and clarifying questions. Many of the questions revolved around site management and safety. There was discussion about foot traffic, access across the highway to the treatment facility, end of life for the project and what happens if the treatment facility moves negating the convenience of having the housing nearby.

After the hearing was closed the Council had a short deliberation. Each Council member provided their position on the application. Council members understood the need for the housing and expressed their disappointment in the path BestCare took to have their project approved instead of working with the community. Some Council members also expressed specific issues with the project. Several Council members expressed that they were not willing to risk a significant amount of tax payer money and were compelled to vote in favor.

Decision: Shane Howard made a motion to approve the application, Jerry Brummer seconded the motion, and the motion passed with 4 in favor and 3 in opposition.

## **DECISION**

Application **APP-2025-100** on appeal of application **CU-2025-102** for a nine (9) unit multi-family complex development is hereby **APPROVED**. Such an approval is subject to the submitted plans, findings stated in the staff report, those conditions contained within and the following conditions of approval set forth below:

### **CONDITIONS OF APPROVAL**

#### **General Conditions**

1. The plans submitted by the applicant and the improvements depicted therein are the foundation of this approval to meet the requirements of the City's land use code and standards and specifications.
2. The applicant shall comply with the Fire Department requirements for fire flows, sprinkler systems, fire hydrants, addressing, fire lanes, Knox Box locks, no parking signs and all other UFC requirements. A code compliant site plan focusing on access and water supply requirements found in the Oregon Fire Code shall be submitted. Final plans shall be signed by the Fire Department prior to submitting for building permits.



3. The applicant shall construct all necessary public improvements in accordance with the City's standards and specifications and ODOT standards as applicable. Any City owned and maintained water and sewer lines that extend into the property, such as those to serve a fire hydrant shall be placed in a 20' public utility easement and built to City standards. All buildings shall be connected to City water and sewer and other serving utilizes as applicable. Garbage disposal shall be coordinated with Republic Services and be within a screened enclosure as proposed. Mail service shall be coordinated with the U.S. Postal Service.
4. The applicant shall place all new utilities underground in accordance with 153.194(B).
5. The applicant shall provide paved parking, access and maneuvering areas, as well as sidewalks, driveways and pedestrian connections as depicted on their site plan.
6. The applicant shall meet the required landscaping percentage for multifamily complexes (20%). The applicant shall adhere to the submitted landscape plan. Major changes to the proposed plan as determined by the Planning Director, shall be submitted in map form or writing for an informal City review and approval to ensure the plan is meeting the City's landscaping and buffering standards.
7. The applicant shall provide a 6-foot site obscuring fence surrounding the entire property other than the access location.
8. The applicant shall complete a flood development application demonstrating how the application will comply with a no-net-fill of the 100-year floodplain.
9. Signs for multifamily dwellings shall not exceed 32 s.f. Signs meeting the City's sign code are considered approved as part of this application. Sign proposals shall be submitted for code compliance and made a part of this application.

### **Prior to Building Permit**

10. The applicant shall pay all applicable system development charges (SDCs) and connections fees prior to issuance of a building permit. SDCs are charged concurrent with building permits and therefore may change over time as individual buildings are constructed at different times.

### **On-going Responsibilities**

11. All stormwater drainage shall be maintained on-site per the applicant's drainage plan.
12. As a general City ordinance, no storage of materials is allowed in a manner which may cause a nuisance. The applicant shall not store unused vehicles, junk or debris within view of people on a public street or adjacent properties.
13. All exterior lighting shall be shielded and focus light downward onto the site and shall not shine onto adjacent rights-of-way or properties or cause a hazard to vehicles or aircraft. If proposed lighting does not meet this criteria, additional shielding may be required to accomplish this.

14. The applicant is required to comply with all relevant portions of the City of Prineville Code of Ordinances and secure all permits required by the Crook County Building Department or State and Federal agencies.

**THIS DECISION BECOMES FINAL AT 5:00 P.M. \_\_\_\_\_, 2025 TWELVE (12) DAYS FOLLOWING THE MAILING OF THIS DECISION ON \_\_\_\_\_, 2025 UNLESS APPEALED TO THE LAND USE BOARD OF APPEALS (LUBA) BY A PARTY OF INTEREST.**

Jason Beebe: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor

**Local Government Recommendation – Liquor License****Annual Liquor License Types**

|                                            |                                |
|--------------------------------------------|--------------------------------|
| Off-Premises Sales                         | Brewery-Public House           |
| Limited On-Premises Sales                  | Brewery                        |
| Full On-Premises, Caterer                  | Distillery                     |
| Full On-Premises, Commercial               | Grower Sales Privilege         |
| Full On-Premises, For Profit Private Club  | Winery                         |
| Full On-Premises, Non Profit Private Club  | Wholesale Malt Beverage & Wine |
| Full On-Premises, Other Public Location    | Warehouse                      |
| Full On-Premises, Public Passenger Carrier |                                |

**Section 1 – Submission – To be completed by Applicant:****License Information**

Legal Entity/Individual Applicant Name(s): Mountain Bubbles, Inc.

Proposed Trade Name: Wild Rooster Bar &amp; Grill

Premises Address: 1181 SW Tom McCall Rd

Unit:

City: Prineville

County: Crook

Zip: 97754

Application Type: ☒ New License Application ☐ Change of Ownership ☐ Change of LocationLicense Type: Full on prem-Comm/Brewery Public House ☐ Additional Location for an Existing License**Application Contact Information**

Contact Name: Stephanie Gregory

Phone: [REDACTED]

Mailing Address: 2141 SW 1st St

City: Redmond

State: Or

Zip: 97756

Email Address: stephanie@cascadelakes.com

**Business Details**

Please check all that apply to your proposed business operations at this location:

☐ Manufacturing/Production☐ Retail Off-Premises Sales☒ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

☒ Indoor Consumption☒ Outdoor Consumption☒ Proposing to Allow Minors**Section 1 continued on next page**



## Local Government Recommendation – Liquor License

### Section 1 Continued – Submission - To be completed by Applicant:

Legal Entity/Individual Applicant Name(s): Mountain Bubbles, Inc.

Proposed Trade Name: Wild Rooster Bar & Grill

**IMPORTANT:** You MUST submit this form to the local government PRIOR to submitting to OLCC.  
Section 2 must be completed **by the local government** for this form to be accepted  
with your CAMP application.

### Section 2 – Acceptance - To be completed by Local Government:

#### Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name: City of Prineville

Optional Date Received Stamp

Date Application Received: 11-11-2025

Received by:

### Section 3 – Recommendation - To be completed by Local Government:

- ☐ Recommend this license be granted
- ☐ Recommend this license be denied (Please include documentation that meets [OAR 845-005-0308](#))
- ☐ No Recommendation/Neutral

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.



## Local Government Recommendation – Liquor License

### Section 1 Continued – Submission - To be completed by Applicant:

Legal Entity/Individual Applicant Name(s): McCall Crossing Market INC

Proposed Trade Name: McCall Market

**IMPORTANT:** You MUST submit this form to the local government PRIOR to submitting to OLCC.  
Section 2 must be completed **by the local government** for this form to be accepted  
with your CAMP application.

### Section 2 – Acceptance - To be completed by Local Government:

#### Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name: City of Prineville

Optional Date Received Stamp

Date Application Received: November 7, 2025

Received by:

### Section 3 – Recommendation - To be completed by Local Government:

- ☒ **Recommend this license be granted**
- ☐ **Recommend this license be denied** (Please include documentation that meets [OAR 845-005-0308](#))
- ☐ **No Recommendation/Neutral**

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.

**Local Government Recommendation – Liquor License****Annual Liquor License Types**

|                                            |                                |
|--------------------------------------------|--------------------------------|
| Off-Premises Sales                         | Brewery-Public House           |
| Limited On-Premises Sales                  | Brewery                        |
| Full On-Premises, Caterer                  | Distillery                     |
| Full On-Premises, Commercial               | Grower Sales Privilege         |
| Full On-Premises, For Profit Private Club  | Winery                         |
| Full On-Premises, Non Profit Private Club  | Wholesale Malt Beverage & Wine |
| Full On-Premises, Other Public Location    | Warehouse                      |
| Full On-Premises, Public Passenger Carrier |                                |

**Section 1 – Submission – To be completed by Applicant:****License Information**

Legal Entity/Individual Applicant Name(s): McCall Crossing Market INC

Proposed Trade Name: McCall Market

Premises Address: 1181 SE Tom McCall Road

Unit: A

City: Prineville

County: crook

Zip: 97754

Application Type: ☒ New License Application ☐ Change of Ownership ☐ Change of LocationLicense Type: Off-Premises Sales ☐ Additional Location for an Existing License**Application Contact Information**

Contact Name: Dan Healy

Phone: [REDACTED]

Mailing Address: 21185 SW Reed Market Road

City: Bend

State: Or

Zip: 97702

Email Address: Dan@crossingmarkets.com

**Business Details**

Please check all that apply to your proposed business operations at this location:

- ☐ Manufacturing/Production
- ☒ Retail Off-Premises Sales
- ☐ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

- ☐ Indoor Consumption ☐ Outdoor Consumption
- ☐ Proposing to Allow Minors

**Section 1 continued on next page**



## Prineville City Council Contribution Request Form

The City of Prineville is proud to contribute to organizations that have interest that benefit the citizens of Prineville in line with Council Goals and Objectives. Pursuant to Resolution No. 1517, once the completed application is received it will be forwarded to City Council for sponsorship. Upon a City Council Member's sponsorship, the application shall be presented at the next Regular City Council meeting for City Council's consideration.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                          |                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-------------------|
| Date: <b>11/13/2025</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Name of Organization: <b>St. Vincent de Paul Society of Crook County</b> |                   |
| Street Address: <b>937 NW Madras Hwy</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                          |                   |
| Town: <b>Prineville</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | State: <b>OR</b>                                                         | Zip: <b>97754</b> |
| Phone: <b>541-447-7662</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Email: <a href="mailto:Ritam@svdpofcc.org">Ritam@svdpofcc.org</a>        |                   |
| Contact Name & Title: <b>Rita Malone, President</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                          |                   |
| IRS Tax Status (Example 501(c) 3, 5, 6 or other: <b>501(c) Our Tax Status is 501(c)3</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                          |                   |
| <p>Give a brief description of your organization including the mission statement, type of service provided: Our mission statement is "Neighbors Helping Neighbors." St. Vincent de Paul of Crook County offers supplemental food boxes to our neighbors in need. By providing high protein and nutritious foods, we hope to improve the diets and long-term health of those who rely on our pantry for food. In addition to offering supplemental food boxes, we offer emergency financial assistance. The objective of emergency services is to stabilize households that are one paycheck away for homelessness and who pay 50% or more of their income for housing. We also offer assistance in other emergencies such as prevention of utilities shut off.</p>                                                                                                                         |                                                                          |                   |
| <p>Purpose of funds request (attach brochures, pictures, purpose of organization, etc.) Be specific as to what area of your plan where the funds will be used. The purpose of this request for funding is to support St. Vincent de Paul as we continue to meet the needs of people in our community. We will use the funds to purchase nutritious food for our guests' needs and choices. We will also use the funds to assist those in need of rental assistance, in addition to assistance for payment of utilities in emergency situations.</p> <p>The amount of Emergency Services funds spent helping our guests in Fiscal Year 2025 was \$83,700. In Fiscal Year 2024, we served 4,860 households of 13,140 individuals with food, which was a 30% increase over the previous Fiscal Year.</p> <p>In Fiscal Year 2025 we again served 4,860 households, but 13,170 individuals.</p> |                                                                          |                   |
| <p>Will funds be used for operational expenses? (Please explain)</p> <p>Yes, we will use the funds for operational expenses to aid our guests who have emergency needs, and we will purchase food for the supplemental food boxes. Our food expenses for the year are higher due to an increase in guests to our pantry, and higher cost of food. The expense of emergency help is up from last year due to higher rents in our community.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                          |                   |
| <p>Will funds be leveraged with other resources/partnerships?</p> <p>Yes, the funds will be leveraged with other resources. There are a few private donors who support our work, some of whom can be very generous, private foundations and grants which we apply for. We rely on several avenues of funding to help St. Vincent de Paul meet the needs of our guests.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          |                   |



## Prineville City Council Contribution Request Form

Funding Amount Requested: **\$50,000**

Describe the purpose of the request, the services to be provided and how it relates to the City of Prineville & how this will benefit the citizens of Prineville:

The purpose of this request is to obtain funding for the purchase of food for the St. Vincent de Paul pantry and to help continue our Emergency Services funding. In Fiscal Year 2025 our organization gave \$83,700 in Emergency Services. This represents 506 adults and 255 children. The City benefits as a community when adults and children have homes and are consuming nutritious foods; helping people find stability in their lives keeps the community optimistic and thriving. With more stability among adults and children comes a stronger work force and children thriving in the classroom.

Number of years in operation: **48 years**

Has your organization received funds from the city before? If yes, please provide amount and purpose of donation:

Yes, we received funds from the City of Prineville for the purpose of assisting with delinquent water bills. The amount was \$20,000

**I hereby certify that I have read and understand the charitable donation request guidelines and that the information provided is true and correct. I understand that the approval and denial of all charitable donation requests is in the sole discretion of the City of Prineville Council and that if the request is approved, a W9 must be on file with the city before funds can be distributed.**

**Rita M. Malone, President, St. Vincent de Paul of Crook County**

Printed Name – Organization's Authorized Representative

on file

Signature – Organization's Authorized Representative

### ADMINISTRATIVE SECTION:

Date Received: **11-13-2025**

Fiscal Year: **25-26**

Fund balance at time of request: **\$19,000**

Council Member to sponsor: **Mayor Beebe**

Date Council to review: **11-18-2025**

Council: Approved / Denied

If approved, amount Council approved: \$





## STAFF REPORT

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**MEETING DATE:** 11/18/2025

**PREPARED BY:** Zach Lampert

**SECTION:** Council Business

**DEPARTMENT:** Meadow Lakes

**CITY GOAL:** Quality Municipal Services & Programs

**SUBJECT:** Meadow Lakes Clubhouse Carpet Replacement

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### REASON FOR CONSIDERATION:

The Meadow Lakes Clubhouse is in need of scheduled carpet replacement. This project was identified as a maintenance item and is in line with industry expectations of building lifecycle management.

### BACKGROUND:

The carpet at Meadow Lakes is scheduled for replacement. Staff identified a replacement product manufactured by Forbo called Flotex which is recommended for institutional, and high wear buildings. In the past this product was specified for the Prineville Police Department and Prineville City Hall and has shown to be of sufficient quality and has worn well. Staff created a scope of work and identified a cooperative purchasing agreement through the City of Eugene (#2022- 03833) to acquire this product. Rubenstein's Contract Carpet LLC provided a quotation based upon the scope of work and in line with the contract agreement. Their quote was received at \$82,155. This pricing includes all demolition and removal of existing product as well as prep and installation of the new product. Once approved, the installation is expected to be scheduled roughly 10 weeks from the order date.

### FISCAL IMPACT:

Meadow Lakes has budgeted funds for clubhouse improvements in the Capital Improvement Budget of \$95,000. Remaining dollars will be used towards exterior paint in the Spring.

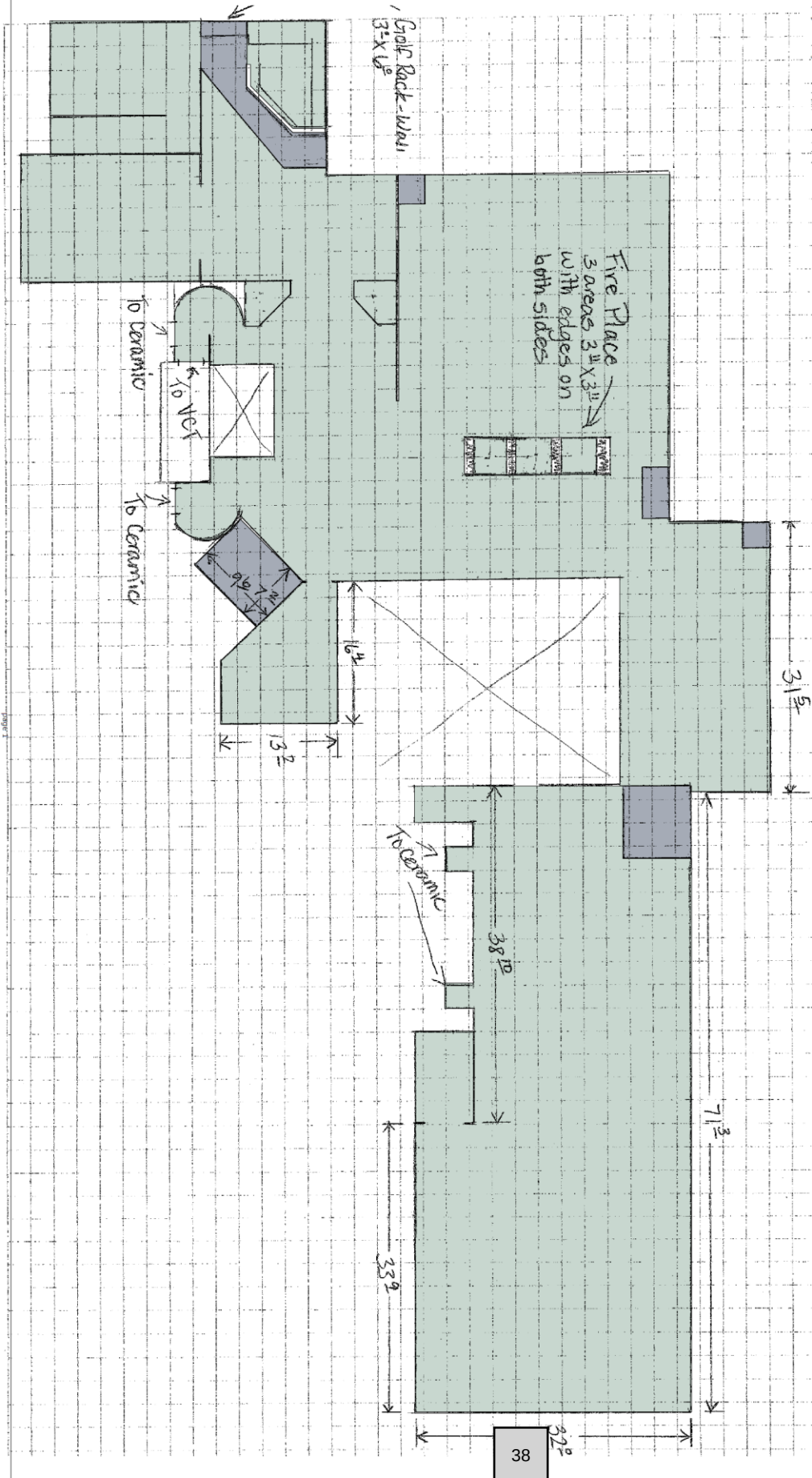
### RECOMMENDATION:

Staff Recommends that the council moves to issue a notice of intent to award the purchase of Meadow Lakes Clubhouse Carpet Replacement to Rubenstein's Contract Carpet in the amount of \$82,155 per cooperative purchasing agreement #2022-03833.

**Meadow Lakes Golf and Restaurant - Prineville**  
 28 October 2025 : Meadow Lakes Golf and Restaurant - Prineville  
 Rubenstein's Contract  
 Summary Report

CPT TILE FLOWTEX / KINETEX - T80  
 WORK: TILE

Scale 1/128 (original drawing scale 1/128)



## **City Manager Update to Council**

**November 18, 2025**

### **Public Safety / Dispatch**

We had a dispatcher move into a role she has been hoping to do for some time as a police officer in our department. Background on another dispatch candidate is nearly complete and looking good so far. Katie has an interview with another contracted dispatcher.

PD is finishing up quarterly defense tactics training. Lateral candidate interviews are underway.

On the holiday side, the operation plans are completed for the annual lighted Christmas parade on Saturday, November 29<sup>th</sup>. Fundraising for the annual Shop With a Cop is going well, and it isn't too late to donate.

### **Public Works**

Projects are winding down for the year, with some infrastructure going in on a subdivision's next phase of development.

The team is preparing everything to be ready for a snowy winter. Snow plowing plans will be released soon.

### **Railroad**

October was a very strong month for the railroad.

### **Meadow Lakes Golf**

Meadow Lakes has performed its annual irrigation blowout maintenance for the winter. New tee signs have been installed.

October was good for the golf course too and remains busy with the warmer weather. The annual Turkey Shoot tournament was a success again this year.

### **Airport**

Everything is going good at the airport, and is slowing down for the year. The Crook County 10-unit hangar is expected to be completed next month and already has tenants lined up. Runway projects are being closed out.

### **Planning**

Applications have slowed down, but development is still steady for applications that have already been approved.

The commercial complex across from the Humane Society is almost complete and will be opening very soon.

### **Human Resources**

Karee remains busy with recruitment efforts across various departments for vacancies and retirements.

### **Information Technology**

Staff is working with our website host to give our website a fresh new look and a new format template to hopefully make it more user-friendly.

#### **Finance**

As you probably know, the city has received the GFOA Distinguished Budget Award and received special recognition for Strategic Goals & Strategies. We are in the top 8% nationally. Excellent work and congratulations to Lori and her team.

**City Recorder/Risk Management** – No Update

**City Legal** – No Update

**EDCO** – No Update

**Public Relations** – No Update

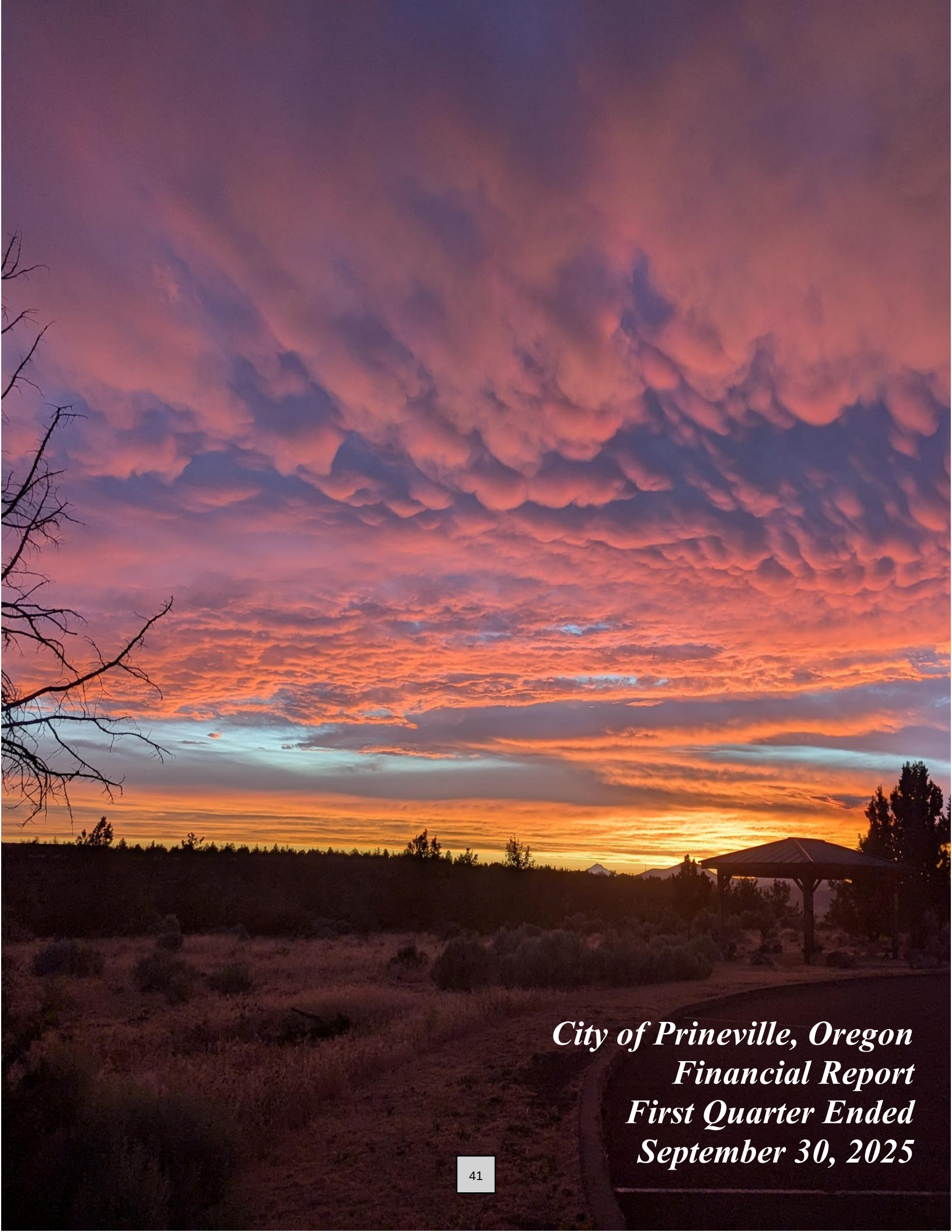
**Mayor/Council**

**Economic Development and Strategic** – No Update

**Other**

Caroline continues to stay on top of available grants. We are still waiting on the go-ahead from the PP & L grant we were awarded to order electric trucks.





*City of Prineville, Oregon  
Financial Report  
First Quarter Ended  
September 30, 2025*

## Executive Summary

The City of Prineville moved to a biennial budget in FY 20 resulting in some changes being made to the presentation of the quarterly financial report. The report includes a city-wide summary of beginning fund balances, current period resources and expenditures, and the ending fund balances for all funds. Included in the fund summaries, starting on page six, are comparisons of actual to budgeted amounts, and narrative explaining results and highlights for the quarter. The biennial budget comparison to actual is highlighted in light green in each of the funds. Annual budget estimates for FY 26 reflect the estimated budget allocation for the fiscal year. The quarter budget estimates have been allocated proportionally to the fiscal year budget (25 percent).

| Current Quarter<br>Quarter budget estimates allocated at<br>25 percent of the fiscal year budget<br>compared to actual |        |                     | Year to Date<br>Fiscal year 2026 budget allocation<br>compared to actual |        |                         |                               | Biennial budget comparison to actual |                      |                                      |
|------------------------------------------------------------------------------------------------------------------------|--------|---------------------|--------------------------------------------------------------------------|--------|-------------------------|-------------------------------|--------------------------------------|----------------------|--------------------------------------|
| ↓                                                                                                                      |        |                     | ↓                                                                        |        |                         |                               | ↓                                    |                      |                                      |
| Current Quarter                                                                                                        |        |                     | Year to Date                                                             |        |                         |                               |                                      |                      |                                      |
| Quarter<br>Budget Est.                                                                                                 | Actual | Quarter<br>Budget % | Annual<br>Budget Est.                                                    | Actual | Annual Est.<br>Budget % | Annual Est.<br>Budget Balance | Biennial<br>Budget                   | Biennial<br>Budget % | Biennial Budget<br>Remaining Balance |

The information presented in this report is unaudited.

During the first quarter, ending September 30, 2025, the City's financial condition increased by approximately \$672,000 or 2 percent. Funds with significant increases in fund balance include Transportation, Wastewater SDC, the Airport, Administration, Building Facilities and the Plaza Fund. Annual internal transfers being made in the first quarter and capital projects starting later in the year have positively affected these funds.

Through the first quarter, General Fund revenues came in at roughly 19 percent of the annual budget or \$2.6 million. Property tax revenue is roughly 1 percent of the annual budget at quarter end. Transient lodging taxes are up approximately 3 percent in comparison to the prior year. Franchise fees are roughly 24 percent of the annual budget with overall collection up approximately \$281,000 over prior year quarter end. Electrical franchise fees are up in comparison to the prior year at quarter end, roughly \$283,000 largely due to electrical rate increases. Overall, the General Fund realized a decrease in fund balance of roughly \$1 million or -9 percent through the first quarter which is anticipated with property taxes being due in November.

The Transportation's fund balance increased roughly \$202,000 or 29 percent through the first quarter. This was largely due to the timing in which budgeted projects are completed and revenues are received. Street improvement projects are starting in Q2 this year. First quarter state gas tax collection came in at roughly \$226,000 and is up approximately \$3,000 or 1 percent over the prior year quarter end.

In Emergency Dispatch, fund balance increased approximately \$113,000 or 6 percent at quarter end. Contributing to the increase in fund balance is the shortage of staff for the department. At

quarter end, there were 2 open positions looking to be filled. There were 6 part-time contract dispatchers brought on in early summer to help with staffing coverage.

In the SDC funds, capital projects continued. The grand opening of the new Combs Flat Road took place in July. In the Water SDC Fund, ASR well upgrades continued are being funded through reimbursements from the data centers. In the Wastewater SDC Fund, capital projects were largely associated with the utility expansion design project for the Willowdale area. That expansion design project will be reimbursed through congressionally directed spending and administered through the EPA. SDC collection during the first quarter is associated with 17 residential starts and 1 commercial start.

First quarter revenue comparisons to the prior year in the Railroad Fund show overall revenues are up roughly 18 percent. The significant increases are in freight, miscellaneous and freight depot charges for services. Freight cars are up in comparison to the prior year by 19 cars with 31 percent of the first quarter haulage being associated with the new commodity of barley. Freight depot charges for services are up largely due to annual increases built into the lease contracts and increased activity. Materials and services are roughly 51 percent of the annual budget with the annual insurance payment coming out during the first quarter of roughly \$145,000. During the first quarter, there was a fire near the freight depot facility and damages are still being assessed. A budget adjustment may be needed before yearend due to this unanticipated event. First quarter capital expenditures total roughly \$107,000 and are largely associated with track improvements needed from the derailment that happened earlier in the summer. Fund balance decreased roughly \$144,000 or -13 percent through the first quarter.

During the first quarter the airport got a budget adjustment, decreasing personnel services and increasing materials and services by \$368,000. The City and County agreed to contract managerial services for the airport which will result in future savings. This helps get the airport closer to being transitioned back to the County.

Meadow Lakes Golf fund balance increased at first quarter end approximately \$99,000 or 9 percent. During the quarter, capital equipment purchases totaled about \$58,000. Operating revenue for the golf course is up in comparison to the prior year at quarter end 12 percent with rounds of golf up by approximately 1,094 rounds. Combined golf course operating expenditures and maintenance expenditures are up roughly 14 percent over the prior year. This increase can largely be attributed to pay increases that took place in July with some of those increases being mandatory with the increase in minimum wage and an irrigation line break during the first quarter.

In the Public Works Support Services, fund balance decreased \$106,000 or -27 percent. A new pickup truck was purchase in the first quarter and the annual capital lease payment was made contributing to the decrease in fund balance.

In the PERS Fund, the City is creating a new PERS side account to help stabilize future rates. To maximize the side account contribution, the City was able to utilize the Employer Incentive Fund offered through the State. The grant application became available on July 1<sup>st</sup> and the States funds were fully allocated within a half hour of opening. The City was one of 36 employers who got their applications submitted in time. The City budgeted a deposit of \$2.5 million and the state



September 30, 2025

will deposit an additional ~\$525k into the side account. The city will start to see rate savings within this biennial budget cycle.

All other funds are as anticipated at quarter end. A summary is presented in each fund to provide an explanation of financial performance and operating issues. We appreciate comments on how we may be able to improve this report to enhance your understanding of the City's finances.

Sincerely,

Steve Forrester  
City Manager

Lori Hooper Antram,  
Finance Director



*Courthouse on September 11<sup>th</sup>, 2025*



September 30, 2025

**All City Funds**

| Fund                                  | Current Budget<br>Beginning Fund<br>Balance | Unaudited<br>Beginning Fund<br>Balance | Current<br>Year<br>Resources | Current<br>Year<br>Expenditures | Ending<br>Fund<br>Balance | Change<br>in Fund<br>Balance | Percentage                   |                                               |
|---------------------------------------|---------------------------------------------|----------------------------------------|------------------------------|---------------------------------|---------------------------|------------------------------|------------------------------|-----------------------------------------------|
|                                       |                                             |                                        |                              |                                 |                           |                              | Change<br>in Fund<br>Balance | Budget / Actual<br>Variance<br>Over / (Under) |
| General                               | \$ 9,567,887                                | \$ 10,853,235                          | \$ 2,617,109                 | \$ 3,642,791                    | \$ 9,827,553              | \$ (1,025,682)               | -9%                          | \$ 1,285,348                                  |
| Transportation                        | 645,336                                     | 693,418                                | 554,461                      | 352,348                         | 895,531                   | 202,113                      | 29%                          | 48,082                                        |
| Emergency Dispatch                    | 1,887,147                                   | 1,809,199                              | 724,969                      | 612,401                         | 1,921,768                 | 112,568                      | 6%                           | (77,948)                                      |
| Planning                              | 245,004                                     | 256,988                                | 163,339                      | 146,189                         | 274,137                   | 17,150                       | 7%                           | 11,984                                        |
| Transportation SDC                    | 4,303,266                                   | 3,402,914                              | 237,276                      | 127,608                         | 3,512,583                 | 109,669                      | 3%                           | (900,352)                                     |
| Water SDC                             | 418,228                                     | 297,875                                | 647,723                      | 831,963                         | 113,635                   | (184,240)                    | -62%                         | (120,353)                                     |
| Wastewater SDC                        | 300,969                                     | 332,992                                | 113,286                      | 165                             | 446,113                   | 113,121                      | 34%                          | 32,023                                        |
| PERS / POB Fund                       | 2,566,940                                   | 2,579,907                              | 257,237                      | 1,000                           | 2,836,144                 | 256,237                      | 10%                          | 12,967                                        |
| Railroad                              | 1,015,796                                   | 1,112,600                              | 324,692                      | 469,014                         | 968,278                   | (144,322)                    | -13%                         | 96,804                                        |
| Airport                               | 90                                          | 44                                     | 52,748                       | 34,124                          | 18,667                    | 18,623                       | 42326%                       | (46)                                          |
| Water                                 | 1,748,784                                   | 1,968,024                              | 1,446,436                    | 1,044,364                       | 2,370,096                 | 402,072                      | 20%                          | 219,240                                       |
| Wastewater                            | 2,200,707                                   | 2,923,893                              | 1,395,714                    | 1,112,443                       | 3,207,164                 | 283,271                      | 10%                          | 723,186                                       |
| Golf Course and Restaurant            | 893,165                                     | 1,068,047                              | 729,816                      | 630,577                         | 1,167,286                 | 99,239                       | 9%                           | 174,882                                       |
| Administration and Financial Services | 276,602                                     | 338,782                                | 1,700,806                    | 1,477,154                       | 562,434                   | 223,652                      | 66%                          | 62,180                                        |
| Building Facilities                   | 1,022,415                                   | 1,070,077                              | 423,124                      | 133,648                         | 1,359,553                 | 289,476                      | 27%                          | 47,662                                        |
| Plaza Maintenance                     | 32,240                                      | 25,756                                 | 20,344                       | 2,630                           | 43,470                    | 17,714                       | 69%                          | (6,484)                                       |
| Public Works Support Services         | 176,692                                     | 266,526                                | 611,723                      | 729,967                         | 148,281                   | (118,245)                    | -44%                         | 89,834                                        |
| Totals                                | \$ 27,301,268                               | \$ 29,000,277                          | \$12,020,801                 | \$11,348,387                    | \$29,672,692              | \$ 672,414                   | 2%                           | 1,699,009                                     |



*The Plaza the week of 9/11/2025*

## ***General Fund***

The General Fund accounts for the City's police and non-departmental operations and activities. The primary sources of revenue include property taxes, transient lodging taxes, franchise fees, and intergovernmental revenue.

Overall revenue collection through the first quarter is approximately \$2.6 million or 19 percent of the annual budget. Property tax revenue is roughly 1 percent of the annual budget at quarter end with taxes coming due in November. Transient lodging taxes are up in comparison to the prior year by roughly 3 percent. Franchise fees are roughly 24 percent of the annual budget with overall collection up approximately \$281,000 in comparison to the prior year at quarter end. Electrical franchise fees are up in comparison to the prior year at quarter end roughly \$283,000, with all the data center building being populated and electrical rate increases.

Police spending through the first quarter was approximately 25 percent of the annual budget. Personnel services are at roughly 22 percent of the annual budget with two open positions being filled and the Police Chief retiring during the first quarter. Union negotiations continued through the first quarter.

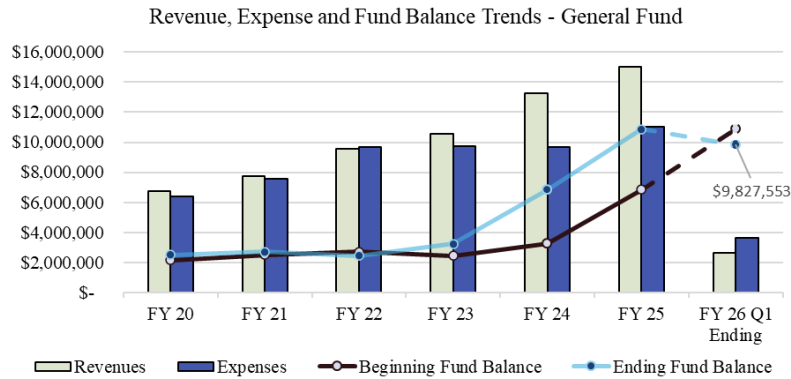
Non-Departmental is at roughly 30 percent of the annual budget. First quarter significant expenditures in Non- Departmental included \$24,000 in street lighting, \$71,000 in transient lodging taxes to the chamber of commerce and \$884,000 in transfers to support planning, streets, the airport, administrative services, PERS funding and building facilities.



*SRO's, Officer Guffey and Officer Dunn, ready for school to start in August 2025.*

**General Fund – Continued**

Overall, the General Fund realized a decrease in fund balance of roughly \$1 million or -9 percent through quarter end. This was anticipated with property tax collection coming due in November.



| Revenue                                  | Current Quarter     |                     |                  | Year to Date        |                     |                 | Annual Est. Budget Balance | Biennial Budget      | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|-----------------|----------------------------|----------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Quarter Actual      | Quarter Budget % | Annual Budget Est.  | Annual Actual       | Annual Budget % |                            |                      |                   |                                   |
| Property taxes                           | \$ 750,000          | \$ 16,545           | 2%               | \$ 3,000,000        | \$ 16,545           | 1%              | \$ 2,983,455               | \$ 6,088,700         | 0%                | \$ 6,072,155                      |
| Transient lodging tax                    | 125,000             | 190,535             | 152%             | 500,000             | 190,535             | 38%             | 309,465                    | 1,000,000            | 19%               | 809,465                           |
| Franchise fees                           | 2,348,175           | 2,238,941           | 95%              | 9,392,700           | 2,238,941           | 24%             | 7,153,759                  | 19,012,800           | 12%               | 16,773,859                        |
| Licenses and permits                     | 1,375               | 1,365               | 99%              | 5,500               | 1,365               | 25%             | 4,135                      | 11,000               | 12%               | 9,635                             |
| Intergovernmental revenues               | 118,250             | 53,449              | 45%              | 473,000             | 53,449              | 11%             | 419,551                    | 796,000              | 7%                | 742,551                           |
| Transfers                                | -                   | -                   | -                | -                   | -                   | -               | -                          | 170,250              | 0%                | 170,250                           |
| Interest                                 | 50,000              | 106,235             | 212%             | 200,000             | 106,235             | 53%             | 93,765                     | 320,000              | 33%               | 213,765                           |
| Miscellaneous                            | 101,625             | 10,039              | 10%              | 406,500             | 10,039              | 2%              | 396,461                    | 822,500              | 1%                | 812,461                           |
| <b>Total revenue</b>                     | <b>\$ 3,494,425</b> | <b>\$ 2,617,109</b> | <b>75%</b>       | <b>\$13,977,700</b> | <b>\$ 2,617,109</b> | <b>19%</b>      | <b>\$ 11,360,591</b>       | <b>\$ 28,221,250</b> | <b>9%</b>         | <b>\$ 25,604,141</b>              |
| <b>Expenditures</b>                      |                     |                     |                  |                     |                     |                 |                            |                      |                   |                                   |
| Police                                   | \$ 2,591,875        | 2,618,709           | 101%             | \$10,367,500        | \$ 2,618,709        | 25%             | 7,748,791                  | \$ 21,166,100        | 12%               | \$ 18,547,391                     |
| Non-departmental                         | 855,550             | 1,024,082           | 120%             | 3,422,200           | 1,024,082           | 30%             | 2,398,118                  | 5,771,400            | 18%               | 4,747,318                         |
| Contingency                              |                     |                     |                  | 9,755,887           |                     |                 |                            | 10,851,637           |                   |                                   |
| <b>Total expenditures</b>                | <b>\$ 3,447,425</b> | <b>\$ 3,642,791</b> | <b>106%</b>      | <b>\$23,545,587</b> | <b>\$ 3,642,791</b> | <b>15%</b>      | <b>\$ 10,146,909</b>       | <b>\$ 37,789,137</b> | <b>10%</b>        | <b>\$ 23,294,709</b>              |
| <b>Revenue over (under) expenditures</b> | <b>47,000</b>       | <b>(1,025,682)</b>  | <b>-9%</b>       | <b>(9,567,887)</b>  | <b>(1,025,682)</b>  | <b>-9%</b>      | <b>\$ 1,213,682</b>        | <b>(9,567,887)</b>   |                   |                                   |
| <b>Beginning fund balance</b>            | <b>9,567,887</b>    | <b>10,853,235</b>   | <b>113%</b>      | <b>9,567,887</b>    | <b>10,853,235</b>   | <b>113%</b>     |                            | <b>9,567,887</b>     |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 9,614,887</b> | <b>\$ 9,827,553</b> | <b>102%</b>      | <b>\$ -</b>         | <b>\$ 9,827,553</b> | <b>-</b>        |                            | <b>\$ -</b>          |                   |                                   |



SWAC fundraising in August 2025



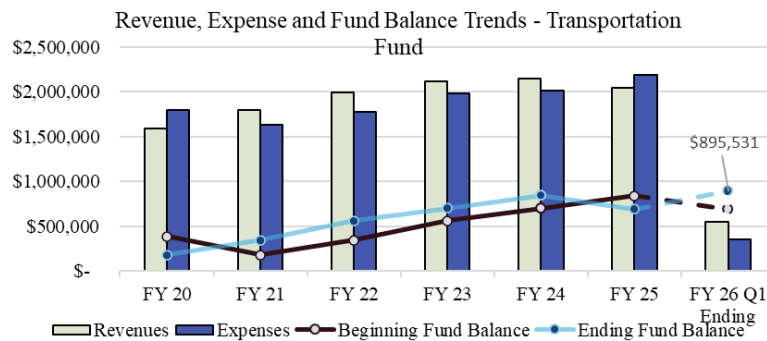
## Transportation Fund

The Transportation Fund accounts for the operation and maintenance of the City's streets, bike lanes, and sidewalk systems. Principal sources of revenue are state gas taxes allocated to cities, permits, and interest. Principal expenditures are for public works staff, patching, painting, slurry seals, signals, insurance and asphalt.

Revenue for the Transportation Fund through the first quarter is approximately 24 percent of the annual budget. Intergovernmental revenue collection is at 22 percent of the annual budget with roughly \$226,000 coming in for gas taxes through the first quarter. State gas tax collection is up approximately 1 percent over the prior year at quarter end.

Expenditures through the first quarter are at approximately 12 percent of annual budget with street rehabilitation projects starting in the second quarter. Personnel services are at 23 percent of the annual budget and materials and services are at 22 percent of the annual budget.

Fund balance increased roughly 29 percent through the first quarter, largely due to the timing in which budgeted projects are completed and revenues are received. Below are revenue, expense and fund balance trends for the Transportation Fund.



|                                          | Current Quarter     |                   |                  | Year to Date        |                   |                      |                            |                     |                   |                                   |
|------------------------------------------|---------------------|-------------------|------------------|---------------------|-------------------|----------------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Actual            | Quarter Budget % | Annual Budget Est.  | Actual            | Annual Est. Budget % | Annual Est. Budget Balance | Biennial Budget     | Biennial Budget % | Biennial Budget Remaining Balance |
| <b>Revenue</b>                           |                     |                   |                  |                     |                   |                      |                            |                     |                   |                                   |
| Franchise fees                           | \$ 109,675          | \$ 109,675        | 100%             | \$ 438,700          | \$ 109,675        | 25%                  | \$ 329,025                 | \$ 898,300          | 12%               | \$ 788,625                        |
| Intergovernmental                        | 294,200             | 260,811           | 89%              | 1,176,800           | 260,811           | 22%                  | 915,989                    | 2,353,600           | 11%               | 2,092,789                         |
| Transfers                                | 143,750             | 143,750           | 100%             | 575,000             | 143,750           | 25%                  | 431,250                    | 1,150,000           | 13%               | 1,006,250                         |
| Interest                                 | 5,000               | 11,818            | 236%             | 20,000              | 11,818            | 59%                  | 8,182                      | 35,000              | 34%               | 23,182                            |
| Miscellaneous                            | 35,550              | 28,407            | 80%              | 142,200             | 28,407            | 20%                  | 113,793                    | 168,700             | 17%               | 140,293                           |
| <b>Total revenue</b>                     | <b>\$ 588,175</b>   | <b>\$ 554,461</b> | <b>94%</b>       | <b>\$ 2,352,700</b> | <b>\$ 554,461</b> | <b>24%</b>           | <b>\$ 1,798,239</b>        | <b>\$ 4,605,600</b> | <b>12%</b>        | <b>\$ 4,051,139</b>               |
| <b>Expenditures</b>                      |                     |                   |                  |                     |                   |                      |                            |                     |                   |                                   |
| Personnel services                       | \$ 80,700           | \$ 73,270         | 91%              | \$ 322,800          | \$ 73,270         | 23%                  | 249,530                    | \$ 658,200          | 11%               | \$ 584,930                        |
| Material and services                    | 136,650             | 121,490           | 89%              | 546,600             | 121,490           | 22%                  | 425,111                    | 1,104,900           | 11%               | 983,411                           |
| Capital outlay                           |                     |                   |                  |                     |                   |                      |                            |                     |                   |                                   |
| Improvements                             | 200,000             | 114               | 0%               | 800,000             | 114               | 0%                   | 799,886                    | 1,650,000           | 0%                | 1,649,886                         |
| Transfers                                | 157,475             | 157,475           | 100%             | 629,900             | 157,475           | 25%                  | 472,425                    | 1,429,200           | 11%               | 1,271,725                         |
| Contingency                              |                     |                   |                  | 698,736             |                   |                      |                            | 408,636             |                   | 408,636                           |
| <b>Total expenditures</b>                | <b>\$ 574,825</b>   | <b>\$ 352,348</b> | <b>61%</b>       | <b>\$ 2,998,036</b> | <b>352,348</b>    | <b>12%</b>           | <b>\$ 1,946,952</b>        | <b>\$ 5,250,936</b> | <b>7%</b>         | <b>\$ 4,898,588</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ 13,350</b>    | <b>\$ 202,113</b> | <b>29%</b>       | <b>\$ (645,336)</b> | <b>\$ 202,113</b> | <b>29%</b>           | <b>\$ (148,713)</b>        | <b>\$ (645,336)</b> |                   |                                   |
| <b>Beginning fund balance</b>            | <b>645,336</b>      | <b>693,418</b>    | <b>107%</b>      | <b>645,336</b>      | <b>693,418</b>    | <b>107%</b>          |                            | <b>645,336</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 658,686</b>   | <b>\$ 895,531</b> | <b>136%</b>      | <b>\$ -</b>         | <b>\$ 895,531</b> | <b>-</b>             |                            | <b>\$ -</b>         |                   |                                   |

## Emergency Dispatch Fund

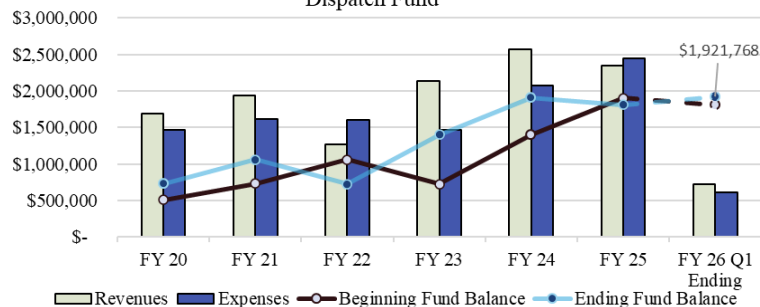
This fund accounts for the Emergency Dispatch operation. The operation provides dispatching and records management services for the public safety departments serving the Crook County area, with the exception of the State Police. The primary revenue sources are payments by users for services provided, including a transfer from the City's Police Department in the General Fund. The operation is managed by the City's Police Department.

Revenue collection for the Emergency Dispatch fund was approximately \$725,000 or 32 percent of the annual budget. Intergovernmental revenue collection through the quarter was at roughly \$493,000 with E-911 funds flat in comparison to the prior year at quarter end. The fire district made their annual payment in the first quarter.

Expenditures are approximately \$612,000 or 15 percent of the annual budget. Personnel services are 17 percent of the annual budget with overtime coming in at roughly 40 percent. Union contract negotiations continued through the first quarter. Dispatch continued to be short staff but did bring on a new dispatcher by the end of the first quarter and was able to secure several contract dispatchers who helped through the summer months.

Fund balance increased roughly \$113,000 or 6 percent through quarter end. Below are revenue, expense and fund balance trends for the Emergency Dispatch Fund.

Revenue, Expense and Fund Balance Trends - Emergency Dispatch Fund



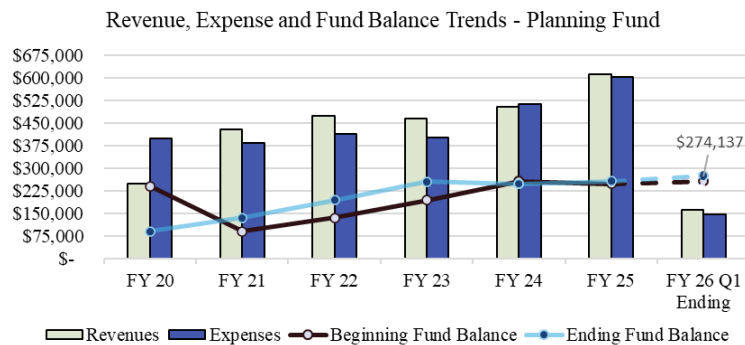
| Revenue                           | Current Quarter |              |          | Year to Date   |              |             |                | Biennial Budget | Biennial Budget % | Biennial Budget Remaining Balance |
|-----------------------------------|-----------------|--------------|----------|----------------|--------------|-------------|----------------|-----------------|-------------------|-----------------------------------|
|                                   | Quarter         |              | Quarter  | Annual         |              | Annual Est. | Annual Est.    |                 |                   |                                   |
|                                   | Budget Est.     | Actual       | Budget % | Budget Est.    | Actual       | Budget %    | Budget Balance |                 |                   |                                   |
| Intergovernmental                 | \$ 348,725      | \$ 492,505   | 141%     | \$ 1,394,900   | \$ 492,505   | 35%         | \$ 902,395     | \$ 2,865,200    | 17%               | \$ 2,372,695                      |
| Miscellaneous                     | -               | -            | -        | -              | -            | -           | -              | -               | -                 | -                                 |
| Interest                          | 10,000          | 18,939       | 189%     | 40,000         | 18,939       | 47%         | 21,061         | 46,000          | 41%               | 27,061                            |
| Transfers from other funds        | 213,525         | 213,525      | 100%     | 854,100        | 213,525      | 25%         | 640,575        | 1,537,800       | 14%               | 1,324,275                         |
| Total revenue                     | \$ 572,250      | \$ 724,969   | 127%     | \$ 2,289,000   | \$ 724,969   | 32%         | \$ 1,564,031   | \$ 4,449,000    | 16%               | \$ 3,724,031                      |
| Expenditures                      |                 |              |          |                |              |             |                |                 |                   |                                   |
| Personnel services                | \$ 458,450      | \$ 310,863   | 68%      | \$ 1,833,800   | \$ 310,863   | 17%         | 1,522,937      | \$ 3,908,700    | 8%                | \$ 3,597,837                      |
| Material and services             | 118,350         | 222,927      | 188%     | 473,400        | 222,927      | 47%         | 250,473        | 958,300         | 23%               | 735,373                           |
| Capital outlay                    |                 |              |          |                |              |             |                |                 |                   |                                   |
| Equipment                         | 51,250          | 1,811        | 4%       | 205,000        | 1,811        | 1%          | 203,189        | 310,000         | 1%                | 308,189                           |
| Transfers                         | 76,800          | 76,800       | 100%     | 307,200        | 76,800       | 25%         | 230,400        | 645,120         | 12%               | 568,320                           |
| Contingency                       |                 |              |          | 1,356,747      |              |             |                | 514,027         |                   | 514,027                           |
| Total expenditures                | \$ 704,850      | \$ 612,401   | 87%      | \$ 4,176,147   | \$ 612,401   | 15%         | \$ 2,206,999   | \$ 6,336,147    | 10%               | \$ 5,723,746                      |
| Revenue over (under) expenditures | \$ (132,600)    | \$ 112,568   | 6%       | \$ (1,887,147) | \$ 112,568   | 6%          | \$ (642,968)   | \$ (1,887,147)  |                   |                                   |
| Beginning fund balance            | 1,887,147       | 1,809,199    | 96%      | 1,887,147      | 1,809,199    | 96%         |                | 1,887,147       |                   |                                   |
| Ending fund balance               | \$ 1,754,547    | \$ 1,921,768 | 110%     | \$ -           | \$ 1,921,768 | -           |                | \$ -            |                   |                                   |

## Planning Fund

The Planning Fund accounts for the planning activities of the City. A transfer of funds from the General Fund to Planning helps support the short-term planning needs of the city. General administrative costs are paid through internal charges to the Internal Services Fund for the following services based upon the cost to the department for using these services; administrative and financial services, risk management, computer and phone services. The costs of these services are at full cost, including replacement cost, thereby providing a more accurate cost of providing services.

Overall revenue collection through quarter end came in at approximately \$163,000 or 24 percent of the annual budget. Revenue collection for the licenses and permits are at approximately 33 percent of the annual budget and are flat in comparison to the prior year at quarter end. First quarter development had roughly 17 residential and 1 commercial starts paying for SDC's during the quarter.

Expenditures are at approximately \$146,000 or 16 percent of the annual budget with all appropriation categories tracking at or below budget at quarter end. Fund balance increased roughly \$17,000. Below are revenue, expense and fund balance trends for the Planning Fund.



|                                          | Current Quarter     |                   |                  | Year to Date        |                   |                 |                            | Biennial Budget     | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|-------------------|------------------|---------------------|-------------------|-----------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Quarter Actual    | Quarter Budget % | Annual Budget Est.  | Annual Actual     | Annual Budget % | Annual Est. Budget Balance |                     |                   |                                   |
| <b>Revenue</b>                           |                     |                   |                  |                     |                   |                 |                            |                     |                   |                                   |
| Licenses and permits                     | \$ 8,750            | \$ 11,614         | 133%             | \$ 35,000           | \$ 11,614         | 33%             | \$ 23,386                  | \$ 70,000           | 17%               | \$ 58,386                         |
| Intergovernmental                        | 1,250               | -                 | -                | 5,000               | -                 | -               | 5,000                      | 10,000              | -                 | 10,000                            |
| Charges for services                     | 21,875              | 10,661            | 49%              | 87,500              | 10,661            | 12%             | 76,839                     | 129,400             | 8%                | 118,739                           |
| Interest                                 | 1,000               | 3,564             | 356%             | 4,000               | 3,564             | 89%             | 436                        | 6,000               | 59%               | 2,436                             |
| Transfers from other funds               | 137,500             | 137,500           | 100%             | 550,000             | 137,500           | 25%             | 412,500                    | 960,000             | 14%               | 822,500                           |
| <b>Total revenue</b>                     | <b>\$ 170,375</b>   | <b>\$ 163,339</b> | <b>96%</b>       | <b>\$ 681,500</b>   | <b>\$ 163,339</b> | <b>24%</b>      | <b>\$ 518,161</b>          | <b>\$ 1,175,400</b> | <b>14%</b>        | <b>\$ 1,012,061</b>               |
| <b>Expenditures</b>                      |                     |                   |                  |                     |                   |                 |                            |                     |                   |                                   |
| Personnel services                       | \$ 82,950           | \$ 83,893         | 101%             | \$ 331,800          | \$ 83,893         | 25%             | \$ 247,907                 | \$ 676,700          | 12%               | \$ 592,807                        |
| Material and services                    | 33,150              | 10,671            | 32%              | 132,600             | 10,671            | 8%              | 121,929                    | 225,400             | 5%                | 214,729                           |
| Transfers                                | 51,625              | 51,625            | 100%             | 206,500             | 51,625            | 25%             | 154,875                    | 423,400             | 12%               | 371,775                           |
| Contingency                              |                     |                   |                  | 255,604             |                   |                 |                            | 94,904              |                   | 94,904                            |
| <b>Total expenditures</b>                | <b>\$ 167,725</b>   | <b>\$ 146,189</b> | <b>87%</b>       | <b>\$ 926,504</b>   | <b>\$ 146,189</b> | <b>16%</b>      | <b>\$ 524,711</b>          | <b>\$ 1,420,404</b> | <b>10%</b>        | <b>\$ 1,274,215</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ 2,650</b>     | <b>\$ 17,150</b>  | <b>7%</b>        | <b>\$ (245,004)</b> | <b>\$ 17,150</b>  | <b>7%</b>       | <b>\$ (6,550)</b>          | <b>\$ (245,004)</b> |                   |                                   |
| <b>Beginning fund balance</b>            | <b>245,004</b>      | <b>256,988</b>    | <b>105%</b>      | <b>245,004</b>      | <b>256,988</b>    | <b>105%</b>     |                            | <b>245,004</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 247,654</b>   | <b>\$ 274,137</b> | <b>111%</b>      | <b>\$ -</b>         | <b>\$ 274,137</b> | <b>-</b>        |                            | <b>\$ -</b>         |                   |                                   |

## Transportation SDC Fund

This fund accounts for the collection and expenditure of transportation system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue collection for the Transportation SDC fund is at approximately 28 percent of the annual budget at quarter end. SDC collection is roughly \$196,000 or 24 percent of the annual budget with 17 residential and 1 commercial development paying SDC's during the first quarter.

Expenditures at quarter end were associated with finishing the Peters Road / Combs Flat extension project. This project's grand opening took place in July 2025 (pictured below) and was one of the biggest projects for the City in recent history.

Fund balance increased roughly \$110,000 or 3 percent through quarter end.

| Revenue                                  | Current Quarter     |                     |                  | Year to Date          |                     |                      |                            | Biennial Budget       | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|---------------------|------------------|-----------------------|---------------------|----------------------|----------------------------|-----------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Actual              | Quarter Budget % | Annual Budget Est.    | Actual              | Annual Est. Budget % | Annual Est. Budget Balance |                       |                   |                                   |
| Intergovernmental                        | \$ -                | \$ -                | -                | \$ -                  | \$ -                | -                    | \$ -                       | -                     | -                 | -                                 |
| Interest                                 | 12,500              | 41,349              | 331%             | 50,000                | 41,349              | 83%                  | 8,651                      | 70,000                | 59%               | 28,651                            |
| System development charges               | 200,000             | 195,927             | 98%              | 800,000               | 195,927             | 24%                  | 604,073                    | 1,500,000             | 13%               | 1,304,073                         |
| <b>Total revenue</b>                     | <b>\$ 212,500</b>   | <b>\$ 237,276</b>   | <b>112%</b>      | <b>\$ 850,000</b>     | <b>\$ 237,276</b>   | <b>28%</b>           | <b>\$ 612,724</b>          | <b>\$ 1,570,000</b>   | <b>15%</b>        | <b>\$ 1,332,724</b>               |
| <b>Expenditures</b>                      |                     |                     |                  |                       |                     |                      |                            |                       |                   |                                   |
| Material and services                    | \$ 18,750           | \$ -                | -                | \$ 75,000             | \$ -                | -                    | \$ 75,000                  | \$ 150,000            | -                 | \$ 150,000                        |
| Capital outlay                           |                     |                     |                  |                       |                     |                      |                            |                       |                   |                                   |
| Improvements                             | 250,000             | 127,608             | 51%              | 1,000,000             | 127,608             | 13%                  | 872,392                    | 3,500,000             | 4%                | 3,372,392                         |
| Transfers                                | 10,000              | -                   | -                | 40,000                | -                   | -                    | 40,000                     | 75,000                | -                 | 75,000                            |
| Contingency                              |                     |                     |                  | 4,038,266             |                     |                      |                            | 2,148,266             |                   | 2,148,266                         |
| <b>Total expenditures</b>                | <b>\$ 278,750</b>   | <b>\$ 127,608</b>   | <b>46%</b>       | <b>\$ 5,153,266</b>   | <b>\$ 127,608</b>   | <b>2%</b>            | <b>\$ 987,392</b>          | <b>\$ 5,873,266</b>   | <b>2%</b>         | <b>\$ 5,745,658</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ (66,250)</b>  | <b>\$ 109,669</b>   | <b>3%</b>        | <b>\$ (4,303,266)</b> | <b>\$ 109,669</b>   | <b>3%</b>            | <b>\$ (374,669)</b>        | <b>\$ (4,303,266)</b> |                   |                                   |
| <b>Beginning fund balance</b>            | <b>4,303,266</b>    | <b>3,402,914</b>    | <b>79%</b>       | <b>4,303,266</b>      | <b>3,402,914</b>    | <b>79%</b>           |                            | <b>4,303,266</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 4,237,016</b> | <b>\$ 3,512,583</b> | <b>83%</b>       | <b>\$ -</b>           | <b>\$ 3,512,583</b> | <b>-</b>             |                            | <b>\$ -</b>           |                   |                                   |



The ribbon cutting ceremony for the new constructed Combs Flat to Peters Rd connection in July 2025.



## Water SDC Fund

This fund accounts for the collection and expenditure of water system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue at quarter end is at approximately \$648,000 or 14 percent of the annual budget. First quarter revenues are largely associated with SDC collections associated with 17 housing and 1 commercial start and reimbursements from Meta.

Expenditures are at roughly \$832,000 through quarter end and are largely associated with ASR well upgrades. This project is being reimbursed through a contract with Meta. Through quarter end, fund balance decreased roughly \$184,000.

| Revenue                                  | Current Quarter     |                     |                  | Year to Date        |                     |                      |                            | Biennial Budget     | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|----------------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Actual              | Quarter Budget % | Annual Budget Est.  | Actual              | Annual Est. Budget % | Annual Est. Budget Balance |                     |                   |                                   |
| Interest                                 | \$ 500              |                     | -                | \$ 2,000            | -                   | -                    | \$ 2,000                   | \$ 4,000            | 0%                | \$ 4,000                          |
| System development charges               | 100,000             | 129,242             | 129%             | 400,000             | 129,242             | 32%                  | 270,758                    | 800,000             | 16%               | 670,758                           |
| Transfers                                | -                   |                     | -                | -                   | -                   | -                    | -                          | -                   |                   | -                                 |
| Miscellaneous                            | 962,500             | 518,481             | 54%              | 3,850,000           | 518,481             | 13%                  | 3,331,519                  | 3,850,000           | 13%               | 3,331,519                         |
| Intergovernmental                        | 125,000             | -                   | -                | 500,000             | -                   | -                    | 500,000                    | 500,000             | 0%                | 500,000                           |
| <b>Total revenue</b>                     | <b>\$ 1,188,000</b> | <b>\$ 647,723</b>   | <b>55%</b>       | <b>\$ 4,752,000</b> | <b>\$ 647,723</b>   | <b>14%</b>           | <b>\$ 3,604,277</b>        | <b>\$ 5,154,000</b> | <b>13%</b>        | <b>\$ 4,506,277</b>               |
| <b>Expenditures</b>                      |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Material and services                    | \$ 25,000           | \$ -                | -                | \$ 50,000           | \$ -                | -                    | \$ 50,000                  | \$ 100,000          | 0%                | \$ 100,000                        |
| Capital outlay                           |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Improvements                             | 875,000             | 780,842             | 89%              | 3,500,000           | 780,842             | 22%                  | 2,719,158                  | 3,500,000           | 22%               | 2,719,158                         |
| Transfers                                | 163,825             | 51,121              | 31%              | 655,300             | 51,121              | 8%                   | 604,179                    | 1,042,700           | 5%                | 991,579                           |
| Contingency                              |                     |                     |                  | 964,928             |                     |                      |                            | 929,528             |                   | 929,528                           |
| <b>Total expenditures</b>                | <b>\$ 1,063,825</b> | <b>\$ 831,963</b>   | <b>78%</b>       | <b>\$ 5,170,228</b> | <b>\$ 831,963</b>   | <b>16%</b>           | <b>\$ 3,323,337</b>        | <b>\$ 5,572,228</b> | <b>15%</b>        | <b>\$ 4,740,265</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ 124,175</b>   | <b>\$ (184,240)</b> | <b>-62%</b>      | <b>\$ (418,228)</b> | <b>\$ (184,240)</b> | <b>-62%</b>          | <b>\$ 280,940</b>          | <b>\$ (418,228)</b> |                   |                                   |
| <b>Beginning fund balance</b>            | <b>418,228</b>      | <b>297,875</b>      | <b>71%</b>       | <b>418,228</b>      | <b>297,875</b>      | <b>71%</b>           |                            | <b>418,228</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 542,403</b>   | <b>\$ 113,635</b>   | <b>21%</b>       | <b>\$ -</b>         | <b>\$ 113,635</b>   | <b>-</b>             |                            | <b>\$ -</b>         |                   |                                   |



Well work being done in July 2025.

September 30, 2025

## Wastewater SDC Fund

This fund accounts for the collection and expenditure of wastewater system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue through the first quarter is at approximately \$113,000 or 32 percent of the annual budget. SDC collection was from 17 residential and 1 commercial start.

First quarter expenses are associated with the capital (grant reimbursable) project design work for the expansion of utility services to the Willowsdale area. This project started in the first quarter and is expected to be completed by the end of the fiscal year.

Fund balance increased roughly \$113,000 or 34 percent.

| Revenue                                  | Current Quarter   |                   |                  | Year to Date        |                   |                      |                            | Biennial Budget     | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|-------------------|-------------------|------------------|---------------------|-------------------|----------------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Budget Est.       | Actual            | Quarter Budget % | Annual Budget Est.  | Actual            | Annual Est. Budget % | Annual Est. Budget Balance |                     |                   |                                   |
| Interest                                 | \$ 250            | \$ 171            | 69%              | \$ 1,000            | \$ 171            | 17%                  | \$ 829                     | \$ 2,000            | 9%                | \$ 1,829                          |
| Miscellaneous                            | -                 | -                 | -                | -                   | -                 | -                    | -                          | 800,000             | 0%                | 800,000                           |
| System development charges               | 87,500            | 113,114           | 129%             | 350,000             | 113,114           | 32%                  | 236,886                    | 700,000             | 16%               | 586,886                           |
| <b>Total revenue</b>                     | <b>\$ 87,750</b>  | <b>\$ 113,286</b> | <b>129%</b>      | <b>\$ 351,000</b>   | <b>\$ 113,286</b> | <b>32%</b>           | <b>\$ 237,714</b>          | <b>\$ 1,502,000</b> | <b>8%</b>         | <b>\$ 1,388,714</b>               |
| <b>Expenditures</b>                      |                   |                   |                  |                     |                   |                      |                            |                     |                   |                                   |
| Material and services                    | \$ 5,000          | \$ -              | -                | \$ 20,000           | \$ -              | -                    | \$ 20,000                  | \$ 40,000           | 0%                | \$ 40,000                         |
| Capital outlay                           |                   |                   |                  |                     |                   |                      |                            |                     |                   |                                   |
| Improvements                             | -                 | 165               | -                | -                   | 165               | -                    | (165)                      | 1,200,000           | 0%                | 1,199,835                         |
| Transfers                                | 28,425            | -                 | -                | 113,700             | -                 | -                    | 113,700                    | 227,400             | 0%                | 227,400                           |
| Contingency                              |                   |                   |                  | 518,269             |                   |                      |                            | 335,569             |                   | 335,569                           |
| <b>Total expenditures</b>                | <b>\$ 33,425</b>  | <b>\$ 165</b>     | <b>0%</b>        | <b>\$ 651,969</b>   | <b>\$ 165</b>     | <b>0%</b>            | <b>\$ 133,535</b>          | <b>\$ 1,802,969</b> | <b>0%</b>         | <b>\$ 1,802,804</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ 54,325</b>  | <b>\$ 113,121</b> | <b>34%</b>       | <b>\$ (300,969)</b> | <b>\$ 113,121</b> | <b>34%</b>           | <b>\$ 104,179</b>          | <b>\$ (300,969)</b> |                   |                                   |
| <b>Beginning fund balance</b>            | <b>300,969</b>    | <b>332,992</b>    | <b>111%</b>      | <b>300,969</b>      | <b>332,992</b>    | <b>111%</b>          |                            | <b>300,969</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 355,294</b> | <b>\$ 446,113</b> | <b>126%</b>      | <b>\$ -</b>         | <b>\$ 446,113</b> | <b>-</b>             |                            | <b>\$ -</b>         |                   |                                   |

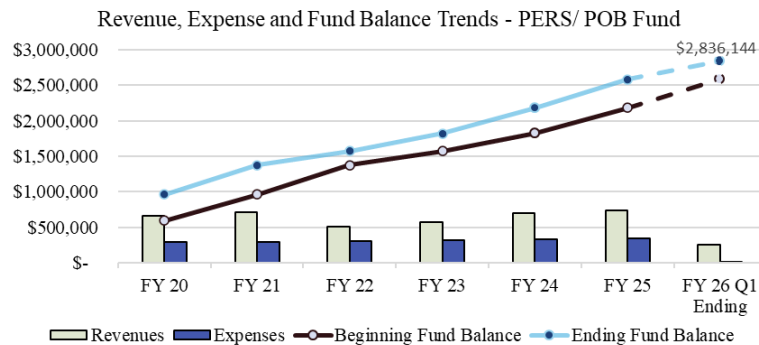


**PERS/ POB Fund**

This fund accounts for the issuance of pension obligation debt to fund the City's existing unfunded actuarial liability (UAL) and associated debt repayment. The principal source of revenue is charges to other funds with salaries subject to PERS via a surcharge. A transfer from the General Fund is included to pre-fund a portion of debt service costs. Expenditures are for payments to PERS for the UAL and for debt service requirements.

Revenue collection through the first quarter is roughly 42 percent of the annual budget totaling approximately \$257,000. Expenditures through the quarter are as anticipated with the debt service payments coming out in December and June annually.

The City is creating a new PERS side account to help stabilize future rates. The State offered a matching program called the Employer Incentive Fund for employers who were opening new side accounts within a specified time. The State had roughly \$39 million to match up to 25 percent of newly created side accounts. The grant application became available on July 1<sup>st</sup> and the funds were fully allocated within a half hour of opening. The City was one of 36 employers who got their applications submitted in time. The City budgeted a deposit of \$2.5 million and the State will deposit roughly an additional \$525k into the side account. The city will start to see rate savings within this biennial budget cycle.

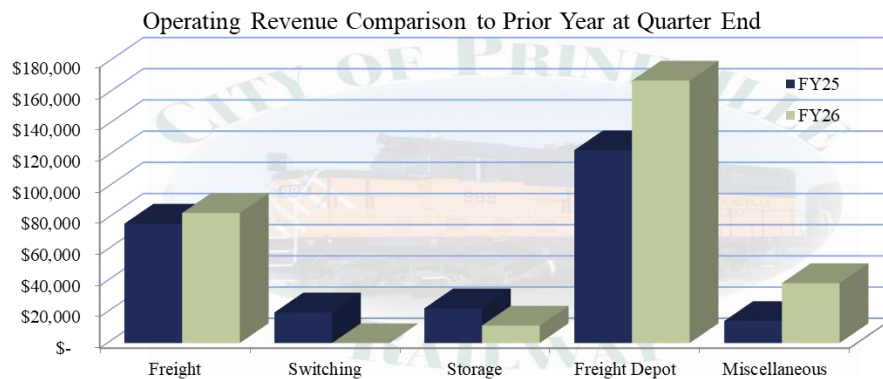


|                                          | Current Quarter     |                     |                  | Year to Date          |                     |                      |                            | Biennial Budget       | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|---------------------|------------------|-----------------------|---------------------|----------------------|----------------------------|-----------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Quarter Actual      | Quarter Budget % | Annual Budget Est.    | Annual Actual       | Annual Est. Budget % | Annual Est. Budget Balance |                       |                   |                                   |
| <b>Revenue</b>                           |                     |                     |                  |                       |                     |                      |                            |                       |                   |                                   |
| Charges for services                     | \$ 128,600          | \$ 127,417          | 99%              | \$ 514,400            | \$ 127,417          | 25%                  | \$ 386,983                 | \$ 974,500            | 13%               | \$ 847,083                        |
| Interest                                 | 500                 | 29,820              | 5964%            | 2,000                 | 29,820              | 1491%                | (27,820)                   | 4,000                 | 746%              | (25,820)                          |
| Transfer from other funds                | 25,000              | 100,000             | 400%             | 100,000               | 100,000             | 50%                  | -                          | 200,000               | 50%               | 100,000                           |
| <b>Total revenue</b>                     | <b>\$ 154,100</b>   | <b>\$ 257,237</b>   | <b>167%</b>      | <b>\$ 616,400</b>     | <b>\$ 257,237</b>   | <b>42%</b>           | <b>\$ 359,163</b>          | <b>\$ 1,178,500</b>   | <b>22%</b>        | <b>\$ 921,263</b>                 |
| <b>Expenditures</b>                      |                     |                     |                  |                       |                     |                      |                            |                       |                   |                                   |
| Personnel services                       | \$ 625,000          | \$ -                | 0%               | \$ 2,500,000          | \$ -                | 0%                   | 2,500,000                  | \$ 2,500,000          | 0%                | \$ 2,500,000                      |
| Materials and services                   | 375                 | 1,000               | 267%             | 1,500                 | 1,000               | 67%                  | 500                        | 1,500                 | 67%               | 500                               |
| Debt service                             |                     |                     |                  |                       |                     |                      |                            |                       |                   |                                   |
| Principal - POB 2013                     | 81,650              | -                   | -                | 326,600               | -                   | -                    | 326,600                    | 679,500               | -                 | 679,500                           |
| Interest - POB 2013                      | 8,100               | -                   | -                | 32,400                | -                   | -                    | 32,400                     | 52,600                | -                 | 52,600                            |
| Contingency                              |                     |                     |                  | 322,840               |                     |                      |                            | 152,940               |                   | 152,940                           |
| <b>Total expenditures</b>                | <b>\$ 715,125</b>   | <b>\$ 1,000</b>     | <b>0%</b>        | <b>\$ 3,183,340</b>   | <b>\$ 1,000</b>     | <b>0%</b>            | <b>\$ 359,000</b>          | <b>\$ 3,386,540</b>   | <b>0%</b>         | <b>\$ 3,385,540</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ (561,025)</b> | <b>\$ 256,237</b>   | <b>10%</b>       | <b>\$ (2,566,940)</b> | <b>\$ 256,237</b>   | <b>10%</b>           | <b>\$ 163</b>              | <b>\$ (2,208,040)</b> |                   |                                   |
| <b>Debt service reserve</b>              |                     |                     |                  |                       |                     |                      |                            | 358,900               |                   | 358,900                           |
| <b>Beginning fund balance</b>            | 2,566,940           | 2,579,907           | 101%             | 2,566,940             | 2,579,907           | 101%                 |                            | 2,566,940             |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 2,005,915</b> | <b>\$ 2,836,144</b> | <b>141%</b>      | <b>\$ -</b>           | <b>\$ 2,836,144</b> | <b>-</b>             |                            | <b>\$ -</b>           |                   |                                   |

## Railroad Fund

This fund accounts for the activities of the City's railroad operation and for the City's freight depot operation. Starting in FY 14 the Railroad and Freight Depot Funds were consolidated. Primary revenue sources are payments for the use of railroad and freight depot facilities and related services. Expenditures are for the railroad and freight depot operations, including repair, debt service and capital improvements. Additionally, transfers to other City operations are budgeted.

First quarter revenue collections are at approximately \$325,00 or 10 percent of the annual budget. Charges for services for the railroad are at approximately \$94,000 or 23 percent of the annual budget, with the freight depot at approximately \$168,000 or 31 percent of annual budget. Overall revenue is up in comparison to the prior year roughly 18 percent with significant increases in freight, miscellaneous and freight depot. Freight cars are up by 19 cars in comparison to the prior year at quarter end due to the new barley commodity being brought in by the railroad. This commodity made up 31 percent of the railroad haulage in quarter one. The increase in freight depot charges for services can be attributed to annual lease increases and increased activity. Below is a prior year comparison at quarter end of operating revenues for the Railroad Fund.

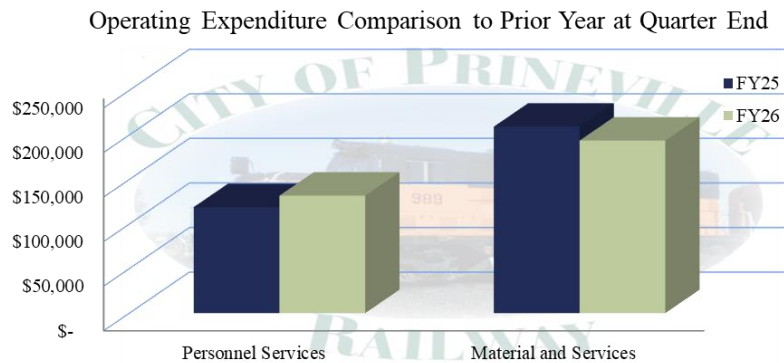


Fire at the Freight Depot in August 2025

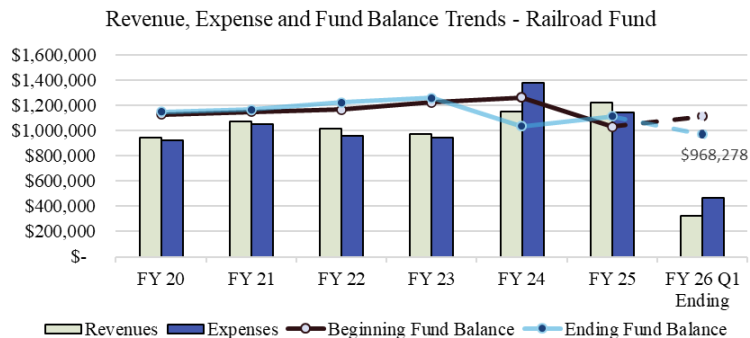


## Railroad Fund- Continued

Overall expenditures at quarter end are at approximately \$469,000 or 11 percent of the annual budget. Materials and services are at roughly 51 percent of the annual budget with the annual insurance payment coming out during the first quarter of \$145,000. Overall operating expenditures are down in comparison to the prior year roughly 1 percent. In August 2025, there was a fire near the freight depot facility (pictured on the previous page). Damages are currently being assessed and the City is working closely with its insurance provider. A budget adjustment may be needed due to this unanticipated event. First quarter capital expenditures are largely associated with track improvements needed from the derailment that happened earlier in the summer. Below is a graph comparison of operating expenditures to the prior year.



Fund balance decreased roughly \$144,000 or -13 percent through the first quarter. Below are revenue, expense and fund balance trends for the Railroad Fund



July 2025 - Photo Credit – Dade Shank

September 30, 2025

***Railroad Fund- Continued***

| Revenue                                  | Current Quarter     |                     |                  | Year to Date          |                     |                      |                            | Biennial Budget     | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|---------------------|------------------|-----------------------|---------------------|----------------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Actual              | Quarter Budget % | Annual Budget Est.    | Actual              | Annual Est. Budget % | Annual Est. Budget Balance |                     |                   |                                   |
| Charges for services                     |                     |                     |                  |                       |                     |                      |                            |                     |                   |                                   |
| Railroad                                 | \$ 103,625          | \$ 93,736           | 90%              | \$ 414,500            | \$ 93,736           | 23%                  | \$ 320,764                 | \$ 829,000          | 11%               | \$ 735,264                        |
| Freight Depot                            | 136,250             | 168,334             | 124%             | 545,000               | 168,334             | 31%                  | 376,666                    | 1,090,000           | 15%               | 921,666                           |
| Use of money and property                | 22,500              | 24,151              | 107%             | 90,000                | 24,151              | 27%                  | 65,849                     | 185,000             | 13%               | 160,849                           |
| Intergovernmental                        | 437,125             | -                   | -                | 1,748,500             | -                   | -                    | 1,748,500                  | 1,748,500           | 0%                | 1,748,500                         |
| Miscellaneous                            | 32,250              | 38,471              | 119%             | 129,000               | 38,471              | 30%                  | 90,529                     | 194,000             | 20%               | 155,529                           |
| Transfers                                | 100,000             | -                   | -                | 400,000               | -                   | -                    | 400,000                    | 400,000             | 0%                | 400,000                           |
| <b>Total revenue</b>                     | <b>\$ 831,750</b>   | <b>\$ 324,692</b>   | <b>39%</b>       | <b>\$ 3,327,000</b>   | <b>\$ 324,692</b>   | <b>10%</b>           | <b>\$ 2,602,308</b>        | <b>\$ 4,446,500</b> | <b>7%</b>         | <b>\$ 4,121,808</b>               |
| <b>Expenditures</b>                      |                     |                     |                  |                       |                     |                      |                            |                     |                   |                                   |
| Personnel services                       | \$ 151,550          | \$ 131,812          | 87%              | \$ 606,200            | \$ 131,812          | 22%                  | \$ 474,388                 | \$ 1,202,400        | 11%               | \$ 1,070,588                      |
| Material and services                    | 94,175              | 193,609             | 206%             | 376,700               | 193,609             | 51%                  | 183,091                    | 774,000             | 25%               | 580,391                           |
| Capital outlay                           |                     |                     |                  |                       |                     |                      |                            |                     |                   |                                   |
| Improvements                             | 575,000             | 107,194             | 19%              | 2,300,000             | 107,194             | 5%                   | 2,192,806                  | 2,300,000           | 5%                | 2,192,806                         |
| Debt service                             |                     |                     |                  |                       |                     |                      |                            |                     |                   |                                   |
| Principal                                | 12,500              | -                   | -                | 12,500                | -                   | 0%                   | 12,500                     | 50,000              | 0%                | 50,000                            |
| Interest                                 | 4,500               | -                   | 0%               | 4,500                 | -                   | 0%                   | 4,500                      | 18,000              | 0%                | 18,000                            |
| Transfers                                | 36,400              | 36,400              | 100%             | 145,600               | 36,400              | 25%                  | 109,200                    | 298,500             | 12%               | 262,100                           |
| Contingency                              |                     |                     |                  | 897,296               |                     |                      |                            | 819,396             |                   | 819,396                           |
| <b>Total expenditures</b>                | <b>\$ 874,125</b>   | <b>\$ 469,014</b>   | <b>54%</b>       | <b>\$ 4,342,796</b>   | <b>\$ 469,014</b>   | <b>11%</b>           | <b>\$ 2,976,486</b>        | <b>\$ 5,462,296</b> | <b>9%</b>         | <b>\$ 4,993,282</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ (42,375)</b>  | <b>\$ (144,322)</b> | <b>-13%</b>      | <b>\$ (1,015,796)</b> | <b>\$ (144,322)</b> | <b>-13%</b>          | <b>\$ (374,178)</b>        | <b>(1,015,796)</b>  |                   |                                   |
| <b>Beginning fund balance</b>            | <b>1,015,796</b>    | <b>1,112,600</b>    | <b>110%</b>      | <b>1,015,796</b>      | <b>1,112,600</b>    | <b>110%</b>          |                            | <b>1,015,796</b>    |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 973,421</b>   | <b>\$ 968,278</b>   | <b>99%</b>       | <b>\$ -</b>           | <b>\$ 968,278</b>   | <b>-</b>             |                            | <b>\$ -</b>         |                   |                                   |



*Fire being put out at the Freight Depot in August 2025*

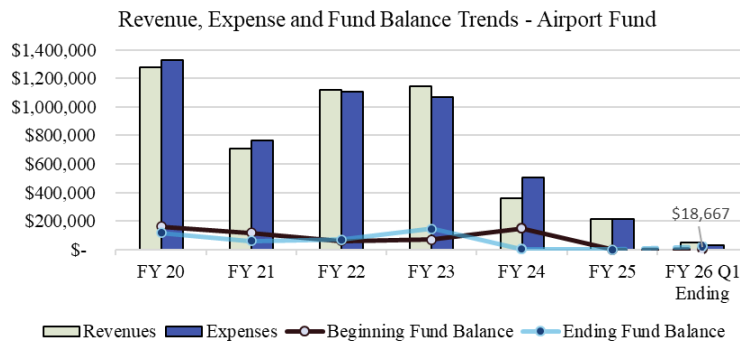
## Airport Fund

This fund accounts for the activities of the airport. The airport's main source of operating revenue is through charges for services that revolve around fuel sales and hangar leases. Expenditures are for general operations of the airport including cost of goods sold, maintenance and capital improvements.

Overall revenue collection through the first quarter is largely associated with the transfer from the General Fund and the quarterly payment from the County per the intergovernmental contract.

Overall expenditures at quarter end are at approximately \$34,000. Operations for the airport were contracted starting in FY 24 to Hood Aero and the City and County have agreed to contract managerial services starting this year. A budget adjustment was approved in September to reflect the change.

Cashflow for the Airport Fund will be provided to the City by the County quarterly per the new contract with the goal of keeping the fund balance near zero.



|                                          | Current Quarter     |                  |                  | Year to Date       |                  |                      |                            | Biennial Budget   | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|------------------|------------------|--------------------|------------------|----------------------|----------------------------|-------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Actual           | Quarter Budget % | Annual Budget Est. | Actual           | Annual Est. Budget % | Annual Est. Budget Balance |                   |                   |                                   |
| <b>Revenue</b>                           |                     |                  |                  |                    |                  |                      |                            |                   |                   |                                   |
| Intergovernmental                        | \$ 41,975           | \$ 37,590        | 90%              | \$ 167,900         | \$ 37,590        | 22%                  | \$ 130,310                 | \$ 375,800        | 10%               | \$ 338,210                        |
| Charges for services                     | -                   | -                | -                | -                  | -                | -                    | -                          | -                 | -                 | -                                 |
| Interest                                 | 50                  | 158              | 315%             | 200                | 158              | 79%                  | 42                         | 400               | 39%               | 242                               |
| Transfers                                | 15,750              | 15,000           | 95%              | 63,000             | 15,000           | 24%                  | 48,000                     | 98,000            | 15%               | 83,000                            |
| <b>Total revenue</b>                     | <b>\$ 57,775</b>    | <b>\$ 52,748</b> | <b>91%</b>       | <b>\$ 231,100</b>  | <b>\$ 52,748</b> | <b>23%</b>           | <b>\$ 178,352</b>          | <b>\$ 474,200</b> | <b>11%</b>        | <b>\$ 421,452</b>                 |
| <b>Expenditures</b>                      |                     |                  |                  |                    |                  |                      |                            |                   |                   |                                   |
| Personnel service                        | \$ 13,300           | \$ 13,099        | 98%              | \$ 53,200          | \$ 13,099        | 25%                  | \$ 40,101                  | \$ 53,200         | 25%               | \$ 40,101                         |
| Materials and services                   | 42,325              | 19,375           | 46%              | 169,300            | 19,375           | 11%                  | 149,925                    | 404,000           | 5%                | 384,625                           |
| Capital outlay                           | -                   | -                | -                | -                  | -                | -                    | -                          | -                 | -                 | -                                 |
| Debt service                             | -                   | -                | -                | -                  | -                | -                    | -                          | -                 | -                 | -                                 |
| Les Schwab Hangar                        | -                   | -                | -                | -                  | -                | -                    | -                          | -                 | -                 | -                                 |
| Transfers                                | 1,650               | 1,650            | 100%             | 6,600              | 1,650            | 25%                  | 4,950                      | 13,900            | 12%               | 12,250                            |
| Contingency                              | -                   | -                | -                | 2,090              | -                | -                    | -                          | 3,190             | -                 | 3,190                             |
| <b>Total expenditures</b>                | <b>\$ 57,275</b>    | <b>\$ 34,124</b> | <b>60%</b>       | <b>\$ 231,190</b>  | <b>\$ 34,124</b> | <b>15%</b>           | <b>\$ 194,976</b>          | <b>\$ 474,290</b> | <b>7%</b>         | <b>\$ 440,166</b>                 |
| <b>Revenue over (under) expenditures</b> | <b>\$ 500</b>       | <b>\$ 18,623</b> | <b>42326%</b>    | <b>\$ (90)</b>     | <b>\$ 18,623</b> | <b>42326%</b>        | <b>\$ (16,623)</b>         | <b>\$ (90)</b>    |                   |                                   |
| <b>Beginning fund balance</b>            | <b>90</b>           | <b>44</b>        | <b>49%</b>       | <b>90</b>          | <b>44</b>        | <b>49%</b>           |                            | <b>90</b>         |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 590</b>       | <b>\$ 18,667</b> | <b>3164%</b>     | <b>\$ -</b>        | <b>\$ 18,667</b> | <b>-</b>             |                            | <b>\$ -</b>       |                   |                                   |

Notes: Budget adjustment done per Res. No. 1632



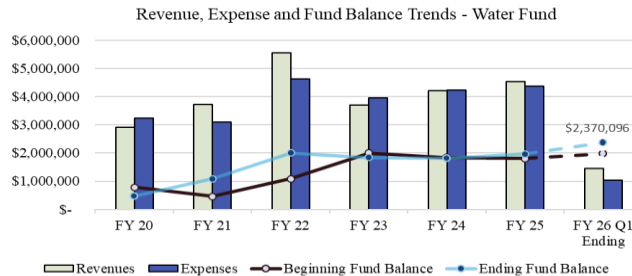
## Water Fund

This fund accounts for the activities of the City's water utility. The primary source of revenue is water sales and expenditures are for the operation of the system including repair and maintenance of infrastructure.

Total revenue collection through the first quarter came in at approximately \$1.4 million or 31 percent of the annual budget. Charges for service are down slightly in comparison to the prior year at quarter end roughly \$6,000. This decrease can be attributed to the summer temperatures being less hot than the previous year.

First quarter expenditures are at approximately \$1 million or 17 percent of the annual budget. Materials and services are currently at 33 percent of the annual budget with \$107,000 coming out for insurance during the first quarter. Other appropriation categories are at or below budget.

Fund balance increased roughly \$402,000 or 20 percent, ending at roughly \$2.3 million. Below are revenue, expense and fund balance trends for the Water Fund



|                                          | Current Quarter     |                     |                  | Year to Date          |                     |                 |                            | Biennial              |                   |                                   |
|------------------------------------------|---------------------|---------------------|------------------|-----------------------|---------------------|-----------------|----------------------------|-----------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Quarter Actual      | Quarter Budget % | Annual Budget Est.    | Annual Actual       | Annual Budget % | Annual Est. Budget Balance | Biennial Budget       | Biennial Budget % | Biennial Budget Remaining Balance |
| <b>Revenue</b>                           |                     |                     |                  |                       |                     |                 |                            |                       |                   |                                   |
| Charges for services                     | \$ 1,055,800        | \$ 1,415,018        | 134%             | \$ 4,223,200          | \$ 1,415,018        | 34%             | \$ 2,808,182               | \$ 8,808,100          | 16%               | \$ 7,393,082                      |
| Interest                                 | 7,500               | 6,933               | 92%              | 30,000                | 6,933               | 23%             | 23,067                     | 40,000                | 17%               | 33,067                            |
| Miscellaneous                            | 66,250              | 24,485              | 37%              | 265,000               | 24,485              | 9%              | 240,515                    | 275,000               | 9%                | 250,515                           |
| Transfers                                | 44,050              | -                   | -                | 176,200               | -                   | -               | 176,200                    | 434,400               | -                 | 434,400                           |
| <b>Total revenue</b>                     | <b>\$ 1,173,600</b> | <b>\$ 1,446,436</b> | <b>123%</b>      | <b>\$ 4,694,400</b>   | <b>\$ 1,446,436</b> | <b>31%</b>      | <b>\$ 3,247,964</b>        | <b>\$ 9,557,500</b>   | <b>15%</b>        | <b>\$ 8,111,064</b>               |
| <b>Expenditures</b>                      |                     |                     |                  |                       |                     |                 |                            |                       |                   |                                   |
| Materials and services                   | \$ 365,000          | \$ 478,539          | 131%             | \$ 1,460,000          | \$ 478,539          | 33%             | \$ 981,461                 | \$ 2,957,000          | 16%               | \$ 2,478,461                      |
| Franchise fee expense                    | 50,250              | 50,250              | 100%             | 201,000               | 50,250              | 25%             | 150,750                    | 413,600               | 12%               | 363,350                           |
| Capital outlay                           |                     |                     |                  |                       |                     |                 |                            |                       |                   |                                   |
| Improvements                             | 212,500             | -                   | -                | 850,000               | -                   | -               | 850,000                    | 1,600,000             | 0%                | 1,600,000                         |
| Debt service                             |                     |                     |                  |                       |                     |                 |                            |                       |                   |                                   |
| Principal                                |                     |                     |                  |                       |                     |                 |                            |                       |                   |                                   |
| Refunding bond 2017                      | 40,875              | -                   | -                | 163,500               | -                   | -               | 163,500                    | 363,900               | -                 | 363,900                           |
| Water revenue bond 2021 - ASR            | 18,250              | -                   | -                | 73,000                | -                   | -               | 73,000                     | 147,000               | 0%                | 147,000                           |
| Interest                                 |                     |                     |                  |                       |                     |                 |                            |                       |                   |                                   |
| Refunding bond 2017                      | 3,850               | -                   | -                | 15,400                | -                   | -               | 15,400                     | 16,800                | -                 | 16,800                            |
| Water revenue bond 2021 - ASR            | 16,575              | -                   | -                | 66,300                | -                   | -               | 66,300                     | 131,100               | 0%                | 131,100                           |
| Transfers                                | 515,575             | 515,575             | 100%             | 2,062,300             | 515,575             | 25%             | 1,546,725                  | 4,679,600             | 11%               | 4,164,025                         |
| Contingency                              |                     |                     |                  | 1,234,269             |                     |                 |                            | 647,284               |                   | 647,284                           |
| <b>Total expenditures</b>                | <b>\$ 1,222,875</b> | <b>\$ 1,044,364</b> | <b>85%</b>       | <b>\$ 6,125,769</b>   | <b>\$ 1,044,364</b> | <b>17%</b>      | <b>\$ 3,847,136</b>        | <b>\$ 10,956,284</b>  | <b>10%</b>        | <b>\$ 9,911,920</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ (49,275)</b>  | <b>\$ 402,072</b>   | <b>20%</b>       | <b>\$ (1,431,369)</b> | <b>\$ 402,072</b>   | <b>20%</b>      | <b>\$ (599,172)</b>        | <b>\$ (1,398,784)</b> |                   |                                   |
| <b>Debt service reserve</b>              | <b>317,415</b>      |                     |                  | <b>317,415</b>        |                     |                 |                            | <b>350,000</b>        |                   |                                   |
| <b>Beginning fund balance</b>            | <b>1,748,784</b>    | <b>1,968,024</b>    | <b>113%</b>      | <b>1,748,784</b>      | <b>1,968,024</b>    | <b>113%</b>     |                            | <b>1,748,784</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 1,699,509</b> | <b>\$ 2,370,096</b> | <b>139%</b>      | <b>\$ -</b>           | <b>\$ 2,370,096</b> | <b>-</b>        |                            | <b>\$ -</b>           |                   |                                   |

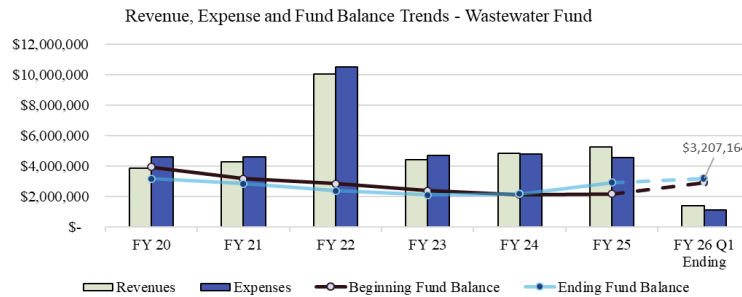
## Wastewater Fund

This fund accounts for the activities of the City's wastewater and treatment facilities. The primary source of revenue is sewer service fees. Expenditures are for the operation of the wastewater system including repair, maintenance and debt service related to infrastructure costs.

Overall revenue collection at quarter end is at approximately \$1.4 million or 28 percent of the annual budget. Charges for services increased approximately \$149,000 in comparison to the prior year at quarter end with \$88,000 coming from the waste disposal contract with the County. The remaining increase can be attributed to rate increases that went in to affect in July 2025.

Expenditures through the first quarter are at roughly \$1.1 million or 17 percent of the annual budget. Capital expenditures totaled approximately \$159,000 and were largely associated with treatment plant improvements and short-lived asset replacement.

Fund balance increased roughly \$283,000 through quarter end. Below are revenue, expense and fund balance trends for the Wastewater Fund.

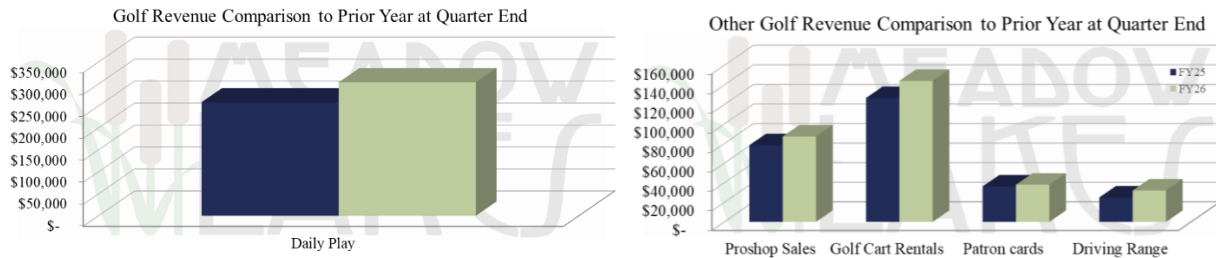


|                                   | Current Quarter     |              |                  | Year to Date       |              |                      |              | Annual Est. Budget Balance | Biennial Budget | Biennial Budget % | Biennial Budget Remaining Balance |
|-----------------------------------|---------------------|--------------|------------------|--------------------|--------------|----------------------|--------------|----------------------------|-----------------|-------------------|-----------------------------------|
|                                   | Quarter Budget Est. | Actual       | Quarter Budget % | Annual Budget Est. | Actual       | Annual Est. Budget % |              |                            |                 |                   |                                   |
| Revenue                           |                     |              |                  |                    |              |                      |              |                            |                 |                   |                                   |
| Charges for services              | \$ 1,214,650        | \$ 1,340,741 | 110%             | \$ 4,858,600       | \$ 1,340,741 | 28%                  | \$ 3,517,859 | \$ 9,907,500               | 14%             | \$ 8,566,759      |                                   |
| Interest                          | 10,000              | 24,901       | 249%             | 40,000             | 24,901       | 62%                  | 15,099       | 60,000                     | 42%             | 35,099            |                                   |
| Miscellaneous                     | 18,550              | 30,073       | 162%             | 74,200             | 30,073       | 41%                  | 44,127       | 168,400                    | 18%             | 138,327           |                                   |
| SDCs - reimbursement fees         | 24,250              | -            | -                | 97,000             | -            | -                    | 97,000       | 194,000                    | 0%              | 194,000           |                                   |
| Total revenue                     | \$ 1,267,450        | \$ 1,395,714 | 110%             | \$ 5,069,800       | \$ 1,395,714 | 28%                  | \$ 3,674,086 | \$ 10,329,900              | 14%             | \$ 8,934,186      |                                   |
| Expenditures                      |                     |              |                  |                    |              |                      |              |                            |                 |                   |                                   |
| Personnel services                | \$ 73,750           | \$ 68,029    | 92%              | \$ 295,000         | \$ 68,029    | 23%                  | \$ 226,972   | \$ 615,000                 | 11%             | \$ 546,972        |                                   |
| Materials and services            | 279,938             | 306,180      | 109%             | 1,119,750          | 306,180      | 27%                  | 813,570      | 2,264,700                  | 14%             | 1,958,520         |                                   |
| Franchise fee expense             | 59,425              | 59,425       | 100%             | 237,700            | 59,425       | 25%                  | 178,275      | 484,700                    | 12%             | 425,275           |                                   |
| Capital outlay                    |                     |              |                  |                    |              |                      |              |                            |                 |                   |                                   |
| Improvements                      | 143,850             | 159,060      | 111%             | 575,400            | 159,060      | 28%                  | 416,340      | 1,150,800                  | 14%             | 991,740           |                                   |
| Debt service                      |                     |              |                  |                    |              |                      |              |                            |                 |                   |                                   |
| Principal                         |                     |              |                  |                    |              |                      |              |                            |                 |                   |                                   |
| Refunding 2021                    | 187,075             | -            | -                | 748,300            | -            | -                    | 748,300      | 1,250,000                  | -               | 1,250,000         |                                   |
| State of Oregon IFA               | 7,100               | -            | -                | 28,400             | -            | -                    | 28,400       | 57,100                     | -               | 57,100            |                                   |
| USDA 2015                         | 17,000              | -            | -                | 68,000             | -            | -                    | 68,000       | 137,800                    | -               | 137,800           |                                   |
| Interest                          |                     |              |                  |                    |              |                      |              |                            |                 |                   |                                   |
| Refunding 2021                    | 6,975               | -            | -                | 27,900             | -            | -                    | 27,900       | 46,800                     | -               | 46,800            |                                   |
| State of Oregon IFA               | 1,425               | -            | -                | 5,700              | -            | -                    | 5,700        | 11,100                     | -               | 11,100            |                                   |
| USDA 2015                         | 24,575              | -            | -                | 98,300             | -            | -                    | 98,300       | 194,700                    | -               | 194,700           |                                   |
| Transfers                         | 519,750             | 519,750      | 100%             | 2,079,000          | 519,750      | 25%                  | 1,559,250    | 4,556,700                  | 11%             | 4,036,950         |                                   |
| Contingency                       |                     |              |                  | 1,266,157          |              |                      |              | 1,303,207                  |                 | 1,303,207         |                                   |
| Total expenditures                | \$ 1,320,863        | \$ 1,112,443 | 84%              | \$ 6,549,607       | \$ 1,112,443 | 17%                  | \$ 4,171,007 | \$ 12,072,607              | 9%              | \$ 10,960,164     |                                   |
| Revenue over (under) expenditures | \$ (53,413)         | \$ 283,271   | 10%              | \$ (1,479,807)     | \$ 283,271   | 10%                  | \$ (496,921) | \$ (1,742,707)             |                 |                   |                                   |
| Other resources / (requirements)  |                     |              |                  |                    |              |                      |              |                            |                 |                   |                                   |
| Debt service reserve              | 720,900             | -            |                  | 720,900            | -            |                      |              | 458,000                    |                 |                   |                                   |
| Beginning fund balance            | 2,200,707           | 2,923,893    | 133%             | 2,200,707          | 2,923,893    | 133%                 |              | 2,200,707                  |                 |                   |                                   |
| Ending fund balance               | \$ 2,147,295        | \$ 3,207,164 | 149%             | \$ -               | \$ 3,207,164 | -                    |              | \$ -                       |                 |                   |                                   |

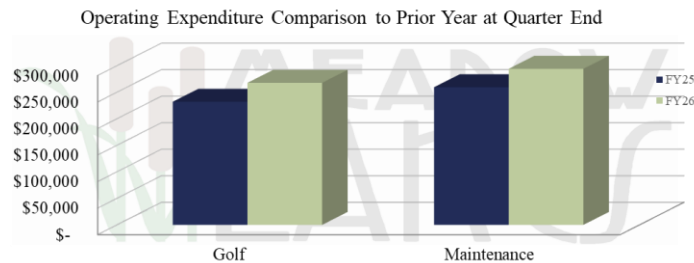
## Golf Course and Restaurant Fund

This fund accounts for the activities of Meadow Lakes Golf Course and Restaurant. Revenue is generated through user fees, restaurant lease revenue and an operating payment from the City's Wastewater Fund for treatment.

Overall revenue collection is at approximately \$730,000 at quarter end or 37 percent of the annual budget. Golf operating revenue came in at about \$612,000 or 40 percent of the annual budget which is an increase over the prior year of roughly 12 percent. Rounds of golf are up by roughly 1,094 rounds compared to the prior year. Below is a comparison to the prior year of the significant operating revenue sources for the golf course.



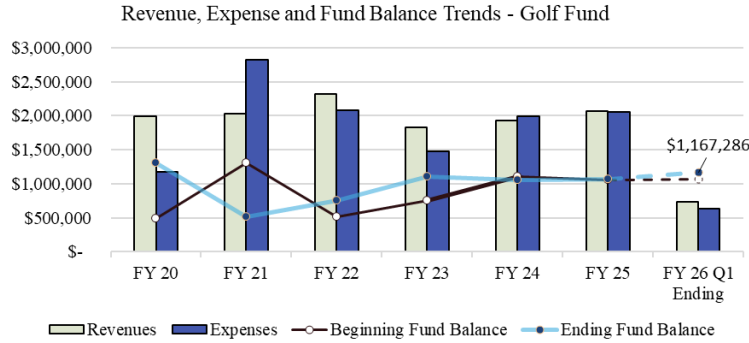
Expenditures through the first quarter came in at roughly \$631,000 or 22 percent of the annual budget. Golf course operating expenditures and maintenance expenditures combined are up roughly 14 percent over the prior year quarter end. Expense increases can largely be attributed to pay increases that took place in July and an irrigation line break during the first quarter.



*VerterCat being demonstrated in July 2025*

## Golf Course and Restaurant Fund – Continued

Fund balance increased roughly \$99,000 or 9 percent through quarter end with roughly \$58,000 in capital equipment being purchased during the first quarter. Below is a comparison of operating only expenditures to the prior year by department.



|                                          | Current Quarter     |                     |                  | Year to Date        |                     |                      |                            | Biennial Budget     | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|----------------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Quarter Actual      | Quarter Budget % | Annual Budget Est.  | Annual Actual       | Annual Est. Budget % | Annual Est. Budget Balance |                     |                   |                                   |
| <b>Revenue</b>                           |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Charges for services                     |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Golf Course                              | \$ 384,525          | \$ 611,963          | 159%             | \$ 1,538,100        | \$ 611,963          | 40%                  | \$ 926,138                 | \$ 3,141,500        | 19%               | \$ 2,529,538                      |
| Waste Disposal                           | 92,500              | 92,500              | 100%             | 370,000             | 92,500              | 25%                  | 277,500                    | 740,000             | 13%               | 647,500                           |
| Restaurant                               | 10,000              | 10,500              | 105%             | 40,000              | 10,500              | 26%                  | 29,500                     | 82,000              | 13%               | 71,500                            |
| Interest                                 | 2,500               | 13,410              | 536%             | 10,000              | 13,410              | 134%                 | (3,410)                    | 17,000              | 79%               | 3,590                             |
| Miscellaneous                            | 2,625               | 1,443               | 55%              | 10,500              | 1,443               | 14%                  | 9,057                      | 21,000              | 7%                | 19,557                            |
| <b>Total revenue</b>                     | <b>\$ 492,150</b>   | <b>\$ 729,816</b>   | <b>148%</b>      | <b>\$ 1,968,600</b> | <b>\$ 729,816</b>   | <b>37%</b>           | <b>\$ 1,238,784</b>        | <b>\$ 4,001,500</b> | <b>18%</b>        | <b>\$ 3,271,684</b>               |
| <b>Expenditures</b>                      |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Golf Course                              | \$ 283,300          | \$ 325,687          | 115%             | \$ 1,133,200        | \$ 325,687          | 29%                  | \$ 807,513                 | \$ 2,351,700        | 14%               | \$ 2,026,013                      |
| Waste Disposal                           | 237,150             | 294,263             | 124%             | 948,600             | 294,263             | 31%                  | 654,337                    | 1,856,300           | 16%               | 1,562,037                         |
| Restaurant                               | 10,325              | 10,627              | 103%             | 41,300              | 10,627              | 26%                  | 30,673                     | 88,000              | 12%               | 77,373                            |
| Debt service                             |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Principal - Refunding 2021               | 30,650              | -                   | -                | 122,600             | -                   | -                    | 122,600                    | 122,600             | -                 | 122,600                           |
| Interest - Refunding 2021                | 375                 | -                   | -                | 1,500               | -                   | -                    | 1,500                      | 1,500               | -                 | 1,500                             |
| Contingency                              |                     |                     |                  | 614,565             |                     |                      |                            | 350,565             |                   | 350,565                           |
| <b>Total expenditures</b>                | <b>\$ 561,800</b>   | <b>\$ 630,577</b>   | <b>112%</b>      | <b>\$ 2,861,765</b> | <b>\$ 630,577</b>   | <b>22%</b>           | <b>\$ 1,616,623</b>        | <b>\$ 4,770,665</b> | <b>13%</b>        | <b>\$ 4,140,088</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ (69,650)</b>  | <b>\$ 99,239</b>    | <b>9%</b>        | <b>\$ (893,165)</b> | <b>\$ 99,239</b>    | <b>9%</b>            | <b>\$ (377,839)</b>        | <b>\$ (769,165)</b> |                   |                                   |
| <b>Debt service reserve</b>              | <b>124,000</b>      |                     |                  |                     |                     |                      |                            | <b>124,000</b>      |                   |                                   |
| <b>Beginning fund balance</b>            | <b>893,165</b>      | <b>1,068,047</b>    | <b>120%</b>      | <b>893,165</b>      | <b>1,068,047</b>    | <b>120%</b>          |                            | <b>893,165</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 823,515</b>   | <b>\$ 1,167,286</b> | <b>142%</b>      | <b>\$ -</b>         | <b>\$ 1,167,286</b> | <b>-</b>             |                            | <b>\$ -</b>         |                   |                                   |



The VertaCat grant celebration in July 2025 promoting golf for everyone.

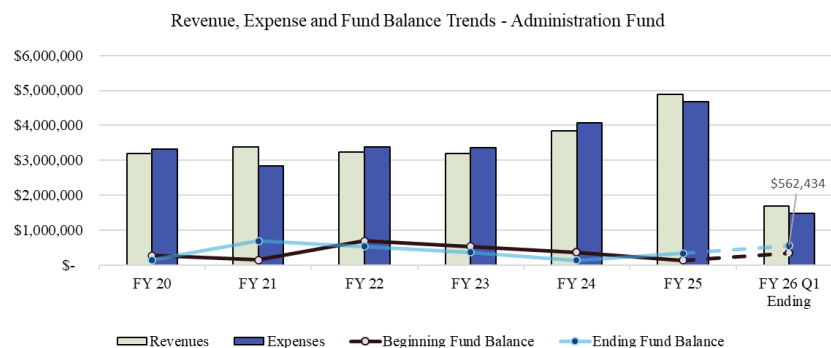
## Administration and Financial Support Services Fund

This fund accounts for the activities of the City Manager's office, human resources, recorder, finance, Council directed contributions, and information technology services. The primary source of revenue is charges to other funds for services.

Overall revenue collection through quarter end came in at approximately \$1.7 million or 29 percent of the annual budget. Charges for services are largely associated with Internal Service Fund transfers totaling \$1.2 million. A budgeted transfer from the General Fund was completed in the first quarter to ensure adequate cash flow for the fund.

Overall expenditures at quarter end are at approximately 24 percent of the annual budget or \$1.5 million. In the first quarter, many annual subscriptions, memberships and insurance come due contributing to the departments being over their quarterly budgets.

Fund balance increased roughly \$224,000 through the first quarter. Below are revenue, expense and fund balance trends for the Administration and Financial Support Services Fund.



City of Prineville Council Meetings are now video recorded and posted online starting in the Q1 of FY 26



September 30, 2025

***Administration and Financial Support Services Fund - Continued***

| Revenue                                  | Current Quarter     |                     |                  | Year to Date        |                     |                      |                            | Biennial Budget      | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|----------------------|----------------------------|----------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Actual              | Quarter Budget % | Annual Budget Est.  | Actual              | Annual Est. Budget % | Annual Est. Budget Balance |                      |                   |                                   |
| Charges for services                     | \$ 1,312,000        | \$ 1,231,294        | 94%              | \$ 5,248,000        | \$ 1,231,294        | 23%                  | \$ 4,016,706               | \$ 10,756,170        | 11%               | \$ 9,524,876                      |
| Intergovernmental                        | 50,000              | -                   | -                | 200,000             | -                   | -                    | 200,000                    | 200,000              | 0%                | 200,000                           |
| Transfers                                | 115,000             | 460,000             | 400%             | 460,000             | 460,000             | 100%                 | -                          | 920,000              | 50%               | 460,000                           |
| Interest                                 | 3,000               | 9,512               | 317%             | 12,000              | 9,512               | 79%                  | 2,488                      | 17,000               | 56%               | 7,488                             |
| <b>Total revenue</b>                     | <b>\$ 1,480,000</b> | <b>\$ 1,700,806</b> | <b>115%</b>      | <b>\$ 5,920,000</b> | <b>\$ 1,700,806</b> | <b>29%</b>           | <b>\$ 4,219,194</b>        | <b>\$ 11,893,170</b> | <b>14%</b>        | <b>\$ 10,192,364</b>              |
| <b>Expenditures</b>                      |                     |                     |                  |                     |                     |                      |                            |                      |                   |                                   |
| City Council                             | \$ 27,850           | \$ 32,071           | 115%             | \$ 111,400          | \$ 32,071           | 29%                  | \$ 79,329                  | \$ 225,400           | 14%               | \$ 193,329                        |
| Administration / Team Services           | 391,400             | 429,982             | 110%             | 1,565,600           | 429,982             | 27%                  | 1,135,618                  | 3,212,500            | 13%               | 2,782,518                         |
| Financial Services                       | 384,050             | 393,118             | 102%             | 1,536,200           | 393,118             | 26%                  | 1,143,082                  | 3,144,100            | 13%               | 2,750,982                         |
| Information Technology                   | 574,975             | 621,982             | 108%             | 2,299,900           | 621,982             | 27%                  | 1,677,918                  | 4,738,200            | 13%               | 4,116,218                         |
| Contingency                              |                     |                     |                  | 683,502             |                     |                      |                            | 849,572              |                   | 849,572                           |
| <b>Total expenditures</b>                | <b>\$ 1,378,275</b> | <b>\$ 1,477,154</b> | <b>107%</b>      | <b>\$ 6,196,602</b> | <b>\$ 1,477,154</b> | <b>24%</b>           | <b>\$ 4,035,946</b>        | <b>\$ 12,169,772</b> | <b>12%</b>        | <b>\$ 10,692,618</b>              |
| <b>Revenue over (under) expenditures</b> | <b>\$ 101,725</b>   | <b>\$ 223,652</b>   | <b>66%</b>       | <b>\$ (276,602)</b> | <b>\$ 223,652</b>   | <b>66%</b>           | <b>\$ 183,248</b>          | <b>\$ (276,602)</b>  |                   |                                   |
| <b>Beginning fund balance</b>            | <b>276,602</b>      | <b>338,782</b>      | <b>122%</b>      | <b>276,602</b>      | <b>338,782</b>      | <b>122%</b>          |                            | <b>276,602</b>       |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 378,327</b>   | <b>\$ 562,434</b>   | <b>149%</b>      | <b>\$ -</b>         | <b>\$ 562,434</b>   | <b>-</b>             |                            | <b>\$ -</b>          |                   |                                   |



*Casey Kieser (Assistant City Manager) and Steve Uffelman (City Councilor) at the Combs Flat Extension grand opening in July 2025.*



## Building Facilities Fund

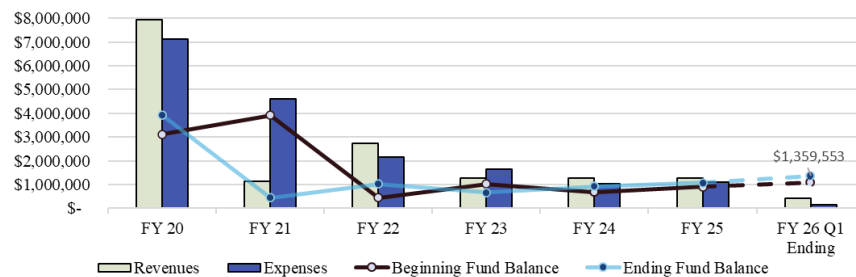
This fund accounts for the operating costs of the city hall facility and related debt service, police facility, public works facility, and Barnes Butte Complex. Revenue is received through rental charges to user departments, grants and activities.

Overall revenues are roughly \$423,000 or 26 percent of the annual budget. First quarter revenues are largely associated with user rents and transfers and interest.

Expenditures through quarter end are roughly 6 percent of the annual budget. All departments are running below budget at quarter end.

Fund balance increased roughly \$289,000 or 27 percent through first quarter end. Below are revenue, expense and fund balance trends for the Building Facilities Fund.

Revenue, Expense and Fund Balance Trends - Building Facilities Fund



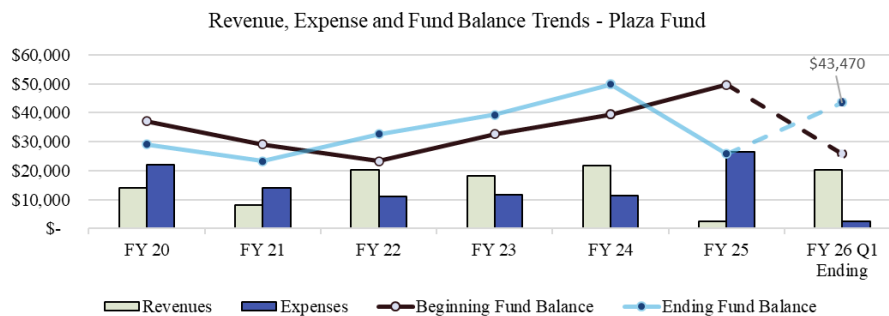
|                                          | Current Quarter     |                     |                  | Year to Date        |                     |                      |                            | Biennial            |                   |                                   |
|------------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|----------------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Actual              | Quarter Budget % | Annual Budget Est.  | Actual              | Annual Est. Budget % | Annual Est. Budget Balance | Budget              | Biennial Budget % | Biennial Budget Remaining Balance |
| <b>Revenue</b>                           |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Rent                                     | \$ 68,575           | \$ 68,575           | 100%             | \$ 274,300          | \$ 68,575           | 25%                  | \$ 205,725                 | \$ 562,400          | 12%               | \$ 493,825                        |
| Transfers                                | 338,250             | 338,250             | 100%             | 1,353,000           | 338,250             | 25%                  | 1,014,750                  | 2,334,000           | 14%               | 1,995,750                         |
| Miscellaneous                            | 1,775               | 2,672               | 151%             | 7,100               | 2,672               | 38%                  | 4,428                      | 14,200              | 19%               | 11,528                            |
| Intergovernmental                        | -                   | -                   | -                | -                   | -                   | -                    | -                          | -                   | -                 | -                                 |
| Interest                                 | 1,250               | 13,628              | 1090%            | 5,000               | 13,628              | 273%                 | (8,628)                    | 10,000              | 136%              | (3,628)                           |
| <b>Total revenue</b>                     | <b>\$ 409,850</b>   | <b>\$ 423,124</b>   | <b>103%</b>      | <b>\$ 1,639,400</b> | <b>\$ 423,124</b>   | <b>26%</b>           | <b>\$ 1,216,276</b>        | <b>\$ 2,920,600</b> | <b>14%</b>        | <b>\$ 2,497,476</b>               |
| <b>Expenditures</b>                      |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| City Hall facilities                     | \$ 77,200           | \$ 37,804           | 49%              | \$ 308,800          | \$ 37,804           | 12%                  | \$ 270,996                 | -                   | -                 | \$ (37,804)                       |
| Police facilities                        | 231,075             | 64,640              | 28%              | 924,300             | 64,640              | 7%                   | 859,660                    | -                   | -                 | (64,640)                          |
| Public Works facilities                  | 10,950              | 5,824               | 53%              | 43,800              | 5,824               | 13%                  | 37,976                     | -                   | -                 | (5,824)                           |
| Barnes Butte                             | 48,850              | 25,380              | 52%              | 195,400             | 25,380              | 13%                  | 170,020                    | -                   | -                 | (25,380)                          |
| Contingency                              |                     |                     |                  | 656,515             |                     |                      |                            | 3,383,415           |                   | 3,383,415                         |
| <b>Total expenditures</b>                | <b>\$ 368,075</b>   | <b>\$ 133,648</b>   | <b>36%</b>       | <b>\$ 2,128,815</b> | <b>\$ 133,648</b>   | <b>6%</b>            | <b>\$ 1,338,652</b>        | <b>\$ 3,383,415</b> | <b>4%</b>         | <b>\$ 3,249,767</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ 41,775</b>    | <b>\$ 289,476</b>   | <b>27%</b>       | <b>\$ (489,415)</b> | <b>\$ 289,476</b>   | <b>27%</b>           | <b>\$ (122,376)</b>        | <b>\$ (462,815)</b> |                   |                                   |
| <b>Other requirements</b>                |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Debt service reserve                     | 533,000             |                     |                  | 533,000             |                     |                      |                            | 559,600             |                   |                                   |
| <b>Beginning fund balance</b>            | <b>1,022,415</b>    | <b>1,070,077</b>    | <b>105%</b>      | <b>1,022,415</b>    | <b>1,070,077</b>    | <b>105%</b>          |                            | <b>1,022,415</b>    |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 1,064,190</b> | <b>\$ 1,359,553</b> | <b>128%</b>      | <b>\$ -</b>         | <b>\$ 1,359,553</b> | <b>-</b>             |                            | <b>\$ -</b>         |                   |                                   |

### Plaza Maintenance Fund

This fund accounts for the maintenance of the plaza joining City Hall and the Crook County Annex building. The county and the city maintain the plaza in a joint effort. Starting in 2005 the county was responsible for accounting for the maintenance of the plaza per a city and county agreement. The agreement has been revised and the city, starting FY 13, now assumes the responsibility of accounting for the plaza maintenance. Revenues are generated through a transfer from the city with matching monies from the county. Expenditures are for maintaining the landscaping, sidewalks and lighting.

Revenues are as anticipated with both Crook County and the City paying their contribution in the first quarter. The intergovernmental agreement between the City and County states that the fund balance cannot go above \$50,000 and the maximum annual contribution is \$10,000.

First quarter materials and services are for contracted grounds keeping totaling approximately \$2,100. Fund balance increased roughly 69 percent through the first quarter and ended at roughly \$43,000 at quarter end.



Plaza on September 11th, 2025

September 30, 2025

***Plaza Maintenance Fund - Continued***

| Revenue                                  | Current Quarter   |                  |                  | Year to Date       |                  |                      |                            | Biennial Budget    | Biennial Budget % | Biennial Budget Remaining Balance |
|------------------------------------------|-------------------|------------------|------------------|--------------------|------------------|----------------------|----------------------------|--------------------|-------------------|-----------------------------------|
|                                          | Budget Est.       | Actual           | Quarter Budget % | Budget Est.        | Actual           | Annual Est. Budget % | Annual Est. Budget Balance |                    |                   |                                   |
| Intergovernmental                        | \$ 2,225          | \$ 10,000        | 449%             | \$ 8,900           | \$ 10,000        | 112%                 | \$ (1,100)                 | \$ 18,900          | 53%               | \$ 8,900                          |
| Interest                                 | 75                | 344              | 459%             | 300                | 344              | 115%                 | (44)                       | 500                | 69%               | 156                               |
| Transfers                                | 2,225             | 10,000           | 449%             | 8,900              | 10,000           | 112%                 | (1,100)                    | 18,900             | 53%               | 8,900                             |
| <b>Total revenue</b>                     | <b>\$ 4,525</b>   | <b>\$ 20,344</b> | <b>450%</b>      | <b>\$ 18,100</b>   | <b>\$ 20,344</b> | <b>112%</b>          | <b>\$ (2,244)</b>          | <b>\$ 38,300</b>   | <b>53%</b>        | <b>\$ 17,956</b>                  |
| <b>Expenditures</b>                      |                   |                  |                  |                    |                  |                      |                            |                    |                   |                                   |
| Materials and services                   | \$ 5,525          | \$ 2,130         | 39%              | \$ 22,100          | \$ 2,130         | 10%                  | \$ 19,970                  | \$ 44,200          | 5%                | \$ 42,070                         |
| Transfers                                | 500               | 500              | 100%             | 2,000              | 500              | 25%                  | 1,500                      | 4,000              | 13%               | 3,500                             |
| Contingency                              |                   |                  |                  | 26,240             |                  |                      |                            | 22,340             |                   | 22,340                            |
| <b>Total expenditures</b>                | <b>\$ 6,025</b>   | <b>\$ 2,630</b>  | <b>44%</b>       | <b>\$ 50,340</b>   | <b>\$ 2,630</b>  | <b>5%</b>            | <b>\$ 21,470</b>           | <b>\$ 70,540</b>   | <b>4%</b>         | <b>\$ 67,910</b>                  |
| <b>Revenue over (under) expenditures</b> | <b>\$ (1,500)</b> | <b>\$ 17,714</b> | <b>69%</b>       | <b>\$ (32,240)</b> | <b>\$ 17,714</b> | <b>69%</b>           | <b>\$ (23,714)</b>         | <b>\$ (32,240)</b> |                   |                                   |
| <b>Beginning fund balance</b>            | <b>32,240</b>     | <b>25,756</b>    | <b>80%</b>       | <b>32,240</b>      | <b>25,756</b>    | <b>80%</b>           |                            | <b>32,240</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 30,740</b>  | <b>\$ 43,470</b> | <b>141%</b>      | <b>\$ -</b>        | <b>\$ 43,470</b> | <b>-</b>             |                            | <b>\$ -</b>        |                   |                                   |



*In front of City Hall looking towards the Plaza on September 11th, 2025*

## Public Works Support Services Fund

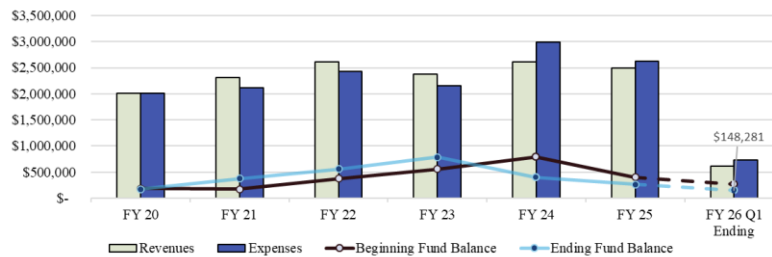
This fund accounts for the activities of the Public Works management, support staff, fleet and vehicle maintenance costs. The primary source of revenue is charges to other funds for services.

Through the first quarter, revenues are at roughly 17 percent of the annual budget and are largely associated with transfers for services from the streets, water and wastewater departments for public works.

Expenditures through quarter end are at roughly 20 percent of the annual budget. During the first quarter, the annual capital lease payment was made for the street sweeper totaling approximately \$40,000 and a new pickup truck was purchased.

Fund balance decreased approximately \$118,000 or -44 percent at through quarter end. Below are revenue, expense and fund balance trends for the Public Works Support Services Fund.

Revenue, Expense and Fund Balance Trends - Public Works Service Fund



|                                          | Current Quarter     |                     |                  | Year to Date        |                     |                      |                            | Biennial            |                   |                                   |
|------------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|----------------------|----------------------------|---------------------|-------------------|-----------------------------------|
|                                          | Quarter Budget Est. | Quarter Actual      | Quarter Budget % | Annual Budget Est.  | Annual Actual       | Annual Est. Budget % | Annual Est. Budget Balance | Biennial Budget     | Biennial Budget % | Biennial Budget Remaining Balance |
| <b>Revenue</b>                           |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Intergovernmental                        | \$ 31,250           | \$ -                | -                | \$ 125,000          | \$ -                | -                    | \$ 125,000                 | \$ 256,300          | -                 | \$ 256,300                        |
| Charges for services                     | 657,900             | 604,935             | 92%              | 2,631,600           | 604,935             | 23%                  | 2,026,665                  | 5,967,600           | 10%               | 5,362,665                         |
| Interest                                 | 500                 | 5,433               | 1087%            | 2,000               | 5,433               | 272%                 | (3,433)                    | 4,000               | 136%              | (1,433)                           |
| Miscellaneous                            | 38,750              | 1,355               | 3%               | 155,000             | 1,355               | 1%                   | 153,646                    | 165,000             | 1%                | 163,646                           |
| Debt proceeds                            | 150,000             | -                   | -                | 600,000             | -                   | -                    | 600,000                    | 600,000             | 0%                | 600,000                           |
| <b>Total revenue</b>                     | <b>\$ 878,400</b>   | <b>\$ 611,723</b>   | <b>70%</b>       | <b>\$ 3,513,600</b> | <b>\$ 611,723</b>   | <b>17%</b>           | <b>\$ 2,301,877</b>        | <b>\$ 6,992,900</b> | <b>9%</b>         | <b>\$ 6,381,177</b>               |
| <b>Expenditures</b>                      |                     |                     |                  |                     |                     |                      |                            |                     |                   |                                   |
| Public Works Support Services            | \$ 644,000          | \$ 599,579          | 93%              | \$ 2,576,000        | \$ 599,579          | 23%                  | 1,976,421                  | \$ 5,384,950        | 11%               | \$ 4,785,371                      |
| Public Works Fleet and Vehicles          | 235,850             | 130,389             | 55%              | 943,400             | 130,389             | 14%                  | 813,011                    | 1,388,900           | 9%                | 1,258,511                         |
| Contingency                              |                     |                     |                  | 170,892             |                     |                      |                            | 395,742             |                   | 395,742                           |
| <b>Total expenditures</b>                | <b>\$ 879,850</b>   | <b>\$ 729,967</b>   | <b>83%</b>       | <b>\$ 3,690,292</b> | <b>\$ 729,967</b>   | <b>20%</b>           | <b>\$ 2,789,433</b>        | <b>\$ 7,169,592</b> | <b>10%</b>        | <b>\$ 6,439,625</b>               |
| <b>Revenue over (under) expenditures</b> | <b>\$ (1,450)</b>   | <b>\$ (118,245)</b> | <b>-44%</b>      | <b>\$ (176,692)</b> | <b>\$ (118,245)</b> | <b>-44%</b>          | <b>\$ (487,555)</b>        | <b>\$ (176,692)</b> |                   |                                   |
| <b>Beginning fund balance</b>            | <b>176,692</b>      | <b>266,526</b>      | <b>151%</b>      | <b>176,692</b>      | <b>266,526</b>      | <b>151%</b>          |                            | <b>176,692</b>      |                   |                                   |
| <b>Ending fund balance</b>               | <b>\$ 175,242</b>   | <b>\$ 148,281</b>   | <b>85%</b>       | <b>\$ -</b>         | <b>\$ 148,281</b>   | <b>-</b>             |                            | <b>\$ -</b>         |                   |                                   |